



AGENDA – Monday, May 18, 2020

7:00 p.m. City Council Meeting

Zoom Meeting

Meeting ID: 823 3478 8179

Password: 828696

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, May 4, 2020 City Council Meeting
- Payment Approval List for Warrant Resisters 59405-59446 & 86745-86795 for \$287,019.87

- **AB 20-42 — Ordinance 982 Bonding for Fire Truck Purchase - TAB B**

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS – TAB C

- Wastewater Report for April 2020
- Water Report for April 2020
- Department of Ecology Wastewater Lab Accreditation
- Certificate of Training, WCIA for Harassment and Discrimination in workplace
- Parks, Streets and Stormwater Report for April 2020
- Letter for Consideration
- Correspondence from Skyler Walker and Allen Fritz

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
June 1, 2020, June 15, 2020 & July 1, 2020

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

LONG BEACH CITY COUNCIL MEETING

(Zoom Meeting)

May 4, 2020

6:45 COUNCIL WORKSHOP

C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer were all present.

WS 20-09- 4th of July Fireworks Discussion

-David Glasson, City Administrator, and Mayor Phillips both opened the discussion of the 4th of July Firework display and the impacts of COVID-19. Glenn Trusty, William Marsh, and Doug Levitz all made comments. This topic will be discussed at a future workshop.

- No decisions or motions were made at this time.

7:00 CALL TO ORDER, ROLL CALL

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer all present.

PUBLIC COMMENT

No comments

CONSENT AGENDA

Minutes, April 6, 2020 City Council Meeting

Payment Approval List for Warrant Registers 59342-59378 & 86668-86712 for \$447,437.76 & 59379-59404 & 86713-86744 for \$168,401.76 Total Combined - \$615,839.52

C. McGuire made the motion to approve the Consent Agenda. C. Murry seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 20-35— Ordinance 981 Comprehensive Plan Update

Ariel Smith, Community Development Director, presented the Agenda Bill. The city staff and Planning Commission have worked together on this document since 2018. We have fulfilled all of the legalities associated with this process and hope to adopt prior to the deadline of June 30th.

C. McGuire made the motion to approve Ordinance 981 approving the Comprehensive Plan Update. C. Murry seconded the motion; 5 Ayes, motion passed.

AB 20-36– USDA Grant Agreement for Police Station Equipment

Ariel Smith, Community Development Director, presented the Agenda Bill. The city was awarded a grant through USDA Rural Development for 55% of costs associated with equipment purchased for the Police Station. The rest of the costs will be paid for by the capital budget request.

C. McGuire made the motion to authorize the Mayor to enter into an agreement with the USDA for grant monies associated with equipment purchases for the new Police Station Headquarters. C. Cline seconded the motion; 5 Ayes, motion passed.

AB 20-37– Fire Truck Bid Award

David Glasson, City Administrator, and Kyle Jewell, Fire Chief, presented the Agenda Bill. This is the second bid attempt to purchase a new fire engine. Three companies bid on this truck, presenting a total of 6 different options. Not all options met the specification. The lowest bidder was Cascade Fire at \$529,316.18. The next closest bidder was General Fire at \$541,538.97 and finally True North at \$562,355.73.

C. Cline made the motion to accept the Lowest Responsible Bidder and authorize Mayor Phillips to enter into a contract to purchase the truck. C. Svendsen seconded the motion; 5 Ayes, motion passed.

AB 20-38– 1515 Oregon Ave N. Code Enforcement

David Glasson, City Administrator, presented the Agenda Bill. The bid to clean-up 1515 Oregon Ave N which includes: Removal of noxious weeds (blackberry), overgrown and/or dead vegetation endangering properties and rodent harborages, mowing grass more than 1 ft. in height.

C. McGuire made the motion to authorize the Mayor to accept the bid from Sea Aire Lawn Care (Becky Miller) to clean-up 1515 Oregon Ave N. C. Svendsen seconded the motion; 4 Ayes; 1 Abstain (C. Kemmer), motion passed.

AB 20-39– Tree Grinding for Biosolids Plant

David Glasson, City Administrator, presented the Agenda Bill. When the water and wastewater sites were logged the slash piles were left to be burnt. The city can now use that material for processing in the biosolids plant. The material has to be ground and turned into hogfuel. This bid includes the processing and transport to the biosolids facility.

C. McGuire made the motion to authorize the Mayor to accept the bid from Trails End Recovery to process materials from the logging sites to produce hogfuel for the biosolids plant. C. Murry seconded the motion; 5 Ayes, motion passed.

AB 20-40– Change Order No. 2 LBPB

David Glasson, City Administrator, presented the Agenda Bill. This change order alteration addresses the footing and stem wall. The changes adjust the width and rebar in the footing and width of the stem wall. The engineer on the project has approved the changes and the building inspector approves based on the engineer. This lowers the overall price of the construction contract to \$604,314.20.

C. McGuire made the motion to authorize staff to sign the change order. C. Svendsen seconded the motion; 5 Ayes, motion passed.

AB 20-41– Resolution 2020-04 EMD Public Assistance Grant Authorization

Ariel Smith, Community Development Director, presented the Agenda Bill. EMD is distributing federal pass-through dollars for COVID-19 related expenses. This resolution authorizes David and Ariel to sign for reimbursement requests, certify competition of projects and execute contracts related to this grant application.

C. McGuire made the motion to authorize the mayor to execute Resolution 2020-04 for staff signatories. C. Cline seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- New Downtown Signage
- Lodging Tax Collections
- Sales Tax Collections
- Transportation Benefit Tax Collections
- DOH Permit
- Police Chief's Report for April 2020

ADJOURNMENT

The Mayor adjourned the meeting at 7:50 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2020 May First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THIS SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
59405	Bell, Helen S	5/5/2020	\$310.34
59406	Binion, Jacob M	5/5/2020	\$1,846.00
59407	Booi, Kristopher A	5/5/2020	\$1,654.39
59408	Cline, Kevin M	5/5/2020	\$266.19
59409	Gilbertson, Bradley K	5/5/2020	\$1,591.07
59410	Goulter, John R	5/5/2020	\$1,709.03
59411	Huff, Timothy M	5/5/2020	\$1,705.89
59412	Jewell, Kyle E	5/5/2020	\$1,375.92
59413	Kaino, Kris A	5/5/2020	\$1,012.96
59414	Kemmer, Hollis L	5/5/2020	\$266.19
59415	Kemmer, Larry L	5/5/2020	\$1,574.91
59416	Luethe, Paul J	5/5/2020	\$1,652.40
59417	McGuire, Tina M	5/5/2020	\$266.19
59418	Miller, Matt W	5/5/2020	\$1,765.03
59419	Mortenson, Tim L	5/5/2020	\$1,776.63
59420	Murry, Del R	5/5/2020	\$266.19
59421	Padgett, Timothy J	5/5/2020	\$1,525.93
59422	Quittner, Jonathan H	5/5/2020	\$1,134.66
59423	Skinner, Sue F	5/5/2020	\$441.82
59424	Svendsen, Sue M	5/5/2020	\$404.33
59425	Wood, Matthew T	5/5/2020	\$1,639.97
59426	Wright, Flint R	5/5/2020	\$2,879.52
59427	Zuern, Donald D	5/5/2020	\$2,388.60
59428	AFLAC	5/5/2020	\$491.97
59429	Association of WA Cities	5/5/2020	\$60,840.35
59430	Association of WA Cities	5/5/2020	Void
59431	City of LB Retirement Payback	5/5/2020	\$50.77
59432	City of Long Beach - Fica	5/5/2020	Void
59433	City of Long Beach - FWH	5/5/2020	Void

Execution Time: 9 second(s)

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Register

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59434	Council Gift Fund	5/5/2020	\$60.00
59435	Dept of Labor & Industries	5/5/2020	\$1,887.39
59436	Dept of Retirement Systems	5/5/2020	\$15,961.55
59437	Dept of Retirement Systems Def Comp	5/5/2020	Void
59438	Discovery Benefits Inc.	5/5/2020	\$150.00
59439	Employment Security Dept	5/5/2020	Void
59440	Massmutual Retirement Services	5/5/2020	\$775.00
59441	Teamsters Local #58	5/5/2020	Void
59443	City of Long Beach - Fica	5/5/2020	\$13,876.54
59444	City of Long Beach - FWH	5/5/2020	\$8,445.93
59445	Dept of Retirement Systems Def Comp	5/5/2020	\$3,380.00
59446	Teamsters Local #58	5/5/2020	\$184.50
86745	Association of Washington Cities	5/6/2020	\$3,063.82
86746	Active Enterprises, Inc.	5/15/2020	\$194.23
86747	Airgas USA LLC	5/15/2020	\$56.97
86748	All Safe Mini Storage	5/15/2020	\$95.00
86749	ALS Group USA, Corp.	5/15/2020	\$25.00
86750	AlSCO-American Linen Div.	5/15/2020	\$275.48
86751	Astoria Janitor & Paper Supply	5/15/2020	\$1,238.34
86752	BSK Associates	5/15/2020	\$194.00
86753	Cartomation, Inc	5/15/2020	\$500.00
86754	CenturyLink	5/15/2020	\$1,571.98
86755	Chinook Observer	5/15/2020	\$713.71
86756	Creative Community Solutions, Inc.	5/15/2020	\$1,800.00
86757	Dennis Company	5/15/2020	\$567.75
86758	Department of Commerce	5/15/2020	\$48,932.69
86759	Englund Marine Supply	5/15/2020	\$904.22
86760	Evergreen Septic Inc	5/15/2020	\$198.00
86761	Evergreen Septic Pumping LLC	5/15/2020	\$1,299.10
86762	Fastenal Company	5/15/2020	\$329.49
86763	Goulter, Allen J III	5/15/2020	\$1,300.00
86764	Gray & Osborne	5/15/2020	\$36,345.55
86765	H. D. FOWLER	5/15/2020	\$13,434.08
86766	Hydronalix	5/15/2020	\$790.00
86767	Iron Mountain	5/15/2020	\$132.86
86768	K & L Supply, Inc.	5/15/2020	\$966.16
86769	Long Beach Commercial Security	5/15/2020	\$189.53
86770	MANSFIELD ALARM CO, INC	5/15/2020	\$103.97
86771	Municipal Emergency Services Depository Account	5/15/2020	\$37.43
86772	Oman & Son Builders	5/15/2020	\$688.86
86773	One Call Concepts, Inc.	5/15/2020	\$18.19
86774	PALL CORPORATION	5/15/2020	\$4,873.50
86775	Peninsula Pharmacies	5/15/2020	\$14.71
86776	Peninsula Sanitation	5/15/2020	\$1,334.61
86777	Penoyar, William	5/15/2020	\$1,000.00

86778	Pollardwater	5/15/2020	\$213.52
86779	Public Utility District 2	5/15/2020	\$1,618.11
86780	Quadient Finance USA, Inc.	5/15/2020	\$546.43
86781	Quill Corporation	5/15/2020	\$33.43
86782	Sid's Iga	5/15/2020	\$28.78
86783	Sirennet.com	5/15/2020	\$2,150.93
86784	Solenis LLC	5/15/2020	\$877.23
86785	Standard Insurance Co.	5/15/2020	\$2,710.72
86786	SUNSET AUTO PARTS, INC	5/15/2020	\$1,360.23
86787	TireHub	5/15/2020	\$636.47
86788	Trails End Recovery	5/15/2020	\$2,532.00
86789	U.S. Bank N.A.	5/15/2020	\$2,112.50
86790	Usa Blue Book	5/15/2020	\$499.25
86791	Visa	5/15/2020	\$3,061.24
86792	Waterhouse Environmental Services Corp.	5/15/2020	\$6,926.40
86793	Wilcox & Flegel Oil Co.	5/15/2020	\$751.43
86794	Wirkkala Construction	5/15/2020	\$682.30
86795	Zero Waste USA	5/15/2020	\$1,531.51

Total	Check	\$287,019.87
Grand Total		\$287,019.87

TAB - B



**CITY COUNCIL
AGENDA BILL**

AB 20-42

Meeting Date: May 18, 2020

AGENDA ITEM INFORMATION

SUBJECT: Ordinance 982 – Bonding for Fire Truck	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: \$600,000 at 2.3% INT	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: *The City must float a bond in order to pay for the fire truck that was passed by voters in November. The bond payments will be made by property taxes once collected. This ordinance authorizes the transaction between the City of Long Beach and Cashmere Valley Bank.*

RECOMMENDED ACTION: *Authorize the mayor to execute Ordinance 982 authorizing the bond between the City of Long Beach and Cashmere Valley Bank.*

CITY OF LONG BEACH, WASHINGTON

ORDINANCE NO. 982

AN ORDINANCE of the City of Long Beach, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of a \$600,000 aggregate principal amount unlimited tax general obligation bond to provide funds to acquire a new fire truck and to pay the costs of issuance and sale of the bond; fixing certain terms and covenants of the bond; and providing for other related matters.

THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. As used in this ordinance, the following capitalized terms shall have the following meanings:

- (a) “*Bank*” means Cashmere Valley Bank, or its successors or assigns.
- (b) “*Bond*” means the \$600,000 aggregate principal amount City of Long Beach, Washington Unlimited Tax General Obligation Bond, 2020, issued pursuant to and for the purposes provided in this ordinance.
- (c) “*Bond Counsel*” means the firm of Foster Garvey P.C., its successor, or any other attorney or firm of attorneys selected by the City with a nationally recognized standing as bond counsel in the field of municipal finance.
- (d) “*Bond Fund*” means the Unlimited Tax General Obligation Bond Fund, 2020, of the City created for the payment of the principal of and interest on the Bond.
- (e) “*Bond Register*” means the books or records maintained by the Bond Registrar for the purpose of identifying ownership of the Bond.
- (f) “*Bond Registrar*” means the City’s Clerk/Treasurer, or any successor bond registrar selected by the City.
- (g) “*City*” means the City of Long Beach, Washington, a municipal corporation duly organized and existing under the laws of the State.
- (h) “*City Council*” means the legislative authority of the City, as duly and regularly constituted from time to time.
- (i) “*Code*” means the United States Internal Revenue Code of 1986, as amended, and applicable rules and regulations promulgated thereunder.
- (j) “*Issue Date*” means, with respect to the Bond, the date of initial issuance and delivery of the Bond to the Bank in exchange for the purchase price of the Bond.

(k) “*Project*” means the acquisition of a new fire truck. Incidental costs incurred in connection with carrying out and accomplishing the Project, consistent with RCW 39.46.070, may be included as costs of the Project.

(l) “*Project Fund*” means the fund or account designated or created by the City for the purpose of carrying out the Project.

(m) “*State*” means the State of Washington.

Section 2. Findings and Determinations. The City takes note of the following facts and makes the following findings and determinations:

(a) *Authority and Description of Project.* The City is in need of a fire truck. The City has ordered the fire truck and expects to take possession in the summer of 2021. The City Council therefore finds that it is in the best interests of the City to carry out the Project, which is a capital purpose only and does not include the replacement of equipment.

(b) *Voter Authorization of Bonds.* At an election held on November 5, 2019, pursuant to Ordinance No. 972 (the “Election Ordinance”), the requisite proportion of the City’s qualified voters passed Proposition No. 1 and approved the issuance of not to exceed \$600,000 principal amount of bonds for the purpose of providing funds necessary to carry out the Project, and the collection of excess property taxes in amounts sufficient to pay the principal of and interest on those bonds.

(c) *Plan of Financing.* Pursuant to applicable law, including without limitation chapters 35.37, 39.36, 39.44, 39.46 and 39.52 RCW, the City is authorized to issue general obligation bonds for the purpose of financing the Project. The total expected cost of the Project is approximately \$600,000, which is expected to be made up of proceeds of the Bond and other available money of the City.

(d) *Debt Capacity.* The amount of indebtedness authorized by this ordinance is \$600,000. Based on the following facts, this amount is to be issued within the amount permitted to be issued by the City with voter approval for general municipal purposes:

- (1) The assessed valuation of the taxable property within the City as ascertained by the last preceding assessment for City purposes for collection in the calendar year 2020 is \$327,885,538.
- (2) As of December 31, 2019, the City had limited tax general obligation indebtedness, consisting of bonds and loans outstanding in the principal amount of \$284,818, which is incurred within the limit of up to 1½% of the value of the taxable property within the City permitted for general municipal purposes without a vote.
- (3) As of December 31, 2019, the City had no unlimited tax general obligation indebtedness.

(e) *The Bond.* For the purpose of providing the funds necessary to carry out the Project and to pay the costs of issuance and sale of the Bond, the City Council finds that based on its prior passage of the Election Ordinance and the approval of the voters of the City, it is a necessary and routine matter and in the best interests of the City and its taxpayers to issue and sell the Bond to the Bank, pursuant to the terms set forth in the Bank's proposal and this ordinance.

Section 3. Authorization of the Bond. The City is authorized to borrow money on the credit of the City and issue a negotiable unlimited tax general obligation bond evidencing indebtedness in the aggregate principal amount of \$600,000 to provide funds necessary to carry out the Project and to pay the costs of issuance and sale of the Bond. The proceeds of the Bond allocated to paying the cost of the Project shall be deposited as set forth in Section 8 of this ordinance and shall be used to carry out the Project, or a portion of the Project, in such order of time as the City determines is advisable and practicable.

Section 4. Description of the Bond. The Bond shall be called the City of Long Beach, Washington, Unlimited Tax General Obligation Bond, 2020, and shall be issued in the aggregate principal amount of \$600,000. The Bond shall be dated the Issue Date, shall be numbered separately in the manner and with any additional designation as the Bond Registrar deems necessary for purposes of identification. The Bond shall mature on December 1, 2027, with semiannual principal payments, and shall bear interest at the rate of 2.30% per annum (computed on the basis of a 360 day year consisting of 12 30-day months), payable semiannually, as set forth in Exhibit A, which is attached to this ordinance and incorporated by this reference.

Section 5. Bond Registrar; Registration and Transfer of the Bond. Pursuant to RCW 39.46.030(4) the City's Clerk/Treasurer shall serve as initial fiscal agent for the City (the "Bond Registrar") with respect to the Bond and is authorized, on behalf of the City, to authenticate and deliver the Bond in accordance with the provisions of the Bond and this ordinance. The Bond shall be issued only in registered form as to both principal and interest and shall be recorded on books or records maintained by the Bond Registrar (the "Bond Register"). The Bond Register shall contain the name and mailing address of the owner of the Bond.

Upon a determination by the Clerk/Treasurer that maintenance of the duties of the Bond Registrar is no longer convenient, the fiscal agent of the State of Washington shall act as Bond Registrar.

The Bond Registrar shall keep, or cause to be kept, at its office, sufficient books for the registration, assignment or transfer of the Bond, which books shall be open to inspection by the City at all times. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver the Bond transferred or exchanged in accordance with the provisions of the Bond and this ordinance, to serve as the City's paying agent for the Bond and to carry out all of the Bond Registrar's powers and duties under this ordinance.

The Bond Registrar shall be responsible for its representations contained in the Bond Registrar's Certificate of Authentication on the Bond.

The Bond may be assigned or transferred only in whole by the registered owner to a single investor that is a financial institution or a person who is reasonably believed to be a qualified institutional buyer or accredited investor within the meaning of the applicable federal securities laws. Any transfer shall be without cost to the owner or transferee, except for governmental charges imposed on any such transfer or exchange. The Bond Registrar shall not be obligated to exchange or transfer the Bond during the 15 days preceding any installment or prepayment date. When the Bond has been paid in full, both principal and interest, the Bond shall be surrendered to the Bond Registrar, who shall cancel the Bond.

Section 6. Form and Execution of the Bond.

(a) *Form of the Bond; Signatures and Seal.* The Bond shall be prepared in a form consistent with the provisions of this ordinance and State law. The Bond shall be signed by the Mayor and the Clerk/Treasurer, either or both of whose signatures may be manual or in facsimile, and the seal of the City or a facsimile reproduction thereof shall be impressed or printed thereon. If any officer whose manual or facsimile signature appears on the Bond ceases to be an officer of the City authorized to sign bonds before the Bond bearing his or her manual or facsimile signature is authenticated by the Bond Registrar, or issued or delivered by the City, the Bond nevertheless may be authenticated, issued and delivered and, when authenticated, issued and delivered, shall be as binding on the City as though that person had continued to be an officer of the City authorized to sign bonds. The Bond also may be signed on behalf of the City by any person who, on the actual date of signing of the Bond, is an officer of the City authorized to sign bonds, although he or she did not hold the required office on its Issue Date.

(b) *Authentication.* Only the Bond bearing a Certificate of Authentication in substantially the following form, manually signed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance: "Certificate of Authentication. This Bond is the fully registered City of Long Beach, Washington, Unlimited Tax General Obligation Bond, 2020, described in the Bond Ordinance." The authorized signing of a Certificate of Authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this ordinance.

Section 7. Payment of the Bond. Both principal of and interest on the Bond shall be payable in lawful money of the United States of America and shall be paid by electronic transfer, unless payment by check or draft of the Bond Registrar is permitted by the Bank, and sent to the Bank so that the Bank receives said payments when due at the address appearing on the Bond Register. Upon receipt of the final installment payment of principal of and interest on the Bond, whether at maturity or upon prepayment, the Bank shall present and surrender the Bond to the Bond Registrar to be destroyed or cancelled in accordance with law. The City and the Bond Registrar may deem and treat the Bank of the Bond as the absolute owner of the Bond for the purpose of receiving payment of principal and interest and for all other purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary other than proper notice of assignment or transfer.

Section 8. Funds and Accounts; Deposit of Proceeds.

(a) *Bond Fund.* The Bond Fund is created as a special fund of the City for the sole purpose of paying principal of and interest on the Bond. Bond proceeds in excess of the amounts needed to pay the costs of the Project and the costs of issuance, if any, shall be deposited into the Bond Fund. All amounts allocated to the payment of the principal of and interest on the Bond shall be deposited in the Bond Fund as necessary for the timely payment of amounts due with respect to the Bond. The principal of and interest on the Bond shall be paid out of the Bond Fund. Until needed for that purpose, the City may invest money in the Bond Fund temporarily in any legal investment, and the investment earnings shall be retained in the Bond Fund and used for the purposes of that fund.

(b) *Project Fund.* The Project Fund is a fund of the City to be used to pay the costs of the Project. Proceeds received from the sale and delivery of the Bond shall be deposited into the Project Fund and used to pay the costs of the Project and costs of issuance of the Bond. Until needed to pay such costs, the City may invest those proceeds temporarily in any legal investment, and the investment earnings shall be retained in the Project Fund and used for the purposes of that fund, except that earnings subject to a federal tax or rebate requirement (if applicable) may be withdrawn from the Project Fund and used for those tax or rebate purposes.

Section 9. Prepayment. The City reserves the right and option to prepay and redeem at any time prior to its stated maturity date any or all of the principal amount of the Bond outstanding, without penalty, at par plus accrued interest to the date of prepayment. The City shall provide the Bank with written notice of any intended prepayment at least 10 days prior to such prepayment date. Interest on the principal amount of the Bond called for prepayment shall cease to accrue on the date fixed for prepayment unless the principal amount called for prepayment is not paid on the prepayment date. If only a portion of the outstanding principal amount of the Bond is prepaid, the debt service schedule would be recalculated as mutually agreed upon, in writing, by the City and the Bank to reflect either a reduction in the semiannual payment amount or the earlier maturity date of the Bond. Within seven business days of prepayment, the Bank shall provide to the City a recalculated payment schedule.

Section 10. Failure to Pay Installments; No Acceleration. If any payment of the Bond is not paid when due, the City shall be obligated to pay interest on that installment at the same rate provided in the Bond until that payment is paid in full or until sufficient money for its payment in full is on deposit in the Bond Fund (as hereinafter created and defined) and the principal represented by such installment has been called for payment by giving notice of that call to the Bank. The Bond is not subject to acceleration upon the occurrence of a payment default.

Section 11. Pledge of Taxes. The Bond constitutes a general indebtedness of the City and is payable from tax revenues of the City and such other money as is lawfully available and pledged by the City for the payment of principal of and interest on the Bond. For as long as the Bond is outstanding, the City irrevocably pledges that it shall, in the manner provided by law without limitation as to rate or amount, include in its annual property tax levy amounts sufficient, together with other money that is lawfully available, to pay principal of and interest on the Bond as the same become due. The full faith, credit and resources of the City are pledged irrevocably

for the prompt payment of the principal of and interest on the Bond and such pledge shall be enforceable in mandamus against the City.

Section 12. Tax Covenants: Designation of the Bond as a “Qualified Tax Exempt Obligation.”.

(a) *Preservation of Tax Exemption for Interest on the Bond.* The City covenants that it will take all actions necessary to prevent interest on the Bond from being included in gross income for federal income tax purposes, and it will neither take any action nor make or permit any use of proceeds of the Bond or other funds of the City treated as proceeds of the Bond that will cause interest on the Bond to be included in gross income for federal income tax purposes. The City also covenants that it will, to the extent the arbitrage rebate requirements of Section 148 of the Code are applicable to the Bond, take all actions necessary to comply (or to be treated as having complied) with those requirements in connection with the Bond.

(b) *Post-Issuance Compliance.* The City Administrator or Clerk/Treasurer are authorized and directed to review and update the City’s written procedures to facilitate compliance by the City with the covenants in this ordinance and the applicable requirements of the Code that must be satisfied after the Issue Date to prevent interest on the Bond from being included in gross income for federal tax purposes.

(c) *Designation of the Bond as a “Qualified Tax-Exempt Obligation.”* The City designates the Bond as a “qualified tax-exempt obligation” for the purposes of Section 265(b)(3) of the Code, and makes the following findings and determinations:

- (1) the Bond does not constitute a “private activity bond” within the meaning of Section 141 of the Code;
- (2) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds and other obligations not required to be included in such calculation) that the City and any entity subordinate to the City (including any entity that the City controls, that derives its authority to issue tax-exempt obligations from the City, or that issues tax-exempt obligations on behalf of the City) will issue during the calendar year in which the Bond is issued will not exceed \$10,000,000; and
- (3) the amount of tax-exempt obligations, including the Bond, designated by the City as “qualified tax-exempt obligations” for the purposes of Section 265(b)(3) of the Code during the calendar year in which the Bond is issued does not exceed \$10,000,000.

Section 13. Sale and Delivery of the Bond.

(a) *Approval of Bank Proposal.* The Bank has presented a proposal (the “Proposal”) to the City offering to purchase the Bond under the terms and conditions provided therein. The Bank is not charging a fee for this Bond. The City Council finds that the Proposal is in the City’s best interest and has heretofore accepted the offer contained therein.

(b) *Preparation, Execution and Delivery of the Bond.* The Bond will be prepared at City expense and will be delivered to the Bank in accordance with the Proposal and this ordinance, together with the approving legal opinion of Bond Counsel regarding the Bond.

Section 14. Reporting Requirements. With respect to the Bond, the City is exempt from the official statement and ongoing disclosure requirements of the Securities and Exchange Commission Rule 15c2-12 under the Securities Exchange Act of 1934.

The City hereby covenants and agrees for as long as the Bond remains outstanding, it will provide annually to the Bank copies of its unaudited annual financial report, and its audited annual financial report both within a reasonable amount of time, and such other information as the Bank may reasonably request from time to time.

Section 15. Supplemental and Amendatory Ordinances. The City may supplement or amend this ordinance for any one or more of the following purposes without the consent of any Bank:

(a) To add covenants and agreements that do not materially adversely affect the interests of Bank, or to surrender any right or power reserved to or conferred upon the City.

(b) To cure any ambiguities, or to cure, correct or supplement any defective provision contained in this ordinance in a manner that does not materially adversely affect the interest of the Bank.

Section 16. General Authorization and Ratification. The Mayor, City Administrator, Clerk/Treasurer and other appropriate officers of the City are severally authorized to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the transactions contemplated in connection with this ordinance, and to do everything necessary for the prompt delivery of the Bond to the Bank and for the proper application, use and investment of the proceeds of the Bond. All actions taken prior to the effective date of this ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects.

Section 17. Severability. The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 18. Effective Date of Ordinance. This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

PASSED by the City Council and APPROVED by the Mayor of the City of Long Beach, Washington, at an open public meeting thereof, this 18th day of May, 2020.

Mayor

ATTEST:

City Clerk

EXHIBIT A

PAYMENT SCHEDULE

<u>Payment Date</u>	<u>Principal Payable</u>	<u>Interest Payable</u>	<u>Total</u>
12/01/2020	\$ 37,945.25	\$ 5,750.00	\$ 43,695.25
06/01/2021	37,231.62	6,463.63	43,695.25
12/01/2021	37,659.78	6,035.47	43,695.25
06/01/2022	38,092.87	5,602.38	43,695.25
12/01/2022	38,530.94	5,164.31	43,695.25
06/01/2023	38,974.05	4,721.20	43,695.25
12/01/2023	39,422.25	4,273.00	43,695.25
06/01/2024	39,875.60	3,819.65	43,695.25
12/01/2024	40,334.17	3,361.08	43,695.25
06/01/2025	40,798.02	2,897.23	43,695.25
12/01/2025	41,267.19	2,428.06	43,695.25
06/01/2026	41,741.77	1,953.48	43,695.25
12/01/2026	42,221.80	1,473.45	43,695.25
06/01/2027	42,707.35	987.90	43,695.25
12/01/2027	43,197.34	496.77	43,694.11
	<u>\$ 600,000.00</u>	<u>\$ 55,427.61</u>	<u>\$ 655,427.61</u>

CERTIFICATION

I, the undersigned, City Clerk/Treasurer of the City of Long Beach, Washington (the "City"), hereby certify as follows:

1. The attached copy of Ordinance No. 982 (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on May 18, 2020, as that ordinance appears on the minute book of the City.

2. That such meeting was duly convened and held in all respects in accordance with law; that a quorum was present throughout the meeting through telephonic, electronic, internet, or other means of remote access, and a majority of the members of the City Council of the City so present at the meeting voted in the proper manner for the passage of the Ordinance.

3. That in accordance with Proclamation 20-28 made by the Governor of the State of Washington on March 24, 2020, as extended by Proclamations 20-28.1 and 20-28.2 and act of the legislative leadership of the State of Washington dated May 4, 2020, (a) such meeting was not conducted in person, (b) one or more options were provided for the public to attend the such meeting remotely, including by telephone access, which mean(s) of access provided the ability for all persons attending the meeting remotely to hear each other at the same time, and (c) passage of the Ordinance is necessary and routine action of the City Council of the City; and

4. The Ordinance will be in full force and effect five days after publication in the City's official newspaper, which publication date is expected to be May 27, 2020.

5. That all other requirements and proceedings incident to the proper adoption of the Ordinance have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this Certificate.

Dated: May 18, 2020.

CITY OF LONG BEACH, WASHINGTON

City Clerk/Treasurer

TAB - C

Wastewater Dept.

Call Outs - 0

Meetings - 4 (1) Peninsula Sanitation (Chipping) / (1) G &O Engineers (digester –metals /
ALS Labs (Covid -19 testing / Tapani.

Safety Meetings - 1 (Covid -19 Awareness.)

Normal Safety Meetings Postponed Due to Gathering Rules!

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies / Engineers / Called Locates / Discharge Permit / Lab Accreditation.

All Day Plant Visit From Westport Operator / Plant Optimization.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.).

Customer Service - 3

Locates - 17 Emergency Locates – 0

Hauling Sludge - 0

Lift Station Checking - Daily Action. (inspection / cleaning transducers)

Lift Station Maintenance – Communication Fail @ Seacrest Station.

Lift Station Wash down - 2 Plant Wash Down - 2 Headworks , Clarifiers , UV Bulbs.

Samples to Lab - 2 (Monthly Ammonia / 2 nd Quarter Digester.)

Pump / Blower Maint. -2 (Greased / Belts / Filters / Tubing / Oil Change.)

Sink Hole Investigation – 0

Main Repairs - 0

Equipment Cleanup - 2

Headworks Debris Removal – 4 Barrels
through plant. (Rain & Plant) Decanting Digester – 25,000 gal. Supernatant ran back

Training - All Crew Covid -19 Awareness.

Tye - Emergency Response Planning. (Online) Apprenticeship Meeting. (Online)

Treatment Plant Numbers – 5,110,000 Million Gallons. (Approx. 170,000 Gal / Day)

Compost Plant Treatment Numbers - 142,300 Gallons Processed.

Other Activities –

Operating New Compost Plant.

Sprayed Weeds Around Plant.

Mapping New Service NW 6th st.

Returned Parts for Trolley Door to ECS.

Pressure Washing Old Contact Chamber.

Cutting Holes in Old Contact Chamber.

Lindstrom Construction Letter. (10th st North Project.)

Pressure Washing Around Plant.

New Loader Bucket Hitch Made.

Painted New Loader Bucket Hitch.

WP 303 PH.

Attached Ramps on Tunnel Door Trolley Rail.

Removed Rags From 3rd st Dump Site.

Mixing Compost.

Tested old pump in UV Chamber.

Planted Grass WWTP.

Hog Fuel Chips to WWTP

Organizing & Cleaning Yard.

Office Organization & Cleanup.

Main Computer Backup Weekly.

Monthly Fire Extinguisher Checkups.

Found Drain Line Outfall at WWTP.

Timber Harvest Re-Plant.

New Trammel Delivered.

Built Wall in New Compost Chip Building.

Installed New UV Bulbs Bank A.

Adjusted Both Belt Conveyor & Sludge Feed Pump.

Lab Accreditation Renewal Added to SAW Account.

City of Long Beach Activities Report

April 2020

Water Dept.

Call Outs - 4 (Turn On's)

Meetings - 13 (1) Staff / (1) Mark Scott Mapping / (1) Admin. / (1) Crew Meeting / (1) Evergreen Rural Board Meeting / (1) Evergreen Rural Apprenticeship Meeting / (3) Contractors / (2) Emergency Management / (1) Covid -19 Operations / (1) Emergency Operations.

Safety Meetings - 1 (Covid -19 Awareness)

Normal Safety Meetings Postponed Due to Gathering Rules.

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections.

Customer Service - 8

Locates - 17

Emergency Locates – 1 (PUD)

Re-reads - 10

Install New Meters - 1 (4040 N PL)

Meter Reinstall – 0

New Service Investigations – 3

Valve Investigation - 1

New Service Prep – 1

Valve Can Raising - 1

Meter Removal – 0

Meter Repairs - 2

Hydrant / Stand Pipe Maint. – Spring Hydrant / Stand Pipe Flushing April 27th Thru May 7th.

Shut Off's - 0 (None Due to Covid – 19)

Emergency Shut Offs – 0

Turn On's - 1

Res. Checking - 2

Res. Maint. – 1 (Brushing Dolman Road)

Leak Repairs - 1 (34th PL)

Leak Investigations - 1

Equipment Cleanup - 4

System Samples - Weekly entire system.

Samples to Lab - 2

Training - All Crew (Covid -19 Awareness)

Treatment Plant Numbers - 12,629,000 Gallons. (Approx, 420,900 Gal. / Day)

Other Activities –

Reading Meters. (Seaview.)

Replacing Remote Read Meters.

Installing High Speed Internet Connections WWTP.

Cleaning & Organizing Yard.

Checking Fire Extinguishers.

Replaced Shelburn & Theater Meters.

Moving Desks at City Hall.

Meter Boxes Delivered.

Mapping Water / Wastewater Updates W/ Mark Scott.

L & I Vault Questions USFW 67th Project.

Hydrant Flushing Notices.

Flushing Hydrants System Wide.

5th st Mini Park Waterline Repairs.

Covid – 19 Bottles Ordered / Delivered.

(2) Fire Calls.

Pressure Washing UV Chamber / Cut Holes.

Both Plant Operation Walk Arounds.



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY
PO Box 488 • Manchester, WA 98353-0488 • (360) 871-8840

May 06, 2020

John Goulter
Long Beach Wastewater Treatment Plant Lab
PO Box 310
Long Beach, WA 98631-0310

Dear John Goulter:

Thank you for your application for renewal in the Environmental Laboratory Accreditation Program. Attached is a new Certificate of Accreditation covering the one-year period beginning May 2, 2020 and a current Scope of Accreditation.

It is important to use the correct method citation in the PT report. This should match the Method used in the laboratory and cited in the SOP.

Be sure to reference QC blanks and media lot QC with PT testing documentation. Each filtration series must include pre and post blanks and include that documentation on the bench sheet.

Be sure to include times TSS samples were placed in, and out, of the drying oven on your bench sheets.

Based on your laboratory's most recent PT Study results, full accreditation is warranted for all applicable parameters. As a reminder, continued participation in the Ecology Lab Accreditation Program requires the lab to:

- Submit a renewal application and fees annually
- Report significant changes in facility, personnel, analytical methods, equipment, the lab's quality assurance (QA) manual or QA procedures as they occur
- **Participate in proficiency testing studies semi-annually, with the following exception: For each parameter where all PT results were satisfactory for the past accreditation year, you are required to submit only one PT result over this next year, and in subsequent years, as long as the results are satisfactory.**

If you have any questions concerning the accreditation of your lab, please contact Ryan Zboralski at (360) 871-8845, fax (360) 871-8849, or by e-mail at ryan.zboralski@ecy.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Wood".

Rebecca Wood
Lab Accreditation Unit Supervisor

RW:RZ:rz
Enclosures

The State of Department



Washington of Ecology

Long Beach Wastewater Treatment Plant Lab Long Beach, WA

has complied with provisions set forth in Chapter 173-50 WAC and is hereby recognized by the Department of Ecology as an ACCREDITED LABORATORY for the analytical parameters listed on the accompanying Scope of Accreditation.

This certificate is effective May 2, 2020 and shall expire May 1, 2021.

Witnessed under my hand on May 06, 2020.

Rebecca Wood
Lab Accreditation Unit Supervisor

Laboratory ID
W463

WASHINGTON STATE DEPARTMENT OF ECOLOGY

ENVIRONMENTAL LABORATORY ACCREDITATION PROGRAM

SCOPE OF ACCREDITATION

Long Beach Wastewater Treatment Plant Lab

Long Beach, WA

is accredited for the analytes listed below using the methods indicated. Full accreditation is granted unless stated otherwise in a note. EPA is the U.S. Environmental Protection Agency. SM is "Standard Methods for the Examination of Water and Wastewater." SM refers to EPA approved method versions. ASTM is the American Society for Testing and Materials. USGS is the U.S. Geological Survey. AOAC is the Association of Official Analytical Chemists. Other references are described in notes.

Matrix/Analyte	Method	Notes
Non-Potable Water		
Solids, Total Suspended	SM 2540 D-2011	
pH	SM 4500-H+ B-2011	
Biochemical Oxygen Demand (BOD)	SM 5210 B-2011	
Fecal coliform-count	SM 9222 D (mFC)-06	

Accredited Parameter Note Detail



05/06/2020

Authentication Signature

Date

Rebecca Wood, Lab Accreditation Unit Supervisor



Certificate of Training

This certifies that

Ariel Smith

Long Beach, City Of (lb)

has successfully completed:

Harassment And Discrimination In The Modern Workplace-webinar-5/7/2020

Thursday, May 7, 2020

Webinar-at Your Desk

A handwritten signature in black ink, reading 'Patti H. Crane', written over a horizontal line.

Patti H. Crane, Member Services Manager
Washington Cities Insurance Authority

Parks Streets Stormwater April Report

Monthly

Safety meetings

Bi-Monthly

Staff meetings

Thursdays

Boardwalk Discovery trail

Fridays

Street sweeping

Daily

Restroom and garbage maintenance

Festivals/Events/Set up and tear down

1. Pressure washing planters sidewalks brick walkways
 2. Painted the parking stalls on booth beach approaches
 3. Painting all the curbs and parking lots
 4. Cold patch pothole maintenance
 5. Installed new signs on the light poles in the downtown area
 6. Repaired a water leak going to the 5th street mini park
 7. Plugged and fertilized the ballfields and mini parks
 9. Removed the cedar fence at the 3rd street mini park
 10. Finished the cedar fence at the 5th street mini park
 11. Brushing right of ways with boom mower
 12. Disinfected utility trucks and maintenance shop
-

April 29, 2020

Dear Mayor Phillips and members of the Long Beach City Council:

Thank you for putting the health of our residents foremost in making the hard decisions confronting local governments. I speak to many residents who appreciate your work and vow to support our local business owners as much as possible now and when they reopen.

As you know, the average age of residents of Long Beach and Pacific County is older than other Washington counties. For this reason, our population is more vulnerable to the more serious effects, including death, from the COVID virus. Therefore, individuals must do their part to follow public health advice and local governments much continue to put residents' health first.

That is why I ask you to cancel this year's fireworks display and to temporary ban the sale of fireworks in Long Beach during that time. As we know, the July 4th holiday brings many visitors to the Peninsula. This year, we cannot put the health of our residents at risk by allowing large gatherings. I am aware of the financial impact on our businesses and on local sales tax and other tax revenue. These are difficult decisions, but again, I urge you to protect residents.

Thank you for your consideration.

A handwritten signature in cursive script, appearing to read "K. Strege".

Karen Strege

1109 California Ave.

Long Beach WA 98631

David Glasson

From: Skyler Walker <tanglycottage@mac.com>
Sent: Thursday, April 30, 2020 8:02 PM
To: Jerry Phillips; David Glasson; Mike Kitzman
Subject: Re: Long Beach gardens

[External Email]

Thank you so much, Jerry and Dave. Made me cry. We are really sad to give it up.
I wanted a proper leave-everything-perfect farewell at the end of 2020 or 21, not like this.

I asked Allan to find some pics that showed what our work route was like in LB in summer. I'm sure people will return like this as soon as they can. Usually it was so fun to see them enjoying themselves. But this summer I'd just be scared! May those happy times come again for everyone in Long Beach.

I wish for all of you and every member of the truly amazing city crew to make it through this safely. ❤️❤️ Mike, I really did plan to see it through till you retired.

Those were the days, happy times in LB:







On Apr 30, 2020, at 5:34 PM, Jerry Phillips <jphillips@longbeachwa.gov> wrote:

As Mayor I can not express how much you two have made Long Beach a more beautiful place and a display of so much of your Passion you guys put into our great community. It has been a pleasure to have you as a part of our community and a partner of our city

God bless and stay safe.

Jerry Phillips
Mayor
Long Beach, WA
360_977_8491/

From: David Glasson <dglasson@longbeachwa.gov>

Sent: Wednesday, April 29, 2020 9:36:34 PM

To: Skyler Walker <tanglycottage@mac.com>; Mike Kitzman <mkitzman@longbeachwa.gov>; Jerry Phillips <jphillips@longbeachwa.gov>

Subject: Re: Long Beach gardens

You have done a great job over the years.

Thank you for all you have done. I can't tell you how many compliments and how much joy the work you

have done has brought.

All of us at the city appreciate you!

Take care,

David

> On Apr 28, 2020, at 7:38 PM, Skyler Walker <tanglycottage@mac.com> wrote:

>

> [External Email]

>

> Hi Dave, could you please share with Mike Kitzman? I seem to no longer have his email address.

>

> Allan and I have decided that it will be way too stressful re social distancing to continue to do the Long Beach gardening job this summer. As you know, we are planning to do the job for only one or two more years. As soon as tourists come back, we will be elbow to elbow with them, and it is just impossible to avoid people on those narrow sidewalks while caring for the planters, especially when we have a hose hooked up. I am usually the hypochondriac, so it really impressed me when Allan said he thought it would not be safe. Maybe the virus will magically go away in summer and I'll be sorry, but I have to decide one way or another now and give you time to figure out an alternative. Five weeks off has given us plenty of time to think...

>

> It has truly been the purpose of my existence to beautify Long Beach for almost a quarter of a century, and I will miss it! We will drop the faucet bayonets and some supplies that I had bought for the job (charged at the Planter Box) off at city works sometime soon (and our precious key to the gate). Thanks for letting me play in the gardens and pretty much do what I wanted. For the last couple of years, I have been transitioning the planters to long blooming perennials in preparation for making them more self sufficient, so if they get watered they should carry through the summer moderately well.

>

> Thanks again!

>

> Skyler Walker and Allan Fritz

>

>

>

