



## AGENDA – Monday, November 2, 2020

5:00 p.m. Workshop

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 854 2086 9925

Password: 12345678

### 5:00 WORKSHOP

WS 20-17

Budget – General, Police and Fire Sinking Funds – TAB A

### 7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order  
And roll call

Mayor Phillips, Council Member Svendsen, Council Member McGuire,  
Council Member Murry, Council Member Cline & Council Member Kemmer.

### PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

### CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 19, 2020 City Council Meeting
- Payment Approval List for Warrant Registers 59773-59798 & 87367-87413 for \$147,059.48

- AB 20-69 – Long Beach Peninsula Visitors Bureau 2020 Funding Request – TAB C
- AB 20-70 – Award Bid for Removal of Structures at 1311 and 1315 Washington Ave S – TAB D

### DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- Water Department Report for September 2020
- Wastewater Report for September 2020
- Sales Tax Revenues
- Lodging Tax Revenues
- Transportation Benefit District

### FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop.  
November 16, 2020, December 7, 2020 & December 21, 2020

### ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL  
WORKSHOP BILL  
WS 20-17**

**Meeting Date: November 2, 2020**

AGENDA ITEM INFORMATION		
<b>SUBJECT: Budget Workshop Current Expense, Law Enforcement and Fire Equipment Funds</b>	<b>Originator:</b>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
<b>COST: N/A</b>	Water/Wastewater Supervisor	
<b>SUMMARY STATEMENT: Review the Current Expense, Law Enforcement and Fire Equipment Fund</b>		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

# Budget Workshop

## General Fund, Law Enforcement

- Seven Police Officers that offer 24-hour coverage of both Long Beach and Ilwaco
- 30+ Volunteer Firefighters
- Building Inspection for both Long Beach and Ilwaco
- Planning and Community Development
- Finance and Administration for a \$12.5 million-dollar budget
- The Parks Department manages and maintains 10 parks, the Discovery Trail and the Boardwalk

November 2, 2020 @ 5:00 p.m.



# 2021 Budget

## General Fund

	2020		
Assessed Value for Example	\$ 200,000.00		
Combined Long Beach Taxes	11.473498	\$ 2,294.70	
Long Beach Rate	\$ 1.957725	\$ 391.55	17%
General Fund % Portion		70%	
General Fund \$ Portion		\$ 274.08	
General Fund Breakdown			
Legislative	\$ 7.78	\$ 53,600	3%
Judicial	\$ 12.76	\$ 87,855	5%
F & A	\$ 28.72	\$ 197,718	10%
Legal	\$ 3.63	\$ 25,000	1%
Facilities	\$ 3.34	\$ 23,000	1%
Police Department	\$ 109.65	\$ 755,000	40%
Fire Department	\$ 21.58	\$ 148,617	8%
Emergency Management	\$ 2.02	\$ 13,912	1%
Building Inspection	\$ 16.80	\$ 115,654	6%
Planning	\$ 15.15	\$ 104,283	6%
Parks	\$ 52.65	\$ 362,543	19%
	\$ 274.08	\$ 1,887,180.71	
Streets	\$ 117.46		
Grand Total General Fund & Streets	\$ 391.55		

The City receives only 17% of total property taxes collected in Long Beach.

# 2021 Budget

## General Fund

City of Long Beach		2021 Budget				
CURRENT EXPENSE - 001						
DESCRIPTION	Budget	2021	2020	2020	2019	2018
			Budget COVID - 2	2020	Actual	Actual
			Estimate			
<b>Revenues</b>						
BEGINNING FUND BALANCE	539,634		486,532	372,524	419,332	252,770
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>539,634</b>		<b>486,532</b>	<b>372,524</b>	<b>419,332</b>	<b>252,770</b>
						<b>142,192</b>
<b>TAXES</b>						
PROPERTY TAXES (1% Increases)	461,090		482,175	482,175	433,380	466,414
Local Criminal Justice	15,000		17,687	17,687	21,784	15,468
SALES TAX	550,000		620,000	550,000	731,409	598,127
BUS. TAXES CABLE TV	28,000		28,000	20,000	10,155	28,056
BUS. TAX - TELEPHONE	40,000		30,000	40,000	55,281	39,985
BUS. TAX - PUD	120,000		120,000	120,000	127,856	126,845
BUS. TAXES - WATER/SEWER	300,360		300,360	300,360	272,367	183,141
BUS. TAX - GARBAGE	55,000		56,000	55,000	40,590	
BUS. TAX - STORM WATER	26,777		24,099	26,777	25,343	16,807
GAMBLING TAX	15,000		17,000	20,000	24,733	19,756
<b>TOTAL TAXES</b>	<b>1,611,227</b>		<b>1,695,321</b>	<b>1,631,998</b>	<b>1,742,898</b>	<b>1,494,599</b>
						<b>1,364,695</b>
<b>LICENSES &amp; PERMITS</b>						
BUSINESS LICENSES	45,000		52,000	50,000	73,055	68,947
BUILDING PERMITS - LONG BEACH	25,000		47,000	30,000	80,707	131,934
BUILDING PERMIT - ILWACO	15,000		28,000	15,000	27,952	34,886
VARIANCES & MISC. PLANNING	3,000		6,825	3,000	15,265	7,740
WEAPONS PERMIT	400		400	400	318	488
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>88,400</b>		<b>134,225</b>	<b>98,400</b>	<b>197,297</b>	<b>243,995</b>
						<b>133,236</b>

# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2	Budget -Adopted	Actual	Actual	Actual
	Estimate					
<b>INTERGOVERNMENTAL REVENUE</b>						
ILWACO JAIL FEES	3,000	2,700	3,000	1,265	3,862	2,313
PUD PRIVILEGE TAX	14,000	16,208	14,000	15,890	16,701	13,961
STREAMLINED SALES TAX	-	-	-	-	3,460	10,311
CRIMINAL JUSTICE-HI CRM	-	-		1,500	-	-
CRIMINAL JUSTICE-LOC-POP	-	-		100	-	-
MARIJUANA EXCISE	1,200	1,200	-	1,682	-	-
CRIMJUS-POP	900	900	1,000	1,000	2,201	1,000
CRIMJUS-DCD #1	450	450	500	1,560	1,509	1,467
DUI - CITIES	200	200	200	202	212	217
LIQUOR EXCISE TAXES	7,500	7,500	6,000	7,911	7,279	6,893
LIQUOR BOARD PROFITS	11,000	11,000	12,000	11,795	14,148	12,073
<b>TOTAL INTERGOVERNMENTAL REV.</b>	<b>38,250</b>	<b>40,158</b>	<b>36,700</b>	<b>42,905</b>	<b>49,371</b>	<b>48,235</b>
<b>CHARGES FOR SERVICES</b>						
WARRANT COSTS	100	100	100	100	67	2
COVID REIMBURSEMENT		82,000	-	-	-	-
FIRE PROTECTION SERVICES	500	500	500	546	2,903	967
MEDIX	4,800	4,800	4,800	4,400		
RECORDS CHECK FEE	450	450	450	450	600	686
ADULT PROB. CHGS.	100	100	100	100	250	-
SNTNC COMPL FEE	3,500	3,500	6,000	5,428	10,653	5,907
FFA Contribution	-	-	-	5,000	-	-
IT time Pay Fee	250	250	250	250	16	8
Booking Fees	125	125	125	125	400	212
<b>TOTAL CHARGES FOR SERVICES</b>	<b>9,825</b>	<b>91,825</b>	<b>12,325</b>	<b>16,399</b>	<b>14,889</b>	<b>7,782</b>

# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2 Estimate				
<b>FINES &amp; FORFEITS</b>						
LOCAL/JIS ACCOUNT	-	-	-	-	118	394
TRAFFIC INFRACTION	3,650	3,650	3,650	1,414	2,915	4,230
LEGIS ASSMNT	200	200	200	3,103	183	233
OTHER INFRACTIONS	100	100	100	100	73	45
DUI FINES	250	250	250	250	218	83
CRI CNV FEE DUI	100	100	100		19	
CRI CONV FE CT	100	100	100		79	72
CRIMINAL TRAFFIC MISD.	300	300	300		-	
CRIMINAL TRAFFIC MISDEMEANOR	500	500	500		671	299
COURT COST RECOUPMENTS					-	
CRIME VICTIMS	800	800	800			
PUBLIC DEFENSE COSTS	1,000	1,000	1,000	1,642	2,799	1,378
WARRANT/SUBP-SHF	350	350	350	350		-
CRT COST RECOUP	350	350	350	350		-
I Conv FEE CN	25	25	25	25		-
D/M Int Income Current Expense	25	25	25	25	40	55
Court Current Expense	3,000	3,000	3,000	2,950	7,722	2,788
D/M Income	25	25	25	25	-	55
<b>TOTAL FINES &amp; FORFEITS</b>	<b>10,775</b>	<b>10,775</b>	<b>10,775</b>	<b>10,234</b>	<b>14,835</b>	<b>9,633</b>



# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2	Budget - Adopted	Actual	Actual	Actual
<b>MISCELLANEOUS REVENUES</b>		Estimate				
INVESTMENT INTEREST	100	100	100	534	238	110
Ilwaco Contract - Office Assistance	-	-	-	-	-	7,100
SALES INTEREST	150	150	150	1,578	938	424
RENT REVENUE	100	100	100		500	886
FUND CONTRIBUTIONS	3,000	3,000	3,000	1,029	2,288	12,565
Squirting Clam	1,300	1,300	1,300	1,222	1,322	1,271
Fireworks Donations					5,750	5,056
PROJECT SAFE HAVEN					28,676	26,052
Code Enforcement	13,000	42,000	40,000	2,836	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>17,650</b>	<b>46,650</b>	<b>44,650</b>	<b>7,199</b>	<b>39,711</b>	<b>55,583</b>
<b>TOTAL REVENUES</b>	<b>1,776,127</b>	<b>2,018,954</b>	<b>1,834,848</b>	<b>1,988,198</b>	<b>1,857,400</b>	<b>1,619,164</b>
<b>NON-REVENUES</b>						
CRIME VICTIMS	100	100	100	100	224	108
TRAN SEWER TO CURRENT EXP LOAN		23,854	23,854	23,854	23,854	-
OTHER RECEIPTS	-	-	-	-	-	97
<b>TOTAL NON-REVENUES</b>	<b>100</b>	<b>23,954</b>	<b>23,954</b>	<b>23,954</b>	<b>24,078</b>	<b>205</b>
<b>TOTAL CURRENT EXPENSE FUND</b>	<b>2,315,861</b>	<b>2,529,440</b>	<b>2,231,327</b>	<b>2,463,884</b>	<b>2,134,248</b>	<b>1,761,561</b>



# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2 Estimate				
<b>Expenditures</b>			Budget -Adopted	Actual	Actual	Actual
CURRENT EXPENSE						
LEGISLATIVE						
SALARIES	26,400	26,400	26,400	25,950	26,200	23,700
BENEFITS & TAXES	4,247	2,600	7,600	2,113	2,133	1,938
OFFICE SUPPLIES	300	300	300	235	154	-
TRAVEL	1,000	1,000	3,000	2,041	2,255	711
LEGAL ADVERTISING	300	300	300	-	77	-
OPERATING SUPPLIES	5,000	4,000	5,000	373	11,607	11,147
ELECTIONS	10,000	10,000	10,000	10,065		
TRAINING	1,000	1,000	1,000	715	4,300	212
<b>TOTAL LEGISLATIVE</b>	<b>48,247</b>	<b>45,600</b>	<b>53,600</b>	<b>41,492</b>	<b>46,726</b>	<b>37,708</b>
JUDICIAL						
SALARIES	28,800	28,800	28,800	26,950	26,400	35,136
BENEFITS	2,946	3,000	6,115	2,037	2,056	2,341
OPERATING SUPPLIES	1,000	1,000	1,000	250	322	2,968
LEGAL FEES	12,000	12,000	12,000	10,555	17,800	17,675
COUNTY COURT CONTRACT	28,091	27,540	27,540	25,995	23,019	14,252
COMMUNICATIONS	500	500	500	524	491	485
COUNTY JAIL - LONG BEACH	8,800	8,800	8,800	3,925	5,261	4,860
COUNTY JAIL - ILWACO	3,000	3,000	3,000	1,195	3,854	2,573
<b>TOTAL JUDICIAL</b>	<b>85,236</b>	<b>84,740</b>	<b>87,855</b>	<b>71,531</b>	<b>79,303</b>	<b>82,458</b>

# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017	
	Budget	Budget COVID - 2 Estimate	Budget -Adopted	Actual	Actual	Actual	
FINANCE & ADMINISTRATION							
	SALARIES	97,112		79,082	77,384	78,016	73,458
	BENEFITS	55,180		44,595	52,483	50,139	46,238
	OPERATING SUPPLIES	22,000		22,000	11,459	8,084	16,260
	ACCOUNTING SERVICES	25,000		25,000	28,253	17,620	7,214
	PROFESSIONAL SERVICES	15,000		15,000	1,617	4,383	6,211
	COMMUNICATIONS	5,000		5,000	5,420	6,358	3,465
	TRAVEL	1,000		2,000	3,991	3,192	1,685
	TRAINING	2,500		2,500	1,095	2,433	3,593
	LEGAL ADVERTISING	500		500	912	1,537	1,234
INSURANCE	2,769		6,000	4,150	3,643	6,086	
DUES & ASSOCIATIONS	2,000		2,000	415	1,818	727	
CODIFICATION OF ORDINANCES	1,500		1,500	265	1,322	2,018	
EQUIPMENT	2,000		2,000				
TOTAL FINANCE & ADMINISTRATION	231,562	206,177	207,177	201,041	182,394	168,602	
LEGAL							
	PROFESSIONAL SERVICES	25,000		25,000	31,000	20,473	3,000
	TOTAL LEGAL	25,000		25,000	31,000	20,473	3,000
FACILITIES							
	UTILITIES	3,000		3,000	2,524	2,757	3,048
	CITY HALL REPAIRS	20,000		20,000	297	160	
TOTAL FACILITIES	23,000		23,000	2,821	5,417	4,213	
ASSOCIATION WASHINGTON CITIES							
	CONTRIBUTIONS	782		782	782		700
	TOTAL AWC	782		782	782	-	700

# 2021 Budget

## General Fund

	Fire Department General Needs	
1	Ladder truck annual testing	\$1,200.00
2	SCBA annual testing	\$1,500.00
3	Pump annual testing	\$3,500.00
4	Ground ladder and hose testing	\$2,500.00
5	Routine maintenance on Fire Hall and vehicles	\$10,000.00
		<b>\$18,700.00</b>

Everything is included in the presented budget

# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2 Estimate	Budget -Adopted	Actual	Actual	Actual
FIRE CONTROL						
SALARIES	20,000	19,053	19,053	19,136	13,700	15,736
BENEFITS	15,000	15,000	9,735	10,185	12,913	12,724
BOARD OF VOL FIREMEN	3,000	3,000	3,000	2,600		
OPERATING SUPPLIES	15,000	15,000	18,000	14,918	25,127	13,596
OFFICE SUPPLIES	150	150	150	98	-	-
PROFESSIONAL SERVICES	3,500	3,500	3,500	5,212	12,843	2,965
COMMUNICATIONS	7,500	7,500	7,500	4,445	4,498	5,461
TRAVEL	2,500	2,500	2,500	1,446	-	1,253
INSURANCE	19,128	21,000	21,000	19,899	24,955	20,330
FACILITIES		20,000	20,000	20,000	40,000	64
UTILITIES	7,700	7,700	7,700	6,306	6,146	6,346
REPAIRS & MAINTENANCE	18,000	18,000	18,000	14,131	20,575	15,587
EMS	4,800	4,800	4,800	1,167	-	-
EQUIPMENT	9,000	9,000	9,000	9,096	8,913	4,503
TRAINING	14,000	4,000	4,000	9,266	5,222	3,734
TOTAL FIRE CONTROL	139,278	150,203	147,938	137,905	174,892	102,299



# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2	Budget -Adopted	Actual	Actual	Actual
BUILDING INSPECTOR						
SALARIES	37,582	26,949	26,949	26,112	25,360	24,752
BENEFITS	24,873	18,273	18,273	15,697	15,183	15,004
OPERATING SUPPLIES	5,000	5,000	5,000	1,372	9,781	6,742
CODE ENFORCEMENT	20,000	30,000	42,300	33,983		
PROFESSIONAL SERVICES						
TRAINING	1,500	1,500	1,500	12	6,815	8,208
DUES AND ASSOCIATIONS	135	135	135		1,565	-
TRAVEL	1,500	1,500	1,500	1,282	95	40
STATE REMITT//BUILDING PERMITS	9,000	9,000	9,000	9,029	940	402
EQUIPMENT			5,000			300
MEMBERSHIPS	575	575	575	575	180	-
TOTAL BUILDING INSPECTOR	100,165	92,933	110,233	88,062	59,919	55,448
CIVIL DEFENSE						
EMERGENCY MANAGEMENT	13,912	13,912	13,912	25,613	15,766	18,665
COVID COSTS	2,000	30,000				
TOTAL CIVIL DEFENSE	15,912	43,912	13,912	25,613	15,766	18,665
AIR POLLUTION						
OLYMPIC AIR POLLUTION CONTROL	1,185	1,665	1,665	1,665	1,357	1,314
TOTAL AIR POLLUTION	1,185	1,665	1,665	1,665	1,357	1,314



# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2 Estimate				
<b>PLANNING</b>			<b>Budget - Adopted</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
SALARIES	37,365	41,341	41,341	40,443	38,948	35,073
BENEFITS	22,429	25,408	25,408	23,893	22,538	20,664
OPERATING SUPPLIES	7,000	7,000	7,000	2,439	14,118	1,559
PRINTING	100	100	100	-	-	-
PROFESSIONAL SERVICES	15,000	15,000	15,000	48,710	15,532	5,523
TRAVEL	500	500	2,000	-	-	45
LEGAL ADVERTISING	4,000	4,000	4,000	4,434	3,991	4,143
LEGAL SERVICES	5,000	5,000	5,000	1,335	6,690	16,070
TRAINING	2,000	2,000	2,000	745	-	383
MEMBERSHIP	1,000	1,000	1,000	2,070	1,500	1,585
<b>TOTAL PLANNING</b>	<b>94,395</b>	<b>101,349</b>	<b>102,849</b>	<b>124,069</b>	<b>132,488</b>	<b>99,647</b>
<b>EDC ANNUAL DONATION</b>						
TECHNICAL SERVICES AGREEMENT	4,000	4,000	4000			
<b>TOTAL EDC DONATION</b>	<b>4,000</b>	<b>4,000</b>	<b>4000</b>			
<b>ALCOHOLISM</b>						
COUNTY CONTRIBUTION	750	750	750	95	372	565
<b>TOTAL ALCOHOLISM</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>95</b>	<b>372</b>	<b>565</b>

# 2021 Budget

## General Fund

	General Needs	
1	Grinder pump for Sid Snyder Restroom	\$1,950.00
	Back-up for current pump	
2	Stihl	\$400.00
	Commercial Weed eater	
3	Automate planter timers	\$2,000.00
4	Cedar Fencing	\$1,500.00
	Replace fencing at 5th Street pocket park	
5	Field Maintenance	\$3,500.00
	Chalk, bases etc..	
6	Culbertson Park	\$3,000.00
	Wood Chips	
7	Paint	\$1,000.00
	5th ST Restroom	
		<b>\$13,350.00</b>

Everything is included in the presented budget

# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2 Estimate				
<b>PARKS</b>						
SALARIES	141,629	115,534	135,014	108,956	31,751	34,477
BENEFITS	80,658	64,203	77,054	64,353	18,929	16,165
OPERATING SUPPLIES	60,000	60,000	60,000	54,554	82,135	72,796
PROFESSIONAL SERVICES	250	250	250	400	2,843	701
INSURANCE	1,274	6,000	6,000	6,036	5,532	5,900
UTILITIES	22,000	21,000	11,000	10,680	12,433	12,867
REPAIRS & MAINTENANCE	25,000	27,000	27,000	23,474	23,697	20,354
EQUIPMENT	5,000	2,000	10,000	5,200	5,206	5,696
CULBERTSON PARK IMPROVEMENTS	3,000	2,000	6,000	-	-	-
TRAVEL	500	500	500	2,041	1,485	128
LANDSCAPING	20,000	20,000	20,000	17,820	21,185	20,013
RESTROOM FACILITIES	1,000	1,000	1,000	173	9,123	1,070
TRAINING	2,000	2,000	2,000	1,996	-	-
TREE CONTROL	6,000	10,000	6,000	-	-	-
COULTER PARK	1,500	1,500	1,500	313	1,537	613
<b>TOTAL PARKS</b>	<b>369,811</b>	<b>332,987</b>	<b>363,318</b>	<b>295,996</b>	<b>215,855</b>	<b>197,724</b>
<b>TOTAL EXPENDITURES</b>	<b>1,139,323</b>	<b>1,101,098</b>	<b>1,142,078</b>	<b>1,022,072</b>	<b>934,962</b>	<b>772,343</b>

# 2021 Budget

## General Fund

DESCRIPTION	2021	2020	2020	2019	2018	2017
	Budget	Budget COVID - 2 Estimate	Budget -Adopted	Actual	Actual	Actual
AGENCY DISBURSEMENTS	7,500	14,000	7,500	5,571	15,563	-
TOTAL NON-EXPENDITURES	7,500	14,000	7,500	5,571	15,563	-
TRANSFERS						
TRANSFER TO LAW ENFORCEMENT	755,000	750,000	755,000	750,000	732,000	718,000
TRANSFER TO CURRENT EX SINKING	100,000	100,000	50,000	200,000	20,000	
BINGO BUILDING BOND	9,709	9,709	9,709	9,709	9,709	9,709
TRANSFER TO FIRE SINKING FUND	15,000	15,000	5,000	5,000	5,000	6,000
TOTAL CONTRIBUTIONS	879,709	874,709	819,709	949,709	766,709	733,709
TOTAL CURRENT EXPENSE FUND	2,026,532	1,989,807	1,969,287	1,977,352	1,717,234	1,506,053
Carry Over to next year	289,329	539,634	262,039	486,532	417,014	255,508

# 2021 Budget

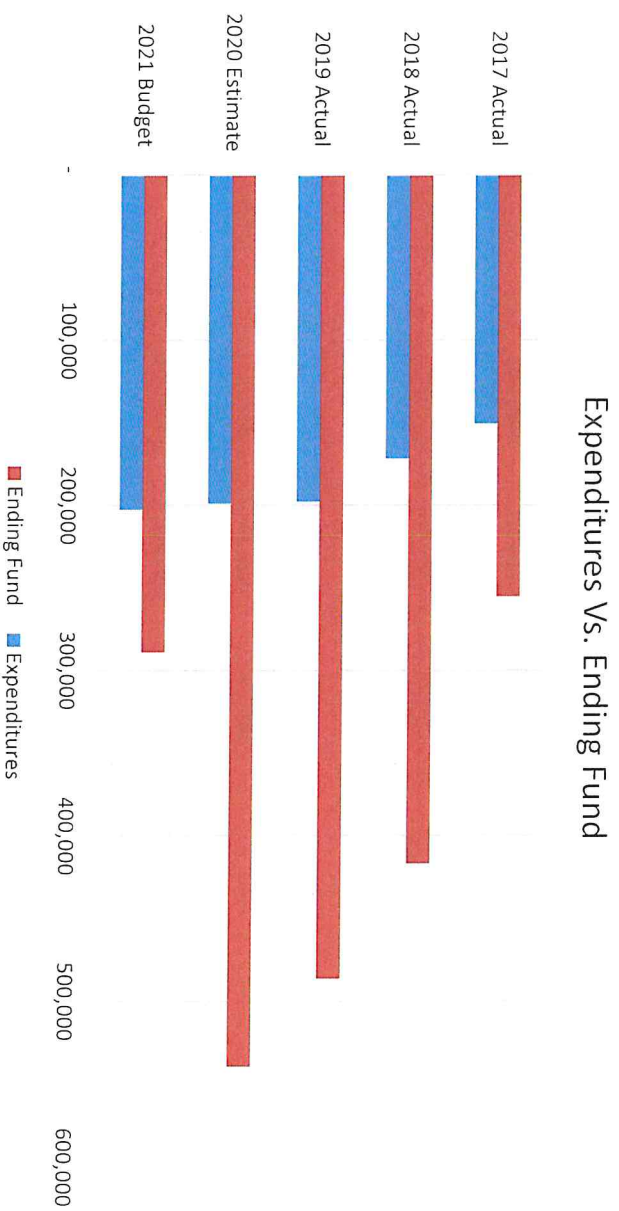
## General Fund

City of Long Beach					
CURRENT EXPENSE SINKING FUND - 002					
DESCRIPTION	2021 Budget	2020 Estimate	2019 Actual	2018 Actual	
<b>Revenues</b>					
BEGINNING FUND BALANCE	320,000	220,000	20,000		
TOTAL BEGINNING FUND BALANCE	320,000	220,000	20,000		
TOTAL REVENUES			-		
TRANSFER FROM 001 - C.E.	100,000	100,000	200,000	20,000	
TOTAL CURRENT EXPENSE SINKING	420,000	320,000	220,000	20,000	
<b>Expenditures</b>					
CURRENT EXPENSE SINKING FUND					
TRANSFER TO 001 - C.E.			-		
TRANSFER TO 101 - STREETS					
TOTAL NON EXPENDITURES			-		
LOAN TO STREETS - 101					
TOTAL CURRENT EXPENSE SINKING EXPENDITURES	0.00	0.00	0.00	0.00	
Carry Over to next year	420,000	320,000	220,000	20,000	



# 2021 Budget

## General Fund



# 2021 Budget

## Fire Equipment Fund

### City of Long Beach Revenues

#### 2021 Budget

DESCRIPTION	2021 Budget	2020 Estimate	2020 Budget	2019 Actual	2019 Budget	2018 Actual	2017 Actual
FIRE SINKING FUND - 005							
BEGINNING FUND BALANCE	654,630	39,629	39,629	35,057	35,057	29,957	30,237
TOTAL BEGINNING FUND BALANCE	654,630	39,629	39,629	35,057	35,057	29,957	30,237
PROPERTY TAXES - 2020 BOND	87,408	87,408	87,408				
FIRE TRUCK LOAN		600,000	600,000				
INVESTMENT INTEREST							
CONTRIBUTIONS							
TOTAL REVENUES	87,408	687,408	687,408	-	-	100	1,435
TRANSFERRED FROM 001	15,000	15,000	5,000	5,000	5,000	5,000	6,000
TOTAL OTHER FINANCING SOURCES	15,000	15,000	5,000	5,000	5,000	5,000	6,000
TOTAL FIRE SINKING FUND	757,038	742,038	732,038	40,057	40,057	35,057	37,672

### Expenditures

FIRE SINKING FUND - 005							
FIRE TRUCK PURCHASE	600,000						
EQUIPMENT	-		10,000	428			-
TRUCK LOAN PAYMENT	87,408	87,408	87,408				
TOTAL NON-EXPENDITURES	687,408	87,408	97,408	428	-	-	-
EQUIPMENT							
TOTAL FIRE SINKING	687,408	87,408	97,408	428	-	-	-
Carry Over to next year	69,630	654,630	634,630	39,629	40,057	35,057	37,672

# 2021 Budget

## Law Enforcement Fund

City of Long Beach		2021 Budget				
LAW ENFORCEMENT - 004						
DESCRIPTION	2021 Budget	2020 COVID Budget Estimate	2020 Budget Adopted	2019 Actual	2018 Actual	2017 Actual
<b>Revenues</b>						
BEGINNING FUND BALANCE	24,516	11,560	8,753	26,216	7,075	24,279
TOTAL BEGINNING FUND BALANCE	24,516	11,560	8,753	26,216	7,075	24,279
WEAPONS PERMITS	350	150	350	96	96	170
WASPC GRANT	2,900		2,900	-	-	-
OBSD		20,056	68,000			
WELLSPRING				10,083	14,357	15,224
LAW ENFORCEMENT SERVICES	282,793	271,916	271,916	260,489	261,402	231,733
DOC POLICE STATION	190,900	500,000	690,900			
USDA GRANT	40,150					
OTHER RECEIPTS	2,500	19,437	2,500	1,765	4,241	431
TOTAL NON REVENUES	519,593	811,559	1,036,566	272,433	280,095	247,558
TRANSFER FROM CURRENT EXPENSE	755,000	750,000	755,000	750,000	732,000	718,000
TOTAL OTHER FINANCING SOURCES	755,000	750,000	755,000	750,000	732,000	718,000
TOTAL LAW ENFORCEMENT	1,299,109	1,573,119	1,800,319	1,048,649	1,019,170	989,837

# 2021 Budget

## Law Enforcement Fund

LAW ENFORCEMENT - 004									
DESCRIPTION	2021	2020 COVID	2020	2019	2018	2017			
	Budget	Budget Estimate	Budget Adopted	Actual	Actual	Actual			
SALARIES	587,206	593,642	627,682	560,430	540,564	515,907			
BENEFITS	278,432	281,122	300,764	273,677	268,347	272,358			
OPERATING SUPPLIES	45,000	44,000	44,000	44,158	42,248	30,374			
PROFESSIONAL SERVICES	10,000	10,000	10,000	9,143	8,098	10,913			
COMMUNICATIONS	50,000	46,640	46,640	49,704	46,127	63,099			
TRAVEL	5,000	5,000	5,000	4,972	4,475	77			
INSURANCE	6,047	6,000	6,000	6,001	5,267	3,966			
UTILITIES	6,000	6,000	3,000	1,878	2,048	2,224			
REPAIRS & MAINTENANCE	18,000	18,000	18,000	13,204	7,851	8,850			
EQUIPMENT	10,000	10,000	10,000	5,033	8,274				
UNIFORMS	10,000	9,500	9,500	9,321	4,795	6,611			
PRINTING	1,000	1,000	1,000	-	-	-			
TRAINING	8,000	8,000	8,000	7,367	6,641	14,019			
COMPUTER	8,000	3,500	3,500	297	2,258	-			
POLICE VEHICLE	5,000	5,000	5,000	45,315	42,994	51,977			
POLICE STATION CONSTRUCTION	231,050	500,000	690,900	6,102					
RESERVES	1,000	1,000	1,000	460	-	235			
DRUG TASK FORCE	10,000	-	10,000	-	-	-			
<b>TOTAL EXPENDITURES</b>	<b>1,289,734</b>	<b>1,548,403</b>	<b>1,799,986</b>	<b>1,037,062</b>	<b>992,948</b>	<b>982,798</b>			
AGENCY DISBURSEMENTS	200	200	200	27	200	200			
<b>TOTAL LAW ENFORCEMENT</b>	<b>1,289,934</b>	<b>1,548,603</b>	<b>1,800,186</b>	<b>1,037,089</b>	<b>993,148</b>	<b>982,998</b>			
<i>Carry Over</i>	9,174	24,516	134	11,560	26,023	6,839			

# 2021 Budget General Fund

Bank of Cashmere Bingo Building	
Year	Principal      Interest
2021	8,801.25      331.84
2022	
2023	
2024	
2025	
2026	
2027	
2028	
TOTAL	125,000.00      68,645.44

\* Loan will be paid off this year - 2021



TAB - B

## **LONG BEACH CITY COUNCIL MEETING**

**(Zoom Meeting)**

**October 19, 2020**

### **5:00 COUNCIL WORKSHOP**

C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer were all present.

WS 20-16– Budget- Lodging & Business and Occupation Tax

-David Glasson, City Administrator, presented the workshop bill. The purpose of this workshop is to discuss the 2021 Budget.

**No decisions or motions were made at this time.**

### **7:00 CALL TO ORDER, ROLL CALL**

Mayor Phillips called the meeting to order.

### **ROLL CALL**

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer all present.

### **PUBLIC COMMENT**

Multiple people commented on the Dollar General Design Review application.

### **CONSENT AGENDA**

Minutes, October 5, 2020 City Council Meeting

Payment Approval List for Warrant Registers 59735-59772 & 87311-87366 for \$201,250.04

**C. Svendsen made the motion to approve the Consent Agenda. C. Cline seconded the motion; 5 Ayes, motion passed.**

### **BUSINESS**

#### **AB 20-65 – Memorial Benches**

David Glasson, City Administrator, presented the Agenda Bill. The city has been contacted recently regarding memorial benches. It has been the city's position in the past not to continue with this program. Staff wanted to revisit the topic to see if opinions had changed.

**C. Svendsen made the motion to table the discussion about the memorial bench program. C. McGuire seconded the motion; 4 Ayes; 1 Nay (C. Murry), motion passed.**

**AB 20-66 – Coronavirus Relief Fund for Local Governments- Agreement with the Department of Commerce- Amendment**

Ariel Smith, Community Development Director, presented the Agenda Bill. The City of Long Beach was awarded an additional \$21,825 of CARES money to help with costs associated with COVID-19. This amendment must be passed for the city to accept the funds and request reimbursement.

**C. McGuire made the motion to authorize the Mayor to execute the contract amendment and accept the money from the Coronavirus Relief Fund. C. Kemmer seconded the motion; 5 Ayes, motion passed.**

**AB 20-67 – Design Review for 200 Bolstad Ave W – Jarvis and Lee**

Ariel Smith, Community Development Director, presented the Agenda Bill. If commercial development surpasses 6,000 SF the design review application must go to Council for final approval LBCC (12-10-5 C). This application was presented to the Planning Commission on October 14, 2020. The Planning Commission recommended conditional approval; this recommendation has been made to the City Council. This proposal includes an 8,316 SF commercial, retail space. The staff report that was presented to the Planning Commission and other materials are included.

**C. Kemmer made the motion to approve design review 2020-26 for a retail development at 200 Bolstad Ave W. C. McGuire seconded the motion; 3 Ayes; 2 Nays (C. Murry & C. Svendsen), motion passed.**

**DEPARTMENT HEAD ORAL REPORTS**

**CORRESPONDENCE AND WRITTEN REPORTS**

- Report and Decision for CUP 2020-02
- Parks, Street and Stormwater Report for September 2020
- Police Chief's Report for September 2020

**ADJOURNMENT**

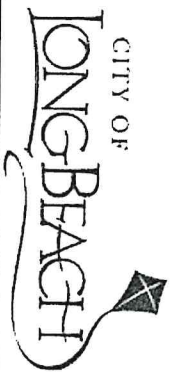
Mayor Phillips adjourned the meeting at 7:53 p.m.

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Mayor

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City Clerk



## Warrant Register

Check Periods: 2020 - October - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
59773	Bell, Helen S	10/20/2020	\$305.00
59774	Binion, Jacob M	10/20/2020	\$1,845.73
59775	Booi, Kristopher A	10/20/2020	\$1,719.40
59776	Goulter, John R	10/20/2020	\$1,742.33
59777	Hermens, Jessie R	10/20/2020	\$1,462.19
59778	Huff, Timothy M	10/20/2020	\$1,676.08
59779	Jewell, Kyle E	10/20/2020	\$1,494.31
59780	Kemmer, Larry L	10/20/2020	\$1,574.82
59781	Luethe, Paul J	10/20/2020	\$1,639.63
59782	Miller, Matt W	10/20/2020	\$1,764.99
59783	Moore, Vincent E	10/20/2020	\$49.69
59784	Padgett, Timothy J	10/20/2020	\$1,438.55
59785	Wood, Matthew T	10/20/2020	\$1,757.43
59786	Wright, Flint R	10/20/2020	\$2,879.43
59787	Zuern, Donald D	10/20/2020	\$2,388.00
59788	AFLAC	10/20/2020	\$450.43
59789	City of LB Retirement Payback	10/20/2020	\$50.77
59790	City of Long Beach - Fica	10/20/2020	\$12,197.08
59791	City of Long Beach - FWH	10/20/2020	\$8,361.29
59792	Dept of Labor & Industries	10/20/2020	\$1,721.27
59793	Dept of Retirement Systems	10/20/2020	\$15,334.85
59794	Dept of Retirement Systems Def Comp	10/20/2020	\$3,140.00
59795	Discovery Benefits Inc.	10/20/2020	\$125.00
59796	Employment Security Dept	10/20/2020	\$210.53
59797	Massmutual Retirement Services	10/20/2020	\$375.00
59798	Teamsters Local #58	10/20/2020	\$175.50
87367	Petty Cash	10/19/2020	\$42.39
87368	Hurd's Upholstery	10/23/2020	Void
87369	Hurd's Upholstery	10/23/2020	\$400.00

Execution Time: 9 second(s)



87370	Chinook Observer	10/23/2020	\$84.15
87371	Peninsula Sanitation	10/23/2020	\$2,576.29
87372	Suez WTS Analytical Instrument, Inc	10/23/2020	\$675.50
87373	Tangly Cottage Garden	10/23/2020	\$567.53
87374	Visa	10/23/2020	\$442.96
87375	Caldwell, Tye	10/28/2020	\$385.90
87376	City of Ilwaco	10/28/2020	\$11,270.12
87377	Grane, Nicole	10/28/2020	\$350.88
87378	Postmaster	10/28/2020	\$317.00
87379	A-1 Redi Mix	10/29/2020	\$154.58
87380	All Safe Mini Storage	10/29/2020	\$120.00
87381	ALS Group USA, Corp.	10/29/2020	\$25.00
87382	Astoria Janitor & Paper Supply	10/29/2020	\$525.81
87383	Basket Case Greenhouse	10/29/2020	\$56.14
87384	Caldwell, Tye	10/29/2020	\$179.20
87385	CASCADE MACHINERY & ELECTRIC	10/29/2020	\$3,811.52
87386	Charter Spectrum	10/29/2020	\$334.93
87387	Chinook Observer	10/29/2020	\$195.46
87388	Emerald Coast Title	10/29/2020	\$186.25
87389	Furrow Pump	10/29/2020	\$792.13
87390	Goulter, Allen J III	10/29/2020	\$1,300.00
87391	GRAINGER	10/29/2020	\$1,511.84
87392	Gray & Osborne	10/29/2020	\$8,032.08
87393	Inland Electric, Inc	10/29/2020	\$521.48
87394	K & L Supply, Inc.	10/29/2020	\$748.48
87395	Kubwater Resources, Inc	10/29/2020	\$1,815.83
87396	McLeod, Carla	10/29/2020	\$196.51
87397	Momar, Inc.	10/29/2020	\$685.93
87398	Ocean Beach Hospital	10/29/2020	\$18.09
87399	Owen Equipment	10/29/2020	\$2,551.09
87400	Pacific County Sheriff's	10/29/2020	\$13,912.00
87401	Pacific County Treasurer	10/29/2020	\$6,863.13
87402	Pacific Fibre Products, Inc.	10/29/2020	\$1,540.43
87403	Public Utility District 2	10/29/2020	\$10,876.57
87404	Quill Corporation	10/29/2020	\$454.59
87405	Sid's Iga	10/29/2020	\$15.76
87406	Solutions Yes	10/29/2020	\$347.77
87407	Sterling Codifiers/American Legal Publishing	10/29/2020	\$1,398.00
87408	TIAA Bank	10/29/2020	\$40.00
87409	Total Battery & Auto	10/29/2020	\$434.95
87410	Verizon Wireless	10/29/2020	\$824.73
87411	Wex Bank	10/29/2020	\$1,500.00
87412	Wilcox & Flegel Oil Co.	10/29/2020	\$1,647.18
87413	Willapa Firearms Training	10/29/2020	\$450.00

	Total	Check
Grand Total	\$147,059.48	\$147,059.48

TAB - C



**CITY COUNCIL  
AGENDA BILL  
AB 20-69**

**Meeting Date: November 2, 2020**

**AGENDA ITEM INFORMATION**

**SUBJECT:** Long Beach  
Peninsula Visitors Bureau  
Funding Request for 2020

*Originator:*

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

DG

**COST:** Request \$20,000

Other:

**SUMMARY STATEMENT:** The Council required a formal request from the Long Beach Peninsula Visitors Bureau in order to receive more lodging tax funding for the fiscal year ending December 31, 2020. The LBPVB has requested \$20,000 for the remainder of 2020 to help fund two employees. These employees would complete work that is already funded through other sources. The attached letter explains the request and that the additional funds would be used to pay for staff to fulfill the remaining projects for 2020.

**RECOMMENDED ACTION:** *Decide whether or not to fulfill this funding request for the remainder of 2020.*



## Request for 2020 Emergency DMO funding

Submitted to: City of Long Beach

By: Long Beach Peninsula Visitors Bureau

### Situation:

Due to the termination of the Destination Organization Service Agreement between our organizations in April of 2020, LPBVB has lost \$133,333 ( or 67%) of budgeted revenues from the City of Long Beach lodging tax fund, this has resulted in an overall revenue cut of 24% for the organization, however, a significant portion of the remaining funding was restricted funding awarded for special project marketing grants and activities. Mindful of this cash flow restriction, immediate and drastic cuts were made in order to maintain a basic level of operation and remain compliant with all existing funding. Two staff members were immediately terminated and a third was furloughed and a fourth team member resigned in April; we have been financially unable to refill that position since. Meanwhile the work of the organization continued. We quickly shifted from a focus on out-of-area marketing to other important work like:

- Safety messaging (e.g. #MaskUp campaign)
- Sector meetings and advocacy
- Visitor Guidelines
- Sector guidelines
- Connecting local businesses to relief resources
- Compiling, collecting, and reporting economic injury data for the Dept. of Commerce and joint legislative committees to be used to help determine the level of aid allocated to our communities.

We have also continued doing a minimal level of destination marketing to maintain a connection with our audience and brand ambassadors as well as some subtle “safety first” content-based and public relations marketing.

While the pent up demand for travel, lack of long-haul options, and relative safety of our area and product helped our industry rebound from 10 weeks of closure, at least through the summer months, we are now not surprisingly seeing a slow down in tourism typical for this time of year.

We find ourselves in the unique situation of having some unused marketing resources available through special projects grants that we are unable to implement due to our loss of organization support and subsequent loss of our marketing team, which is why we are requesting \$20,000 in emergency DMO funding for the remainder to 2020 to be used to pay for contracted marketing work and rebuilding the team in order to implement a pending special project as soon as possible.

All of our competition has been funded at normal or higher levels, and while it may take a while to see the negative impacts we risk losing our market share that has taken years of hard work and investment to grow and develop.

Pending special projects:

- Digital Marketing campaign \$30,000
- "Get Some Space" campaign \$10,000
- Outdoor Recreation Development \$15,000
- Filming Location recruitment/marketing \$15,000

What the funds would be used for:

- Marketing staff needed to rebuild the team and implement annual plan and special projects.

Respectfully submitted,  
Andi Day,  
Executive Director

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TAB - D



**CITY COUNCIL  
AGENDA BILL  
AB 20-70**

**Meeting Date: November 2, 2020**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b> <i>Bid to Demolish three Structures at 1311 and 1315 Washington Ave S</i>	<b>Originator:</b>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
<b>COST:</b> \$18,389.34		

**SUMMARY STATEMENT:** The city received eight bids for the bid opening on October 16<sup>th</sup> at 3:00pm. The job is to remove three structures at 1311 and 1315 Washington Ave South, owned by Mr. Sagmiller.

**RECOMMENDED ACTION:** *Authorize Mayor Phillips to accept the bid from Big River Construction for demo of the structures at 1311 and 1315 Washington Ave S.*



## Building Demo Bid Opening

October 16, 2020

3:00 PM

<u>Contractor</u>	<u>Bid Amount</u>
Tapani Construction LLC	\$ 73,102.50
Wirkkala Construction	\$ 35,732.50
Lindstrom & Son Construction Inc	\$ 30,865.50
Wirkalot Trucking and Excavation LLC	\$ 25,450.50
Clarke Construction LLC	\$ 24,447.64
3 Kings Environmental Inc	\$ 24,186.64
Allen Properties	\$ 19,477.76
Big River Construction Inc	\$ 18,389.34

TAB - E

## City of Long Beach Activities Report

September 2020

Water Dept.

Call Outs - 0

Meetings - 9 (1) Staff / (1) Crew Meeting / (1) Evergreen Rural Water Board Meeting / (1) Evergreen Rural Water Apprenticeship / (2) Contractors / (1) Developer / (2) 2021 Budget.

Safety Meetings - 0 ( Postponed / Time Constraints )

Following New Covid-19 Workplace Rules!

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections / Billing New Services.

Customer Service - 4

Locates - 5

Emergency Locates – 1 ( Bayview Paving 43<sup>rd</sup> pl )

Re-reads - 8

Install New Meters - 3 ( 26<sup>th</sup> st nw , 17<sup>th</sup> st sw , 117<sup>th</sup> st nw. )

Meter Reinstall – 0

New Service Investigations – 5

Valve Investigation - 7

New Service Prep – 3

Valve Can Raising - 0

Meter Removal – 0

Meter Flushing - 1

Meter Repairs - 11

Hydrant / Stand Pipe Maint. – 0

Shut Off's - 2

Emergency Shut Offs – 0

Turn On's - 1

Res. Checking - 4

Res. Maint. – 1 ( Weedeating Dams. )

Leak Repairs - 5

Leak Investigations - 5

Equipment Cleanup - 7

System Samples - Weekly entire system.

Samples to Lab - 2

Training - None.

Treatment Plant Numbers - 17,573,000 Gallons. ( Approx 585,700 Gal. / Day )

Other Activities –

Reading Meters. ( Long Beach. )

Replacing Remote Read Meters.

Festival Setup / Tear Down ( Labor Day & Rod Run. )

Checking Fire Extinguishers.

Storm Cleanup.

Locating Valves & Testing Valves Seaview.

Hung Shut Off Notices Seaview.

Mainline Dig Prep.

Replaced Mainline Valve 43<sup>rd</sup> Pl.

Flushing Seaview After Repairs.

Ordered Brass Parts.

Hauling Compost to Old Sludge Site.

Hauling Clay To Ballfields.

Repairing Flag Pole Ilwaco Cemetery.

Digging Out Maddix Creek Sediment Basin.

Mailed ROW Permit To County.

Removed Bar-B-Ques From Approach.

Bayview Paving Road Cuts.

Budget 2021.

Pressure Washing Fire Hall.

Painting Fire Hall Trim.

Samples To Vancouver. ( L&C )

Town Cleanup.



Stocking Brass Order.

Samples to Lab.

Mapping Water System Updates.

(2) Fire Calls.

Flagging For School. ( 3 Days, Morning & Afternoon. )

Plant Operation Walk Around.

## Wastewater Dept.

Decanting Digester – 65,000 gal. Supernatant ran back through plant.

Training - Tye – WWTPO Test Prep , Online Pumps Class , Online Lab Procedures Class

Took and Passed His WWTPO 1 Certification. ( Atta Boy! )

John , Tye , Kris - Signed Up For Compost Class In October.

Treatment Plant Numbers – 5,920,000 Million Gallons. ( Approx. 197,000 Gal / Day )

Compost Plant Treatment Numbers - 71,100 Gallons Processed.

Other Activities –

Operating New Compost Plant.

Compost Plant Cleanup.

(2) Covid -19 Samples Processed & Mailed.

ECS Here Adjusting Tunnel Door Carrier With Help.

Made Sifting Box For Compost Testing.

Jetted Drain Line From Screw Press.

Dug up Old NPW Line in Contact Basin for New NPW System.

Tested Old NPW Pump.

Greased Trommel.

Weedeated & Sprayed Weeds Compost Plant.

Replaced Magnetic Flow Meter On RAS Line.

Cleaned Rocks From Sprayer Nozzles On Screw Press.

Replaced Mixer Auger Bearing.

Yard Cleanup.

Added Guard To Discharge Chute From Mixer.

Hook Up Inspections.

Push Walls Added To Finish Building.

Unclogged Grit Line

Hauled Finish Compost To Old Sludge Site.

Moving Wood Chips Compost Plant.

Deep Cleaned Screw Press.

Weedeated All Lift Stations

Plant Walk through.

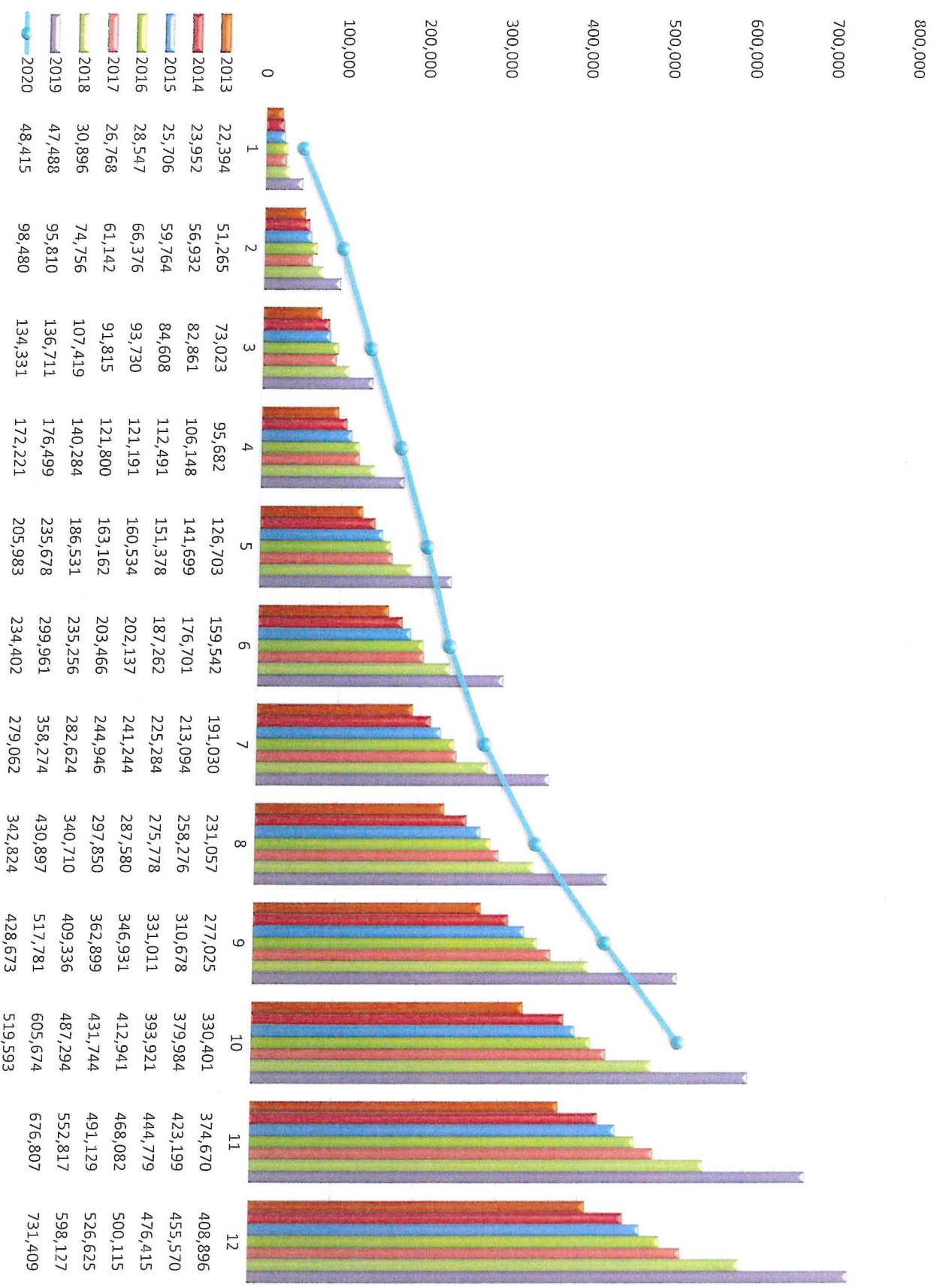
Office Organization & Cleanup.

Main Computer Backup Weekly.

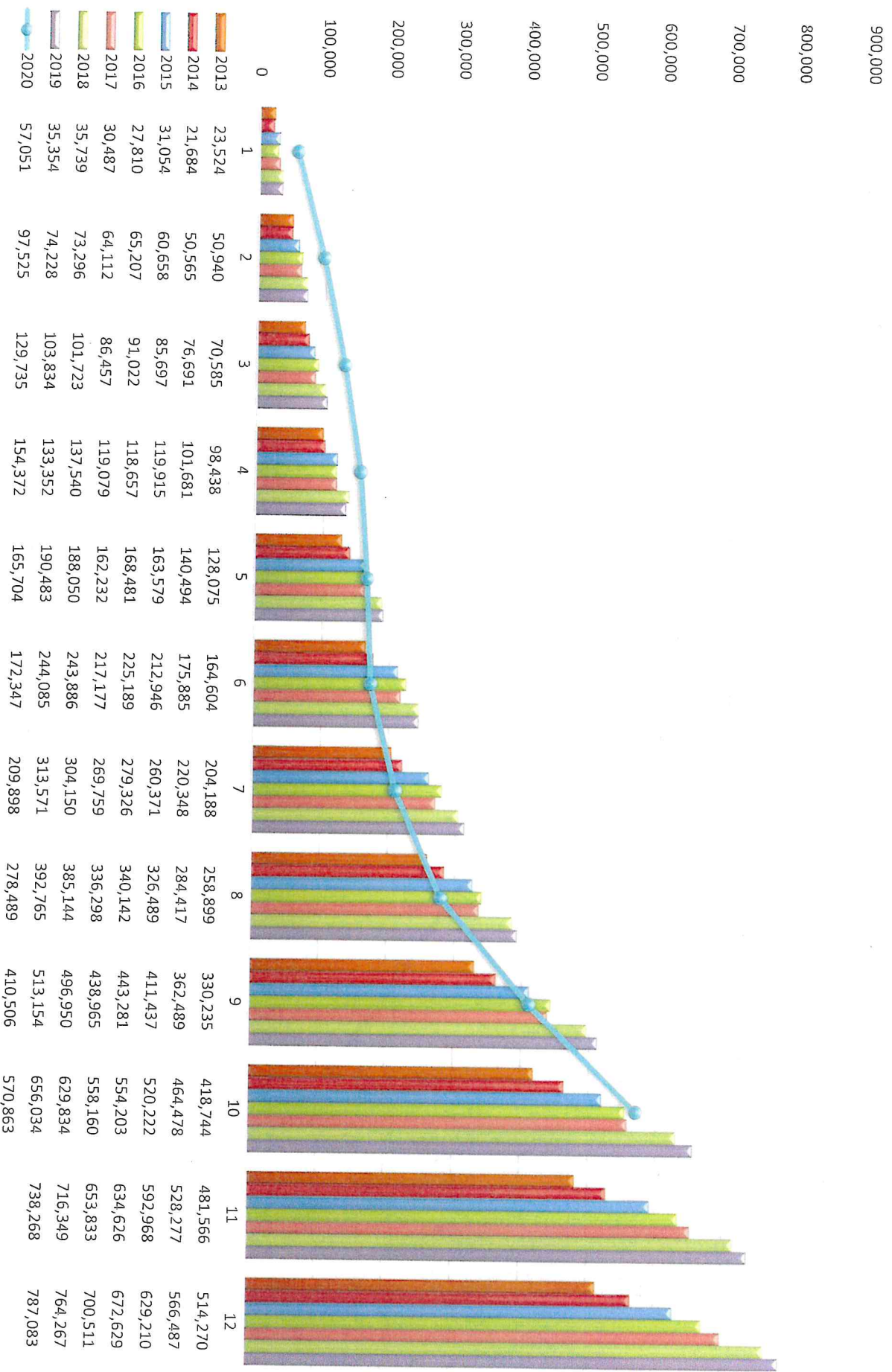
Monthly Fire Extinguisher Checkups.

Flushed Eye Wash Station.

## Sales Tax Collections



# Lodging Tax Collections





# Transportation Benefit District

