



AGENDA – Monday, October 19, 2020

5:00 p.m. Workshop

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 854 2086 9925

Password: 12345678

5:00 WORKSHOP

WS 20-16 Budget – Lodging & Business and Occupation Tax – TAB A

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 5, 2020 City Council Meeting
- Payment Approval List for Warrant Resisters 59735-59772 & 87311-87366 for \$201,250.04

- AB 20-65 – Memorial Benches – TAB C
- AB 20-66 – Department of Commerce Contract Amendment – TAB D
- AB 20-67 – Design Review for 200 Bolstad Ave W – Jarvis and Lee – TAB E

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB F

- Report and Decision for CUP 2020-02
- Parks, Street and Stormwater Report for September 2020
- Police Chief's Report for September 2020

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
November 2, 2020, November 16, 2020 & December 7, 2020

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 20-16**

Meeting Date: October 19, 2020

AGENDA ITEM INFORMATION

SUBJECT: Budget Workshop Lodging Tax and B&O Fund	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A		
SUMMARY STATEMENT: Review the Lodging Tax and B&O fund.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

Budget Workshop

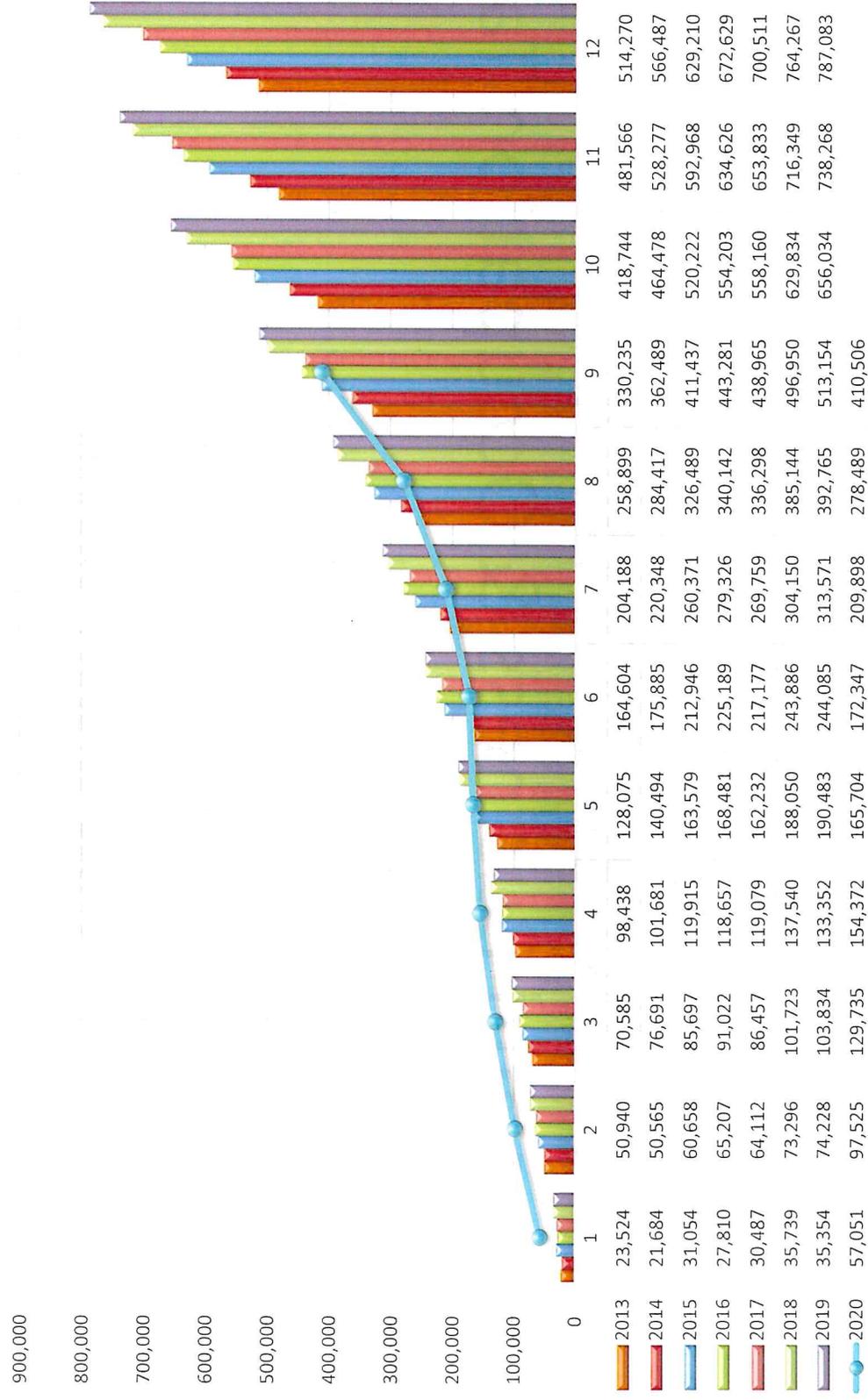
Lodging and Business & Occupation Tax

October 19, 2020 @ 5:00 p.m.

2021 Budget

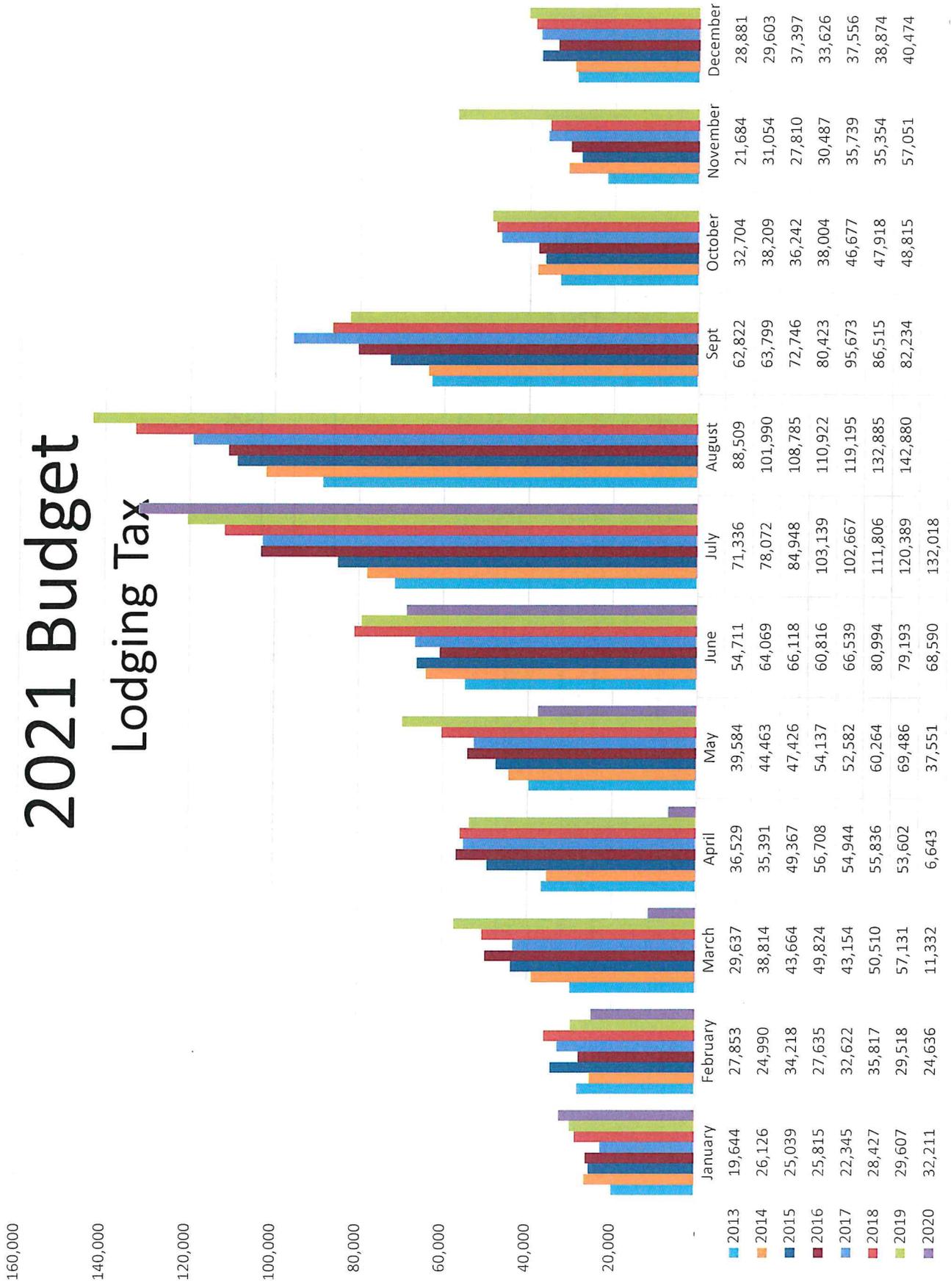
Lodging Tax

Lodging Tax Collections



2021 Budget

Lodging Tax



2021 Budget

Lodging Tax

CITY OF LONG BEACH	DESCRIPTION	2021 Budget		2021 Budget		2021 Budget	
		2021 Budget	2020 Budget COVID- Estimate	2020 Budget Adopted	2019 Actual	2018 Actual	2017 Actual
	LODGING TAX FUND - 103						
	REVENUES						
	BEGINNING FUND BALANCE	145,910	71,499	25,810	199,019	272,893	322,071
	TOTAL BEGINNING FUND BALANCE	145,910	71,499	25,810	199,019	272,893	322,071
	HOTEL-MOTEL TAXES, ORIGINAL 2%	240,000	250,000	300,000	315,086	315,750	280,204
	HOTEL-MOTEL 3%	360,000	375,000	450,000	471,997	448,516	420,306
	RESTROOM LOAN					230,000	
	FUND CONTRIBUTIONS	500	500	500	6,167	17	-
	TROLLEY CONTRIBUTIONS			3,000	4,334	17,557	16,354
	AUTHORS SHOWCASE				895	700	525
	FIBER FESTIVAL				745		
	FIREWORKS DONATIONS				20,000	5,000	-
	BOARDWALK	580,000					
	TRANSFER IN FROM LODGING SINKING	270,000			228,000		
	TRANSFER IN FROM B&O TAX	70,000					
	TOTAL REVENUES	1,520,500	625,500	753,500	1,047,224	1,017,540	717,389
	TOTAL LODGING TAX FUND	1,666,410	696,999	779,310	1,246,243	1,290,433	1,039,460

2021 Budget

Lodging Tax

DESCRIPTION	2021 Budget	2020 Budget COVID- Estimate	2020 Budget Adopted	2019 Actual	2018 Actual	2017 Actual
EXPENSES						
LODGING TAX FUND - 103						
FESTIVAL SALARIES	148,397	134,551	169,846	151,926	145,827	137,635
FESTIVAL BENEFITS	86,000	76,461	94,840	81,827	76,641	75,026
OPERATING SUPPLIES	5,000	5,000	5,000	4,557	5,361	5,804
UTILITIES	2,800	2,800	2,800	2,426	2,488	2,181
REPAIRS & MAINTENANCE	9,000	5,000	5,000	11,551	8,009	1,054
EQUIPMENT	1,000	1,000	1,000	-	2,238	2,499
PACIFIC COUNTY TOURISM BUREAU	175,000	67,000	200,000	262,926	241,248	231,769
PACKAGE TOURS				3,908	33,296	28,410
ADVERTISING						1,000
BOYS AND GIRLS CLUB TOURNAMENTS				2,000	2,882	
ANNUAL FIREWORKS		15,000	7,000	36,417	20,430	24,715
AUTHORS SHOWCASE			1,500	802		
BANNERS	4,000	3,000	6,000	2,740	2,343	4,108
BEACH TO CHOWDER	1,000	1,000		2,500	1,000	10,370
BEACH PATROL	11,000		11,000	12,000	12,000	7,000
BOARDWALK REPAIR	3,000	3,000	3,000	97	495	1,548
CORN HOLE CHALLENGE				1,200		
CRANBERRY MUSEUM	-	-	-	2,500		
DISCOVERY TRAIL REPAIRS & MAINTENANCE	30,000	10,000	10,000	-	-	2,000
EDC ANNUAL DONATION				4,000	12,000	
FARMERS MARKET				8,075	5,360	4,282
FIBER FESTIVAL		2,000	2,000	1,343		

2021 Budget

Lodging Tax

DESCRIPTION	2021 Budget	2020 Budget COVID- Estimate	2020 Budget Adopted	2019 Actual	2018 Actual	2017 Actual
GEOCACHE		1,500	1,500	3,000	45	1,249
FESTIVAL SECURITY	29,000	20,000	29,801	24,057	21,786	23,368
HOLIDAY LIGHTS	2,500	2,500	2,500	1,639	2,058	1,361
HOLIDAYS AT THE BEACH		3,000	3,000	4,000	3,702	1,339
ILWACO CHARTER ASSOCIATION	4,000	4,000	4,000	4,000	3,000	1,000
ILWACO COACHES TOURNAMENTS	3,000		3,000	3,000	2,000	
ILWACO HERITAGE MUSEUM	2,500					
INSURANCE	9,031	8,000	8,000	8,013	7,034	10,114
COASTAL CELTIC FESTIVAL		1,000	1,000	1,000		
JAKE'S BIRTHDAY	8,000		8,000	8,000	8,009	8,000
JEEP EVENT		1,500	1,500	880		
KITE FESTIVAL	12,750		20,000	20,640	24,810	27,120
KITE MUSEUM	15,500	20,000	20,000	23,263	25,401	15,086
LOCAL MARKETING	30,000	30,000				
LOYALTY DAY PARADE	8,000		8,000	7,500	7,694	7,685
NEW RESTROOM				253,202	1,066	15,350
PENINSULA ARTS ASSN	1,000					
RAZOR CLAM FESTIVAL	12,000		12,000	12,000	11,231	10,052
RODEO	3,000		3,000	3,000	2,000	3,500
SANDSATIONS	5,000		8,000	8,000	13,855	13,811
SANITATION						
SUMMERFEST			10,000	9,985	11,673	19,932
SURF PERCH DERBY				500	465	25
TROLLEY OPERATIONS AND MAINT.	8,000	3,000	8,000	3,038	6,109	7,073
TRUCK EVENT			500	470		
WATER MUSIC FESTIVAL	1,000	1,000	1,000		1,000	1,000
WINGS OVER WILLAPA	1,000		1,000	2,772		
TOTAL EXPENDITURES	631,478	421,312	672,787	994,754	724,856	725,355

2021 Budget Lodging Tax

DESCRIPTION	2021 Budget	2020 Budget COVID- Estimate	2020 Budget Adopted	2019 Actual	2018 Actual	2017 Actual
Boardwalk Reconstruction	1,000,000					
Transfer to Lodging Tax Sinking Fund		70,000	45,000	110,000	318,000	
Bolstad Restroom Bond (PRIN)	20,739	19,780	19,780	18,914		
Property Purchase (PRIN)		30,326	30,326	39,265	38,044	36,851
Bolstad Restroom Bond (INT)	8,227	9,187	9,187	10,053		
Property Purchase (INT)		484	484	1,758	2,972	4,166
TOTAL NON-EXPENDITURES	1,028,966	129,777	104,777	179,990	359,016	41,017
TOTAL LODGING TAX FUND	1,660,444	551,088	777,564	1,174,744	1,083,873	766,372
TOTAL ENDING FUND BALANCE	5,967	145,910	1,747	71,499	206,560	273,088

2021 Budget

Lodging Tax Sinking Fund

DESCRIPTION	2021 Budget	2020 Estimate	2019 Actual	2018 Actual
Revenues				
BEGINNING FUND BALANCE	270,000	200,000	318,000	
TOTAL BEGINNING FUND BALANCE	270,000	200,000	318,000	
TOTAL REVENUES			-	
TRANSFER FROM 103 - LODGING		70,000	110,000	318,000
TOTAL LODGING TAX SINKING	270,000	270,000	428,000	318,000
Expenditures				
LODGING TAX SINKING FUND				
TRANSFER TO 103 - LODGING TAX	270,000		228,000	
TOTAL NON EXPENDITURES	270,000		228,000	
LOAN TO LODGING TAX - 103				
TOTAL LODGING TAX SINKING EXPENDITURES	270,000	-	228,000	0.00
Carry Over to next year				
	-	270,000	200,000	318,000

2021 Budget

Lodging Funds – Loan Amortization Tables

<u>Year</u>	Bank of the Pacific Bolstad Restrooms	\$
2021	20,739.38	8,227.56
2022	21,717.92	7,249.02
2023	22,742.62	6,224.32
2024	23,800.47	5,166.47
2025	24,938.66	4,028.28
2026	26,115.32	2,851.62
2027	27,347.52	1,619.42
2028	14,152.75	330.94
	230,000.00	59,669.62

Total Payment in 2021
28,966.94

2021 Budget

Business & Occupation Tax

City of Long Beach		2021 Budget				
CAPITAL IMPROVEMENT FUND - 105						
DESCRIPTION	2021	2020		2019	2018	2017
	Budget	2020 COVID Budget Estimate	Budget	Actual	Actual	Actual
Revenues						
BEGINNING FUND BALANCE	125,554	204,915	147,255	156,556	71,316	214,254
TOTAL BEGINNING FUND BALANCE	125,554	204,915	147,255	156,556	71,316	214,254
B & O TAX - 105	150,000	150,000	140,000	185,322	156,838	157,837
PENALTIES AND INTEREST		2,000		2,454	3,925	3,248
CONTRIBUTION						
TOTAL REVENUES	150,000	152,000	140,000	187,776	160,763	161,085
STANLEY FIELD LOAN						
FARMERS MARKET INCOME	7,000	2,500	7,000	9,315	7,464	7,736
TOTAL NON REVENUES	7,000	2,500	7,000	9,315	7,464	7,736
TOTAL CAPITAL IMPROVEMENT FUND	282,554	359,415	294,255	353,647	239,543	383,075

2021 Budget

Business & Occupation Tax

DESCRIPTION	2021	2020 COVID	2020	2019	2018	2017
	Budget	Budget Estimate	Budget	Actual	Actual	Actual
Expenditures						
CAPITAL IMPROVEMENT FUND - 105						
SALARIES	21,939	46,351	58,258	43,927	24,906	20,175
BENEFITS	8,377	25,232	26,946	22,852	13,633	11,606
IMPROVEMENTS	30,000	30,000	30,000	57,307	4,583	252,977
EQUIPMENT	40,000	35,000	50,000	-	-	-
FARMERS MARKET	17,800	17,800	17,800	5,168	5,904	7,523
VEHICLES						
TOTAL EXPENDITURES	118,116	154,384	183,003	129,254	49,026	292,280
TRANSFER TO LODGING	70,000					
TRANSFER TO SWEEPER FUND	60,000	60,000	20,000			
STANLEY FIELD LOAN PAYMENT	19,477	19,477	19,477	19,477	19,477	19,477
TOTAL NON-EXPENDITURES	149,477	79,477	39,477	19,477	19,477	19,477
TOTAL CAPITAL IMPROVEMENT	267,593	233,861	222,481	148,731	68,503	311,758
Ending Fund Balance	14,961	125,554	71,774	204,916	171,040	71,317

- Improvements include – Additional money for North end and Fish Alley Improvements.
- Equipment includes – Picnic tables and portion of the new backhoe.

2021 Budget

Capital Improvement Fund – Loan Amortization Tables Stanley Field – Bank of the Pacific

Year	Amount
2021	\$19,477
2022	\$19,477
2023	\$19,477
2024	\$19,477
2025	\$19,477
2026	\$19,477

TAB - B

LONG BEACH CITY COUNCIL MEETING

(Zoom Meeting)

October 5, 2020

5:00 COUNCIL WORKSHOP

C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer were all present.

WS 20-15– Budget- Streets and Stormwater

-David Glasson, City Administrator, and Ariel Smith, Community Development Director, presented the workshop bill. The purpose of this workshop is to discuss the 2021 Budget. The focus of this workshop is to review the Streets, Stormwater and Capital Projects funds. Even though we plan to focus on those funds, we may also end up discussing things that affect other portions of the city budget.

- **No decisions or motions were made at this time.**

7:00 CALL TO ORDER, ROLL CALL

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer all present.

PUBLIC COMMENT

No comments

CONSENT AGENDA

Minutes, September 21, 2020 City Council Meeting

Payment Approval List for Warrant Registers 59704-59734 & 87264-87310 for \$214,682.26

C. McGuire made the motion to approve the Consent Agenda. C. Cline seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 20-64 – Critical Areas Ordinance – PUBLIC HEARING

Mayor Phillips opened the public hearing at 7:02 p.m. Ariel Smith, Community Development Director, presented the Agenda Bill. This document was distributed at the last council meeting. This amendment has been reviewed and approved by the Department of Ecology, the Department of Commerce and has been through SEPA review. The CAO is a specific piece of being GMA compliant. This ordinance governs wetlands, geologically hazardous areas, fish and wildlife habitat, and frequently flooded areas. There were no public comments. Therefore, the Mayor closed the public hearing at 7:04 p.m.

C. Kemmer made the motion to authorize the Mayor to execute Ordinance 985 amending LBCC Title 13- Critical Areas Regulations. C. Svendsen seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Sales Tax Collections
- Lodging Tax Collections
- Transportation Benefit District Collections

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:12 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2020 - October - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
59735	Bell, Helen S	10/5/2020	\$305.00
59736	Binion, Jacob M	10/5/2020	\$1,845.83
59737	Booi, Kristopher A	10/5/2020	\$1,728.78
59738	Cline, Kevin M	10/5/2020	\$266.16
59739	Cox, Mallory E	10/5/2020	\$306.46
59740	Goulter, John R	10/5/2020	\$1,767.20
59741	Huff, Timothy M	10/5/2020	\$1,676.16
59742	Jewell, Kyle E	10/5/2020	\$1,494.26
59743	Kaino, Kris A	10/5/2020	\$1,012.84
59744	Kemmer, Holli L	10/5/2020	\$266.16
59745	Kemmer, Larry L	10/5/2020	\$1,574.74
59746	Luethe, Paul J	10/5/2020	\$2,126.89
59747	McGuire, Tina M	10/5/2020	\$266.16
59748	Miller, Matt W	10/5/2020	\$1,764.60
59749	Moore, Vincent E	10/5/2020	\$74.54
59750	Mortenson, Tim L	10/5/2020	\$2,248.09
59751	Murry, Del R	10/5/2020	\$266.16
59752	Padgett, Timothy J	10/5/2020	\$1,438.74
59753	Quittner, Jonathan H	10/5/2020	\$1,134.51
59754	Svendsen, Sue M	10/5/2020	\$266.16
59755	Wood, Matthew T	10/5/2020	\$1,670.47
59756	Wright, Flint R	10/5/2020	\$2,878.87
59757	Zuern, Donald D	10/5/2020	\$2,387.97
59759	Association of WA Cities	10/5/2020	\$28,083.93
59760	Awc - ST & Life	10/5/2020	\$703.77
59761	City of LB Retirement Payback	10/5/2020	\$50.77
59762	City of Long Beach - Fica	10/5/2020	\$13,671.84
59763	City of Long Beach - FWH	10/5/2020	\$8,392.06
59764	Council Gift Fund	10/5/2020	\$60.00

Execution Time: 12 second(s)

Printed by CLB1\HelenB on 10/16/2020 9:52:32 AM
Register

<u>59765</u>					
<u>59766</u>	Dept of Labor & Industries	10/5/2020		\$1,717.34	
<u>59767</u>	Dept of Retirement Systems	10/5/2020		\$15,164.09	
<u>59768</u>	Dept of Retirement Systems Def Comp	10/5/2020		\$3,140.00	
<u>59769</u>	Discovery Benefits Inc.	10/5/2020		\$100.00	
<u>59770</u>	Employment Security Dept	10/5/2020		\$235.26	
<u>59771</u>	Massmutual Retirement Services	10/5/2020		\$4,775.66	
<u>59772</u>	Teamsters Local #58	10/5/2020		\$135.50	
<u>87311</u>	AFLAC	10/5/2020		\$462.33	
	Department of Licensing - Notary Public	10/9/2020		\$30.00	
<u>87312</u>	Program				
	Department of Licensing - Notary Public	10/9/2020		\$30.00	
<u>87313</u>	Program				
	Board For Volunteer Firefighters & Reserve	10/9/2020		\$90.00	
	Officers				
<u>87314</u>	A-1 Redi Mix	10/16/2020		\$2,253.89	
<u>87315</u>	Airgas USA LLC	10/16/2020		\$56.97	
<u>87316</u>	ALS Group USA, Corp.	10/16/2020		\$119.00	
<u>87317</u>	Bank of The Pacific	10/16/2020		\$14,483.47	
<u>87318</u>	Beckwith & Kuffel	10/16/2020		\$1,386.24	
<u>87319</u>	Bonney, Matt	10/16/2020		\$58.71	
<u>87320</u>	BSK Associates	10/16/2020		\$194.00	
<u>87321</u>	Carrot-Top Industries Inc.	10/16/2020		\$1,008.45	
<u>87322</u>	Cartomation, Inc	10/16/2020		\$500.00	
<u>87323</u>	Cascade Columbia Distribution CO	10/16/2020		\$33.00	
<u>87324</u>	Ced - Consolidated	10/16/2020		\$77.91	
<u>87325</u>	CenturyLink	10/16/2020		\$1,601.93	
<u>87326</u>	Chinook Observer	10/16/2020		\$146.87	
<u>87327</u>	City of Long Beach	10/16/2020		\$5,225.29	
<u>87328</u>	Columbia Ford, Inc.	10/16/2020		\$157.39	
<u>87329</u>	Correct Equipment	10/16/2020		\$6,643.12	
<u>87330</u>	Dept of Ecology	10/16/2020		\$5,096.54	
<u>87331</u>	Discovery Benefits Inc.	10/16/2020		\$50.00	
<u>87332</u>	Englund Marine Supply	10/16/2020		\$472.46	
<u>87333</u>	Evergreen Rural Water of WA	10/16/2020		\$3,924.00	
<u>87334</u>	Evergreen Septic Inc	10/16/2020		\$1,238.00	
<u>87335</u>	Fastenal Company	10/16/2020		\$26.23	
<u>87336</u>	Ferguson Enterprises, Inc #3007	10/16/2020		\$502.49	
<u>87337</u>	Ford Electric	10/16/2020		\$151.62	
<u>87338</u>	French Cat Studio	10/16/2020		\$150.00	
<u>87339</u>	Furrow Pump	10/16/2020		\$6,586.18	
<u>87340</u>	Goulter, Allen J III	10/16/2020		\$1,300.00	
<u>87341</u>	Hedges, Jan Lem	10/16/2020		\$400.00	
<u>87342</u>	Inland Electric, Inc	10/16/2020		\$409.81	
<u>87343</u>	Iron Mountain	10/16/2020		\$137.87	
<u>87344</u>	Kubwater Resources, Inc	10/16/2020		\$1,019.66	
<u>87345</u>	Lawson Products, Inc.	10/16/2020		\$359.60	
<u>87346</u>	MAC TOOLS	10/16/2020		\$378.34	

87347	Oman & Son Builders	10/16/2020	\$2,880.23
87348	Owen Equipment	10/16/2020	\$1,580.15
87349	Peninsula Pharmacies	10/16/2020	\$10.82
87350	Peninsula Sanitation	10/16/2020	\$5,276.29
87351	Penoyar, Joel	10/16/2020	\$2,000.00
87352	Penoyar, William	10/16/2020	\$1,000.00
87353	Public Utility District 2	10/16/2020	\$8,630.37
87354	Quadient Finance USA, Inc.	10/16/2020	\$1,000.00
87355	Quadient Leasing USA, Inc.	10/16/2020	\$637.71
87356	Sid's Iga	10/16/2020	\$440.90
87357	Snap-On Tools	10/16/2020	\$1,027.78
87358	State Auditor's Office	10/16/2020	\$3,053.70
87359	SUNSET AUTO PARTS, INC	10/16/2020	\$948.54
87360	Taft Plumbing	10/16/2020	\$25.88
87361	Traffic Safety Supply Co.	10/16/2020	\$163.63
87362	U. S. Bank Equipment Finance	10/16/2020	\$719.58
87363	Visa	10/16/2020	\$6,874.45
87364	Wilcox & Flegel Oil Co.	10/16/2020	\$534.89
87365	Wirkalot Trucking	10/16/2020	\$488.75
87366	Zero Waste USA	10/16/2020	\$1,451.87
201002	Merchant Fees	10/2/2020	\$746.16
	Total		\$201,250.04
	Grand Total		\$201,250.04

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 20-65**

Meeting Date: October 19, 2020

AGENDA ITEM INFORMATION

SUBJECT: Memorial Benches	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	COST: N/A	Water/Wastewater Supervisor
	Other:	

SUMMARY STATEMENT: *The city has been contacted recently regarding memorial benches. It has been the city's position in the past not to continue with this program. Staff wanted to revisit the topic to see if opinions had changed.*

RECOMMENDED ACTION: *Decide whether or not to process with the memorial bench program.*

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 20-66**

Meeting Date: October 19, 2020

AGENDA ITEM INFORMATION

SUBJECT: Coronavirus Relief Fund for Local Governments – Agreement with the Department of Commerce – Amendment	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: \$21,825	Other:	

SUMMARY STATEMENT: The City of Long Beach was awarded an additional \$21,825 of CARES money to help with the costs associated with COVID-19. This amendment must be passed in order for the city to accept the funds and request reimbursement.

RECOMMENDED ACTION: Authorize Mayor Phillips to execute the contract amendment and accept the money from the Coronavirus Relief Fund.

Amendment

Contract Number: 20-6541C-229
Amendment Number: A

**Washington State Department of Commerce
Local Government Division
Community Capital Facilities Unit
Coronavirus Relief Fund for Local Governments**

1. Contractor City of Long Beach 115 Bolstad Ave W LONG BEACH, Washington 98631-0310		2. Contractor Doing Business As (optional)	
3. Contractor Representative (only if updated) David Glasson City Administrator (360) 642-4421 finance@longbeachwa.gov		4. COMMERCE Representative (only if updated) Tryg Hoff Project Manager (360) 725-2779 Fax 360-586-5880 tryg.hoff@commerce.wa.gov	
5. Original Contract Amount (and any previous amendments) \$43,650.00	6. Amendment Amount \$21,825.00	7. New Contract Amount \$65,475.00	
8. Amendment Funding Source Federal: X State: Other: N/A:		9. Amendment Start Date Date of Execution	10. Amendment End Date November 30, 2020
11. Federal Funds (as applicable): \$65,475.00	Federal Agency: US Dept. of the Treasury	CFDA Number: 21.019	
12. Amendment Purpose: To provide additional funding for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru November 30, 2020. Final invoices must be received by December 15, 2020.			

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

<p>FOR CONTRACTOR</p> <p>_____</p> <p>Jerry Phillips, Mayor</p> <p>_____</p> <p>Date</p>	<p>FOR COMMERCE</p> <p>_____</p> <p>Mark K. Barkley, Assistant Director, Local Government Div</p> <p>_____</p> <p>Date</p> <p>APPROVED AS TO FORM ONLY</p> <p>_____</p> <p>Sandra Adix Assistant Attorney General</p> <p>_____</p> <p>3/20/2014 Date</p>
---	--

Amendment

This Contract is amended as follows:

Contract amount has been increased by \$21,825.00.

Contract end date has been extended from October 31, 2020 to November 30, 2020.

Final reimbursement request must be received by December 15, 2020.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 20-67**

Meeting Date: October 19, 2020

AGENDA ITEM INFORMATION		
SUBJECT: Design Review 2020-26 for 200 Bolstad Ave W - Applicant Ross Jarvis for property owner Ken Lee	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
Other:		
COST: NA		

SUMMARY STATEMENT: *If commercial development surpasses 6,000 SF the design review application must go to Council for final approval LBCC (12-10-5 C) . This application was presented to the Planning Commission on October 14, 2020. The Planning Commission recommended conditional approval; this recommendation has been made to the City Council. This proposal includes an 8,316 SF commercial, retail space. The staff report that was presented to the Planning Commission and other materials are included.*

RECOMMENDED ACTION: *Approve/Deny design review 2020-26 for a retail development at 200 Bolstad Ave W.*

City of Long Beach

Department of Community Development

STAFF REPORT

TO: Planning Commission
CASE No.: DR 2020-26
Retail Space in the Old Town West Zone
APPLICANT: Jarvis and Lee for Dollar General
SITE ADDRESS: 200 Bolstad Ave West
AUTHORITY: Design Review by Planning Commission with Recommendation to City Council Pursuant to Section 12-10-5 (C) Long Beach City Code
DATE: October 13, 2020

BACKGROUND

The applicant requests approval of DR 2020-26, which proposes placement of an 8,316 SF retail space directly to the northwest of City Hall. The address of this property is 200 Bolstad Ave West (see the location map attached). This space formally housed a hotel that burnt down in the 1999. Since that time the property has sat vacant. There were some environmental issues that have since been remedied. This proposal meets those conditions, as this use would be considered a retail space.

The subject property is located in the Old Town West (OTW) zone, where design review is required.

PROCEDURAL INFORMATION

Authorizing Ordinances: Long Beach City Code Title 12, Zoning Regulations, **Section 12-10-5 (C)**. More specifically as follows:

Section 12-10-5: Review Procedure; Item C: City Council Review: The city council shall review and act upon any design review application not included in subsections A and B of this section. Prior to its review, the city council shall receive a recommendation from the city administrator and the planning commission.

The applicant requests construction of a commercial structure that exceeds 6,000 SF and therefore design review and final action must be conducted by the City Council.

ANALYSIS

Below are relevant sections of the Long Beach City Code. Breaks in sequencing occur where sections of the code that are not relevant to this proposal have been omitted.

Permitted Uses

Section 12-6B-2(B) sets forth permitted accessory uses for the OTW zone, which includes retail trade establishments.

The project as proposed conforms to code.

Standards

Section 12-6B-4 sets forth standards in the OTW zone district:

A.1. Lot Size/Lot Area: The minimum lot size shall be two thousand five hundred (2,500) square feet.

The applicant proposes a retail space on a lot that is approximately forty thousand (40,000) SF in area. The project as proposed conforms to code.

A.2. Lot Coverage: No maximum

The project as proposed conforms to code.

A.3. Setback Requirements:

a. Setback requirements: Maximum of twenty feet (20') from Ocean Beach Boulevard if only one building is located on the property. For development with multiple buildings, at least one building shall be set back a maximum of twenty feet (20') from Ocean Beach Boulevard.

b. All other sides: Subject to design review

The project, located on a corner lot, proposes the following:

North: 48'

South: 20'

West: parking lot

East: 20' which will be landscaped.

The project as proposed conforms to code.

B.1. Building Height: The maximum building height shall be thirty-five feet (35'). The minimum building height shall be twenty-five feet (25'), except that a lower building height may be permitted by the reviewing authority during design review upon an affirmative finding that the lower building height results in a building of similar proportions to abutting buildings.

The applicant proposes the structure be approximately twenty-four feet (24') high from grade at its highest point. The project as proposed does not conform to code. Staff will note that the buildings in the surrounding area are shorter in stature (Akari Bungalows and City Hall).

D. Parking: As provided for in chapter 12 of this title.

Section 12-2-2(B) 1 per 400 square feet of gross floor area, plus 1 per 2 employees

That would equate to roughly 23 spaces, there are 29 provided and that includes two handicap spaces.

The project as proposed conforms to code.

E. Design Review: All new construction, additions, and exterior alterations shall be subject to design review.

The applicants have made a complete submittal for design review in accordance with City Code. The project as proposed conforms to code.

F. Landscaping: Chapter 13 of the zoning code defines landscaping requirements for the OTW zone as follows:

12-13-1(A): A. Screening from Residential Uses: Nonresidential and multi-family development or additions and alterations that have a value of fifty percent (50%) or more of the existing structure and that abut a residential zoned property shall provide a landscape strip along the common property line. The required landscaping strip shall be a minimum of five feet (5') in width and consist primarily of a mixture of evergreen and deciduous trees and shrubs. Ground cover and smaller plantings may also be used but

shall not be used exclusively. A decorative solid wood fence six feet (6') in height may be allowed by the reviewing authority in lieu of the landscaping buffer. The intent shall be to screen the view of the commercial activity from the residential use.

12-13-1(C): Required Landscaping in all Districts, Landscape Materials: Required landscaping shall be predominantly native or plant materials suited to the coastal setting. Consideration should be given to the appearance of the landscaping in all seasons. Landscaping plans shall be designed to conserve and make efficient use of water. Plant sizes shall be used that will best ensure their survival, and to provide coverage within two (2) years. Deciduous trees shall have a minimum trunk diameter of two inches (2") at time of planting. Evergreen trees shall be a minimum of six feet (6') tall at time of planting. Ground cover shall be used to fill in between larger plants; mulch such as river rock or bark may be used only if approved as part of the overall landscaping plan and shall be limited. Land disturbed by development activities shall be revegetated at least to its pre-development condition.

The project as proposed includes extensive landscaping. The required landscaping strip on the Ocean Beach Blvd frontage and Bolstad is illustrated in the landscaping plan. This plan includes sea thrift with American beach grass along with small shrubs and trees. The applicant is required to provide for 600 SF of landscaping based on the street frontage, the application shows 650 SF. An additional 400 SF is required for the parking area, this requirement is also met by the proposed landscaping plan. The project as proposed conforms to code.

Common Criteria for Approval

Section 12-10-7(C) sets out the common design criteria for all districts in general terms. Following are the relevant sections of the municipal code; a break in the sequencing occurs where sections that are not relevant to this proposal have been omitted.

1. Siding: Natural wood siding such as board-and-batten, clapboard, shiplap and wood shingles is encouraged, depending on the zone district in which the property is located. Metal, stone, and brick siding may be allowed as accent materials in zones where it is not prohibited. However, it is the intent of this title to use metal and masonry as an accent in combination with other siding materials and not to use either as the exclusive siding material, as structures constructed exclusively with metal or masonry do not meet the intent of the early seashore or contemporary seashore architectural theme required in certain zones.

The project proposes siding of Hardie board and shingles. The project as proposed conforms to code.

2. Roofing Materials: Composite roofing is permitted and encouraged. Metal roofing is also allowed. Membrane roofs may be permitted in commercial applications, providing it is screened from view from the front. Also permitted in some zones are wood shingle and tile roofs.

The project as proposed includes a metal roof. The project as proposed conforms to code.

3. Windows: Wood sash windows are preferred. Vinyl or clad windows are acceptable with an exterior wooden trim. Operable wooden storm shutters are also acceptable.

The project as proposed includes wood trimmed windows. The project as proposed conforms to code.

4. Doors: Wood or simulated wood doors are preferred.

The project as proposed includes a storefront door which is appropriate for this use. The project as proposed conforms to code.

6. Colors: Colors shall conform to the architectural style and intended use of the building. Bright, gaudy colors are discouraged.

The project as proposed would be painted tan with white trim. The project as proposed conforms to code.

7. Fenestration Pattern: The arrangement of windows on a building facade should be used to avoid the creation of large, blank wall spaces, especially on street facades.

The project as proposed has large windows on each side of the building. The project as proposed conforms to code.

8. Roof Form and Pitch: This criterion involves the shape, form and pitch of the roof, and the placement of dormers, eaves, and gables. A variety of forms, within the prescribed limitations of the roof pitch requirements of the zone in which the building is located, are encouraged.

The roof pitch is 10:12 on the gabled entry and 5:12 on the main portion of the building. The project as proposed conforms to code.

9. Expression of Detailing: The use of architectural detailing such as gingerbread, trim work and ornate fixtures is encouraged when incorporated with appropriate architectural styles.

The project as proposed includes a number of Early Seashore details, such as: the use of Hardie board with shingle accents, the columns at the entryway, the trimmed windows, and the use of parapets. The project as proposed conforms to code.

10. Scale and Proportion: The size and shape of a structure or group of structures should be consistent with the scale of surrounding properties.

The project as proposed is of the same general scale as its neighbors to the east, north and south. The property directly located to the west is a large lodging establishment. The project as proposed conforms to code.

11. Orientation: Nonresidential buildings shall be oriented toward the street, unless an arcade or courtyard is used to address the public realm and present variety in architectural styling.

The front of the proposed structure would face southwest, towards Bolstad Ave W. The orientation as presented conforms to code.

12. Landscaping: The type, placement, and arrangement of landscape and landscape features is an essential element in the integration of a project with its surrounding area. Landscaping with plant materials suited to the coastal setting is required where indicated and shall be provided in all projects. The use of rock, gravel, bark and other non-plant

materials as ground cover should be limited.

See previous section.

Specific Design Criteria for the OT Zone

Section 12-10A-1 sets out the intent of and specific design criteria for the OT zoning district, among others. Following are the relevant sections of the municipal code; a break in the sequencing occurs where sections that are not relevant to this proposal have been omitted.

A. Intent: The intent of the OT zone is to create an early twentieth century seashore atmosphere, provide an attractive compact retail core to stimulate foot traffic, and to promote tourism. Common architectural details include false fronts, marquees, cedar shingles and ornate seashore detailing. A diversity of building fronts is to be encouraged, and simple replication is to be discouraged.

The project as proposed generally reflects the Early Seashore architectural theme in its use of Hardie board and shingle siding, with a parapet wall and painted trim. The project as proposed conforms to code.

B1. Roofs: A 5:12 minimum roof pitch is required. Materials shall be wood shingle, composition or metal. Shallower roof pitches on projecting features such as bays and porches may be permitted where the form of the elements is complementary to the overall form and character of the building.

The project as proposed has a gabled entry with a 10:12 pitch and would be clad in metal. The main portion of the building has a pitch of 5:12. The project as proposed conforms to code.

B2. Wood Siding: A minimum of eighty percent (80%) of the building's total exterior siding exposure shall be cedar shingle, lap or clapboard siding with an exposure not to exceed eight inches (8"), or cedar shake with a maximum reveal of fourteen inches (14"). Board and batten siding may also be used. The use of glass for window displays is encouraged and shall be counted toward the wood siding requirement. Cement board siding that is similar in appearance to permitted siding materials shall be allowed. Other construction methods, including sheet siding without battens, are prohibited.

The building, as proposed would be clad in Hardie board with shingle accents. The project as proposed conforms to code.

B4. Finishes: Natural, painted or stained finishes are permitted.

The project as proposed has the majority of the building covered in a tan color with white accents. The project as proposed conforms to code.

B5. Trim: Trim should be provided around all windows and doors and to accent the architecture of the building. Trim should be painted in a contrasting color but may be left unfinished if the exterior siding material is also unfinished.

The project as proposed includes the trim around all the doors be painted white. The project as proposed conforms to code.

B7. Orientation: The front door shall face the street.

The building as proposed, faces southwest towards Bolstad Ave W. The project as proposed conforms to code.

B9. Landscaping: Sites shall be planted with grasses, shrubs, trees and other plantings that are suited to the natural dune setting. The use of gravel and hard surfaces should be limited to driveways, walkways and patios. Use of rock, gravel or bark as a landscape finish should be limited. Drainage swales and catchments should be incorporated into the overall landscape design.

See discussion above.

FACILITIES AND INFRASTRUCTURE

Water: The property is served by City water.

Sewer: The property is served by City sewer.

Access: The property is accessed directly from Bolstad Ave W, and there is an access on 2nd ST NW for loading.

STAFF RECOMMENDATION

Staff recommends CONDITIONAL APPROVAL, based on the design as submitted. Input on the final decision is from the Long Beach Planning Commission and subject to the following findings and conditions:

Findings:

1. The proposal complies with the Comprehensive Plan and other adopted City policies;
2. The proposal meets most of the requirements of the Title 12, Zoning Ordinance, of the City of Long Beach Municipal Code;
3. The proposal as conditionally approved satisfies the criteria and purposes of Title 12, Chapter 10 – Design Review Criteria;
4. The proposal as conditionally approved will be consistent with the Design Guidelines for the City of Long Beach.

Conditions:

1. The structure shall be clad with Hardie board with shingles.
2. Access shall remain from 2nd St NW to allow for loading.
3. The roof pitch shall be at least 5:12.
4. A certificate of occupancy shall not be granted until the structure has passed final inspection **and all landscaping is installed.**
5. Irrigation sufficient to maintain landscaping as required in the City Code shall be installed, used, and kept in good working order, should such irrigation be required.
6. Should landscaping fail, it shall be replaced. Failure to maintain required landscaped areas shall be pursued as a zoning violation subject to citation and fines.
7. Stormwater shall be captured in adherence with the approved stormwater plan that was submitted to the city engineer.
8. Applicant must adhere to all requirements made by the City Engineer during the plan review.

Attachments: Location map
 Application, including elevations
 Tax Sifter information



APPLICATION FOR DESIGN REVIEW

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98631

APPLICANT INFORMATION

Name Ross Jarvis, PE - SCJ Alliance
Mailing Address 8730 Tallon Lane NE, Suite 200, Lacey, WA 98516

Telephone 360-352-1465
Fax _____
E-mail ross.jarvis@scjalliance.com

PROPERTY OWNER INFORMATION (if different)

Name Ken Lee - Gold Coin Inc.
Mailing Address 5210 SE 26th Ave, Portland, OR 97202

Telephone _____
Fax _____
E-mail kenichiro7@gmail.com

PROJECT INFORMATION

Site Address 200 Bolstad Ave W (TPN 10111632392) Zoning Old Town West (OTW)
Cross Street(s) Bolstad Ave W, Ocean Beach Blvd, 2nd St NE

PROJECT TYPE (Check one in each column)

- | | |
|--|--|
| <input type="checkbox"/> Single Family Residential | <input checked="" type="checkbox"/> New Construction |
| <input type="checkbox"/> Multi-Family Residential | <input type="checkbox"/> Addition |
| <input checked="" type="checkbox"/> Commercial | <input type="checkbox"/> Alteration |
| <input type="checkbox"/> Fence/Accessory Structure | <input type="checkbox"/> Amendment to prior approval |

PROJECT DESCRIPTION New construction - Dollar General retail store and associated parking.

CHECKLIST

Provide 1) a completed application; 2) a site plan, 3) a landscape plan, 4) drawings showing each elevation. Drawings must be to scale and on standard-sized sheets. If larger than 11" x 17", 8 sets of drawings must be submitted. The following information must be shown on the plans and also described here. Where possible, provide samples of materials and colors

SITE PLAN: drawn at 1" = 10' or 20'; include a north arrow

Lot Coverage (total %, all buildings and impervious surfaces) 76%
Setbacks: Front 20' Rear _____ Side(s) 20'

ELEVATION DRAWINGS: drawn at 1/8" or 1/4" = 1'

Building Height <u>23 feet 6 inches</u>	Roof Pitch <u>Gabled entry: 10/12; main: .5/12</u>
Type of Roof Covering <u>Metal (Galvalume coating)</u>	Type of Siding <u>Hardie Board & Hardie Shingle</u>
Type of Windows <u>Black Spandrel Glass Windows</u>	Type of Doors <u>Storefront, receiving & emergency exit</u>
Type of Fences <u>N/A</u>	
Proposed Color(s) and Finish <u>Boothbay Blue with bronze (storefront) & yellow (signage) accent colors.</u>	
Proposed Trim Color(s) <u>White</u>	

LANDSCAPE PLAN: may be included on the site plan

Location and Type of Groundcover Perimeter landscaping, shown on proposed landscape site plan
Location, Type and Quantity of Shrubs and Trees Perimeter landscaping, shown on site plan

APPLICANT SIGNATURE <u>Ross Jarvis</u>	DATE <u>09/29/2020</u>
OWNER SIGNATURE <u>Ken Lee</u>	DATE <u>9/10/2020</u>

Office Use Only	Received by _____	Project No. _____
	Date _____	



APPLICATION FOR DESIGN REVIEW: INSTRUCTIONS TO APPLICANTS

Do You Need Design Review? Design review is required for your project if your zoning is any one of the following: R1R, R2R, R3R, OT, OTW, RC, AC, C1, C2, S1, S2, S3, S3R, S3M, P, PR, or S4.

Preparing Your Application. You may request a "pre-application" meeting, where you can discuss your design concept with staff before spending time and money to prepare a full application. A complete application will include the required City of Long Beach application form and drawings. The Design Review application should be filled out as completely and accurately as possible. If an item is not applicable, mark "n/a" on the form. Signatures of both the applicant and all property owners are required. If the applicant and owner are the same person, write "same" in one of the spaces. **An incomplete submittal may delay consideration of your application.** Required drawings include:

- **Site Plan**, showing property boundaries, all existing and proposed buildings, structures, and site features such as fences, driveways, etc., drawn at 1"=10' or 1"=20', fully dimensioned, including a north arrow
- **Building Elevations** of the front, rear and sides of the proposed building, showing architectural features including siding, windows, doors, roofs, foundations, trim, etc., drawn at 1/8"=1' or 1/4"=1', with roof pitch and height dimensioned on the drawing
- **Landscape Plan**, showing the type and location of ground cover and the type, location and quantity of shrubs and trees, drawn at the same scale as the site plan; provided all required information is clear, the landscape plan may be included on the site plan.
- **Floor plans** showing the general location and configuration of all proposed uses may be required for Commercial, Multi-Family and Multi-Use projects when necessary to determine compliance with the requirements of the Zoning code. Material and color samples should be submitted if possible; samples will be required for applications seeking approval of alternative materials.

Deliver applications to:

City of Long Beach, 115 Bolstad West

Or mail to:

P.O. Box 310, Long Beach, WA, 98631

Copies of the City's Zoning ordinance and the Design Review Guidebook may be reviewed at City Hall, 115 Bolstad West, or on the City's web site, www.longbeachwa.gov. Paper copies may also be purchased at City Hall.

How is Your Application Processed? Design review is a "no fee" process. Depending on the type and size of project, an application may be approved administratively by the Planning Director, or by the Planning Commission or City Council. When an application is submitted, City staff reviews it for completeness and for compliance with relevant requirements of the City Code. Once an application is deemed complete, it is either be processed by the Planning Director (administrative review) or placed on the Planning Commission agenda. The Planning Commission may approve, approve with conditions, continue, or deny the application. If the application is to be considered by City Council, the Commission will make a recommendation on the project, which will then be placed on the next available City Council agenda. The Planning Commission meets on the second Tuesday of the month; **applications must be filed at least 2 weeks before the meeting date in order to be considered.**

Appeals. All decisions are provided to the applicant in writing. The decision may be appealed within fourteen (14) calendar days of the date of final decision. Design review decisions made by the Planning Director or the Planning Commission may be appealed to the City Council. Decisions made by the Council may be appealed to the Pacific County Superior Court.

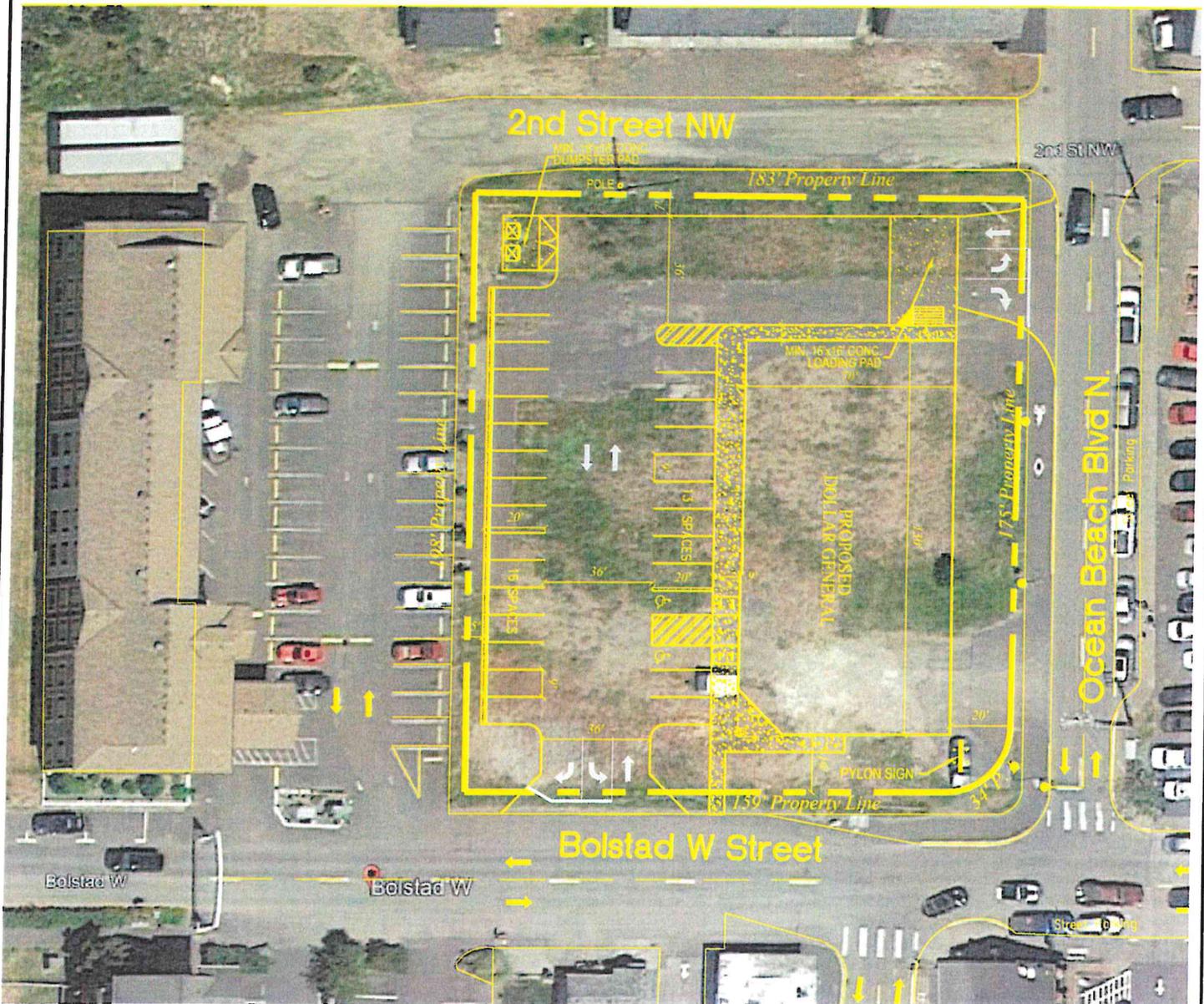
If you have questions about this application or the review process, or if you need assistance, contact the Community Development Department at 360/642-4421 or at planner@longbeachwa.gov.

PRELIMINARY SITE PLAN

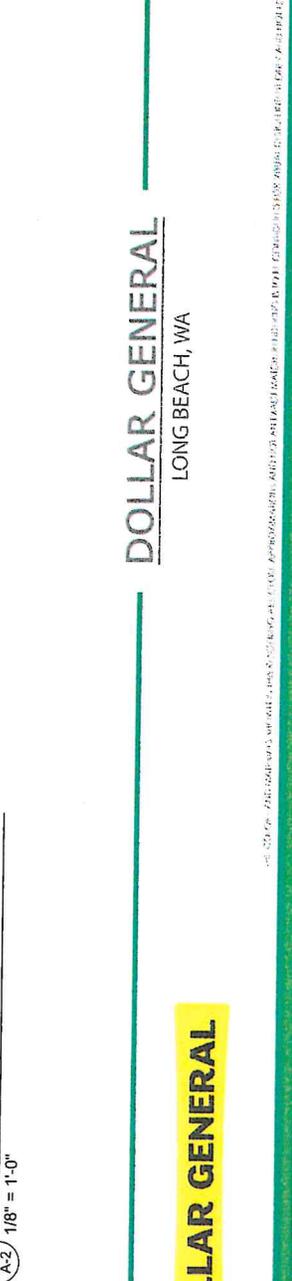
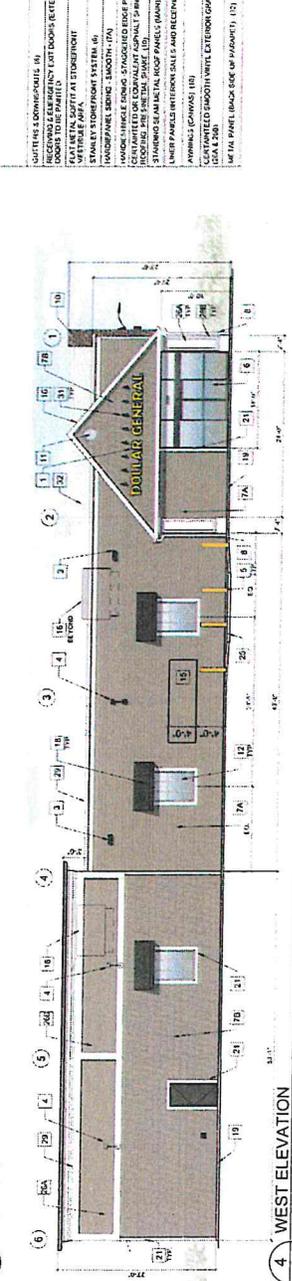
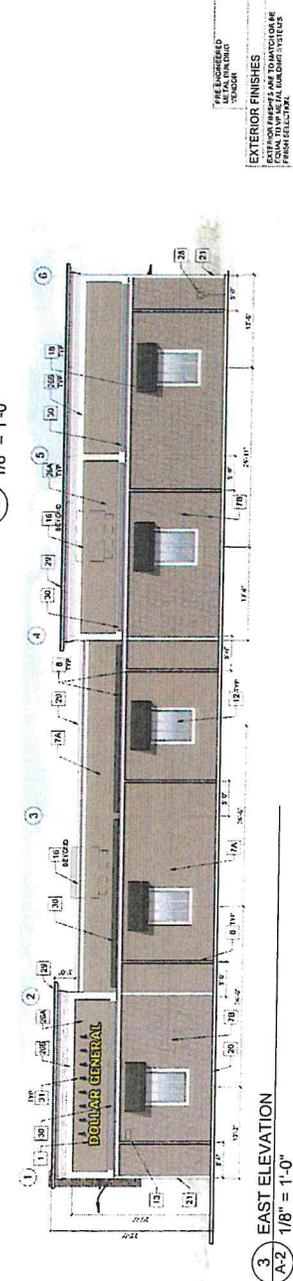
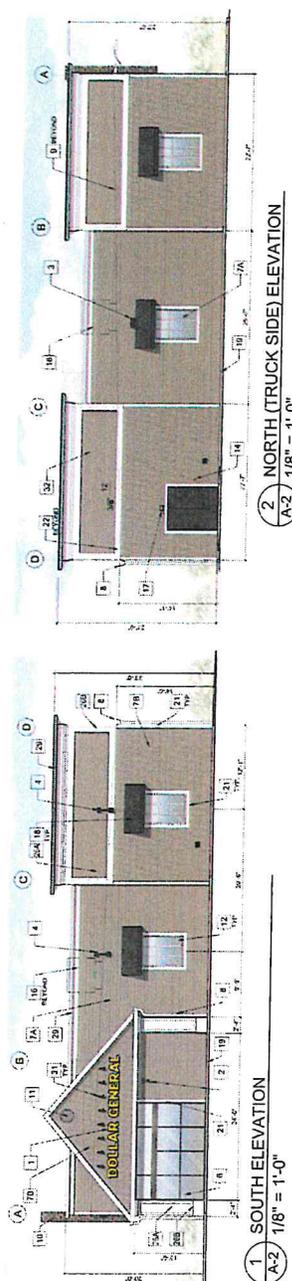
Site - Street Long Beach, WA
Ocean Beach Blvd N & Bolstad W Ave.

PROTOTYPE:	F	DEVELOPER	DESIGNER	DATE:
BLDG/SALES SF:	9,002 / 7,385	COMPANY: ZAREMBA GROUP	COMPANY: ZAREMBA GROUP	02.13.19
ACREAGE:	0.86	NAME: Gary Hough	NAME: Dale Stahlberg	
PARKING SPACES:	29	PHONE #: 216-221-6600	PHONE #: 216-221-6600	

Site is located within the City of Long Beach and is zoned Old Town Western Zoning District (OTW).
Code requires a Maximum Impervious Area of 40%. Variance will be required.
Architectural upgrades will be required. 80% of facades need wood or wood appearance.
Building & Landscape setbacks in the OTW (Old Town West District) will be determined by the design review board.
20' building setback max. on Ocean Beach Blvd.



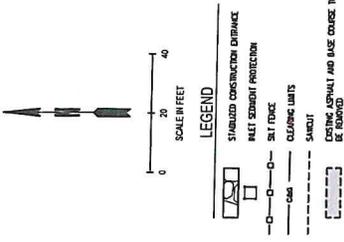
SCALE = NTS



- ELEVATION REVED NOTES**
1. LIGHT FIXTURES ARE INSTALLED BY DOLLAR GENERAL CORP. WITH RECEPT AS SHOWN. ALL LIGHT FIXTURES SHALL BE COVERED ON TOP OF BUILDING CONTRACTORS TO PROVIDE ADEQUATE PROTECTION FROM WEATHER. CONTRACTORS TO PROVIDE ADEQUATE PROTECTION FROM WEATHER UP TO 1/2\"/>
 - 2. LED EXTERIOR LIGHT REFER TO ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION.
 - 3. INFORMATION.
 - 4. APPROVED LED FIXTURE. REFER TO ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION.
 - 5. COULUMBER CONCEALED. PAINTED YELLOW. REMOVED TO EXPOSE JOINTS. CONCEALED JOINTS SHALL BE PAINTED TO MATCH SURROUNDING SURFACE. TO COMPLETE JOINTS, REFER TO SECTION 05120 TO OBTAIN JOINTS FOR ADDITIONAL INFORMATION.
 - 6. BRIDGE STORMWATER SYSTEM REFER TO SHEET AS FOR ADDITIONAL INFORMATION.
 - 7A. EXTERIOR WALL FINISH SHALL BE BRICK. BRICK SHALL BE 4\"/>
 - 7B. EXTERIOR WALL FINISH SHALL BE BRICK. BRICK SHALL BE 4\"/>
 - 8. BRICK SHALL BE 4\"/>
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 - 14. DOOR BUZZER REFER TO ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION.
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ITEM NO.	DESCRIPTION	FINISH
1	OUTSIDE DOWNSPOUTS (H)	PAINTED
2	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
3	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
4	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
5	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
6	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
7	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
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9	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
10	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
11	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
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14	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
15	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
16	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
17	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
18	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
19	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
20	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED
21	EXTERIOR PRESIST-AFTE TO MATCH EXISTING FINISH SYSTEMS	PAINTED

SEC. 16, T10N., R11W., W.M.

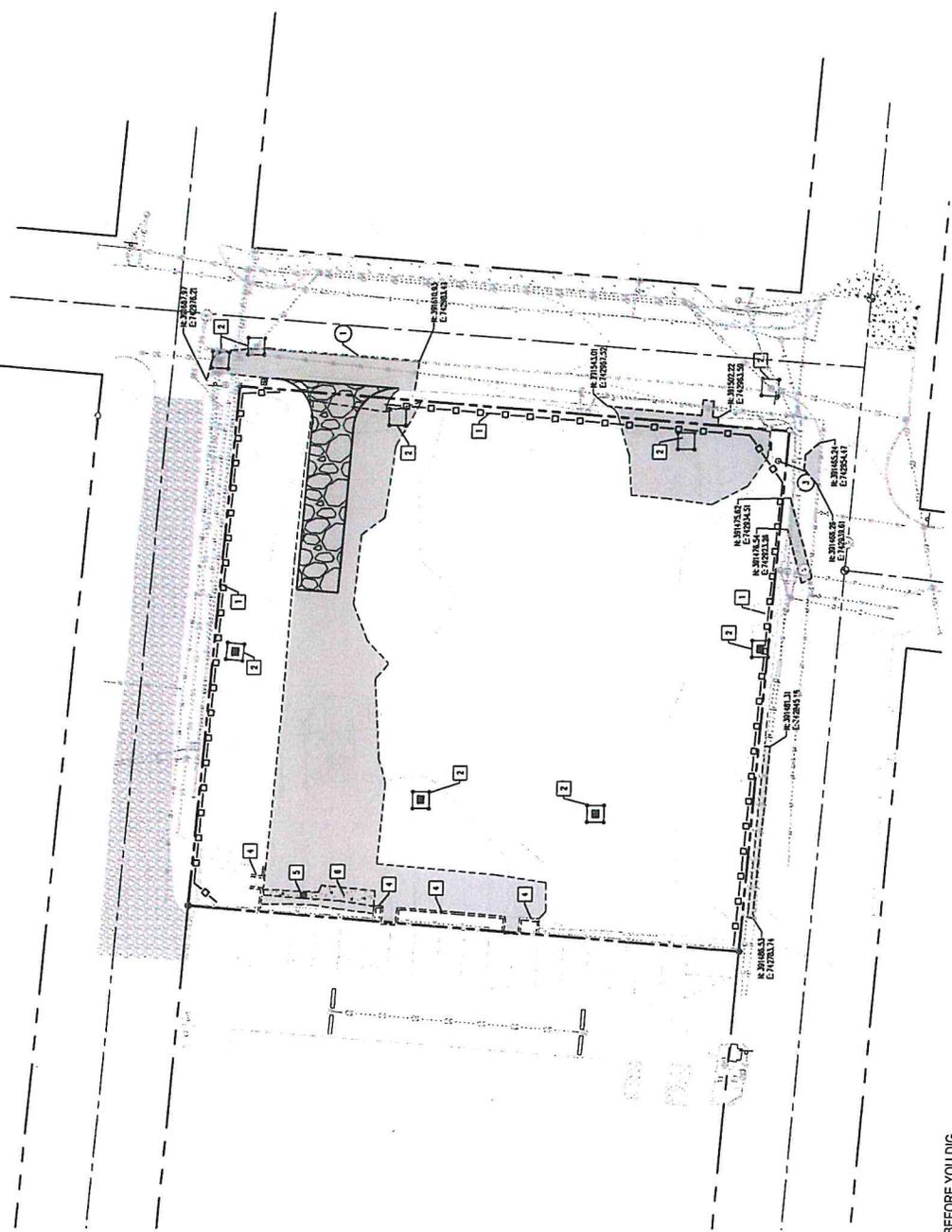


EROSION CONTROL NOTES:

1. SILT FENCE
2. INLET STORMY PROTECTION
3. STANDARDIZED CONSTRUCTION DISTANCE

DEMOLITION NOTES:

1. SAWCUT
2. RELOCATE EXISTING WATER METER AND GAS LINE
3. PROTECT AND PREPARE FOUNDATION IN PLACE
4. REMOVE EXISTING RAISED WALK
5. REMOVE EXISTING CATCH BASIN AND ASSOCIATED SLOTTED SOAK
6. REMOVE EXISTING CONCRETE PAD AND BASE



CALL BEFORE YOU DIG
 A PROFESSIONAL ENGINEER OR SURVEYOR SHALL BE RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ALL UTILITIES PRIOR TO CONSTRUCTION BY CALLING 800-4-A-SHIELD (476-7343) OR BY VISUALLY INSPECTING THE RECORD DRAWINGS. A MINIMUM OF 48 HOURS NOTICE TO ALL UTILITIES IS REQUIRED.

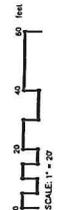
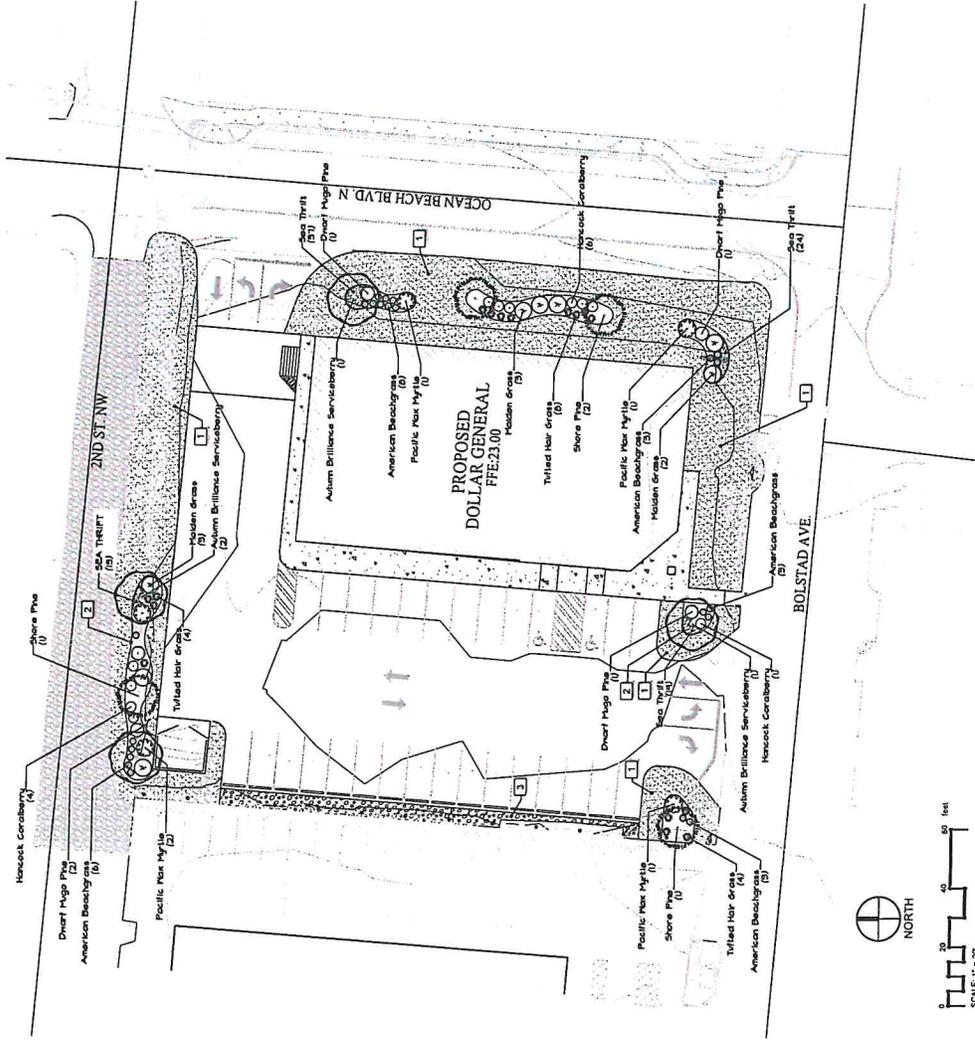
SCU ALLIANCE
 CONSULTING SERVICES
 8730 TAYLOR LANE NE, SUITE 200, LUCKY, WA 98116
 P: 360.252.1455 F: 360.252.1309
 SCUALLIANCE.COM

DEMOLITION AND TESP PLAN
 DOLLAR GENERAL STORE #
 200 BOSTAD AVE W
 LONG BEACH, WA 98161



DESIGNER	VALUE	090900022
DRAWN BY	VALUE	
APPROVED BY	VALUE	
DATE	VALUE	AUGUST 2009
PROJECT NO.	VALUE	321616
DRAWING TITLE	VALUE	DEMOLITION AND TESP PLAN
DATE PLOTTED	VALUE	08/11/09 10:41:53 AM
PROJECT NAME	VALUE	DOLLAR GENERAL STORE #
SHEET NO.	VALUE	EC-01

SEC. 16, T10N., R11W., W.M.



CALL BEFORE YOU DIG
 THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR THE LOCATION AND DEPTH OF ALL UTILITY LOCATIONS PRIOR TO CONSTRUCTION BY CALLING THE UTILITY LOCATIONS SERVICE CENTER AT 1-800-4-A-UTILITY OR BY VISUALLY INSPECTING THE RECORD DRAWINGS FOR THE LOCATION AND DEPTH OF ALL UTILITY LOCATIONS.

PLANT SCHEDULE

QUANTITY	COMMON/BOTANICAL NAME	SIZE	REMARKS
4	AUTUMN BRILLIANCE SERVICEBERRY AEBURNIENI GRASSY FLOOR AUTUMN BRILLIANCE	2" CAL	
4	SHORE PINE	2" CAL	
5	PACIFIC HAIR GRASS	5 GAL	
5	DWARF MUGO PINE	5 GAL	
11	HONSOCK CORALLIBERRY SPYROSTROPHUS F. CHERNALTII 'HONSOCK'	1 GAL	
23	AMERICAN BEACHGRASS	1 GAL	
16	TIFTED HAIR GRASS DESCHAMPSIA CESPIGOSA 'GOLDTAP'	1 GAL	
8	MADON GRASS MISCANTHUS SINENSIS 'GRACILIMUS'	5 GAL	
93	SEA THRIFT AMERICA MANTINA	4" POT 12" O.C.	

CODE ANALYSIS
 SCREEN ADJACENT RESIDENTIAL USES: N/A
 PARKING LOT:
 1. SCREEN FROM ADJACENT STREET WITH A 5' AVG. WIDTH LANDSCAPE STRIP.
 - EVEN AND DECID. TREES AT 30' O.C. (MIN.)
 - LARGE AND SMALL SHRUBS AND GROUND COVER TO COVER WITHIN 2 YEARS.
 2. MIN. 400 S.F. OF LANDSCAPE IN PARKING LOT: (PROVIDED)
 3. VISION CLEARANCE TRIANGLE: (MAINTAINED)

LANDSCAPE MATERIALS:
 1. PREDOMINANTLY NATIVE OR PLANT MATERIALS SUITED TO THE COASTAL SETTING, SEASONAL CONSIDERATIONS, CONDENSED EFFICIENT WATER USE, MIN. PLANT SIZES
 2. MULCH SUCH AS RIVER ROCK OR BARK MAY BE USED ONLY IF APPROVED AS PART OF THE OVERALL LANDSCAPING PLAN AND SHALL BE LIMITED.
 3. LAND DISTURBED BY DEVELOPMENT ACTIVITIES SHALL BE REVEGETATED AT LEAST TO ITS PREDEVELOPMENT CONDITION.

OLD TOWN WEST DISTRICT:
 1. 33% OF LANDSCAPING REQUIRED FOR EACH 1' L.F. OF FRONTAGE ALONG OCEAN BEACH BLVD.
 FRONTAGE: 200' L.F.
 REQUIRED L.S.: 600 S.F.
 L.S. PROVIDED: 650 S.F.

2. AT LEAST TWO-THIRDS (2/3) OF THE LANDSCAPING AREA SHALL BE NATURAL MATERIALS OR SOFTSCAPE. THE REMAINING ONE-THIRD (1/3) OF THE REQUIRED LANDSCAPING AREA MAY BE HARDSCAPE AS APPROPRIATE. THE HARDSCAPE AREA MAY BE USED FOR OUTDOOR VENDING, MERCHANDISING OR DINING, SUBJECT TO THE REQUIREMENTS OF THE CITY DISTRICT.

MAINTENANCE:
 1. ALL PLANTINGS AND LANDSCAPE AREAS SHALL BE PROPERLY MAINTAINED AND KEPT IN GOOD CONDITION AT ALL TIMES IN ORDER TO PRESENT A NEAT, LITELY AND ORDERLY APPEARANCE.
 2. WHERE NECESSARY, IRRIGATION SHALL BE INSTALLED TO ENSURE THE LANDSCAPING WILL BE HEALTHY AND VIABLE.

LANDSCAPE PLAN

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DESIGNED BY: [REDACTED]

APPROVED BY: [REDACTED]

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Bruce Walker
PACIFIC County Assessor PO Box 86 South Bend, WA 98586

[Assessor](#) [Treasurer](#) [Appraisal](#) [MapSifter](#)

Parcel

Parcel#: 10111632392 Owner Name: GOLD COIN INC
 DOR Code: 91 - Undeveloped - Land Address1:
 Situs: 200 BOLSTAD AVE W Address2: 5210 SE 26TH AVENUE
 Map Number: 101116 392 LB City, State: PORTLAND OR
 Status: Zip: 97202
 Description: 101116 392 LB; LOT 2 SURVEY BK-7 PG-172
 Comment: ADMIN: BOE #2019-012, STIPULATION OF VALUE \$238,500 TO \$119,300 FOR '20 TAX

2021 Market Value		2021 Taxable Value		2021 Assessment Data	
Land:	\$119,300	Land:	\$119,300	District:	34 -
Improvements:	\$0	Improvements:	\$0	Current Use/DFL:	No
Permanent Crop:	\$0	Permanent Crop:	\$0		
Total	\$119,300	Total	\$119,300	Total Acres:	0.86000

Ownership

Owner's Name	Ownership %	Owner Type
GOLD COIN INC	100 %	Owner

Sales History

No Sales History

Building Permits

Permit No.	Date	Description	Amount
LB190904	9/1/2019	DEMO	\$50,000.00
LB-080603	7/1/2008	DEMO 30-38	\$999.00

Historical Valuation Info

Year	Billed Owner	Land	Impr.	PermCrop	Value	Total	Exempt	Taxable
2021	GOLD COIN INC	\$119,300	\$0			\$119,300	\$0	\$119,300
2020	GOLD COIN INC	\$119,300	\$0			\$119,300	\$0	\$119,300
2019	GOLD COIN INC	\$125,000	\$0			\$125,000	\$0	\$125,000
2018	GOLD COIN INC	\$125,000	\$0			\$125,000	\$0	\$125,000
2017	GOLD COIN INC	\$125,000	\$0			\$125,000	\$0	\$125,000

[View Taxes](#)

Parcel Comments

TAB - F

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)	
)	
Janell Dynes)	FILE NO: CUP 2020- 02
for the use of an existing building as)	
a two - family vacation rental.)	
)	
Application for a Conditional Use)	FINDINGS OF FACT,
Permit to allow the use of a mixed use)	CONCLUSIONS OF LAW
Residence / commercial businesses)	AND DECISION
to be used as two – family vacation)	
rental located in the C1 Commercial)	
<u>District</u> zone at 1711 Pacific Highway S)	

DECISION

The Condition Use Permit Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Conditional Use Permit of **Janell Dynes** to allow the use of an existing structure to be used as a two-family vacation rental came on for hearing before Jan LeM. Hedges, Hearings Examiner, on October 2nd 2020 at 1:00 p.m. . **Ariel Smith**, Director presented the Department of Community Development Staff Report.

The Hearings Examiner exempted the explanation the hearing procedure due to the absence of applicant and citizens primarily due to the covid virus, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath were:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHIBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Janell Dynes	08/09/2020	Complete
2	Staff Report	City of Long Beach	10/02/2020	Complete
3	Public Hearing Notice	City of Long Beach	09/11/2020	Complete

The hearing adjourned at 1:04 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicant, **Janell Dynes** , propose an existing structure to be used as a two- family vacation rental.
2. The proposed site is located in the **C 1 – Commercial District Zone.**
3. The applicant proposes to change the existing mixed use structure to a two-family vacation rental.
4. Vacation rental use is an allowed conditional use in the **C 1 – Commercial District Zone.**
5. The existing structure and the proposed change of use meets or exceeds all of the **Municipal Code, Chapter 8 Shoreline Districts, Article B S2 Shoreline Multi-Family Residential District Code** and complies with all applicable standard set forth in Section **12-7A-4 STANDARDS** for this zone.
6. The proposed change of use is consistent with existing uses and not generate additional traffic impact, or place additional demands on the City's' infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being.
7. The proposed change of use meets or exceeds all the applicable standards set forth in the; Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.
8. This Conditional Use Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.
9. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY Zoning Ordinance have been met.
3. The standards and guidelines of the CITY Comprehensive Plan have been met.
4. This proposed development is exempt from SEPA review and the Shoreline Master Program does not apply.
5. The applicant has sought the appropriate permit.
6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of **Janell Dynes**, applicant, for the change of use of an existing structure to a two – party vacation rental located at 1711 Pacific Highway South is **APPROVED**, subject to the following conditions:

1. Any further development or change of use on the property shall require the approval of the City of Long Beach.
2. The applicant shall obtain a City of Long Beach business license from the State of Washington as required by Title 4, Business and License Regulations, of the Long Beach City Code and pay all applicable taxes as required by Title 3, Finances and Taxation.
3. Failure to comply with conditions of this permit may result in the permit being rescinded and possibly the Applicant being cited and fined under the Long Beach City Code.

Done this 5th day of October 2020



Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of \$400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$400.00. All costs are payable to the City of Long Beach, Washington.

Parks - Streets - Storm - September Monthly Report

Monthly

Safety Meetings

Bi-Monthly

Staff Meetings

Fridays

Street Sweeping

Backpack blowing of sidewalks and brick parks

Boardwalk and dune trail maintenance

Thursdays

Boardwalk and Dune trail

Daily

Restroom maintenance

Garbage maintenance

Festivals / Events /set up and tear down

None

1. Cold patch pothole maintenance
2. Discovery trail maintenance.
3. Mowing right of ways
4. Cleaned out the open drainage ditches
5. Installed a drainpipe and catch basin at 19th sw
6. Removed all the hanging baskets
7. Installed new cable for the flagpole at city hall
8. Installed new grinder pump at the Sid Snyder approach restroom

9. Fixed the bollard that was hit on Bolstad approach
10. Fixed a couple of burnt out streetlights
11. Fixed the broken door at the Bolstad restroom
12. Fixed 2 broken sign posts 11th NE and 7th SE

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

10-01-20

Page 1 of 2

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for September 2020

During the month of September the Long Beach Police Department handled the following cases and calls:

Long Beach

646 Total Incidents

Aid Call Assists: 3

Alarms: 5

Animal Complaints: 10

Assaults: 9

Assists: 93

(Includes 9 PCSO, 1 WSP And 0 Other Agency Assists Outside City Boundaries)

Burglaries: 2

Disturbance: 40

Drug Inv.: 4

Fire Call Assists: 15

Follow Up: 90

Found/Lost Property: 16

Harassment: 12

Malicious Mischief: 0

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 1

Prowler: 1

Runaway: 0

Security Checks: 87

Suspicious: 25

Thefts: 4

Traffic Accidents: 14

Traffic Complaints: 33

Traffic Tickets: 14

Traffic Warnings: 140

Trespass: 11

Warrant Contacts: 3

Welfare Checks: 14

Ilwaco (Includes 35 Calls At Port)

194 Total Incidents

Aid Call Assists: 1

Alarms: 2

Animal Complaints: 2

Assaults: 2

Assists: 18

Burglaries: 1

Disturbance: 13

Drug Inv.: 1

Fire Call Assists: 2

Follow Up: 37

Found/Lost Property: 3

Harassment: 7

Malicious Mischief: 1

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 1

Prowler: 1

Runaway: 0

Security Checks: 61

Suspicious: 8

Thefts: 4

Traffic Accidents: 3

Traffic Complaints: 4

Traffic Tickets: 2

Traffic Warnings: 11

Trespass: 2

Warrant Contacts: 3

Welfare Checks: 4

Labor Day Weekend, September 4th-7th, went well. There were a lot of people in town and we were busy but nothing major happened.

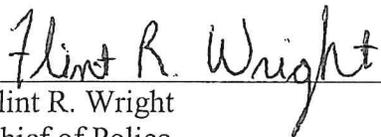
Rod Run Weekend was September 11th-13th. As you are all aware there was no "official show" this year. However, we still had a large influx of visitors and cars. There was definitely less classic cars and such on the roadway. Normally on Saturday when the show lets out southbound traffic on SR 103 is backed up past the golf course. We did not have that this year. The farthest it backed up this year was to about 14th North and that did not last long.

Crowd size was still large but I would guess it was about 40% less than normal. Also on both Friday and Saturday night town was empty by 11:00 PM which we have never had before.

We did have a greater number of "burnouts" this year it seemed and we made a lot of traffic stops for that as well as other things. That being said we had only 2 DUI arrests and 3 suspended driving tickets. There was 1 traffic accident which resulted in 2 citations. We wrote a total of 7 citations and gave out approx. 100 warnings. We also dealt with putting out a lot of campfires.

The crowd was the friendliest I have ever scene. Over and over again we were all told how much they appreciated us and what we do. I can't tell you how many times over the weekend I personally had people thank me for what I do and how they supported us. It had to be over 60 times and all the other officers experienced the same thing.

We only had one fight call and no one went to jail.



Flint R. Wright
Chief of Police