

# Public Participation Plan



Shoreline Master Program Update 🌊 City of Long Beach 🌊 November 2013

SMA Grant No. G1400375

Draft No. 4

Submitted to Department of Ecology for review on November 27, 2013



# Public Participation Plan

## Long Beach Shoreline Master Program Update



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November 2013

This document should be cited as follows:

City of Long Beach, Washington, 2013. Public Participation Plan: Long Beach Shoreline Master Program Update. November.

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# Acronyms and Abbreviations

**CFS:** cubic feet per second

**ECOLOGY:** Washington State Department of Ecology

**OHWM:** ordinary high water mark

**RCW:** Revised Code of Washington

**SMA:** Shoreline Management Act

**SMP:** Shoreline Master Program

**SSWS:** Shorelines of Statewide Significance

**WAC:** Washington Administrative Code

## Glossary

**ASSOCIATED WETLANDS:** wetlands which are in proximity to and either influence or are influenced by tidal waters or a lake or stream subject to the SMA

**FLOODWAY:** The area, as identified in a master program, that either:

1. Has been established in federal emergency management agency flood insurance rate maps or floodway maps, or
2. Those portions of a river valley lying streamward from the outer limits of a watercourse upon which flood waters are carried during periods of flooding that occur with reasonable regularity, although not necessarily annually.

**SHORELANDS:** those lands extending landward 200 feet in all directions as measured on a horizontal plane from the ordinary high water mark (OHWM)

**SHORELINES OF STATEWIDE SIGNIFICANCE (SSWS):** The following shoreline of the state, among others: The area between the ordinary high water mark and the western boundary of the state from Cape Disappointment on the south to Cape Flattery on the north, including harbors, bays, estuaries, and inlets; therefore, the Long Beach shoreline is a SSWS. The Washington legislature has determined and declared that the interest of all of the people shall be paramount in the management of shorelines of statewide significance.

**STAKEHOLDER:** A party or entity (person, organization, group, etc.) who has an interest in the SMP update.







# Introduction

The City of Long Beach is updating its Shoreline Master Program (SMP) with project funding from the Washington State Department of Ecology (Ecology). SMPs must be updated in accordance with the State Shoreline Management Act (SMA, Revised Code of Washington [RCW] 90.58) and SMP Guidelines adopted in 2003 (Washington Administrative Code [WAC] 173-26). The City is required to complete its update by June 30, 2016, consistent SMP Grant Agreement No. 1400375 between the City and Ecology.

An SMP applies to shorelines of the State, which generally include lakes greater than 20 acres and streams with a flow greater than 20 cubic feet per second (cfs), together with shorelands<sup>†</sup> located within 200 feet of the ordinary high water mark (OHWM), associated wetlands<sup>†</sup>, and floodways<sup>†</sup> (RCW 90.58.030). Based on local conditions, the Long Beach SMP addresses shorelands and associated dunal wetlands.

The City of Long Beach adopted its current SMP in 1997 via Ordinance No. 708 and amended it also in 1997 by Ordinance No. 712. The current SMP Update is intended to provide environmental protection for the area designated as “shoreline”, to preserve and enhance public access to the shoreline, and to manage shoreline development.

## Shorelines of Statewide Significance

The Long Beach shoreline is considered a Shoreline of Statewide Significance<sup>†</sup> (SSWS). RCW 90.58 raises the status of SSWSs in two ways.

**Preferred Uses.** First, State law lays out specific preferences for uses of Shorelines of Statewide Significance. RCW 90.58.020 states:

*The legislature declares that the interest of all of the people shall be paramount in the management of shorelines of statewide significance. The department, in adopting guidelines for shorelines of statewide significance, and local government, in developing master programs for shorelines of statewide significance, shall give preference to uses in the following order of preference which:*

- 1. Recognize and protect the statewide interest over local interest;*
- 2. Preserve the natural character of the shoreline;*
- 3. Result in long term over short term benefit;*
- 4. Protect the resources and ecology of the shoreline;*
- 5. Increase public access to publicly owned areas of the shorelines;*
- 6. Increase recreational opportunities for the public in the shoreline;*

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<sup>1</sup> Items marked with this symbol † appear in the Glossary.

7. *Provide for any other element as defined in RCW 90.58.100 deemed appropriate or necessary.*

**Optimum Implementation.** Second, the SMA calls for a higher level of effort in implementing its objectives on shorelines of statewide significance. RCW 90.58.090(5) states:

*The department shall approve those segments of the master program relating to shorelines of statewide significance only after determining the program provides the optimum implementation of the policy of this chapter to satisfy the statewide interest."*

“Optimum implementation” involves special emphasis on statewide objectives and consultation with state agencies. The State’s interests may vary, depending upon the geographic region, type of shoreline, and local conditions. Optimum implementation may involve ensuring that other comprehensive planning policies and regulations support SMA objectives.

Public participation must recognize the status of the Long Beach shoreline throughout the SMP update process.



# Objectives and Methods

## Objectives of this Plan

The objectives of this SMP Public Participation Plan (herein “the Plan”) are to:

- Identify methods to inform the community about the SMP update scope, purpose, process, and progress as early as possible and throughout the project.
- Identify methods to engage stakeholders to ensure that all interested and responsible parties who want to be involved in the update are involved.
- Lay out a process whereby elected officials, the Planning Commission, and staff understand community and stakeholder concerns and incorporate community input into SMP products and decision-making.
- Identify a process whereby Long Beach works as a community to create and to timely adopt a high-quality SMP update that meets State guidelines, effectively manages our shoreline, reflects community values, and gains informed consent of the majority of stakeholders.

## Methods of Achieving Plan Objectives

Methods to achieve Plan objectives include the following, which taken in total comprise the Public Participation Program for the SMP update:

- Dedicate a portion of the City’s website to sharing current and relevant information about the SMP update between the citizenry and the City.
- Provide updates primarily via the website, meetings, and newspaper articles.
- Publish announcements in the Chinook Observer regarding public meetings, hearings, and other opportunities for face-to-face public participation in the SMP update process.
- Conduct public workshops, meetings, and hearings to obtain community input and to update the public at important junctures of the SMP update process.
- Establish a stakeholder committee that will seek input from the community and relay that input to SMP update developers, and that will work with the City to develop an SMP update that meets all State criteria, reflects community values, and that effectively and fairly manages the City’s shoreline.



# SMP Update Messaging

The following messages will be promoted throughout the SMP update process.

**Purpose and Benefits of the SMP:** The SMP identifies opportunities for public shoreline access and recreation, protects the shoreline environment, identifies opportunities for restoration and development, and describes tools for managing the City’s shoreline.

**Balanced Plan:** The SMP is a balanced plan for shoreline utilization and protection (WAC 173-26-176(2)).

**Required by State Laws and Rules:** The SMP is required by the SMA (RCW 90.58) and is subject to Ecology SMP Guidelines (WAC 173-26).

**State and Local Partnership:** The SMP is a partnership between local government and Ecology. The SMP must be developed by Long Beach and approved by both the City and Ecology.

**Local Shoreline Vision:** State law dictates what topics are addressed in the SMP. However, latitude exists that allows the City to craft a plan incorporating a local community vision for shoreline management.

**Comprehensive Plan and Development Regulations:** The SMP must be consistent with the Long Beach Comprehensive Plan and the City’s land use and building regulations. Locally-determined land uses and critical area regulations will be factored into the SMP.

**Public Participation is a State Requirement:** Public participation is a state requirement and key component of the SMP update (WAC 173-26-090 and 100). While the City Council will ultimately decide the final SMP outcome on behalf of Long Beach citizens, the SMP update will incorporate community input and reflect local vision.

**Easy and Convenient Access to Information:** The free flow of current, relevant information is essential to the SMP update process. City staff and consultants will ensure that information is easy to obtain, useful, timely, and pertinent.



# Public Participation Guiding Principles

The following beliefs and guiding principles for public participation will be upheld throughout the SMP update process:

1. Those affected by a decision have a right to be involved in the decision-making process.
2. The public's contribution will influence the decision.
3. Recognize and communicate the needs and interests of all participants.
4. Seek out and facilitate involvement of those potentially affected by or interested in the SMP update.
5. Seek input from participants in designing how they participate (and revise this Plan accordingly).
6. Provide participants with information they need to participate in a meaningful way.
7. Communicate to participants how their input affects the SMP update.
8. Be consistent with the Long Beach Comprehensive Plan, the SMA, and the expectations of stakeholders for transparent, open, and responsive government.
9. Clearly communicate the scope, objectives, and progress of the public process.
10. Define and effectively communicate the roles and interests of all participants.
11. Recognize and overcome barriers: physical, communication, economic, language, ethnic, and social.
12. Deal openly with differing levels of knowledge and conflict in order to maximize public input.
13. Work to ensure input is representative and inclusive.
14. Foster creativity and encourage civility and mutual respect among all parties.
15. Keep written communication clear, concise, objective, and free of technical jargon.
16. Address the following in written materials:
  - a. Scientific information upon which proposals rely, relevant existing policies and procedures, history of the issues, past City initiatives, and new requirements.
  - b. Basics of the process, e.g., schedule, decision milestones, progress, and opportunities for involvement.
17. Use the local newspaper and the City website to provide information to the public at large.
18. Distribute information/feedback regularly to stakeholders and at intervals to interested and affected parties.

# Public Participation Plan Format

To meet Plan objectives and ensure SMP update messages are consistently promoted, the remainder of this document addresses the following:

1. Stakeholders
2. SMP Update Phases and Public Participation
3. Outreach activities
4. Roles and responsibilities

A general schedule is included as an appendix.



## Stakeholders

This Plan is intended to reach all stakeholders<sup>†</sup> that may have an interest in the SMP update process. It is also intended to reach out to other groups and individuals—those that may not yet have an interest or be compelled to participate—to encourage their awareness, understanding, and involvement in the process.

### Stakeholder Categories

The following types of stakeholders are likely to be important to the SMP update process:

**Citizens:** Interested citizens across the community, shoreline area residents and property owners.

**General Business:** Shoreline area business owners; merchant association.

**Fishers:** Those who make their living harvesting or processing seafood.

**Environmental Interests:** Organizations or individuals with expertise and/or interest in shoreline environmental issues.

**First Nations Peoples:** Regional tribes or nations.

**Local/Regional Government:** Agencies, decision-makers, and staff with expertise in local issues, shorelines, the environment, and cultural resources or who have management responsibility for shoreline area resources.

**Resource and Management Agencies:** State and Federal agencies with expertise in broad issues, shorelines, the environment, and cultural resources or who have management responsibility for shoreline area resources.

**Infrastructure:** Power and telecommunications providers; water, sewer, and drainage providers.

**Media:** Local news outlets.

Outreach activities should be focused on keeping these groups engaged and up-to-date on SMP update progress, issues, meetings, and key decisions. Public participation activities are designed to provide “windows into work” at strategic junctures and to prevent last minute surprises or perceptions from these groups that they have not been adequately informed or worse yet, have been discouraged from participating in the process. Below is a list of specific stakeholders identified to date who are important to engage in the Long Beach SMP update process.

## Specific Stakeholders\*

Category	Stakeholder(s)
General Public Property Owners Business Owners	Interested citizens Shoreline area residents and property owners Shoreline area business owners Long Beach Merchants Association
Fishers	Salmon for All (gillnetters’ association) Columbia River Crab Fishermen’s Association Ilwaco Charter Association Groundfish Association West Coast Seafood Processors Association Willapa Bay/Grays Harbor Oyster Growers Association Association of Coastal Fisheries Washington Trollers Association
Environmental Interests	Futurewise Shoalwater Birders Pacific County Marine Resource Committee
First Nations	The Chinook Nation The Shoalwater Bay Tribe The Cowlitz Indian Tribe The Yakama Nation The Grand Ronde Confederated Tribes
Government – Local/Regional	Long Beach City Council Long Beach Planning Commission Long Beach Parks and Recreation Department City of Ilwaco Pacific County Board of Commissioners Pacific County Department of Community Development Pacific County Economic Development Commission

Category	Stakeholder(s)
Government - State	Department of Ecology Washington State Parks & Recreation Commission Department of Fish & Wildlife Department of Commerce Department of Natural Resources
Government - Federal	Army Corps of Engineers, Seattle District EPA, Region 10 Fish & Wildlife Service NOAA Fisheries
Infrastructure	Pacific County P.U.D. No. 2 CenturyLink Charter Communication Long Beach Water, Sewer, and Drainage departments
Media	Chinook Observer / Coast River Business Journal KMUN Radio

\*This list is subject to augmentation and revision.



# SMP Update Phases and Public Participation

Ecology has established a consistent approach to SMP updates that includes 5 phases to be accomplished at the local level. Below are explanations of these 5 phases and a description of how public participation is expected to occur under each phase.

## Phase 1: Preliminary Shoreline Jurisdiction; Public Participation Program Initiation

1. Introduce SMP update process and Public Participation Plan to the Planning Commission.
  - a. Prepare a process summary, including objectives, scope, task-wise approach, and general schedule.
  - b. Introduce update process via process summary to officials; discuss the scope of the public participation program; present the Plan.
2. Notify public about initiation of SMP update process.
  - a. Provide project information on City website, in the newspaper, at City Hall, and in other key locations to inform the public.
  - b. Send information directly to all property owners within the current Shoreline jurisdictional area.
3. Establish Stakeholder Committee.
  - a. Identify key stakeholders who represent the range of interests and expertise found in the City.
  - b. Include the SMA update process summary in the contact with prospective Stakeholder Committee members.
  - c. Obtain commitment from Stakeholders to participate in the committee, accurately discussing the breath and limitations of the committee's authority.
4. Committee meets at regular intervals to begin to discuss Long Beach's shoreline jurisdiction and initially brainstorm shoreline issues.
5. Establish website presence; meet initially with press; confirm all stakeholder contact information and begin to track.

**Products:** SMP process summary  
Press releases, ads  
Communication with the general public and with stakeholders  
Stakeholder Committee and committee meetings  
Website  
Presentation(s) to Planning Commission and City Council

## Phase 2: Shoreline Inventory and Analysis

1. Establish a common base of knowledge for the Committee and decision-makers through conducting a shoreline inventory, and a subsequent shoreline analysis and characterization.
  - a. Review SMA Update process summary updating objectives, scope, and stakeholder participation as needed.
  - b. Share scientific information collected during the shoreline inventory, analysis, and characterization process.
  - c. Provide an opportunity for stakeholders to provide anecdotal information and first-hand knowledge of habitat, history, recreation, opportunities and constraints, and issues/problems.
  - d. Share photos of near-shore conditions, educate about related ecological functions, and obtain citizen preferences on desired future conditions.
  - e. Consult outside experts as necessary.
  - f. Identify shoreline management issues of local concern.

**Products:** Press releases  
Website updates  
Committee meetings  
Summary update of process and key findings of the inventory, analysis and shoreline characterization to date  
Presentation(s) to Planning Commission and City Council

## Phase 3: Shoreline Environment Designations; Policy & Regulation Development; Cumulative Impacts Analysis

1. Committee to review and discuss proposed changes to shoreline environment designations, goals and policies, and shoreline regulations.
  - a. Review and discuss proposed shoreline environment designations.
  - b. Review and discuss proposed SMP goals and policies.
  - c. Review and discuss existing shoreline regulations and possible revisions.
  - d. Review and discuss cumulative impacts analysis.
  - e. Discuss opportunities for increased shoreline access.
2. Conduct Community Visioning process
3. Committee to document stakeholders' views on specific potential changes to the SMP.
  - a. Develop shoreline environment designation.

- b. Develop goals and policies by environment designation.
- c. Develop shoreline use and modification policies, regulations, and standards by environment designation.
- d. Develop administrative provisions.

**Products:** Press releases  
 Website updates  
 Committee meetings  
 Update describing draft SMP goals, policies, regulations, standards, and administrative provisions reflecting the community visioning process  
 Presentation(s) to Planning Commission and City Council

**Phase 4: Restoration Planning; Revisit Phase 3 Products**

- 1. Review and discuss Restoration Plan, if required.
- 2. Revisit all Phase 3 work.
- 3. Review and comment on staff- or consultant-prepared draft SMP update.

**Products:** Press releases  
 Website updates  
 Committee meetings  
 Comments on Restoration Plan and draft updated SMP  
 Presentation(s) to Planning Commission and City Council

**Phase 5: Shoreline Master Program Local Approval**

- 1. City to complete SMP and conduct public hearing.
- 2. Public to comment and City to respond to comments and revise SMP as needed.
- 3. City to adopt SMP in a public meeting and submit adopted document to Ecology.

**Products:** Press releases  
 Website updates  
 Committee meetings  
 Presentation(s) to Planning Commission and City Council  
 Public hearings at Planning Commission and at City Council  
 Responses to public comments in a revised SMP  
 Adopted SMP, distributed to committee stakeholders, available to the public

# Outreach Activities

Outreach activities will occur throughout the SMP update process and will generally include the following types of activities:

- Development of outreach materials
- Distribute outreach materials to inform and educate about, and to invite greater participation in an upcoming workshop or event
- Media relations
- Regularly-scheduled meetings (Council, Planning Commission)
- Stakeholder Committee meetings
- Public open houses/workshops

Outreach and other materials will be made available on the City website or at City Hall. A draft schedule is Appendix A to this document. That schedule is a preliminary draft, and will change over time as the public participation process evolves.

## Meetings

### Stakeholder Committee

This committee is an important element of the public participation program for the SMP update effort. This committee is expected to meet frequently, and their meetings may coincide with either Planning Commission and/or City Council meetings. This committee is the working heart of the SMP update, and it is currently expected the committee will meet about once a month after the inventory is compiled.

### Planning Commission

Long Beach Planning Commission meetings will occur monthly throughout the SMP update process. Review and discussion of the SMP update are anticipated to occur as part of these regularly-scheduled meetings or at a workshop immediately prior to the regularly-scheduled meeting. When specific issues arise or key deliverables are available for review, stakeholders and the community will be specifically noticed of the Planning Commission meeting where they will be discussed and/or presented so the public may participate in the discussion or review and provide input. The Planning Commission will also provide direction and recommendations on SMP products at these meetings. City staff will support the Planning Commission with agendas and any required or requested materials.

**SMP Introduction – November 2013:** Obtain Planning Commission input and recommendation regarding shoreline jurisdiction boundaries and public participation approaches. Note that after this introduction a fairly extensive inventory and analysis occurs that will not be ready for public input for about 10 months to a year.

**Shoreline Visioning – September/October 2014:** Following completion of the shoreline inventory and analysis report, conduct a visioning workshop to capture community goals and objectives with respect to the findings of the shoreline inventory and assessment. This meeting is anticipated to be a broad community-wide meeting. A summary of the results of the visioning exercise(s) will be prepared and included in a report supporting the next stage of SMP update development.

**SMP Review – Winter/Spring 2014:** Planning Commission meetings to discuss and obtain feedback on the draft SMP.

**Local Adoption Process – Summer/Fall 2015:** Planning Commission Public hearing and recommendations to City Council.

## City Council

City staff will periodically brief the Council about SMP update efforts. The City Council will be invited to all Planning Commission meetings regarding the SMP. Where fitting to the topic, joint Council/Commission meetings may be held. Following Planning Commission recommendations, the City Council will consider the SMP update. The Council may at its discretion hold additional public meetings or hearings prior to taking action.

## Outreach Tools

### Stakeholder Database

City staff will maintain a database of stakeholders, community members, and organizations interested in receiving SMP update announcements. Notice will be provided either by mail or email. The City will update the database with information after each public outreach activity to identify individuals and organizations that attended the activity, to describe information resulting from the activity, and to inventory and respond to project comments.

### Stakeholder and Interested Public Outreach

Prior to each key Planning Commission or City Council meeting, or each public workshop/meeting, the City will notify stakeholders, community members, and organizations through one or more of the following means:

- Website posting
- Direct mail or email to stakeholders
- Flyers posted at City Hall, the Post Office, and Long Beach Police station
- Newspaper notice

Notice of all public hearings and special public meetings regarding the SMP update will be published in the local newspaper of record, the Chinook Observer. Legal notice of public hearings will be published not less than 14 nor more than 30 calendar days prior to the date of the hearing or special meeting. The notice will include the date, time, location, and purpose of the hearing or meeting, as well as information relevant to those persons with disabilities.

## Website

Stakeholders and interested community members will have access to project updates, reports, meeting notices, and agendas at the City's website ([www.longbeachwa.gov](http://www.longbeachwa.gov)).

## Media Relations

The City will provide the SMP update schedule, meeting invitations, and flyers to local media, and will engage with them to create interest in the SMP update process.

## Public Record

Copies of the Public Participation Plan, SMP products, decision documents, staff reports, and other project-related information will be made available locally for public review at City offices and on the Web site. Planning Commission minutes are available for public review at Long Beach City Hall.



# Roles and Responsibilities

The roles and responsibilities of key players are briefly described below.

## City

- Review all SMP update materials, print, and publish/distribute
- Coordinate logistics for SMP update public meetings and hearings
- Work closely with the Stakeholder Committee; listen fully to and understand its advice and recommendations
- Coordinate agendas for Planning Commission and City Council meetings and hearings
- Make meeting notifications
- Produce/print meeting packets
- Prepare SMP update products and provide technical assistance
- Plan, attend, and help facilitate visioning events
- Ensure the SMP update protects resources, facilitates public access to the shoreline, and balances preservation/restoration with development
- Adopt a fair and effective SMP in a timely manner
- Ensure the SMP conforms to requirements of the SMA, the SMA Guidelines, and the Ecology-City SMA Grant Agreement

## Stakeholder Committee

- Recognize the work of this committee is essential to an optimal outcome
- Recognize this is an advisory committee and understand both the authority and limits on authority that “advisory” status confers
- Keep an open mind and work with colleagues to achieve majority consensus on shoreline issues
- Stay informed regarding SMP update information
- Attend approximately monthly committee meetings
- Attend special public meetings and hearings
- Provide input to the SMP update process and to developing products
- Review and comment on all products
- Make recommendations to the City regarding policy, SMP interim products, and the final SMP



# Acknowledgements

The City of Long Beach is one of numerous government entities in the State of Washington required to update its SMP. We do this in accordance with Ecology’s SMP Guidelines, the requirements of individual but similar SMA Grant Agreements, and following Ecology’s Master Program Planning Process. Therefore, there exists a consistent SMP update approach across the State; this consistency of approach leads to a general product consistency while taking into account local circumstances. For that reason, Long Beach looked toward its colleagues and their SMP update work products in preparing this Plan; we saw no reason to re-invent the wheel. The City reviewed several existing Public Participation Plans, and they are identified in the reference section of this Plan. We actually used ideas, approaches, and even text from several plans, including those of the City of North Bend, the Town of Friday Harbor, the City of Sedro-Woolley, and the City of Anacortes. Thanks to our colleagues who went before us in the SMP update process for creating a most worthwhile legacy.





# References

During preparation of this plan, the following documents were reviewed. In some cases concepts or even text from these plans were used.

City of Anacortes, N.D. Shoreline Master Program Public Participation Plan.

City of Sedro-Wolley, 2011. City of Sedro-Wolley Shoreline Master Program Update: Public Participation Plan. July. City of Sedro-Wolley. Grant No. G1100233.

ICF Jones & Stokes, 2009. Public Involvement Plan: North Bend Shoreline Master Program Update. October. (ICF J&S 00780.09.) Seattle, WA. Prepared for City of North Bend.

J.W. Slocomb, N.D. Public Participation Plan for Town of Friday Harbor Shoreline Master Program Update 2011-2013. Prepared for the Town of Friday Harbor.





## Appendix A: Schedule

An SMP update schedule follows that identifies key milestones and deliverables. Public participation opportunities, events, and deliverables are shown in **boldface**. The schedule will be updated over time.



# Appendix A: Schedule

<b>TASK/Subtasks</b>		
<b>Deliverable(s)</b>		<b>Due Date(s)</b>
<b>1: PROJECT COORDINATION</b>		
<b>1A: Coordinate with Agencies</b>		
<b>1B: Coordinate with Other Jurisdictions and Tribes</b>		
<b>1C: Coordinate and Share Data and Methods with Adjacent Jurisdictions</b>		
<b>1D: Attend training</b>		
1.1	Documentation of coordination contacts and activities (progress reports)	10/20/13, 14, 15 1/20/14, 15,16 4/20/14, 15,16 7/20/14, 15
<b>2: SECURE CONSULTANT AND/OR INTERLOCAL SERVICES</b>		
<b>2A: Secure Consultant Services</b>		
<b>2B: Enter into Interlocal Agreements</b>		
2.1	Final Signed Consulting Contract	N/A
2.2	Final Executed Interlocal Agreement(s)	N/A
2.3	Documentation of securing consultant and interagency agreements (progress reports)	N/A
<b>Year 1: 2013-14</b>		
<b>3: PUBLIC PARTICIPATION</b>		
<b>3A: Develop Public Participation Plan</b>		
<b>3B: Conduct Public Participation Activities</b>		
	Public Participation Plan	11/15/13
	Documentation of public participation activities (progress reports)	10/20/13, 14, 15 1/20/14, 15, 16 4/20/14, 15, 16 7/20/14, 15
<b>4: PRELIMINARY ASSESSMENT OF SHORELINE JURISDICTION</b>		
<b>4A: Identify Preliminary Jurisdiction</b>		
4.1	Prelim shoreline jurisdiction map	11/15/13
4.2	SMP submittal checklist	1/20/14

# Appendix A: Schedule

<b>5:</b>	<b>SHORELINE INVENTORY, ANALYSIS &amp; CHARACTERIZATION</b>	
<b>5A:</b>	<b>Conduct Shoreline Inventory</b>	
<b>5B:</b>	<b>Conduct Shoreline Analysis</b>	
<b>5B1:</b>	<b>Characterize ecosystem-wide processes</b>	
<b>5B2:</b>	<b>Characterize shoreline functions</b>	
<b>5B3:</b>	<b>Conduct shoreline use analysis</b>	
<b>5B4:</b>	<b>Analyze opportunities for public access</b>	
<b>5B5:</b>	<b>Prepare shoreline inventory and characterization report</b>	
5.1	List of inventory data sources	12/1/13
5.2	Inventory working maps	12/1/13
5.3	Shoreline inventory & characterization report	Draft: 3/15/14 Final: 6/30/14
<b>YEAR 2: 2014-15</b>		
5.4	SMP submittal checklist	7/20/14
<b>6:</b>	<b>DRAFT SHORELINE MASTER PROGRAM</b>	
<b>6A:</b>	<b>Community Visioning</b>	
<b>6B:</b>	<b>General SMP Goals, Policies, and Regulations</b>	
<b>6C:</b>	<b>Develop Environment Designations</b>	
6.1	Community visioning report	10/1/14
6.2	General goals & policies, optional general regulations	Draft: 12/1/14 2 <sup>nd</sup> Draft: 3/1/15
6.3	Environment designations/maps	Draft: 12/1/14 2 <sup>nd</sup> Draft: 3/1/15
6.4	Environment-specific shoreline use & modification policies, regulations, & standards	Draft: 12/1/14 2 <sup>nd</sup> Draft: 3/1/15
6.5	Administrative provisions	Draft: 12/1/14 2 <sup>nd</sup> Draft: 3/1/15
6.6	SMP submittal checklist	Draft: 12/1/14 2 <sup>nd</sup> Draft: 4/20/15
<b>7:</b>	<b>PRELIMINARY CUMULATIVE IMPACTS ANALYSIS</b>	
7.1	Cumulative impacts analysis	Draft: 12/1/14 2 <sup>nd</sup> Draft: 3/1/15

# Appendix A: Schedule

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## 8: RESTORATION PLAN

8.1	Restoration plan & implementing strategy	Draft: 4/1/15 Final: 6/1/15
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### YEAR 3: 2015-2016

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## 9: FINAL DRAFT SMP AND SUPPORTING DOCUMENTATION

### 9A: Revisit SMP and cumulative impacts analysis

### 9B: No Net Loss Report

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9.1a	Revised designations, policies, and regulations	7/20/15
9.1b	Revised cumulative impacts analysis	7/20/15
9.1c	Final SMP jurisdiction maps and boundary descriptions	7/20/15
9.2	No net loss report	7/20/15
9.3	SMP submittal checklist	7/20/15

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## 10: LOCAL SMP ADOPTION

### 10A: Final Draft SMP

### 10B: SEPA Review

### 10C: Commerce 60-Day Notice of Intent

### 10D: Public Hearing

### 10E: Response Summary

### 10F: Adopt SMP, Submit to Ecology

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10.1	Complete, locally-adopted SMP w/ maps, relevant supporting documentation, & complete AMP submittal checklist	9/1/15
10.2	SEPA checklist, MDNS or EIS, SEPA notice	10/1/15
10.3	Evidence of GMA notice to Commerce	10/1-12/1/15
10.4	Public hearing notice and record	2/1/16
10.5	Responses to comments received	3/1/16
10.6	SMP submittal checklist	4/20/16

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## Appendix B: Stakeholder Contact Information





## Stakeholder Contacts\*

Stakeholder(s)	Contact Person	Contact Method
<b>Citizens</b>		
Interested citizens		Chinook Observer
Shoreline area residents and property owners		City GIS system and direct mail
<b>General Business</b>		
Shoreline area business owners		City business license data and direct mail
Long Beach Merchants Association		Direct contact at LBMA meetings
<b>Fishers</b>		
Salmon for All (gillnetters' association)	Administrator-Hobe Kytr	503.325.3831; <a href="mailto:info@salmonforall.org">info@salmonforall.org</a>
Columbia River Crab Fishermen's Association	Association president-Dale Beasley	360.642.3942 360.244.0096 <a href="mailto:crabby@willapabay.org">crabby@willapabay.org</a>
Ilwaco Charter Association	Association president-Butch Smith	360.642.3333; <a href="mailto:coho@willapabay.org">coho@willapabay.org</a>
Groundfish Association	Pending additional information	
West Coast Seafood Processors Association	Executive Director-Rod Moore	503.227.5076; <a href="mailto:rod.wcseafood@gmail.com">rod.wcseafood@gmail.com</a>
Willapa Bay/Grays Harbor Oyster Growers Assoc.	SMP Committee Chair: Dick Sheldon	665-4886; no e-mail PO Box 365, Ocean Park, WA 98640
Coalition of Coastal Fisheries	Pending additional information	360.268.0076
Washington Trollers Association	Executive Directors-Joe & Sue Dazey	360.638.1135; <a href="mailto:jdazey@centurytel.net">jdazey@centurytel.net</a>
<b>Environmental Interests</b>		
Futurewise	Shoreline Planner-Dean Patterson	509.823.5481; <a href="mailto:dean@futurewise.org">dean@futurewise.org</a>
Shoalwater Birders	Co-presidents-Helen and Mike Hackett	360.665.3593; <a href="mailto:michaelrh@centurytel.net">michaelrh@centurytel.net</a>
Pacific County Marine Resource Committee	Chair-Doug Kess	360.484.3427 (home) 360.903.9300 (cell) <a href="mailto:kess-spacker@wwest.net">kess-spacker@wwest.net</a>
	Vice-chair-Mike Nordin	360.875.9424 (ofc) 360.208.4451 (cell) <a href="mailto:plutroll@willapabay.org">plutroll@willapabay.org</a>

<b>Stakeholder(s)</b>	<b>Contact Person</b>	<b>Contact Method</b>
<b>First Nations</b>		
The Chinook Nation	Chair-The Honorable Ray Gardner	360.701.1602 (work) 360.942.2456 (home) <a href="mailto:office@chinooknation.org">office@chinooknation.org</a>
The Shoalwater Bay Tribe	Chair-The Honorable Charlene Nelson	360.267.6766 <a href="mailto:cnelson@shoalwaterbay-nsn.gov">cnelson@shoalwaterbay-nsn.gov</a>
The Cowlitz Indian Tribe	Chair-The Honorable William Iyall	360.577.8140 <a href="mailto:wiyall@cowlitz.org">wiyall@cowlitz.org</a>
The Yakama Nation	Chair-The Honorable Harry Smiskin	509.865.5121 x4340 <a href="mailto:harry@yakama.com">harry@yakama.com</a>
The Grand Ronde Confederated Tribes	Chair-The Honorable Reynold L. Leno	503.879.5211 <a href="mailto:reyn.leno@grandronde.org">reyn.leno@grandronde.org</a>
<b>Local/Regional Government</b>		
Long Beach City Council	Mayor-Bob Andrew	360.642.4421; <a href="mailto:bjandrew@centurytel.net">bjandrew@centurytel.net</a>
Long Beach Planning Commission	Chairman-Wellington Marsh III	360.642.4979; <a href="mailto:wellingtonmarsh@centurytel.net">wellingtonmarsh@centurytel.net</a>
Long Beach Parks and Recreation Dept	Department head-Mike Kitzman	360.642.2203; <a href="mailto:mkitz@centurytel.net">mkitz@centurytel.net</a>
City of Ilwaco	Mayor-Mike Cassinelli	360.642.3145 360.642.3852 <a href="mailto:mayor@ilwaco-wa.gov">mayor@ilwaco-wa.gov</a>
Pacific County Board of Commissioners	Chair-Lisa Ayers	360.642.9337; <a href="mailto:layers@co.pacific.wa.us">layers@co.pacific.wa.us</a>
Pacific County Dept of Community Development	Community Devel Director-Faith Taylor-Eldred Planning head-Tim Crose	360.642.9382; <a href="mailto:ftaylor@co.pacific.wa.us">ftaylor@co.pacific.wa.us</a> 360.642.9382; <a href="mailto:tcrose@co.pacific.wa.us">tcrose@co.pacific.wa.us</a>
Pacific County Economic Devel Commission	Executive Director-Cathy Russ	360.642.9330; <a href="mailto:caruss@pacifiedc.org">caruss@pacifiedc.org</a>
<b>Resource and Management Agencies</b>		
Department of Ecology	Shoreline Staff-Rick Mraz Kim van Zwalenburg	360-407-6221; <a href="mailto:rmra461@ecy.wa.gov">rmra461@ecy.wa.gov</a> 360-407-6520; <a href="mailto:kvan461@ecy.wa.gov">kvan461@ecy.wa.gov</a>
Washington Parks & Recreation Commission	Policy & Performance Mgr-Christine Parsons Park Manager: Evan Roberts	360.902.8616; <a href="mailto:Christine.Parsons@parks.wa.gov">Christine.Parsons@parks.wa.gov</a> 364.642.3078; <a href="mailto:evan.roberts@parks.wa.gov">evan.roberts@parks.wa.gov</a>
Department of Fish & Wildlife	Coastal Region (Region 6)-Bob Cannon	360.249.1207 <a href="mailto:Robert.Cannon@dfw.wa.gov">Robert.Cannon@dfw.wa.gov</a>

<b>Stakeholder(s)</b>	<b>Contact Person</b>	<b>Contact Method</b>
Department of Commerce	Western Region staff-Tim Gates	360.725.3058; <a href="mailto:tim.gates@commerce.wa.gov">tim.gates@commerce.wa.gov</a>
Department of Natural Resources	Aquatic Land Mgr-Andrea Hegland	360.274.4196; <a href="mailto:andrea.hegland@dnr.wa.gov">andrea.hegland@dnr.wa.gov</a>
Army Corps of Engineers, Seattle District	Pacific County team-Ron Wilcox, Darren Habel	206.316.3967; <a href="mailto:ron.j.wilcox@USACE.army.mil">ron.j.wilcox@USACE.army.mil</a> 206.316.6883; <a href="mailto:darren.habel@USACE.army.mil">darren.habel@USACE.army.mil</a>
EPA, Region 10	Aquatic Resources Unit-Linda Storm	206.553.6384; <a href="mailto:storm.linda@epa.gov">storm.linda@epa.gov</a>
Fish & Wildlife Service	Willapa Refuge Manager-Jackie Ferrier	360.484.3482 ext. 27 360.751.3370 <a href="mailto:jackie_ferrier@fws.gov">jackie_ferrier@fws.gov</a>
NOAA Fisheries	Jeff Fisher	360.534.9342 <a href="mailto:jeff.fisher@noaa.gov">jeff.fisher@noaa.gov</a>
<b>Infrastructure</b>		
Pacific County P.U.D. No. 2	General Manager-Doug Miller Chief of Engineering-Jason Dunsmoor	360.642.3191; <a href="mailto:doug@pacificpud.org">doug@pacificpud.org</a> 360.642.3191; <a href="mailto:jason@pacificpud.org">jason@pacificpud.org</a>
CenturyLink	Area Plant Manager-Casey Gilmore	360.642.5650 (ofc) 360.798.8916 (cell) <a href="mailto:patrick.gilmore@centurylink.com">patrick.gilmore@centurylink.com</a>
Charter Communication	Construction Coordinator-Richard McCann	503.735.5887 (cell) <a href="mailto:richard.mccann@chartercom.com">richard.mccann@chartercom.com</a>
Long Beach Water, Sewer, Drainage depts	Water, sewer department head-Don Zuern Drainage department head-Mike Kitzman	360.642.2203; <a href="mailto:donzuern@centurytel.net">donzuern@centurytel.net</a> 360.642.2203; <a href="mailto:mkitz@centurytel.net">mkitz@centurytel.net</a>
<b>Media</b>		
Chinook Observer / Columbia River Coast Business Journal	Editor-Matt Winters	360.642.8181; <a href="mailto:mwinters@chinookobserver.com">mwinters@chinookobserver.com</a>
KMUN Radio	Manager-Joanne Rideout	503.325.0010; <a href="mailto:stationmanager@kmun.org">stationmanager@kmun.org</a>

\* As of November 27, 2013. This list is subject to augmentation and revision.