



AGENDA – Monday, May 1, 2017

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, April 17, 2017 City Council Meeting
- Payment Approval List for Warrant Registers -57015-57038 & 81489-81546 for \$163,327.72

PROCLAMATION EMS WEEK – TAB B

BUSINESS

- **AB 17-27 – Ordinance 936 Establishing the Transportation Benefit District – PUBLIC HEARING continuation - TAB C**
- **AB 17-28 – Ordinance 937 Planning Fees Amendment – TAB D**
- **AB 17-29 – Ordinance 938 Train Depot Rental Fees – TAB E**
- **AB 17-30 – Construction Bid Award for TIB projects – TAB F**
- **AB 17-31 – Engineering Services for Biosolids Application Site Forest Management Plan and for Biosolids Application Site Soil Sampling – TAB G**
- **AB 17-32 – Special Use Permit for the LBMA – Circus – TAB H**

**DEPARTMENT HEAD ORAL REPORTS
CORRESPONDENCE AND WRITTEN REPORTS – TAB I**

- **Lodging Tax Collections**
- **Sale Tax Collections**
- **Willapa Behavioral Health Open House**
- **Letter from Baileys Saw Shop**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
May 15, 2017, June 5, 2017 & June 19, 2017

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

LONG BEACH CITY COUNCIL MEETING

April 17, 2017

6:30 COUNCIL WORKSHOP

WS 17-09 Planning Fees

WS 17-10 Zoning Amendments

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order and asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Murry, and C. McGuire present. C. Hanson and C. Kemmer were absent.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Minutes, April 3, 2017 City Council Meeting

Payment Approval List for Warrant Registers 56981-57014 & 81409-81488 for \$241,178.50

C. Linhart made the motion to approve the Consent Agenda. C. McGuire seconded the motion. 3 Ayes, motion passed.

BUSINESS

AB 17-25- Establishing a Transportation Improvement District

David Glasson, City Administrator, presented the Agenda Bill. This ordinance establishes the City of Long Beach Transportation District and outlines the responsibilities and duties of the district. It also deems the Long Beach City Council as the governing board of the district and explains the authority associated with the board.

C. Linhart made the motion to continue the public hearing. C. McGuire seconded the motion. 3 Ayes, motion passed.

AB 17-26- Clam Festival Special Use Permit 2017-04

Ariel Smith, Community Development Director, presented the Agenda Bill. Russell Maize, the chair of the Clam Festival has requested that vendors be allowed on Saturday, April 29th—the day of the event. They hope to have 2-3 food vendors that provide small snacks and or beverages at Veterans' Field during the event. The Long Beach Merchants Association general membership and board both agree that having vendors at the event is beneficial.

C. Linhart made the motion to approve Special Use Permit 2017-04. C. Murry seconded the motion. 3 Ayes, 1 Nay, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Report of Decision on FP 2017-01
 - Report of Decision on CUP 2017-01
 - WHSRM Dedication Ceremony with Youth Art Exhibit
 - Police Chief's Report for March
 - Parks, Streets & Stormwater Monthly Report
 - Water & Wastewater Monthly Report
 - Letter of Appreciation
 - Loyalty Days Foundation Banquet Letter
-

ADJOURNMENT

The Mayor adjourned the meeting at 7:35 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2017 - April - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
Number	Name	Print Date	Amount
57015	Bell, Helen S	4/20/2017	\$283.45
57016	Binion, Jacob	4/20/2017	\$1,677.73
57017	Booi, Kristopher A	4/20/2017	\$1,410.22
57018	Gilbertson, Bradley K	4/20/2017	\$1,464.13
57019	Goulter, John R.	4/20/2017	\$1,744.94
57020	Huff, Timothy M.	4/20/2017	\$1,535.34
57021	Kemmer, Larry L	4/20/2017	\$1,230.79
57022	Luehe, Paul J	4/20/2017	\$1,530.34
57023	Miller, Matt W	4/20/2017	\$1,310.88
57024	Mortenson, Tim	4/20/2017	\$1,764.57
57025	Padgett, Timothy J	4/20/2017	\$1,464.25
57026	Warner, Ralph D.	4/20/2017	\$2,084.10
57027	Wood, Matthew T	4/20/2017	\$1,427.05
57028	Wright, Flint R	4/20/2017	\$2,538.15
57029	Zuern, Donald D.	4/20/2017	\$2,108.23
57030	AFLAC	4/20/2017	\$452.65
57031	Association of WA Cities	4/20/2017	\$31,012.94
57032	City of Long Beach - Fica	4/20/2017	\$11,674.38
57033	City of Long Beach - FVH	4/20/2017	\$9,101.80
57034	Dept of Labor & Industries	4/20/2017	\$2,067.15
57035	Dept of Retirement Systems	4/20/2017	\$12,938.04
57036	Dept of Retirement Systems Def Comp	4/20/2017	\$1,340.00
57037	Massmutual Retirement Services	4/20/2017	\$825.00
57038	Teamsters Local #58	4/20/2017	\$292.34
81489	Ostgaard, Loreta	4/20/2017	\$204.36
81490	Basket Case Greenhouse	4/20/2017	\$289.09
81491	Pacific County Auditor	4/20/2017	\$66.00
81492	Tangly Cottage Garden	4/20/2017	\$1,123.20
81493	Nagy, Brandon	4/20/2017	\$168.56

81494	Glasson, David	4/24/2017	\$362.80
81495	Phillips, Jerry	4/24/2017	\$362.80
81496	Wright, Flint	4/24/2017	Void
81497	Pacific County Auditor	4/24/2017	\$66.00
81498	Parker, Michael	4/24/2017	\$269.00
81499	Beach Barons	4/25/2017	\$50.00
81500	Wright, Flint	4/26/2017	\$106.00
81501	Pacific County Auditor	4/26/2017	\$33.00
81502	Association of Washington Cities	4/26/2017	\$13.94
81503	Employment Security Dept	4/27/2017	\$918.25
81504	A-1 Redi Mix	4/28/2017	\$2,278.80
81505	All Safe Mini Storage	4/28/2017	\$190.00
81506	Alpine Products Inc	4/28/2017	\$329.02
81507	ALS Group USA, Corp.	4/28/2017	\$25.00
81508	AlSCO-American Linen Div.	4/28/2017	\$47.98
81509	Association of Washington Cities	4/28/2017	\$800.00
81510	Astoria Janitor & Paper Supply	4/28/2017	\$1,215.56
81511	At&t Mobility	4/28/2017	\$102.53
81512	Backflow Management Inc	4/28/2017	\$1,503.75
81513	Brighter Side Marketing	4/28/2017	\$375.00
81514	BSK Associates	4/28/2017	\$215.00
81515	Chinook Observer	4/28/2017	\$430.56
81516	Daily Journal of Commerce-Portland	4/28/2017	\$947.60
81517	Department of Health	4/28/2017	\$223.00
81518	Department of Licensing - Firearms Section	4/28/2017	\$18.00
81519	DEPT OF ENTERPRISE SERVICES	4/28/2017	\$130.68
81520	Dijulio Displays	4/28/2017	\$2,123.90
81521	EverBank	4/28/2017	\$247.38
81522	Ford Electric	4/28/2017	\$11,061.23
81523	Galls, LLC	4/28/2017	\$769.01
81524	GRAINGER	4/28/2017	\$79.60
81525	Hach Company	4/28/2017	\$144.42
81526	Interstate Battery	4/28/2017	\$387.40
81527	L.N. Curtis & Sons	4/28/2017	\$2,185.50
81528	Ocean Beach Hospital	4/28/2017	\$776.44
81529	On Deck Sports	4/28/2017	\$2,514.76
81530	Pacific County Sheriffs	4/28/2017	\$3,557.25
81531	Public Utility District 2	4/28/2017	\$1,971.71
81532	Sandridge RV & Boat Storage	4/28/2017	\$1,260.00
81533	South District Court	4/28/2017	\$3,570.00
81534	Standard Insurance Co.	4/28/2017	\$2,155.86
81535	STAPLES ADVANTAGE	4/28/2017	\$537.38
81536	TMG Services, Inc.	4/28/2017	\$1,257.12
81537	Total Battery & Auto	4/28/2017	\$297.00
81538	Traffic Safety Supply Co.	4/28/2017	\$190.80
81539	Unum Life Insurance	4/28/2017	\$71.70

Number	Name	Print Date	Clearing Date	Amount
81540	Usa Blue Book	4/28/2017		\$5,783.61
81541	Verizon Wireless	4/28/2017		\$80.02
81542	Vision Municipal Solutions	4/28/2017		\$273.94
81543	Wadsworth Electric	4/28/2017		\$8,738.15
81544	Whitney Equipment Co. Inc	4/28/2017		\$775.44
81545	Wilcox & Flegel Oil Co.	4/28/2017		\$2,010.95
81546	Wirkkala Construction	4/28/2017		\$4,363.20
	Total		Check	\$163,327.72
	Grand Total			\$163,327.72

TAB - B



Proclamation

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, I, Jerry Phillips, Mayor of Long Beach, Washington in recognition of this event do hereby proclaim the week of May 21st – 27th, 2017, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, *EMS Strong: Always in Service*, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Name and Title of Official

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 17-27**

Meeting Date: May 1, 2017

AGENDA ITEM INFORMATION

SUBJECT: Ordinance 936
Establishing The City of
Long Beach Transportation
Benefit District

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

Other:

SUMMARY STATEMENT: This ordinance establishes the City of Long Beach Transportation District and outlines the responsibilities and duties of the district. It also deems the Long Beach City Council as the governing board of the district and explains the authority associated with the board.

RECOMMENDED ACTION: Approve Ordinance 936 establishing the city of Long Beach Transportation Benefit District.

CITY OF LONG BEACH ORDINANCE No. 936

**AN ORDINANCE OF THE CITY OF LONG BEACH ESTABLISHING THE
LONG BEACH TRANSPORTATION BENEFIT DISTRICT AND
SPECIFYING THAT THE BOUNDARIES OF THE DISTRICT WILL
COINCIDE WITH CITY BOUNDARIES**

WHEREAS, RCW 35.21.225 authorizes the legislative authority of a city to establish a transportation benefit district ("TBD"), for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the TBD, subject to the provisions of Chapter 36.73 RCW; and

WHEREAS, transportation improvements are defined in RCW 36.73.015 to include projects contained in the transportation plan of a city, and which also includes investment in new or existing highways of statewide significance, principal arterials of regional significance, high capacity transportation, public transportation, and other transportation projects and programs of regional or statewide significance including transportation demand management ("TBD Projects"); and

WHEREAS, TBD Projects may also include the operation, preservation, and maintenance of the previously mentioned facilities or programs; and

WHEREAS, the City of Long Beach ("City") Capital Facilities Plan ("CFP"), as now existing and as it may exist in the future, constitutes and will constitute a "transportation plan" as contemplated by RCW 36.73.015; and

WHEREAS, the City's CFP currently includes evidence indicating a need for a coordinated cost efficient approach to street resurfacing improvements and other improvements that may be funded by a TBD ("CFP Projects"); and

WHEREAS, the City Council finds that the CFP Projects are transportation improvements within the meaning of RCW 36.73.015 and therefore also are TBD Projects; and

WHEREAS, on April 17, 2017, the City Council conducted public hearings in accordance with RCW 36.73.050, after giving proper notice describing the TBD Projects and activities to be funded by the TBD; and

WHEREAS, the Council finds that the City can most effectively undertake CFP Projects if it works in conjunction with a TBD; and

WHEREAS, the City Council finds that establishment of a TBD would enable the City, in conjunction with the process for the adoption of its annual updates to the CFP, to consider and adopt mechanisms to fund required City street resurfacing in a coordinated, efficient manner; and

WHEREAS, the City Council finds it to be in the best interests of the City to establish a citywide TBD to fund and implement TBD Projects consistent with Chapter 36.73 RCW and the City's CFP

to enable the TBD to contract with the City for management and staffing of the TBD's operations, and for the mutual undertaking and/or funding of CFP/TBD Projects; and

WHEREAS, the City Council wishes establish a governing body for the TBD comprised of the City Council acting in an ex officio and independent capacity and to provide for the continuing operations of the TBD;

NOW THEREFORE, THE CITY OF LONG BEACH DOES ORDAIN:

Section 1: Findings

The City Council finds it is in the public interest to help provide an adequate level of funding for transportation improvements through establishment of a TBD.

Section 2: Formation of a Transportation Benefit District

The City, pursuant to RCW 35.21.225 and Chapter 36.73 RCW, hereby establishes and creates a TBD to be known and referred to as Long Beach Transportation Benefit District No. 1 ("LBTBD No. 1"), subject to the following:

- 1. Establishment the Long Beach Transportation Benefit District — General Authority.**

There is hereby created LBTBD No. 1 with geographical boundaries comprised of the corporate limits of the City, as those boundaries may be adjusted in the future. LBTBD No. 1 shall be a quasi—municipal corporation and an independent taxing "authority" within the meaning of Article VII, section 1 of the Washington State Constitution, and a "taxing district" within the meaning of Article VII, section 2 of the Washington State Constitution. LBTBD No. 1 shall constitute a body corporate and possess all the usual powers of a corporation for public purposes as well as all other powers that may now or hereafter be specifically conferred by statute, including, but not limited to, the authority to hire employees, staff, and services, to enter into contracts, to acquire, hold, and dispose of real and personal property, and to sue and be sued. Public works contract limits applicable to the City of Long Beach shall apply to the district.
- 2. Powers and Operations of LBTBD No. 1.**
 - a. LBTBD No. 1 shall possess all of the powers of a transportation benefit district authorized pursuant to Chapter 36.73 RCW, including without limitation, the power to request voter approval of, and thereafter impose and collect, a sales and use tax in accordance with RCW 82.14.0455, a vehicle fee in excess of \$20.00 up to \$100.00 as allowed by RCW 82.80.140. The TBD may impose an ad valorem tax pursuant to RCW 36.73.060, issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.()7() and form a local improvement district and impose assessments therefor, take those actions allowed, and subject to the limitations of, RCW 36.73.0810, contract for street and highway improvements, and for its operations, exercise the power of eminent domain in the same manner as authorized for the City and accept and use gifts and grants.

b. Consistent with RCW 36.73.020(4), the secretary/treasurer of LBTBD No. 1 shall be the City Administrator. As such, the Administrator shall establish those funds and accounts on behalf of LBTBD No. 1 as required and shall disburse funds and pay claims as approved by the LBTBD Board and prepare and maintain such accounts as are appropriate and/or required by state or federal law.

c. The City Attorney will serve as legal advisor to the LBTBD Board, except where separate counsel is engaged by LBTBD No. 1.

d. Other City employees shall carry out the operations of LBTBD No. 1 as agreed by LBTBD No. 1 and the City. Such employees and the contracts of LBTBD No. 1 shall be overseen and administered by the Mayor and/or her/his designee.

e. LBTBD No. 1 may contract with the City for operations services and materials, office space and equipment, and to undertake and/or fund CFP/TBD Projects undertaken jointly or by one entity or the other.

3. Governing Board.

a. Consistent with RCW 36.73.020(3), the governing board of LBTBD No. 1 (the "LBTBD Board") shall be the members of Long Beach City Council acting in an independent capacity. The LBTBD Board shall have the authority to exercise the statutory powers set forth in Chapter 36.73 RCW and other applicable provisions of Washington State law. The LBTBD Board shall also include a Chairperson, who shall be the City's Mayor and whom shall have those duties, rights and obligations of a Mayor as set forth in RCW 35A.12.100.

b. To carry out the purposes of this chapter, and subject to the provisions of RCW 36.73.065, the LBTBD Board is authorized to impose the following taxes, fees, charges, and tolls:

(i) A sales and use tax in accordance with RCW 82.14.0455;

(ii) A vehicle fee in accordance with RCW 82.80.140;

(iii) A fee or charge in accordance with RCW 36.73.120. However, if the City is levying a fee or charge for a transportation improvement, the fee or charge shall be credited against the amount of the fee or charge imposed by the district. Developments consisting of less than twenty (20) residences would be exempt from the fee or charge under RCW 36.73.120; and

(v) An ad valorem property tax as provided in RCW 36.73.060.

c. The LBTBD Board may authorize and issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.070.

d. The LBTBD Board may form a local improvement district and impose assessments therefor and take those actions allowed, and subject to the limitations of RCW 36.73.0810.

e. As required by RCW 36.73.160(1), as the same may be amended from time to time, the LBTBD Board shall develop a material change policy to address major plan changes that affect LBTBD Project delivery or the ability to finance the plan for funding and implementing the LBTBD Projects.

f. Meetings of the LBTBD Board shall be governed by the procedural rules applicable to meetings of the City Council, as those rules may be amended by the City Council from time to time. LBTBD Board actions shall be taken by motion or resolution in the same manner and following the same procedure as for the adoption of City Council resolutions. Meetings of the LBTBD Board shall, whenever possible, take place on the same dates scheduled for City Council meetings; provided, that the LBTBD No. 1 meeting shall take place pursuant to its own agenda during a recess or otherwise outside of any regular business meeting or special meeting of the City Council. The LBTBD Board meetings shall comply with the state Open Public Meetings and Public Records Acts and the officials of LBTBD No. 1 shall be subject to Chapter 42.23 RCW, Code of Ethics for Municipal Officers — Contract Interests; provided, that the fact that LBTBD Board members and officials and Council members and City officials are simultaneously employed by both entities shall not be deemed a conflict of interest where LBTBD No. 1 and City are parties to contracts and/or agreements.

4. Transportation Improvements Funded. The funds generated by LBTBD No. 1 shall be used for the LBTBD Projects described in this ordinance and/or allowed by state law. The LBTBD Projects may be amended in accordance with the material change policy described in Section 2(c) of this ordinance and in accordance with the notice, hearing and other procedures described in chapter 36.73 RCW, including RCW 36.73.050(2)(b), as the same may be amended from time to time.

5. Annual Report to Public. As required by RCW 36.73.160(2), as the same may be amended from time to time, LBTBD No. 1 shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in LBTBD No. 1.

6. Dissolution of LBTBD No. 1. LBTBD No. 1 shall be dissolved pursuant to the procedures set forth in chapter 36.73 RCW, when all indebtedness, if any, of LBTBD No. 1 has been retired and when all of LBTBD No. 1's anticipated responsibilities have been satisfied.

Section 3. Severability; Construction. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance. If the provisions of this ordinance are found to be inconsistent with the provisions of the Long Beach Municipal Code, this ordinance is deemed to control. This ordinance shall be liberally construed to permit the accomplishment of LBTBD No. 1's purposes and objectives.

Section 4. This ordinance will be codified as LBCC Chapter 3.11.

Section 5. Effective Date.

This Ordinance shall be in full force and effect five days from and after its passage, approval, and publication in the manner required by law.

PASSED this 1st day of May, 2017

AYES _____

NAYS _____

ABSENT _____

ATTEST:

Mayor

Clerk

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 17-28**

Meeting Date: May 1, 2017

AGENDA ITEM INFORMATION

SUBJECT: Ordinance 937
Amending the Planning
Fees

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

Other:

SUMMARY STATEMENT: Prior to the regular meeting on April 17th, the Council held a workshop to discuss the possibility of revising the planning fee schedule to adequately reflect current costs. These rates haven't been adjusted since 1994 and should be reviewed more frequently moving forward.

RECOMMENDED ACTION: Approve Ordinance 937 amending the planning fee schedule.

ORDINANCE No. 937

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON ADOPTING REVISIONS TO TITLE 3, FINANCE AND TAXES, AND PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT

WHEREAS, the City desires that development applicants should pay a fair fee to offset all or a portion of staff resources required for State-required development processes; and

WHEREAS, the City has undertaken a public process to receive input from its citizens, property owners, and decision-makers; and

WHEREAS, the City has reviewed and considered all public comments;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Findings

The City Council of the City of Long Beach hereby adopts the following Findings of Fact:

- (1) The proposed ordinance is necessary to protect the general welfare of the community and to ensure equity and surety in the cost and in the refunding of development fees.

Section 2. Adoption

Amendments to Title 3, Finance and taxes, attached hereto, are hereby adopted.

Section 3. Severability

Should any provision, section, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or circumstance be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Repeal

Any existing ordinances that may conflict with this ordinance are hereby repealed.

Section 5. Effective Date

This Ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication in the manner required by law.

Section 6. Adoption Date

ADOPTED by the City Council of the City of Long Beach, Pacific County, Washington at a regular open public meeting held the 1st day of May, 2017.

AYES

NAYS

ABSENT

ABSTENTIONS

Jerry Phillips, Mayor

ATTEST:

Helen Bell, City Clerk

ATTACHMENT TO ORDINANCE 937 AMENDMENTS TO TITLE 3: FINACE AND TAXES

3-9-1: PLANNING AND DEVELOPMENT FEES:

A. Fee Structure: The following fees shall apply to the respective permits; additionally, the applicant shall be financially responsible for any and all engineering services and other professional consulting services deemed necessary by the city for complete permit and planning review:

Variance	\$650.00
Conditional use	650.00
Rezone	975.00
Zoning text amendment	975.00
Comprehensive plan amendment	975.00
Comprehensive plan amendment with rezone	1500.00
Boundary line adjustment	95.00
Short plat	650.00+\$30.00 per lot
Long plat, preliminary	975.00+45.00 per lot
Long plat, final	65.00 per lot
Resubmittal/extensions - subdivisions	325.00
Environmental checklist	160.00
Environmental impact statement	Consultant
Shoreline substantial development permit	650.00
Shoreline conditional use	650.00
Shoreline variance	650.00
Shoreline text amendment	975.00
<u>Critical Areas Checklist Review</u>	<u>130.00</u>
<u>Critical Areas Report/Assessment/Delineation</u> <u>Mitigation Plan Review</u>	<u>325.00</u>
<u>Critical Areas Exception/Variance</u>	<u>400.00</u>
<u>Public Notice Fee</u>	<u>195.00</u>

B. Refund of fees: Once an application is made and fee(s) paid, an applicant may withdraw the application. If at the time of withdrawal public notice is not yet published, the City may

refund up to fifty percent (50%) of the fee. Once public notice is published, the City will retain the entire fee, and refund shall not occur.

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 17-29**

Meeting Date: May 1, 2017

AGENDA ITEM INFORMATION

SUBJECT: Ordinance 938
Depot Rental Fees

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

Other:

SUMMARY STATEMENT: These fees haven't been reviewed since 2004 when the original ordinance was enacted. Since renting the depot the City has learned of some additional costs that are needed to maintain and clean the space, these proposed fees capture those additional costs.

RECOMMENDED ACTION: *Approve Ordinance 938 amending the depot fee schedule.*

ORDINANCE No. 938

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON ESTABLISHING A FEE STRUCTURE FOR THE PERIOD RENTAL OF THE DEPOT FOR PUBLIC USE AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, there is a need within the community for public meeting space, and

WHEREAS, the City of Long Beach has meeting space available at the Depot, and

WHEREAS, the City of Long Beach desires to make meeting space available,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF LONG BEACH, WASHINGTON, as follows:

SECTION 1. RENTAL RATES

Daily rental for meetings of not-for-profit groups and organizations deemed to provide a public benefit:	\$ 50.00
Daily rental for use of the facility:	\$ 100.00
Annual rental for meetings of not-for-profit groups and organizations deemed to provide a public benefit, up to 12 meetings per year:	\$ 250.00
Cleaning deposit required:	\$ 100.00

These rates shall take effect immediately and shall remain in effect unless changed by Resolution of the Long Beach City Council.

SECTION 2. USES

Use of the facility shall be limited to meetings and other functions that do not involve any retail sales, use of power tools, use of cooking facilities other than small appliances such as coffee makers, and/or activities that could damage the facility in any way.

The building is rented "as is" with tables and chairs. The entity renting the building may move the tables and chairs, but they are not to leave the building. Pictures on the wall will not be moved or removed. Garbage must be removed at the end of the rental and the building will be returned to the condition it was prior

to the rental.

SECTION 4. EFFECTIVE DATE

This Ordinance shall be in full force and effect five days from and after its passage approval and publication in the manner required by law.

PASSED this 1st day of May, 2017

AYES

NAYS

ABSEBT

MAYOR

Attest:

City Clerk

TAB — F



**CITY COUNCIL
AGENDA BILL
AB 17-30**

Meeting Date: May 1, 2017

AGENDA ITEM INFORMATION

SUBJECT: TIB Overlay
Construction Bid Award

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

Other:

SUMMARY STATEMENT: The bid for the construction portion of the TIB overlay project closed on Friday, April 28th at 4pm, therefore there wasn't enough time to include that information in the packet. The engineer's recommendation will be presented at Monday's meeting.

RECOMMENDED ACTION: *Authorize the Mayor to enter into an agreement with the recommended contractor.*

TAB – G



**CITY COUNCIL
AGENDA BILL**

AB 17-31

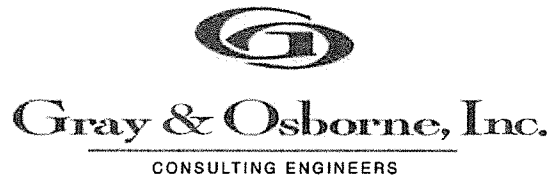
Meeting Date: May 1, 2017

AGENDA ITEM INFORMATION

SUBJECT: <i>Agreement for Biosolids Application Site Forest Management Plan and Biosolids Application Site Soil Sampling Plan</i>	Originator:	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: Total Cost Not to Exceed \$ 19,200.00	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: The Department of Ecology requires that the City provide them with both biosolids application site forest management plan and a site sampling plan. The proposals have been reviewed and approved by the City's Wastewater Department.

RECOMMENDED ACTION: *Authorize the Mayor to enter into an agreement with Gray & Osborne to complete both the Biosolids Application Site Forest Management Plan and the Biosolids Application Site Soil Sampling Plan.*



April 24, 2017

Ms. Ariel Smith
Director of Community Development
City of Long Beach
P.O. Box 310
Long Beach, Washington 98631

SUBJECT: ENGINEERING SERVICES PROPOSAL, BIOSOLIDS APPLICATION
SITE SOIL SAMPLING PLAN
CITY OF LONG BEACH, PACIFIC COUNTY, WASHINGTON
G&O #20175.28

Dear Ms. Smith:


Thank you for this opportunity to present our proposal to complete the Soil Sampling Plan for the City's Biosolids Application Site.

Our proposed standard contract is enclosed. The proposed scope of work is provided in Exhibit A. As indicated in the attached Exhibit B, the estimated cost of the attached scope of work is the not-to-exceed amount of \$9,800.

Please let me know if you have any questions concerning this proposal.

Sincerely,

GRAY & OSBORNE, INC.



Nancy E. Lockett, P.E.

NEL/hh
Encl.

EXHIBIT A

SCOPE OF WORK

CITY OF LONG BEACH BIOSOLIDS FOREST APPLICATION SITE – SOIL SAMPLING PLAN

The Department of Ecology, in accordance with the terms of the Statewide General Permit for Biosolids Management, has required the City to submit a Soil Sampling Plan (Plan) for the City's Biosolids Forest Application Site. This Exhibit A provides a scope of work to produce the plan; the estimated hours and costs for the work are provided in Exhibit B.

Initially, a draft plan will be developed, and following review with City staff and incorporation of the City's comments, the plan will be provided to the Washington State Department of Ecology (Ecology) and Pacific County (County) for comment. Following incorporation of Ecology's comments, a final version will be submitted to Ecology and the County.

TASKS

Task 1 – Research Regulatory Requirements, Site History, and City's Biosolids Management Practices

Research regulatory requirements, site history, and the City's biosolids management practices as necessary to produce the plan.

Task 2 – Develop Draft Plan

Prepare a Soil Sampling Plan for the City's Biosolids Forest Application Site. The plan will incorporate guidance from the Department of Ecology's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, Biosolids Management Guidelines for Washington State, and the terms of the City's coverage under the Statewide Permit for Biosolids Management. The plan is expected to have the following sections:

- Approach
- Required Equipment
- Sampling Schedule, Location, Depth, and Methodology
- Quality Assurance

Submit the draft plan to the City for review and comment.

Task 3 – Incorporate Comments and Provide Final Plan

Review the draft plan with the City in a phone conference. Incorporate review comments.

Submit the revised plan to the City, Ecology, and Pacific County. Incorporate review comments.

Incorporate Ecology and County comments and submit the final plan to the City, Ecology, and County.

ASSUMPTIONS

1. All sampling will be performed by City staff.
2. All analytical work will be performed by outside laboratories or City staff (and paid for by the City).

DELIVERABLES

- Draft Soil Sampling Plan
- Final Soil Sampling Plan

SCHEDULE

We anticipate the following time frame for completion of the project:

Project Start:	early April 2017
Draft Submitted to City	mid-April 2017
Draft Submitted to Ecology:	mid-April 2017
Final Draft Completed:	early May 2017

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach - Biosolids Forest Application Site - Soil Sampling Plan

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
1 Research Regulatory Requirements, Site History, and City's Biosolids Management Practices	2	4	4	
2 Develop Draft Plan	4	6	24	12
3 Incorporate Comments and Provide Final Plan	2	6	4	4
Hour Estimate:	8	16	32	16
Fully Burdened Billing Rate Rate:*	\$112 to \$177	\$99 to \$177	\$106 to \$145	\$48 to \$116
Estimated Fully Burdened Billing Rate:*	\$160	\$140	\$135	\$116
Fully Burdened Labor Cost:	\$1,280	\$2,240	\$4,320	\$1,856

Total Fully Burdened Labor Cost:

\$ 9,696

Direct Non-Salary Cost:

Mileage & Expenses (mileage @ current IRS rate)

\$ 104

TOTAL ESTIMATED COST:

\$ 9,800

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.



April 24, 2017

Ms. Ariel Smith
Director of Community Development
City of Long Beach
P.O. Box 310
Long Beach, Washington 98631

SUBJECT: PROPOSAL FOR ENGINEERING SERVICES, BIOSOLIDS
APPLICATION SITE FOREST MANAGEMENT PLAN
CITY OF LONG BEACH, PACIFIC COUNTY, WASHINGTON
G&O #20175.29

Dear Ms. Smith:

Thank you for this opportunity to present our proposal to complete the Forest Management Plan for the City's Biosolids Application Site.

Our proposed standard contract is enclosed. The proposed scope of work is provided in Exhibit A. As indicated in the attached Exhibit B, the estimated cost of the attached scope of work is the not-to-exceed amount of \$9,400. We have included Washington Forestry Consultants, Inc. as a subconsultant.

Please let me know if you have any questions concerning this proposal.

Sincerely,

GRAY & OSBORNE, INC.



Nancy E. Lockett, P.E.

NEL/hh
Encl.

EXHIBIT A

SCOPE OF WORK

CITY OF LONG BEACH BIOSOLIDS FOREST APPLICATION SITE – FOREST MANAGEMENT PLAN

The Department of Ecology, in accordance with the terms of the Biosolids Management Regulations (Chapter 173-308 WAC) and Statewide General Permit for Biosolids Management, has required the City to submit a Forest Management Plan for the City's Biosolids Forest Application Site. This Exhibit A provides a scope of work to produce the Forest Management Plan; the estimated hours and costs for the work are provided in Exhibit B.

A Forest Management Plan for a Biosolids Forest Application Site is a component of a specific type of Site-Specific Land Application Plan. The biosolids management regulations (Chapter 173-308 WAC) require Site-Specific Land Application Plans as part of a complete application for coverage under the statewide general permit for all sites where non-exceptional quality biosolids (e.g., Class B biosolids as generated by the City) will be applied. The City has an existing Site-Specific Land Application Plan. The Forest Management Plan will serve as an appendix to that plan. In addition, the agronomic rate calculations and discussion of methods and timing of biosolids applications will be updated.

The City's Biosolids Forest Application Site Soil Sampling Plan will be included as an appendix to the Forest Management Plan, and any results that are obtained in time, and evaluation of the results, will be summarized in the Forest Management Plan.

Initially, a draft Forest Management Plan will be developed, and following review with City staff and incorporation of the City's comments, the Forest Management Plan will be provided to the Washington State Department of Ecology (Ecology) and Pacific County (County) for comment. Following incorporation of Ecology's comments, a final version will be submitted to Ecology and the County.

TASKS

Task 1 – Site Visit

Conduct a visit to the Biosolids Forest Application Site with City staff to review existing practices and site conditions.

Visually assess the soils, riparian, and understory shrub stocking conditions and determine the site index, along with any other necessary management recommendations, including, replanting, precommercial or commercial thinning, disease control, access control, and protection.

Task 2 – Data Review

Review and summarize the City's past records for biosolids quantities, management, and quality (including pathogen reduction, vector attraction reduction, and pollutant concentrations).

Determine and summarize applicable agronomic application rates and pollutant loading rate limits.

Review and summarize state and county regulatory requirements for the forest management site.

Task 3 – Develop Draft Plan

Prepare a Forest Management Plan for the City's Biosolids Forest Application Site. The Forest Management Plan will incorporate guidance from the Department of Ecology's Biosolids Management Guidelines for Washington State, and the terms of the City's coverage under the Statewide Permit for Biosolids Management.

Include both short- and long-term schedules and management plans for the forest. The plan will meet the format and requirements of the Washington State Department of Natural Resources Stewardship Program.

Submit a draft of the Forest Management Plan to City for review and comment.

Task 4 – Incorporate Comments and Provide Final Plan

Review the draft Forest Management Plan with the City in a phone conference. Incorporate review comments.

Submit the revised Forest Management Plan to the City, Ecology, and Pacific County. Incorporate review comments.

Submit the final Forest Management Plan to the City, Ecology, and the County.

ASSUMPTIONS

It is anticipated that additional sampling and analysis, beyond that required for the Soil Sampling Plan, will not be required for this plan. However, if it is required, it is assumed the sampling and analysis will be performed by City staff, and that all analytical work will be performed by outside laboratories or City staff (and paid for by the City).

DELIVERABLES

- Draft Forest Management Plan
- Final Forest Management Plan

SCHEDULE

We anticipate the following time frame for completion of the project:

Project Start:	April 2017
Draft Submitted to City:	May 10, 2017
Draft Submitted to Ecology:	May 28, 2017
Final Draft Completed:	June 2017

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach - Biosolids Forest Application Site - Forest Management Plan

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
1 Site Visit	2			
2 Data Review	1	2	4	
3 Develop Draft Plan	1	4	16	10
4 Incorporate Comments and Provide Final Plan		2	4	2
Hour Estimate:	4	8	24	12
Fully Burdened Billing Rate Range:*	\$112 to \$177	\$99 to \$177	\$106 to \$145	\$48 to \$116
Estimated Fully Burdened Billing Rate:*	\$160	\$140	\$135	\$116
Fully Burdened Labor Cost:	\$640	\$1,120	\$3,240	\$1,392

Total Fully Burdened Labor Cost:

\$ 6,392

Direct Non-Salary Cost:

Mileage & Expenses (mileage @ current IRS rate)

\$ 258

Subconsultant:

Washington Forestry Consultants, Inc.

Subconsultant Overhead (10%)

\$ 2,500

\$ 250

TOTAL ESTIMATED COST:

\$ 9,400

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

TAB — H



**CITY COUNCIL
AGENDA BILL**

AB 17-32

Meeting Date: May 1, 2017

AGENDA ITEM INFORMATION

***SUBJECT: Culpepper
and Merriweather Circus
Special Use Permit 2017-
05***

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

COST: N/A

Water/Wastewater Supervisor

Other:

SUMMARY STATEMENT: The Culpepper and Merriweather Circus is coming to town May 30th and in order to sell merchandise and tickets outside of the tent they need a Special Use Permit for outdoor vending. This event is supported through the Long Beach Merchants Association. Please see the attached documents for event layout and description.

RECOMMENDED ACTION: Approve Special Use Permit 2017-05.



APPLICATION FOR DEVELOPMENT APPROVAL

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98831

APPLICATION TYPE (circle those that apply)

Plat: short - long _____ Boundary Line Adjustment _____ Variance: zoning - shoreline - critical areas _____ Binding Site Plan _____
 Conditional Use _____ ☒ Special Use _____ Shoreline Substantial Development _____ Other _____

APPLICANT INFORMATION

Name Culpepper & Merriweather Telephone 980 326 8833
 Mailing Address PO Box 813 Fax _____
Hugo, OK 74743 E-mail _____

PROPERTY OWNER INFORMATION (if different)

Name State Parks Parking lot Telephone _____
 Mailing Address Bolstad Ave Fax _____
 E-mail _____

PROPERTY INFORMATION

Site Address _____ Plat Name _____
 Section _____ Township _____ Range _____ Lot _____ Block _____ Acres _____ Zoning _____
 Lender _____ Telephone _____
 Current/Prior Use of Property _____

PROJECT INFORMATION

Architect/Designer _____ License/Cert _____ Telephone _____
 Engineer _____ License _____ Telephone _____
 Surveyor _____ License _____ Telephone _____
 Design Review Required? ☐ Yes (separate application required) ☐ No
 SEPA Checklist Required? ☐ Yes (must be submitted w/ application) ☐ No
 Project Type (check or fill in all that apply)
☐ Single Family Residential # of lots _____
☐ Multi-Family Residential # of dwelling units _____
☐ Commercial type _____ building square feet _____
☐ Other Non-Residential type _____ building square feet _____

Does the proposal create a new tax parcel or divide property ownership? ☐ Yes ☒ No
 Is the subject property located within 200 feet of any surface water? ☐ Yes ☒ No
 Does the proposal involve or require crossing or filling of any wetland, drainage system, or ditch? ☐ Yes ☒ No
 Is the property located in an area subject to flooding? ☐ Yes ☒ No
 Are there existing structures or infrastructure or utilities on the property? ☒ Yes ☐ No
 Does the proposal require displacement, removal, or placement of materials in excess of 60 cubic yards? ☐ Yes ☒ No
 Does the proposal change the existing land use classification of the subject property? ☐ Yes ☒ No

NOTE: The City of Long Beach assumes no responsibility to notify applicants of state or Federal permit requirements. If you believe your project may require a state or Federal permit, relay that information to the Long Beach Community Development Department.

ATTESTATION: I hereby certify that I prepared or directed preparation of this application, and that to the best of my knowledge the information provided is complete, accurate, and a true representation of the proposal. I understand the City of Long Beach relies on the representations made herein in determining whether this application may be approved, and that false, inaccurate (including missing) information may result in severe consequences, including and not limited to the removal of any site improvement constructed under this application. I further attest that I have legal authority to submit this application, and I agree to comply with any and all conditions of approval related to this development proposal.

APPLICANT SIGNATURE [Signature] DATE 4/28/2017
 OWNER SIGNATURE _____ DATE _____

Office Use Only Received by _____ Amount of fee paid _____
 Date _____ Project No. _____



SUP 2017-05
LBMA – Long Beach Circus
Bolstad West
Request for Outdoor Vending

Ariel Smith

From: Ragan Myers
Sent: Friday, April 28, 2017 10:37 AM
To: Ariel Smith
Subject: Verbiage for Circus

Hi Ariel,

The Culpepper and Merriweather Circus is coming to town on Tuesday May 30th, 2017. They are requesting to host their event at the State Park Municipal lot for 2 shows. Per our Events Logistics Checklist the following are requested. Karl Hintz is the contact for the Long Beach Merchants Association.

Added City as an additional insured.
Call to locate done for strike set up.
\$50 special event license

Attached is the event venue, copy of check and insurance proof. We are waiting for the call to locate information.

Ragan Myers

Tourism & Events Coordinator

Long Beach Package Travel

City of Long Beach, WA.

rmyers@longbeachwa.gov

www.longbeachpackagetravel.com

360-642-1227 Direct Line

503-791-7437 Cell

[www.Facebook.com/LBPackageTravel](https://www.facebook.com/LBPackageTravel)

"We live in a connected world, and travel is what helps us share each other's cultures and backgrounds and unique perspectives. It forces us to reassess ourselves, our values and the values of others." Frank Gruber, CEO Tech.co



Fax Cover Sheet

P.O. Box 813
Hugo, OK 74843
Phone (580) 326-8833
Fax (580) 326-8866

Number of Pages 7 w/COVER Date 4/28/2017

From JIM ROYAL

To RAGAN MYERS

Note RE: CIRCUS 5/30

THE DIG/LOCATE REQUEST IS TEMPORARILY
IN SUSPENSE, AS WE OBTAIN STREET
NUMBER FOR THE LOT LOCATION.

Thank You,

Jim



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Minnesota 2361 Highway 36 West St. Paul MN 55113		CONTACT NAME: Nicole Dinh PHONE (A/C No, Ext): (651) 644-7200 FAX (A/C No): (651) 644-9137 E-MAIL: ndinh@apminnesota.vom.com ADDRESS:	
INSURED Key Equipment Company, Inc. DBA: Culpepper Merriweather Circus PO Box 813 Hugo OK 74743		INSURER(S) AFFORDING COVERAGE INSURER A: Burlington Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 23620	

COVERAGES

CERTIFICATE NUMBER: 2016-17

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	HEL0048881	8/31/2016	8/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Date: 5/30/2017

Location: Municipal Parking Lot

Address: Bolstad Avenue West

CERTIFICATE HOLDER

karlhintz@comcast.net

Long Beach Merchants Association
 Lightship Restaurant
 Attn: Karl Hintz
 PO Box 207
 Long Beach, WA 98631

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Bill Velin/NDINH

© 1988-2014 ACORD CORPORATION. All rights reserved.

COMMENTS/REMARKS

Additional Insured: City of Long Beach

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTOMATIC ADDITIONAL INSURED(S) BY WRITTEN CONTRACT, WRITTEN AGREEMENT OR PERMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II - Who Is An Insured is amended to include as an additional insured any person(s) or organization(s) with whom you agreed, because of a written contract, written agreement or permit, to provide Insurance such as is afforded under this Coverage Part, but only:

1. With respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused by "your work" or maintenance, operation or use of facilities owned or used by you; and
2. When such written contract, written agreement or permit is fully executed prior to an "occurrence" in which coverage is sought under this policy;

B. With respect to the insurance afforded these additional insureds, the following additional exclusions apply:

This insurance does not apply:

1. To any person or organization included as an Insured by an endorsement issued by us and made part of this Coverage Part.
2. To any lessor of equipment if:
 - a. The "occurrence" takes place after the equipment lease expires; or
 - b. The "bodily injury", "property damage" or "personal and advertising injury" arises out of the sole negligence of the lessor.

3. To any engineer, architect or surveyor if the "bodily injury", "property damage" or "personal and advertising injury" arises out of the rendering of or the failure to render any professional services, by or for you, including:

- a. The preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications; or
- b. Supervisory, inspection or engineering services.

4. To any:

- a. Owners or other interests from whom land has been leased; or
- b. Managers or lessors of premises if:

(1) The "occurrence" takes place after you cease to be a tenant in that premises; or

(2) The "bodily injury", "property damage" or "personal and advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.

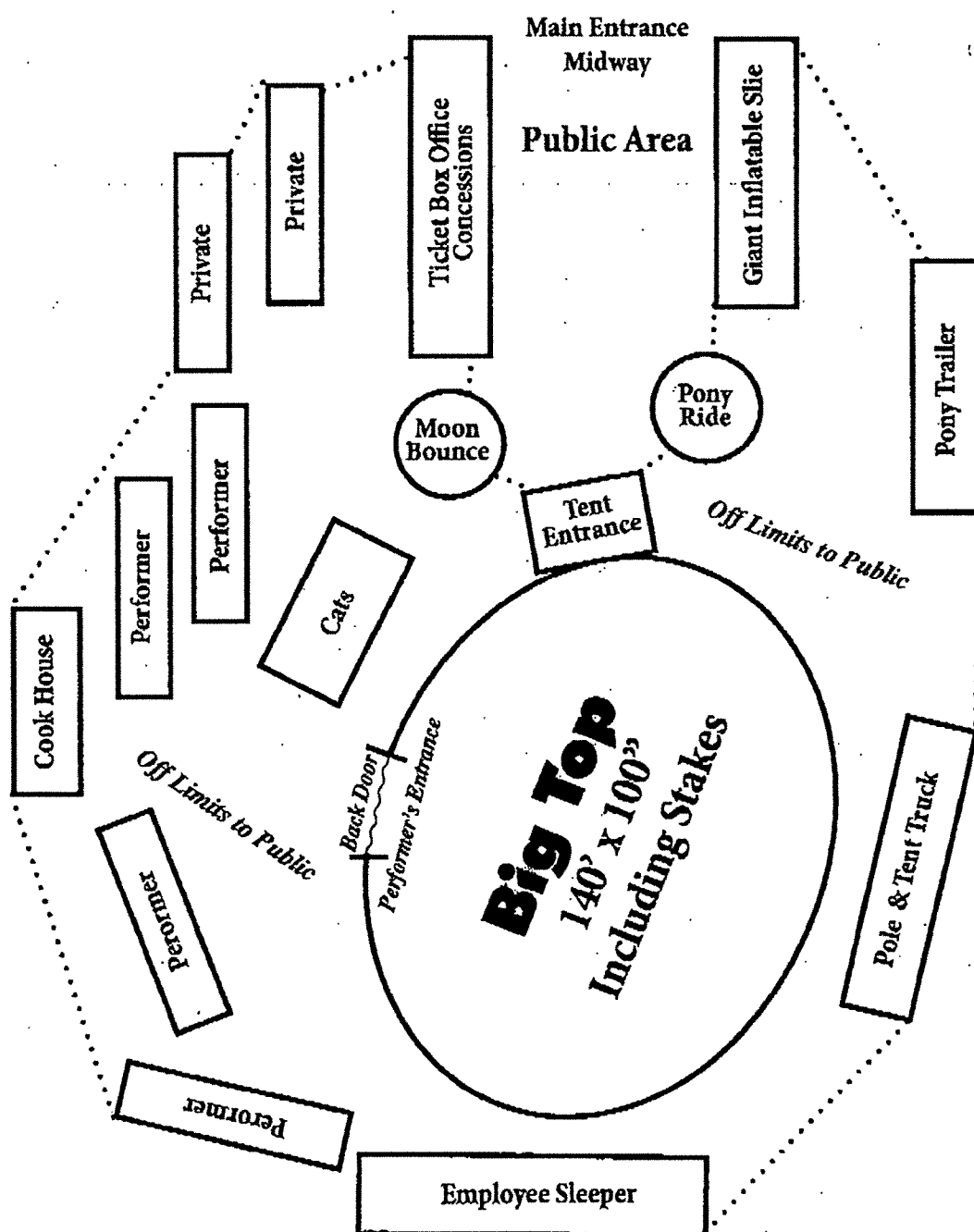
5. To any person or organization included as an insured under Paragraph 3. of **Section II - Who Is An Insured**.

Culpepper & Merriweather Circus Lot Diagram

This diagram labels the vehicles owned by Culpepper & Merriweather Circus and the tents that are set up on our lot each day. We need an area that is about 300' x 300' (not including parking for the public) to allow for both a 30' fire lane around our tent and around the perimeter of the lot. This layout also allows our electrical and water departments to reach all of the vehicles and tents on the lot.

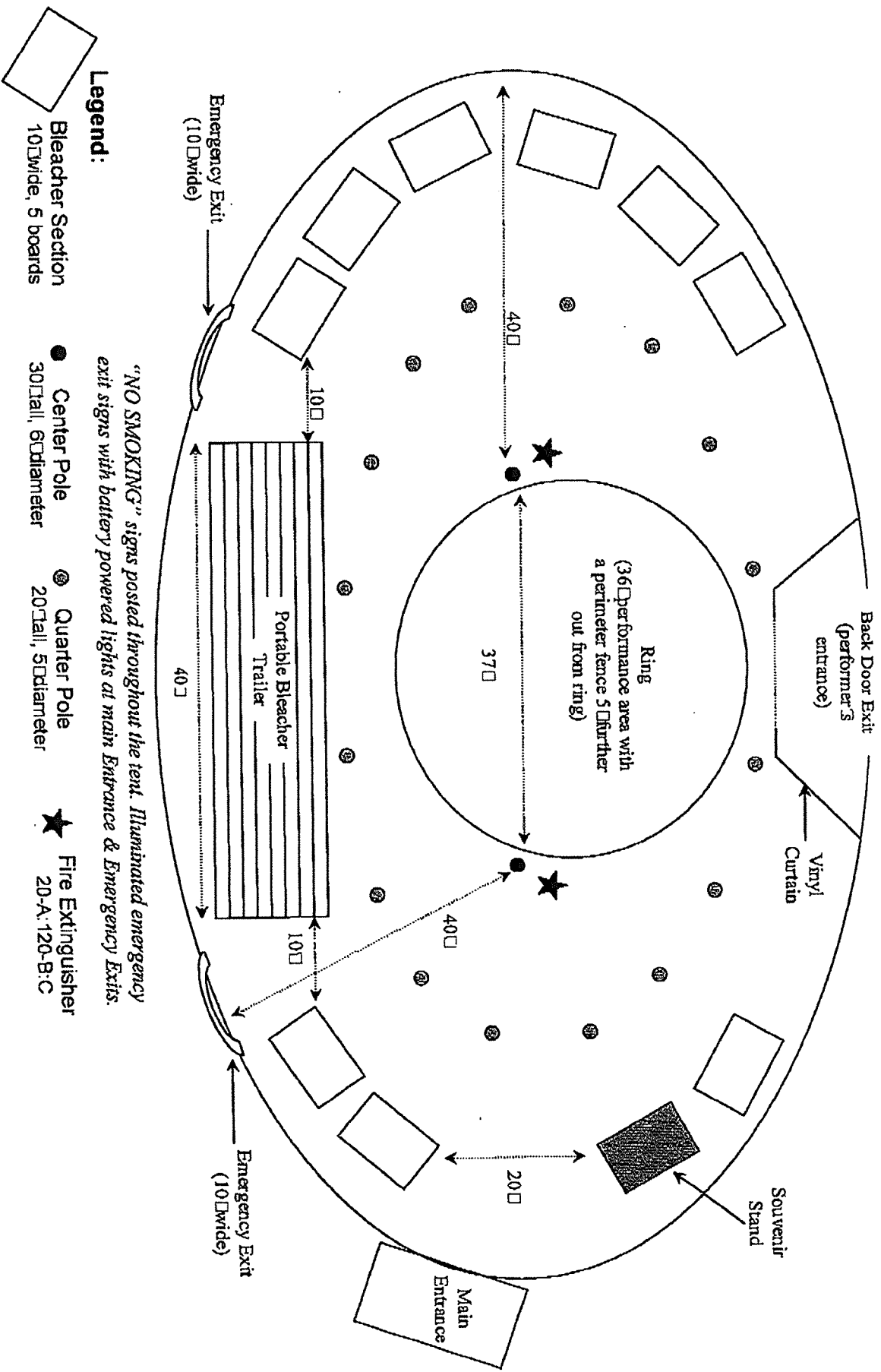
We are often asked by sponsors to save space by "parking vehicles we don't need" away from the lot after we unload them. Please do not ask us to do this. NO truck is ever fully unloaded and each requires easy access for our staff during the day. Also, if there was a truck "we don't need" it would be at home and not on the road with us.

Note: Actual layout will depend on the shape and size of each individual lot.



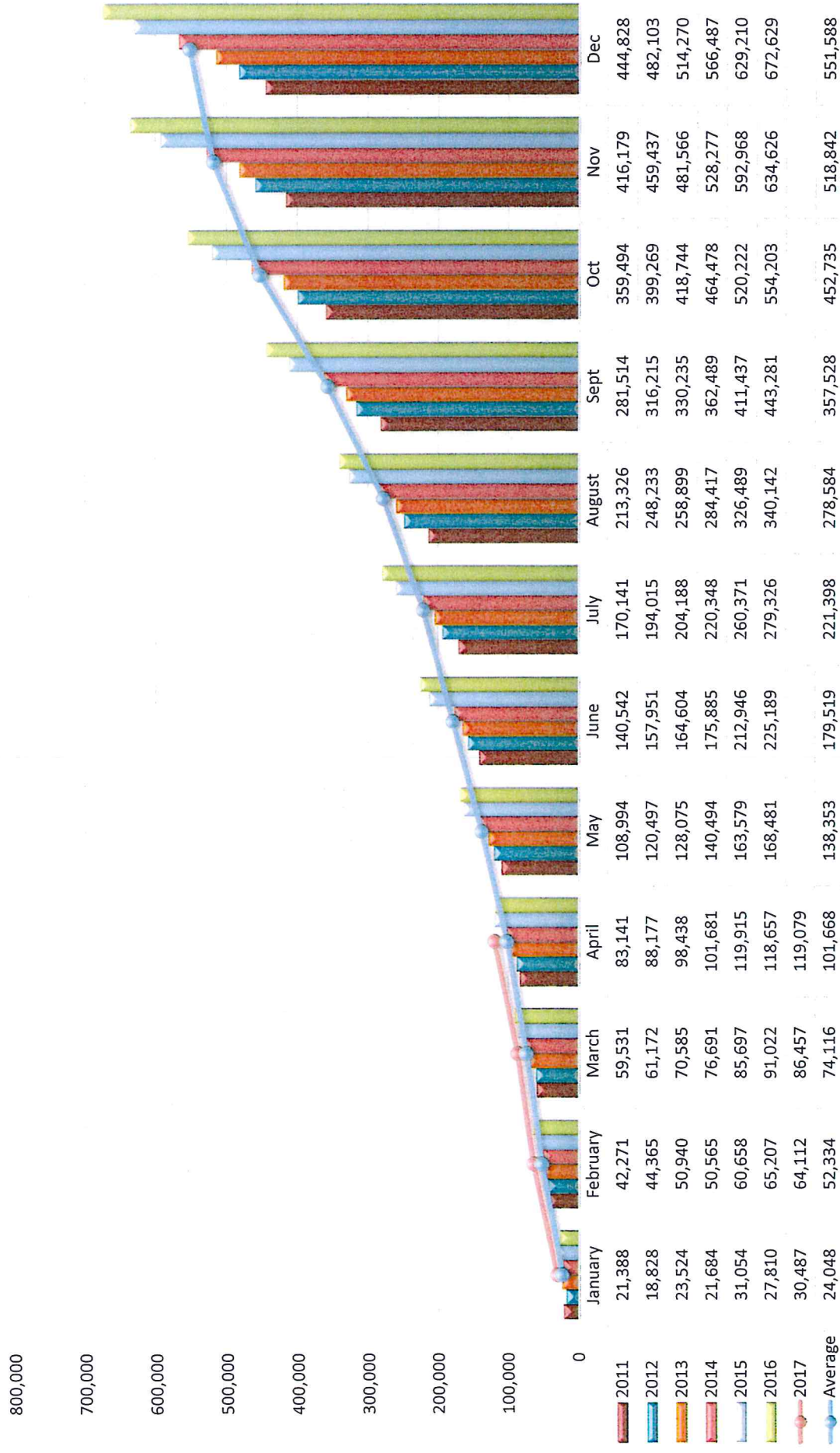
2016 Culppepper & Merriweather Circus Tent Layout Diagram (inside)

- Tent measures 80' round with a 38' middle section (118'x80')

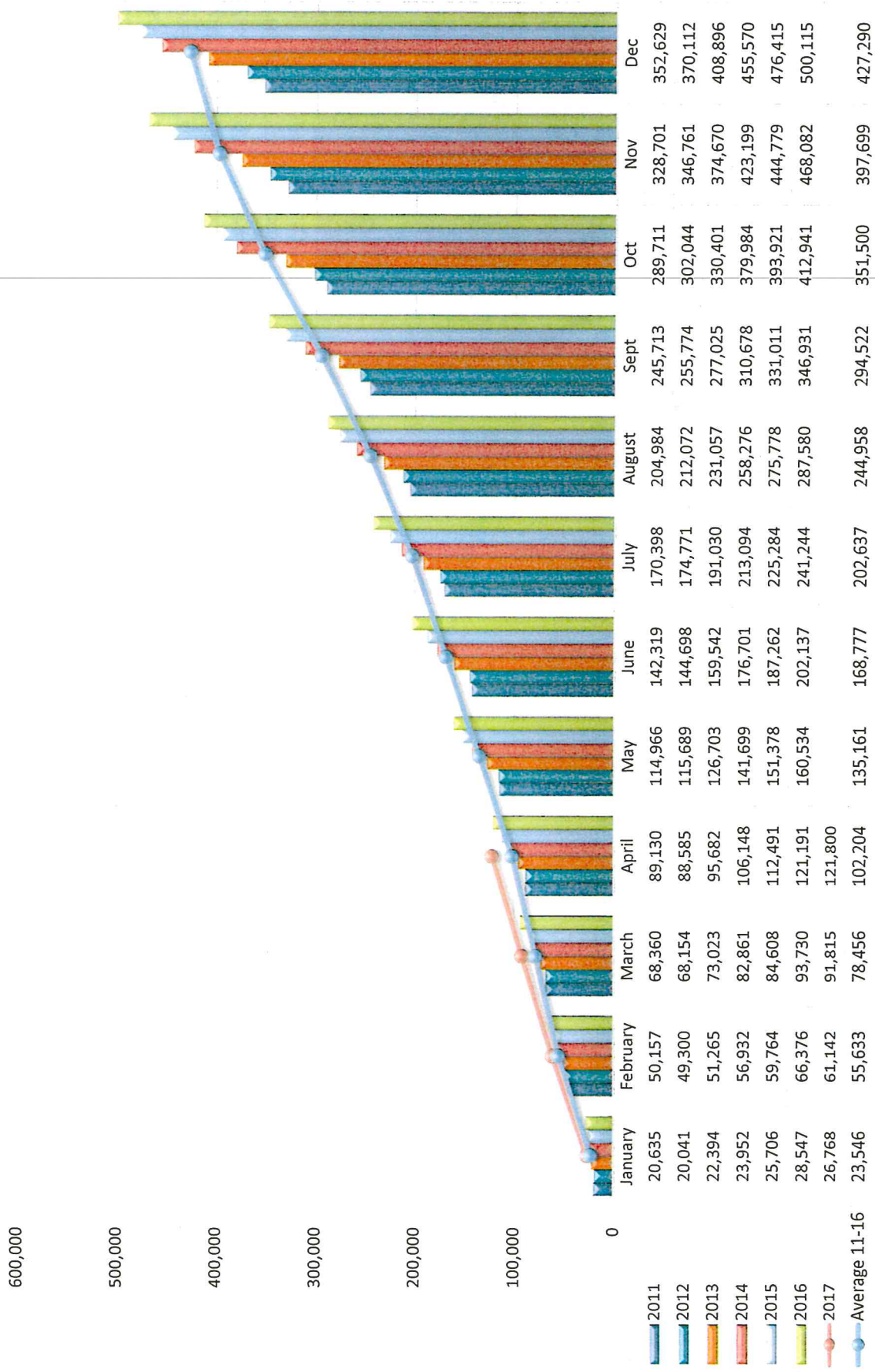


TAB — I

Lodging Tax Collections



Sales Tax Collections



WBH Open House

*Join us for the 2nd Annual
Open House*

Friday, May 12, 2017

12:00 PM - 3:00 PM

Stop by for refreshments and learn about the
variety of services WBH has to offer

Our NEWLY REMODELED

Long Beach Office

2240 Pacific Avenue N.
Long Beach, WA 98631

Raymond Office

300 Ocean Avenue, 2nd Floor
Raymond, WA 98577



*For additional information, please contact Erin Kirby at
(360) 642-3787*

Bailey's Saw Shop, Inc.
2400 Pacific Ave. N.
Long Beach, WA. 98631

RE: Roads

I am not able to be at the meeting, but feel I need to express my feelings on adding to the sales tax. As a border city we as businesses have a hard enough time competing with the no sales tax in the Astoria area. Higher taxes would compound the issue even more encouraging people to shop out of our area. We are not a business that relies on tourist dollars per se. We need the local people who live here to support us and higher taxes would certainly not do that. I have not yet had a person buy a saw, trimmer, or mower to take home as a souvenir.

Not living within the city limits, I am even unable to vote on this issue. So this the only way for my voice to be heard.

Janet Schnebly
Baileys Saw shop