CITY OF LONG BEACH

AGENDA – Monday, July 1, 2019

6:30 p.m. Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

6:30 WORKSHOP

WS 19-18	Right-of-Way Discussion – **TAB A**
WS 19-19	Zoning Update - **TAB B**

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order And roll call	Mayor Phillips, Council Member Linhart, Council Member McGuire, Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment**. To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, June 17, 2019 City Council Meeting
- Payment Approval List for Warrant Resisters 58700-58728 & 85369-85425 for $244,044.44

BUSINESS

- **AB 19-48 – Six Year Transportation Improvement Plan – PUBLIC HEARING – TAB D**
- **AB 19-49 – Capital Facilities Plan – PUBLIC HEARING – TAB E**
- **AB 19-50 – Ordinance 970 Sand Hauling – TAB F**
- **AB 19-51 – Surplus Equipment Bid Award – TAB G**
- **AB 19-52 – State Archives Local Records Grant Program – TAB H**

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS – TAB I

- **Report and Decision for CUP 2019-03**
- **Report and Decision for CAO V 2019-02**
- **Report and Decision for CAO V 2019-03**
- **South Pacific County Community Foundation**
- **Discovery to Bay Trail Meeting Notice**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
July 15, 2019, August 5, 2019 & August 19, 2019

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

CITY OF LONG BEACH

CITY COUNCIL
WORKSHOP BILL
WS 19-18
Meeting Date: July 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Right of Way discussion regarding use of city owned unused areas.		*Originator:*
	Mayor	
	City Council	DG
	City Administrator	
	Community Development Director	

SUMMARY STATEMENT: **Discussion on unused portion of Rights of Way (ROW). This issue has been ongoing for more than 30 years. City staff in the past allowed the property owner to could landscape the unused portion of the ROW, but couldn't preclude cars from parking in the area and also had the understanding that if for some reason the city had to dig up the landscaping for installation or maintenance purposes, we wouldn't cover any costs to replace or repair damage to the landscaping.**

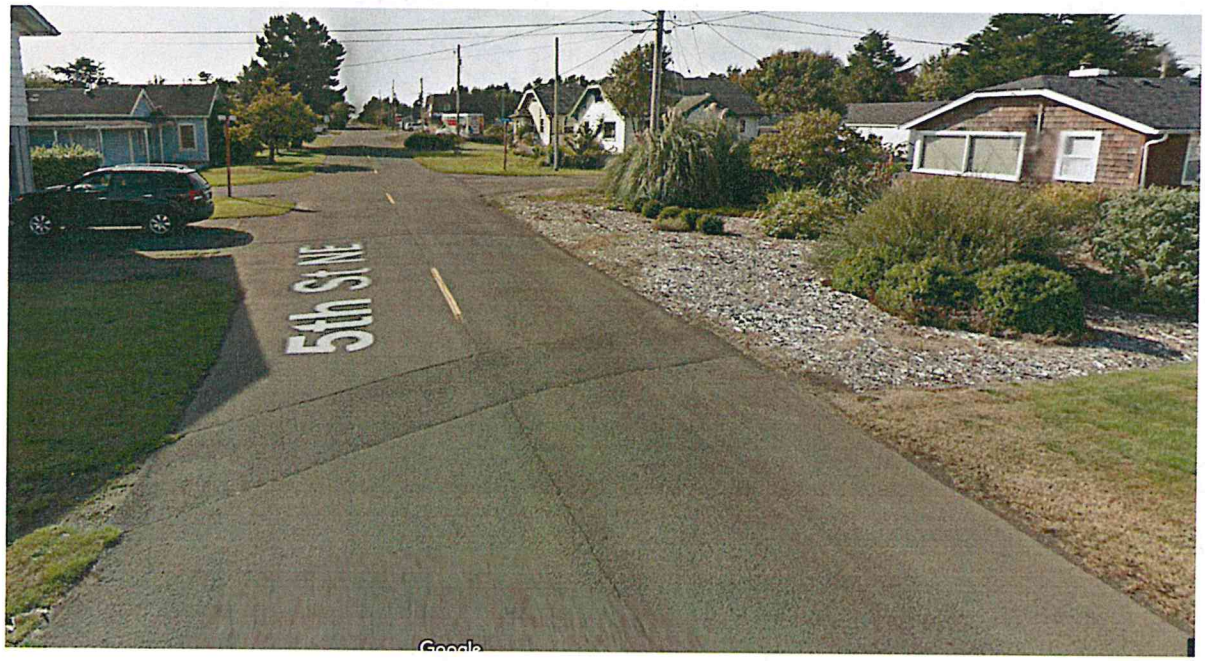
Potential Concerns with ROW uses:

1. **Liability issues may arise depending on use.**
2. **The city may need that land in the near future for travel or utility purposes. Future owners may not be aware ROW is not their property.**
3. **If adjacent owners don't maintain, the city will potential spend more time mowing and maintaining.**

Suggested recommendations:

1. **Keep the status quo and allow property owners to continue to landscape unused ROW. Minimum distance from pavement edge to landscaping should not be less than 10 feet. Future disturbance of landscaping will not be repaired or reimbursed. Fencing is not considered landscaping.**
2. **Reserve ROW for future utility and travel uses. Property owner may not landscape past property lines.**

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when most of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification, they may seek input from the audience.



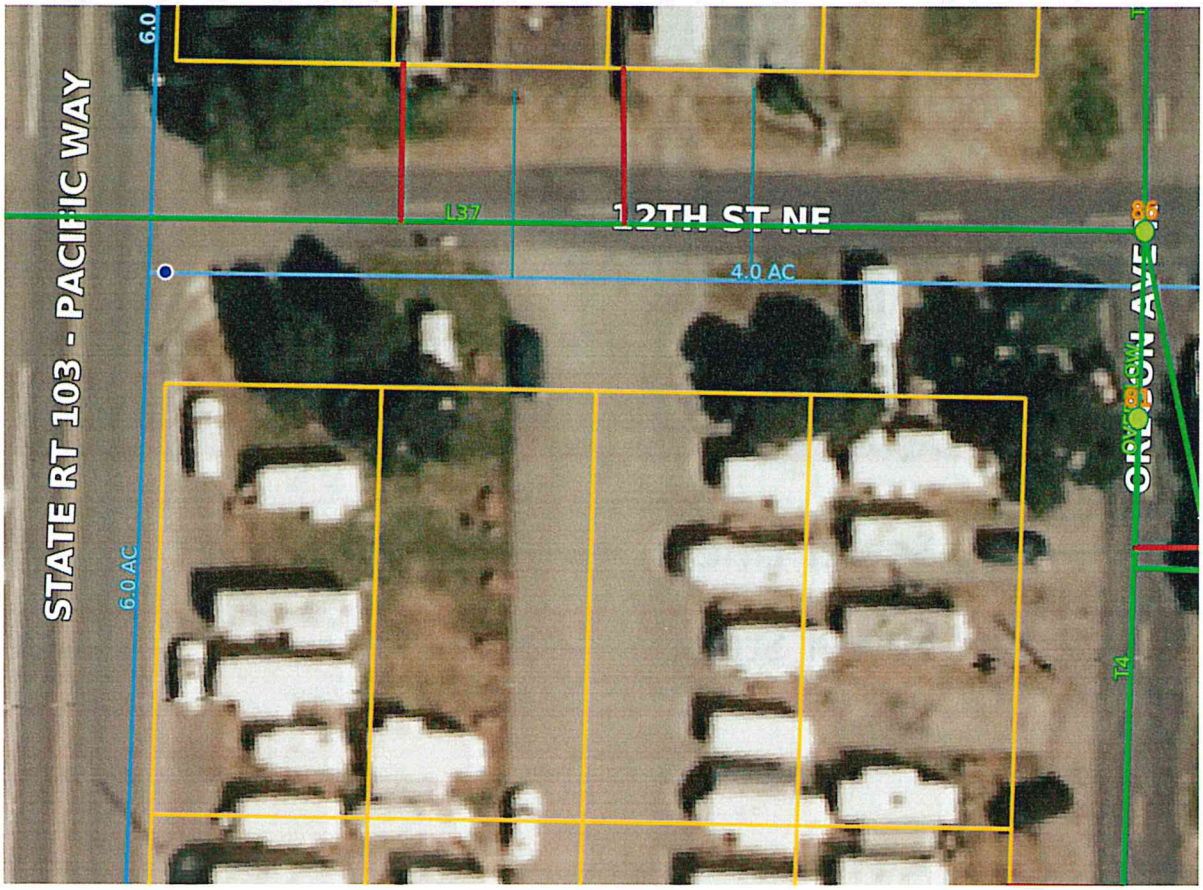
Landscaping in the Row on 5th North East

Overgrown shrubs on 14th South East

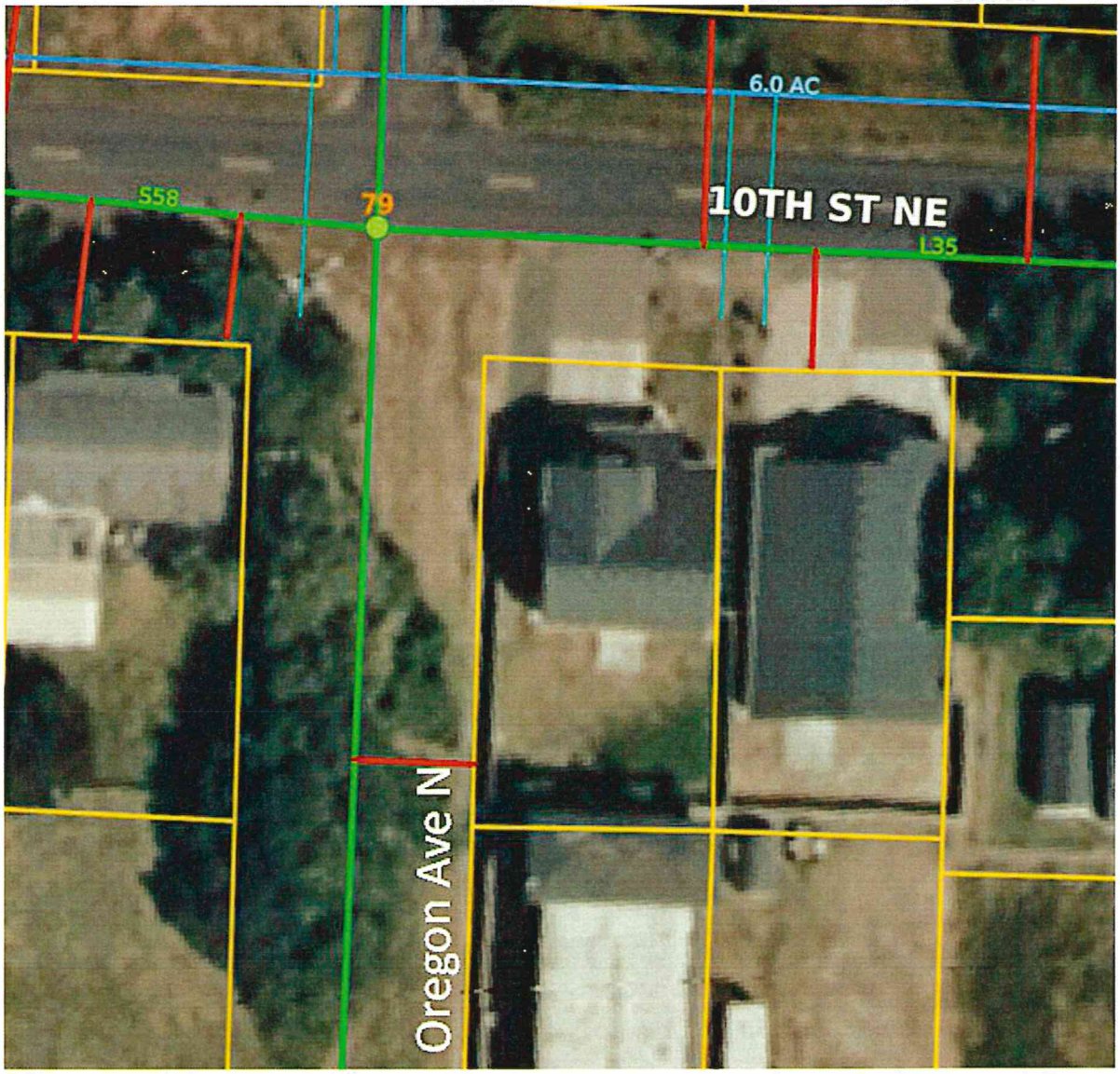
Oregon Avenue at 10th Street North

10th Street North at Oregon Avenue

12th Street North East



Utilities on 10th North @ Oregon Avenue



Sewer Line

Water Line

Sewer Stub

TAB - B

CITY OF LONG BEACH

CITY COUNCIL WORKSHOP BILL
WS 19-19

Meeting Date: July 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: 2019 Code Amendments		***Originator:***
	Mayor	
	City Council	
	City Administrator	
	Community Development Director	**AS**

SUMMARY STATEMENT: **Discussion on possible code amendments, gathering input from staff and Council.**

Suggested amendments

Shoreline Conservancy District – 12- 9C-2 Permitted Uses

Residential Commercial District – 12-6C-3 Conditional Uses

The addition of Dog Park and Art Park – add definitions to section 12-2-1

Dog Park: A park for dogs to exercise and play off-leash in a controlled environment under the supervision of their owners.

Art Park: A park that is dedicated to the presentation of art, usually several permanently sited works in durable materials with landscaped surroundings.

Receive feedback from the list that distributed at the last workshop.

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when most of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification, they may seek input from the audience.

TAB - C

LONG BEACH CITY COUNCIL MEETING

June 17, 2019

6:30 COUNCIL WORKSHOP

C. McGuire, C. Kemmer, C. Cline and C. Linhart were present. C. Murry was absent.

WS 19-17- Zoning Update

- Ariel Smith, Community Development Director, presented the workshop bill.

Discussion on possible code amendments, gathering input from staff and Council.

Suggested amendments

Temporary Storage – 12-11-25

1. Temporary Storage pods, containers or the like are not permitted in any zone within Long Beach.
2. If a property owner wishes to obtain temporary storage, they must go through the Special Use Permit process.

Vacation Rental – 12-11-9

1. (K) Each vacation rental must go through a life and safety inspection prior to operation.

Residential Commercial Zone – 12-6C-2 Permitted Uses

Commercial District Zone – 12-7A-2 Permitted Uses

The addition of Martial Arts Studio and Gyms – add definitions to section 12-2-1

Martial Arts Studio: A place where an art of combat and self-defense is practiced, such as karate or judo.

Gym: A building or room that is meant for playing indoor sports or exercising.

Addition of Mixed Use – Single Family in OTW under Conditional Use Permit 12-6B-3
Single Family when combined with a permitted commercial use

Amend 12-14A-20 Specific Sign Requirements:

Flag pole height restrictions:

Residential zones: 35 feet

Commercial Zones: 55 feet

- **No decisions or motions were made at this time.**
- The Mayor adjourned the workshop at 6:59 p.m.

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL
David Glasson, City Administrator, called roll with C. Kemmer, C. McGuire, C. Linhart, and C. Cline present. C. Murry was absent.

PUBLIC COMMENT

LETTERS OF COMMENDATION
Police Chief, Flint Wright, presented both Officer Parker and Officer Lefor with a Letter of Commendation for their hard work and countless volunteer hours investigating the flow and distribution of illegal drugs in our area. Their hard work and sacrifice paid off with the arrest of ten suspects as a result of the investigation.

CONSENT AGENDA
Minutes, June 3, 2019 City Council Meeting
Payment Approval List for Warrant Registers 58662-58699 & 85293-85368 for $367,805.81
C. Linhart made the motion to approve the Consent Agenda. C. McGuire seconded the motion; 4 Ayes, motion passed.

BUSINESS

AB 19-42– Lodging Tax Request- Reusable Bags
David Glasson, City Administrator, presented the Agenda Bill. Martha Williams and other community members have advocated for the reusable bag campaign. Last June the Council agreed to fund 3000 bags which was equivalent to $4,318.59. The Council has discussed this topic multiple times during workshops and staff updates.

C. McGuire made the motion to approve funding the reusable bag campaign for another 1500 bags to be purchased with lodging tax dollars. C. Linhart seconded the motion; 4 Ayes, motion passed.

AB 19-43– 2018 Budget Amendment
David Glasson, City Administrator, presented the Agenda Bill. The Ordinance presented amends the 2018 budget to include additional, unexpected expenditures in the Current Expense, Convention Center, Water and Stormwater Funds.

C. Linhart made the motion to approve Ordinance 969 amending the 2018 budget. C. Kline seconded the motion; 4 Ayes, motion passed.

AB 19-44– AWC Voting Delegates
David Glasson, City Administrator, presented the Agenda Bill. The city is sending 2 elected officials and the City Administrator to the Annual AWC Conference this June. AWC needs to know whom would like to be voting delegates.

C. Linhart made the motion to authorize the city administrator to notify AWC that our Mayor, Councilmember McGuire, and the City Administrator are the voting delegates for Long Beach. C. Kline seconded the motion; 4 Ayes, motion passed.

AB 19-45– On-Call Engineering Services
David Glasson, City Administrator, presented the Agenda Bill. The city put out an RFQ for on-call engineering services and one SOQ was submitted. Gray and Osborne is the only form that submitted and our current City Engineers.

C. Linhart made the motion to authorize the Mayor to enter into an agreement with Gray and Osborne for on-call engineering services. C. McGuire seconded the motion; 4 Ayes, motion passed.

AB 19-46– Asbestos Abatement of 1315 Pacific Ave South
David Glasson, City Administrator, presented the Agenda Bill. The bid for asbestos abatement at 1315 Pacific Ave South closed on Friday, June 7th. There was only one bidder who is registered on our Small Works Roster. This building has gone through various stages of the code enforcement process and is now at the point where the city is ready to intervene and demolish.

C. Linhart made the motion to reject any and all bids. C. Kemmer seconded the motion; 4 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Police Chief's Report for May 2019
- Parks, Streets, & Stormwater Report for May 2019
- Thank You Letter for Big Garbage Day
- Water Department Report for May 2019
- Wastewater Department Report for May 2019

ADJOURNMENT
The Mayor adjourned the meeting at 7:37 p.m.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF LONG BEACH

Warrant Register

Check Periods: 2019 - June - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer

Number	Name	Date	Cleared Date	Amount
58700	Bell, Helen S	6/20/2019		$303.06
58701	Binion, Jacob	6/20/2019	6/20/2019	$1,800.29
58702	Booi, Kristopher A	6/20/2019	6/21/2019	$1,625.86
58703	Cox, Mallory E	6/20/2019	6/24/2019	$508.62
58704	Eastham, Miranda L	6/20/2019	6/27/2019	$1,651.12
58705	Gilbertson, Bradley K	6/20/2019	6/21/2019	$1,546.34
58706	Goulter, John R.	6/20/2019	6/24/2019	$1,679.61
58707	Huff, Timothy M.	6/20/2019	6/21/2019	$1,646.54
58708	Kemmer, Larry L	6/20/2019	6/20/2019	$1,582.96
58709	Luethe, Paul J	6/20/2019	6/20/2019	$1,922.72
58710	Miller, Matt W	6/20/2019	6/21/2019	$1,547.94
58711	Mortenson, Tim	6/20/2019	6/21/2019	$2,106.97
58712	Padgett, Timothy J	6/20/2019	6/24/2019	$1,603.85
58713	Persell, Whitney J	6/20/2019	6/21/2019	$1,157.09
58714	Warner, Ralph D.	6/20/2019	6/20/2019	$1,071.26
58715	Wood, Matthew T	6/20/2019	6/21/2019	$1,582.79
58716	Wright, Flint R	6/20/2019	6/21/2019	$2,807.79
58717	Zuern, Donald D.	6/20/2019	6/21/2019	$2,285.65
58718	AFLAC	6/20/2019		$502.37
58719	City of Long Beach - Fica	6/20/2019		$12,763.10
58720	City of Long Beach - FWH	6/20/2019		$8,312.59
58721	Dept of Labor & Industries	6/20/2019		$2,044.83
58722	Dept of Retirement Systems	6/20/2019		$15,014.69
58723	Dept of Retirement Systems Def Comp	6/20/2019		$3,141.00
58724	Employment Security Dept	6/20/2019		$212.45
58725	Massmutual Retirement Services	6/20/2019		$675.00
58726	Teamsters Local #58	6/20/2019		$178.50
58728	Association of WA Cities	6/20/2019		$27,490.01
85369	Barnes, Ron	6/14/2019	6/17/2019	$200.00

Number	Name	Date	Clearing Date	Amount
85370	BLEWETT, JOSH	6/14/2019		$1,500.00
85371	Bank of The Pacific	6/18/2019	6/18/2019	$8,594.45
85372	Tangly Cottage Garden	6/20/2019	6/20/2019	$681.03
85373	Postmaster	6/20/2019	6/26/2019	$274.00
85374	Cox, Mallory	6/20/2019	6/24/2019	$173.19
85375	Prestegard, Ray	6/21/2019		$200.00
85376	WellSpring Community Network	6/21/2019	6/26/2019	$27.00
85377	Glasson, David	6/21/2019	6/25/2019	$52.20
85378	Active Enterprises, Inc.	6/27/2019		$296.49
85379	Astoria Janitor & Paper Supply	6/27/2019		$774.14
85380	Caldwell, Loretta	6/27/2019		$16.61
85381	Cascade Columbia Distribution CO	6/27/2019		$2,253.03
85382	CASCADE MACHINERY & ELECTRIC	6/27/2019		$11,622.07
85383	CenturyLink	6/27/2019		$1,582.41
85384	Charter Communications	6/27/2019		$324.93
85385	Chinook Observer	6/27/2019		$95.76
85386	Davis, Lynn	6/27/2019		$205.25
85387	Discovery Benefits, Inc.	6/27/2019		$250.00
85388	Ellyson, Sue	6/27/2019		$29.99
85389	Evergreen Septic Pumping LLC	6/27/2019		$729.68
85390	Ford Electric	6/27/2019		$580.07
85391	Grafix Shoppe	6/27/2019		$242.94
85392	H. D. FOWLER	6/27/2019		$6,357.05
85393	Hach Company	6/27/2019		$378.45
85394	HARRINGTON INDUSTRIAL PLASTICS	6/27/2019		$196.08
85395	Hedges, Jan Lem	6/27/2019		$1,306.72
85396	K & L Supply, Inc.	6/27/2019		$837.53
85397	KEYBANK	6/27/2019		$10,254.25
85398	LaFontaine, Patrick	6/27/2019		$360.00
85399	Long Beach Commercial Security	6/27/2019		$215.52
85400	Loyalty Days	6/27/2019		$415.00
85401	Marianne Flemming	6/27/2019		$200.00
85402	Municipal Emergency Services Depository Account	6/27/2019		$50.67
85403	North Central Laboratories	6/27/2019		$363.42
85404	Owen Equipment	6/27/2019		$2,461.41
85405	Peninsula Visitors Bureau	6/27/2019		$43,308.50
85406	Penoyar, Joel	6/27/2019		$4,680.00
85407	Penoyar, William	6/27/2019		$1,000.00
85408	Postmaster	6/27/2019		$284.82
85409	Powell, Seiler & Co., P.S	6/27/2019		$9,775.00
85410	Public Utility District 2	6/27/2019		$1,555.17
85411	SDS Municipal Consulting LLC	6/27/2019		$1,800.00
85412	Sea Western Fire	6/27/2019		$960.00
85413	Standard Insurance Co.	6/27/2019		$2,551.35
85414	TIAA Bank	6/27/2019		$495.94

Number	Name	Print Date	Clearing Date	Amount
85415	TMG Services, Inc.	6/27/2019		$1,590.04
85416	U.S. Cellular	6/27/2019		$65.94
85417	Unum Life Insurance	6/27/2019		$39.90
85418	Usa Blue Book	6/27/2019		$1,165.13
85419	Verizon Wireless	6/27/2019		$80.02
85420	Wadsworth Electric	6/27/2019		$947.60
85421	Western Display Fireworks	6/27/2019		$15,000.00
85422	Wex Bank	6/27/2019		$3,000.00
85423	Wilcox & Flegel Oil Co.	6/27/2019		$2,519.59
85424	Wright, Flint	6/27/2019		$86.00
85425	Zee Medical Service Co.	6/27/2019		$273.10
		Total	**Check**	**$244,044.44**
		Grand Total		**$244,044.44**

TAB - D

CITY OF LONG BEACH

CITY COUNCIL
AGENDA BILL
AB 19-48

Meeting Date: July 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: PUBLIC HEARING Resolution 2019-06 – Six-year Transportation Improvement Plan		***Originator:***
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	**AS**
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	**Water/Wastewater Supervisor**	

SUMMARY STATEMENT: RCW 35.77.010 requires Cities to adopt a "Six Year Street and Arterial Street Plan" each year. This is the updated Resolution for 2020.

RECOMMENDED ACTION: Adopt Resolution 2019-06 approving the six-year transportation improvement plan 2020-2025.

RESOLUTION 2019-06

WHEREAS, pursuant to the requirements of Section 35.77.010 of the Revised Code of Washington, the City of Long Beach, Washington did prepare a revised comprehensive street and arterial street program for the ensuing six years; and,

WHEREAS, pursuant to said RCW, the City Council of the City of Long Beach, did hold a public hearing on July 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, that the Six Year Street and Arterial Street Plan, as attached to this Resolution, is hereby adopted and that a copy of said plan shall be filed with the Department of Transportation. Further this resolution amends all resolutions in conflict herewith.

Adopted this 1st Day of July, 2019.

AYES NAYS ABSENT

_____
Jerry Phillips, Mayor

ATTEST:

_____
Helen Bell, City Clerk

City of Long Beach
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN

YEAR	STREET	ESTIMATED COST
2020	26th Street NW – Pacific to Ocean Beach/Breakers Pro line	$ 35,000
	8th Street SE – Oregon to Pacific	$ 102,000
	15th South – California Ave to Pacific Ave	$ 150,000
	5th Street NW dead end to 5th Street NE dead end	$ 200,000
2021	Washington Avenue from Pioneer to 26th N.	$ 135,000
	7th Street SE – Oregon to Pacific	$ 35,000
	3rd Street SE – Oregon to Pacific	$ 35,000
2022	15th Street SW Pacific to California	$ 40,000
	22nd NW – from Ocean Beach to Pacific	$ 40,000
	26th NE – Washington to Pacific	$ 40,000
	23rd NE – Washington to Pacific	
2023	28th St NW – Pacific Ave N to Sea Crest Avenue	$ 220,000
	Washington 20th S. to Sid Snyder*	$ 600,000
2024	15th Street SW California to Ocean Beach	$ 40,000
	25th NE – Washington to Pacific	$ 40,000
	24th NE – Washington to Pacific	$ 40,000
2025	22nd NE – Washington to Pacific	$ 40,000
	Ocean Beach Blvd 16th N to 26th	$ 335,000

* Denotes majority funding from outside agency.

TAB - E

CITY OF LONG BEACH

CITY COUNCIL
AGENDA BILL
AB 19-49

Meeting Date: July 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: **PUBLIC HEARING Resolution 2019-07 approving the 2020-2025 Capital Facilities Plan for the City of Long Beach**		***Originator:***
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST:	**Water/Wastewater Supervisor**	
	Other: Tourism & Events Coordinator	

SUMMARY STATEMENT: City staff, along with the Mayor have put together a 6-year plan outlining infrastructure needs. This plan covers the estimated potential cost, the year in which it should be replaced and the possible funding source. This plan serves as a guideline for upcoming projects.

RECOMMENDED ACTION: **To approve resolution 2019-07 establishing a Capital Facilities Plan for the city.**

RESOLUTION NO. 2019-07

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, ADOPTING THE SIX-YEAR CAPITAL FACILITIES PLAN FOR THE PERIOD 2020 through 2025

WHEREAS, capital facilities plans are helpful in planning for capital expenditures and for the construction of public facilities; and

WHEREAS, capital facilities plans aid cities in developing the needed financing for capital expenditures and the construction of public facilities, and in the application for grants and loans from state and federal programs; and

WHEREAS, it is the intention of the City Council to revise the Six-Year Capital Facilities Plan on an annual basis and ensure it agrees with other related plans; and

WHEREAS, the City Council did hold a public hearing on the review of the 2020–2025 Capital Facilities Plan on the 1st day of July 2019; and

WHEREAS, all comments to the 2020–2025 Capital Facilities Plan for capital expenditures and construction of public facilities within its jurisdictional boundaries were considered.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES RESOLVE AS FOLLOWS:

The City Council of the City of Long Beach, Washington, approves and adopts the revised and extended Six-Year Capital Facilities Plan for the ensuing six calendar years for the period 2020 through 2025 referenced as Exhibit A and to be updated annually.

Effective Date. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, AND SIGNED IN AUTHENTIFICATION OF ITS PASSAGE THIS 1ST DAY OF JULY, 2019.

AYES NAYS ABSENT

_____
Jerry Phillips, Mayor

ATTEST:

_____
Helen Bell, City Clerk

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, ADOPTING THE SIX-YEAR CAPITAL FACILITIES PLAN FOR THE PERIOD 2020 through 2025

EXHIBIT A

PROJECT/ITEM	COST	FUNDING YEAR	SOURCE FOR FUNDS
PARKS			
Rebuild Boardwalk	$ 1,000,000	2020	RCO / Lodging Taxes
Skate Park	$ 400,000	2021	Private Funding
STREETS			
So Wash from Sid Snyder to City Limits (Asphalt/Sidewalks/Storm Drainage)	$ 600,000	2022	Transportation Improvement Board, Property Taxes, Stormwater
No Blvd from 16th to 26th (Asphalt/Sidewalks/Storm Drainage)	$ 335,000	2024	Transportation Improvement Board, Property Taxes, Stormwater
Post Office Oregon (Asphalt/Sidewalks/Storm Drainage)	$ 60,000	2023	Transportation Improvement Board, Property Taxes, Stormwater
60 New Light poles	$ 180,000	2021	Property Taxes, Capital Improvements
STORMWATER			
3rd Street backup Generator	$ 80,000	2021	Stormwater, TIB
3rd Street Pump Upgrade	$ 60,000	2020	Stormwater, TIB
WASTEWATER			
Collection System			
Main Lift – Station 1	$ 200,000	2020	City Funds
Main Lift – Stations 2-5	$ 620,000	2022-2024	City Funds
28th ST NW Lift station	$ 85,000	2027-2030	City Funds

Wastewater Plant			
WATER			
Distribution System			
Seaview System Upgrade	**$2,500,000**		**DOE/PWTF Low interest loans / City funds**
Long Beach System Upgrade	**$ 500,000**		**DOE/PWTF Low interest loans / City funds**
Water Treatment Plant Filter Replacement	**$112,000**	**2020**	**City funds**
Water Treatment Plant Filter Replacement	**$114,000**	**2121**	**City funds**
Clearwell Pump Replacement	**$47,000**	**2022**	**City funds**
Backwash Basin Improvements	**$79,000**	**2023**	
Remote Read Meters (Long Beach/Seaview) Meter purchase	**$200,000**	**2020**	**USDA / City funds**
Remote Read Meters (Long Beach/Seaview) Meter purchase	**$200,000**	**2021**	**USDA/City funds**
Ocean Beach Blvd North	**$2,186,000**	**2024**	**USDA/SRF**
17th Street South	**$411,000**	**2025**	**USDA/SRF**

TAB – F

CITY OF LONG BEACH

CITY COUNCIL
AGENDA BILL
AB 19-50
Meeting Date: June 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Ordinance 970 Amending the Sand Hauling Fees		***Originator:***
	Mayor	
	City Council	
	City Administrator	**DG**
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: See Ordinance	**Water/Wastewater Supervisor**	

SUMMARY STATEMENT: The fees proposed are in line with what Pacific County charges.

RECOMMENDED ACTION: **Adopt Ordinance 970 amending the sand hauling fees.**

ORDINANCE No. 970

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON AMENDING THE FEE STRUCTURE FOR SAND HAULING PERMITS AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, there is a need to haul sand for construction and land development purposes, and

WHEREAS, the City of Long Beach has allowed for the removal of beach sand to use for clean fill material and to maintain the beach approaches, and

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON AS FOLLOWS:

Section 1. **Fee Schedule.**

The following fees are hereby established for removing and hauling sand in Long Beach. These fees will be placed into the street fund.

Two-day permit, unlimited amount for $75.00

Section 2. **Repealing conflicting ordinances.**

Ordinance Number 967 is hereby repealed.

Section 3. **Effective Date.**

This Ordinance shall be in full force and effect five days from and after its passage approval and publication in the manner required by law.

PASSED this 1st day of July 2019.

AYES NAYS ABSENT ABSTENTIONS

_____
Jerry Phillips, MAYOR

Attest:

_____
City Clerk

TAB – G

CITY OF LONG BEACH

CITY COUNCIL
AGENDA BILL
AB 19-51

Meeting Date: July 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Surplus Bid Award		***Originator:***
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	**Water/Wastewater Supervisor**	
	Other:	

SUMMARY STATEMENT: The city received bids for the equipment on the following page, with high bidders highlighted in Yellow. The bids highlighted in orange were the closest to the minimum bid.

RECOMMENDED ACTION: Approve the sales of surplus equipment to the highest bidders.

	1996 Ford F350	2007 Ford Crown Vic	1999 Trailer	1998 Welder	5000 Watt Generator	6250 Watt Generator	Band Saw	650 Gallon Tank
Minimum	$ 300.00	$ 300.00	$ 500.00	$ 50.00	$ 80.00	$ 80.00	$ 75.00	$ -
Bidder								
Tye Caldwell	$ 0.27	$ 0.27	$ 537.27	$ 52.27	$ 20.27	$ 82.27	$ 1.27	$ 0.01
Larry Kemmer			$ 800.00					
Kris	$ 150.00	$ 100.00						
Tim P		$ 401.00					$ 96.00	
Don Epping				$ 51.50			$ 76.50	
Woody Pierson			$ 675.00					

TAB – H

CITY OF LONG BEACH

CITY COUNCIL
AGENDA BILL
AB 19-52
Meeting Date: July 1, 2019

AGENDA ITEM INFORMATION		
SUBJECT: State Archives Local Records Grant Program		***Originator:***
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: Award $9,747	**Water/Wastewater Supervisor**	
	Other:	

SUMMARY STATEMENT: The city submitted an "Organize the File Room" grant application in early 2019. The city was notified on June 27th that $9,747 was awarded. The city must accept the grant to receive the funds and needs Council approval to do so.

RECOMMENDED ACTION: Authorize the Mayor to accept this grant award.

Ariel Smith

From: Sackett, Scott <scott.sackett@sos.wa.gov> on behalf of Archives - Records Management <recordsmanagement@sos.wa.gov>
Sent: Thursday, June 27, 2019 10:04 AM
To: Ariel Smith
Cc: Rebstock, Tracy
Subject: Your Local Records Grant Application - City of Long Beach

Dear Ariel,

Congratulations on your selection as one of the award recipients of the 2019-2020 Washington State Archives Local Records Grant Program. A total of 90 applications were received this round requesting over $1,800,000.

Due to the volume of quality requests, we were not able to fund all of the worthy projects submitted, but the Archives Oversight Committee has recommended that your **Organize the File Room Grant** proposal receive up to **$9,747**. I encourage you to continue working with Washington State Archives staff to answer any questions you may have regarding your project.

You will receive an official award notice in the mail in the next few days. To accept your award, please e-mail recordsmanagement@sos.wa.gov or send a letter of acceptance to Steve Excell, Washington State Archives, PO Box 40238, Olympia, WA, 98504-0238. Once your acceptance letter is received, you will be sent a Grant Agreement requiring your signature. **No funds may be promised or expended prior to receiving the executed grant agreement from my office.**

I am very pleased to award this grant to your agency and I look forward to the successful completion of your very worthwhile project.

Sincerely,

KIM WYMAN — Secretary of State

STEVE EXCELL — State Archivist

TAB – I

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of **Wayne & Kendra Christensen** for the use of a residence as a vacation rental. Application for a Conditional Use Permit to allow the use of a residence as a vacation rental located at 408 28th Street NW, in the S2 - Shoreline Multi – Family zone.	))))))))))))	**FILE NO: CUP 2019- 03** **FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION**

DECISION

The Condition Use Permit Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Conditional Use Permit of **Wayne & Kendra Christensen** to allow the use of an existing residence to be used as a part time vacation rental came on for hearing before Jan LeM. Hedges, Hearings Examiner, on June 17th at 3:00 p.m. . Ariel Smith, Director presented the Department of Community Development Staff Report.

The Hearings Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath were:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Wayne & Kendra Christensen	05/24/2019	Complete
2	Staff Report	City of Long Beach	06/17/2019	Complete
3	Public Hearing Notice	City of Long Beach	05/24/2019	Complete

The hearing adjourned at 3:02 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicant, **Wayne & Kendra Christensen ,** propose an existing residence to be used as a vacation rental.

2. The proposed site is located in a **S2 - Shoreline Multi-Family Residential zone.**

3. The applicant proposes to change the existing residence to a part time vacation rental. This proposed themselves and/or a local realty management firm would manage use.

4. This vacation rental use is allowed conditional use in the **S-2, Shoreline Multi-Family Residential District** zone as a conditional use.

5. The existing residential structure and the proposed change of use meets or exceeds all of the **Municipal Code, Chapter 8 Shoreline Districts, Article B S2 Shoreline Multi-Family Residential District Code [12-8B-5 STANDARDS]** for this zone.

6. The proposed change of use is consistent with existing uses and not generate additional traffic impact, or place additional demands on the City's' infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being.

7. The proposed change of use meets or exceeds all the applicable standards set forth in the; Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.

8. This Conditional Use Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.

9. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.

2. The requirements of the CITY Zoning Ordinance have been met.

3. The standards and guidelines of the CITY Comprehensive Plan have been met.

4. This proposed development is exempt from SEPA review and the Shoreline Master Program does not apply.

5. The applicant has sought the appropriate permit.

6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.

7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of **Wayne & Kendra Christensen,** applicant, for the change of use of an existing residence to a vacation rental located at 408 28th Street NW is **APPROVED,** subject to the following conditions:

1. Any further expansion or change of use on the property shall require the approval of the City of Long Beach.

2. The applicant shall obtain a City of Long Beach business license from the State of Washington as required by Title 4, Business and License Regulations, of the Long Beach City Code and pay all applicable taxes as required by Title 3, Finances and Taxation.

3. Occupancy shall be limited to eight (8) people, including children. Guests shall be asked to leave if they do not comply with occupancy limits.

4. Should the property manager not be fully available, the property shall not be rented.

5. Should the owners change property managers, the CITY shall be notified in writing in advance of such change.

6. All residents within 100 feet (excluding streets and rights-of-way) shall be provided with management contact information, both for the daytime and nighttime hours.

7. All guest(s) shall be informed to respect the neighbors' rights of quiet enjoyment between 10:00 p.m. and 8:00 a.m. . Guests shall be asked to leave if they do not comply with occupancy or noise limits.

8. Off-street parking for the vacation rental shall be provided within the existing garage and driveway and all parking needs shall be met on-site. RV parking shall not be permitted on the site

9. When occupied, as a vacation rental, the property shall be monitored daily and any trash or debris removed and/or placed in an appropriate receptacle, provided by the owner.

10. A landline must be installed prior to the property being rented.

Done this 21st day of June 2019

Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of $400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars ($10.00) for each hearing tape must accompany the request for appeal. The appeal fee is $400.00. All costs are payable to the City of Long Beach, Washington.

BEFORE THE HEARING EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)) **Tim Bunney**, owner))) For a variance to Critical) Regulations Variance for a) Single-Family Residence in the) **S1**-Shoreline Single-Family zone) at 228 25th Street NW)	**FILE NO: V 2019-2** **FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION**

DECISION

The Variance Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Variance application of **Tim Bunney** to allow the approximately 2,260 sq ft of direct wetland impacts and approximately 7,253 sq ft of wetland buffer impact came before Jan LeM. Hedges, Hearings Examiner, on June 17th , 2019 at 2:00 p.m. . Mrs. Ariel Smith, Community Development Director, presented the Department of Community Development Staff Report

The Hearing Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Variance. Testifying under oath were:

Ariel Smith, Community Development Director, CITY

The following exhibits were offered and admitted:

EXHBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Variance	Tim Bunney	05/15/2019	Complete
/2	Determination of Completeness	CITY	05/17//2019	Complete
3	Staff Report	CITY	06/17/2019	Complete
4	Notice of Public Meeting	CITY	05/20/2019l	Complete

The hearing adjourned at 2:03 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicant, **Tim Bunney** seek the approximately 7,253 $^{sq\ ft}$ of wetland buffer impact to allow for residential development variance.

2. This parcel is located along the west side of Ocean Beach Blvd North at 228 25th Street NW.

3. The applicant requests a critical areas variance to allow residential development of a residentially zoned property of approximately 0.23 acre lot with wetland and wetland buffer impacts associated with onsite Category III wetlands.

4. The proposed site is in a **S1-Single – Family Residential zone.**

5. The subject property is designated High-Density Residential on the future land use map of the Long Beach Comprehensive Plan Map.

6. The proposed variance is exempt from the **State Environmental Policy Act** , part 10a of the Washington State Joint Aquatic Resources Permit Application.

7. **Public** street(s), water and utilities are available to serve the site.

8. The letter of concern expressed by the **Adjacent Property Owner** has been addressed.

9. This Variance Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.

10. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following:

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.

2. The requirements of the CITY **Zoning Ordinance** have been met; the proposed residential use is permitted use.

3. The standards and guidelines of the CITY **Comprehensive Plan** have been met.

4. This proposed development is exempt from **SEPA** review.

5. The applicant has sought the appropriate variance application.

6. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of a variance for **Tim Bunney,** owner to impact approximately 7,253 sq ft of wetland buffer impact to allow residential development is **APPROVED,** subject to the following conditions:

1. The development, including any development by other than the applicant, shall comply in all respects with the applicable sections of the City of Long Beach Unified Development regulations.

2. The development, including any development by other than the applicant, shall comply in all respects with the applicable sections of the City of Long Beach Zoning regulations.

3. The development, including any development by other than the applicant, shall comply in all respects with the applicable sections of the City of Long Beach Building regulations.

4. The development, including any development by other than the applicant, shall comply in all respects with the requirements of the City of Long Beach Critical Areas regulations.

5. Any needed new utility systems, such as power, cable TV, telephone, etc. shall be buried underground. Design and installation of the systems shall be conducted by the franchised utility company and the design shall be submitted to the City Engineer for review and approval prior to installation.

6. The applicant or any other developer of the subject property shall be bound by conditions of any other conditioned CITY approval, if any.

7. Stormwater shall be discharged to the City's drainage system or retained onsite. Development of the property shall not cause any stormwater flows off-site.

8. Applicant shall submit a drainage plan demonstrating protection of nearby wetlands as part of the building permit application.

9. Prior to any development the applicant must submit an application for Design Review and City of Long Beach building permit.

10. The conditions of this and any other conditioned City approvals for Case No. V 2019-02 are mandatory requirements. Failure to comply with conditions of any City approval may result in the approval being rescinded and possibly the applicant or subsequent developers or owners being cited and fined under the Long Beach City Code.

Done this 21st , day of June 2019

Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of $400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars ($10.00) for each hearing tape must accompany the request for appeal. The appeal fee is $400.00. All costs are payable to the City of Long Beach, Washington.

BEFORE THE HEARING EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)) **Troy Grasseth**, owner))) For a variance to Critical) Regulations Variance for a) Single-Family Residence and RV) pads **R2-Residential two-Family)** Zone at 323 2nd Street NE)	**FILE NO: V 2019-3** **FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION**

DECISION

The Variance Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Variance application of **Troy Grasseth** to allow the approximately 1,000 sq ft of wetland buffer impact came before Jan LeM. Hedges, Hearings Examiner, on June 17th , 2019 at 3:00 p.m. . Mrs. Ariel Smith, Community Development Director, presented the Department of Community Development Staff Report

The Hearing Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Variance. Testifying under oath were:

Ariel Smith, Community Development Director, CITY

The following exhibits were offered and admitted:

EXHBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Variance	Troy Grasseth	05/15/2019	Complete
/2	Determination of Completeness	CITY	05/24//2019	Complete
3	Staff Report	CITY	06/17/2019	Complete
4	Notice of Public Meeting	CITY	05/29/2019	Complete

The hearing adjourned at 3:02 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicant, **Troy Grasseth** seek the approximately 1,000 $^{sq\ ft}$ of wetland buffer impact to allow for residential development variance.

2. This parcel is located along the west side of Ocean Beach Blvd North at 228 25th Street NW.

3. The applicant requests a critical areas variance to allow residential development of a residentially zoned property of approximately 0.23 acre lot with wetland and wetland buffer impacts associated with onsite Category III wetlands.

4. The proposed site is in a **R2-Residential two-Family zone.**

5. The subject property is designated High-Density Residential on the future land use map of the Long Beach Comprehensive Plan Map.

6. The proposed variance is exempt from the **State Environmental Policy Act** , part 10a of the Washington State Joint Aquatic Resources Permit Application.

7. **Public** street(s), water and utilities are available to serve the site.

8. The letter of concern expressed by the **Adjacent Property Owner** has been addressed.

9. This Variance Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.

10. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following:

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.

2. The requirements of the CITY **Zoning Ordinance** have been met; the proposed residential use is permitted use.

3. The standards and guidelines of the CITY **Comprehensive Plan** have been met.

4. This proposed development is exempt from **SEPA** review.

5. The applicant has sought the appropriate variance application.

6. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of a variance for **Troy Grasseth,** owner to impact approximately 1,000 $^{sq\ ft}$ of wetland buffer impact to allow residential development is **APPROVED,** subject to the following conditions:

1. The development, including any development by other than the applicant, shall comply in all respects with the applicable sections of the City of Long Beach Unified Development regulations.

2. The development, including any development by other than the applicant, shall comply in all respects with the applicable sections of the City of Long Beach Zoning regulations.

3. The development, including any development by other than the applicant, shall comply in all respects with the applicable sections of the City of Long Beach Building regulations.

4. The development, including any development by other than the applicant, shall comply in all respects with the requirements of the City of Long Beach Critical Areas regulations.

5. Any needed new utility systems, such as power, cable TV, telephone, etc. shall be buried underground. Design and installation of the systems shall be conducted by the franchised utility company and the design shall be submitted to the City Engineer for review and approval prior to installation.

6. The applicant or any other developer of the subject property shall be bound by conditions of any other conditioned CITY approval, if any.

7. Stormwater shall be discharged to the City's drainage system or retained onsite. Development of the property shall not cause any stormwater flows off-site.

8. Applicant shall submit a drainage plan demonstrating protection of nearby wetlands as part of the building permit application.

9. Prior to any development the applicant must submit an application for Design Review and City of Long Beach building permit.

10. The conditions of this and any other conditioned City approvals for Case No. V 2019-03 are mandatory requirements. Failure to comply with conditions of any City approval may result in the approval being rescinded and possibly the applicant or subsequent developers or owners being cited and fined under the Long Beach City Code.

Done this 21st , day of June 2019

Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

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TRANSCRIPT OF HEARING – PAYMENT OF COST

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SOUTH PACIFIC COUNTY
COMMUNITY FOUNDATION

June 20, 2019

Thank you for participating in our 2019 Community Grants Catalog. We took in donations totaling nearly $16K, a threefold increase since last year. There were more than 50 individual donations made to seven different grant requests. One grant request had more than 30 individual donations—that organization did a great job of spreading the word.

Community foundations, unlike family foundations, can keep donors' identities anonymous, and more than five donors asked for this.

Next winter, as we get ready for the 2020 spring community grants catalog, we will contact you about participating, and will host a how-to-get-ready meeting about reaching out through your members to their friends to spread the word about donations, and how to apply using our online portal. This year we were very pleased that most participating organizations were able to do their own applications.

Sincerely,

Todd Wiegardt
President

CITY OF
LONG BEACH

Discovery to Bay Trail Pre-Scoping Meeting

The City of Long Beach, in partnership with Pacific County, Federal Highway Administration - Western Federal Lands Highway Division, Port of Ilwaco, Port of Peninsula and the Willapa National Wildlife Refuge, is hosting a meeting to discuss potential routes for the Discovery to Bay Trail. We are seeking input from stakeholders to help determine the best route from the end of the Discovery Trail at 26th St NW to the new Wildlife Refuge Center at the end of 67th St. The meeting will be held on July 23rd at the Cranberry Museum Annex, 2907 Cranberry Road in Long Beach, from 4-6 pm. Please contact City Hall, 360-642-4421, should you need special accommodations. The public is invited and encouraged to attend.