



## AGENDA – Monday, June 3, 2019

**6:30 p.m. Workshop**

**7:00 p.m. City Council Meeting**  
Long Beach City Hall  
115 Bolstad Avenue West

### **6:30 WORKSHOP**

<b>WS 19-15</b>	Downtown Parking Signage– <b>TAB A</b>
<b>WS 19-16</b>	Reusable Bag Campaign – <b>TAB</b>

### **7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL**

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

### **PUBLIC COMMENT**

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

### **CONSENT AGENDA – TAB C**

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, May 20, 2019 City Council Meeting & CDBG Public Hearing Meeting Minutes
- Payment Approval List for Warrant Resisters 58635-58661 & 85217-85289 for \$231,102.15

### **BUSINESS**

- **AB 19-37 – SUP 2019-04 Mark Oman Firework Sales – TAB D**
- **AB 19-38 – Septage Agreement for Evergreen Portables – TAB E**
- **AB 19-39 – Intertie Agreement with Ilwaco – TAB F**
- **AB 19-40 – Declare Surplus Property – TAB G**
- **AB 19-41 – SUP 2019-05 Scott’s RV Sales – TAB H**

### **DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB I**

- **Sales Tax Collections**
- **Lodging Tax Collections**

### **FUTURE CITY COUNCIL MEETING SCHEDULE**

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop.  
June 17, 2019, July 1, 2019 & July 15, 2019

### **ADJOURNMENT**

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL  
WORKSHOP BILL  
WS 19-15**

**Meeting Date: June 3, 2019**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT: Downtown Signage Options</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
<b>COST:</b> Will be determined once a choice is made	Water/Wastewater Supervisor	
<b>SUMMARY STATEMENT:</b> The City is looking to update the downtown signage and is seeking the opinions of the Council.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

**2 HOUR  
PARKING**

**VEHICLES OVER 6  
FT. IN HEIGHT  
PROHIBITED**

**STREET SWEEPING  
TOW AWAY ZONE  
5:00 a.m.-6:00 a.m.  
FRIDAYS**

**NO BICYCLES,  
SKATEBOARDS AND  
ROLLERBLADES ARE  
ALLOWED ON  
SIDEWALK PER  
CITY CODE**



TAB - B



**CITY COUNCIL  
WORKSHOP BILL**

**WS 19-16**

**Meeting Date: June 3, 2019**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT: Reusable Bag Campaign</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
<b>COST:</b>	Water/Wastewater Supervisor	
<b>SUMMARY STATEMENT: Update on the reusable bag campaign.</b>		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

May 24, 2019  
Mayor Phillips  
City Administrator David Glasson  
Ariel Smith

City of Long Beach, WA  
Re: June 25, 2018 Application for Long Beach Lodging Tax Funds

First, thank you for approving the purchase of reusable bags for distribution by lodging businesses to their guests last July, 2018. It was decided to order only 1500 of the approved 3000 bags. The entire amount was \$4318.59 and approximately half was appropriated at this time. When the order arrived at City, I picked up the bags and began sorting, tagging and delivering. With the help of Larkin Stentz and Kari Hamilton, we delivered, sold and gave a few away. Eight months later, we are ready to complete the order.

I believe that this was the beginning of a successful journey. It can be considered a marketing or advertising tool as well as an eco-tourism and environmental statement. The BAG is the tangible item that represents what our town is working towards- a clean, green sustainable economy and healthy environment. We live in a pristine and beautiful place to visit and live. We want to keep it that way.

Last, I hope you all can see this campaign as an investment and not an expense. I would be thrilled to see our City take on plastic and litter expenses for our lodging and get the merchants on board. Not buying plastic or paper bags for check out and having tourists and locals bring their own bag into the shop is a win-win. I am willing and excited to finish up with the bags and decide where to go next.

I am asking that the City complete the application and order the remaining 1500 bags now- spring and summer are the perfect seasons to deliver. Will you please place this on the June 3, 2019 City Council agenda for discussion and vote?

Thank you,  
Martha Williams

P.S. I gave the City \$22 from sales (\$14 in September, 2018 and \$8 in May, 2019). Please see David for my delivery dates, number of bags given, who received them, and some comments.

TAB - C

---

## LONG BEACH CITY COUNCIL MEETING

May 20, 2019

### 6:30 COUNCIL WORKSHOP

C. McGuire, C. Kemmer, C. Murry, C. Cline and C. Linhart were all present.

WS 19-14- Project Updates

- David Glasson, City Administrator, presented the workshop bill.  
-This workshop is to update the Council on progress being made with Code Enforcement, Bio-Solids project, Logging and the Police Station.
- **No decisions or motions were made at this time.**

### 7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

### ROLL CALL

David Glasson, City Administrator, called roll with C. Kemmer, C. Murry, C. McGuire, C. Linhart, and C. Cline all present.

### PUBLIC COMMENT

Martha Williams made a public comment about the reusable bags and turned in an \$8.00 donation for the cause.

### CONSENT AGENDA

Minutes, May 6, 2019 City Council Meeting

Payment Approval List for Warrant Registers 58599-58634 & 85170-85216 for \$184,272.33

**C. Linhart made the motion to approve the Consent Agenda. C. McGuire seconded the motion; 5 Ayes, motion passed.**

### PROCLAMATION EMS WEEK

Mayor Phillips proclaimed the week of May 19<sup>th</sup> -25<sup>th</sup> 2019 as Emergency Medical Services Week.

### BUSINESS

#### **AB 19-32– PUBLIC HEARING for CDBG Funding Application**

The Mayor opened the public hearing at 7:16 p.m.

David Glasson, City Administrator, presented the Agenda Bill. This item was discussed at a City Council workshop on May 6<sup>th</sup> where the Council decided to move forward with application for the upsizing of the water main and paving of Washington Ave South, from Sid Snyder to the southernmost city limits.

Mandy Marsh made a comment.

The Mayor closed the public hearing at 7:17 p.m.

**C. Linhart made the motion to authorize the Mayor to submit the application to Department of Commerce – CDBG for funding of Washington Ave S waterline replacement and street paving. C. Cline seconded the motion; 4 Ayes; 1 Nay (C. Murry); motion passed.**

**AB 19-33– SUP 2019-03 Request by Ira Evansen for a Mixed Martial Arts Studio**

Ariel Smith, Community Development Director, presented the Agenda Bill. Facts regarding the SUP request:

1. A request to house a mixed martial arts studio in a portion of the building located at 1401 Pacific Ave N;
2. This studio would also hold events roughly 4 times a year, these events would include MMA matches. The matches would from 6-10 pm and would be ticketed events;
3. The gym would have 24-hour access for all members;
4. The gym would host classes for all ages;
5. Parking requirements would be 1 per every 400 feet of gross floor area, the portion of the building that would be dedicated to this use is 2800 SF. Therefore, they would need 7 spaces, which they have.

Attached:

6. relevant portions of the city code; and
7. a draft letter permit including conditions for Council consideration.

This type of business is currently allowed in the same zone. As this applicant wishes to hold some events this use varied enough from the other establishments that Council review is required.

**C. Linhart made the motion to approve SUP 2019-03 allowing a mixed martial arts studio, event space at 1401 Pacific Ave N. C. Murry seconded the motion; 5 Ayes, motion passed.**

**AB 19-34– Ordinance No. 968 Case No VAC 2019-01 – Partial Vacation of 4<sup>th</sup> ST NE**

Ariel Smith, Community Development Director, presented the Agenda Bill. During the Council Meeting on May 6<sup>th</sup>, staff introduced the staff report reviewing the petitioners request to vacate the northern portion of the 4<sup>th</sup> ST NR ROW. Mr. Belisle owns the property directly to the north of the ROW. The Council has discussed this topic during workshops and Council meetings. The proposed Ordinance vacates the 12.5' x 50' northern portion of 4<sup>th</sup> ST NE that abuts the Belisle property. The Council can decide to charge up to 50% of market value. Leslie Brophy at Pacific realty assessed this property at roughly \$1,631.25. Therefore, 50% would be \$815.63.

**C. McGuire made the motion to approve Ordinance No. 968 vacating the northern portion of 4<sup>th</sup> ST NE that abuts Mr. Belisle's property, granting the property to John Belisle for \$815.63. C. Murry seconded the motion; 4 Ayes; 1 Abstain (C. Kemmer), motion passed.**

**AB 19-35– Pacific County Public Works Project- Idaho Work Order**

David Glasson, City Administrator, presented the Agenda Bill. The City and Pacific County Department of Public Works have an existing agreement to work together on projects. This work order will authorize Pacific County DPW do all the preparation work and engineering for Idaho Avenue widening and paving. The paving contract will be bid on separately.

**C. Linhart made the motion to authorize the Mayor to sign the Reimbursement Agreement. C. Murry seconded the motion; 5 Ayes, motion passed.**

**AB 19-36– Regional Biosolids Treatment Plant Construction Contract**

David Glasson, City Administrator, presented the Agenda Bill. The bids for the Biosolids Treatment Facility were received on April 9<sup>th</sup> at 2 pm. Tapani, Inc. was the lowest bidder and recommended contractor. On April 15, 2019 the Council awarded the bid to Tapani, Inc. giving the City Engineer time to present a contract and gather required documentation from the contractor. All required materials have since been received and reviewed.

**C. Linhart made the motion to authorize the Mayor to enter into an agreement with Tapani, Inc. for the construction of the Regional Biosolids Treatment Plant. C. Murry seconded the motion; 5 Ayes, motion passed.**

**DEPARTMENT HEAD ORAL REPORTS**

**CORRESPONDENCE AND WRITTEN REPORTS**

- Wastewater Department Report for April 2019
- Report and Decision on CUP 2019-01
- Report and Decision on CUP 2019-02
- Police Chief’s Report for April 2019
- Thank You Card

**ADJOURNMENT**

The Mayor adjourned the meeting at 7:33 p.m.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**LONG BEACH CITY COUNCIL MEETING**

**May 20, 2019**

**The Mayor called the meeting to order at 7:00pm**

**ROLL CALL**

David Glasson, City Administrator, called roll with C. Kemmer, C. Murry, C. McGuire, C. Linhart, and C. Cline all present.

**HEARING CDBG Funding Application**

The Mayor opened the public hearing for the CDBG funding application for Washington Ave South project at 7:16pm:

The Mayor informed the public that two handouts were available at the entrance. The handouts included the CDBG Program Fact Sheet and the CDBG Citizen Participation Regulations.

David Glasson, City Administrator, prefaced the hearing with details outlining the project, which included upsizing of the water main and paving of Washington Ave South, from Sid Snyder to the southernmost city limits.

The Mayor called for public comment. One comment was made by Amanda Marsh regarding whether or not the city would raise taxes or not in connection with this project.

The Mayor called for other comments, there were none.

He closed the public hearing and reopened the regular meeting at 7:17pm  
request:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# Warrant Register

Check Periods: 2019 - May - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Number	Name	Print Date	Clearing Date	Amount
58635	Bell, Helen S	5/20/2019	5/20/2019	\$303.06
58636	Binion, Jacob	5/20/2019	5/20/2019	\$1,983.11
58637	Booi, Kristopher A	5/20/2019	5/22/2019	\$1,625.68
58638	Cox, Mallory E	5/20/2019	5/21/2019	\$306.03
58639	Eastham, Miranda L	5/20/2019	5/20/2019	\$1,557.67
58640	Gilbertson, Bradley K	5/20/2019	5/21/2019	\$1,633.97
58641	Goulter, John R.	5/20/2019	5/21/2019	\$1,984.24
58642	Huff, Timothy M.	5/20/2019	5/21/2019	\$1,704.60
58643	Kemmer, Larry L	5/20/2019	5/20/2019	\$1,495.69
58644	Luethe, Paul J	5/20/2019	5/20/2019	\$1,850.20
58645	Miller, Matt W	5/20/2019	5/21/2019	\$1,518.74
58646	Mortenson, Tim	5/20/2019	5/21/2019	\$2,110.35
58647	Padgett, Timothy J	5/20/2019	5/22/2019	\$1,840.46
58648	Persell, Whitney J	5/20/2019	5/21/2019	\$1,157.24
58649	Warner, Ralph D.	5/20/2019	5/20/2019	\$1,059.76
58650	Wood, Matthew T	5/20/2019	5/21/2019	\$1,594.86
58651	Wright, Flint R	5/20/2019	5/21/2019	\$2,807.07
58652	Zuern, Donald D.	5/20/2019	5/21/2019	\$2,285.87
58653	AFLAC	5/20/2019	5/20/2019	\$502.37
58654	City of Long Beach - Fica	5/20/2019	5/20/2019	\$13,009.12
58655	City of Long Beach - FWH	5/20/2019	5/20/2019	\$8,627.06
58656	Dept of Labor & Industries	5/20/2019	5/20/2019	\$2,376.20
58657	Dept of Retirement Systems	5/20/2019	5/20/2019	\$15,377.36
58658	Dept of Retirement Systems Def Comp	5/20/2019	5/20/2019	\$2,991.00
58659	Employment Security Dept	5/20/2019	5/20/2019	\$216.48
58660	Massmutual Retirement Services	5/20/2019	5/20/2019	\$675.00
58661	Teamsters Local #58	5/20/2019	5/20/2019	\$178.50
85217	Bank of The Pacific	5/20/2019	5/20/2019	\$33,093.52
85218	Engineered Compost System	5/20/2019	5/23/2019	\$5,979.44

Mem Ref	Name	Print Date	Clearing Date	Amount
85219	Castaneda, Elzie Kaylene	5/20/2019		\$95.00
85220	Fowler, Patrick	5/20/2019	5/23/2019	\$95.00
85221	Gallant, Starla	5/20/2019		\$76.00
85222	Scheller, Daniel	5/20/2019		\$95.00
85223	Scheller, Dianne	5/20/2019		\$95.00
85224	Sedberry, Elizabeth	5/20/2019	5/22/2019	\$1,597.61
85225	Tangly Cottage Garden	5/20/2019	5/28/2019	\$2,200.00
85226	U.S. Bank N.A.	5/20/2019		\$5,000.00
85227	Wex Bank	5/22/2019		\$27.00
85228	Pacific County Treasurer	5/22/2019	5/24/2019	\$52.20
85229	Glasson, David	5/22/2019		\$470.00
85230	Anderson Gallion, Ellie	5/22/2019		\$429.92
85231	Cox, Mallory	5/23/2019	5/28/2019	\$52.20
85233	Glasson, David	5/23/2019	5/28/2019	\$1,080.00
85234	Gold Dust PDX LLC	5/23/2019		\$34.00
85235	Lefor, Josh	5/23/2019		\$155.88
85236	Alco-American Linen Div.	5/24/2019		\$1,562.23
85237	CenturyLink	5/24/2019	5/28/2019	\$324.93
85238	Charter Communications	5/24/2019		\$346.26
85239	Mandrell, Errol	5/24/2019	5/24/2019	\$4,500.00
85240	PALL CORPORATION	5/24/2019		\$1,413.50
85241	Public Utility District 2	5/24/2019		\$3,049.53
85242	Visa	5/24/2019	5/24/2019	\$25.00
85243	ALS Group USA, Corp.	5/31/2019		\$187.56
85244	Amiad Water Systems	5/31/2019		\$450.00
85245	Artist, Don Nisbett	5/31/2019		\$23.39
85246	Arts Auto Parts Inc.	5/31/2019		\$1,566.89
85247	Astoria Janitor & Paper Supply	5/31/2019		\$450.00
85248	Bean, Richard	5/31/2019		\$129.96
85249	Belks Plumbing	5/31/2019		\$135.60
85250	Cascade Fire Equipment	5/31/2019		\$860.79
85251	Centurylink	5/31/2019		\$385.97
85252	Chinook Observer	5/31/2019		\$1,396.93
85253	City of Long Beach	5/31/2019		\$46.05
85254	CRUISE MASTER PRISMS	5/31/2019		\$102.99
85255	Davis, Lynn	5/31/2019		\$1,327.59
85256	Day Wireless Systems	5/31/2019		\$52.68
85257	Ellyson, Sue	5/31/2019		\$525.00
85258	Evergreen Septic Inc	5/31/2019		\$671.74
85259	Galls, LLC	5/31/2019		\$33,257.59
85260	Gray & Osborne	5/31/2019		\$36,737.34
85261	H. D. FOWLER	5/31/2019		\$349.17
85262	Hach Company	5/31/2019		\$210.00
85263	Ingram, Zelasko & Goodwin, LLP	5/31/2019		\$1,246.75
85264	L.N. Curtis & Sons	5/31/2019		\$613.27
85265	Lawson Products, Inc.	5/31/2019		

Number	Name	Print Date	Clearing Date	Amount
85266	Lindstrom & Son Construction	5/31/2019		\$216.20
85267	MANSFIELD ALARM CO, INC	5/31/2019		\$113.72
85268	Municipal Emergency Services Depository Account	5/31/2019		\$334.96
85269	Murray, Francis C.	5/31/2019		\$1,500.00
85270	Neopost USA Inc	5/31/2019		\$21.66
85271	Olympic Region Clean Air Agency	5/31/2019		\$1,058.89
85272	Pacific County Sheriffs	5/31/2019		\$425.00
85273	Petty Cash	5/31/2019		\$46.80
85274	Postmaster	5/31/2019		\$458.00
85275	Public Utility District 2	5/31/2019		\$1,573.70
85276	Rip Tide Threads	5/31/2019		\$384.03
85277	Sea Western Fire	5/31/2019		\$421.50
85278	Smith, Bruce	5/31/2019		\$300.00
85279	Standard Insurance Co.	5/31/2019		\$2,551.35
85280	Traffic Safety Supply Co.	5/31/2019		\$454.48
85281	Trojan UV	5/31/2019		\$1,588.71
85282	Unum Life Insurance	5/31/2019		\$39.90
85283	Usa Blue Book	5/31/2019		\$984.96
85284	Verizon Wireless	5/31/2019		\$708.33
85285	Wadsworth Electric	5/31/2019		\$236.09
85286	Washington Tourism Alliance	5/31/2019		\$150.00
85287	Wilcox & Flegel Oil Co.	5/31/2019		\$178.92
85288	Willapa Firearms Training	5/31/2019		\$385.00
85289	World Kite Museum	5/31/2019		\$1,526.78
	<b>Total</b>		<b>Check</b>	<b>\$231,102.15</b>
	<b>Grand Total</b>			<b>\$231,102.15</b>

TAB - D



**CITY COUNCIL  
AGENDA BILL  
AB 19-37**

**Meeting Date: June 3, 2019**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b> Special Use Permit SUP 2019-04	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
<b>COST:</b> Paid the application fee	Water/Wastewater Supervisor	
	Other:	

**SUMMARY STATEMENT:** Mark Oman requests a Special Use Permit to operate a fireworks store for the 4th of July and New Year’s holidays. This will be the first year that Mr. Oman has proposed this use. This permit has been approved for other vendors with the following conditions:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic the line-of-sight at the corner of 18<sup>th</sup> Street Northwest and Pacific Highway North as well as 18<sup>th</sup> Street Northwest and Ocean Beach Blvd N. Nothing taller than 42” may be located within 20 feet of the property corner.

This is the second fireworks store request of 2019.

**RECOMMENDED ACTION:** *Conditionally Approve SUP 2019-04 with the conditions identified by staff.*

Hours of operation / Day - 4th & Jan 1<sup>st</sup> \$100



APPLICATION FOR DEVELOPMENT APPROVAL

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98631

APPLICATION TYPE (circle those that apply)

Plat: short -- long Boundary Line Adjustment Variance: zoning -- shoreline -- critical areas Binding Site Plan
Conditional Use X Special Use Shoreline Substantial Development Other

APPLICANT INFORMATION

Name Mark Oman
Mailing Address PO Box 710
Long Beach WA 98631

Telephone 360 244 5284
Fax
E-mail mark@Omanandson.com

PROPERTY OWNER INFORMATION (if different)

Name Steve Oman
Mailing Address PO Box 215
Long Beach WA 98631

Telephone 360-642-2385
Fax
E-mail Steve@Omanandson.com

PROPERTY INFORMATION

Site Address 1801 Pacific Ave N Plat Name
Section Township Range Lot Block Acres Zoning RC
Owner
Current/Prior Use of Property empty lot

PROJECT INFORMATION

Architect/Designer License/Cert Telephone
Engineer License Telephone
Surveyor License Telephone

Design Review Required? Yes (separate application required) No
EPA Checklist Required? Yes (must be submitted w/ application) No

Project Type (check or fill in all that apply)

Single Family Residential # of lots
Multi-Family Residential # of dwelling units
Commercial type building square feet
Other Non-Residential type building square feet

Does the proposal create a new tax parcel or divide property ownership? Yes No
Is the subject property located within 200 feet of any surface water? Yes No
Does the proposal involve or require crossing or filling of any wetland, drainage system, or ditch? Yes No
Is the property located in an area subject to flooding? Yes No
Are there existing structures or infrastructure or utilities on the property? Yes No
Does the proposal require displacement, removal, or placement of materials in excess of 50 cubic yards? Yes No
Does the proposal change the existing land use classification of the subject property? Yes No

NOTE: The City of Long Beach assumes no responsibility to notify applicants of state or Federal permit requirements. If you believe your project may require a state or Federal permit, relay that information to the Long Beach Community Development Department.

ATTENTION: I hereby certify that I prepared or directed preparation of this application, and that to the best of my knowledge the information provided is complete, accurate, and a true representation of the proposal. I understand the City of Long Beach relies on the representations made herein in determining whether this application may be approved, and that false, inaccurate (including missing) information may result in severe consequences, including and not limited to the removal at my expense of any site improvement constructed under this application. I further attest that I have legal authority to submit this application, and I agree to comply with any and all conditions of approval related to this development proposal.

APPLICANT SIGNATURE [Signature] DATE 5/17/19
OWNER SIGNATURE [Signature] DATE

Office Use Only Received by [Signature] Amount of fee paid \$100
Date 5/17/19 Project No. SUP 2018-



SUP 2019-04  
1801 Pacific Ave N  
Fireworks Stand/Sales – RC – Residential Commercial Zone



Post Office Box 310  
115 Bolstad Avenue West  
Long Beach, WA 98631  
**Telephone: 360-642-4421**  
fax: 360-642-8841  
[planner@longbeachwa.gov](mailto:planner@longbeachwa.gov)

---

June 4, 2019

Mark Oman  
PO Box 710  
Long Beach, WA 98631

**RE: Case No. SUP 2019-04, Special Use Permit  
Fireworks Sales at 1801 Pacific Ave N in the RC- Residential Commercial Zone**

Mr. Oman,

At its regularly-scheduled June 3, 2019 meeting, the Long Beach City Council heard and **CONDITIONALLY APPROVED** your request to sell fireworks in an outdoor setting for the 4<sup>th</sup> of July, allowed June 28<sup>th</sup> through July 5<sup>th</sup>, and for the New Year, allowed December 27<sup>th</sup> through December 31<sup>st</sup> pursuant to RCW 70.77.395.

The City's approval is subject to the following conditions, which are **mandatory requirements**. If you do not comply with these conditions, the City will rescind your approval and you will have to stop sales:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic the line-of-sight at the corner of 18<sup>th</sup> Street Northwest and Pacific Highway North as well as 18<sup>th</sup> Street Northwest and Ocean Beach Blvd N. Nothing taller than 42" may be located within 20 feet of the property corner.

Congratulations on your approval, and thank you for your continued commitment to Long Beach. You have been a model itinerant vendor.

Sincerely,

Ariel Smith  
Director, Community Development

TAB - E



**CITY COUNCIL  
AGENDA BILL  
AB 19-38**

**Meeting Date: June 3, 2019**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT: Septage Disposal Agreement</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
<b>COST: \$ .15 per gallon</b>	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<p><b>SUMMARY STATEMENT:</b> This contract outlines the agreement between the City and Evergreen Portable Toilets for septage disposal. Evergreen can dispose of material that is collected at the City's waste water plant for a nominal fee. This contract has been reviewed by the City Attorney and by Evergreen.</p>		
<p><b>RECOMMENDED ACTION:</b> Authorize the Mayor to execute the contract with Evergreen Portable Toilets for Septage Disposal.</p>		

## SEPTAGE DISPOSAL AGREEMENT

THIS AGREEMENT dated this \_\_\_ day of \_\_\_\_\_ 2019, between The City of Long Beach, a municipality, hereinafter referred to as "THE CITY", and Evergreen Portable Toilets, a Washington Company owned by Claude and Connie Noyes, hereinafter referred to as "CUSTOMER".

### WITNESSETH:

That THE CITY and CUSTOMER have orally agreed to an arrangement whereby THE CITY will authorize CUSTOMER to dispose septage from domestic sources at THE CITY's Long Beach receiving and treatment facility located at 313 6<sup>th</sup> St NE, Long Beach WA 98631; and

That this agreement does not contemplate THE CITY receiving materials from CUSTOMER which are hazardous, dangerous or materials not designed to be treated at the wastewater treatment plant, but instead contemplates THE CITY receiving only that material which falls outside that classification; and

That the parties are desirous of reducing their agreement to writing, and therefore in consideration of the covenants, restrictions and conditions stated below, it is hereby agreed as follows:

1. **Definition of Septage:** For purposes of this agreement, the term "septage" as used herein shall mean the liquid and solid material removed from a portable toilet, type III marine sanitation device, or a similar system that receives only domestic septage (household, non-commercial, non-industrial sewage). **This definition does not include treatment plant material or grease traps.**
2. **CUSTOMER's Duties:** The following comprises CUSTOMER's duties under this agreement:
  - a. Mandatory login will be made by the CUSTOMER's business name, truck ID, type of material being delivered, etc., for each delivery made to THE CITY's facility. The quantity shall be based on the size of tank on CUSTOMER's delivery truck.
  - b. CUSTOMER shall use all necessary and reasonable care so as to avoid spillage during unloading. CUSTOMER shall clean up any spillage that occurs during unloading.
  - c. CUSTOMER may dispose of septage at Long Beach between the hours of 8:00 am and 3:30 pm, Monday through Friday, except for holidays and plant shut downs due to weather, maintenance, repair or otherwise as restricted by THE CITY. THE CITY may, at its option and without cause, limit the volumes CUSTOMER is authorized to deliver.
  - d. CUSTOMER shall use all reasonable care necessary to avoid damage or injury to THE CITY's property and employees. Further, CUSTOMER shall defend and hold THE CITY harmless from all liability arising from injury or damages not caused by City negligence and inflicted to Customer, Customer's agents, City or City agents or third parties or any property during the operations of CUSTOMER's business. This provision shall also include claims by CUSTOMER's agents and employees while working at THE CITY facility.
  - e. CUSTOMER shall turn in log sheets at the end of each month to THE CITY.
  - f. CUSTOMER shall pay THE CITY for fees incurred under this agreement according to THE CITY's terms. Personal, business or cashier's checks, or money

orders may be utilized for payment. CASH will be required if any personal or business checks are returned for insufficient funds and a \$50 fee shall be charged for any returned checks. Payments are due thirty days after the invoice. Any amounts not paid according to terms will be considered delinquent and shall be cause for THE CITY to immediately terminate CUSTOMER's rights under this agreement and/or increase the price, without further notice to CUSTOMER.

g. While at THE CITY's facility, CUSTOMER and its employees shall be courteous and cooperate with THE CITY personnel and its other clients utilizing THE CITY's facilities.

h. CUSTOMER shall provide insurance as follows:

CUSTOMER shall furnish and maintain all insurance as required herein and comply with all limits, terms and conditions stipulated therein, at their expense, for the duration of the Lease. CUSTOMER insurance shall be primary. THE CITY shall be listed as and additional named insured. Any coverage THE CITY may have shall be secondary.

Providing coverage in the amounts listed shall not be construed to relieve CUSTOMER from liability in excess of such amounts.

REQUIRED COVERAGE: The insurance shall provide the minimum coverage as set forth: The LESSEE shall have General Liability with limits of \$1,000,000.00 per occurrence, which includes general aggregate, products, completed operation, personal injury, fire damage and medical expense.

3. Fees and Terms: The current full price charged to deliver septage to THE CITY's Long Beach plant is \$.15 per gallon. This price will be adjusted based on the annual rate increase set by City Ordinance. Any adjustments of this price shall be at THE CITY's discretion and effective as indicated in the notification to CUSTOMER.

4. THE CITY's Duties: The following comprises THE CITY's duties under this agreement:

a. THE CITY shall, during the term of this agreement, receive septage from CUSTOMER and properly manage the same according to the laws and regulations in effect.

b. THE CITY shall randomly check the transfer of septage process.

c. THE CITY shall defend and hold CUSTOMER harmless against all claims arising from THE CITY's management of septage received from CUSTOMER. This provision shall not apply to any claim arising from materials received from CUSTOMER which do not meet the definition of septage as provided in paragraph one (1) above or have not been approved prior by THE CITY and the jurisdictional regulatory agency.

5. Hazardous and Unauthorized Materials: CUSTOMER agrees that it will not deliver any dangerous, hazardous or unapproved materials, or any materials in which treatment for same requires approval by State and/or Federal Hazardous Waste Authorities. Whether or not such material is traced by these authorities to CUSTOMER's performance under this agreement, CUSTOMER shall pay all fines and penalties assessed; answer to all State and Federal Authorities; and in all respects hold THE CITY

safe and harmless from all claims of whatever nature arising from CUSTOMER's delivery thereof.

6. **Default:** In the event CUSTOMER fails to abide by the terms of this agreement, or any later provisions or amendments thereto, then such failure to comply shall be cause for immediate termination by THE CITY of this contract. In the event CUSTOMER fails to abide by the terms of this contract, rendering it necessary for THE CITY to seek legal assistance, then THE CITY shall be entitled to recover from CUSTOMER all reasonable costs and expenses incurred by it, including its attorney fees in seeking enforcement of, and/or damage from, this contract.
7. **Term:** This agreement shall remain in effect for three (3) years. Either party may terminate this agreement, without cause, immediately upon notice.
8. **Entire Agreement:** This three (3) page document consists of the entire and complete agreement between the parties. Any changes, additions, deletions or amendments to this agreement must be in writing to be later enforceable.

THE CITY OF LONG BEACH

BY: \_\_\_\_\_  
Jerry Phillips, Mayor Date

CUSTOMER, EVERGREEN PORTABLE TOILETS

BY: \_\_\_\_\_  
Claude Noyes, President Date

TAB — F



**CITY COUNCIL  
AGENDA BILL  
AB 19-39**

**Meeting Date: June 3, 2019**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT: Intertie Agreement</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST:</b> \$2.00 per every hundred cubic feet		
<b>SUMMARY STATEMENT:</b> This contract outlines the agreement between Long Beach and the City of Ilwaco for the use of the intertie. The City of Ilwaco Council passed the agreement on May 28 <sup>th</sup> . This is an update to a preexisting agreement.		
<b>RECOMMENDED ACTION:</b> Authorize the Mayor to execute the agreement with Ilwaco for the use of the intertie.		

INTERRUPTIBLE WATER SUPPLY  
AGREEMENT  
CITIES OF ILWACO AND LONG BEACH

WHEREAS, the Cities of Ilwaco and Long Beach entered a Water Service Contract in 1978 providing for the sale of water between the two cities.

WHEREAS, there occasionally exists the ability for the City of Ilwaco to produce a greater volume of water than is necessary to meet the City of Ilwaco's demands, and there occasionally exists the ability for the City of Long Beach to produce a greater volume of water than is necessary to meet the City of Long Beach's demands.

WHEREAS, under these circumstances, surplus water from one City could be sold to the other City if the need arises, on an interruptible basis, and the sale cost would be based on water treatment plant operator wages and benefits, water treatment plant chemicals, and electrical costs, plus 15% for administration.

IT IS AGREED BETWEEN LONG BEACH AND ILWACO AS FOLLOWS:

1. Ilwaco agrees to supply water, with prior notification, to Long Beach, on an interruptible basis, at a rate of \$2.00 per hundred cubic feet, through the existing water intertie located on Highway 101. The City of Ilwaco has sole discretion regarding the ability to supply water, on an interruptible basis, to the City of Long Beach.
2. Long Beach agrees to supply water, with prior notification, to Ilwaco on an interruptible basis, at a rate of \$2.00 per hundred cubic feet, through the existing water intertie located on Highway 101. The City of Long Beach has sole discretion regarding the ability to supply water, on an interruptible basis, to the City of Ilwaco.
3. Basis of interruptible supply water charge. This interruptible supply water charge is based on the actual costs for water treatment plant operator wages and benefits, electricity, and treatment chemicals. Because the supply is interruptible, other costs which may be associated with a guaranteed water supply have not been included, including water treatment plant maintenance, equipment, phone, depreciation, water treatment plant debt service, and water transmission system debt service.
4. Revisions to Agreement Revisions to this Agreement may be periodically required. Commencing on March 1 of each year, either party may request a review for negotiating amendments to this agreement Both parties shall honor such requests and enter bargaining in good faith.

5. Revision of Interruptible Supply Water Rate. On March 1 of each year, the interruptible supply water rate may be amended at the request of either party. The basis of the charge for sale from Ilwaco to Long Beach shall be the previous year costs of Ilwaco Water Treatment Plant operator wages and benefits, Ilwaco Water Treatment Plant and booster station electricity, and Water Treatment Plant chemical costs, divided by the total volume of water produced at the Ilwaco Water Treatment Plant plus an additional 15% for administration. The basis of the charge for sale from Long Beach to Ilwaco shall be the previous year costs of Long Beach Water Treatment Plant operator wages and benefits, Long Beach Water Treatment Plant electricity, and Long Beach Water Treatment Plant, plus an additional 15% for administration.
6. When the bonded debt for this Ilwaco intertie line is paid, each city shall have usage of the line, and Long Beach shall maintain the line to 30<sup>th</sup> Street, from 67<sup>th</sup> Street, and Ilwaco shall maintain the line south of 30<sup>th</sup> Street.
7. Billing. Billing shall be made on an annual basis.
8. Duration. This agreement shall be perpetual unless terminated as provided for below.
9. Termination. This agreement shall be terminated upon thirty (30) days written notice by either party.
10. Effective Date. This agreement shall become effective immediately.

THE CITY OF LONG BEACH

BY: \_\_\_\_\_  
 Jerry Phillips, Mayor Date

ATTEST

BY: \_\_\_\_\_  
 Helen Bell, City Clerk Date

THE CITY OF ILWACO

BY: \_\_\_\_\_  
 Gary Forner, Mayor Date

ATTEST

BY: \_\_\_\_\_  
 Stephanie Davis, City Clerk Date

TAB — G



**AGENDA ITEM INFORMATION**

<b>SUBJECT: Surplus Property</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST:</b>	Other:	

**SUMMARY STATEMENT:** City staff wishes to declare the following equipment surplus, advertise, and take bids accordingly. The surplus equipment is as follows:

<u>Year</u>	<u>Make &amp; Model or description</u>	<u>Serial #/ Vin #</u>	<u>Minimum Bid</u>
1996	Ford F350 Pickup	2FDKF37H7TCA49810	\$300
2007	Ford Crown Victoria	2FAFP71W87X144222	\$300
1999	12,000 lb 16ft Tilt Trailer	1S9FS1627WF496205	\$500
1998	Firepower FP260 Wirefeed Welder		\$50
	Generae 5000 Watt Generator		\$80
	Mighty Max 6250 Generator		\$80
	Dayton Band Saw 5 x 7 ½		
	Horizontal Metal Cutting	Model# 3Z990	\$75
	650 Gallon Diesel Fuel Tank		No minimum

**RECOMMENDED ACTION:** *Authorize staff to advertise and receive bids on the above equipment.*

TAB — H



**CITY COUNCIL  
AGENDA BILL  
AB 19-41**

**Meeting Date: June 3, 2019**

AGENDA ITEM INFORMATION		
<b>SUBJECT:</b> <b>Case No. SUP 2019-05</b> <b>Request by Brian Nugent</b> <b>for a RV Sales</b>		<i>Originator:</i>
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST: N/A</b>	Other:	

**SUMMARY STATEMENT:** *Facts regarding the SUP request:*

- 1. A request to hold an RV Sales Event at the Bolstad approach;**
- 2. The event would run June 15<sup>th</sup> and 16<sup>th</sup> but he requests the permit from the 13-17 for set-up and clean-up; and**
- 3. a draft letter permit including conditions for Council consideration.**

*This type of event has been held in that area in the past. Typically, this would be a "special event" permit but because it involves public property and possible sales it is being reviewed by the City Council.*

**RECOMMENDED ACTION:** *Approve/Deny/Condition SUP 2019-05 allowing an RV show on the Bolstad approach and portions of the municipal parking lot.*

**12-11-14: SPECIAL USE PERMIT:** For events, uses, and other activities not specifically addressed by this title, an applicant may apply to the city council for a special use permit. The issuance of a special use permit is at the discretion of the city council. The city council may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. A special use permit shall not be used to permanently permit a use that would otherwise be prohibited by the zone district in which the property is situated. A special use permit shall have an expiration date that is no more than one (1) year after the approval date. Upon application, the city council may grant a single extension of a special use permit.



# APPLICATION FOR DEVELOPMENT APPROVAL

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98631

## APPLICATION TYPE

- Short Plat
- Boundary Line Adjustment
- Binding Site Plan
- Variance
- Long Plat
- Conditional Use
- Special Use
- Other \_\_\_\_\_

## APPLICANT INFORMATION

Name Scotts RV Sales Inc.  
 Mailing Address 115 SE Ellsworth Rd.  
Vancouver, wa. 98664

Telephone 360-882-3444  
 Fax 360-883-0171  
 E-mail thenug7@gmail.com

## PROPERTY OWNER INFORMATION (if different)

Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_

## PROPERTY INFORMATION

Site Address \_\_\_\_\_ Plat Name \_\_\_\_\_  
 Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Acres \_\_\_\_\_ Zoning \_\_\_\_\_  
 Lender \_\_\_\_\_ Telephone \_\_\_\_\_  
 Current/Prior Use of Property \_\_\_\_\_

## PROJECT INFORMATION

Architect/Designer \_\_\_\_\_ License/Cert \_\_\_\_\_ Telephone \_\_\_\_\_  
 Engineer \_\_\_\_\_ License \_\_\_\_\_ Telephone \_\_\_\_\_  
 Surveyor \_\_\_\_\_ License \_\_\_\_\_ Telephone \_\_\_\_\_

- Design Review Required?  Yes (separate application required)  No  
 SEPA Checklist Required?  Yes (must be submitted w/ application)  No

### Project Type (check or fill in all that apply)

- Single Family Residential # of lots \_\_\_\_\_
- Multi-Family Residential # of dwelling units \_\_\_\_\_
- Commercial type \_\_\_\_\_ building square feet \_\_\_\_\_
- Other Non-Residential type \_\_\_\_\_ building square feet \_\_\_\_\_

- Does the proposal create a new tax parcel or divide property ownership?  Yes  No  
 Is the subject property located within 200 feet of any surface water?  Yes  No  
 Does the proposal involve or require crossing or filling of any wetland, drainage system, or ditch?  Yes  No  
 Is the property located in an area subject to flooding?  Yes  No  
 Are there existing structures or infrastructure or utilities on the property?  Yes  No  
 Does the proposal require displacement, removal, or placement of materials in excess of 50 cubic yards?  Yes  No  
 Does the proposal change the existing land use classification of the subject property?  Yes  No

**NOTE:** The City of Long Beach assumes no responsibility to notify applicants of state or Federal permit requirements. If you believe your project may require a state or Federal permit, relay that information to the Long Beach Community Development Department.

**ATTESTATION:** I hereby certify that I prepared or directed preparation of this application, and that to the best of my knowledge the information provide is complete, accurate, and a true representation of the proposal. I understand the City of Long Beach relies on the representations made herein in determining whether this application may be approved, and that false, inaccurate (including missing) information may result in severe consequences, including and not limited to the removal at my expense of any site improvement constructed under this application. I further attest that I have legal authority to submit this application, and I agree to comply with any and all conditions of approval related to this development proposal.

APPLICANT SIGNATURE [Signature] B. Nugent DATE 5-16-19

OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Office Use Only  
 Received by [Signature] Amount of fee paid \_\_\_\_\_  
 Date 5/16/19 Project No. 502 2019-05

Profit Corporation

SCOTT'S RV SALES, INC  
115 SE ELLSWORTH RD  
VANCOUVER, WA 98664-4513

UNEMPLOYMENT INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE  
MANUFACTURED HOME TRAVEL TRAILER DEALER  
#4297 - ACTIVE

CITY ENDORSEMENTS:

VANCOUVER GENERAL BUSINESS - ACTIVE

LICENSING RESTRICTIONS:

Not licensed to hire minors without a Minor Work Permit.

REGISTERED TRADE NAMES:

SCOTT'S RV SALES INC.

Issue Date: May 03, 2019  
Unified Business ID #: 603296674  
Business ID #: 001  
Location: 0001  
Expires: Apr 30, 2020

INDUSTRIAL INSURANCE - ACTIVE  
MOTOR VEHICLE DEALER #8070 - ACTIVE

*Vikki Smith*

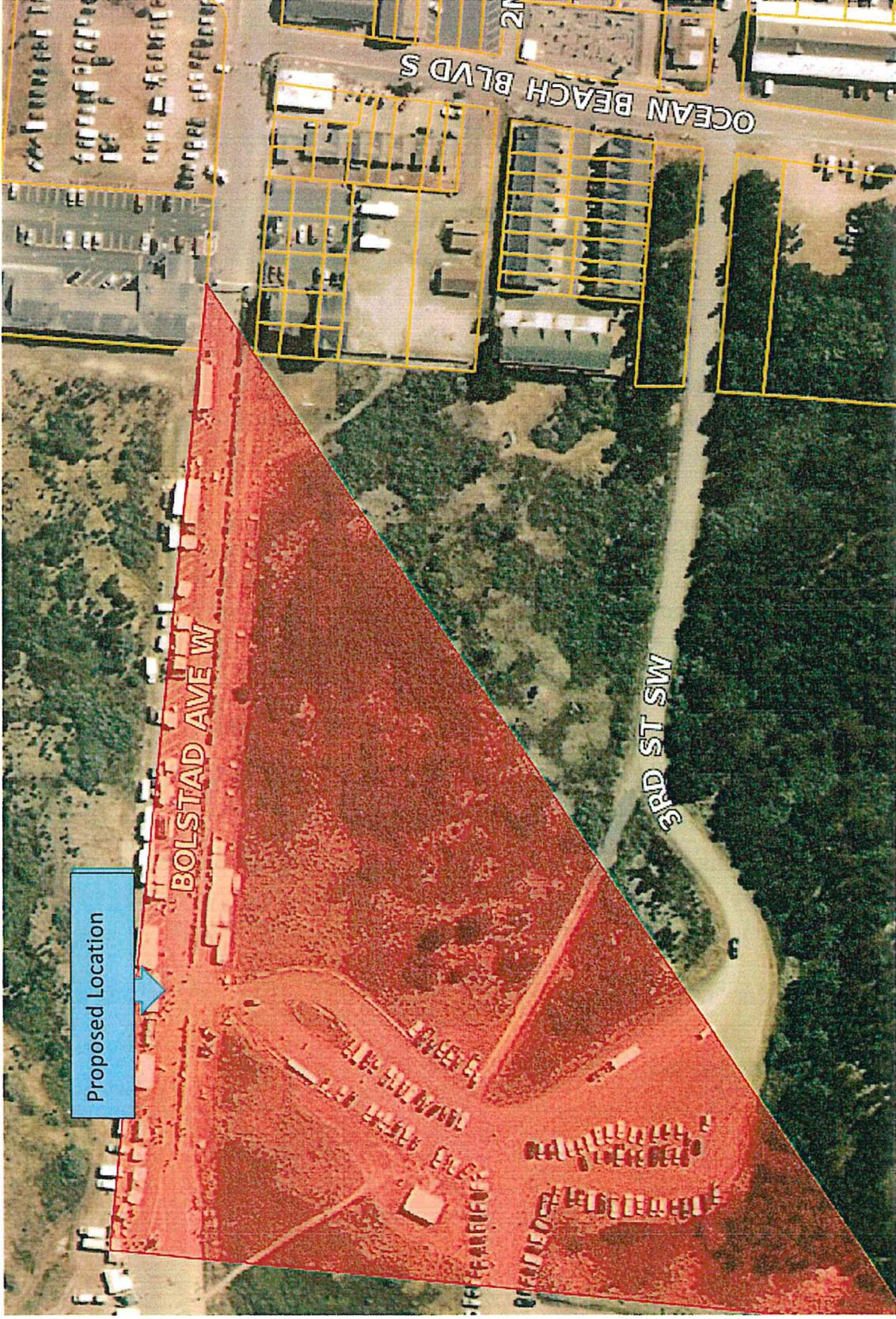
UBI: 603296674 001 0001

Expires: Apr 30, 2020

SCOTT'S RV SALES, INC  
115 SE ELLSWORTH RD  
VANCOUVER, WA 98664-4513

UNEMPLOYMENT INSURANCE -  
ACTIVE  
INDUSTRIAL INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE  
MOTOR VEHICLE DEALER #8070 -  
ACTIVE  
MANUFACTURED HOME TRAVEL  
TRAILER DEALER #4297 - ACTIVE  
VANCOUVER GENERAL BUSINESS -  
ACTIVE

*Vikki Smith*



SUP 2019-05

Scott's RV – Applicant Brian Nugent  
Bolstad Ave W and Municipal Parking Lot  
RV Sales and Display – S4 – Shoreline Conservancy Zone



Post Office Box 310  
115 Bolstad Avenue West  
Long Beach, WA 98631  
**Telephone: 360-642-4421**  
fax: 360-642-8841

---

June 4, 2019

Brian Nugent  
Scott's RV Sales Inc  
115 SE Ellsworth Rd  
Vancouver, WA 98664

**RE: Case No. SUP 2019-05, Special Use Permit  
Scott's RV Sales – Bolstad Approach and Municipal Parking Lot**

Mr. Nugent,

At its regularly-scheduled June 3, 2019 meeting, the Long Beach City Council heard and **CONDITIONALLY APPROVED** your request to utilize a portion of the Bolstad beach approach and the municipal parking lot to hold a RV sales event, June 13-17, 2019. The actual event will only be on Saturday and Sunday, the additional days are for setup and cleanup. There are a couple conditions attached to this approval and they are listed below:

1. Keep and leave the site clean.
2. Permission from the City of Long Beach prior to altering the site in any way.
3. Must name the City of Long Beach as an additional insured on your liability insurance.
4. A city business license approved prior to the date of the event.

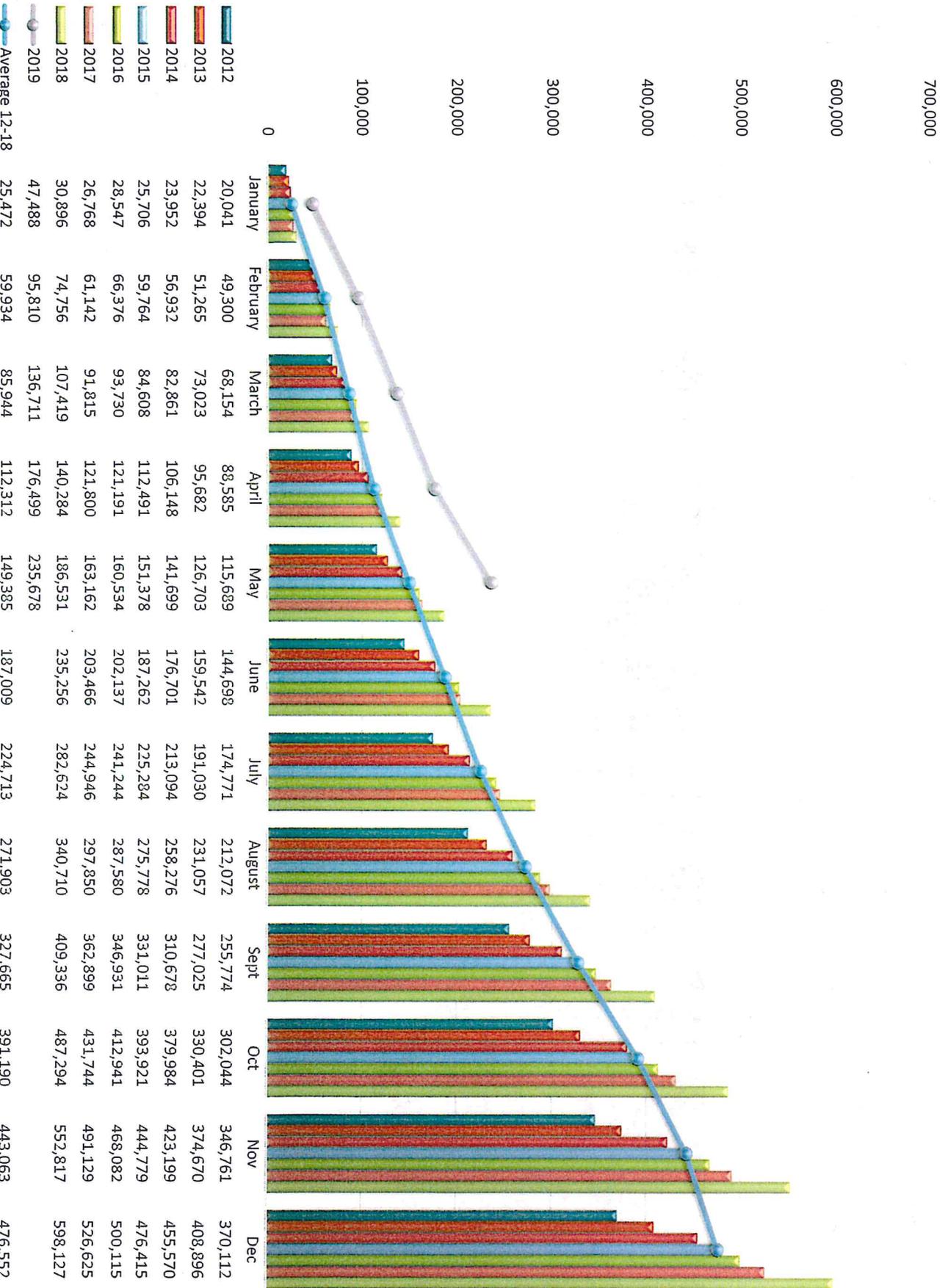
Please let me know if you have any questions and congratulations on your approval.

Sincerely,

Ariel Smith  
Director, Community Development

TAB - I

# Sales Tax Collections



# Lodging Tax Collections

