



AGENDA – Monday, October 21, 2019

5:30 p.m. Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

5:30 WORKSHOP

WS 19-26 Budget Workshop – TAB A

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order Mayor Phillips, Council Member McGuire,
And roll call Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 7, 2019 City Council Meeting
- Payment Approval List for Warrant Resisters 58947-58986 & 85867-85919 for \$747,345.55

BUSINESS

- **AB 19-79 – PACCOM Interlocal Agreement – TAB C**
- **AB 19-80 – Ordinance 973 Main Stage Fees – TAB D**
- **AB 19-81-- Land Use Agreement with Pacific County – TAB E**
- **AB 19-82 – Ordinance 974 for VAC 2019-02 – Continued Public Hearing – TAB F**
- **AB 19-83 – Teamsters Agreement for 2020-2022 TAB G**

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB H

- **Parks, Streets and Stormwater Report for September**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
November 4, 2019, November 18, 2019 & December 2, 2019

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 19-26**

Meeting Date: October 21, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Budget Workshop Lodging Tax and B&O Fund		<i>Originator:</i>
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A		
SUMMARY STATEMENT: Review the Lodging Tax and B&O fund.		

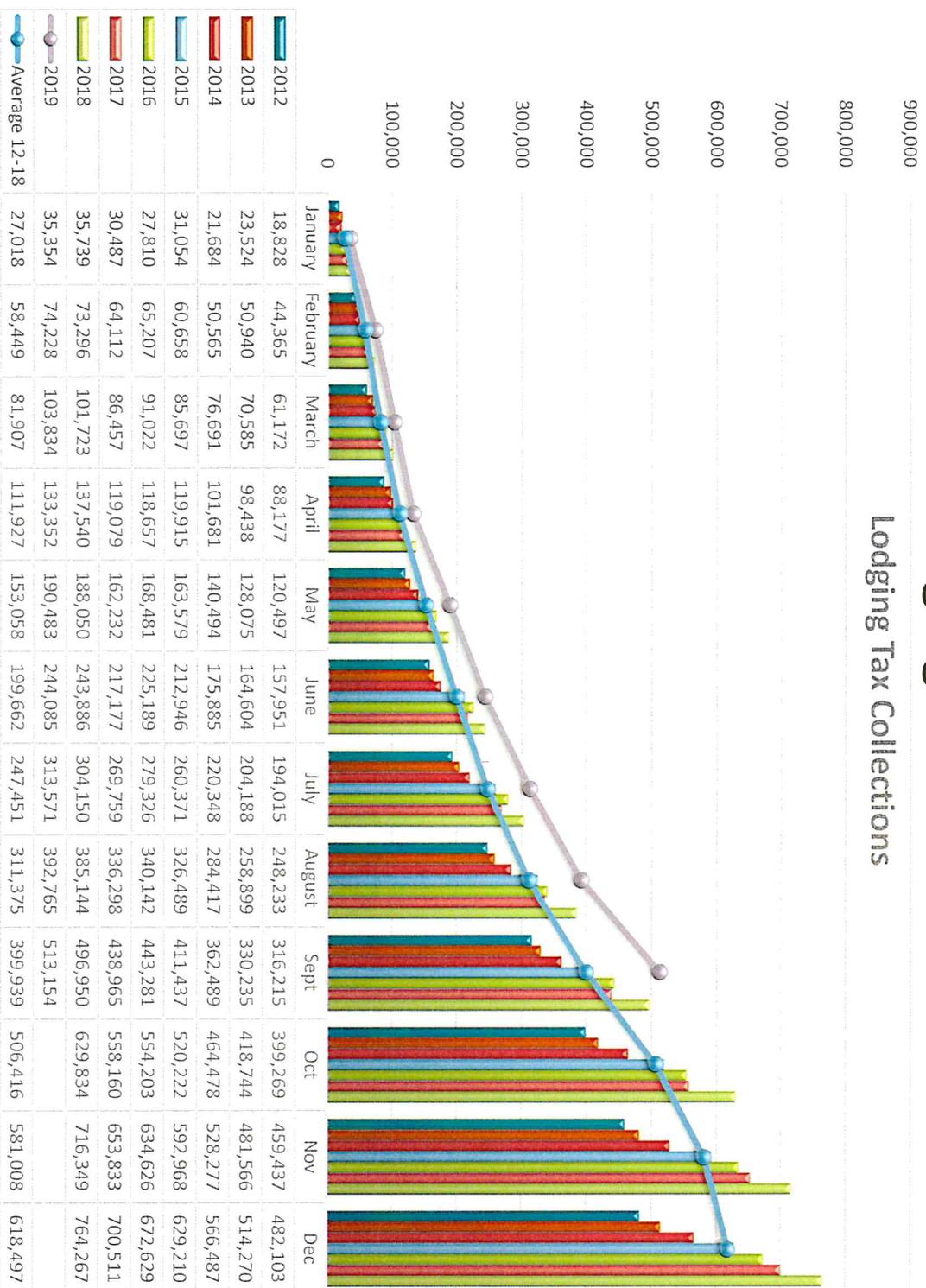
Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

Budget Workshop Lodging and B&O

October 21, 2019 @ 5:30 p.m.

2020 Budget Lodging Tax

Lodging Tax Collections

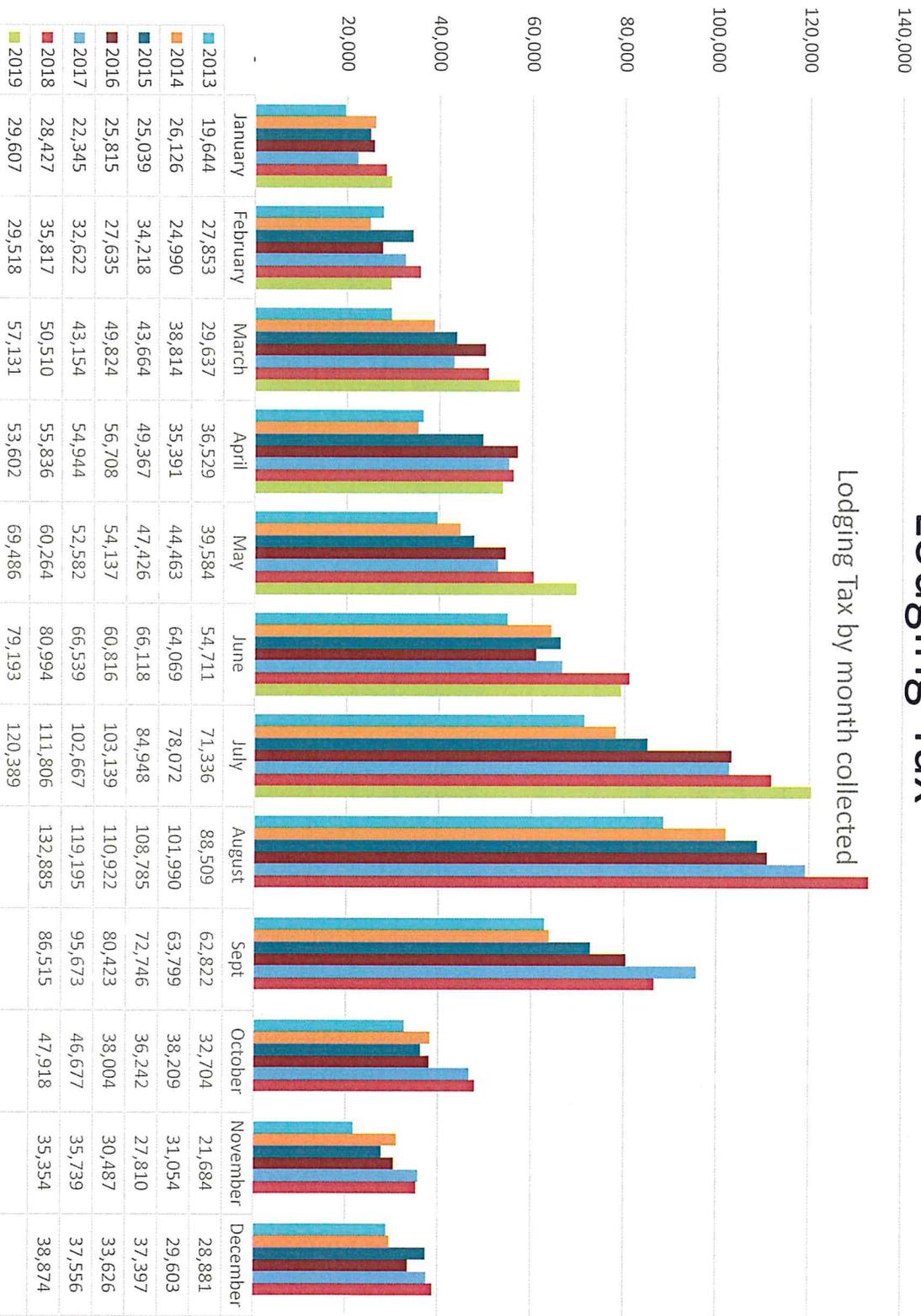


10/18/2019

2020 Budget

Lodging Tax

Lodging Tax by month collected



10/18/2019

2020 Budget

Lodging Tax

DESCRIPTION	2020	2019	2019	Actual	2017	2016
	Budget	Estimate	Budget	2018	Actual	Actual
LODGING TAX FUND - 103						
REVENUES						
BEGINNING FUND BALANCE	21,210	198,795	198,310	272,893	322,071	240,655
TOTAL BEGINNING FUND BALANCE	21,210	198,795	198,310	272,893	322,071	240,655
HOTEL-MOTEL TAXES, ORIGINAL 2%	300,000	300,000	300,000	315,750	280,204	269,052
HOTEL-MOTEL 3%	450,000	450,000	450,000	448,516	420,306	403,578
RESTROOM LOAN				230,000		
FUND CONTRIBUTIONS	500	500	500	17	-	25
TROLLEY CONTRIBUTIONS	3,000	3,000	3,000	17,557	16,354	20,551
AUTHORS SHOWCASE				700	525	
FIREWORKS DONATIONS		20,000		5,000	-	
BANNER REVENUE						
TRANSFER IN FROM LODGING SINKING		228,000	228,000			
TOTAL REVENUES	753,500	1,001,500	981,500	1,017,540	717,389	693,205
TOTAL LODGING TAX FUND	774,710	1,200,295	1,179,810	1,290,433	1,039,460	933,860

2020 Budget

Lodging Tax

DESCRIPTION	2020	2019	2019	Actual	2017	2016
	Budget	Estimate	Budget	2018	Actual	Actual
EXPENSES						
LODGING TAX FUND - 103						
FESTIVAL SALARIES	166,388	163,665	163,665	145,827	137,635	73,526
FESTIVAL BENEFITS	91,689	90,929	90,929	76,641	75,026	43,005
OPERATING SUPPLIES	5,000	3,500	3,500	5,361	5,804	2,336
UTILITIES	2,800	2,800	2,800	2,488	2,181	2,182
REPAIRS & MAINTENANCE	5,000	12,700	12,700	8,009	1,054	1,311
EQUIPMENT	1,000	1,000	1,000	2,238	2,499	1,387
PACIFIC COUNTY TOURISM BUREAU	200,000	255,000	255,000	241,248	231,769	85,424
PACKAGE TOURS		4,000	4,000	33,296	28,410	13,876
"BIG STAGE"				299	15,850	797
BOYS AND GIRLS CLUB TOURNAMENTS		2,000	2,000	2,882		
ANNUAL FIREWORKS	7,000	34,000	7,000	20,430	24,715	22,880
AUTHORS SHOWCASE	1,500	1,000	1,000			
BANNERS	6,000	5,000	5,000	2,343	4,108	-
BEACH TO CHOWDER		2,500	2,500	1,000	10,370	8,004
BEACH PATROL	11,000	12,000	12,000	12,000	7,000	
BOARDWALK REPAIR	3,000	3,000	3,000	495	1,548	275
CORN HOLE CHALLENGE		1,200	1,200			
CRANBERRY MUSEUM	-	2,500	2,500			
DISCOVERY TRAIL REPAIRS & MAINTENANCE	10,000	-	-	-		
EDC ANNUAL DONATION		4,000	4,000	12,000	2,000	1,000
FARMERS MARKET		4,000	4,000	5,360	4,282	11,194
FIBER FESTIVAL	2,000	1,000	1,000			
GEOCACHE	1,500	3,000	3,000	45	1,249	
FESTIVAL SECURITY	29,801	29,801	29,801	21,786	23,368	35,597

2020 Budget

Lodging Tax

DESCRIPTION	2020		2019		2019		Actual	2017	2016
	Budget	Estimate	Budget	Budget	2018	Actual	Actual	Actual	
HOLIDAY LIGHTS	2,500	1,000	1,000	1,000	2,058	1,361	4,837		
HOLIDAYS AT THE BEACH	2,000	3,000	3,000	3,000	3,702	1,339	4,767		
ILWACO CHARTER ASSOCIATION	4,000	4,000	4,000	4,000	3,000	1,000	-		
ILWACO COACHES TOURNAMENTS	3,000	3,000	3,000	3,000	2,000				
INSURANCE	8,000	8,000	8,000	8,000	7,034	10,114	9,068		
IRISH PUB		1,000	1,000	1,000					
JAKE'S BIRTHDAY	8,000	8,000	8,000	8,000	8,009	8,000	8,000		
JEEP EVENT	1,500	1,500	1,500	1,500					
KITE FESTIVAL	20,000	20,000	20,000	20,000	24,810	27,120	21,823		
KITE MUSEUM	16,750	26,500	26,500	26,500	25,401	15,086	26,517		
LOYALTY DAY PARADE	7,500	7,500	7,500	7,500	7,694	7,685	7,401		
NEW RESTROOM		250,000	250,000	250,000	1,066	15,350	-		
RAZOR CLAM FESTIVAL	12,000	12,000	12,000	12,000	11,231	10,052	6,115		
RODEO	3,000	3,000	3,000	3,000	2,000	3,500	2,155		
SAND CASTLE CONTEST	8,000	8,000	8,000	8,000	13,855	13,811	13,976		
SUMMERFEST	10,000	10,000	10,000	10,000	11,673	19,932	28,082		
SURF PERCH DERBY		500	500	500	465	25	550		
TROLLEY OPERATIONS AND MAINT.	8,000	8,000	8,000	8,000	6,109	7,073	15,586		
TRUCK EVENT	500	500	500	500					
WATER MUSIC FESTIVAL	1,000	1,000	1,000	1,000	1,000	1,000	1,000		
WINGS OVER WILLAPA	-	3,000	3,000	3,000					
TOTAL EXPENDITURES	659,429	1,019,095	992,095	992,095	724,856	725,355	577,239		
Transfer to Lodging Tax Sinking Fund	45,000	90,000	90,000	90,000					
Bolstad Restroom Bond (PRIN)	19,780	18,914	18,914	18,914	318,000				
Property Purchase (PRIN)	30,326	39,265	39,265	39,265	38,044	36,851	35,696		
Bolstad Restroom Bond (INT)	9,187	10,053	10,053	10,053					
Property Purchase (INT)	484	1,758	1,758	1,758	2,972	4,166	5,321		
TOTAL NON-EXPENDITURES	104,777	159,990	159,990	159,990	359,016	41,017	41,017		
TOTAL LODGING TAX FUND	764,205	1,179,085	1,152,085	1,152,085	1,083,873	766,372	618,256		
TOTAL ENDING FUND BALANCE	10,505	21,210	27,725	206,560	273,088	315,605			

2020 Budget

Lodging Tax

City of Long Beach

DESCRIPTION	2020	2019	2018
	Budget	Budget	Actual
Revenues			
BEGINNING FUND BALANCE	180,000	318,000	
TOTAL BEGINNING FUND BALANCE	180,000	318,000	
TOTAL REVENUES		-	
TRANSFER FROM 103 - LODGING	45,000	90,000	318,000
TOTAL LODGING TAX SINKING	225,000	408,000	318,000
Expenditures			
LODGING TAX SINKING FUND			
TRANSFER TO 103 - LODGING TAX		228,000	
TOTAL NON EXPENDITURES		228,000	
LOAN TO LODGING TAX - 103			
TOTAL LODGING TAX SINKING EXPENDITURES	-	228,000	0.00
Carry Over to next year			
	225,000	180,000	318,000

2020 Budget

Lodging Funds – Loan Amortization Tables

	Bank of the Pacific Veterans Field	Bank of the Pacific Bolstad Restrooms		
	30,325.63	484.22	19,779.78	9,187.16
			20,739.38	8,227.56
			21,717.92	7,249.02
			22,742.62	6,224.32
			23,800.47	5,166.47
			24,938.66	4,028.28
			26,115.32	2,851.62
			27,347.52	1,619.42
			14,152.75	330.94
	350,000.00	58,151.76	230,000.00	59,669.62

Total Payment in 2020

59,776.79

2020 Budget

B & O

DESCRIPTION	2020	2019	2019	2018	2017	2016
	Budget	Estimate	Budget	Actual	Actual	Actual
Revenues						
BEGINNING FUND BALANCE	112,655	156,556	156,556	71,316	214,254	44,655
TOTAL BEGINNING FUND BALANCE	112,655	156,556	156,556	71,316	214,254	44,655
B & O TAX - 105	140,000	175,000	135,000	156,838	157,837	108,782
PENALTIES AND INTEREST				3,925	3,248	367
TOTAL REVENUES	140,000	175,000	135,000	160,763	161,085	109,149
STANLEY FIELD LOAN						120,000
FARMERS MARKET INCOME	7,000	7,800	7,000	7,464	7,736	1,235
TOTAL NON REVENUES	7,000	7,800	7,000	7,464	7,736	121,235
TOTAL CAPITAL IMPROVEMENT FUND	259,655	339,356	298,556	239,543	383,075	275,040

2020 Budget B & O

DESCRIPTION	2020	2019	2019	2018	2017	2016
	Budget	Estimate	Budget	Actual	Actual	Actual
Expenditures						
CAPITAL IMPROVEMENT FUND - 105						
SALARIES	58,200	60,311	60,311	24,906	20,175	43,140
BENEFITS	26,939	29,113	29,113	13,633	11,606	9,151
IMPROVEMENTS	30,000	95,000	95,000	4,583	252,977	
EQUIPMENT	50,000	15,000	15,000	-		8,078
FARMERS MARKET VEHICLES	17,800	7,800	7,800	5,904	7,523	417
TOTAL EXPENDITURES	182,939	207,224	207,224	49,026	292,280	60,786
TRANSFER TO SWEEPER FUND	20,000					
STANLEY FIELD LOAN PAYMENT	19,477	19,477	19,477	19,477	19,477	
TOTAL NON-EXPENDITURES	39,477	19,477	19,477	19,477	19,477	
TOTAL CAPITAL IMPROVEMENT	222,417	226,701	226,701	68,503	311,758	60,786
Ending Fund Balance	37,238	112,655	71,855	171,040	71,317	214,254

- Improvements include – Additional money North end improvements, Fish Alley and a scoreboard for Culbertson Park.
- Equipment includes – Picnic tables, pickleball court materials and portion of the new backhoe.

2019 Budget

Capital Improvement Fund – Loan Amortization Tables Stanley Field – Bank of the Pacific

Year	Amount
2020	\$19,477
2021	\$19,477
2022	\$19,477
2023	\$19,477
2024	\$19,477
2025	\$19,477
2026	\$19,477

TAB - B

LONG BEACH CITY COUNCIL MEETING

October 7, 2019

6:00 COUNCIL WORKSHOP

C. McGuire, C. Kemmer, and C. Kline were present. C. Murry and C. Linhart were absent.

WS 19-25- Budget Workshop

-David Glasson, City Administrator, presented the workshop bill.

Review the Streets, Stormwater and Capital Projects fund.

- **No decisions or motions were made at this time.**

OATH OF OFFICE- MIRANDA EASTHAM

Miranda Eastham was sworn in as the new City of Long Beach Police Officer.

RESIGNATION OF OFFICE- C. Linhart gave his resignation as a City of Long Beach Councilmember. Mayor Phillips thanked him for his years of service and presented him with a key to the city.

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Kemmer, C. McGuire, and C. Kline present. C. Murry was absent.

PUBLIC COMMENT

No public comments

CONSENT AGENDA

Minutes, September 16, 2019 City Council Meeting

Payment Approval List for Warrant Registers 58917-58946 & 85796-85866 for \$1,210,133.08

C. McGuire made the motion to approve the Consent Agenda. C. Kemmer seconded the motion; 3 Ayes, motion passed.

BUSINESS

AB 19-73– Ordinance 973- Establishing Fees for Main Stage use

David Glasson, City Administrator, presented the Agenda Bill. There have been many requests to rent out or use the Main Stage at Veterans Field. There is no formal fee or agreement; city staff felt that it was necessary to establish both.

C. McGuire made the motion to table the discussion until a later date. C. Cline seconded the motion; 3 Ayes, motion passed.

AB 19-74– Federal Lands Program Project Memorandum Agreement

Ariel Smith, Community Development Director, presented the Agenda Bill. This agreement outlines timelines, deliverables, responsibilities and match requirements. The alignment is still being determined; once that is established FHWA will take over as project manager.

C. McGuire made the motion to authorize the Mayor to execute the agreement between the city and FHWA. C. Kemmer seconded the motion; 3 Ayes, motion passed.

AB 19-75- Public Works Board Construction Loan Contract

Ariel Smith, Community Development Director, presented the Agenda Bill. This agreement recognizes the city accepting the loan from PWTF and allows the city to move forward with the improvements. The improvements include up-sizing the water main on Washington from a 4” AC line to an 8” PVC and resurfacing the road.

C. McGuire made the motion to authorize the Mayor to execute the agreement between the city and PWTF for South Washington Improvements. C. Kemmer seconded the motion; 3 Ayes, motion passed.

AB 19-76- V 2019-02- PUBLIC HEARING

The Mayor opened the meeting at 7:17 p.m.

Ariel Smith, Community Development Director, presented the Agenda Bill. The City has been approached by the property owner of Sandcastle RV to vacate the northern portion of the 11th ST NE ROW and the southern portion of the 12th ST NE ROW that abuts his property. The Council went to the property and assessed the situation.

The Mayor closed the public meeting at 7:19 p.m.

C. McGuire made the motion to review the Staff Report, continue the hearing to the October 21st Council date where the Ordinance can be presented. C. Cline seconded the motion; 3 Ayes, motion passed.

AB 19-77- SWRTPO Award

Ariel Smith, Community Development Director, presented the Agenda Bill. The city applied for grant money to help with the project management of the Discovery to Bay Trail planning process. This money will be used to hire a project lead who works directly with the public entities to coordinate and establish an alignment that can be brought to FHWA and ultimately lead to a construction grant application.

C. McGuire made the motion to authorize the Mayor to enter into an agreement with the Southwest Washington Regional Transportation Planning Organization (SWRTPO) for Transportation Alternative (TA) funds to support the Discovery to Bay Trail planning process. C. Kemmer seconded the motion; 3 Ayes, motion passed.

AB 19-78- 5th Street Southeast Ownership

David Glasson, City Administrator, presented the Agenda Bill. This item was brought to the city's attention by both of the abutting property owners. It was discussed during a workshop on September 3rd and the Council needs to now make a final action on the topic.

C. Cline made the motion to take Staff's recommendation that the City claim the property as a right-of-way and enforce that it is treated as such. C. McGuire seconded the motion; 3 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Pacific County Tourism 2018 Annual Report
- Lodging Tax Collections
- Sales Tax Collections
- Transportation Benefit District Collections
- Police Chief's Report for September

ADJOURNMENT

The Mayor adjourned the meeting at 7:30 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2019 - October - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
58947	Bell, Helen S	10/4/2019	\$308.08
58948	Binion, Jacob	10/4/2019	\$1,687.49
58949	Booi, Kristopher A	10/4/2019	\$1,614.02
58950	Cline, Kevin M	10/4/2019	\$266.19
58951	Cox, Mallory E	10/4/2019	\$479.91
58952	Eastham, Miranda L	10/4/2019	\$1,868.15
58953	Gilbertson, Bradley K	10/4/2019	\$1,535.75
58954	Goulter, John R.	10/4/2019	\$1,667.33
58955	Hurf, Timothy M.	10/4/2019	\$1,679.28
58956	Jewell, Kyle E	10/4/2019	\$1,078.27
58957	Kaino, Kris	10/4/2019	\$1,012.96
58958	Kemmer, Holl L	10/4/2019	\$266.19
58959	Kemmer, Larry L	10/4/2019	\$1,495.83
58960	Luethe, Paul J	10/4/2019	\$1,574.26
58961	McGuire, Tina M	10/4/2019	\$266.19
58962	Miller, Matt W	10/4/2019	\$1,576.86
58963	Mortenson, Tim	10/4/2019	\$2,054.79
58964	Murry, Del R	10/4/2019	\$266.19
58965	Padgett, Timothy J	10/4/2019	\$1,591.16
58966	Persell, Whitney J	10/4/2019	\$1,135.43
58967	Quittner, Jonathan H	10/4/2019	\$1,010.71
58968	Williams, David L	10/4/2019	\$368.29
58969	Payroll Vendor	10/4/2019	Void
58970	Wright, Flint R	10/4/2019	\$2,813.25
58971	Zuern, Donald D.	10/4/2019	\$2,269.75
58972	Wood, Matthew T	10/4/2019	\$1,547.31
58973	AFLAC	10/4/2019	\$491.97
58974	Association of WA Cities	10/4/2019	\$33,270.55
58975	City of Long Beach - Fica	10/4/2019	\$13,489.74

Execution Time: 10 second(s)

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Register

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58976	City of Long Beach - FWH	10/4/2019	\$8,217.93
58977	Council Gift Fund	10/4/2019	\$60.00
58978	Dept of Labor & Industries	10/4/2019	\$2,136.96
58979	Dept of Retirement Systems Def Comp	10/4/2019	\$3,206.50
58980	Discovery Benefits Inc.	10/4/2019	\$175.00
58981	Employment Security Dept	10/4/2019	(\$474.42)
58982	Massmutual Retirement Services	10/4/2019	\$675.00
58983	Teamsters Local #58	10/4/2019	\$178.50
58984	Association of WA Cities	10/7/2019	\$5,485.39
58985	Dept of Retirement Systems	10/7/2019	\$15,735.54
58986	Dept of Retirement Systems	10/7/2019	\$5,485.39
58867	Melting, Casey	10/7/2019	\$442.51
58868	Bank of The Pacific	10/8/2019	\$14,483.47
58869	Bell, Helen	10/8/2019	\$457.76
58870	Dept of Ecology	10/8/2019	\$8,440.20
58871	Ellyson, Sue	10/8/2019	\$454.76
58872	Oman & Son Builders	10/8/2019	\$2,379.07
58873	Poster Compliance Center	10/8/2019	\$209.85
58874	SUNSET AUTO PARTS, INC	10/8/2019	\$1,382.41
58875	Cottage Bakery	10/8/2019	\$18.05
58876	Whitney Equipment Co. Inc	10/9/2019	\$17,058.00
58877	City of Long Beach	10/14/2019	\$50.00
58878	Ellis, Deborah	10/14/2019	\$35.00
58879	Chinook Observer	10/16/2019	\$579.07
58880	Airgas USA LLC	10/18/2019	\$51.71
58881	All Safe Mini Storage	10/18/2019	\$95.00
58882	AlSCO-American Linen Div.	10/18/2019	\$51.96
58883	BSK Associates	10/18/2019	\$1,890.00
58884	Cartomation, Inc	10/18/2019	\$500.00
58885	Cottage Bakery	10/18/2019	\$12.45
58886	Creative Community Solutions, Inc.	10/18/2019	\$5,200.00
58887	Dennis Company	10/18/2019	\$737.53
58888	Ecological Land Services	10/18/2019	\$1,377.50
58889	Englund Marine Supply	10/18/2019	\$723.99
58890	Evergreen Rural Water of WA	10/18/2019	\$300.00
58891	Evergreen Septic Inc	10/18/2019	\$2,179.00
58892	Evergreen Septic Pumping LLC	10/18/2019	\$1,216.13
58893	Galls, LLC	10/18/2019	\$64.27
58894	Glasson, David	10/18/2019	\$479.88
58895	Gray & Osborne	10/18/2019	\$50,580.26
58896	H. D. FOWLER	10/18/2019	\$18,503.49
58897	Hach Company	10/18/2019	\$546.51
58898	Iron Mountain	10/18/2019	\$125.41
58899	L.N. Curtis & Sons	10/18/2019	\$907.26
58900	Lindstrom & Son Construction	10/18/2019	\$30,269.85
58901	Long Beach Commercial Security	10/18/2019	\$290.24

Number	Description	Date	Amount
85902	MallFinance	10/18/2019	\$637.71
85903	Northwest Motor Service	10/18/2019	\$10,042.62
85904	One Call Concepts, Inc.	10/18/2019	\$18.19
85905	Pacific County Sheriffs	10/18/2019	\$1,960.85
85906	Pacific County Treasurer	10/18/2019	\$6,642.21
85907	PAPE MACHINERY	10/18/2019	\$102,907.72
85908	Peninsula Sanitation	10/18/2019	\$3,951.28
85909	Penoyar, William	10/18/2019	\$1,065.00
85910	Sid's Iga	10/18/2019	\$429.86
85911	Solutions Yes	10/18/2019	\$346.01
85912	Tatt Plumbing	10/18/2019	\$13.56
85913	Tapani, Inc	10/18/2019	\$331,755.56
85914	Total Battery & Auto	10/18/2019	\$172.92
85915	Visa	10/18/2019	\$2,884.43
85916	Vision Municipal Solutions	10/18/2019	\$319.01
85917	Weir, Ariel	10/18/2019	\$295.00
85918	Wex Bank	10/18/2019	\$2,000.00
85919	Wilcox & Flegel Oil Co.	10/18/2019	\$243.34
	Total		\$747,345.55
	Grand Total		\$747,345.55

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 19-79**

Meeting Date: October 21, 2019

AGENDA ITEM INFORMATION

SUBJECT: PACCOM Interlocal Agreement for 911 Communications - Amendment	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST:	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: This Interlocal Agreement was passed back in May of 2019. Since it had to be passed by each jurisdiction, one of them requested a change after Long Beach has already passed it. The agreement presented reflects that change.		
RECOMMENDED ACTION: Approve and authorize the Mayor to sign		

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

WHEREAS, the Legislature (Chapter 54, Laws of 1991) found that a state-wide emergency communications network of enhanced 911 telephone service, which allows an immediate display of a caller's identification and location, would serve to further the safety, health, and welfare of the state's citizens, and would save lives; and

WHEREAS, Chapter 39.34, RCW, the Interlocal Cooperation Act, allow the Members to agree to the joint provision of communication services; and

WHEREAS, the Members as well as the residents of, and visitors to, Pacific County would benefit both in terms of efficiency and economy from a consolidated communications system; and

WHEREAS, it has been determined to be more efficient to provide consolidated communication services through an existing governmental structure; and

WHEREAS, Pacific County is an existing governmental structure encompassing the entire geographic, economic, and population region to be served and is responsible by existing state law for establishing and operating a county-wide enhanced 911 communications system; and

WHEREAS, this Pacific County Communications Interlocal Agreement supersedes and replaces any and all previous Pacific County Communications Interlocal Agreements;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and agreements contained herein, the Members agree as follows:

THIS AGREEMENT is made and entered into by and among the municipal corporations, and political subdivisions held to be municipal corporations within the laws and Constitution of the State of Washington, located either in whole or in part within Pacific County which are parties signatory to this Agreement (collectively "Members", and individually "Member").

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

**ARTICLE I
Purpose**

It is the purpose of this Agreement to provide a consolidated communications system with 911 telephone service for the Members and their agencies, contracting non-member agencies, as well as the residents of, and visitors to, Pacific County and thereby enhance efficiency and economy, and to equitably distribute the cost of this service among the various agencies.

**ARTICLE II
Organization**

A. There is hereby created a consolidated public safety communications center; an agency hereinafter called PACCOM. The parties hereto each hereby assign to such agency the responsibility for public safety communication services in those participating incorporated and unincorporated areas of Pacific County, which are under jurisdiction of any party to this Agreement. Such agency shall be a sub department of Pacific County government within the Sheriff's Office and under the supervision of the Pacific County Sheriff, subject to provisions of this Agreement.

B. Funding sources for PACCOM includes two funds held by the Pacific County Treasurer. One fund is known as Fund 160 "PACCOM", and the other is known as Fund 161 "PACCOM Special Account". All funds received for operating PACCOM other than the approved 1/10th sales tax are deposited into Fund 160 and expenses are paid from this account. 1/10th sales tax funds are deposited in Fund 161 and will be transferred to Fund 160 as approved by the PACCOM Board for operating expenses and capital purchases or capital facilities.

1. Fund 161 PACCOM Special Account - Per RCW 82.14.420, funds in this account shall be used solely for the purpose of providing funds for costs associated with financing, design, acquisition, construction, equipping, operating, maintaining, remodeling, repairing, reequipping, and improvement of emergency communications systems and facilities.
 - a. Decisions regarding how funds collected in this Fund will be expended will be directed by the provisions listed below:
 - i. Expenditures from FUND #161 will only occur with prior approval of the PACCOM Admin Board. This approval will be recorded in the PACCOM Admin Board minutes, and generally will be at the time of the annual budget preparation.
 - ii. In the case of unanticipated capital purchases, the PACCOM Admin Board will call a special meeting to review the request and provide a written recommendation to the BOCC for a supplemental to the current year's budget. Admin Board members can attend special meeting in person, or join by phone.

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

- iii. Beginning in 2016, the first \$50,000 received in sales tax will be reserved for capital purchases. Annually thereafter a minimum of 10% of the sales tax collected in FUND #161 will be reserved in FUND #161 for capital purchases. By a majority vote of the Admin Board, more than the minimum 10% can be reserved for future capital purchases. At no time, can less than 10% be reserved for capital purchases.
- iv. With the approval of the PACCOM Admin Board, revenue that has been reserved in FUND #161 for capital purchases can be included in the upcoming year's budget to offset the cost of specific capital purchases.
- v. Remaining funds ((total funds collected the previous year in FUND #161 minus the amount reserved for capital purchases (\$50,000 in 2016 and min of 10% annually thereafter)) collected the previous year will be used to offset PACCOM operating expenses, including personnel for the upcoming year. For example, total revenue collected in calendar year 2016 minus \$50,000 reserved for capital will be the amount available to be budgeted for 2017.
- vi. Annually, by June 30th, the Sheriff's Office will provide a copy of both FUND #160 and FUND 161 status report to the PACCOM Board and Budget Committee. This status report will include projected ending FUND balances for that calendar year.
- vii. In preparing the annual budget for the Budget Committee's review, the PACCOM Director will reduce the overall proposed PACCOM expenses by the estimated FUND #161 revenue that will be budgeted in the upcoming year prior to application of the formula being applied to share expenses among all member agencies. This revenue source will be handled the same as other "outside" revenue sources, it will be deducted from the overall projected PACCOM expenses.
- viii. The PACCOM Budget Committee will prepare two proposed budgets for review and approval by the PACCOM Admin Board. One for FUND #161 which will include a transfer to the PACCOM budget (FUND #160) for operating expenses, and a reserved amount for capital expenses, and the second will be the annual overall PACCOM budget (FUND #160).

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

C. PACCOM is to be separate from any existing emergency response agency for operational control. Operational and/or procedural matters are to be decided upon by the Sheriff. The PACCOM Operations or Administration Boards will be consulted and/or informed about issues provided for in this Agreement.

**ARTICLE III
Definitions**

As used in this Agreement the words and phrases in this Section shall have the meanings indicated unless the context clearly requires otherwise.

- A. "Communications Services" shall include 24 hours per day, 7 days per week call receiving with a 911 telephone service and call dispatching for all public safety (law enforcement, fire, and emergency medical) services, or any related service recommended for inclusion by the Operations Board, approved by the Administration Board, and confirmed by the Sheriff. Officer safety related law enforcement communications will also include information from the Washington State Patrol Law Enforcement Data Communications System to the local law enforcement agencies.
- B. "County" shall mean the political subdivision organized and existing under the Constitution and Laws of the State of Washington as the municipal corporation Pacific County.
- C. "Member Agencies" shall include the following eligible public safety entities:
 - 1. Law enforcement agencies:
 - a. Pacific County (Pacific County Sheriff's Office)
 - b. City of Long Beach (Long Beach Police Department)
 - c. City of Raymond (Raymond Police Department)
 - d. City of South Bend (South Bend Police Department)
 - 2. Fire agencies:
 - a. City of Ilwaco (Ilwaco Fire Department)
 - b. City of Long Beach (Long Beach Fire Department)
 - c. City of Raymond (Raymond Fire Department)
 - d. City of South Bend (South Bend Fire Department)
 - e. Fire Protection District #1 (Peninsula)
 - f. Fire Protection District #2 (Chinook)
 - g. Fire Protection District #3 (Willapa Valley)
 - h. Fire Protection District #4 (Naselle)
 - i. Fire Protection District #6 (Bay Center)
 - j. Fire Protection District #7 (Nemah)
 - k. Fire Protection District #8 (Rural South Bend)

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

3. EMS Agencies
 - a. North Pacific County Emergency Medical Services (NPCEMS)
- D. "Non-Member Agencies" may include any entity which is not a Member, or any agency of a Member which is not public safety related, but receives communication services provided under Section IV-C of this Agreement including but not limited to:
 1. Pacific County Department of Public Works
 2. Shoalwater Bay Indian Reservation
 3. Pacific County Department of Community Development-Code Enforcement
 4. Local Area Banks
 5. Local Hospital Districts

ARTICLE IV

Provision of Communication Services

- A. The County, through its Sheriff's Office and with the advice and recommendations from the Administration and Operations Boards provided for herein, shall endeavor to provide an affordable solution for providing communications services (PACCOM) using a 911 telephone network for Member and contracting Non-Member Agencies as well as the residents of and visitors to Pacific County.
- B. PACCOM, after consideration by and with the supportive recommendations of the Administration and Operations Boards, may provide communications services to Non-Member Agencies. Non-Member Agencies shall pay rates for these services as recommended by the Joint Budget Committee, and adopted by the Administrative Board as part of the budget adoption process. . There will be a minimum fee assessed for every non-member agency.
- C. PACCOM, after consideration by and with the supportive recommendations of the Administration and Operations Boards, may provide related services other than call answering and dispatch services to Member Agencies. Member Agencies shall pay rates for these supplemental services as recommended by the Administration Board and established by the Board of County Commissioners.

ARTICLE V

Personnel

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

All personnel of PACCOM shall be employees of the Pacific County Sheriff's Office and assigned to PACCOM. They will be subject to all rules and regulations pertaining to Pacific County Sheriff's Office employees, except as modified by collective bargaining agreements with the Board of County Commissioners and the County Sheriff. The Administration and Operations Boards may advise the County representatives as to collective bargaining issues. The County shall be responsible for actual collective bargaining and final contract ratification.

**ARTICLE VI
Administration Board**

- A. The Administration Board will consist of the following nine (9) representatives, or their designees:
1. One Pacific County Commissioner
 2. The Mayor or City Councilperson of Ilwaco
 3. The Mayor or City Councilperson of Long Beach
 4. The Mayor or City Councilperson of South Bend
 5. The Mayor or City Councilperson of Raymond
 6. The Pacific County Sheriff
 7. One "at-large" Fire District Commissioner
 8. One Fire District #1 Commissioner
 9. One member of the North Pacific County Emergency Medical Services Administrative Board
- B. The Administration Board shall:
1. Review and/or change the funding formula as necessary to assure fair and equitable funding of services.
 2. Be responsible for approving preliminary and final budgets to recommend for incorporation into the County budget.
 3. Develop Non-Member Agency rate recommendations for the Board of County Commissioners' approval.
 4. Act in an advisory capacity to the Board of County Commissioners with regard to all issues impacting PACCOM and Members' budgets.
 5. Oversee the Operations Board and resolve issues which the Operations Board is unable to reach agreement upon.
- C. Any action by the Administration Board will require a meeting conforming to the "Open Meetings" Act and with at least five members present and a majority vote of those present.

**ARTICLE VII
Operations Board**

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

A. The Operations Board with oversight by the Administration Board will consist of the following eight (8) members, or their designees:

1. The Pacific County Sheriff
2. The Chief of Police of the City of Long Beach
3. The Chief of Police of the City of Raymond
4. The Chief of Police of the City of South Bend
5. The Fire Chief of Raymond Fire Department
6. The Fire Chief of Pacific County Fire Protection District #1
7. Two at-large Fire Chiefs from among the Cities of South Bend, Ilwaco, and Long Beach and Fire Districts 2, 3, 4, 5, 6, 7, and 8.

Exception: If a Fire Chief serves two (2) jurisdictions/entities, that Fire Chief shall only have one (1) vote.

B. The Operations Board shall:

1. Develop operational priorities, policies and procedures for recommendation to the PACCOM Director.
2. Review requests for additional communications services and determine if such services should be provided. If such requests are approved by a majority of the Operations Board, the Administration Board shall be provided with the recommendation and cost for the additional services.
3. Review requests for project(s) funded with Homeland Security and/or other grants. Review recommendations and approve grant requests consistent with goals set forth by the Operations Board membership.

C. The law enforcement agency members of the Operations Board shall establish any necessary rules and regulations governing access to, security for, and operation of the data communications network and any Criminal Justice Records Information received by or through means of such network. Such rules and regulations shall be consistent with the provisions and requirements of Chapter 10.97, RCW.

D. Any action, except "C" above, by the Operations Board requires a meeting conforming to the Open Public Meetings Act. At least three members must be present to constitute a quorum, and a majority vote of those present shall constitute a decision of the entire Operations Board. Operations Board members must be present at fifty percent (50%) of scheduled meetings annually, and are subject to removal by majority vote of the Operations Board for failure to so attend. Regular meetings will be scheduled quarterly.

**ARTICLE VIII
Directorship**

The County Sheriff shall appoint the Director of PACCOM after consulting with the

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

Administration Board. The Director shall be responsible for the PACCOM budget and personnel administration, dispatching, records, communications, security and other PACCOM related functions under the direction of the Pacific County Sheriff and in conformance with the terms and intent of this Agreement.

ARTICLE IX

Federal Communications Commission (FCC) Licenses

Pacific County shall be responsible for maintaining FCC authorization and licensing to operate on radio frequencies for the purpose of 911 calls and other dispatching activities. If Member Agencies continue to operate their respective radio systems, they shall individually be responsible for maintaining FCC authorization and licensing in good standing if such system is part of the overall communications services scheme.

ARTICLE X

Technical Expertise

PACCOM may provide the Administration or Operations Boards, or other parties to this Agreement, with technical expertise as may be required for proper operation of the systems and for procurement of their communications equipment including, but not limited to: FCC Liaison, Licensing, Frequency Coordination, and System Planning, Engineering and Design.

ARTICLE XI

Equipment

Each Member Agency shall be responsible for purchasing, installing, maintaining and repairing its own radio equipment and shall retain all rights to such equipment. New equipment purchased by Member Agencies shall be compatible with the overall communications scheme established by the Administration Board with the recommendation of the Operations Board.

All assets purchased by PACCOM shall be held in the name of Pacific County for the benefit of PACCOM.

ARTICLE XII

Frequency Pool

Individual Member Agencies may elect to enter into agreement with PACCOM to use said agency's FCC authorized frequencies for dispatching purposes as part of a frequency pool. Member Agencies shall retain their FCC authorization rights while participating in the frequency pool. New FCC frequency authorizations obtained by PACCOM shall be held in the name of Pacific County for the benefit of PACCOM.

ARTICLE XIII

Dissolution

This Agreement may be dissolved by agreement of 2/3 of the law enforcement Member Agencies

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
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plus 2/3 of the fire and emergency medical service Member Agencies. As an example, the City of South Bend would have one vote as a law enforcement agency and one vote as a fire service agency. Upon dissolution of this Agreement, assets owned by PACCOM at the time of dissolution of the Agreement may be purchased by a Member Agency to this Agreement at a value as determined by the Administration Board and confirmed by the Board of County Commissioners. Property not sold in the foregoing manner shall be disposed of in the same manner as County property; PROVIDED, that equipment purchased with any Federal or State grant shall be disposed of in accordance with the terms of the grant. If no grant or legal provisions govern disposition of the proceeds, then such proceeds shall be divided among the Members based upon each Member's proportionate share of contribution as determined by the funding formula in effect at the time of dissolution.

**ARTICLE XIV
Budget**

- A. A Joint Budget Committee will be appointed each year by April, consisting of not more than three (3) representatives from the Operations Board and not more than three (3) representatives from the Administration Board. One of the Administration Board representatives shall be a County Commissioner, or their designee, unless said member decides not to participate.
- B. A public meeting of the Operations and Administration Board will be scheduled prior to August 1st each. The purpose of this public meeting will be review of the proposed budget and adoption by the Administration Board.
 - a. At least one week prior to the public meeting all member agencies will receive a copy of the proposed budget for review and comment. Comments will be reviewed at the public meeting prior to action by the Administration Board.
- C. The preliminary budget for the next PACCOM fiscal year that is approved by the PACCOM Administration Board at a public meeting prior to August 1st each year shall be submitted by the PACCOM Director as the preliminary budget request to the County. Each Member Agency will be sent a copy of the final budget once it is approved by the Board of County Commissioners.
- D. Each Member and Non-Member Agency will be assessed a minimum annual fee. In 2020, that fee will be \$600 (\$50 per month). The minimum annual fee will be reviewed and adjusted as needed each year by the Joint Budget Committee. This minimum annual fee will be in addition to the "formula" fee calculated per Appendix A.
- E. Each Member and Non-Member Agency shall pay its share of the budget to PACCOM in care of the County Treasurer in no more than four (4) equal installments payable within 25 days of the beginning of each calendar quarter. Failure to pay as provided herein shall constitute a material breach of this Agreement and may result in one or all of the following:

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
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1. Expelling the delinquent Member. This authority shall reside in the Administration Board.
 2. Instituting a civil action. If this remedy is chosen Pacific County may seek reasonable costs including, but not limited to: the costs of responsible officials' time, witness fees, reasonable attorney fees and court costs, and any other incidental or consequential damages caused by the failure to timely pay.
 3. Billing interest on the amount owed at a rate of twelve percent (12%) per annum. The authority to impose interest on delinquent accounts shall reside in the Administration Board.
- F. Member protection from expulsion or discontinuance of public safety communication services is contingent upon timely payments and compliance with the terms of this Agreement.

**ARTICLE XV
Funding**

- A. Funding for PACCOM will be provided through local and state-imposed 911 taxes, local voter approved sales tax, grants, Member Agency and Non-Member Agency service fees, with the balance of the required revenue being derived from the Members through a funding formula. The funding formula shall establish a fair and equitable contribution for each Member. The funding formula is contained in Exhibit A and incorporated herein by this reference.
- B. The funding formula in Exhibit A may be amended to assure fair and equitable funding of the services as follows:
 1. The Administration Board may amend the funding formula with a majority vote during a meeting held before July 1st and in which there are at least five (5) representatives present. Prior to taking action on a proposed amendment to the funding formula, all Members shall be provided with copies of the proposal and be given an opportunity to submit written comments.
 2. Any change to the funding formula can only be implemented on January 1st of the following year.

**ARTICLE XVI
Admission of New Parties**

Additional Members and/or agencies may be added to this Agreement upon such terms and conditions as determined by the Administration Board. The admission of such additional parties shall be by written addendum to this Agreement, signed by the Chair of the Administration Board and the new Member or Agency, and confirmed by the Board of County Commissioners.

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

**ARTICLE XVII
Amendments**

- A. Amendments to this Agreement may be made by written agreement of the majority of all Members hereto.

- B. Amendments to this Agreement may also be made as follows:
 - 1. The Administration Board may make amendments by a majority vote of the attending representatives during a meeting in which there at least five (5) representatives present. Prior to taking action on a proposed amendment to this Agreement, all members shall be provided with copies of the proposal and be given an opportunity to submit comments.

**ARTICLE XVIII
Resolution/Arbitration**

Every reasonable effort will be made by the Administration Board to settle differences of opinion as to the application or interpretation of this Agreement. Except as provided in Article XIV above, any controversy that the Administration Board is unable to resolve between the Members in regard to the application or interpretation of this Agreement may be submitted to and determined by arbitration in accordance with Chapter 7.04 RCW.

**ARTICLE XIX
Insurance**

Each of the parties to this Inter-local Agreement agrees to indemnify and hold the other parties harmless from and against any and all claims, damages, losses and expenses, including but not limited to court costs, attorney's fees and alternative dispute resolution costs, for any personal injury, for any bodily injury, sickness, disease or death and for any damage to or destruction of any property (including the loss of use resulting therefrom) which are alleged or proven to be caused by an act or omission, negligent or otherwise, of its elected and appointed officials, employees, agents or volunteers.

To the extent of its comparative liability, each party agrees to indemnify, defend and hold the other parties. In the event of any concurrent act or omission of the parties, each party shall pay its proportionate share of any damages awarded. The parties agree to maintain a consolidated defense to claims made against them and to reserve all indemnity claims against each other until after liability to the claimant and damages, if any, are adjudicated. If any claim is resolved by voluntary settlement and the parties cannot agree upon apportionment of damages and defense costs, they shall submit apportionment to binding arbitration.

As the PACCOM host, Pacific County, provides County officers, employees and agents associated with PACCOM operations with liability insurance coverage through the Washington Counties

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
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Risk Pool. Each member of this Inter-local Agreement is responsible for retaining its own liability insurance coverage for its independent operations associated with PACCOM, and in the event of comparative liability, each liable party's percentage responsibility shall directly relate to their comparative liability.

The parties agree all indemnity obligations shall survive the completion, expiration or termination of this Agreement.

ARTICLE XX Duration of Agreement

This Agreement shall be effective January 1, 2020 through December 31, 2030.; PROVIDED, any Member may withdraw from this Agreement by giving at least six (6) months' advance written notice to the other Members and the Administration and Operations Boards of its intent to withdraw at the end of the current year. A withdrawing member shall remain liable for any damages incurred by Pacific County outside of or beyond the County's general liability coverage that occurred during the time the withdrawing Member was a Member. The withdrawal of any member shall not require dissolution of this Agreement and no compensation or other assets shall be owed to any withdrawing Member; PROVIDED FURTHER, that failure of any Member to perform its obligations under this Agreement shall constitute grounds for withdrawal from this Agreement by any Member adversely affected by such breach upon giving thirty (30) days written notice of intent to withdraw with an explanatory statement to the other Members and the Administration and Operations Boards.

Non-Members shall provide at least six (6) months' advance written notice to the Administration and Operations Boards of their intent to opt-out of communications services at the end of the current year.

Unless dissolved or amended in accordance with the terms herein, this Agreement will renew January 1, 2031 and each subsequent year thereafter subject to terms of withdrawal by a given member agency.

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

EXHIBIT "A"
Page 1

Pacific County Communications (PACCOM)
Funding Formula

SECTION 1 - PURPOSE

The purpose of this document is to establish a "funding formula" to determine each member's fair and equitable contribution to support the yearly operational budget of PACCOM. This formula is intended to be used and applied in conjunction with the PACCOM Interlocal Agreement. Any amendments or adjustments to this formula must be in accordance with the terms and conditions of the PACCOM Interlocal Agreement.

SECTION 2 - FUNDING

The funding sources for PACCOM are outlined in Article XV of the PACCOM Interlocal Agreement. Any balance of required revenue, after all other revenue sources are exhausted will hereby be called the "Member Budget" and will be funded according to the terms and conditions of this document.

A. Member Budget

The Member Budget will be established through the following procedure:

1. Determine the total PACCOM budget (Article XIV)
2. Deduct all non-member revenue including but not limited to:
 - a. Revenue from contracts
 - b. Any state or local 911 taxes
 - c. Operating transfers from Fund 161-PACCOM Special Account
 - d. Grants
 - e. Donations

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

- f. Non-member Service fees (above the minimum non-member fee)
- 3. Deduct Minimum Member and Non Member Fees
- 4. From this subtotal deduct 10% as “off the top” County share; this is designed to account for some minor “County only” expenses incurred by PACCOM, as well as to account for County General Fund contributions by residents of all Members. This 10% is funded fully by the County, and will be added to the county contribution.
- 5. The balance resulting from Steps 1-3 above is the “Member Budget” and is subject to the following “Funding Formula”:

B. Funding Formula

Once the “Member Budget” amount is determined as previously described, the resulting amount is prorated among the “Law Enforcement”, “Fire” and “Emergency Medical” member agencies based upon the percentage of the average number of CAD incidents for each type of agency (Law, Fire and EMS) over the previous four years. . Once the prorated amount is determined for each type of member agency (% Law, % Fire, % EMS), the specific calculation will be made for each of the agencies within that discipline using the formulas below.

For example, in 202) based on total CAD calls for the previous 4 years, Law is allocated 75% of the total member budget. That total is then appropriated among the various law enforcement agencies based on their percentage of the total law enforcement agencies formula below (50% CAD, 25% Assessed Value and 25% population).

LAW ENFORCEMENT: The law enforcement portion shall be prorated using the most recent four (4) year average of population, assessed valuation, and computer aided dispatched (CAD) incidents¹ for each law enforcement member entity. The CAD incidents will be used to calculate 50% of the member agency fees. Assessed value will be used to calculate 25% and population will also represent 25% of the member’s budget.

¹ CAD incidents are defined as incident entries made by PACCOM telecommunications staff and reported within the Spillman CAD module. CAD incidents may include false alarms, stand downs, etc., and are not related to field response or case generation. CAD incident numbers will be reconciled annually with member agencies prior to budget adoption.

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
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FIRE The "Fire" portion shall be prorated using the most recent four (4) year average of assessed valuation and computer aided dispatched (CAD) incidents² for each fire member entity. CAD incidents will account for 50% and assessed valuation will account for 50%.

EMS: The "EMS" portion shall be prorated using the most recent four (4) year average of assessed valuation and computer aided dispatched (CAD) incidents³ for each EMS member entity. CAD incidents will account for 50% and assessed valuation will account for 50%.

² CAD incidents are defined as incident entries made by PACCOM telecommunications staff and reported within the Spillman CAD module. CAD incidents may include false alarms, stand downs, etc., and are not related to field response or case generation. CAD incident numbers will be reconciled annually with member agencies prior to budget adoption.

³ CAD incidents are defined as incident entries made by PACCOM telecommunications staff and reported within the Spillman CAD module. CAD incidents may include false alarms, stand downs, etc., and are not related to field response or case generation. CAD incident numbers will be reconciled annually with member agencies prior to budget adoption.

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

AUTHORIZED THIS _____ DAY OF _____, 2019

BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Frank Wolfe, Chairperson

Lisa Olsen, Commissioner

Michael Runyon, Commissioner

ATTEST:

Kathy Spoor
Clerk of the Board

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

Authorized this _____ day of _____ 2019.

CITY OF ILWACO:

Mayor Gary Forner

Attest: _____
Ilwaco City Clerk

Authorized this _____ day of _____ 2019.

CITY OF LONG BEACH:

Mayor Jerry Phillips

Attest: _____
Long Beach City Clerk

Authorized this _____ day of _____ 2019.

CITY OF RAYMOND:

Mayor Tony Nordin

Attest: _____
Raymond City Clerk

Authorized this _____ day of _____ 2019.

CITY OF SOUTH BEND:

Mayor Julie Struck

Attest: _____
South Bend City Clerk

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY SHERIFF:

Sheriff Robin K. Souvenir

Attest: _____
Civil Clerk

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 1 COMMISSIONER

Commissioner

Attest: _____

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 2 COMMISSIONER

Commissioner

Attest: _____

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 3 COMMISSIONER

Commissioner

Attest: _____

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 4 COMMISSIONER

Commissioner

Attest: _____

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 6 COMMISSIONER

Commissioner

Attest: _____

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 7 COMMISSIONER

Commissioner

Attest: _____

Authorized this _____ day of _____ 2019.

PACIFIC COUNTY FIRE DISTRICT 8 COMMISSIONER

Commissioner

Attest: _____

**PACIFIC COUNTY COMMUNICATIONS (PACCOM)
INTERLOCAL AGREEMENT**

Authorized this _____ day of _____ 2019.

NORTH PACIFIC COUNTY EMERGENCY MEDICAL SERVICES DISTRICT

Commissioner

Attest: _____

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 19-80**

Meeting Date: October 21, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Ordinance 973 Establishing a Fee for use of the Main Stage at Veterans Field	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	Other:	
<p>SUMMARY STATEMENT: There have been many requests to rent out or use the Main Stage at Veterans Field. There is no formal fee or agreement; city staff felt that it was necessary to establish both. This was presented to Council on October 7th, changes were requested. Please see the changes in red.</p>		
<p>RECOMMENDED ACTION: <i>Authorize the Mayor to sign the proposed ordinance.</i></p>		

ORDINANCE No. 973

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON ESTABLISHING THE FEE STRUCTURE FOR THE PERIODIC RENTAL OF THE VETERANS FIELD MAIN STAGE FOR PUBLIC USE AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, there is a need within the community for housing special events, and

WHEREAS, the City of Long Beach has the Main Stage at Veterans Field available, and

WHEREAS, the City of Long Beach desires to make the Main Stage available,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, as follows:

SECTION 1. RENTAL RATES:

Fees to rent the stage are as follows:

Event rental	\$100.00
Cleaning and damage deposit	\$100.00

If the renter does not remove all garbage from the stage a fee **will be charged to the cleaning deposit** to cover that cost.

The Council has the right to waive or reduce the fees as voted upon and approved by a majority.

SECTION 2. EFFECTIVE DATE

This Ordinance shall be in full force and effect five days from and after its passage approval and publication in the manner required by law.

PASSED this 21st day of October 2019.

AYES NAYS ABSENT ABSTENTIONS

Jerry Phillips, MAYOR

Attest:

City Clerk

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 19-81**

Meeting Date: October 21, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Land Use Agreement with Pacific County for Meet and Greet area - Humane Society.	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: NA	Water/Wastewater Supervisor	
<p>SUMMARY STATEMENT: This is an agreement that is currently in place that allows the Humane Society to use a portion of Pacific County’s property. The land is a strip of 25’x40’ that is used to for a “meet and greet” area for pets and potential new owners.</p>		
<p>RECOMMENDED ACTION: Authorize the Mayor to execute the agreement between the City and Pacific County for lease of lands.</p>		

LAND USE LEASE AGREEMENT
By and Between
City of Long Beach, Washington
And
Pacific County, Washington

AMENDMENT #1

WHEREAS, the Land Use Lease Agreement for the use of a twenty five (25) foot by forty (40) foot portion of property owned by Pacific County to provide an area for the South Pacific County Humane Society to allow prospective dog owners a place to ascertain the compatibility of the animal and the prospective new owner/family was entered into August 1, 2009, AND

WHEREAS, the Land Use Lease Agreement allows modifications of the Agreement so long as changes are mutually agreed upon by both parties, AND

WHEREAS, the City of Long Beach has approached the County and requested the term of the Agreement be extended for an additional ten (10) years, and the County is supportive of this request.

NOW, THEREFORE, the Land Use Lease Agreement effective August 1, 2009 through July 31, 2019 is hereby amended as follows:

Replace Section 3, TERM in its entirety with:

3. **TERM:** Unless terminated by either party as per Section 4, this AGREEMENT shall be for a period of ten (10) years from August 1, 2019 through July 31, 2029.

7. **INDEMNIFICATION:** Add the following sentence at the end of this section. The indemnification clause herein is a material inducement to the parties to enter this agreement.

Add Section 15

15. **INSURANCE:**

Without limiting the City's indemnification of County, and prior to commencement of this Agreement, CONTRACTOR shall obtain, provide and maintain during the term of this Agreement, policies or insurance of the type and amounts described below and in a County.

1. **General Liability Insurance.** The City shall maintain commercial general liability insurance with at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.
2. **Workers' Compensation Insurance.** The City shall, at its own expense, maintain Workers' Compensation Insurance (statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).
3. **Waiver of Subrogation.** All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against the County, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow City or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. The

City hereby waives its own right of recovery against the County, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

The City must name the County as an additional insured. The City agrees that its liability insurance shall be primary and non-contributory to the County's and that City's liability insurance policy shall so state.

All other terms and conditions within the Land Use Agreement shall remain the same.

DATED THIS _____ DAY OF _____, 2019.

THE CITY OF LONG BEACH,
On behalf of the South Pacific County
Humane Society

BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Jerry Phillips, Mayor Date

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Michael Runyon, Commissioner

APPROVED AS TO FORM:

ATTEST:

Prosecutor's Office WSBA #

Marie Guernsey, Clerk of the Board

TAB — F



**CITY COUNCIL
AGENDA BILL
AB 19-82**

Meeting Date: October 21, 2019

AGENDA ITEM INFORMATION

<p>SUBJECT: Right-of-Way Vacation – North portion of 11th & 12th ST NE Public Hearing – Continued</p>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
Water/Wastewater Supervisor		
<p>COST: Market Value - \$4.50 a SQFT– ½ \$2.25 the City can charge x 4,600 SF = \$10,350</p>		
<p>SUMMARY STATEMENT: The City has been approached by the property owner of Sandcastle RV to vacate the northern portion of the 11th ST NE ROW and the southern portion of the 12th ST NE ROW that abuts his property. The Council went to the property and assessed the situation. The ordinance is now presented with the 8 feet on the north side of 11th ST NE and 15 feet on the south side of 12th ST NE.</p>		
<p>RECOMMENDED ACTION: Review ordinance and pass/deny/amend and assign a price per square foot.</p>		

ORDINANCE No. 974

AN ORDINANCE OF THE CITY OF LONG BEACH, PACIFIC COUNTY, WASHINGTON, PROVIDING FOR THE VACATION OF A PORTION OF 11th STREET AND 12th STREET NORTHEAST RIGHT-OF-WAY, AND REPEALING ANY ORDINANCES IN CONFLICT.

WHEREAS, RCW 35.79 allows for the vacation of city streets; and,

WHEREAS, the City of Long Beach has been requested to vacate a section of right-of-way; and,

WHEREAS, the City of Long Beach Unified Development Ordinance provides for a process by which owners of any real property abutting upon any street or alley may petition the City Council to make vacation of the right-of-way; and,

WHEREAS, the City Council adopts the following Findings of Fact:

1. **Petition.** The City Council finds the petition comprises the following:
 - 1.1 A complete letter from petitioner Don Green received July 24, 2019.
 - 1.2 All other information contained in Case File No. VAC 2019-02.
2. **Procedures.** The Council finds the following procedures were followed:
 - 2.1 On July 24, 2019, petition (Green) was received by the City.
 - 2.2 On September 3, 2019, the City Council approved Resolution 2019-09 setting the time and place for a public hearing on the matter.
 - 2.3 Soon after receipt of petitions, the Community Development Director consulted with City department heads, Public Utility District No. 2 of Pacific County, and CenturyTel regarding this ROW. There were possible conflicts listed with the original proposal. The City has water and sewer lines on both 11th and 12th St NE. The PUD also identified two transformers in the area that was petitioned to vacate.
 - 2.4 On or soon after September 4, 2019, the City posted notice of the hearing at the subject site, the Long Beach Post Office, the Long Beach Police Station, and Long Beach City Hall. The notice included a statement of the proposal and a description of the land proposed to be vacated. The notice also included instructions on how to submit comments on the proposal.
 - 2.5 On October 7, 2019, the Long Beach City Council opened and conducted a public hearing at or soon after 7 pm to take public comment on this matter. There were no comments made.
 - 2.6 The Council voted to continue the hearing until the next City Council meeting on October 21, 2019, where the ordinance will be introduced.

3. **Proposal.** The City Council finds the following regarding the proposed project:
 - 3.1 The petitioners request and City staff recommend that Council vacate approximately 8' by 200' of the north side of the ROW of 11th St NE (approximately 1,600 square feet) and 15' by 200' of the south side of the ROW of 12th Street NE (approximately 3,000 square feet), with transfer of title to the petitioners and all rights thereto.
 - 3.2 The petitioners shall pay for all costs associated with this proposal, including, but not limited to, noticing fees and appraisal costs.
 - 3.3 The petitioner shall pay the City a maximum of 50% of the appraised value of the subject property.
4. **Property characteristics.** The City Council finds the following regarding the subject property:
 - 4.1 Northern 8 feet of 11th St NE from the southwestern property corner of parcel No. 73011040001 to the southeastern property corner of parcel No. 73011040004 approximately 200 feet and the southern 15 feet of 12th St NE from the northwest property corner of parcel No. 73011040003 to the northeastern property corner of parcel No. 73011040004 approximately 200 feet; of Lot 1-8, in Block 40 of Tinkers Third Addition to Long Beach, according to the Plat thereof on file in the office of the Auditor in Volume D-1 of Plats, Page 45, of Pacific County, Washington
 - 4.2 Characteristics of the property to which the vacated land would become part are as follows:
 - 4.2.1 The parcel(s) is 200' X 200'.
 - 4.2.2 The lot currently is developed and used as an RV park.
 - 4.2.3 The parcel is located within the B flood zone.
 - 4.2.4 The parcel is essentially flat.
 - 4.2.5 The parcel is served with City utility services.
5. **Subject property land use and zoning.** The City Council finds the following regarding the land use and zoning of the property proposed for vacation:
 - 5.1 The subject property is located adjacent to the RC—Residential Commercial zone pursuant to the City's zoning regulations.
 - 5.2 The subject property is located adjacent to property designated R1—Residential Commercial on the future land use map of the Long Beach Comprehensive Plan.
 - 5.3 The current land use of the subject property is developed with an RV park on it.

6. **Surrounding property land use and zoning.** The City Council finds the following regarding the land use and zoning of surrounding property:

AREA	LAND USE PLAN	ZONING	EXISTING CONDITIONS
NORTH	Residential-Commercial – Single-Family	RC/R1	Residence
SOUTH	Residential Commercial	RC	Multi-Family
EAST	Single-Family	R1	Residences
WEST	Residential Commercial	RC	Commercial

7. **Services.** The City Council finds the following regarding services and utilities available to serve the proposed project:

- 7.1 Water is available from the City of Long Beach.
- 7.2 Sewer is available from the City of Long Beach.
- 7.3 Transportation: Existing from 11th St NE and 12th St NE
- 7.4 Public Education is provided by the Ocean Beach School District.
- 7.5 Electricity is available from Pacific County PUD No. 2.
- 7.6 Solid Waste is available from Peninsula Sanitation, and service is already provided.
- 7.7 Police and Fire are provided by the City of Long Beach Police and City of Long Beach Fire Departments.
- 7.8 Medical and Emergency Facilities are provided by the City of Long Beach EMS, Medix Ambulance Service, and Ocean Beach Hospital District No. 3.

8. **City Staff and PUD Input.** The City Council finds the following regarding staff and PUD input:

- 8.1 City staff did not identify any conflicts regarding City services or utilities that cannot be rectified.
- 8.2 The PUD did identify conflicts regarding PUD services; there is a transformer on the northwest corner of 11th St NE and Oregon Ave N. There is also a transformer on the west end of the property corner.
- 8.3 Contact with CenturyTel was made and staff is still waiting to hear back.

9. **City’s Comprehensive Plan.** The City Council finds the proposed project does not comply the City’s Comprehensive Plan.

10. **City's Unified Development Regulations.** The City Council finds the proposal complies with the following relevant portions of the City's Unified Development regulations:

- 10.1 11-6C-1(A), (C): Petition by owner.
- 10.2 11-6C-2: Setting date for hearing.
- 10.3 11-6C-3: Notice of hearing.
- 10.4 11-6C-4: Hearing; ordinance of vacation.
- 10.5 11-6C-6: Title to vacated street or alley.
- 10.6 11-6C-7: Zoning of vacated street or alley.

WHEREAS, the City Council has adopted Resolution 2019-09 setting the time and place for the public hearing to determine the vacation request; and,

WHEREAS, the City has provided the required notification and publication of the public hearing; and,

WHEREAS, the subject portion of 11th and 12th St NE has been part of a dedicated City right-of-way for a period of twenty-five years or more; and,

WHEREAS, the abutting property owner will pay the City of Long Beach up to half the fair market value as provided for in RCW 35.79.030 and the City's Unified Development Code at 11-6C-4(A): Payment of Fair Market Value;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH DO ORDAIN AS FOLLOWS:

Section 1. Right-of-Way Vacated

The following described right-of-way, northern 8 feet of 11th Street Northeast from the southwestern property corner of parcel No. 73011040001 to the southeastern property corner of parcel No. 73011040004 approximately 200 feet, encompassing an area of approximately 1,600 square feet and the southern 15 feet of 12th Street Northeast from the northwest property corner of parcel No. 73011040003 to the northeastern property corner of parcel No. 73011040004 approximately 200 feet, encompassing an area of approximately 3,000 square feet; Lot 1-8, in Block 40 of Tinkers Third Addition to Long Beach, according to the Plat thereof on file in the office of the Auditor in Volume D-1 of Plats, Page 45, of Pacific County, Washington, is hereby vacated and ownership shall be transferred to the abutting property owner, Don Green. The area(s) to be vacated comprises approximately 4,600 square feet. The legal description for the vacated right-of-way is:

THAT PORTION OF ELEVENTH STREET OF TINKERS THIRD ADDITION TO LONG BEACH, ACCORDING TO THE PLAT THEREOF ON FILE IN THE OFFICE OF THE AUDITOR IN VOLUME D-1 OF PLATS, PAGE 45, OF PACIFIC COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 1 IN BLOCK 40 OF SAID TINKERS THIRD ADDITION:

THENCE EAST 200 FEET ALONG THE SOUTH LINES OF LOT 1 THROUGH 4 TO THE SOUTHEAST CORNER OF SAID LOT 4;

THENCE SOUTH AND PERPENDICULAR TO SAID SOUTH LINE 8 FEET;

THENCE WEST AND PARALLEL TO SAID SOUTH LINE 200 FEET;

THENCE NORTH AND PERPENDICULAR TO SAID SOUTH LINE 8 FEET TO THE POINT OF BEGINNING;

SUBJECT TO AND TOGETHER WITH EASEMENTS, RESTRICTIONS, RESERVATIONS AND ENCUMBRANCES OF RECORDS.

CONTAINING 1,600 SQUARE FEET, OR 0.037 ACRES, MORE OR LESS.

AND

THAT PORTION OF TWELFTH STREET OF TINKERS THIRD ADDITION TO LONG BEACH, ACCORDING TO THE PLAT THEREOF ON FILE IN THE OFFICE OF THE AUDITOR IN VOLUME D-1 OF PLATS, PAGE 45, OF PACIFIC COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 8 IN BLOCK 40 OF SAID TINKERS THIRD ADDITION:

THENCE EAST 200 FEET ALONG THE NORTH LINE OF LOTS 5 THROUGH 8 TO THE NORTHEAST CORNER OF SAID LOT 5;

THENCE NORTH AND PERPENDICULAR TO SAID NORTH LINE 15 FEET;

THENCE WEST AND PARALLEL TO SAID NORTH LINE 200 FEET;

THENCE SOUTH AND PERPENDICULAR TO SAID NORTH LINE 15 FEET TO THE POINT OF BEGINNING

SUBJECT TO AND TOGETHER WITH EASEMENTS, RESTRICTIONS, RESERVATIONS AND ENCUMBRANCES OF RECORDS.

CONTAINING 3,000 SQUARE FEET, OR 0.069 ACRES, MORE OR LESS.

Section 2. Severability Clause.

If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance, or the application of the provision to other persons or circumstances is not affected.

Section 3. Repeal of Conflicting Ordinances

All existing Ordinances are hereby repealed insofar as they may be in conflict with this ordinance.

Section 4. Effective Date.

This Ordinance shall be in full force and effect five days from and after its passage, approval, and publication in the manner required by law only when the following conditions have been met:

1. The petitioner shall pay for all costs associated with this partial right-of-way vacation.
2. The petitioner shall cause to have a market-value appraisal made of the subject property at the petitioner's expense or agree to a recent valuation of the property via a real estate professional.
3. The petitioner shall pay the City of Long Beach up to 50% of the market value of the subject property.

Passed this 21st day of October 2019.

AYES

NAYS

ABSENT

ABSTENTIONS

Jerry Phillips, Mayor

ATTEST:

Helen Bell, City Clerk



Case No. VAC 2019-02; Location Map

Don Green

Partially vacate 11th & 12th Street NE; combine with property at 1100 Pacific Ave N

TAB — G



**CITY COUNCIL
AGENDA BILL
AB 19-83**

Meeting Date: October 21, 2019

AGENDA ITEM INFORMATION		
SUBJECT: Teamster Contract with Police Union for 2020-2022	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: See attached Contract	Water/Wastewater Supervisor	
	Other:	
<p>The proposed Agreement gives the Union a 3% pay increase for years 2020-2022. This contract amendment initiated shift differential; those that work the graveyard shift will receive \$.50 more an hour. The city will pay the PFML on behalf of the employee. All other adjustments can be reviewed in the contract amendment.</p>		
<p>RECOMMENDED ACTION: Approve Contract and Authorize Mayor to sign Agreement.</p>		

TAB — H

Parks - Streets - Storm Water September Monthly Report

Monthly

Safety Meetings

Bi-Monthly

Staff Meetings

Fridays and Mondays

Street Sweeping

Backpack blowing of sidewalks and brick parks
Boardwalk and dune trail maintenance

Thursdays

Mowing the mini parks and ball fields

Daily

Restroom maintenance
Garbage maintenance

Festivals / Events /set up and tear down

Labor day
Rod run

1. Poured concrete curbs around the Bolstad restrooms
2. Demo old dugouts at Culbertson field
3. Cold patch pot hole maintenance
4. Mowing right of ways with fail mower

5. Poured new slabs for the new dugouts at Culbertson field
6. Pulled wind shelters off the beach for winter
7. Pulled the flags and banners off the approaches
8. Traffic control for the 12th N sinkhole project
9. Repaired a street light on Sid synder drive
10. Pulled wind screens down from beach pavilion
11. Catch basin cleaning with vacon truck
12. Pulled all the hanging baskets down