



AGENDA – Monday, December 4, 2017

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, November 20, 2017 City Council Meeting
- Payment Approval List for Warrant Registers 57477-57522 & 82597-82661 for \$171,659.26

BUSINESS

- AB 17-68 – 2018 Budget Ordinance 946 – **PUBLIC HEARING** - TAB B
- AB 17-69 – Resolution 2017-08 Amending the Sewer Comprehensive Plan – TAB C
- AB 17-70 – EDC Contract for Technical Services – TAB D
- AB 17-71 – Gray & Osborne Contract Amendment for Engineering Services – TAB E

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB F

- October Report for Parks, Streets and Stormwater
- Sales Tax Collections
- Lodging Tax Collections
- Police Chief's Report for November

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
December 18, 2017, January 2, 2018 & January 16, 2018

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

LONG BEACH CITY COUNCIL MEETING

November 20, 2017

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Murry, C. Hanson, C. Kemmer, and C. McGuire all present.

PUBLIC COMMENT

No comments.

CONSENT AGENDA

Minutes, November 6, 2017 City Council Meeting

Payment Approval List for Warrant Registers 57426-57476 & 82552-82596 for \$184,117.52

C. Linhart made the motion to approve the Consent Agenda. C. Hanson seconded the motion. 5 Ayes, motion passed.

BUSINESS

AB 17-62- Fireworks Contract for New Year's Eve 2017

David Glasson, City Administrator, presented the Agenda Bill. Staff believes the city has had excellent service and a great show in the past and feels the city should move forward with this purchase. Western Display Fireworks can offer a discount and provide more fireworks for the same amount of money if we agree to provide the show prior to them ordering the supplies to make them.

C. Linhart made the motion to approve and authorize the Mayor to sign the 2017 contract. C. Murry seconded the motion, 5 Ayes, motion passed.

AB 17-63- 2018 Preliminary Budget – **PUBLIC HEARING -**

David Glasson, City Administrator, presented the Agenda Bill. The city is required to have a public hearing regarding the preliminary budget which is open for comment. Therefore, Mayor Phillips opened the public hearing at 7:09 p.m. and closed the hearing at 7:10 p.m. with no comments made.

AB 17-64- 2018 Property Tax Rate – **PUBLIC HEARING -**

David Glasson, City Administrator, presented the Agenda Bill. The preliminary budget has been prepared with a 1.0% increase in property taxes, plus any new construction, banked amount and annexations. The amount of increase for 2018 is \$11,930.00.

Mayor Phillips opened the public hearing at 7:13 p.m. and closed the hearing at 7:14 p.m. with no comments made.

C. McGuire made the motion to approve resolution 2017-07 setting property tax rates. C. Hanson seconded the motion, 4 Ayes, 1 Nay, motion passed.

AB 17-65- DR 2017-25 Adrift Spa

Ariel Smith, Community Development Director, presented the Agenda Bill. Brady & Tiffany Turner have applied for the construction of 6 additional hotel rooms and spa, including an indoor pool on their property on 11th St. Southwest (Inn at Discovery Coast property). The property is in SR3 zoning which is intended for itinerant lodging and complimentary accessory uses. This decision must come from Council per 12-10-5(B)(3)(b) as the proposed building is over 6,000SF.

C. Linhart made the motion to approve the application with conditions, including the additional condition of a 5:12 pitch roof. C. Hanson seconded the motion, 5 Ayes, motion passed.

AB 17-66- DR 2017-26 JPCHA Driftwood Point Apartments

Ariel Smith, Community Development Director, presented the Agenda Bill. Erik Fagerland on behalf of the Joint Pacific County Housing Authority has applied to build a 27-unit apartment complex in the RC zone. The application proposes three single-bedroom units, 18 two-bedroom units, and six three-bedroom units along with a community building, laundry room and office. The apartments would be housed in two large complexes with the community area in a separate building. There is also additional room for greenspace and a playground.

C. Linhart made the motion to approve the application. C. Hanson seconded the motion, 5 Ayes, motion passed.

AB 17-67- Sludge Disposal Site Contract

David Glasson, City Administrator, presented the Agenda Bill. The Washington State Department of Ecology has issued the city of Long Beach a Notice of Correction mandating that the city find an Alternative biosolids application site. The Goulter site has been vetted by the City Engineer and DOE staff, the next step is to amend the city's application permit and add the site mentioned in this contract. In order to move forward, the Council will need to approve this agreement and authorize the Mayor to execute it. **C. Linhart made the motion to authorize the Mayor to enter into this agreement with Allen James Goulter III and Trina Goulter for the use of their property for sludge disposal. C. Murray seconded the motion, 5 Ayes, motion passed.**

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Charter Communications Programming Update
- 2017 October Staff Report – Tourism and Events
- 2017 November Staff Report – Tourism and Events
- 2017 October Wastewater Department Report
- 2017 October Water Department Report

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2017 - November - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
Number	Name	Print Date	Clearing Date
57477	Bell, Helen S	11/20/2017	\$295.91
57478	Binion, Jacob	11/20/2017	\$1,965.37
57479	Booi, Kristopher A	11/20/2017	\$1,467.64
57480	Gilbertson, Bradley K	11/20/2017	\$1,432.65
57481	Goulier, John R.	11/20/2017	\$1,894.56
57482	Huff, Timothy M.	11/20/2017	\$1,601.19
57483	Kemmer, Larry L	11/20/2017	\$1,231.11
57484	Luehe, Paul J	11/20/2017	\$1,717.90
57485	Miller, Matt W	11/20/2017	\$1,198.13
57486	Mortenson, Tim	11/20/2017	\$2,267.70
57487	Padgett, Timothy J	11/20/2017	\$1,434.09
57488	Williams, David L	11/20/2017	\$635.88
57489	Wood, Matthew T	11/20/2017	\$1,404.72
57490	Wright, Flint R	11/20/2017	\$2,526.21
57491	Zuern, Donald D.	11/20/2017	\$2,070.71
57514	AFLAC	11/20/2017	\$426.65
57515	Association of WA Cities	11/20/2017	\$27,429.31
57516	City of Long Beach - Fica	11/20/2017	\$11,597.52
57517	City of Long Beach - FWH	11/20/2017	\$9,071.21
57518	Dept of Labor & Industries	11/20/2017	\$1,945.16
57519	Dept of Retirement Systems	11/20/2017	\$14,662.56
57520	Dept of Retirement Systems Def Comp	11/20/2017	\$1,830.00
57521	Massmutual Retirement Services	11/20/2017	\$475.00
57522	Teamsters Local #58	11/20/2017	\$200.00
82597	At&t Mobility	11/21/2017	\$83.99
82598	Bank of The Pacific	11/21/2017	\$33,093.52
82599	Class of 2018	11/21/2017	\$26.00
82600	Ellyson, Sue	11/28/2017	\$64.91
82601	Postmaster	11/28/2017	\$455.40

Number	Name	Print Date	Clearing Date	Amount
82602	Standard Insurance Co.	11/28/2017		\$2,316.23
82603	Verizon Wireless	11/28/2017		\$80.02
82604	All Safe Mini Storage	12/1/2017		\$190.00
82605	ALS Group USA, Corp.	12/1/2017		\$65.00
82606	AlSCO-American Linen Div.	12/1/2017		\$219.81
82607	American Water Works Association	12/1/2017		\$221.00
82608	Arts Auto Parts Inc.	12/1/2017		\$4.30
82609	Backflow Management Inc	12/1/2017		\$1,501.25
82610	Board For Volunteer Firefighters & Reserve Officers	12/1/2017		\$235.00
82611	Calvert Technical Services	12/1/2017		\$2,485.40
82612	Carrasco, Brenda	12/1/2017		\$4.12
82613	Cartomation, Inc	12/1/2017		\$500.00
82614	Chinook Observer	12/1/2017		\$102.93
82615	Coastal Community Action Program	12/1/2017		\$24.00
82616	Columbia Ford, Inc.	12/1/2017		\$1,400.35
82617	Galls, LLC	12/1/2017		\$102.60
82618	Gray & Osborne	12/1/2017		\$14,982.66
82619	H. D. FOWLER	12/1/2017		\$2,638.85
82620	Hach Company	12/1/2017		\$734.84
82621	L.N. Curtis & Sons	12/1/2017		\$183.38
82622	Long Beach Commercial Security	12/1/2017		\$18.90
82623	North Coast Truck Parts	12/1/2017		\$756.00
82624	One Call Concepts, Inc.	12/1/2017		\$10.56
82625	Pacific County Economic Development Council	12/1/2017		\$2,000.00
82626	Pacific County Health & Human Services	12/1/2017		\$91.00
82627	Planter Box	12/1/2017		\$6.46
82628	Pocket Press Inc.	12/1/2017		\$179.80
82629	Public Utility District 2	12/1/2017		\$7,368.02
82630	STAPLES ADVANTAGE	12/1/2017		\$643.07
82631	Taft Plumbing	12/1/2017		\$14.98
82632	Verizon Wireless	12/1/2017		\$514.51
82633	Wadsworth Electric	12/1/2017		\$2,669.95
82634	Zee Medical Service Co.	12/1/2017		\$41.20
82635	Aiken, James	12/1/2017		\$160.95
82636	Bardonski, Cory	12/1/2017		\$180.00
82637	Belisle, John	12/1/2017		\$100.00
82638	Bonney, Bob Jr.	12/1/2017		\$140.00
82639	Bonney, Matt	12/1/2017		\$43.81
82640	Caldwell, Tye	12/1/2017		\$220.00
82641	Campbell, Matt	12/1/2017		\$142.86
82642	Cline, Kevin	12/1/2017		\$302.62
82643	Custer, Kimberlee	12/1/2017		\$90.00
82644	Glasson, David	12/1/2017		\$290.00
82645	Jewell, Kyle	12/1/2017		\$160.00

Number	Name	Print Date	Clearing Date	Amount
82646	Lopez, Daniel	12/1/2017		\$260.00
82647	Luce, Tosha	12/1/2017		\$80.00
82648	McGuire, Don	12/1/2017		\$120.00
82649	Miller, Matt	12/1/2017		\$130.00
82650	Nagy, Brandon	12/1/2017		\$150.00
82651	Nichols, Dave	12/1/2017		\$140.00
82652	Noonan, Jennifer	12/1/2017		\$50.00
82653	Oman, Steve	12/1/2017		\$40.00
82654	Persell, Whitney	12/1/2017		\$73.81
82655	Phillips, John	12/1/2017		\$20.00
82656	Russum, Rick	12/1/2017		\$140.00
82657	Talancon, Vicente	12/1/2017		\$110.95
82658	Williams, David	12/1/2017		\$43.81
82659	Zuern, Donald	12/1/2017		\$130.00
82660	Ellyson, Sue	12/1/2017		\$115.76
82661	Public Utility District 2	12/1/2017		\$1,413.50
	Total			\$171,659.26
	Grand Total			\$171,659.26

TAB - B



**CITY COUNCIL
AGENDA BILL
AB 17-68**

Meeting Date: December 4, 2017

AGENDA ITEM INFORMATION		
SUBJECT: 2018 Budget Adoption	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST:	Other:	
SUMMARY STATEMENT: 2018 Final Budget Public Hearing		
RECOMMENDED ACTION: Receive public comment on the proposed budget. If the City Council is satisfied, adopt Ordinance 946, otherwise continue the public hearing to a future date.		

ORDINANCE No. 946

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON, ADOPTING THE 2018 FINAL BUDGET.

WHEREAS, it is required that each municipality adopt an annual budget, and,

WHEREAS, the City Clerk did publish in a timely manner all required notices for said budget, and,

WHEREAS, the City Council held several budget workshops and a public hearing at City Council meetings,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, that the 2018 Final Budget is hereby adopted.

PASSED this 4th day of December, 2017.

AYES

NAYS

ABSENT

ABSTENTIONS

MAYOR

ATTEST:

Clerk

2018 FINAL BUDGET

<i>Fund</i>	<i>Revenues & Non Revenues</i>	<i>Expenditures & Non Expenditures</i>
Current Expense	\$ 1,519,402	\$ 1,553,285
Current Expense Sinking Fund	\$ 20,000	\$ 0
Capital Projects	\$ 42,000	\$ 30,000
Law Enforcement	\$ 999,152	\$ 1,006,645
Fire Equipment	\$ 5,000	\$ 5,000
Streets	\$ 314,635	\$ 363,407
Lodging Tax	\$ 900,500	\$ 1,016,750
Lodging Tax Sinking Fund	\$ 90,000	\$ 0
Capital Improvement	\$ 132,000	\$ 123,088
Water Operations	\$ 1,810,700	\$ 1,823,988
Water Sinking Fund	\$ 100,000	\$ 0
Sewer Operations	\$ 2,513,150	\$ 2,438,312
Storm Water	\$ 275,898	\$ 290,751

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 17-69**

Meeting Date: December 4, 2017

AGENDA ITEM INFORMATION

SUBJECT: Resolution 2017-08 Amending the 1999 Sewer Comprehensive Plan	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST:	Other: Tourism & Events Coordinator	
SUMMARY STATEMENT: It has been recommended to the City by the Washington State Department of Ecology that the Sewer Comprehensive Plan be amended to incorporate the Biosolids Engineering Report as part of Chapter 9, Biosolids Management Alternatives. This resolution authorizes that action and addresses the comment made by DOE.		
RECOMMENDED ACTION: To approve resolution 2017-08 amending the 1999 Sewer Comprehensive Plan, specifically Chapter 9 Biosolids Management Alternatives.		

RESOLUTION NO. 2017-08

**A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, AMENDING
THE 1999 SEWER COMPREHENSIVE PLAN**

WHEREAS, the City's last sewer comprehensive plan originated in 1999 and provides information regarding all components of the sewer department; and

WHEREAS, the City wishes to amend such plan, specifically Chapter 9 entitled "Biosolids Management Alternatives," and formally adopt the Biosolids Engineering Report as a portion of this chapter; and

WHEREAS, a SEPA checklist was submitted to the City on September 26, 2017 and a Mitigated Determination of Non-Significance was issued on September 29, 2017 for the Biosolids Engineering Report; and

WHEREAS, at that time the report was submitted to the Washington State Department of Ecology for review; and

WHEREAS, the Washington State Department of Ecology has since made comments and the City has addressed each comment diligently.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

The City Council of the City of Long Beach, Washington, approves and adopts the 1999 Sewer Comprehensive Plan, amending Chapter 9, Biosolids Management Alternatives and incorporating the Biosolids Engineering Report as seen in Exhibit "A".

Effective Date. This resolution, being an exercise of power specifically delegated to the City legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, AND SIGNED
IN AUTHENTICATION OF ITS PASSAGE THIS 4TH DAY OF DECEMBER, 2017.**

AYES

NAYS

ABSENT

Jerry Phillips, Mayor

ATTEST:

Helen Bell, City Clerk

**A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, AMENDING
THE 1999 SEWER COMPREHENSIVE PLAN, INCORPORATING THE BIOSOLIDS
ENGINEERING REPORT TO CHAPTER 9 – BIOSOLIDS MANAGEMENT
ALTERNATIVES**

EXHIBIT A

Note: This document is 191 pages long, there is a copy available at City Hall for public viewing.

TAB - D



**CITY COUNCIL
AGENDA BILL**

AB 17-70

Meeting Date: December 4, 2017

AGENDA ITEM INFORMATION

SUBJECT: Pacific County Economic Development Council Agreement for Technical Services	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: \$2,000.00	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: This is the annual contract the city has with the EDC for technical services. The EDC would like to have the Council approve this agreement and have the Mayor sign. This is the same amount that was requested in 2017 and what has been incorporated into the 2018 budget.		
RECOMMENDED ACTION: <i>Authorize the Mayor to sign the agreement.</i>		

2018 CONTRACT FOR TECHNICAL SERVICES

Between

City of Long Beach

and the

Pacific County Economic Development Council

THIS AGREEMENT is entered into this _____ day of _____, 2018, the City of Long Beach, hereinafter referred to as the "City", and the Pacific County Economic Development Council, hereinafter referred to as the "EDC".

WITNESSETH:

WHEREAS, the EDC is actively pursuing and facilitating the location and expansion of business and industry in Pacific County through the development of a marketing strategy aimed at attracting new business and industry, the implementation of business assistance programs, the promotion of tourism and retirement living, and the establishment of liaison with local, county and state governments as well as the private business sector to coordinate and promote economic growth and development while preserving the quality of life in Pacific County; and

WHEREAS, the City is undertaking certain activities necessary to promote economic growth and development; and

WHEREAS, the City desires to engage the EDC to render certain technical advice and assistance in connection with such undertakings by the City;

NOW, THEREFORE, the parties do mutually agree as follows:

1. Scope of Service. The EDC will: (a) receive from the City inquiries from businesses and industries indicating an interest in locating in the vicinity of the City and responding to such inquiries with information and materials including, but not limited to, wage rates, employment figures, personal income statistics, site availability and such other data as may be requested; (b) furnish current research data to assist the City in the area of economic growth and development. Such data shall include, but shall not be limited to, surveys of industrial growth within Pacific County, employment, population and general statistical information and other information of similar nature; (c) provide, free of additional charge, published materials prepared by the EDC to such persons as the City may direct plus other reports and studies as the EDC may prepare. Such materials may include, but are not limited to, wage rates, employment figures, personal income statistics and other special reports; and (d) serve as a general research reference service and assist in preparing replies to inquiries about facilities and resources required by new industries which may consider the City's services area for location or expansion.

2. Time of Performance. The services of the EDC are to commence on the first day of January, 2018, and terminate on the thirty-first of December, 2018. The duration of the contract may be extended upon mutual agreement between the parties hereto and pursuant to the terms and conditions of the contract, or terminated by 30 days notice to the other party.

3. Compensation and Method of Payment. The City shall reimburse the EDC for the services as follows:

(a) The total contract price for the period specified in paragraph 2 shall be \$2,000.00.

- (b) Payment shall be due thirty days after receipt of Service Contract, signed by both parties.
- (c) The EDC shall submit such properly executed vouchers, invoices, or expenditure reports to the City as are requested.
4. Changes. Either party may request changes in scope of services, performing or reporting standards or compensation amount or method. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.
5. Notices. Written notices to each party shall be sent to the following addresses: Pacific County Economic Development Council, 600 Washington Ave., Raymond, WA 98577 and the City of Long Beach, P.O. Box 310, Long Beach, WA 98631.
6. Nondiscrimination. The EDC certifies that it is an equal opportunity employer and that it does not discriminate in its hiring or employment practices or in the provision of any of its services on the basis of membership in any group protected by state or federal law.
7. Liability. The EDC shall hold the City and its officers, agents and employees acting in their official capacity or course of employment, harmless from all suits, claims or liabilities of any nature, for and on account of injuries or damages sustained by any person or property resulting in whole or part from activities or omissions of the EDC, its agents or employees pursuant to this agreement.
8. Subcontracting. The contract is personal to each of the parties thereto and neither party may assign or delegate any of its rights or obligations hereunder except as set forth in this contract.
9. Integrated Document. This contract embodies the contract, terms and conditions between the City and the Pacific County EDC. No verbal agreements or conversations any representatives of either party shall modify or affect the terms and obligations of this contract.

IN WITNESS WHEREOF, the parties here have caused this contract to be executed the date and year first written above.

CITY OF LONG BEACH

PACIFIC COUNTY ECONOMIC
DEVELOPMENT COUNCIL

By: _____
Mayor

By: _____
President

By: _____
Secretary

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 17-71**

Meeting Date: December 4, 2017

AGENDA ITEM INFORMATION

SUBJECT: Gray & Osborne Contract Amendment for Engineering Services	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: \$10,000	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: The Department of Ecology has notified the City they will no longer allow the City to apply biosolids on the current site. Gray & Osborne has been working with the city throughout this process and will need additional funds to prepare the General Biosolids Permit Application for the new forest site.		
RECOMMENDED ACTION: <i>Authorize the Mayor to sign the contract amendment.</i>		

**AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
G&O JOB NO. 17524**

THIS AMENDMENT, entered into this _____ day of _____ 2017, by and between the City of Long Beach, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) June 6, 2017, for additional services related to the Biosolids Forest Application Site Soil Sampling Plan.

Article 2

This article is amended as follows.

Upon execution of this Amendment the Engineer shall provide engineering services more fully described in Exhibit "A."

Article 4


This article is amended as follows:

The total cost of these additional services shall not exceed the amount shown in Exhibit "B" without further written authorization by the Agency.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF LONG BEACH

By: 
(Signature)

By: _____
(Signature)

Name: Brian L. Sourwine, P.E., Principal
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 11-30-17

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT "A"

SCOPE OF WORK

The Department of Ecology has notified the City that they will no longer be allowed to land apply biosolids at the existing Forest Application Site after May 1, 2018. The engineer will assist the City in the preparation of a General Biosolids Permit Application for a new forest application site.

EXHIBIT "B"

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach Biosolids Forest Application Site - Soil Sampling Plan Amendment No. 1

Tasks	Principal Hours	Civil Eng. Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
Biosolids General Permit Application	44	14	16
Hour Estimate:	44	14	16
Fully Burdened Billing Rate Range:*	\$112 to \$184	\$96 to \$126	\$42 to \$120
Estimated Fully Burdened Billing Rate:*	\$165	\$96	\$87
Fully Burdened Labor Cost:	\$7,260	\$1,344	\$1,392

Total Fully Burdened Labor Cost: \$ 9,996

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate) \$ -

TOTAL ESTIMATED COST: \$ 9,996

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

TAB — F

Parks - Streets - Storm Water Oct Monthly Report

Monthly

Safety Meetings

Bi-Monthly

Staff Meetings

Mondays

Street Sweeping

Backpack Blowing of sidewalks and brick parks

Boardwalk and dune trail Maintenance

Thursdays

Mowing mini parks and ball fields

Daily

Restroom maintenance

Garbage maintenance

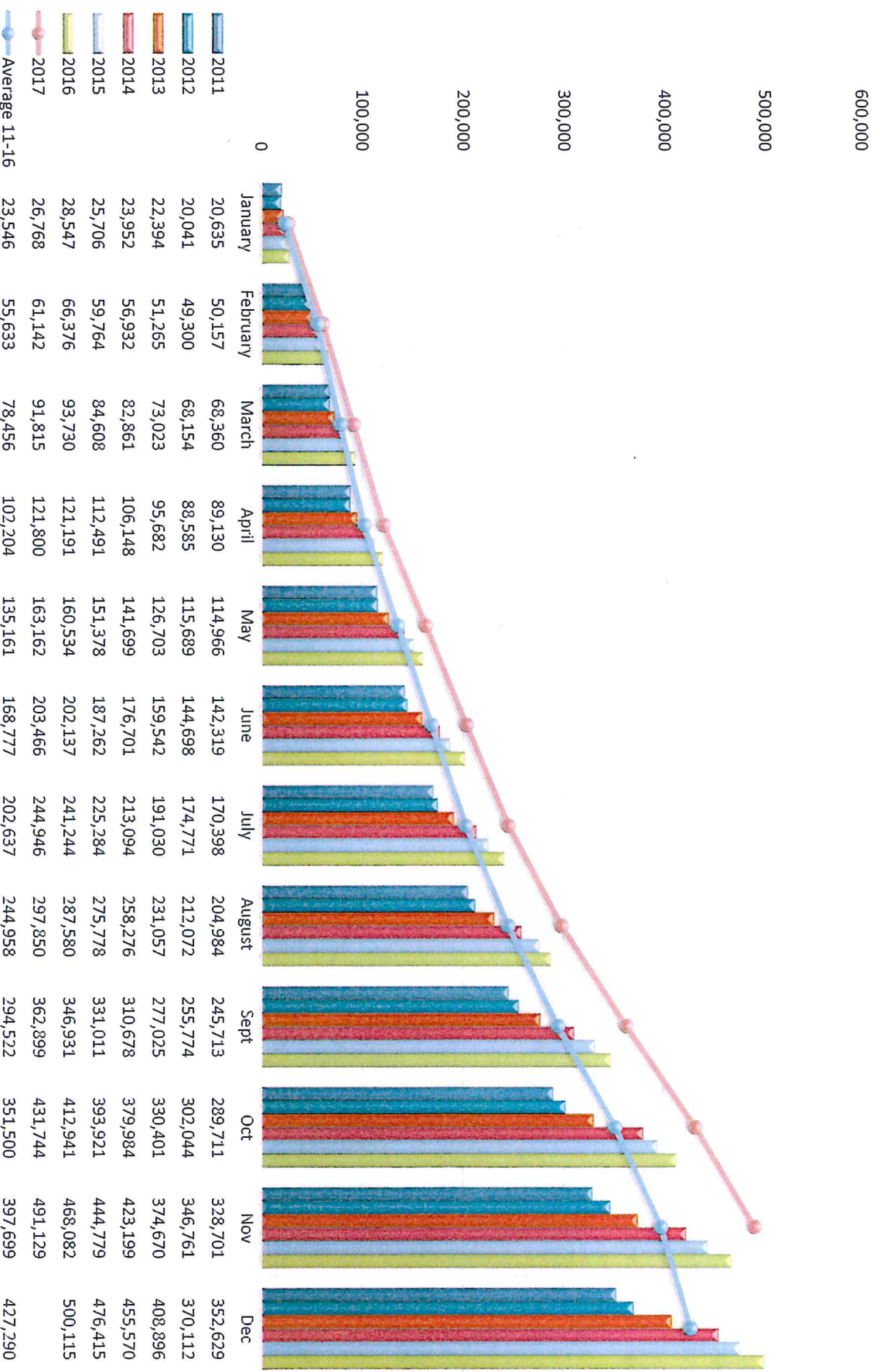
Festivals / Events /set up and tear down

Clam Digging

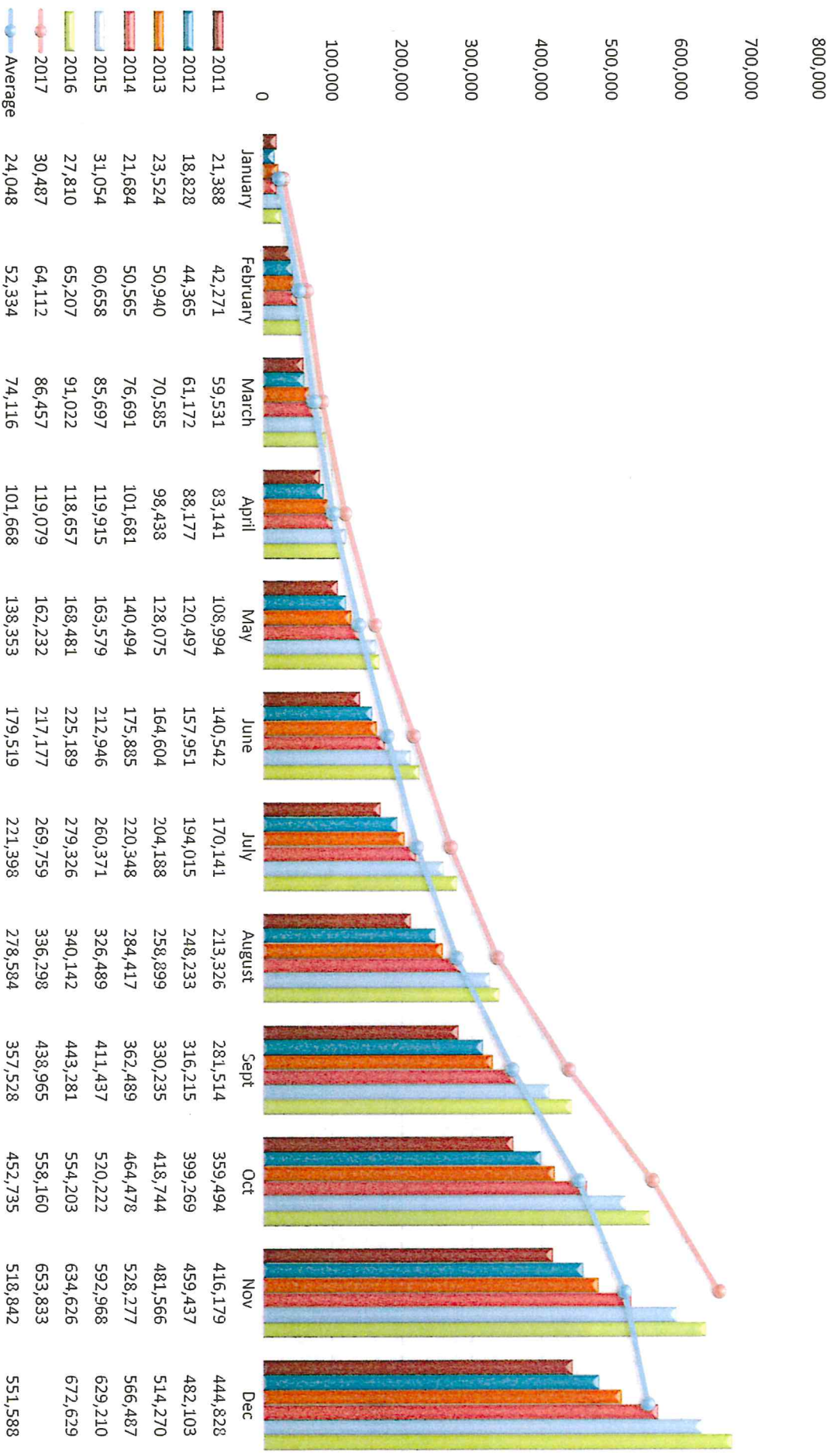
- 1 .Removed the farmers market tent
2. Graded the sod off the shoulders for better drainage
3. Cleaned off the stage and brought stuff back to merchants storage
4. Cut the pine trees down from in Front of the boardwalk
5. Pulled the events banners down till May
6. Removed the flags and banners from Blvd –Bolstad-Sid synder

7. Pulled the wind shelters off the beach for the winter
8. Removed the wind screens off the pavillon for the winter
9. Winterized the squirting clam-boardwalk-planters-mini parks-ball fields
10. Cold patched pot holes
11. Pressure washed 5th st restroom and colored concrete walkways
12. Pressure washed police station restroom and brick walkways
13. Replaced signs on the Boardwalk and at the entrance to the discovery trail
- 14 Replaced the rope lights on one side of the arch due to vandalism
- 15 Mowing the right of ways using the tractor with the 12ft arm and brush head on
- 16 .Scraped and broomed the discovery trail from the breakers to bolstad
17. Prepping the Christmas decorations
18. Replaced Lights on the board walk
19. Demo beach cleaner

Sales Tax Collections



Lodging Tax Collections



Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

12-01-17

Page 1 of 2

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for November 2017

During the month of November the Long Beach Police Department handled the following cases and calls:

Long Beach

435 Total Incidents

Aid Call Assists: 6

Alarms: 11

Animal Complaints: 9

Assaults: 3

Assists: 58

(Includes 14 Law Enforcement Agency Assists Outside City Boundaries)

Burglaries: 0

Disturbance: 21

Drug Inv.: 1

Fire Call Assists: 1

Follow Up: 101

Found/Lost Property: 4

Harassment: 15

Malicious Mischief: 2

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 1

Prowler: 5

Runaway: 0

Security Checks: 63

Suspicious: 20

Thefts: 11

Traffic Accidents: 6

Traffic Complaints: 6

Traffic Tickets: 5

Traffic Warnings: 59

Trespass: 6

Warrant Contacts: 8

Welfare Checks: 13

Ilwaco

160 Total Incidents

Aid Call Assists: 2

Alarms: 5

Animal Complaints: 2

Assaults: 4

Assists: 26

Burglaries: 0

Disturbance: 4

Drug Inv.: 2

Fire Call Assists: 1

Follow Up: 59

Found/Lost Property: 2

Harassment: 4

Malicious Mischief: 1

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 0

Prowler: 1

Runaway: 0

Security Checks: 6

Suspicious: 9

Thefts: 4

Traffic Accidents: 1

Traffic Complaints: 4

Traffic Tickets: 0

Traffic Warnings: 14

Trespass: 2

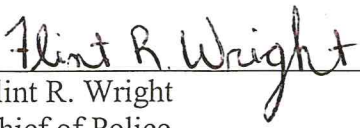
Warrant Contacts: 4

Welfare Checks: 3

In the month of November the department received its annual "Crises Intervention Refresher" training. This training is mandated by state law.

Officer Don Tardiff attended training on the 16th. The training was for his "Access Level One" certification. This allows an officer to use the access computer system of the Washington State Patrol.

On November 17th and 18th Officers Casey Meling and Dave Tobin participated in training. The course title was "Single Officer Response To An Active Shooter". The training covered movements, tactics and pre-planning.



Flint R. Wright
Chief of Police