



AGENDA

Long Beach City Council Meeting
Long Beach City Council Workshop at 6:00 p.m.
Regular City Council August 5, 2013 at 7:00 p.m.
Long Beach City Hall - Council Chambers
115 Bolstad Avenue West

WORKSHOP BEGINS AT 6:00 PM

+ WS 13-12 – Medical Marijuana Workshop – TAB – A

7:00 PM CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Andrew, Council Member Linhart, Council Member Hanson
And roll call	Council Member Perez, Council Member Murry, and Council Member Phillips

CONSENT AGENDA - TAB – B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, July 1 & July 15, 2013, Regular City Council meeting.
- Payment Approval List for Warrant Registers 53239 - 53282 & 71702 - 71804 – for \$405,914.53

BUSINESS

- AB 13-35 – Shoreline Agreement – TAB – C
- AB 13-36 – RES 2013-03, Advertisement Budget & Expenditures - TAB – D
- AB 13-37 – RES 2013-04, Green House Gas Policy – TAB - E

ORAL REPORTS

•	City Council	Mayor	City Administrator	Department Heads
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CORRESPONDENCE AND WRITTEN REPORTS – TAB – F

- Correspondence – Sales & Lodging Tax Monthly Reports
- Correspondence – Police Report
- Business License – SMR Construction LLC; Gearhart, OR
- Business License – Campiche Studios; 101 Pacific S
- Business License – Thyssenkrupp Elevator Corp, Bellevue, WA
- Business License – MAC Tools; 1306 197th Street
- Business License – SNAP Fitness; 2705 Pacific Ave N
- Business License – Al's Powerhouse, LLC; Olympia, WA
- Business License – Blockbuster Online, LLC; Englewood, CO
- Business License – Baker & Son Construction; 205 Bolstad Ave W #305
- Business License – Refino Services, LLC; Seattle, WA
- Business License – Copastal Video & More; 112 Pacific Ave S, Ste 3
- Business License – C&N Guzman, LLC; 221 16th Ave S

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
Aug 19, 7:00 pm – City Council Meeting
Sept 3, 7:00 pm – City Council Meeting

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to five minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Clerk at the meeting.

TAB

A

TAB

A



**CITY COUNCIL
WORKSHOP BILL
WS 13-12**

Meeting Date: August 5, 2013

AGENDA ITEM INFORMATION

<i>SUBJECT: Review approaches to medical marijuana</i>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	DG
	City Clerk	
	City Engineer	
	Community Development Director	GB
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
<i>COST: N/A</i>		

SUMMARY STATEMENT: Last meeting three distinctly different approaches to medical marijuana were provided to Council by staff. The purpose of this workshop is to review and discuss these approaches, and to also discuss the best process for coming to a final decision. City Attorney Doug Goelz will be on hand to discuss potential legal matters. If you require another copy of one or more of the three approaches, please request them from Gayle at planner@longbeachwa.gov.

TAB

B

TAB

B

LONG BEACH CITY COUNCIL MEETING

JULY 1, 2013

CALL TO ORDER

Mayor Andrew called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance.

ROLL CALL

Gene Miles, City Administrator, called roll with C. Linhart, C. Hanson, C. Perez, C. Murry, C. Phillips and Mayor Andrew present.

CONSENT AGENDA

Minutes, June 17, 2013 Regular City Council Meeting

Payment Approval List for Warrant Registers 53144-53186 & 71572-71633 for \$212,655.19

C. Linhart made the motion to approve the consent agenda with C. Phillips seconding the motion. 5 Ayes 0 Nays, motion passed.

BUSINESS

AB 13-32 Resolution 2013-02; The Six Year Street and Arterial Street Plan

Gene Miles, City Administrator, presented the agenda bill. The Resolution is required for the Six Year Street and Arterial Street Plan needs to be adopted by the City Council and a copy of the plan will be filed with the Department of Transportation on an annual basis. **C. Linhart made the motion to approve the agenda bill with C. Murry seconding the motion. 5 Ayes 0 Nays, motion passed.**

ORAL REPORTS

C. Linhart, C. Hanson, C. Perez, C. Murry, C. Phillips, Mayor Andrew, Gene Miles, City Administrator, David Glasson, Finance Director and Chief of LBVFD, and Chief Wright presented oral reports.

CORRESPONDENCE AND WRITTEN REPORTS

None

PUBLIC COMMENT

None

ADJOURNMENT

**C. Linhart made the motion to adjourn at 7:21 p.m. with C. Hanson seconding the motion. 5 Ayes
0 Nays, motion passed.**

Mayor

ATTEST:

City Clerk

**LONG BEACH CITY COUNCIL MEETING
JULY 15, 2013**

CALL TO ORDER

Mayor Andrew called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance.

ROLL CALL

Gene Miles, City Administrator, called roll with C. Linhart, C. Hanson, C. Perez, C. Murry, C. Phillips and Mayor Andrew present.

CONSENT AGENDA

Minutes, Regular City Council Meeting July 1, 2013 (none, Linda on vacation)
Payment Approval List for Warrant Registers 53187-53238 & 71634 – 71701 for \$179,407.24
C. Linhart made the motion to approve the consent agenda with C. Hanson seconding the motion. 5 Ayes 0 Nays, motion passed.

BUSINESS

AB 13-34 Ordinance 894 – Amending 2013 Budget

Gene Miles, City Administrator, presented the agenda bill explaining the ordinance was required to amend the 2012 budget to include the additional unexpected expenditures. **C. Phillips made the motion to approve the agenda bill with C. Murry seconding the motion. 5 Ayes 0 Nays, motion passed.**

ORAL REPORTS

C. Phillips, C. Murry, C. Perez, C. Hanson, C. Linhart, Mayor Andrew, Gene Miles, City Administrator, Chief Wright, Gayle Borchard, Community Development Director, and Ragan Myers, Event Coordinator presented oral reports.

CORRESPONDENCE AND WRITTEN REPORTS

Correspondence – Letter from AWC Congratulating our Well City Award
Correspondence – Sales and Lodging Tax Report
Correspondence – Police Report
Correspondence – Letter from Coast Guard thanking the Mayor
Business License – None

PUBLIC COMMENT

A citizen spoke about illegal camping on the beach July 4th
Dustin Mead spoke on Beach to Chowder event
Bob Pensworth stated hits were higher on the wireless hot spot during Sandsations

ADJOURNMENT

C. Linhart made the motion to adjourn at 7:40 p.m. with C. Phillips seconding the motion. 5 Ayes 0 Nays, motion passed.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2013 - July - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Finance Director
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Number	Name	Print Date	Clearing Date	Amount
CM Deposit - 7/1/2013 4:47:56 PM		7/1/2013		\$12,356.57
CM Deposit - 7/10/2013 4:55:25 PM		7/10/2013		\$11,574.84
CM Deposit - 7/11/2013 4:27:13 PM		7/11/2013		\$44,214.28
CM Deposit - 7/12/2013 4:55:57 PM		7/12/2013		\$9,408.90
CM Deposit - 7/15/2013 4:44:25 PM		7/15/2013		\$18,034.55
CM Deposit - 7/15/2013 5:10:24 PM		7/15/2013		\$3,245.32
CM Deposit - 7/16/2013 4:25:06 PM		7/16/2013		\$8,042.89
CM Deposit - 7/18/2013 4:19:23 PM		7/18/2013		\$4,697.94
CM Deposit - 7/18/2013 8:13:43 AM		7/18/2013		\$9,489.91
CM Deposit - 7/19/2013 4:48:20 PM		7/19/2013		\$6,601.06
CM Deposit - 7/19/2013 5:04:59 PM		7/19/2013		\$182.47
CM Deposit - 7/22/2013 4:00:53 PM		7/22/2013		\$7,939.04
CM Deposit - 7/23/2013 3:48:40 PM		7/23/2013		\$10,965.24
CM Deposit - 7/23/2013 3:52:16 PM		7/23/2013		\$6,729.69
CM Deposit - 7/25/2013 4:44:31 PM		7/25/2013		\$11,133.60
CM Deposit - 7/29/2013 3:36:00 PM		7/29/2013		\$38,026.01
CM Deposit - 7/31/2013 3:11:03 PM		7/31/2013		\$1,758.21
CM Deposit - 7/5/2013 4:41:53 PM		7/5/2013		\$37,480.21
CM Deposit - 7/9/2013 3:03:01 PM		7/9/2013		\$21,692.69
Total				\$263,573.42
53239	Bell, Helen S	7/19/2013	7/22/2013	\$961.55
53240	Binion, Jacob	7/19/2013	7/19/2013	\$1,402.83
53241	Bledsoe, Linda	7/19/2013	7/22/2013	\$835.46
53242	Booi, Kristopher A	7/19/2013	7/22/2013	\$1,054.45
53243	Borchard, Gayle	7/19/2013	7/22/2013	\$1,740.56
53244	Cutting, Jeffrey G.	7/19/2013	7/22/2013	\$2,411.18
53245	Dauton, Alan T	7/19/2013	7/24/2013	\$218.56
53246	Fitzgerald, Rick E.	7/19/2013	7/22/2013	\$1,886.91
53247	Gilbertson, Bradley K	7/19/2013	7/22/2013	\$1,585.28

Execution Time: 1 minute(s), 15 second(s)

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Register

Number	Name	Print Date	Clearing Date	Amount
53248	Glasson, David R.	7/19/2013	7/22/2013	\$2,396.69
53249	Goulter, John R.	7/19/2013	7/23/2013	\$1,836.92
53250	Gray, Karen	7/19/2013		\$823.05
53251	Gray, Rick R.	7/19/2013	7/24/2013	\$1,919.75
53252	Hickman, Jordan	7/19/2013	7/19/2013	\$757.00
53253	Huff, Timothy M.	7/19/2013	7/22/2013	\$1,508.70
53254	Huffman, Leroy H	7/19/2013	7/23/2013	\$595.38
53255	Kirby, Gary E	7/19/2013	7/19/2013	\$988.32
53256	Kitzman, Michael	7/19/2013	7/19/2013	\$1,957.69
53257	Luehe, Paul J	7/19/2013	7/19/2013	\$2,087.20
53258	Meling, Casey K	7/19/2013	7/19/2013	\$2,145.27
53259	Miles, Eugene S	7/19/2013	7/19/2013	\$2,412.94
53260	Mortenson, Tim	7/19/2013	7/22/2013	\$2,292.25
53261	Myers, Ragan S.	7/19/2013	7/19/2013	\$1,312.21
53262	Nawn, Rodney J.	7/19/2013	7/23/2013	\$1,645.93
53263	Ostgaard, Loretta G	7/19/2013	7/19/2013	\$1,306.19
53264	Padgett, Timothy J	7/19/2013	7/22/2013	\$1,898.27
53265	Parker, Michael T	7/19/2013	7/26/2013	\$1,565.87
53266	Ross, Steven J	7/19/2013	7/19/2013	\$1,503.28
53267	Russum, Richard	7/19/2013	7/19/2013	\$1,961.50
53268	Warner, Ralph D.	7/19/2013	7/19/2013	\$2,227.48
53269	Wright, Flint R	7/19/2013	7/23/2013	\$2,265.51
53270	Zuern, Donald D.	7/19/2013	7/22/2013	\$1,896.84
53271	Hickman, Jordan	7/19/2013	7/26/2013	\$47.63
53272	AFLAC	7/19/2013		\$375.35
53273	Association of WA Cities	7/19/2013		Void
53274	City of Long Beach - Fica	7/19/2013	7/24/2013	\$11,188.72
53275	City of Long Beach - FVH	7/19/2013	7/24/2013	\$9,927.24
53276	Dept of Labor & Industries	7/19/2013		\$1,988.86
53277	Dept of Retirement Systems	7/19/2013		\$9,515.42
53278	Dept of Retirement Systems Def Comp	7/19/2013	7/29/2013	\$1,158.00
53279	Massmutual Retirement Services	7/19/2013	7/30/2013	\$325.00
53280	Teamsters Local #58	7/19/2013	7/26/2013	\$123.50
53281	United Employee Benefit Trust (UEBT)	7/19/2013		\$4,690.00
53282	Association of WA Cities	7/19/2013	7/30/2013	\$12,517.79
71702	Four Seasons Truck Center	7/12/2013	7/22/2013	\$2,750.00
71703	Visa	7/15/2013	7/16/2013	\$913.42
71704	US Cellular	7/15/2013	7/23/2013	\$360.67
71705	STAPLES ADVANTAGE	7/15/2013	7/19/2013	\$269.90
71706	Starvation Alley Farms	7/15/2013	7/18/2013	\$551.00
71707	Midway Printery	7/15/2013	7/19/2013	\$170.32
71708	Lindstrom Construction	7/15/2013	7/22/2013	\$103,211.08
71709	Duke, Amanda	7/15/2013	7/23/2013	\$8.78
71710	City of Long Beach	7/15/2013	7/15/2013	\$150.00
71711	Tangly Cottage Garden	7/16/2013	7/23/2013	\$705.20
71712	Glasson, David	7/16/2013	7/22/2013	\$50.85

Number	Name	Print Date	Clearing Date	Amount
71713	Back Country Wilderness	7/16/2013	7/23/2013	\$700.00
71714	The Tummy Buckles	7/15/2013	7/24/2013	\$550.00
71715	Lost Weekend Clothing Company	7/17/2013	7/18/2013	\$521.88
71716	City of Long Beach	7/15/2013	7/23/2013	\$75.00
71717	SUNSET AUTO PARTS, INC	7/25/2013	7/30/2013	\$180.88
71718	Standard Insurance Co.	7/25/2013	7/30/2013	\$1,400.50
71719	American Messaging	7/25/2013		\$17.95
71720	Airgas USA LLC	7/25/2013		\$18.40
71721	CenturyLink	7/25/2013		\$3,000.45
71722	Wilbur-Ellis CO	7/25/2013		\$433.82
71723	Wilcox & Flegel	7/25/2013	7/30/2013	\$2,200.96
71724	City of Long Beach	7/25/2013	7/25/2013	\$225.00
71725	Pacific County Auditor	7/25/2013		\$144.00
71726	Wilcox & Flegel Oil Co.	7/25/2013		\$4,148.48
71728	Washington State Employment Security Dept	7/25/2013	7/30/2013	\$25.00
71729	Back Country Wilderness	7/26/2013		\$700.00
71730	ROBINSON, MARK	7/26/2013		\$600.00
71731	Haskin, Katie	7/26/2013		\$158.66
71732	Dept. of Ecology	7/26/2013		\$66,842.90
71733	Borchard, Gayle	7/26/2013	7/29/2013	\$195.55
71734	Employment Security Dept	7/30/2013		\$2,784.24
71735	Burger, Beverly	7/31/2013		\$384.00
71736	Berkadia Commercial Mortgage	7/31/2013		\$5,743.00
71737	Tangly Cottage Garden	8/1/2013		\$534.27
71738	SAW Construction, Inc.	8/1/2013		\$862.40
71739	Back Country Wilderness	8/1/2013		\$700.00
71740	Lisa Mann	8/1/2013		\$250.00
71741	A-1 Redi Mix	8/1/2013		\$131.52
71742	Alisco-American Linen Div.	8/1/2013		\$207.38
71743	Aquino, Robert	8/1/2013		\$114.00
71744	Astoria Janitor & Paper Supply	8/1/2013		\$1,442.20
71745	At&t Mobility	8/1/2013		\$64.54
71746	Backflow Management Inc	8/1/2013		\$1,500.00
71747	Bay Medical Company, Inc	8/1/2013		\$92.45
71748	Billy Bangs	8/1/2013		\$2,500.00
71749	Carlson Testing, Inc.	8/1/2013		\$1,574.40
71750	Cascade Columbia Distribution CO	8/1/2013		\$2,001.10
71751	City of Long Beach	8/1/2013		\$1,277.89
71752	CURRAN-MCLEOD, INC	8/1/2013		\$2,496.00
71753	DAVIS WRIGHT TREMAINE LLP	8/1/2013		\$2,116.77
71754	Department of Licensing	8/1/2013		\$18.00
71755	Dept. of Ecology	8/1/2013		\$3,411.68
71756	Dr. Roof, Inc	8/1/2013		\$404.25
71757	Evergreen Septic Service	8/1/2013		\$6,595.00
71758	Fastenal Industrial & Construction	8/1/2013		\$399.96

Number	Name	Print Date	Clearing Date	Amount
71759	Fastsigns	8/1/2013		\$69.57
71760	Ferguson Enterprises, Inc #3001	8/1/2013		\$189.51
71761	FINLAY, JAMES	8/1/2013		\$20.00
71762	Ford Electric	8/1/2013		\$4,626.83
71763	Friesen, Toby	8/1/2013		\$125.00
71764	Galls, LLC	8/1/2013		\$288.89
71765	Go West Summit	8/1/2013		\$1,795.00
71766	H. D. FOWLER	8/1/2013		\$191.94
71767	Hach Company	8/1/2013		\$860.02
71768	IBS, Inc.	8/1/2013		\$162.13
71769	LEED	8/1/2013		\$1,016.45
71770	Long Beach Commercial Security	8/1/2013		\$147.89
71771	Long Beach Merchants	8/1/2013		\$14,000.00
71772	Long Beach Pharmacy	8/1/2013		\$1.02
71773	Ocean Beach Hospital	8/1/2013		\$1,004.76
71774	Pacific County	8/1/2013		\$3,075.00
71775	Pacific County Sheriffs	8/1/2013		\$492.50
71776	PAPE MATERIAL HANDLING	8/1/2013		\$343.39
71777	Peninsula Rotary	8/1/2013		\$143.00
71778	Peninsula Visitors Bureau	8/1/2013		\$12,441.67
71779	Pitney Bowes Inc	8/1/2013		\$358.39
71780	Powell, Seiler & Co., P.S	8/1/2013		\$525.00
71781	Public Utility District 2	8/1/2013		\$9,292.80
71782	Purchase Power	8/1/2013		\$419.99
71783	Quill Corporation	8/1/2013		\$60.36
71784	Radio Shack	8/1/2013		\$58.71
71785	Recall Secure Destruction Services	8/1/2013		\$85.96
71786	Ryan Herco	8/1/2013		\$120.71
71787	SEDBERRY, BETTY	8/1/2013		\$114.00
71788	Smith, Mark S	8/1/2013		\$114.00
71789	Snap ON Tools	8/1/2013		\$61.39
71790	South District Court	8/1/2013		\$1,166.67
71791	Stripe Rite	8/1/2013		\$4,100.00
71792	TMG Services, Inc.	8/1/2013		\$777.57
71793	Total Battery & Auto	8/1/2013		\$197.71
71794	Tse, Brian P	8/1/2013		\$131.56
71795	US Fire Equipment, LLC	8/1/2013		\$893.55
71796	Usa Blue Book	8/1/2013		\$254.68
71797	Visa	8/1/2013		\$10.73
71798	Vision Municipal Solutions	8/1/2013		\$205.76
71799	Wadsworth Electric	8/1/2013		\$4,360.30
71800	Weatherby, Cheryl	8/1/2013		\$127.50
71801	Wilcox & Flegel Oil Co.	8/1/2013		\$2,290.63
71802	Wirkkala Construction	8/1/2013		\$5,220.19
71803	World Kite Museum	8/1/2013		\$1,166.67

Number	Name	Print Date	Clearing Date	Amount
Z1804	Zero Waste Usa, Inc	8/1/2013		\$660.90
		Total	Check	\$405,914.53
		Grand Total		\$669,487.95

TAB

C

TAB

C



**CITY COUNCIL
AGENDA BILL**

Number: AB 13-35

Meeting Date: August 5, 2013

ITEM INFORMATION

SUBJECT: City-State of Washington Grant Agreement for the Shoreline Master Program Update	Coordination:		
		Initials	Remarks
	Mayor		
	City Council		
	City Administrator		
	City Attorney		
	City Engineer		
	Community Development Director	GB	
	Finance Director		
	Fire Chief		
	Police Chief		
	Streets/Parks/Drainage Supervisor		
	Water/Wastewater Supervisor		
COST: N/A	Other:		

SUMMARY STATEMENT: *The City is required to update its Shoreline Master Program by June 30, 2016. The update process began July 1, 2013. Attached is the proposed City-State of Washington (Department of Ecology) grant agreement – the language has been revised several times between Long Beach and the State. Execution of this Agreement will obligate the City to complete the scope of work described therein, and will obligate the State to provide the City \$125,000 to accomplish the scope of work.*

RECOMMENDED ACTION: *Approve the Mayor or City Administrator to execute the SMP Grant Agreement.*

RECORD OF COUNCIL ACTION

Meeting Date	Action



Ref
7/16/13

STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000
711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

July 11, 2013

Ms. Gayle Borchard
City of Long Beach
Community Development Department
PO Box 310
Long Beach, WA 98631

Dear Ms. Borchard:

As you know, Long Beach is required to adopt an updated Shoreline Master Program (SMP) by December of 2014. The purpose of this letter is to let you know that we are awarding you grant funds to complete your update.

As I explained in my letter sent to you in September, 2012 the Department of Ecology (Ecology) provides grants to cities and counties that fund the development of these updates. At that time I explained that Ecology had requested additional funds for SMPs from the legislature. The good news is that the final budget for the 2013-2015 biennium includes funds to complete SMPs initiated last biennium and provide grants to jurisdictions required to begin their updates this biennium. Because of the length of this year's legislative session, we are now hurrying to get grants in place so that you can begin your SMP update as soon as possible.

The Shoreline Management Act requires the state to provide "reasonable and adequate" funding for jurisdictions to complete these updates. In order to determine grant award amounts for the 2013-2015 biennium, we considered the levels of funding we've provided for SMP updates to date. We also looked at the miles of shoreline, number of shoreline types, and population. Finally, we asked for input from our regional shoreline planners on any factors that might affect the project cost (e.g. the jurisdiction has already begun their SMP update; the majority of the city's shoreline is part of a city/county park; etc). **Based on all of this information, we are offering the city of Long Beach a grant of \$125,000 to complete your SMP update.**

We would like to begin working with you now so we can get a grant agreement in place as soon as possible. Kim VanZwalenburg from our Southwest Regional Office will be working with you on this project and will be contacting you soon to discuss your update. In the mean time, we ask that you please start by developing a scope of work for your SMP grant and by taking any other steps you need to take to begin preparing for your update. This could include beginning the

Ms. Gayle Borchard
July 11, 2013
Page 2

process of hiring a consultant or exploring the idea of collaborating with a neighboring jurisdiction (if you haven't been doing so already).

The SMA allows for local governments to request an extension of one year beyond their statutory deadline to complete their SMP update. The majority of local governments working on SMP updates have needed to work for three years on their SMP update, and Ecology anticipates awarding this extension to most local governments. Therefore, our grants are typically structured over a three-year period, with approximately 80% of spending occurring in the first two years of the grant and 20% in the third year. Please take this into account as you develop your scope of work.

Our standard scope of work and grant boilerplate for SMP updates can be found on our web site at <http://www.ecy.wa.gov/programs/sea/grants/smp>. Please use the standard scope of work as the basis for your planning; it includes all of the key elements we believe are needed to complete a comprehensive update of your SMP. You may need to customize the scope of work to conform to your jurisdiction's work plan. However, in order to minimize delays in getting your project started, we encourage you to stick with the basic language as much as possible. Please note that we are in the process of updating the boilerplate and will be making some minor structural changes to the format. The content of the boilerplate agreement (i.e. the scope of work) will change very little if at all.

Please visit our Shoreline Management web site at <http://www.ecy.wa.gov/programs/sea/SMA/> for more information about the grants program. The site provides information on the shoreline guidelines, guidance on master program development, and links to shoreline data sources.

For more information, please contact Kim VanZwalenburg at (360) 407-6520 or kvan461@ecy.wa.gov.

Thank you and good luck with your SMP update.

Sincerely,



Brian Lynn
Coastal/Shorelands Section Manager
Shorelands and Environmental Assistance Program

cc: Paula Ehlers, SEA Program
Kim VanZwalenburg, SEA Program

SMA Grant Agreement No. G _____
between the
State of Washington Department of Ecology
and the
City of Long Beach
Project: Comprehensive Shoreline Master Program Update

THIS is a binding agreement entered into by and between the State of Washington, Department of Ecology, (PO Box 47600, Olympia, Washington, 98504-7600) hereinafter referred to as the "DEPARTMENT" or as "ECOLOGY" and the City of Long Beach, Washington, hereinafter referred to as the "RECIPIENT" to carry out activities described herein, and as authorized by the Washington State Legislature under Chapter 173-26 of the Washington Administrative Code (WAC) for shoreline implementation.

RECIPIENT Name: **City of Long Beach, Washington**
Department: Community Development
Address: 115 Bolstad West
PO Box 310
Long Beach, WA 98631

RECIPIENT Project Coordinator: **Gayle Borchard**
Telephone Number: 360.642.4421
E-mail address: planner@longbeachwa.gov

Fiscal Contact for RECIPIENT: **David Glasson**
Telephone Number: 360.642.4421
E-mail Address: finance@longbeachwa.gov

Payee on Warrant: **City of Long Beach**
PO Box 310
Long Beach, WA 98631

Project Officer for the Department:

SEA / Washington State Department of Ecology
Regional Office

Telephone Number:
E-mail address:

The source of funds provided by ECOLOGY are from the 2011-13 Washington State Legislature under Engrossed Substitute House Bill 1087, §302 for Shoreline Implementation and/or the Local Toxics Control Account.*

Maximum Grant Amount, Fiscal Years 1 & 2 (7/1/13-6/30/15):	\$ 100,000
Maximum Grant Amount, Fiscal Year 3 (7/1/15 – 6/30/16)*:	\$ 25,000
Total Grant Amount:	\$ 125,000

State Maximum Cost Share Rate over all three years: 100% UP TO a maximum of \$ 125,000

The effective date of this agreement is from July 1, 2013 to June 30, 2016.*

*Year 3 funding is subject to legislative appropriation in Fiscal Year 2014-15 and will be released to the Recipient via formal amendment.

General Note

This Standard Scope of Work is presented in three one-year increments that correspond to the steps needed to prepare a locally adopted comprehensive Shoreline Master Program update. The planning tasks in this scope of work correspond to the phases in Figure 1: Shoreline Master Program Planning Process. "Tasks" A, B, and C are common to all phases of the scope of work and are conducted throughout the update process; whereas "phases" are sequent specific work programs.

- **Year 1** includes the tasks addressed in SMP update Phases 1 & 2.
- **Year 2** addresses the tasks in Phase 3.
- **Year 3** completes the tasks contained in Phases 4 and 5.

Some of the tasks included in this scope of work will overlap in time and may be completed simultaneously with other tasks. Some tasks are iterative (e.g., analyzing cumulative impacts, developing regulations) and may involve various steps conducted at different times in the process before they are completed.

Project Deliverables

The Recipient shall perform the following tasks with deliverables sent to Ecology's Project Officer, indicated on Page 1 of this agreement. Select deliverables will require a *draft* submittal as well as a *final* submittal. All deliverables per the scope of work below will be in Microsoft Word format, include accompanying maps as applicable and submitted in one (1) digital and one (1) hard copy version unless otherwise specified and with the following exceptions:

- **Final SMP:** 1 digital and 2 hard copies.
- **Quarterly Progress Reports and Payment Requests:** one hard copy each to be submitted with original signatures in blue ink, **due July 20, October 20, January 20, and April 20** for each quarter until SMP adoption.

Scope of Work

Project Description

The Recipient will complete an update of the Shoreline Master Program (SMP) that is developed and adopted in a manner consistent with the procedural and substantive requirements of the Shoreline Management Act (SMA) and its implementing rules, including the Shoreline Master Program Guidelines (Guidelines). The SMP update process includes completion of inventory and analysis reports with corresponding maps and illustrations that characterize shoreline ecological conditions; development of shoreline policies, environment designations, and use regulations; as well as analysis of cumulative impacts and uses, preparation of a shoreline restoration plan and a formal local adoption process. The Recipient will incorporate public participation in all phases of the SMP update. The Recipient may use consultant support as appropriate.

Work Program: The Recipient shall perform the following tasks and phases:

Tasks Common to All Phases 1 - 5

TASK A Coordination

Coordinate throughout the SMP update process with Ecology and other applicable agencies, neighboring jurisdictions, and Indian tribes. Consult with all other appropriate entities which may have useful scientific, technical, or cultural information.

Coordinate with adjacent jurisdictions that share areas within shoreline jurisdiction to efficiently use grant funds; share information and methods of analysis; draft compatible SMP policies, regulations, environment designations; and coordinate public involvement. Specifically, the City of Long Beach will share data, documents, and contact information collected during investigations, and will share City-developed draft products with Pacific County and the incorporated cities therein. The City will also keep these entities updated on the City's SMP progress.

Attend Ecology-sponsored coordination meetings. Provide Ecology opportunities to review draft deliverables. When requested, the recipient shall include a written response to Ecology's comments on draft deliverables. On each major plan or report deliverable, the City would like to first submit an outline to Ecology for review and comment (before writing of the draft report), if Ecology has the time to conduct such reviews.

Ecology will provide ongoing technical assistance on data sources and approaches, and will evaluate consistency of deliverables with the Shoreline Management Act and applicable guidelines throughout the update process.

Deliverable(s): 1. Documentation of contacts in quarterly progress reports

Dates Due: July 20, October 20, January 20, and April 20 each year for three years until SMP adoption

2. Written responses to Ecology's comments on draft deliverables, when requested

Date Due: Following receipt of Ecology's comments

TASK B Secure qualified consultant services

The City intends to conduct its own investigations and prepare its own deliverables, and does not require the services of consultants.

Deliverable(s): Final executed consulting contract (if applicable)

Date Due: November 30, 2013 (if applicable)

TASK C Implement Public Participation Plan

Throughout Phases 1 through 5, inform and actively involve the public in updating the SMP. Public participation will continue through the formal public hearing and local SMP adoption process.

Deliverable(s): Documentation of public participation in quarterly progress reports

Dates Due: January 20, April 20, July 20 and October 20 each year for three years until SMP adoption

Phased Work 1 - 5

The Recipient shall prepare a complete, **locally approved Draft SMP** by completing Phases 1 through 5 described below and in the *Shoreline Master Program Planning Process*:

http://www.ecy.wa.gov/programs/sea/grants/smp/pdf/SMP_Planning_Process.pdf

Year 1: 2013-14

PHASE 1 Preliminary Assessment of Shoreline Jurisdiction and Public Participation Plan

Task 1.1 Identify preliminary shoreline jurisdiction

Identify preliminary geographic scope for the SMP update. Map Shorelines of the State including statutory minimum areas (per RCW 90.58.030(2)). Optional areas to be considered for inclusion consist of buffers necessary for protection of Critical Areas.

Deliverable(s): Preliminary jurisdiction map (digital) of Shorelines of the State subject to local SMP

Date Due: 10/1/13

Task 1.2 Prepare plan for public participation

Throughout Phases 1 through 5 of this scope, inform and involve the public in updating the SMP. Prepare a Public Participation Plan that identifies specific objectives, outreach strategies, key parties, and establishes timeline for public participation activities.

Deliverable(s): Public Participation Plan (1 digital copy)

Date Due: 8/15/13

Task 1.3 Demonstrate how Phase 1 complies with the Guidelines

Complete SMP Submittal Checklist for tasks completed under Phase 1.

Deliverable(s): SMP Submittal Checklist (1 digital copy, 1 hard copy)

Date Due: 10/20/13

PHASE 2 Shoreline Inventory, Analysis & Characterization

Task 2.1 Conduct shoreline inventory

Compile relevant and reasonably available information for Long Beach's shoreline jurisdiction including shorelines of the state as defined in RCW 90.58.030 and the following:

- General location of floodplains and the floodway
- Critical areas (wetlands, aquifer recharge areas, fish and wildlife conservation areas, and frequently flooded areas, as defined in RCW 36.70A, the Growth Management Act.
- Shoreline and adjacent land use patterns/density and transportation and utility facilities, including the extent of existing structures, impervious surfaces, vegetation and shoreline modifications within shoreline jurisdiction. Platted lots including undeveloped lots (except those not developable under local subdivision ordinance).
- Degraded areas and sites with potential for ecological restoration.
- Areas of special interest, such as priority habitats, rapidly developing waterfronts, previously identified toxic or hazardous material clean-up sites, and eroding shorelines.
- Existing and potential shoreline public access sites, including public rights-of-way and utility corridors. The inventory will include descriptions of recorded public access easements, their prescribed use, maintenance and terms.
- Historical aerial photographs documenting past conditions to assist in preparing an analysis of cumulative impacts of development.
- Archaeological and historic resources in shoreline jurisdiction.
- Policies and regulations in shoreland and adjacent areas that affect shorelines, such as surface water management and land use plans and regulations (Critical Areas Ordinance, flood ordinance, etc.).

Deliverable(s):

1. Draft list of inventory data sources for review and comment.
2. Digital and one hard copy each of working maps of inventory information.

Date Due: 11/1/13

Task 2.2 Conduct shoreline analysis

Conduct an analysis of inventory information and data collected in Task 2.1.

2.2.1 Characterize ecosystem-wide processes

Conduct a coarse-scale analysis, and characterize the broader area that influences the shoreline jurisdiction. Specifically:

- Present the geographic context for shoreline jurisdiction areas and describe how the large scale upland area relates to and affects the shoreline
- Identify areas (on the broader scale) important to maintaining shoreline ecological functions
- Identify areas that are key impairments
- Identify opportunities for protection/restoration of upland and adjacent areas essential for maintaining shoreline processes and function.

2.2.2 Characterize shoreline functions

Conduct detailed analysis of the shoreline jurisdiction including a narrative with reference to maps and GIS data. Delineate shoreline reaches. Describe functions associated with each shoreline reach. Specifically detail the physical, biological, and land-use components within shoreline jurisdiction, and evaluate and assess shoreline ecological function.

2.2.3 Conduct Shoreline Use Analysis

Identify current patterns of land use in shoreline areas; likely shoreline uses, estimating future demand for shoreline space; and identify opportunities for SMA preferred uses and potential use conflicts.

2.2.4 Analyze opportunities for public access

Identify current public shoreline access and opportunities for future access.

Task 2.3 Prepare Shoreline Inventory and Characterization Report

Prepare report with accompanying maps that provides analysis of the inventory data, ecosystem characterization and shoreline functions, shoreline use, and public access findings. The report should identify data gaps and focus on information that would be useful to support shoreline program development and implementation. This would include the geographic and jurisdictional context for the SMP, ecosystem processes and functions, and reach level analysis along with identifying potential use conflicts and develop shoreline management measures based on the findings of the inventory and characterization. Report reviewed by Planning Commission before submittal.

Deliverable(s): Shoreline Inventory and Characterization Report with map portfolio

Due Date: Draft 2/1/14; Final: 6/1/14

Year 2: 2014-15

Task 2.4 Demonstrate how Phase 2 complies with the Guidelines

Complete SMP Submittal Checklist for tasks completed under Phase 2.

Deliverable(s): SMP Submittal Checklist

Date Due: 7/20/14

PHASE 3 Complete Draft SMP and Cumulative Impacts Analysis

Task 3.1 Conduct community visioning process

Conduct community visioning process with many participants representing many interests to determine goals for future use of shoreline jurisdiction. Visioning will identify shoreline issues and opportunities. Prepare Visioning Report.

Deliverable(s):

1. Community visioning process
2. Community Visioning Report

Date Due: Visioning report: 10/1/14

Task 3.2 Develop general SMP goals, policies and regulations

Prepare shoreline goals, policies and regulations applicable throughout shoreline jurisdiction.

Task 3.3 Develop environment designations

Develop environment designations appropriate to current waterfront conditions per findings of the shoreline inventory and characterization. Prepare draft maps illustrating land and water areas contained within shoreline jurisdiction together with justification and rationale for the proposed designations.

Task 3.4 Develop environment-specific shoreline use & modification policies, regulations and standards

Prepare draft policies and regulations for environment designations, all uses discussed in the SMP Guidelines, and shoreline modifications.

Task 3.5 Develop SMP administrative provisions

Prepare draft provisions for SMP administration, including permit administration, compliance and enforcement and definitions. An SMP "user's guide" may be prepared. Compile draft SMP. Review by Planning Commission prior to submittal.

Deliverable(s): Draft SMP

Date Due: 1st Draft SMP: 12/1/14

2nd Draft SMP: 3/1/15

Task 3.6 Prepare preliminary cumulative impacts analysis

Evaluate and analyze draft SMP policies, regulations, and environment designations to show how they achieve no net loss of shoreline ecological functions over the planning period (generally 20 years). The analysis should include incremental and cumulative impacts of future uses and development and how proposed regulations and standards and restoration activities will avoid and offset expected impacts of future permitted and exempt shoreline development. Review by Planning Commission prior to submittal.

Deliverable(s): Cumulative impacts analysis

Date Due: Draft: 12/1/14

Task 3.7 Demonstrate how Phase 3 complies with the Guidelines

Complete SMP Submittal Checklist for tasks completed under Phase 3.

Deliverable(s): SMP Submittal Checklist

Date Due: 4/20/15

PHASE 4 Restoration Planning; Revisit Phase 3 Products as Necessary

Task 4.1 Prepare restoration plan

Based on the Inventory and Characterization report, develop a plan for restoration of impaired ecological functions in specific shoreline reaches as well as an implementing strategy. The following should be included:

- Identification of degraded areas, impaired ecological functions, and sites with potential for ecological restoration.
- Goals and priorities for restoration of degraded areas and impaired ecological functions.
- Existing and ongoing restoration projects and programs.
- Additional projects needed to achieve restoration goals and implementation strategies, including identification of prospective funding.
- Times and benchmarks for achieving restoration goals.
- Mechanisms to ensure that restoration projects and programs will be implemented.

Review by Planning Commission prior to submittal.

Deliverable(s): A complete restoration plan and implementing strategy

Dates Due: Draft: 4/1/2015

Final: 6/1/2015

Task 4.2 Revisit draft SMP and cumulative impacts analysis; finalize SMP jurisdiction maps

Based on findings in the cumulative impacts analysis and Ecology comments on draft products, re-evaluate and revise the draft SMP environment designations, policies, and regulations to ensure they are adequate to achieve no net loss of ecological functions. Prepare final jurisdiction maps (digital) of Shorelines of the State.

Deliverable(s):

1. Revised designations, policies, and regulations.
2. Revised cumulative impacts analysis.
3. Final SMP jurisdiction maps and boundary descriptions.

Date Due: Designations, policies, regulations: 3/1/15

Revised cumulative analysis: 4/1/15

Final maps/boundary descriptions: 6/1/2015

Draft SMP for Planning Commission and City Council review: 6/30/2015

Year 3: 2015-16

Task 4.3 Prepare No Net Loss Report

Prepare a report that demonstrates how recommended shoreline management measures, together with findings of the cumulative impacts analysis and restoration plan are reflected in the proposed SMP and achieve no net loss.

Deliverable(s): No Net Loss Report

Date Due: 7/1/15

Task 4.4 Demonstrate how Phase 4 complies with the Guidelines

Complete SMP Submittal Checklist for tasks completed under Phase 4.

Deliverable(s): SMP Submittal Checklist

Date Due: 7/20/15

PHASE 5 Local SMP Adoption Process

Conduct local review and adoption process for the proposed SMP.

Task 5.1 Assemble complete Final Draft SMP

Assemble complete draft SMP for Planning Commission review and recommendation, City Council review and approval, and formal submittal to Ecology, including response to Ecology informal comments on preliminary draft submitted under Task 3.5, as well as tasks 3.6, 4.1, and 4.2 deliverables.

Deliverable(s): Final Draft SMP for Planning Commission and City Council review

Date Due: 9/1/15 (final to be delivered to Ecology under Task 5.6)

Task 5.2 Complete SEPA review and documentation

Conduct and document SEPA review.

Deliverable(s): Completed SEPA Checklist and MDNS or EIS; SEPA notice and any other documentation as required

Date Due: 10/1/15 (final to be delivered to Ecology under Task 5.6)

Task 5.3 Provide GMA 60-day notice of intent to adopt

Upon conclusion of Tasks 5.1, and 5.2, notify Ecology and the Department of Commerce of intent to adopt the SMP.

Deliverable(s): 60-Day Notice of Intent

Date Due: 10/1/15 – 12/1/15 (final to be delivered to Ecology under Task 5.6)

Task 5.4 Conduct public hearing

Conduct at least one public hearing prior to local adoption of the draft SMP.

Deliverable(s):

1. Public notices
2. Public hearing(s)
3. Transcript(s)
4. Interested parties list

Date Due: 2/1/16

Task 5.5 Prepare Responsiveness Summary

Prior to adoption of the draft SMP by the local elected body, prepare a summary responding to all comments received during the public hearing and the public comment period.

Deliverable(s): Responsiveness Summary

Date Due: 3/1/2016 (final to be delivered to Ecology under Task 5.6)

Task 5.6 Adopt SMP and submit to Ecology

Complete SMP update adoption and submit locally-adopted Draft SMP to Ecology.

Deliverable(s):

1. Fully revised, complete, and locally adopted SMP
2. Proof of process

Date Due: 5/1/16

Task 5.7 Demonstrate how Phase 5 complies with the Guidelines

Complete SMP Submittal Checklist the tasks completed under Phase 5.

Deliverable(s): SMP Submittal Checklist

Date Due: 5/1/16

--- End of scope of work ---

Budget Summary and Conditions

Very Important Note: Due to state law, all state funds that are disbursed to local governments under these grants are appropriated in the state budget on a biennial basis. Funds appropriated for each biennia of the grant must be spent on eligible activities within that two-year period. Local governments are not allowed to carry unexpended funds past that date.

We are aware that state and local fiscal years are not on the same schedule; however, state law requires strict adherence to the state biennial funding cycles for state agreements. Grantees are strongly encouraged to actively manage their projects to ensure that spending occurs at budgeted levels within the time constraints specified on page one.

1. **Project Administration:** For the administration of this agreement the RECIPIENT must follow the current edition of the [Administrative Requirements for Ecology Grants and Loans](http://www.ecy.wa.gov/biblio/91118.html) (Yellow Book). <http://www.ecy.wa.gov/biblio/91118.html>
2. **Invoicing:**
 - Grants are awarded on a reimbursable basis. The Recipient initially pays project costs as they incur. Invoicing to Ecology is usually by quarter but not more often than once per month. Upon presentation of an invoice to Ecology, Ecology's share of the project is reimbursed to the Recipient.
 - Expenditures will be monitored by the Ecology Fiscal Office for compliance with the budget (see below). Budget deviations are allowed between tasks (e.g., a grantee may spend less money on one task and more on another), but in no circumstances may the RECIPIENT exceed the total project cost. If the total of all budget deviations exceeds 10% of the entire project cost, the Ecology Project Officer may require a written budget redistribution. When submitting invoices to Ecology, **the RECIPIENT shall itemize all costs by task** and provide subtotals by task on Ecology's Form C2, Voucher Support Form. All payment requests must have forms A, B, C (and D if applicable), be accompanied by a commensurate progress report, and receive Ecology Project Officer approval before payment can be released.

NOTE: For payment requests, the RECIPIENT must use the Ecology forms provided. Otherwise, Ecology will return requests to the RECIPIENT for submittal on the correct forms.

 - The RECIPIENT must **maintain complete backup documents** including but not limited to all invoiced costs and time sheets - signed and dated by employee and supervisor. The RECIPIENT must keep these expenses in grant files according to budget task for a period of three years after project completion and make them available at any time for inspection by the DEPARTMENT.
 - Requests for reimbursement must be **submitted at least quarterly** but not more than once per month by the RECIPIENT on state invoice voucher forms.
 - The **indirect rate must not exceed 25 percent** of direct (staff) labor and benefit costs. This rate covers space utilities, miscellaneous copying, telephone, motor pool, janitorial services, records storage, rental, county fiscal and legal services, etc. Items not included in

this list must be reported with the first payment request and must remain consistent for the life of the grant.

- **Right to Audit:** The Recipient agrees that payment(s) made under this grant shall be subject to reduction for amount charged thereto which are found after audit examination not to constitute allowable costs under this grant. The Recipient shall refund by check payable to the DEPARTMENT the amount of such reduction of payments under completed or terminated grants

3. **Estimates:** Near the end of each fiscal year, Ecology's Fiscal Office requires specific expenditure information anticipated from each jurisdiction up to June 30 of that given year. This information is compiled by Ecology as a cash flow projection in order to draw down sufficient liquid funds to cover cumulative expenditures.
4. **Final payment** of grant projects is contingent on receipt of viable work products as listed in the grant document.
5. **Funding Budget** (for RECIPIENT reporting and Ecology tracking purposes): The source of funds provided by ECOLOGY are from the 2011-13 Washington State Legislature under Engrossed Substitute House Bill 1087, §302 of the Local Toxics Control Account.

Maximum Grant Amount, Fiscal Years 1 & 2 (7/1/15-6/30/15): \$ 100,000

Maximum Grant Amount, Fiscal Year 3 (7/1/15 – 6/30/16)*: \$ 25,000

Total Grant Amount: \$ 125,000

State Maximum Cost Share Rate over all three years: 100% UP TO a maximum of \$ 125,000

*Year 3 funding is subject to legislative appropriation in Fiscal Year 2014-2015.

Estimated Expenditure Budget [in \$10,000s]

Phase / Task	Years 1 & 2	Year 3	Total Project
	FY 13 & 14	FY 15	
	7/1/2013 – 6/30/2015	7/1/2015 – 6/30/2016	
Tasks Common to All Phases:			
A. Project Coordination	5	2	7
B. Secure Contracted Services	0	0	0
C. Implement Public Participation Plan	10	3	13
Phased Work:			
1. Preliminary Assessment / Prepare Public Participation Plan	15	0	15
2. Shoreline Inventory, Analysis, and Characterization	40	0	40
3. Develop SMP and Cumulative Impacts Analysis	20	10	30
4. Restoration Planning / Revisit Phase 3 products	10	5	15
5. Local Adoption Process	0	5	5
Total	100	25	125

--- End of budget summary and conditions ---

Special Terms and Conditions

1. **Administrative Guidelines:** The Recipient shall comply with the Department's current edition of "Administrative Requirements for Ecology Grants and Loans", ("Yellow Book") publication number 91-18. The Recipient shall be responsible for maintaining appropriate financial records throughout the life of the project and in accordance with these guidelines.
2. **Responsibilities of the Project Coordinator:** The Recipient's Project Coordinator shall be responsible for the procedural obligations under this agreement in addition to his/her duty to coordinate the planning effort hereunder. S/he shall cooperate with all parties concerned in every way possible to promote successful completion of the services described in the Scope of Work.
3. **Progress Reports.** The RECIPIENT shall prepare and submit quarterly progress reports to the DEPARTMENT throughout the life of the grant. Reports shall be submitted no later than 20 calendar days after the end of the reporting period as follows:

Progress Report	Reporting Period	Date Due
First Quarter	July 1 – September 30	October 20
Second Quarter	October 1 – December 31	January 20
Third Quarter	January 1 – March 31	April 20
Fourth Quarter	April 1 – June 30	July 20

For Report Contents and Ecology's form: Please visit our website at:

<http://www.ecy.wa.gov/programs/sea/grants/smp/forms.html>

4.

County or City Name Grant No. G1200__
Project Title Task Title Task Number Date

Identification of Project Materials - All reports, maps, and other documents published as part of this grant agreement shall carry the name of the RECIPIENT, Ecology's grant number (in the upper right hand corner), title, the specific task number of the product and date centered on the front cover or title page (or in the case of maps, the block which contains the name of the Government unit or Department) and acknowledgment of the source of funding as follows:

5. **Format for Publications and Brochures:** Any (hard copy) publications or brochures required as a product of this agreement shall conform to minimum standards of size, 8-1/2" x 11" white, recycled paper equivalent in weight to 20 lb. bond, single spaced, printed both sides, no less than 1" margins. Photos, illustrations, and graphs must be of reproducible quality. Any publications or brochures intended for public distribution shall comply with graphic requirements as specified in Ecology's "Publications Handbook", publication number 91-41 and any additional specifications as may be outlined in the Scope of Work.
6. **Coordination with Ecology's Geographical Information System (GIS).** If this project involves developing GIS data, the RECIPIENT shall coordinate with Ecology's GIS office in an effort to promote compatibility and to encourage sharing of geospatial data. To facilitate data sharing, the DEPARTMENT utilizes the following standards:

7.

Ecology's GIS Standards	
ESRI's ARC/INFO	Current version
ESRI's ArcView	Current Version
Horizontal Datum	NAD 83 HARN
Vertical Datum	NGVD 88
Projection System	Lambert Conic Conformal
Coordinate System	WA State Plane Coordinates
Coordinate Zone	South
Coordinate Units	Feet
Accuracy Standard	+/-40 Feet (1:24,000) minimum accuracy to within a foot of the true North American datum system
Vector Import Format	ArcExport, DLG and/or DXF, shapefiles
Raster Import Format	TIFF, BIL/BIP, RLC, GRID, ERDAS, SID

Whenever possible, the Recipient is encouraged to utilize the standards listed above when compiling data. To discuss the usage of other standards, please contact Jerry Franklin at 360 407-7470; Fax: 360 407-6902; E-Mail: jfra461@ecy.wa.gov or Dan Saul at 360-407-6419; E-Mail: dsau461@ecy.wa.gov for further data sharing and compatibility information.

The RECIPIENT shall submit copies to Ecology's Project Officer with complete documentation as it relates to all digital data, GIS coverages, shape files, related tables and map products.

8. **Washington State Minority and Women's Business Participation.** The RECIPIENT agrees to solicit and recruit, to the maximum extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated after the effective date of this Agreement.

In the absence of more stringent goals established by the RECIPIENT's jurisdiction, the RECIPIENT agrees to utilize the DEPARTMENT'S goals for minority- and women-owned business participation in all bid packages, request for proposals, and purchase orders. These goals are expressed as a percentage of the total dollars available for the purchase or contract and are as follows:

Construction/Public Works	10% MBE	6%WBE
Architecture/Engineering	10% MBE	6%WBE
Purchased Goods	8% MBE	4%WBE
Purchased Services	10% MBE	4%WBE
Professional Services	10% MBE	4%WBE

No contract award or rejection shall be made based on achievement or non-achievement of the goals. Achievement of the goals is encouraged, however, and the RECIPIENT and ALL prospective bidders or persons submitting qualifications shall take the following affirmative steps in any procurement initiated after the effective date of this Agreement:

- Include qualified minority and women's businesses on solicitation lists.
- Assure that qualified minority and women's businesses are solicited whenever they are potential sources of services or supplies.

- c. Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- d. Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.
- e. Use the services and assistance of the State Office of Minority and Women's Business Enterprises (OMWBE) and the Office of Minority Business Enterprises of the U.S. DEPARTMENT of Commerce, as appropriate

By signing this Agreement, the RECIPIENT certifies that the above steps were, or will be followed. Any contractor engaged by the RECIPIENT under this agreement shall be required to follow the above five affirmative steps in the award of any subcontract(s).

The RECIPIENT shall report to the DEPARTMENT at the time of submitting each invoice, on forms provided by the DEPARTMENT, payments made to qualified firms. The report will address:

- a. Name and state OMWBE certification number of any qualified firm receiving funds under the voucher, including any sub-and/or sub-subcontractors.
- b. The total dollar amount paid to qualified firms under this invoice.

The following federal terms and conditions are applicable with any local grant being used as match to a federal agreement at the State level. Ecology provides the required (FFATA) form at the time of grant signature.

9. Federal Circular Compliance: As a subrecipient of federal funds, the RECIPIENT must comply with the following federal regulations:

OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organization

OMB Circular A-133, Compliance Supplement

OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments

OMB Circular A-102, Uniform Administrative Requirements

These federal regulations can be found at: <http://www.whitehouse.gov/omb/circulars/>

10. Federal Funding Accountability and Transparency Act (FFATA) Reporting Requirements:

In order to comply with the FFATA, the RECIPIENT must complete the FFATA Data Collection Form, copy attached, and return it to the DEPARTMENT. The DEPARTMENT will report basic agreement information, including the required DUNS number, for all federally-funded agreements at www.fsrs.gov. This information will be made available to the public at www.usaspending.gov. Recipients who do not have a DUNS number can find guidance at www.grants.gov. **Please note that the DEPARTMENT will not pay any invoices until it has received the completed FFATA Data Collection Form.**

Any recipient that meets each of the criteria below must also report compensation for its five top executives, using the DEPARTMENT's Federal Funding Accountability and Transparency Act (FFATA) Data Collection Form.

- Receives more than \$25,000 in federal funds under this award; and
- Receives more than 80 percent of its annual gross revenues from federal funds; and
- Receives more than \$25,000,000 in annual federal funds

See www.fsrs.gov for details of this requirement. If your organization falls into this category, you must report the required information to the DEPARTMENT

- 11. Government Debarment and Suspension:** This agreement is subject to Federal Executive Orders 12549, 12689 and 15 CFR Part 26, Debarment and Suspension and Requirements for a Drug-free Workplace:.

CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:

- a. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
- b. The RECIPIENT/CONTRACTOR shall provide immediate written notice to the Department if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
- c. The terms: covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department for assistance in obtaining a copy of those regulations.
- d. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- e. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- f. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
- g. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
- h. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to the Department upon request. RECIPIENT/CONTRACTOR must run a search in www.epls.gov and print a copy of completed searches to document proof of compliance.

- 12. Restrictions on Lobbying:** Each bidder/applicant/recipient/ subrecipient of this agreement is generally prohibited from using Federal funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with this award. This agreement is subject to Section 319 of Public Law 101-121, which added Section 1352, regarding lobbying restrictions, to Chapter 13 of Title 31 of the United States Code. The new section is explained in the common rule, 15 CFR Part 28 (55 FR 6736-6748, 2/26/90).

13. **Consistency:** It is the responsibility of the RECIPIENT to ensure that all sub-RECIPIENTS and contractors comply with the terms and conditions of the agreement and that the State of Washington is named as an express third-party beneficiary of such subcontracts with full rights as such.
14. **Grant Closeout:** All products for this project shall reflect an end date on or before June 30, 2016 and shall be submitted to the DEPARTMENT on or before July 20, 2016 or as otherwise specified in the Scope of Work. Completed end-of-biennium estimate forms and final payment requests must be submitted in accordance with notification provided by Ecology's Fiscal Office.
15. **All Writings Contained Herein.** This agreement, the appended "General Terms and Conditions", and the DEPARTMENT'S current edition of "Administrative Requirements for Ecology Grants and Loans", contains the entire understanding between the parties, and there are no other understandings or representations except those set forth or incorporated by reference herein. No subsequent modification(s) or amendment(s) of this agreement shall be of any force or effect unless in writing, signed by authorized representatives of the RECIPIENT and DEPARTMENT, and made a part of this agreement.

General Terms and Conditions are appended to this agreement. See Appendix 1.

In Witness Whereof, the parties hereby sign this grant agreement

Washington State
Department of Ecology

City of Long Beach

Gordon White Date
Program Manager
Shorelands and Environmental

Eugene Miles
City Administrator

Date

Approved as to form by
The Assistant Attorney General

Print Name

SMA Grant Agreement Deliverables/Schedule Build

TASK	DELIVERABLE	DUE DATES
A	Documentation of coordination contacts	10/20/13, 14, 15 1/20/14, 15,16 4/20/14, 15,16 7/20/14, 15
B	Consulting contract (if necessary)	11/30/13
C	Documentation of public participation	10/20/13, 14, 15 1/20/14, 15, 16 4/20/14, 15, 16 7/20/14, 15
Year 1: 2013-14		
Phase 1 – Preliminary Assessment of Shoreline Jurisdiction & Public Participation Plan		
1.1	Prelim shoreline jurisdiction map	10/1/13
1.2	Public participation plan	8/15/13
1.3	Phase 1 SMP Submittal checklist	10/20/13
Phase 2 - Shoreline Inventory, Analysis & Characterization		
2.1	List of inventory data sources	11/1/13
2.1	Inventory working maps	11/1/13
2.3	Draft Shoreline characterization and analysis report	2/1/14
2.3	Final Shoreline characterization and analysis report	6/1/14
Year 2: 2014-15		
2.4	Phase 2 SMP Submittal checklist	7/20/14
Phase 3 - Complete Draft SMP and Cumulative Impacts Analysis		
3.1	Community Visioning report	10/1/14
3.5	1 st Draft SMP	12/1/14
3.5	2 nd Draft SMP	3/1/15
3.6	Draft cumulative impacts analysis	12/1/14
3.7	Phase 3 SMP Submittal checklist	4/20/15

Phase 4 - Restoration Planning; Revisit Phase 3 Products as Necessary		
4.1	Draft Restoration plan	4/1/15
4.1	Final Restoration plan	6/1/15
4.2	Revised designations/policies/regulations addressing findings of cumulative impacts analysis	3/1/15
4.2	Revised cumulative impacts analysis	4/1/15
4.2	Final jurisdiction maps/boundary descriptions	6/1/15
4.2	Revised Draft SMP to Council	6/30/15
Year 3: 2015-2016		
4.3	No Net Loss report	7/1/15
4.4	Phase 4 SMP Submittal checklist	7/20/15
Phase 5 - Local SMP Adoption Process		
5.1	Final SMP	9/1/15
5.2	SEPA	10/1/15
5.3	60-day notice of intent to DOC	10/1/15-12/1/15
5.4	Public Hearing	2/1/16
5.5	Response summary	3/1/16
5.6	Adopt SMP, submit to Ecology	5/1/16
5.7	Phase 5 SMP Submittal checklist	5/1/16

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**CITY COUNCIL
AGENDA BILL
AB 13-36
August 5, 2013**

Meeting Date:

AGENDA ITEM INFORMATION

SUBJECT: RESOLUTION 2013-03, Advertisement for 2013	Originator:	
	Mayor	RA
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
COST: \$16K (approx. + or -)	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other: Marketing Committee	Committee Member(s)
SUMMARY STATEMENT: <i>The Council can amend the list to include other items or remove an item(s). (attached is the original request from your workshop packet)</i>		
RECOMMENDED ACTION: <i>Select programs for funding and authorize the Mayor to sign resolution.</i>		

RESOLUTION 2013-03

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, AUTORIZING THE RECOMMENDED EXPENDITURES OF THE MARKETING COMMITTEE

WHEREAS, the City of Long Beach Marketing Committee has reviewed and taken input for marketing strategies; and

WHEREAS, the City Council is authorized to expend Lodging Tax moneys for promotion of Long Beach; therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON; authorize the following expenditures for advertising programs and projects:

	Monthly Costs	Annual Costs
1. Brochure Distribution:		
Pike Place Market, annual	\$50	\$575
Washington State Ferry System	\$485	\$2,910
2. Seattle Visitors Guide		\$1,732
3. Seattle Met/PDX Monthly (5x 1/3 Page)	\$1,640	\$8,200
4. Elevator electronic display	\$320	\$1,920
5. Design & Production		\$1,000

Passed this 5th day of August, 2013.

Ayes ____ Nays ____ Absent ____

MAYOR

ATTEST:

City Clerk

Detail - Elevator electronic display

Columbia Tower – Seattle

Bellevue One – Bellevue

Reach, distribution and demographics of elevator placement:

There over 9,700 building occupants, in Columbia Tower and over 8,000 building occupants in Bellevue One, ***not including guests***. Average individual income is well over \$100,000. We would be the ***exclusive destination advertiser*** and the viewer would be a captive audience.

Estimated overall costs:

	Monthly	Extended
Brochure distribution		
Pike Place Market –annual	\$50	\$575 *
Washington State Ferry System	\$485	\$2910
Seattle Visitors Guide		\$1,732
Seattle Met/PDX Monthly (5x 1/3 page)	\$1,640	\$8,200
Elevator electronic display	\$320	\$1,920
Design & production		\$1000
Project management – 10% of actual cost	(approx.)	<u>\$1,500</u>
		\$17,837

Metrics - How do we know if it works?

- Number of visitors
- Origin of visitors
- Number of brochures distributed
- Track url from elevator
- Source tracking of visitors
- Visitor comments
- Occupancy/vacancy rates
- Lodging taxes city & county
- Sales taxes city & county
- Visible increase in shoulder season tourism

LBPVB Proposal for Fall Marketing Plan 2013

Overview:

This is a strategic multi-media campaign designed to use lodging taxes in a responsible, sustainable manner by targeting not just the general population, but people that are actual *potential visitors*. All consumers reached through this campaign are either: A) traveling in Washington State and/or, B) live far enough away to require lodging, *and* have enough expendable income to do so.

This campaign is for the fall or shoulder season, as that is when our community has the room and need for tourism growth and the positive impact of the campaign will be more easily identified.

The sustainability goal for LBPVB for all lodging tax funds spent on marketing is 300 visitors for every \$1000 spent. Any project that does not have the potential for this return is a drain on the lodging tax funds. Simply put, lodging taxes need to generate more lodging taxes. All of the components included in this proposal are capable of and are likely to far exceed this return ratio. Therefore the entire campaign is a highly sustainable and responsible use of lodging tax funds.

Time frame:

Sept 2013 through Feb 2014, with production to start immediately.

Location:

This campaign reflects the origins and source of our detailed visitor tracking.

33% of our visitors are from Seattle – Tacoma area.

14% of our visitors are from the Portland area.

43% of our visitors come from states other than WA & OR, Canada and other international origins.

Three Components:

Print Advertising

Brochure Distribution

Elevator Electronic Display

Detail - Print Advertising

Official Seattle Visitors Guide

Seattle Met

Portland Monthly

Seattle Bride

Portland Bride

(Employ existing print advertising suite)

Reach, distribution and demographics of print advertising:

Official Seattle Visitors Guide has a distribution of 175,000 and a readership of 770,000. It is placed in over 80 King Co. hotels and visitor centers throughout King Co. (including WA State Convention Center and Pike Place Market). It is placed in corporate housing for Boeing, Amazon, Starbucks, Nordstrom, Microsoft, and Nintendo. And it is placed in all WA State Convention Center attendee packets and inserted in Aug. edition of Portland Monthly.

Seattle Met magazine has a total monthly readership of over 280,000, median age of readership is 42, and average household income is \$191,000. 67% of readers will take 4+ trips in the next year.

Portland Monthly has an even higher monthly readership of over 394,000. The median age of readers is 43 and they have an average household income of \$164,000.

Bridal publications are the preeminent bridal guides for their respective locations.

Detail - Brochure distribution (lure piece)

Washington State Ferry System

Pike Place Market

Reach, distribution and demographics of brochure distribution:

Pike Place Market Visitor Center served over 120,000 visitors in 2012.

Over 22 million passengers on WSF in 2012, over 4 million were visitors.

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**CITY COUNCIL
AGENDA BILL
AB 13-37
August 5, 2013**

Meeting Date:

August 5, 2013

AGENDA ITEM INFORMATION

SUBJECT: RESOLUTION 2013-04, Green House Gas Policy	Originator:	
	Mayor	
	City Council	
	City Administrator	GM
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: <i>In order to apply for a Transportation Improvement Board (TIB) grant for street construction and repair we must first have a "Green House Gas Policy" adopted by the City Council. We have written this so it is very generic and will work for us in Long Beach. If you would like any of the items deleted by amendments in your motion I believe we will have no problem doing that, we just have to have a policy.</i>		
RECOMMENDED ACTION: <i>Adopt and authorize the Mayor to sign</i>		

RESOLUTION 2013-04
A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, ESTABLISHING
A GREEN HOUSE GAS POLICY

WHEREAS, many local governments throughout the nation, both large and small, are reducing the production of global warming pollutants through programs that provide economic and quality of life benefits, such as reduced energy bills, green space preservation, air quality improvements, reduced traffic congestion, improved transportation choices, and economic development and job creation through energy conservation and new energy.

NOW THEREFORE BE IT RESOLVED, the City of Long Beach hereby adopts the following policies and/or procedures that will benefit its natural resources and reduce the emission of greenhouse gasses:

Public Buildings Policy Details:

- All new publicly funded buildings should be of cost-effective and energy-efficient design.
- Encourage energy conservation practices in buildings by raising the awareness of employees own energy use.

Employee Oriented Policy Details:

- Encourage ride-sharing, van-pooling and the use of public transit Provide free transit passes to employees who wish to commute by transit
- Implement a "guaranteed ride home" program for those who commute by public transit, ride-sharing, or other modes of transportation, and encourage employers to subscribe to or support the program.
- Encourage energy conservation practices by raising the awareness of employees own energy use.

Energy Source & Use Policy Details:

- Reduce greenhouse gases by expanding the use of conservation and alternative energy sources and by reducing vehicle miles traveled by increasing alternatives to driving alone.
- Reduce pollutants from transportation activities, including through the use of cleaner fuels and vehicles and increasing alternatives to driving alone, as well as design and land use.
- Encourage energy conservation practices in buildings by raising the awareness of employees own energy use.

Fleet & Vehicle Policy Details:

- Evaluate an energy-sensitive fleet management program, the use of alternate energy sources such as electricity, diesel or bottled gas, fuel-efficient vehicles, and frequent tuning and maintenance of vehicles,.
- Reduce pollutants from transportation activities, including through the use of cleaner fuels and vehicles and increasing alternatives to driving alone, as well as design and land use.

Equipment Oriented Policy Details:

- Manage street lighting needs by applying lighting standards and using lamps that will assure safe and effective illumination at low cost and energy use.
- Continue efforts to reduce pollutants from transportation activities, including through the use of cleaner fuels and vehicles and increasing alternatives to driving alone, as well as design and land use.
- Monitor the efficiency of the pumps in water and sewer systems, and operate and maintain them at peak efficiency. When cost effective options are available, the one using the least amount of energy shall be preferred.

Waste Reduction & Use Oriented Policy Details:

- Implement a solid waste strategy that:
 - * Reduces the solid waste stream by recycling and other means
 - * Promotes the purchase of recycled and recyclable goods
- Where and when allowed by the building code, encourages the use of building construction materials made from recycled and recyclable materials.

Land Use Oriented Policy Details:

- Ensure that local Plans are aligned with, support, and enhance any regional plans that have been developed consistent with state guidance to achieve reductions in GHG emissions.
- Adopt and implement a development pattern that utilizes existing infrastructure
- Redirect new growth into existing city/urban growth areas.
- Encourage high-density, mixed-use, infill development and creative reuse of brownfield, under-utilized and/or defunct properties within the urban area.
- Whenever possible, urban development should occur only where urban public facilities and services exist or can be reasonably made available.

Global Policy Details:

- Reduce pollutants from transportation activities, including through the use of cleaner fuels and vehicles and increasing alternatives to driving alone, as well as design and land use.
- Maintain and, where possible, improve air and water quality, soils, and natural systems to ensure the health and well-being of people, animals, and plants. Reduce the impacts of transportation on air and water quality, and climate change.
- Protect and enhance the environment and public health and safety when providing services and facilities.
- Conserve natural resources such as water and open space to minimize energy used and GHG emissions and to preserve and promote the ability of such resources to remove carbon from the atmosphere.

Public Education & Outreach Policy Details:

- Publicize energy conservation actions to raise public awareness of the value of wise energy use.
- Promote and expand recycling programs, purchasing policies, and employee education to reduce the amount of waste produced.
- Collaborate with local energy suppliers and distributors to establish energy conservation. Increase public awareness of climate change and climate protection challenges, and support community reductions of GHG emissions through coordinated, creative public education and outreach, and recognition of achievements.
- Work with local businesses and energy providers on specific, targeted outreach campaigns and incentive programs.

Transportation Oriented Policy Details:

- Give priority to transportation projects that will contribute to a reduction in vehicle miles traveled per capita, while maintaining economic vitality and sustainability.
- Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.
- Provide safe and convenient access for pedestrians and bicyclists to, across, and along major transit priority streets.
- Support voluntary, employer-based trip reduction programs, including: Provide assistance to regional and local ridesharing organizations

Other Types of Policy Ideas:

- Coordinate with other agencies in region to develop and implement effective waste management strategies and waste-to-energy technologies.
- Establish a water conservation plan.
- Install water-efficient landscapes and irrigation, including:
 - * Plant drought-tolerant and native species, and covering exposed dirt with moisture-retaining mulch.
 - * Install water-efficient irrigation systems and devices, including advanced technology such as moisture-sensing irrigation controls.
 - * Install edible landscapes that provide local food.

ADOPTED THIS 5 DAY OF AUGUST, 2013

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

MAYOR

ATTEST:

City Clerk

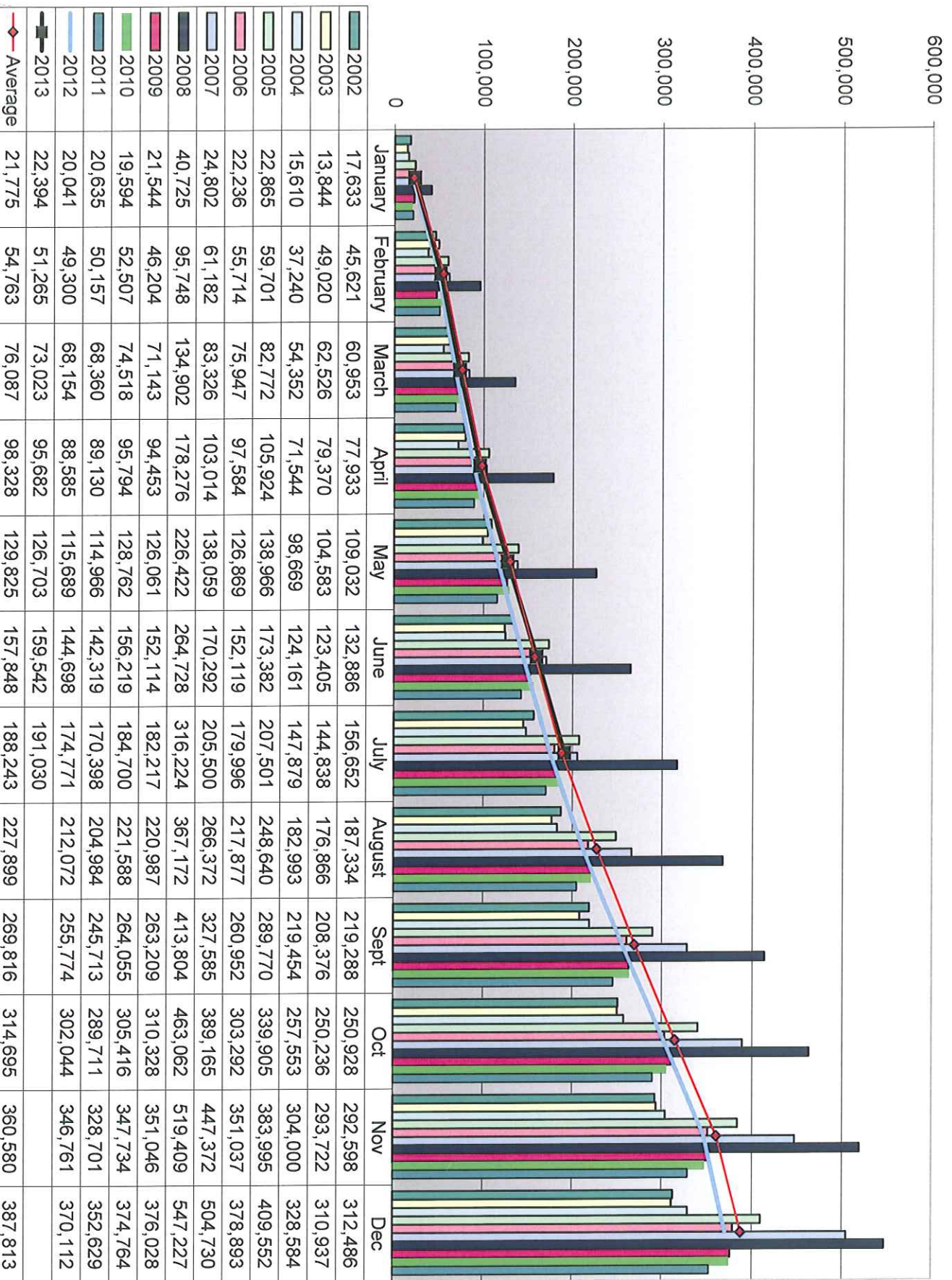
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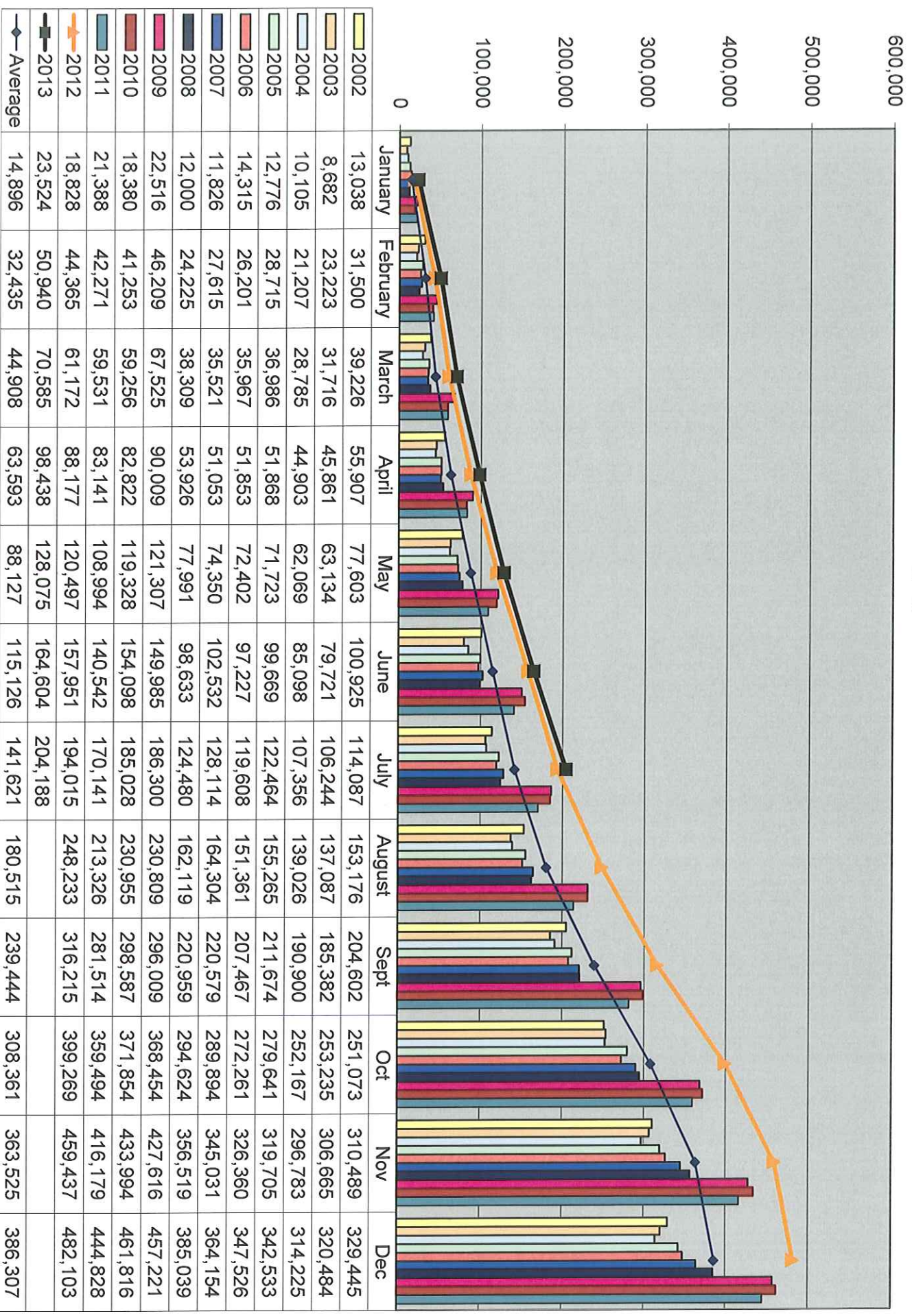
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Sales Tax Collections



Lodging Tax Collections



Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

08-01-13

Page 1 of 3

To: Mayor Andrew and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for July 2013

During the month of July the Long Beach Police Department handled the following cases and calls:

Long Beach

725 Total Incidents
Aid Call Assists: 8
Alarms: 7
Animal Complaints: 9
Assaults: 4
Assists: 113
(Includes 10 Law Enforcement Agency Assists Outside City Boundaries)
Burglaries: 3
Disturbance: 29
Drug Inv.: 7
Fire Call Assists: 7
Follow Up: 170
Found/Lost Property: 41
Harassment: 10
Malicious Mischief: 10
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Person: 7
Prowler: 2
Runaway: 0
Security Checks: 78
Suspicious: 35
Thefts: 20
Traffic Accidents: 4
Traffic Complaints: 29
Traffic Tickets: 10
Traffic Warnings: 95
Trespass: 5
Warrant Arrests: 3
Welfare Checks: 19

Ilwaco

320 Total Incidents
Aid Call Assists: 5
Alarms: 1
Animal Complaints: 5
Assaults: 5
Assists: 58
Burglaries: 1
Disturbance: 6
Drug Inv.: 0
Fire Call Assists: 1
Follow Up: 86
Found/Lost Property: 3
Harassment: 6
Malicious Mischief: 0
MIP – Alcohol: 1
MIP – Tobacco: 0
Missing Person: 2
Prowler: 0
Runaway: 0
Security Checks: 73
Suspicious: 17
Thefts: 3
Traffic Accidents: 1
Traffic Complaints: 9
Traffic Tickets: 4
Traffic Warnings: 23
Trespass: 3
Warrant Arrests: 0
Welfare Checks: 7

Monthly Report Continued:

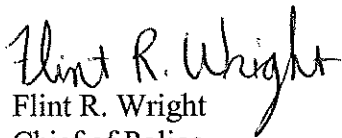
Page 2 of 3

On July 1st I received a thank you letter from a lady whose husband Officer Steve Ross assisted on June 19th. Officer Ross was patrolling when he saw a male subject with a woman holding his head. Officer Ross contacted them and found out that the man had fallen and was hurt. Officer Ross summoned aid for the subject. A copy of the letter is attached.

The July 4th weekend was busy but the crowds were well behaved for the most part. For the July 4th fireworks in Long Beach I brought in two extra officers as well as three flaggers. Casey helped with traffic control for the race in Ilwaco on the 6th. For the Ilwaco fireworks show on the 7th we provided foot patrol and traffic control. All the events went very well. Whenever you have that many people combined with alcohol and explosives there is always the potential for problems but the weekend went off without a problem.

Sandsations, which was held on July 13th, went well. The crowd size on the beach seemed low compared to past years. I hired three flaggers to help keep the approach open.

The Rodeo Parade was held on July 26th. The department provided traffic control and I rode in the parade. All went well other than it did get a little "western" at the end for me.


Flint R. Wright
Chief of Police



my husband, Ernest
Mungrum fell from his
walker in Long Beach on
June 19th.

He's okay now with a
black eye and tender spots
but otherwise fine.

We want to thank everyone
who helped him including
the police officer, ambulance
crew and bystanders.

We appreciate how everyone
helped.

/

Marge Mungrum



Steve,
Good job on
this. Thanks for
helping them.
Chief Wright

Report: AGY064P2
710-LBL BLS020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 06 11 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC

UBI Number : 603 290 403 001 0001

Legal Entity Name : SMR CONSTRUCTION LLC

Application ID : 2013 149 4298

Firm Name : SMR CONSTRUCTION LLC

Fees : \$125.00

Expiration Date: 05 31 2014

Location Phone/FAX: (503) 738-9444

(503) 738-9494

First Date of Business: 04 19 2013

Location Address : 3300 HIGHWAY 101 N
GEARHART OR 97138 4316

Mail Addr: PO BOX 908
CANNON BEACH OR 97110 0908

In City Limits:

Product/Serv Desc: Services
Services CONST ASSOCIATED SERVICES

Operator Comments:

Previous Business License: N

Square Footage: 0

Applying as Non Profit Business: N
501(C) Received: _

Email Address: scott@smr-construction.com

Additional Business Activities:

General/Specialty Contractor # SMRCOCL870J2

Contractor license number verified in the Contractor database. Expires: 04 22 2015

Account Status: Pending Approval

Zoning	Date	Fire	Date
Building	Date	Police	Date
Finance	Date	Planning	Date
Comments:			

Report: AGY064P2
710-LBL ELSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 05 20 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC

UBI Number : 603 301 042 001 0001

Application ID : 2013 140 4422

Legal Entity Name : BRIGHT OLSON L.L.C.

Application Received Date: 05 20 2013

Firm Name : CAMPICHE STUDIOS

Fees : \$125.00
Expiration Date: 05 31 2014

Location Phone/FAX: (360) 642-2264 (000) 000-0000

Business Open Date: 05 16 2013

Location Address : 101 PACIFIC AVE S
LONG BEACH WA 98631 4019

Mail Addr: PO BOX 515
LONG BEACH WA 98631 0515

In City Limits: Y

Product/Serv Desc: Retail
Retail FRAMING. ART GLASS ART JEWELRY.

Operator Comments: LANGUAGE ASSIST(Y/N): Y ENGLISH

Previous Business License: N

Square Footage: 1800

Applying as Non Profit Business: N
501(C) Received: -

Conducting Business From Residence: N

Hazardous/Flammable Materials: N

Emergency Contact 1: DAVID WAYNE BRIGHT
Emergency Contact 2: MARNA CANDYCE OLSON

(360) 244-4720
(503) 550-6123

Additional Business Activities:

Account Status: Pending Approval

Zoning	OT	Fire	
	Date 6/17/12	Date	
Building		Police	
	Date	Date	
Finance		Planning	
	Date	Date	
Comments:			

Report: AGY064P2
710-LBL BLSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 01 2013
Page: 1

LONG BEACH GENERAL BUSINESS

Business Structure: Profit Corporation

Legal Entity Name : THYSENKRUPP ELEVATOR CORPORATION

Firm Name : THYSENKRUPP ELEVATOR CORPORATION

Location Phone/FAX: (770) 799-0457 (770) 956-0597

Location Address : 2021 130TH AVE NE
BELLEVUE WA 98005 2019

In City Limits: N

Product/Serv Desc: Wholesale , Retail , Services
Wholesale , Retail , Services ELEVATOR INSTALLATIONS MAINTENANCE AND MODERNIZATI
ONS

Operator Comments:

Previous Business License:

Square Footage: 0

Applying as Non Profit Business: N
501(C) Received: _

Email Address: PADRAIC.PINES@THYSENKRUPP.COM

Additional Business Activities:

General/Specialty Contractor # THYSUP965PZ

Contractor license number verified in the Contractor database. Expires: 10 09 2014

Account Status: Pending Approval

New Application / Final * Prior RFI/RFI *

UBI Number : 601 715 397 001 0001

Application ID : 2013 162 0043

Application Received Date: 06 10 2013

Fees : \$125.00

Expiration Date: 06 30 2014

First Date of Business: 01 01 2013

Mail Addr: 114 TOWNPARK DR NW STE 300
KENNESAW GA 30144 5876

Zoning	HA	CB	7/8/13	Fire		Date
Building			Date	Police		Date
Finance			Date	Planning		Date
Comments:						

Report: AGY064P2
710-LBL BLSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 06 25 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC
Legal Entity Name : PACIFIC COAST TOOLS LLC

UBI Number : 603 309 157 001 0001
Application ID : 2013 176 5036
Application Received Date: 06 25 2013

Firm Name : MAC TOOLS

Fees : \$125.00
Expiration Date: 06 30 2014

Location Phone/FAX: (360) 244-5087

(000) 000-0000

Business Open Date: 07 25 2013

Location Address : 1306 197TH ST

Mail Addr: 1306 197TH ST
LONG BEACH WA 98631 7019

In City Limits: Y

Product/Serv Desc: Retail

Retail SELLING MAC TOOLS

Operator Comments:

Previous Business License: Y

Square Footage: 7500

Applying as Non Profit Business: N
501(C) Received: -

Conducting Business From Residence: Y Customers visiting business premises? N

Hazardous/Flammable Materials: N

Emergency Contact 1: ANITA F KRAMER
Emergency Contact 2: RAY L KRAMER

(503) 706-4776
(360) 244-5087

Email Address: lbrake4tools@gmail.com

Additional Business Activities:

Account Status: Pending Approval

Zoning	<u>NA</u>	<u>4B</u>	Date	<u>7/22/13</u>	Fire		Date	
Building			Date		Police		Date	
Finance			Date		Planning		Date	
Comments:								

✓
7-25-13

Report: AGY064P2
710-LBL BLSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 18 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

UBI Number : 603 318 324 001 0001
Application ID : 2013 199 4166
Application Received Date: 07 18 2013

Fees : \$125.00
Expiration Date: 07 31 2014

Business Open Date: 10 01 2013

Mail Addr: 2633 42ND AVE
LONGVIEW WA 98632 5111

Business Structure: LLC

Legal Entity Name : SNAP FITNESS-LONG BEACH PENINSULA LLC

Firm Name : SNAP FITNESS-LONG BEACH PENINSULA LLC

Location Phone/FAX: (303) 775-2365 (000) 000-0000

Location Address : 2705 PACIFIC AVE N
LONG BEACH WA 98631 3958

In City Limits: Y

Product/Serv Desc: Services

Services A FITNESS FACILITY THAT WILL PROVIDE PERSONAL TRAINING AS WELL AS SUPPLEMENTS AND HEALTH/NUTRITION COUNSELING

Operator Comments:

Previous Business License: N

Square Footage: 3000

Applying as Non Profit Business: N
501(C) Received: -

Conducting Business From Residence: N

Hazardous/Flammable Materials: N

Emergency Contact 1: ROBERT JOHN CUNNINGHAM

(303) 775-2365

Emergency Contact 2: KATIE JO CUNNINGHAM

(303) 775-2365

Email Address: krascht12@hotmail.com

Additional Business Activities:

Account Status: Pending Approval

Zoning	CA	7/22/13	Fire		Date
Building			Police		Date
Finance			Planning		Date
Comments:					

Agency sports by NEW
owners around 2014.



Report: AGY064P2
710-LBL BLSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 15 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC

UBI Number : 603 140 861 001 0001

Legal Entity Name : AL'S POWERHOUSE, LLC

Application ID : 2013 196 4618

Firm Name : AL'S POWERHOUSE

Fees : \$125.00
Expiration Date: 07 31 2014

Location Phone/FAX: (360) 280-9430

(000) 000-0000

First Date of Business: 07 15 2013

Location Address : 108 CHAMBERS ST NE
OLYMPIA WA 98506 4892

Mail Addr: 3701 PACIFIC AVE SE PMB 440
OLYMPIA WA 98501 2124

In City Limits: Y

Product/Serv Desc: SALES INSTALL & SVC OUTDOOR POWER EQUIPMENT INCLUD
SALES INSTALL & SVC OUTDOOR POWER EQUIPMENT INCLUD ING GENERATORS

Operator Comments:

Previous Business License: N

Square Footage: 0

Applying as Non Profit Business: N
501(C) Received: -

Email Address: alspowerhouse@hotmail.com

Additional Business Activities: Utility

Account Status: Pending Approval

Zoning	<u>NA</u>	Date	<u>7/22/13</u>	Fire	Date
Building	<u>4P</u>	Date		Police	Date
Finance		Date		Planning	Date
Comments:		Date			

Report: AGY064P2
710-LBL BLS020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 06 21 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC

UBI Number : 603 133 118 001 0001

Legal Entity Name : BLOCKBUSTER ONLINE LLC

Application ID : 2013 169 0417

Firm Name : BLOCKBUSTER ONLINE LLC

Fees : \$125.00
Expiration Date: 06 30 2014

Location Phone/FAX: (303)-723-1000

(720) 514-8848

First Date of Business: 06 07 2011

Location Address : 9601 S MERIDIAN BLVD

Mail Addr: PO BOX 6623
ENGLEWOOD CO 80155 6623

In City Limits:

Product/Serv Desc: Retail , Services
Retail , Services ONLINE DVD RENTAL-MAILING SUBSCRIPTIONS

Operator Comments:

Previous Business License:

Square Footage: 0

Applying as Non Profit Business: N
501(C) Received: -

Email Address: BUSINESSLICENSES@DISHNETWORK.COM

Additional Business Activities:

Account Status: Pending Approval

Zoning	<u>N/A</u>	Fire	
	<u>7/1/13</u>		
Building		Police	
Finance		Planning	
Comments:			

Report: AGY064P2
710-LBL BLS0020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 09 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: Sole Proprietor
Legal Entity Name: GARY LEE BAKER

UBI Number : 602 885 455 001 0001
Application ID : 2013 190 4722
Application Received Date: 07 09 2013

Firm Name : BAKER AND SON CONSTRUCTION

Fees : \$125.00
Expiration Date: 07 31 2014

Location Phone/FAX: (360) 642-8071 (000) 000-0000

Business Open Date: 07 08 2013

Location Address : 205 BOLSTAD AVE W # 305
LONG BEACH WA 98631 9100

Mail Addr: PO BOX 538
SEAVIEW WA 98644 0538

In City Limits: Y

Product/Serv Desc: Retail
Retail REMODEL AND REPAIR

Operator Comments: LANGUAGE ASSIST(Y/N): Y ENGLISH

Previous Business License: N

Square Footage: 1000

Applying as Non Profit Business: N
501(C) Received: -

Conducting Business From Residence: Y Customers visiting business premises? Y

Hazardous/Flammable Materials: N

Emergency Contact 1: CAROLEE BAKER
Emergency Contact 2: LINDA SASSEN

(360) 244-1064
(503) 502-4028

Email Address: gary.baker54@yahoo.com

Additional Business Activities:

General/Specialty Contractor # BAKERSC891B4

Contractor license number verified in the Contractor database. Expires: 01 24 2015

Account Status: Pending Approval

Zoning	OT	SP	7/10/13	Fire		Date	
Building				Police		Date	
Finance				Planning		Date	
Comments:							

Report: AGY064P2
710-LBL BLS0020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 12 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC

Legal Entity Name : REFINO SERVICES LLC

Firm Name : REFINO SERVICES LLC

Location Phone/FAX: (206) 260-1563 (206) 456-3440

Location Address : 2003 WESTERN AVE STE 445
SEATTLE WA 98121 2185

In City Limits: Y

Product/Serv Desc: INT & EXT PAINTING & RENOVATIONS OF MULTI-FAMILY
INT & EXT PAINTING & RENOVATIONS OF MULTI-FAMILY APARTMENT HOMES

Operator Comments:

Previous Business License: N

Square Footage: 0

Applying as Non Profit Business: N
501(C) Received: -

Email Address: tami@refinoseervices.com

Additional Business Activities:

General/Specialty Contractor # REFINSU901C6 Contractor license number verified in the Contractor database. Expires: 02 27 2014
Account Status: Pending Approval

Zoning	<u>1/5/13</u>	Fire	
	Date		Date
Building		Police	
	Date		Date
Finance		Planning	
	Date		Date
Comments:			

✓

Report: AGY064P2
710-IBL BLS020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 10 2013
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: Sole Proprietor
Legal Entity Name: ANNA M CORNAGLIA

UBI Number : 603 316 259 001 0001
Application ID : 2013 190 4934
Application Received Date: 07 09 2013

Firm Name : COPASTAL VIDEO & MORE

Fees : \$125.00
Expiration Date: 07 31 2014

Location Phone/FAX: (360) 642-5777

Business Open Date: 08 01 2013

Location Address : 112 PACIFIC AVE S STE 3
LONG BEACH WA 98631 4019

Mail Addr: PO BOX 1550
OCEAN PARK WA 98640 1550

In City Limits: Y

Product/Serv Desc: Retail
Retail DVD SALES, SNACKS, GIFTS

Operator Comments: LANGUAGE ASSIST(Y/N): Y ENGLISH

Previous Business License: N

Square Footage: 550

Applying as Non Profit Business: N
501(C) Received: -

Conducting Business From Residence: N

Hazardous/Flammable Materials: N

Emergency Contact 1: ANNA M CORNAGLIA
Emergency Contact 2: BRITTANY M DOMM

(520) 332-5109
(360) 801-3135

Email Address: appleannie@live.com

Additional Business Activities:

Account Status: Pending Approval

Zoning	Date	Fire	Date
Building	Date	Police	Date
Finance	Date	Planning	Date
Comments:			

7/10/13 - by Mrs. J. of
parent. don't signed
regulations & understand
the business to be
CP

Report: AGY064P2
710-LBL BUSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 07 25 2013
Page: 1

LONG BEACH GENERAL BUSINESS

Business Structure: LLC

Legal Entity Name : C&N GUZMAN LLC

Firm Name : C&N GUZMAN LLC

Location Phone/FAX: (360) 244-0646 (000) 000-0000

Location Address : 221 16TH AVE ST
LONG BEACH WA 98631

In City Limits: Y

Product/Serv Desc: Services
Services FENCING, DECKS, WINDOW INSTALLING, SIDING, ROOFS (RARE) DOOR INSTALLING, RAILS AND STAIRS.

Operator Comments:

Previous Business License: N

Square Footage: 0

Applying as Non Profit Business: N
501(C) Received: -

Conducting Business From Residence: Y Customers visiting business premises? N

Hazardous/Flammable Materials: N

Emergency Contact 1: CAROLYNE PEREZ

Emergency Contact 2: ANGELA MURILLO-PEREZ

(360) 642-0029
(503) 688-0999

Email Address: cindy.herrejon@hotmail.com

Additional Business Activities:

General/Specialty Contractor #

Unable to verify Contractor license number in the Contractor database.

Account Status: Active

New Application / Final

UBI Number : 603 299 250 001 0001

Application ID : 2013 135 5324

Application Received Date: 05 15 2013

Fees : \$125.00

Expiration Date: 05 31 2014

Business Open Date: 05 03 2013

Mail Addr: PO BOX 109
LONG BEACH WA 98631 0109

82 43 7/26/13