



AGENDA – Monday, March 16, 2020

6:30 p.m. Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

6:30 WORKSHOP

WS 20-08

Water and Wastewater Updates – **TAB A**

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, March 2, 2020 City Council Meeting
- Payment Approval List for Warrant Resisters 59275-59311 & 86522-86581 for \$557,800.47

- **AB 20-29 – SUP 2020-01 Don Lee Fireworks Superstore – TAB C**
- **AB 20-30 – Scope of Work for the Stormwater Management Plan – TAB D**

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- **Thank You Letter**
- **Police Chief's Report for February 2020**
- **Water Department Report for February 2020**
- **Wastewater Department Report for February 2020**
- **Parks, Streets and Stormwater Report for February 2020**
- **AWC Board of Directors Recruitment**
- **ADA Swing at Culbertson Park**
- **Turtle Bench at Lewis and Clark Square**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
April 6, 2020, April 20, 2020 & May 4, 2020

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 20-08**

Meeting Date: March 16, 2020

AGENDA ITEM INFORMATION		
SUBJECT: Water Quality Updates and Biosolids Facility Updates	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
SUMMARY STATEMENT: An update on where the city is regarding water quality and biosolids treatment plant construction.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

TAB - B

LONG BEACH CITY COUNCIL MEETING

March 2, 2020

6:30 COUNCIL WORKSHOP

C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer were all present.

WS 20-07– City Hall Reorganization

-David Glasson, City Administrator, and Mayor Phillips presented the reorganization of City Hall staff for a more effective and efficient workflow.

- **No decisions or motions were made at this time.**

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer all present.

EXECUTIVE SESSION- Performance of a Public Employee RCW42.30.110(1)(g)

Mayor Phillips announced the council would be going into executive session. The executive session began at 7:02 p.m. and ended at 7:22 p.m. No action was taken.

PUBLIC COMMENT

No comments

CONSENT AGENDA

Minutes, February 18, 2020 City Council Meeting

Payment Approval List for Warrant Registers 59249-59274 & 86449-86521 for \$357,257.16

C. Kemmer made the motion to approve the Consent Agenda. C. McGuire seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 20-23– Ordinance 979 Establishing Police Vehicle Marking Regulations

David Glasson, City Administrator, presented the Agenda Bill. There has been a desire to transform a patrol car into an unmarked vehicle. This code must be in place in order for that to happen. This code was also outdated in regards to the amount of officers that the city has employed at a given time.

C. McGuire made the motion to approve Ordinance 979 establishing marking regulations for police vehicles and amending the quantity of patrol officers employed. C. Svendsen seconded the motion; 3 Ayes; 2 Nays (C. Kemmer & C. Murry), motion passed.

AB 20-24– Police Headquarters Change Order No. 1

David Glasson, City Administrator, presented the Agenda Bill. This change order is the result of the second story being removed and other alterations.

C. Murry made the motion to authorize staff to sign the change order. C. McGuire seconded the motion; 5 Ayes, motion passed.

AB 20-25– Train Depot and Trolley Fee Waiver Request

Ariel Smith, Community Development Director, presented the Agenda Bill. The Loyalty Days Committee has requested that the Council waive the rental fee for the Train Depot and the Trolley use. The Train Depot would be used for overnight lodging for a drill team. The trolley would be used to transfer veterans through the parade route.

C. Kemmer made the motion to approve the request to waive all fees associated with the rentals. C. McGuire seconded the motion; 5 Ayes, motion passed.

AB 20-26– Biosolids Agreement with Ilwaco Amendment

David Glasson, City Administrator, presented the Agenda Bill. The City of Long Beach City Council approved this agreement on February 18, 2020. The Ilwaco City Council met after that and requested we change one price line item to say, “The rate of \$1.81 per pound, dry weight.” The intent was always to be calculated by dry weight; however Ilwaco’s Council wanted it explicitly mentioned.

C. McGuire made the motion to authorize Mayor Phillips to enter into this agreement with the City of Ilwaco for treatment of biosolids. C. Svendsen seconded the motion; 5 Ayes, motion passed.

AB 20-27– Trolley Waiver Request

Ariel Smith, Community Development Director, presented the Agenda Bill. The Pacific County Tourism Bureau is requesting that the City Council consider waiving the fees for the use of the trolley during this event. The trolley would be used to transfer the crews to and from the marina, dinner and lodging. May 6th and 7th are the days of the event and they have prioritized various time slots.

C. McGuire made the motion to have the Pacific County Tourism Bureau pay \$100 toward the use of the trolley for the Pacific NW Offshore International Yacht Race event and the remainder of associated fees will be waived. C. Svendsen seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Lodging Tax Collections
- Sales Tax Collections

- Transportation Benefit District
- US Army Corps of Engineers Public Notice

ADJOURNMENT

The Mayor adjourned the meeting at 7:45 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2020 - March - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THE SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
59275	Bell, Helen S	3/5/2020	\$310.39
59276	Binion, Jacob	3/5/2020	\$1,849.05
59277	Booi, Kristopher A	3/5/2020	\$2,059.32
59278	Cline, Kevin M	3/5/2020	\$266.19
59279	Gilbertson, Bradley K	3/5/2020	\$1,660.42
59280	Goulter, John R.	3/5/2020	\$1,777.71
59281	Huff, Timothy M.	3/5/2020	\$1,735.77
59282	Jewell, Kyle E	3/5/2020	\$1,375.99
59283	Kaino, Kris	3/5/2020	\$1,012.96
59284	Kemmer, Holli L	3/5/2020	\$266.19
59285	Kemmer, Larry L	3/5/2020	\$1,510.25
59286	Luethe, Paul J	3/5/2020	\$1,973.65
59287	McGuire, Tina M	3/5/2020	\$266.19
59288	Miller, Matt V	3/5/2020	\$1,702.82
59289	Mortenson, Tim	3/5/2020	\$2,339.55
59290	Murry, Del R	3/5/2020	\$266.19
59291	Padgett, Timothy J	3/5/2020	\$1,439.05
59292	Persell, Whitney J	3/5/2020	\$1,134.47
59293	Quitner, Jonathan H	3/5/2020	\$1,134.66
59294	Skinner, Sue F	3/5/2020	\$1,079.28
59295	Svendsen, Sue M	3/5/2020	\$128.04
59296	Wood, Matthew T	3/5/2020	\$1,640.10
59297	Wright, Flint R	3/5/2020	\$2,879.51
59298	Zuern, Donald D.	3/5/2020	\$2,388.52
59299	Association of WA Cities	3/5/2020	\$58,667.70
59300	AFLAC	3/5/2020	\$491.97
59301	City of LB Retirement Payback	3/5/2020	\$115.76
59302	City of Long Beach - Fica	3/5/2020	\$14,246.76
59303	City of Long Beach - FWH	3/5/2020	\$8,967.64

Execution Time: 12 second(s)

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Register

Page 1 of 3

59304	Council Gift Fund	3/5/2020	\$60.00
59305	Dept of Labor & Industries	3/5/2020	\$1,753.55
59306	Dept of Retirement Systems	3/5/2020	\$16,665.85
59307	Dept of Retirement Systems Def Comp	3/5/2020	\$3,455.00
59308	Discovery Benefits Inc.	3/5/2020	\$150.00
59309	Employment Security Dept	3/5/2020	\$232.49
59310	Massmutual Retirement Services	3/5/2020	\$775.00
59311	Teamsters Local #58	3/5/2020	\$217.00
86522	Postmaster	2/28/2020	\$306.50
86523	Postmaster	2/28/2020	\$521.00
86524	Pacific County Treasurer	3/2/2020	\$3,714.21
86525	Tangly Cottage Garden	3/4/2020	\$518.88
86526	Valley Athletics	3/9/2020	\$1,335.90
86527	Washington State Parks	3/10/2020	\$45.00
86528	Dept of Ecology	3/12/2020	\$14,974.09
86529	A-1 Redi Mix	3/12/2020	\$351.33
86530	Active Enterprises, Inc.	3/12/2020	\$418.27
86531	Airgas USA LLC	3/12/2020	\$55.43
86532	AlSCO-American Linen Div.	3/12/2020	\$110.36
86533	Arts Auto Parts Inc.	3/12/2020	\$96.16
86534	Astoria Janitor & Paper Supply	3/12/2020	\$405.43
86535	Backflow Management Inc	3/12/2020	\$1,501.25
86536	Bailey's Saw Shop	3/12/2020	\$370.84
86537	Beckwith & Kuffel	3/12/2020	\$4,717.35
86538	Blue to Gold Law Enforcement Training, LLC	3/12/2020	\$349.00
86539	Bonney, Matt	3/12/2020	\$44.87
86540	Cartomation, Inc	3/12/2020	\$500.00
86541	Chinook Observer	3/12/2020	\$198.00
86542	Clatsop Power Equipment	3/12/2020	\$84.06
86543	Coastal Celtic Music	3/12/2020	\$965.00
86544	Columbia Ford, Inc.	3/12/2020	\$38.05
86545	Cutting, Jeff	3/12/2020	\$73.00
86546	Dennis Company	3/12/2020	\$741.21
86547	Department of Health	3/12/2020	\$2,040.00
86548	Dept of Ecology	3/12/2020	\$3,718.48
86549	Discovery Benefits Inc.	3/12/2020	\$50.00
86550	Ecological Land Services	3/12/2020	\$1,179.50
86551	Emerald Coast Title	3/12/2020	\$8.87
86552	Englund Marine Supply	3/12/2020	\$367.34
86553	Evergreen Septic Inc	3/12/2020	\$184.00
86554	Fastenal Company	3/12/2020	\$105.50
86555	Ford Electric	3/12/2020	\$2,836.11
86556	Goulter, Allen J III	3/12/2020	\$1,300.00
86557	Hach Company	3/12/2020	\$881.50
86558	Inside the Tape LLC	3/12/2020	\$295.00
86559	K & L Supply, Inc.	3/12/2020	\$320.27

86560	Lawrence, Rob	3/12/2020	\$218.00
86561	Lay's Technologies	3/12/2020	\$60.00
86562	Long Beach Commercial Security	3/12/2020	\$325.98
86563	MANSFIELD ALARM CO, INC	3/12/2020	\$113.72
86564	Oman & Son Builders	3/12/2020	\$3,914.67
86565	One Call Concepts, Inc.	3/12/2020	\$14.98
86566	Peninsula Sanitation	3/12/2020	\$3,392.20
86567	Penoyar, Joel	3/12/2020	\$2,760.00
86568	Penoyar, William	3/12/2020	\$1,050.00
86569	Quadient	3/12/2020	\$500.00
86570	S & F Land Services	3/12/2020	\$2,462.50
86571	Siennet.com	3/12/2020	\$2,150.93
86572	Solenis LLC	3/12/2020	\$877.23
86573	Solutions Yes	3/12/2020	\$310.53
86574	SUNSET AUTO PARTS, INC	3/12/2020	\$2,380.74
86575	Tapani, Inc	3/12/2020	\$343,250.00
86576	Traffic Safety Supply Co.	3/12/2020	\$50.29
86577	Visa	3/12/2020	\$2,590.20
86578	Weir, Ariel	3/12/2020	\$380.00
86579	Weyerhaeuser NR Company	3/12/2020	\$3,154.13
86580	Willcox & Flegel Oil Co.	3/12/2020	\$1,003.48
86581	Wirkkala Construction	3/12/2020	\$3,124.14
Total			\$557,800.47
Grand Total			\$557,800.47

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 20-29**

Meeting Date: March 16, 2020

AGENDA ITEM INFORMATION

SUBJECT: Special Use
Permit SUP 2020-01

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: Paid the application
fee

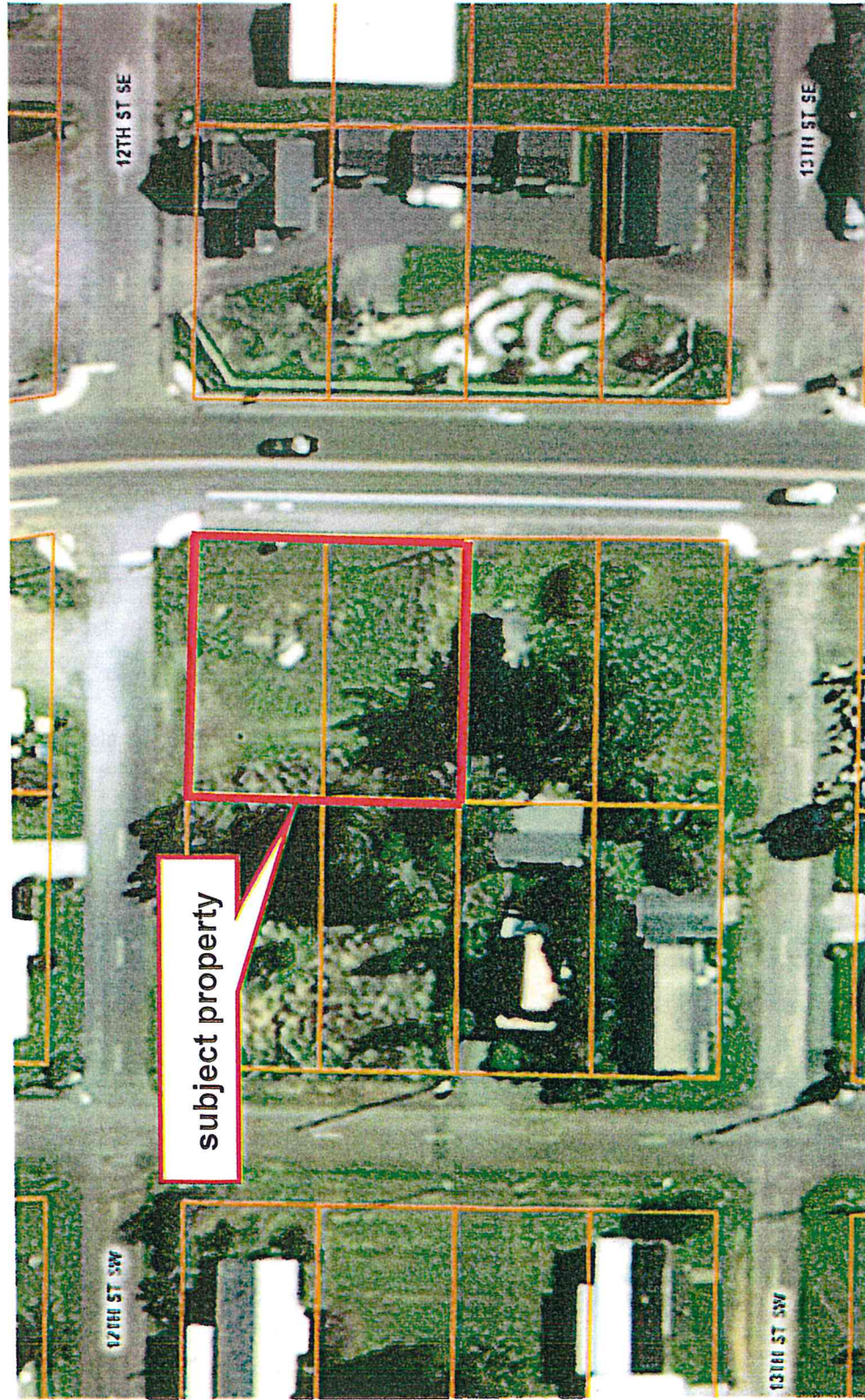
Other:

SUMMARY STATEMENT: Mr. Don Lee dba Fireworks Superstore requests a Special Use Permit to operate a fireworks store for the 4th of July and New Year's holidays. Mr. Lee has done this many times, and has been an excellent short-term vendor. This permit has been approved in the past with the following conditions:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic, in particular, the line-of-sight at the corner of 12th Street Southwest and Pacific Highway South. Nothing taller than 42" may be located within 20 feet of the property corner.

This is the first fireworks store request of 2020.

RECOMMENDED ACTION: *Conditionally Approve SUP 2020-01 with the conditions identified by staff.*



Case No. SUP 2020-01

Location Map

Don Lee dba Fireworks Superstore

Southwest corner of 12th Southwest and Pacific Highway South

Special Use Permit: Fireworks Stand in the C1 Zone



Post Office Box 310
115 Bolstad Avenue West
Long Beach, WA 98631
Telephone: 360-642-4421
fax: 360-642-8841
planner@longbeachwa.gov

March 17, 2020

Don Lee
Fireworks Superstore
PO Box 1081
Philomath, Oregon 97370

**RE: Case No. SUP 2020-01, Special Use Permit
Fireworks Sales at 101 12th Street Southwest in the C1-Commercial Zone**

Mr. Lee,

At its regularly scheduled March 16, 2020 meeting, the Long Beach City Council heard and **CONDITIONALLY APPROVED** your request to sell fireworks in an outdoor setting for the 4th of July, allowed June 28th through July 5th, and for the New Year, allowed December 27th through December 31st pursuant to RCW 70.77.395.

The City's approval is subject to the following conditions, which are **mandatory requirements**. If you do not comply with these conditions, the City will rescind your approval and you will have to stop sales:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic, in particular, the line-of-sight at the corner of 12th Street Southwest and Pacific Highway South. Nothing taller than 42" may be located within 20 feet of the property corner.

Congratulations on your approval, and thank you for your continued commitment to Long Beach. You have been a model itinerant vendor.

Sincerely,

Ariel Smith
Director, Community Development

**FIREWORKS SUPERSTORE
PO BOX 1081
PHILOMATH, OR
541 738-6981
WA UBI 603 0770 424**

City of Long Beach
Ariel Smith
115 Bolstad West
PO Box 310
Long Beach, WA 98631

3/03/20

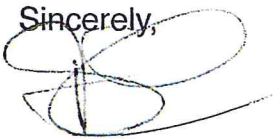
Dear Ariel,

I would like to request a Special Use permit for the sale of consumer fireworks from June 28 thru July 5, 2020 and December 27 thru December 31, 2020. The stand location is 101 12th SW.

Submitted are the following documents:

2020 Washington Fireworks License
Certificate of Liability Insurance naming the City of Long Beach additional Insured
2020 renewal of City business license
Letter of Authorization from landlord
Check # 1562 in the amount of \$ 100.00 for permit fee

Sincerely,

A handwritten signature in blue ink, appearing to be 'Don Lee', with a stylized, cursive script.

Don Lee



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

G20758

Stand Number: SN-13305

Licensee Data

Fireworks Superstore
P.O. Box 1081
Philomath, OR 97370
License Number: WSPFL-02349
Phone Number: (541) 738-6981

Operational Data

Wholesaler: [MULTIPLE SUPPLIERS]
County of Operation: Pacific
Operated For: **Licensee**
Stand Operated By: Don Lee

Date of Issue: February 26, 2020

Date of Expiration: January 31, 2021

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

CERTIFICATE OF LIABILITY INSURANCE

2/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No. Ext): 216-658-7100 FAX (A/C, No.): 216-658-7101 E-MAIL ADDRESS:														
INSURED 2567 Jake's Fireworks Inc. 1500 E 27th Terr. Pittsburg KS 66762	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B : Arch Speciality Ins Co</td> <td>21199</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Everest Indemnity Insurance Co.	10851	INSURER B : Arch Speciality Ins Co	21199	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Everest Indemnity Insurance Co.	10851														
INSURER B : Arch Speciality Ins Co	21199														
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER: 777598336

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			S18ML01699-201	2/15/2020	2/15/2021	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
								BODILY INJURY (Per accident)
				PROPERTY DAMAGE (Per accident)	\$			
					\$			
B	UMBRELLA LIAB			UXP1037038-00	2/15/2020	2/15/2021	EACH OCCURRENCE	\$4,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE	\$4,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 Sales Location: 101 12th SW, Long Beach, WA 98631;
 Land Owner: Kristi Eler & Joe Turi, P.O. Box 341, Long Beach, WA 98631; City of Long Beach, P.O. Box 310, Long Beach, WA 98631;
 Term: February 15, 2020 through February 14, 2021
 The Certificate Holder and the above listed are Additional Insureds with respects to General Liability policy as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Fireworks Superstore
 Don Lee
 P.O. Box 1081
 Philomath OR 97370

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



STATE OF
WASHINGTON

BUSINESS LICENSE

Sole Proprietor

DON ALAN LEE
FIREWORKS SUPERSTORE
101 12TH SW
LONG BEACH, WA 98631
TAX REGISTRATION - ACTIVE

Issue Date: Jan 24, 2020
Unified Business ID #: 603077424
Business ID #: 001
Location: 0002
Expires: Feb 28, 2021

CITY ENDORSEMENTS:
LONG BEACH GENERAL BUSINESS - ACTIVE

REGISTERED TRADE NAMES:
FIREWORKS SUPERSTORE

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Vikki Smith


Director, Department of Revenue

LETTER OF AUTHORIZATION

City of Long Beach
PO Box 310
Long Beach, WA 98631

To Whom It May Concern,

Joe Turi or Kris Eler grants permission to Fireworks Superstore/ Don Lee, to occupy Pacific County parcel # 73026060007, Seaview 060 07, Lot 8, Township-Range-Section 1011222. Site address 101 12th SW, Long Beach, WA. The occupancy term shall be from June 13 thru July 8, 2020, 2021 and December 20 thru January 4, 2020, 2021, 2022.


Kris Eler or Joe Turi

Dated: 

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 20-30**

Meeting Date: March 16, 2020

AGENDA ITEM INFORMATION

<i>SUBJECT: Agreement with Gray & Osborne for Development of the Stormwater Management Plan</i>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<i>COST: Total Estimated Cost \$50,000 over 2020 and 2021</i>	Other:	

SUMMARY STATEMENT: Like the other utility management plans, the stormwater management plan was last updated in 2009. The recommendation is that these plans are reevaluated every 10-20 years to keep the CIP up to date. This expense was budgeted in 2020, \$25,000 this year and \$25,000 in 2021.

RECOMMENDED ACTION: Authorize the Mayor to enter into an agreement with Gray & Osborne to complete the Stormwater Management Plan.

EXHIBIT A
SCOPE OF WORK
CITY OF LONG BEACH
STORMWATER COMPREHENSIVE PLAN UPDATE

The City of Long Beach Stormwater Comprehensive Plan (“Plan”) was last updated in 2009. The City is seeking professional services to revise and update the Plan and assist with the planning and development of capital projects, operations and maintenance activities and costs, and a financial review of stormwater utility rates and system development charges. The organization of the plan will be as follows:

Executive Summary
Chapter 1 – Introduction
Chapter 2 – Drainage Area Characterization
Chapter 3 – Stormwater Drainage System
Chapter 4 – Water Quality Analysis
Chapter 5 – Stormwater Quantity and Quality Control
Chapter 6 – Capital Improvement Plan
Chapter 7 – Financial Analysis

The estimated cost to do this work is based upon the hours and rates provided in Exhibit B and upon completion of the specific tasks identified below.

TASK 1 – PROJECT MANAGEMENT AND QUALITY ASSURANCE/QUALITY CONTROL (QA/QC)

Provide overall project management and oversight services to include:

- Procuring sufficient staff resources to dedicate to the project.
- Preparing and executing subconsultant contracts.
- Managing and controlling project budget and schedule.
- Managing and providing monthly progress reports and invoices.
- Coordinating with City staff.
- Conduct periodic Quality Assurance/Quality Control (QA/QC) reviews of the plan documents to check accuracy, completeness, and conformance with project criteria. Provide this review by both project and non-project engineers, experienced in similar comprehensive plans. Document the

review comments and revise the documents to incorporate these comments.

TASK 2 – DRAINAGE AREA CHARACTERIZATION

Gray & Osborne will update the drainage area characterization, maps and figures to reflect current city limits, infrastructure and land use. The chapter will summarize State, Federal and City regulations affecting stormwater management. Recommendations will be provided for updating City storm drainage regulations.

Gray & Osborne will review with staff the current operation and maintenance procedures and provide recommendations as necessary.

Deliverables:

- Drainage Area Characterization (Chapter 2)

TASK 3 – STORMWATER DRAINAGE SYSTEM

Gray & Osborne will update the description of the existing drainage system and basins and update stormwater system analysis of the existing drainage facilities. The 2009 Plan determined the adequacy of drainage facilities and sized recommended Capital Improvement Projects within the right of way assuming a 10-year design storm. Additionally, for informational purposes only, the plan identified the infrastructure that would be required if the City required stormwater facilities to provide conveyance capacity for the estimated amount of runoff from a 100-year design flow. The current City code requires that facilities within the right of way are designed for the 100-year storm event. The adequacy of the existing system and recommended improvements will be evaluated based on the 100-year storm. The following specific analyses will be completed:

1. Gray & Osborne will prepare a hydrologic/hydraulic model of the existing system for the existing and future (i.e., buildout) 100-year storm event.
2. Gray & Osborne will evaluate the impact of runoff to the existing conveyance systems under both current and future land use conditions. For those areas determined to be inadequate for conveyance, recommendations will be introduced regarding an appropriate conveyance facility.

Deliverables:

- Hydrologic/hydraulic modeling files and figures depicting the areas modeled.
- Stormwater Drainage System chapter (Chapter 3).

TASK 4 – IDENTIFICATION OF WATER QUALITY ISSUES

Gray & Osborne will work with staff to identify potential sources of runoff pollution. These sources may include general items such as yard care practices, erosion control practices and enforcement at construction sites, roadways, and outfall erosion, but may also include more specific items such as existing commercial and industrial activities (source control). Gray & Osborne will distinguish point and non-point sources of pollution.

Gray & Osborne will document the findings regarding runoff pollution to include the following:

- A discussion of broadly known adverse impacts related to stormwater runoff pollution, including water quality degradation, stream channel destabilization, and fish habitat modification;
- A discussion of measures intended to avoid or mitigate identified impacts, including:
 - Facilities to collect, convey, treat, detain, discharge, and infiltrate stormwater runoff.
 - Stormwater management program activities, including construction site inspection, stormwater permanent facility inspection (public and private), maintenance, repair, and retrofitting of existing facilities; program administration, data management, and planning.
 - Land use and zoning policies and regulations.
 - Land development regulations.

Deliverables:

- Water Quality Analysis chapter identifying existing or potential water quality problem areas (Chapter 4).

TASK 5 – IDENTIFY POTENTIAL CONVEYANCE AND WATER QUALITY SOLUTIONS

Identify potential structural and non-structural solutions to correct the conveyance system and water quality problems identified in Tasks 3 and 4, including:

1. Propose conveyance facilities improvements, including detailed description of the problems, the solutions, and costs.

2. Propose water quality facilities improvements, including detailed description of the problems, the solutions, and costs.

Deliverables:

- Stormwater Quantity and Quality Control (Chapter 5).
- Provide exhibits, pictures, handout materials, etc., for public/council workshops.

TASK 6 – CAPITAL IMPROVEMENT PLAN

Based on the improvements recommended in previous tasks, Gray & Osborne will propose a schedule and priority of capital improvements for the 6-year and 20-year planning horizon. The priorities will be based upon a ranking system as developed together by Gray & Osborne and City staff. Please note: Based upon the financial analysis, project scheduling and prioritization may be affected and adjusted based upon discussions with City staff.

Deliverables:

- Capital Improvement Plan (Chapter 6) including recommended structural and non-structural projects, estimated costs, and schedule.

TASK 7 – FINANCIAL REVIEW

Gray & Osborne will review the current and expected revenue and expenses to assist the City in updating a plan for funding capital projects and operations and maintenance costs. The existing rate model will be updated, including number of residential, commercial, and industrial ERUs, current fund balances, rates, charges, non-rate revenues, expenses, debts, and other information as required. Utility rate review will include:

- Develop a 6-year and 20-year rate model (cash based) for the stormwater utility based on the capital improvement plan and operation and maintenance costs.
- Provide recommendations for a rate adjustment, if necessary, to adequately fund the utility.

Review basis for the system development charge. Revise calculation of system development charge based on the actual cost of completed infrastructure projects and growth and the recommended capital improvement plan. Provide recommendations for an adjustment of the system development charge.

Gray & Osborne will provide a discussion of alternatives available for financing the projects identified in the capital improvement plan.

Deliverables:

- Financial Plan (Chapter 7) including rate model and discussion of potential funding scenarios for capital improvements and utility operation.
- Review calculation of system development charges.

TASK 8 –STORMWATER MANAGEMENT PLAN

Gray & Osborne will compile the work performed under Tasks 1 to 7 to develop a draft Stormwater Management Plan Update for review by City staff.

Gray & Osborne will incorporate City comments into the final Stormwater Management Plan.

Gray & Osborne will prepare a non-project SEPA checklist for the plan.

Deliverables:

- Two hard copies of the draft and final Storm water Management Plan.
- One electronic copy of the draft and final Stormwater Management Plan (PDF, Microsoft Word, Excel, GIS, CAD and other file and formats utilized in development of the plan).

TASK 9 – QUALITY ASSURANCE/QUALITY CONTROL

Gray & Osborne will conduct two quality assurance/quality control meetings at the 50 percent and 90 percent review levels. The review team will include the project team compiling the Plan as well as engineers outside of the project in order to provide an unbiased perspective. The meetings will incorporate not only the review of the Plan itself but of the budget and schedule as well.

We anticipate the following timeframe for completion of the tasks:

Notice to Proceed	April 1, 2020
Introduction (Ch. 1) and Area Characterization (Ch. 2)	May 15, 2020
Stormwater Drainage System (Ch. 3), Water Quality Analysis (Ch. 4) and Stormwater Quantity and Quality Control (Ch. 5)	July 31, 2020
Capital Improvement Plan (Ch. 6)	August 31, 2020
Financial Review (Ch. 7)	September 30, 2020
Draft Plan to Staff	October 15, 2020
Final Plan	December 15, 2020

Assumptions for City Responsibilities

This scope of work assumes:

1. The City will provide complete and timely reviews of all work submitted.
2. The City will utilize city resources to advertise and publish all items related to the State Environmental Policy Act (SEPA), issue a threshold decision, and submit response to comments.

EXHIBIT "B"

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach - Stormwater Management Plan Update

Tasks	Project Manager Hours	Civil Eng. Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
Project Management	12		
Drainage Area Characterization	12	20	24
Drainage System Description and Hydraulic Model	8	40	
Water Quality Issues	4	16	
Identify Potential Conveyance and Water Quality Solutions	8	24	16
Capital Improvement Plan	16	32	16
Financial Review	16	24	
Stormwater Management Plan	8	32	
SEPA Checklist	2	8	
QA/QC	8		
Hour Estimate:	94	196	56
Fully Burdened Billing Rate Range:*	\$135 to \$200	\$93 to \$135	\$50 to \$132
Estimated Fully Burdened Billing Rate:*	\$175	\$135	\$120
Fully Burdened Labor Cost:	\$16,450	\$26,460	\$6,720

Total Fully Burdened Labor Cost: \$ 49,630

Direct Non-Salary Cost:

Printing \$ 370

TOTAL ESTIMATED COST: \$ 50,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

TAB - E

3/4/20

Mayor Phillips and Members of the Council. Thank you for supporting POW Sailing Days with the donation of the trolley.

We think this annual event will be a boon to Long Beach.

- Susan YRLK
LBPB Business Travel

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

03-01-20

Page 1 of 2

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for February 2020

During the month of February the Long Beach Police Department handled the following cases and calls:

Long Beach

441 Total Incidents
Aid Call Assists: 2
Alarms: 4
Animal Complaints: 10
Assaults: 3
Assists: 63
(Includes 8 PCSO, 1 WSP And 0 Other Agency Assists Outside City Boundaries)
Burglaries: 1
Disturbance: 7
Drug Inv.: 2
Fire Call Assists: 1
Follow Up: 111
Found/Lost Property: 4
Harassment: 9
Malicious Mischief: 1
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Persons: 0
Prowler: 1
Runaway: 0
Security Checks: 116
Suspicious: 10
Thefts: 9
Traffic Accidents: 3
Traffic Complaints: 9
Traffic Tickets: 6
Traffic Warnings: 34
Trespass: 10
Warrant Contacts: 10
Welfare Checks: 15

Ilwaco (Includes 13 Calls At Port)

215 Total Incidents
Aid Call Assists: 0
Alarms: 10
Animal Complaints: 1
Assaults: 3
Assists: 25
Burglaries: 1
Disturbance: 7
Drug Inv.: 3
Fire Call Assists: 1
Follow Up: 60
Found/Lost Property: 3
Harassment: 0
Malicious Mischief: 0
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Persons: 2
Prowler: 0
Runaway: 2
Security Checks: 43
Suspicious: 12
Thefts: 9
Traffic Accidents: 1
Traffic Complaints: 2
Traffic Tickets: 0
Traffic Warnings: 18
Trespass: 2
Warrant Contacts: 5
Welfare Checks: 5

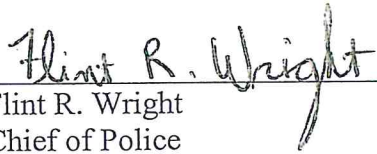
Monthly Report Continued:

Page 2 of 2

On February 5th the department had firearms range training. We trained with our patrol rifles and shotguns.

Loretta attended training on the 11th. The class was taught by the Washington State Patrol and the FBI. The training dealt with reading criminal rap sheets for federal records and the State of Washington as well as other states.

I received word from the American Legion, Department of Washington, that the recipient for the entire State of Washington, for Law Enforcement Officer of the Year Award, for 2020, is our own Officer Mike Parker. You may remember that he was the department's officer of the year for 2018/2019 for our local American Legion back in October. This was awarded to Mike due to his work investigating drug sales in our area. Due to his efforts many arrests were made of drug dealers in our area. Officer Parker will be presented the award at the American Legion Department Convention in July in Wenatchee, Washington.



Flint R. Wright
Chief of Police

City of Long Beach Activities Report

February 2020

Water Dept.

Call Outs - 0

Meetings - 10 (2) Staff / (1) Mark Scott Mapping / (1) Water Quality / (1) Admin. / (1) Crew Meeting / (1) Engineers Water Quality / (1) Bayview Paving / (1) Evergreen Rural Board Meeting / Facilities Walk Through with New Council.

Safety Meetings - 1 (Asbestos Awareness)

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections.

Customer Service - 3

Locates - 9

Emergency Locates – 0

Re-reads - 18

Install New Meters - 0

Meter Reinstall – 0

New Service Investigations – 8

Valve Investigation - 1

New Service Prep – 0

Valve Can Raising - 1

Meter Removal – 0

Meter Repairs - 5

Hydrant / Stand Pipe Maint. – 2 (New Installed Idaho s.)

Shut Off's - 7

Emergency Shut Offs – 0

Turn On's - 6

Res. Checking - 2

Res. Maint. – 0

Leak Repairs - 2 (hwy 103 (Mini Storage), 33 rd s (Meter Leak))

Leak Investigations - 2

Equipment Cleanup - 5

System Samples - Weekly entire system.

Samples to Lab - 2

Training -	Don & Mike	Asbestos Supervisor Certification Training.
	All Crew	Asbestos Worker Certification Training.
	Don & Tye	Evergreen Rural Water Training Conference.

Treatment Plant Numbers - 11,102,000 Gallons. (Approx, 382,800 Gal. / Day)

Other Activities –

Reading Meters. (Seaview.)

Replacing Remote Read Meters.

Fixing Flag Pole Veterans Field.

USFW Water Line Extension Pressure Check & Letter.

Sweeping Trail.

Scheduled Asbestos Training for 2020.

Installing Rock & Signs 3rd st. Dump Station.

Checking Overflows at Reservoirs.

Ordered Shoring Boards.

Stocking New Meters.

Patched Road Cuts & Meter Box by Parks

Ordered Replacement Canisters for WTP.

Cleaning Shop.

Valve Exercising South End System.

Replacing Valve Can 30th s.

(2) Homeless Camp Cleanups.

(2) Data Logging Meters.

Installing New Scoreboard Poles.

Installing (2) New Blow Offs on Idaho s.

Removing ¾" Blow Off Idaho s.

City of Long Beach Activities Report

February 2020

Wastewater Dept.

Call Outs - 2 (WWTP influent flow meter , Main Backup 3rd st s.)

Meetings - 10 (4) Tapani Construction Meetings / Evergreen Rural Circuit Rider / Electricians / G&O Engineers Comp Plan / G&O Engineers (Flow Meter) / Mayor & Council Plant Walk Through / EYC (Carl Jones & Steve Ogle).

Safety Meetings - 1 (Asbestos Awareness.)

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies / Engineers / 2019 Bio-solids Report Completed & Sent In.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.) / Bio-solids Report.

Customer Service - 0

Locates - 9

Emergency Locates – 0

Hauling Sludge - 0

Lift Station Checking - Daily Action. (inspection / cleaning transducers)

Lift Station Maintenance – De-ragged Pump #1 12th st n.

Lift Station Wash down - 2

Plant Wash Down - 2 Headworks , Clarifiers , UV Bulbs.

Samples to Lab - 2 (Monthly Ammonia / Fecals.)

Pump / Blower Maint. – 2 (Greased / Belts / Filters / Tubing / Oil Change.)

Sink Hole Investigation – 1 (Possible Sewer)

Main Repairs - 0

Equipment Cleanup - 2

Headworks Debris Removal – 4 Barrels
through plant. (Rain & Plant)

Decanting Digester – 39,000 gal. Supernatant ran back

Training - Don & Mike

Asbestos Supervisor Certification Training.

All Crew

Asbestos Worker Certification Training.

Don & Tye

Evergreen Rural Water Training Conference.

Treatment Plant Numbers – 10.18 Million Gallons. (Approx. 351,000 Gal / Day)

Other Activities –

Checking WWTP Construction Progress W/ Engineers.

Pouring Concrete Pad at 3rd st Dump Station.

Called Trails End Recovery for Chipping Slash Piles.

Cut Blow Down Trees At Old Sludge Site.

Gutting & Cleaning Old CL2 Room.

Plumbing Stand Pipe at WWTP.

Ordering New Influent Flow Meter WWTP.

Re-installing Sewer at Train Station.

New Screw Press Start-Up.

Hauling Wood Chips to WWTP.

Electrical Work Done to RAS/WAS Building WWTP.

Set up Accounts for Polymer and Flow Meter.

Installed Re-built Pump at Breakers Lift Station.

Plant Walk Through With Mayor & Council.

Installing Rock & Signs at 3rd st Dump Station.

Jetted 3rd st s mainline by Bakery. (Grease)

Office Organization & Cleanup.

Removed Breakers Pump for repairs.

Main Computer Backup Weekly.

Monthly Fire Extinguisher Checkups.

Parks - Streets - Storm Water- Feb Monthly Report

Monthly

Safety Meetings

Bi-Monthly

Staff Meetings

Fridays

Street Sweeping

Backpack blowing of sidewalks and brick parks

Boardwalk and dune trail maintenance

Thursdays

Boardwalk and Dune trail

Daily

Restroom maintenance

Garbage maintenance

Festivals / Events /set up and tear down

None

1. Installed a new cedar fence at Coulter Park.
2. Discovery trail maintenance.
3. Put up the batting cage net at Stanley field.
4. Built 2 Players benches for field 1 at Culbertson Park.
5. Set the steel beams for the new scoreboard.
6. Street sign maintenance Idaho and California.
7. Mowed all the ball fields and mini parks.
8. Installed new cable for the flag pole at the police station.

9. Installed a new light pole and security light at the new restrooms.
10. Repaired the plexi - glass window at the new restroom due to vandalism.
11. Hanging the flags and banners on the light poles.
12. Utility crew attended a 8 hr asbestos training class.
13. Installed 25 mph sign Sea Crest Ave.

Date: March 2, 2020

To: City Administrator David Glasson, City of Long Beach

From: Glenn Johnson, AWC Nominating Committee Chair

Subject: 2020 AWC Board of Directors Recruitment

As the presiding Chair of the Association of Washington Cities (AWC) Nominating Committee, I have the distinct pleasure of calling for nominations to the 2020 Board of Directors.

Members of the AWC Board of Directors play a critical leadership role in AWC's success. As a board member, you would provide guidance regarding legislative proposals as outlined in the Statement of Policy adopted by AWC member delegates. The board also reviews and adopts AWC's annual operating budget, establishes membership fees, adopts and monitors execution of the AWC strategic plan, and provides policy direction regarding other issues of concern.

The 2020 Nominating Committee is currently calling for applications for nine AWC Board of Director positions that include At-Large #1 (Western >5,000 pop), At-Large #2 (Western <5,000 pop) and At-Large #4 (Eastern <5,000 pop).

The Nominating Committee strongly encourages you to share this information with your city council.

If you or someone on your city council is interested in serving in this capacity, please review qualifications, then complete and submit the AWC Board of Directors electronic application found on the AWC website **by Sunday, March 22, 2020.**

Cities represented in the open AWC Board District #12 position are:

Aberdeen	Cosmopolis	Ilwaco	Oakville	Port Townsend	Shelton
Bainbridge Island	Elma	Long Beach	Ocean Shores	Poulsbo	South Bend
Bremerton	Forks	McCleary	Port Angeles	Raymond	Westport
Cathlamet	Hoquiam	Montesano	Port Orchard	Sequim	

At-Large #1 represents cities west of the crest of the Cascade Mountain Range with population 5,000 or greater in multi-city districts.

At-Large #2 represents cities west of the crest of the Cascade Mountain Range with cities less than 5,000 population in multi-city districts.

At-Large #4 represents cities east of the crest of the Cascade Mountain Range with cities less than 5,000 population in multi-city districts.

Additional information about the AWC Board of Directors, an overview of responsibilities, who has applied for the open positions, and a district map can be found on the AWC's website: www.wacities.org. Questions concerning AWC Board of Directors positions and Nominating Committee procedures should be directed to Alicia Seegers Martinelli (aliciam@awcnet.org) or Michelle Fry (michellef@awcnet.org) or at (360) 753-4137, toll-free 1-800-562-8981.



