



## AGENDA – Monday, July 20, 2020

7:00 p.m. City Council Meeting

**Zoom Meeting ONLY**

Meeting ID: 859 290 1543

Password: 12345678

### 7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

**Peter King from AWC to award Councilmember Tina McGuire – Advanced CML**

### PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

### CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, July 6, 2020 City Council Meeting
- Payment Approval List for Warrant Resisters 59542-59576 & 86968-87030 for \$399,973.54

- **AB 20-54 – Change Order No. 6 Biosolids Treatment Facility – TAB B**
- **AB 20-55 – Temporary Food Vendors – TAB C**

### DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB D

- **Water Report for June 2020**
- **Wastewater Report for June 2020**
- **Parks, Streets and Stormwater Report for June 2020**
- **COVID-19 B&O Tax fee and interest waiver**
- **Letter of Support for Seaview to Ilwaco Connector Trail Design Grant**
- **Staff Memo for RZ 2020-01**

### FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop.  
August 3, 2020, August 17, 2020 & September 8, 2020

### ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



# Warrant Register

Check Periods: 2020 - July - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer	
Number	Name	Print Date	Clearing Date	Amount
59542	Bell, Helen S	7/2/2020		\$308.30
59543	Binion, Jacob M	7/2/2020	7/2/2020	\$1,845.77
59544	Booi, Kristopher A	7/2/2020	7/9/2020	\$1,704.59
59545	Cline, Kevin M	7/2/2020	7/7/2020	\$266.16
59546	Cox, Mallory E	7/2/2020	7/6/2020	\$535.23
59547	Goulter, John R	7/2/2020	7/3/2020	\$1,708.70
59548	Huff, Timothy M	7/2/2020	7/8/2020	\$1,720.64
59549	Jewell, Kyle E	7/2/2020	7/3/2020	\$1,375.69
59550	Kaino, Kris A	7/2/2020	7/13/2020	\$1,012.84
59551	Kemmer, Holli L	7/2/2020	7/7/2020	\$266.16
59552	Kemmer, Larry L	7/2/2020	7/2/2020	\$1,574.76
59553	Luehe, Paul J	7/2/2020	7/3/2020	\$1,839.66
59554	McGuire, Tina M	7/2/2020	7/6/2020	\$266.16
59555	Miller, Matt W	7/2/2020	7/3/2020	\$1,764.53
59556	Mortenson, Tim L	7/2/2020	7/3/2020	\$1,776.84
59557	Murry, Del R	7/2/2020	7/8/2020	\$266.16
59558	Padgett, Timothy J	7/2/2020	7/6/2020	\$1,452.91
59559	Quitner, Jonathan H	7/2/2020	7/8/2020	\$1,134.51
59560	Svendsen, Sue M	7/2/2020	7/3/2020	\$266.16
59561	Wood, Matthew T	7/2/2020	7/7/2020	\$1,701.83
59562	Wright, Flint R	7/2/2020	7/6/2020	\$2,879.18
59563	Zuern, Donald D	7/2/2020	7/3/2020	\$2,388.21
59564	AFLAC	7/2/2020		\$491.97
59565	Association of WA Cities	7/2/2020		\$30,131.21
59566	City of LB Retirement Payback	7/2/2020	7/7/2020	\$50.77
59567	City of Long Beach - Fica	7/2/2020		\$13,300.02
59568	City of Long Beach - FVH	7/2/2020		\$8,511.14
59569	Council Gift Fund	7/2/2020		\$60.00
59570	Dept of Labor & Industries	7/2/2020		\$1,685.05

Number	Name	Print Date	Clearing Date	Amount
59571	Dept of Retirement Systems	7/2/2020		\$15,562.92
59572	Dept of Retirement Systems Def Comp	7/2/2020		\$3,330.00
59573	Discovery Benefits Inc.	7/2/2020	7/13/2020	\$150.00
59574	Employment Security Dept	7/2/2020		\$229.47
59575	Massmutual Retirement Services	7/2/2020	7/10/2020	\$775.00
59576	Teamsters Local #58	7/2/2020		\$215.50
86968	Archer, Jeff	7/9/2020	7/13/2020	\$665.02
86969	Cutting, Jeff	7/16/2020		\$229.97
86970	Reddy, Patrick	7/16/2020		\$125.00
86971	Airgas USA LLC	7/16/2020		\$56.97
86972	All Safe Mini Storage	7/16/2020		\$95.00
86973	All Things Fun Sports!	7/16/2020		\$710.00
86974	AlSCO-American Linen Div.	7/16/2020		\$109.54
86975	Astoria Janitor & Paper Supply	7/16/2020		\$1,262.97
86976	Bailey's Saw Shop	7/16/2020		\$353.93
86977	Biobot Analytics, Inc.	7/16/2020		\$2,400.00
86978	Bonney, Matt	7/16/2020		\$59.17
86979	BSK Associates	7/16/2020		\$194.00
86980	Cascade Columbia Distribution CO	7/16/2020		\$429.73
86981	Ced - Consolidated	7/16/2020		\$116.96
86982	CenturyLink	7/16/2020		\$1,594.78
86983	Chinook Observer	7/16/2020		\$616.85
86984	D'Angelo, Paul	7/16/2020		\$228.00
86985	Dennis Company	7/16/2020		\$1,061.49
86986	Department of Licensing - Firearms Section	7/16/2020		\$18.00
86987	Dept of Ecology	7/16/2020		\$440.00
86988	Engineered Compost System	7/16/2020		\$2,098.06
86989	Englund Marine Supply	7/16/2020		\$199.49
86990	Evergreen Septic Inc	7/16/2020		\$6,211.50
86991	Forcum, Tristan	7/16/2020		\$228.00
86992	Ford Electric	7/16/2020		\$1,074.31
86993	Galls, LLC	7/16/2020		\$48.77
86994	Glasson, David	7/16/2020		\$25.30
86995	Goulter, Allen J III	7/16/2020		\$1,300.00
86996	GRAINGER	7/16/2020		\$562.51
86997	Gray & Osborne	7/16/2020		\$18,416.14
86998	Interstate Battery	7/16/2020		\$300.91
86999	Iron Mountain	7/16/2020		\$151.72
87000	K & L Supply, Inc.	7/16/2020		\$482.54
87001	L.N. Curtis & Sons	7/16/2020		\$1,792.37
87002	Lakeside Industries, Inc.	7/16/2020		\$536.76
87003	Lawrence, Rob	7/16/2020		\$436.00
87004	MONTAGE ENTERPRISES INC	7/16/2020		\$594.02
87005	Naselle Rock & Asphalt	7/16/2020		\$111,057.23
87006	Newman, Richard	7/16/2020		\$4.95
87007	Oman, Steve	7/16/2020		\$750.00

Execution Time: 6 second(s)

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Register



Number	Name	Print Date	Clearing Date	Amount
87008	Pacific County Treasurer	7/16/2020		\$6,863.13
87009	Pacific Office Automation	7/16/2020		\$308.55
87010	Peninsula Landscape Supply	7/16/2020		\$41.08
87011	Peninsula Sanitation	7/16/2020		\$1,713.73
87012	Public Utility District 2	7/16/2020		\$8,711.20
87013	Quakertown Leasing USA, Inc.	7/16/2020		\$637.71
87014	Quakertown Industrial, Inc.	7/16/2020		\$2,129.57
87015	Scheller, Daniel	7/16/2020		\$228.00
87016	Sid's Iga	7/16/2020		\$61.75
87017	State Auditor's Office	7/16/2020		\$14,148.81
87018	Stenersen, Levi	7/16/2020		\$176.33
87019	Stripe Rite	7/16/2020		\$4,600.00
87020	SUNSET AUTO PARTS, INC	7/16/2020		\$1,335.53
87021	Taft Plumbing	7/16/2020		\$178.31
87022	Tangly Cottage Garden	7/16/2020		\$1,040.46
87023	Tapani, Inc	7/16/2020		\$83,949.13
87024	Universal Blower Pac, Inc	7/16/2020		\$531.35
87025	Visa	7/16/2020		\$2,795.90
87026	Vision Municipal Solutions	7/16/2020		\$1,465.77
87027	WACE	7/16/2020		\$55.00
87028	Wilcox & Flegel Oil Co.	7/16/2020		\$1,104.17
87029	Wirkkala Construction	7/16/2020		\$8,117.21
87030	Zuern, Donald	7/16/2020		\$194.85
	<b>Total</b>		<b>Check</b>	<b>\$399,973.54</b>
	<b>Grand Total</b>			<b>\$399,973.54</b>

## **LONG BEACH CITY COUNCIL MEETING**

**July 6, 2020**

### **6:00 COUNCIL WORKSHOP- PUBLIC MEETING**

C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer were all present.

WS 20-13– Water Use Efficiency Goals

The Mayor opened the public meeting at 6:00 p.m.

-David Glasson, City Administrator, and Jake Binion, Water Plant Operator, presented the proposed Water Use Efficiency goals for the 2020 Water Comprehensive Plan. They provided informational handouts and pressure-reducing shower heads before giving the public an opportunity to comment and/or ask questions.

The Mayor closed the public meeting at 6:11 p.m.

- **No decisions or motions were made at this time.**

### **7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

### **ROLL CALL**

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Kemmer, and C. Cline all present.

### **PUBLIC COMMENT**

### **CONSENT AGENDA**

Minutes, June 15, 2020 City Council Meeting

Payment Approval List for Warrant Registers 59515-59541 & 86886-86967 for \$222,562.67

**C. McGuire made the motion to approve the Consent Agenda. C. Svendsen seconded the motion; 5 Ayes, motion passed.**

### **BUSINESS**

### **AB 20-49– Resolution 2020-05 Capital Facilities Plan- PUBLIC HEARING**

The Mayor opened the public hearing at 7:05 p.m.

Ariel Smith, Community Development Director, presented the Agenda Bill. City staff, along with the Mayor have put together a 6-year plan outlining infrastructure needs. This plan covers the estimated potential cost, the year in which it should be replaced and the possible funding source. This plan serves as a guideline for upcoming projects. There were no public comments.

The Mayor closed the public hearing at 7:06 p.m.

**C. Cline made the motion to approve resolution 2020-05 establishing a Capital Facilities Plan for the city. C. McGuire seconded the motion; 5 Ayes, motion passed.**

#### **AB 20-50– Resolution 2020-06 Six-Year Transportation Plan-PUBLIC HEARING**

The Mayor opened the public hearing at 7:07 p.m.

Ariel Smith, Community Development Director, presented the Agenda Bill. RCW 35.77.010 requires Cities to adopt a “Six Year Street and Arterial Street Plan” each year. This is the updated Resolution for 2021. There were no public comments.

The Mayor closed the public hearing at 7:08 p.m.

**C. Svendsen made the motion to adopt Resolution 2020-06 approving the six-year transportation improvement plan 2021-2026. C. McGuire seconded the motion; 5 Ayes, motion passed.**

#### **AB 20-51– Resolution 2020-07 Water Comprehensive Plan- PUBLIC HEARING**

The Mayor opened the public hearing at 7:11 p.m.

David Glasson, City Administrator, presented the Agenda Bill. WAC 246-290-100 requires Cities to updates their Water System Plan every 10 years. This project began in 2018 and was delayed due to COVID-19. The public forum to discuss the water use efficiency goals was held prior to this meeting. Martha Donaldson commented on the sewer drainage.

The Mayor closed the public hearing at 7:12 p.m.

**C. McGuire made the motion to adopt Resolution 2020-07 approving the Water Comprehensive Plan. C. Cline seconded the motion; 5 Ayes, motion passed.**

#### **AB 20-52– Ordinance 984- Amending Title 9 – Utility Payment Plan**

David Glasson, City Administrator, presented the Agenda Bill. The Council discussed the possibility of offering payment plans to those that have been affected financially by COVID-19. This ordinance outlines the specifics around establishing a payment plan.

**C. McGuire made the motion to authorize the Mayor to execute Ordinance 984 amending LBCC Title 9- Utilities and Adding Section 9-3-8 “Payment Plans.” C. Svendsen seconded the motion; 5 Ayes, motion passed.**

#### **AB 20-53– Solutions Yes- Copier Contract**

David Glasson, City Administrator, presented the Agenda Bill. The city currently has a lease agreement with Solutions Yes for the City Hall copier. Staff is satisfied with the machine, the service, and would like to continue with this contract. Solutions Yes has proposed a machine upgrade and the new contract would save the city roughly \$476 per year.

**C. McGuire made the motion to authorize staff to enter into the new proposed agreement. C. Svendsen seconded the motion; 5 Ayes, motion passed.**

#### **AB 20-54– Ecology Contract Amendment Biosolids Plant**

Ariel Smith, Community Development Director, presented the Agenda Bill. Due to time constraints and delays related to COVID-19 the city had to push the project completion date out 6 months to December 2020. This amendment reflects that change and adjusts the “Invitation of operation Date.”

**C. McGuire made the motion to authorize the City Administrator to execute the agreement amendment. C. Svendsen seconded the motion; 5 Ayes, motion passed.**

#### **DEPARTMENT HEAD ORAL REPORTS**

#### **CORRESPONDENCE AND WRITTEN REPORTS**

- Report and Decision for Carter SP 2020-01
- ChargePoint Dashboard
- Transportation Benefit District Collections
- Sales Tax Collections
- Lodging Tax Collections
- Police Chief’s Report for June

#### **ADJOURNMENT**

The Mayor adjourned the meeting at 7:34 p.m.

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Mayor

ATTEST:

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City Clerk



TAB - B



**CITY COUNCIL  
AGENDA BILL  
AB 20-54**

**Meeting Date: July 20, 2020**

**AGENDA ITEM INFORMATION**

<b>SUBJECT: Change Order No. 6 Biosolids Treatment Facility</b>	<b>Originator:</b>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
<b>COST: Net \$11,277.94</b>	Water/Wastewater Supervisor	
	Other:	

**SUMMARY STATEMENT:** *The additional work and material required are the result of the sludge unloading station, \$18,047.44. 5 working days are added to the Substantial and Physical Completion Contract Times. The second portion of this change order is changing from paint to sealer in the Solids Handling Building, this is at a cost savings (6,722.50). – total increased contract amount \$11,277.94*

**RECOMMENDED ACTION:** *Authorize staff to sign the change order.*

## CHANGE ORDER

<b>Project Title</b>	Regional Biosolids Facility		
<b>Owner</b>	City of Long Beach	<b>Contractor Name</b>	Tapani, Inc.
<b>Change Order No.</b>	6	<b>Contractor Address</b>	1604 SE 6 <sup>th</sup> Place Battle Ground, WA 98604
<b>Change Order Date</b>	June 25, 2020		
<b>G&amp;O No.</b>	19510		

The following changes are hereby made to the Contract Documents:

### SCHEDULE A

#### ITEM 1: Sludge Unloading Station (COP No. 20)

Install piping and valves at existing digester as described in COP 20.

The lump sum cost for this work is:.....\$18,047.44

**Justification:** The additional work is at the request of the Owner.

**Working Days:** 5 working days are added to the Substantial and Physical Completion Contract Times.

#### ITEM 2: Paint to Sealer Substitution (COP No. 22)

Furnish and install block sealer to a height of 8'-0" above finished floor in lieu of paint on interior wall of the Solids Handling Building.

The estimated cost for this work is: ..... (\$6,772.50)

**Justification:** The deductive work is at the request of the Owner.

**Working Days:** 0 working days are added to the Substantial and Physical Completion Contract Times.

### **CHANGE TO CONTRACT PRICE**

Original Contract Amount (without tax): .....	\$4,760,786.34
Current Contract Amount, as adjusted by previous change orders:.....	\$5,059,495.80
The Contract Amount due to this Change Order will be increased by: .....	\$11,274.94
The new Contract Amount (without tax) due to this Change Order will be:.....	\$5,070,770.74

### **CHANGE TO CONTRACT TIME**

The Substantial Completion Contract Time will be increased by 5 working days, for a total of 209.5 working days.

The Physical Completion Contract Time will be increased by 5 working days, for a total of 239.5 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

**GRAY & OSBORNE, INC.**  
**(RECOMMENDED)**

*Mary Elvitt*

Date 7/6/2020

**TAPANI, INC.**  
**(ACCEPTED)**

*David J. Tapani*

Date 6/29/20

**CITY OF LONG BEACH**  
**(ACCEPTED)**

\_\_\_\_\_  
Date \_\_\_\_\_



TAB - C



**CITY COUNCIL  
AGENDA BILL**

**AB 20-55**

**Meeting Date: July 20, 2020**

**AGENDA ITEM INFORMATION**

<b>SUBJECT: Temporary Food Vendors</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST: NA</b>	Other:	

**SUMMARY STATEMENT:** *The City has been approached by local restaurateurs and the Long Beach Merchants Association to entertain the idea of temporary food vendors. Due to COVID-19 and the reduction in restaurant capacity merchants have requested that the Council grant a waiver throughout the summer to allow for temporary food vendors, if they meet the County's health criteria. City staff would approve the individual locations and vendors. They would have to obtain an itinerant business license and meet certain specifications. Vendors would have to meet design review criteria in the zone where they are set-up. Examples of criterion are: signage, trash disposal, required parking impacts, location-has to be on private property, hours of operation, noise/odor impacts, what the power source is, water/sewer disposal, what zone the property is in and approved by Pacific County Health Department. See the attached proposal. Does the temporary vendor have to be associated with a permanent business?*

**RECOMMENDED ACTION:** *Decide whether or not to approve the use of temporary food vendors through September.*

July 15, 2020

**Request for business access to conditional use, food service permits**

Problem: Capacity to serve food to visitors

Honored City Council Members,

Pacific County is in Phase III of Governor Inslee's reopening plan and the City of Long Beach is welcoming back visitors.

As of the July 4<sup>th</sup> weekend, Long Beach lodging is experiencing close to full occupancy, as is typical during the summer months.

However, due to the significant restrictions that Covid-19 places on dining, there is growing concern about the ability of brick and mortar restaurants to meet the current needs of our guests.

This has been discussed at the Long Beach Merchant's Association and at the weekly food sector meetings hosted by the Long Beach Peninsula Visitors Bureau. Restaurant owners have expressed concern that they do not have the capacity to meet the need to feed our visitors. Some restaurants have reduced hours, or closed additional days to avoid a rush that would overwhelm their ability to comply with the Phase III requirements.

We, as lodging businesses, are concerned that our guests will not be able to find dining options and enjoy the hospitality we are proud of. We are responsible to assure that our guests are well taken care of. Our businesses rely on it.

With the understanding that outdoor dining is less likely to transmit the virus, we'd like to request that the Long Beach City council issue approval for businesses within the Long Beach city limits to allow businesses to host/sponsor an accessory food option in our parking lots.

**Specifically, we request that the City Council issue conditional use authorization for businesses within the city limits to host qualified food trucks or "pop-up" food service providers on our business property. We request that this be available effective immediately every Friday at noon through Sundays at 7pm, through September 30, 2020, or until Pacific County enters Phase IV. We further request that no additional fees be charged to business hosts, and that Pacific County food service providers have vendor fees waived.**

We understand that vendors will have to be qualified as food service providers and have access to a commercial prep kitchen and that all health department and Phase III guidelines would need to be followed. This is an urgent request, caused by the impact of the pandemic and is intended as a temporary solution to meet the needs of our recreation industry, and to alleviate limited capacity of our local restaurants. Thank you for your consideration of our need for an urgent response.

Karla Jensen

Mermaid Inn & RV Park LLC

Tiffany Turner

Adrift Hospitality

TAB - D



## City of Long Beach Activities Report

June 2020

Water Dept.

Call Outs - 0

Meetings - 9 (1) Staff / (1) Water Quality / (1) Admin. 6yr Capital Plan / (1) Crew Meeting / (1) Evergreen Rural Water Board Meeting / (2) Contractors / (2) Emergency Management.

Safety Meetings - 1 ( PPE, Hygiene, Violence in Workplace, Outdoor Exposure )

Following New Covid-19 Workplace Rules! ( June 10<sup>th</sup> )

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections / Billing New Services / Plant Walk Through.

Customer Service - 6

Locates - 14

Emergency Locates – 2 ( PUD , Home Owner. )

Re-reads - 11

Install New Meters - 2 ( 115<sup>th</sup> n, 3<sup>rd</sup> st s )

Meter Reinstall – 0

New Service Investigations – 2

Valve Investigation - 2

New Service Prep – 2

Valve Can Raising - 0

Meter Removal – 2

Meter Flushing - 5

Meter Repairs - 7

Hydrant / Stand Pipe Maint. – New Blow Off installed 4<sup>th</sup> st ne, New Bonnet Bolts Sid Snyder.

Shut Off's - 2

Emergency Shut Offs – 1

Turn On's - 2

Res. Checking - 2

Res. Maint. – 2 ( Mowing Dolman Road, Weedeating 3 Res. )

Leak Repairs - 0

Leak Investigations - 0

Equipment Cleanup - 4

System Samples - Weekly entire system.

Samples to Lab - 2

Training - All Crew      On Going Covid -19 Awareness.

Treatment Plant Numbers - 15,154,000 Gallons. ( Approx 505,000 Gal. / Day )

Other Activities –

Reading Meters. ( Seaview. )

Replacing Remote Read Meters.

Mowing Res. Road.

Weedeating 3 Res.

Checking Fire Extinguishers.

Festival Setup / Tear Down      ( Beach Run, 4<sup>th</sup> July )

Hauling Sand to New PD.

Covid -19 Phase 3 Plan.

Covid -19 Disinfection Area Built.

Hauling Wood Chips to WWTP.

Buried Beach Shelters.

Hydrant Repairs.

Installed New 2" Blow Off 4<sup>th</sup> st ne.

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Weedeated Hydrants.

Cleaned Fire Hall for Covid -19 Testing.

Weeded Fire Hall Planters.

Locating Valves for Idaho Project.

Samples to Lab.

Mapping Water System Updates.

(2) Fire Calls.

Both Plant Operation Walk Arounds.

## City of Long Beach Activities Report

June 2020

Wastewater Dept.

Call Outs - 0

Meetings - 13      (1) Evergreen Rural Water / FKC ( polymer testing ) / G &O ( control panel ) /  
ALS (samples ) / Ilwaco Operators tour / Easton Controls ( mixer panel ) / Chinook  
Observer / Tapani ( sludge unloading station ) / Sales Rep. / ECS ( door adjustment )  
/ Fabricator ( pipe rack ) / G & O ( completion date ) / Contractor ( sewer ).

Safety Meetings - 1      ( PPE, Hygiene, Violence in Workplace, Outdoor Exposure. )

Following New Covid-19 Workplace Rules! ( June 10<sup>th</sup> )

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies / Engineers / S  
NPDES Permit Renewal ( Due by End of Year ).

Samples – Daily Tests / Twice Weekly Testing ( BODs , TSSs , and Fecals. ).

Customer Service - 1      ( Castaways )

Locates - 6      Emergency Locates – 2      ( Lindstrom Const. , PUD )

Hauling Sludge - 0

Lift Station Checking - Daily Action.      ( inspection / cleaning transducers )

Lift Station Maintenance – 12<sup>th</sup> n Pump 1 Clogging 6/2, 6/5, 6/15 ( no flush wipes ) / Added Grease  
Control McDonalds 15<sup>th</sup> Lift / Pulled Pump 2 Breakers Lift / Reset Seacrest  
Station / Weed Eated All Lift Stations.

Lift Station Wash down - 2      Plant Wash Down - 2 Headworks , Clarifiers , UV Bulbs.

Samples to Lab - 2      ( Monthly Ammonia / 2<sup>nd</sup> Quarter Digester / Total Metals. )

Pump / Blower Maint. – 2      ( Greased / Belts / Filters / Tubing / Oil Change. )

Sink Hole Investigation – 1

Main Repairs - 1

Equipment Cleanup - 2

Headworks Debris Removal – 4 Barrels Plant , 2 Barrels Dump Site.

Decanting Digester – 0 gal. Supernatant ran back through plant. ( Rain & Plant )

Training - All Crew    New Covid -19 Phase 3 Protocol Awareness.

Treatment Plant Numbers – 5,820,000 Million Gallons. ( Approx. 194,000 Gal / Day )

Compost Plant Treatment Numbers - 127,000 Gallons Processed.

Other Activities –

Operating New Compost Plant.

Sprayed Weeds Around Plant.

Replaced Polymer Feed Hose to Screw Press.

Deep Cleaned Screw Press.

Moved Scrap Pile From UV Area.

Ran 2 Batches Thru Curing Floors.

Weedeated All Lift Stations.

Jetted Influent Line 15<sup>th</sup> st Lift Station.

Jetted Main Line 3<sup>rd</sup> st s.

Delivered Breakers Pump to Vancouver.

Picked Up Cold Patch.

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Installing High Speed Internet Receivers.

Changed UV Bulbs Bank A.

Repaired Sewer Main 2<sup>nd</sup> st s.

Turned Curing Piles.

Mowed Sludge Site.

Plant Walk through.

Logged Apprentice Hours.

Installed New Off Load Cross at WWTP.

Adjusted Door Carrier for Tunnels.



Office Organization & Cleanup.

Main Computer Backup Weekly.

Monthly Fire Extinguisher Checkups.

# *Parks Streets Stormwater June Report*

## Monthly

Safety meetings

## Bi-Monthly

Staff meetings

## Thursdays

Boardwalk- Discovery trail- Mowing the parks

## Fridays

Street sweeping- Blowing the sidewalks off

## Daily

Restroom and garbage maintenance and watering the hanging baskets

## Festivals/Events/Set up and tear down

Beach Run

1. Flagging for the paving of Idaho
2. Installed the hand sanitizing stations
3. Weed eating around town
4. Mowing right of ways with the Fail mower
5. Moved some picnic tables to the mini parks and downtown area
6. Repaired a Plumbing issue in the 5th st restroom
7. Scraped the shoulders on 11<sup>th</sup> SW
9. Installed a solar light on the buoy on Bolstad approach
10. Graveled 11<sup>th</sup> SW by the drain station
11. Stained the inside of the dugouts at Culbertson and Stanley field
12. Disinfected utility trucks and maintenance shop
13. Cleaned up the welcome to long sign planter added dirt and a soaker hose

# Memo

**To:** File and Long Beach City Council  
**From:** Mayor Jerry Phillips  
**CC:** Ariel Smith & David Glasson  
**Date:** July 7, 2020  
**Re:** COVID-19 B&O Tax fee and interest waiver

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This memo serves under the Emergency Declaration – COVID-19 dated March 16, 2020 pursuant to RCW 38.52.070.

Under the Emergency Declaration the Mayor has the authority to make exceptions that are deemed fit under adverse circumstances. Therefore, I am waiving all fees and interest associated with 1<sup>st</sup> and 2<sup>nd</sup> quarter Business and Occupation Tax remittances for those businesses that are in a tourism-related industry.



Jerry Phillips

City of Long Beach Mayor



Post Office Box 310  
115 Bolstad Avenue West  
Long Beach, WA 98631  
Telephone 360-642-4421  
FAX 360-642-8841

[administrator@longbeachwa.gov](mailto:administrator@longbeachwa.gov)

July 7, 2020

To: Washington State Department of Transportation (WSDOT) Pedestrian and Bicyclist Program

**Re: Letter of Support for Seaview to Ilwaco Connector Trail Design Grant**

Attn: Brian Wood, Active Transportation Program Specialist  
WSDOT Region Active Transportation Coordinators

Dear Mr. Woods,

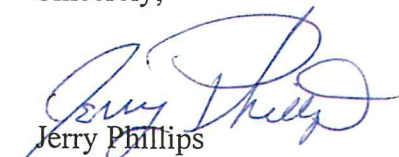
On behalf of the City of Long Beach, I am writing to express our support for design funding for the Seaview to Ilwaco Connector Trail. Ilwaco and Seaview are currently physically divided communities within easy walking and biking distance. Our organization offers this letter of support for the planned trail segment from Seaview to Ilwaco along SR 101.

The City of Long Beach has been an ardent supporter of providing safe walking and biking access on the peninsula. Being a rural area, there are many islands that provide good access and then long distances where there are gaps in safe pedestrian access. This is a major gap that would link two developed areas to provide a safe walking surface for over 8 miles along a busy State Route. Long Beach wholeheartedly supports this request.

Based on the benefits of the creation of the Seaview to Ilwaco Connector Trail, including linking to the Lewis and Clark Discovery Trail, increasing community access to safe routes to schools, better access to hospital and essential services- like groceries, enhanced recreational opportunities, increased community and visitor access to trails. Connecting trails promotes healthy exercise, and stimulates economic development.

The City of Long Beach supports the City of Ilwaco and Pacific County who are working together to apply for the design funding for the Seaview to Ilwaco Connector Trail from the Washington State Department of Transportation (WSDOT) Pedestrian and Bicyclist Program.

Sincerely,



Jerry Phillips  
Mayor



# Memo

**To:** Parties of Record  
**From:** Ariel Smith, Community Development Director  
**CC:** Planning Commission and City Council  
**Date:** July 16, 2020  
**Re:** Rezone Application Withdrawal

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This memo serves as notification that the applicant has withdrawn the permit application for Rezone 2020-01. If you have any questions or concerns regarding this permit, please contact me at 360-642-4421 or [asmith@longbeachwa.gov](mailto:asmith@longbeachwa.gov).