



# AGENDA – Monday, October 15, 2018

**6:30 p.m. Workshop**

**7:00 p.m. City Council Meeting**

Long Beach City Hall  
115 Bolstad Avenue West

WS 18-22

Biosolids Update – TAB A

## 7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

## PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

## **PROCLAMATION – Code Enforcement Officer Appreciation Week -TAB B**

## CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 1, 2018 City Council Meeting
- Payment Approval List for Warrant Registers 58148-58182 & 84157-84226 for \$313,561.74

## BUSINESS

- AB 18-63 – Ordinance 959 – Title 12 Annual Amendments – **PUBLIC HEARING** - TAB D
- AB 18-64 – Ordinance 960 – Rezone – **PUBLIC HEARING** - TAB E
- AB 18-65 – Resolution 2018-13 – Authorizing the Receipt of SRF funds – TAB F
- AB 18-66 – Ordinance 961 Amending the Mayor’s Salary – TAB G
- AB 19-67 – Small Works Result for Foundation Work – TAB H

## DEPARTMENT HEAD ORAL REPORTS

## CORRESPONDENCE AND WRITTEN REPORTS – TAB I

- Long Beach Police Chief’s Report September 2018
- Charter Communications – Upcoming Changes
- WACE – Code Enforcement Officer Acknowledgement
- Water Department Report for September 2018
- Wastewater Department Report for September 2018
- Parks, Streets and Stormwater Report for September 2018

## FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop. November 5, 2018, November 19, 2018 & December 3, 2018

## ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL  
WORKSHOP BILL  
WS 18-22**

**Meeting Date: October 15, 2018**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT: Update on the Design for the Regional Biosolids Treatment Plant</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
<b>COST: N/A</b>	Water/Wastewater Supervisor	
<b>SUMMARY STATEMENT: Discuss the recent visit to the Westport treatment facility, current design status and the plan moving forward to 2019.</b>		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

# In-Vessel System



engineered **COMPOST** systems

## ECS Tunnel-Type In-vessel System

The ECS tunnel-type in-vessel composting system provide the ultimate in process and environmental control for facilities that are odor sensitive, have challenging feedstocks, and need weather-proof rapid bio-stabilization rates. This system is an ideal choice when composting operations must be fully enclosed as it both minimizes both the facility footprint and greatly reduces the volume of room air that must be handled, heated, exchanged, and scrubbed.

### Standard Features

- Excellent odor control with completely sealed design and the ability to exhaust all air through a scrubbing system.
- Highly efficient aeration system that rapidly heats up low energy feedstocks and minimizes fan power.
- Robust concrete and stainless steel construction for a 20+ year service life
- Built-in condensate/leachate management system
- Fully automated aeration control and process monitoring
- Rugged light-weight doors with motorized carriers

### Vessels

The vessels are made of concrete that is either site-poured or panelized. Vessel sizes vary to conform to the client's site and process. The vessel walls and ceilings are well insulated; doors are fully gasketed, weatherproof, and insulated. All door surfaces exposed to the process air are stainless steel. The aeration floor provides uniform air distribution. Condensate/leachate is collected in the aeration floor and drained to a sealed sump.

### Aeration

The aeration system provides reversing and recirculating process airflow to control and maintain uniform BMP compliant temperatures and oxygen levels. Process air is exhaust air is typically scrubbed through an ECS designed biofilter. All components in contact with the compost's corrosive airstream are made from either stainless steel or polymeric materials. The aeration system is designed to conserve energy with variable speed fans, a unique low-friction aeration floors, and adaptive control strategies. Motorized dampers control airflow and direction to each vessel. Damper positions are automatically set by the control system.

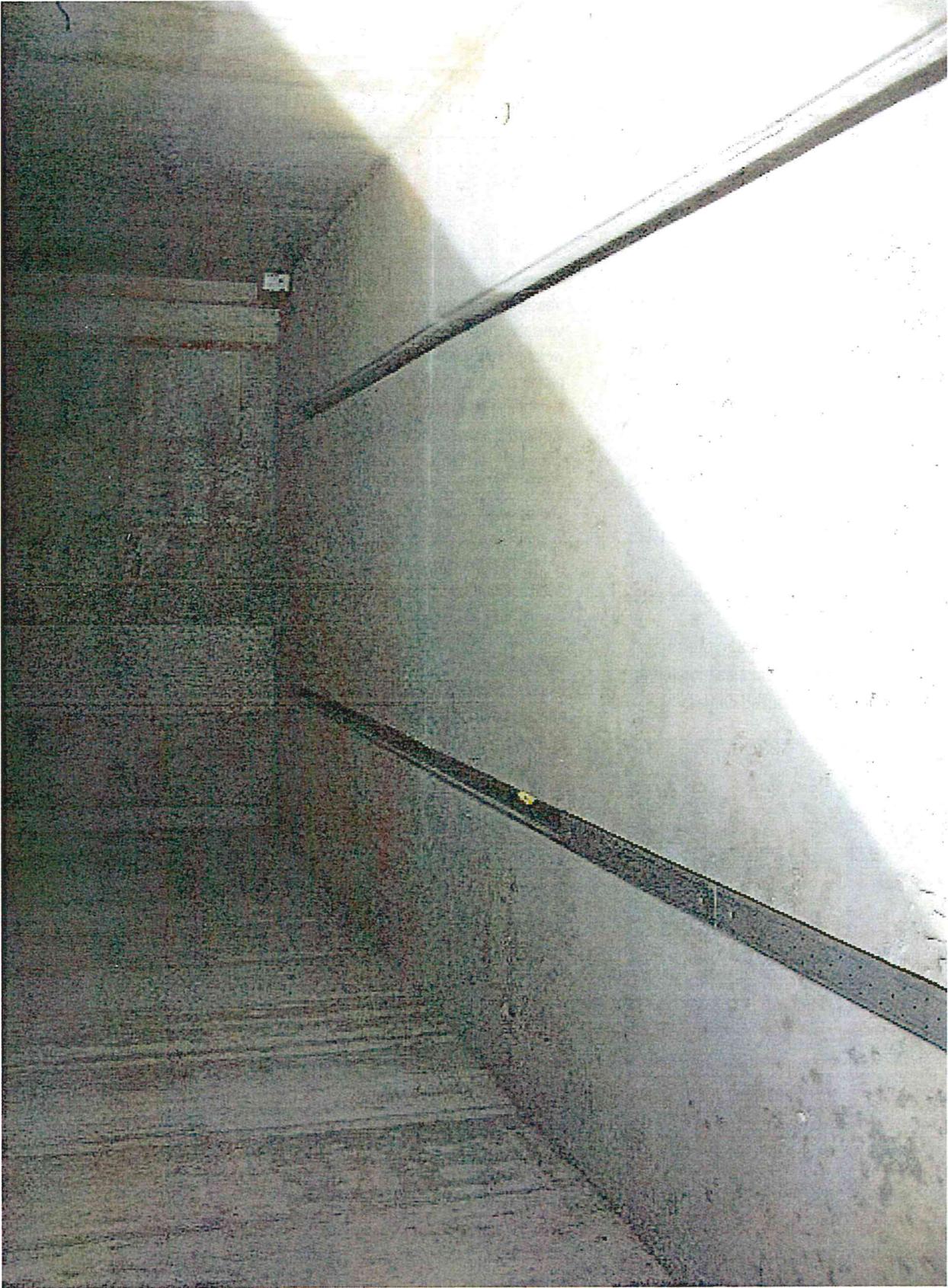
### Control

ECS' CompTroller™ is an automated aeration control and monitoring system that is operating at all ECS compost installations. It is designed to achieve regulatory compliance; offers operators a broad range of process options; and provides each vessel with independent and automatic control for achieving process goals. The CompTroller™ is remotely accessible via the web and is flexible, robust, and keeps your data safe.



(206) 634-2625 • Seattle, WA [www.compostsystems.com](http://www.compostsystems.com)

- Facility Design
- In-Vessel
- ASP
- Automated Controls
- Client Support





TAB - B

**PROCLAMATION**  
**Code Enforcement Officer Appreciation Week**  
**October 22 – 26, 2018**

***WHEREAS,** Code Enforcement Officers provide for safety, health and welfare of the citizens in the communities throughout the State of Washington through the enforcement of local codes or ordinances dealing with various issues of building, zoning, housing, animal control, environmental, health and life safety; and*

***WHEREAS,** Code Enforcement Officers often have a challenging and demanding role and often do not receive recognition for the job that they do in improving living and working conditions for residents and businesses of local communities; and*

***WHEREAS,** the role of many Code Enforcement Officers has expanded in recent years with the increased number of foreclosed and abandoned homes in communities impacted economically; and*

***WHEREAS,** Code Enforcement Officers are dedicated, highly-qualified professionals who share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and*

***WHEREAS,** Code Enforcement Officers often have a highly visible role in the communities they serve and regularly interact with a variety of state, county, first responder, and legislative boards, commissions, agencies, and bodies within the capacity of their role in the community; and*

***WHEREAS,** Code Enforcement Officers are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and*

***WHEREAS,** the Washington Association of Code Enforcement wants to recognize and honor Code Enforcement Officers and Professionals all across the State of Washington and bring awareness to the importance of code enforcement to the communities of the State of Washington; and*

***WHEREAS,** the Washington Association of Code Enforcement was established in 1988 for the purpose of providing ongoing training and support for Code Enforcement professionals working in the State of Washington;*

**NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF LONG BEACH, WASHINGTON,** the week of October 22-26, 2018 as **Code Enforcement Officer Appreciation Week** in the City of Long Beach and call upon residents of Long Beach to join in recognizing and

*expressing their appreciation for the dedication and service by the individuals who serve as our Code Enforcement Officers.*

**PROCLAIMED**, signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2018 in the City of Long Beach, Washington.

\_\_\_\_\_  
*Jerry Phillips, Mayor*

Attest: \_\_\_\_\_  
*Helen Bell, Clerk*

TAB - C

## LONG BEACH CITY COUNCIL MEETING

October 1, 2018

### 6:30 COUNCIL WORKSHOP

C. Linhart, C. Cline, and C. McGuire were present. C. Murry and C. Kemmer were absent.

WS 18-21- 2019 Budget Strategy

- David Glasson, City Administrator, presented the workshop bill.  
-Discuss the strategy for the 2019 budget season.
- **No decisions or motions were made at this time.**
- The Mayor adjourned the workshop at 6:55 p.m.

### 7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

### ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Cline, C. Kemmer and C. McGuire were present. C. Murry was absent.

### PUBLIC COMMENT

No comments.

### CONSENT AGENDA

Minutes, Sept. 17, 2018 City Council Meeting

Payment Approval List for Warrant Registers 58025-58059 & 83855-83931 for \$208,164.69

**C. Linhart made the motion to approve the Consent Agenda. C. Cline seconded the motion; 4 Ayes, motion passed.**

### BUSINESS

#### **AB 18-58 – Lodging Tax Request - Cranberry Museum**

David Glasson, City Administrator, presented the Agenda Bill. The Council adjusted the Trolley Ordinance fee structure at the end of last year. The Museum budgeted for \$400 and the Trolley will cost approximately \$400 above their budgeted amount based on the increase from the Trolley Ordinance. They have not requested funds in the past and would like to see the City assist them with the additional \$400 needed. They have filled out a JLARC form and submitted advertising information.

**C. Linhart made the motion to grant the Cranberry Museum the \$400 they need for the trolley. C. Kemmer seconded the motion; 4 Ayes, motion passed.**

#### **AB 18-59 – Scope of Work and Agreement for Comprehensive Plan Update Workshop**

Ariel Smith, Community Development Director, presented the Agenda Bill. The Washington State Department of Commerce requires that the City submit an outline of the 2020 Comprehensive Plan Update to them by June 2019. This public workshop would be the first step in developing that outline; gathering information and hearing from the citizens on what they would like to see in the comp plan

update. The city was awarded \$5,000 in grant money from the Department of Commerce to help pay for this outline, this expenditure would qualify as fully reimbursable.

**C. Linhart made the motion to authorize the Mayor to execute the agreement with Creative Community Solutions for facilitating the public workshop regarding the 2020 Comprehensive Plan Update. C. Cline seconded the motion; 4 Ayes, motion passed.**

#### **AB 18-60 – City Administrator Contract Update**

Mayor Phillips presented the Agenda Bill. This agreement has been updated to reflect changes in regard to vacation cash out ability and annual salary adjustments.

**C. Linhart made the motion to authorize Mayor Phillips to sign the contract. C. Cline seconded the motion; 4 Ayes, motion passed.**

#### **AB 18-61 – Fireworks Contract for Fall & Winter Shows**

David Glasson, City Administrator, presented the Agenda Bill. Staff believe the city continues to have excellent service provided by Western Display Fireworks.

**C. Linhart made the motion to approve and authorize the Mayor to sign. C. McGuire seconded the motion; 4 Ayes, motion passed.**

#### **AB 18-62 – Pacific County Solid Waste Advisory Committee Nomination**

Mayor Phillips presented the Agenda Bill. Advise Pacific County on all aspects of solid waste management planning and contributing to the development of programs and policies concerning solid waste management.

**C. Linhart made the motion to appoint C. Cline to the Pacific County Solid Waste Advisory Committee. C. McGuire seconded the motion; 4 Ayes, motion passed.**

### **DEPARTMENT HEAD ORAL REPORTS**

#### **CORRESPONDENCE AND WRITTEN REPORTS**

- Park, Stormwater & Streets Report for August 2018
- Ocean Park Area Chamber of Commerce Letter of Appreciation
- Reusable Bag Statistics
- 2019 AWC Membership Fees
- Letter of Concern
- Lodging Tax Collections
- Sales Tax Collections
- Permit Directory

### **ADJOURNMENT**

The Mayor adjourned the meeting at 7:24 p.m.

\_\_\_\_\_  
Mayor

ATTEST:

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City Clerk



# Warrant Register

Check Periods: 2018 - October - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Check Number	Council Member	Council Member	Council Member	Clerk/Treasurer	Amount
58148	Bell, Helen S			10/5/2018	\$306.71
58149	Binion, Jacob			10/5/2018	\$1,836.64
58150	Booi, Kristopher A			10/10/2018	\$1,527.36
58151	Cline, Kevin M			10/9/2018	\$266.95
58152	Cox, Mallory E			10/5/2018	\$339.61
58153	Gilbertson, Bradley K			10/5/2018	\$1,507.50
58154	Goulter, John R.			10/9/2018	\$1,720.27
58155	Huff, Timothy M.			10/10/2018	\$1,681.07
58156	Kaino, Kris			10/5/2018	\$1,015.75
58157	Kemmer, Holli L			10/5/2018	\$266.95
58158	Kemmer, Larry L			10/5/2018	\$1,451.11
58159	Linhart, Steven P			10/5/2018	\$266.95
58160	Luethe, Paul J			10/5/2018	\$1,655.57
58161	McGuire, Tina M			10/10/2018	\$266.95
58162	Miller, Matt W			10/9/2018	\$1,379.59
58163	Mortenson, Tim			10/9/2018	\$1,800.04
58164	Murry, Del R			10/5/2018	\$266.95
58165	Padgett, Timothy J			10/10/2018	\$1,597.06
58166	Persell, Whitney J			10/5/2018	\$1,012.89
58167	Quittner, Jonathan H			10/5/2018	\$971.13
58168	Williams, David L			10/5/2018	\$369.30
58169	Wood, Matthew T			10/9/2018	\$1,631.66
58170	Wright, Flint R			10/9/2018	\$2,709.10
58171	Zuern, Donald D.			10/9/2018	\$2,224.43
58172	Association of WA Cities			9/20/2018	\$28,575.55
58173	AFLAC			10/5/2018	\$426.65
58174	Association of WA Cities			10/5/2018	\$30,859.51
58175	City of Long Beach - Fica			10/5/2018	\$12,930.44
58176	City of Long Beach - FWH			10/5/2018	\$7,973.77

58177	Council Gift Fund	10/5/2018	\$60.00
58178	Dept of Labor & Industries	10/5/2018	\$1,824.14
58179	Dept of Retirement Systems	10/5/2018	\$14,789.69
58180	Dept of Retirement Systems Def Comp	10/5/2018	\$3,025.00
58181	Massmutual Retirement Services	10/5/2018	\$575.00
58182	Teamsters Local #58	10/5/2018	\$203.50
34157	Ilwaco Charter Association	9/28/2018	\$3,000.00
34158	Standard Insurance Co.	9/28/2018	\$2,569.53
34159	Unum Life Insurance	9/28/2018	\$39.90
34160	Williams, David	10/1/2018	\$251.67
34161	Kitzman, Mike	10/4/2018	\$176.00
34162	Fitzgerald, Rick	10/1/2018	\$176.00
34163	Kirby, Gary	10/1/2018	\$457.22
34164	Verizon Wireless	10/9/2018	\$514.41
34165	A-1 Redi Mix	10/11/2018	\$770.21
34166	Airgas USA LLC	10/11/2018	\$45.97
34167	AlSCO-American Linen Div.	10/11/2018	\$55.89
34168	Astoria Janitor & Paper Supply	10/11/2018	\$555.00
34169	Backflow Management Inc	10/11/2018	\$1,503.75
34170	Bank of The Pacific	10/11/2018	\$14,483.47
34171	Brighter Side Marketing	10/11/2018	\$775.00
34172	Calvert Technical Services	10/11/2018	\$23,284.50
34173	Cartomation, Inc	10/11/2018	\$500.00
34174	Charter Communications	10/11/2018	\$254.93
34175	Chinook Observer	10/11/2018	\$287.27
34176	City of Long Beach	10/11/2018	\$2,831.92
34177	Department of Health	10/11/2018	\$87.00
34178	Department of Licensing - Firearms Section	10/11/2018	\$18.00
34179	Dept of Ecology	10/11/2018	\$8,440.19
34180	Ecological Land Services	10/11/2018	\$2,297.50
34181	Ellyson, Sue	10/11/2018	\$26.67
34182	Erik J Fagerland & Assoc, Inc.	10/11/2018	\$1,615.00
34183	Evergreen Septic Inc	10/11/2018	\$398.00
34184	Evergreen Septic Pumping LLC	10/11/2018	\$567.53
34185	Fastenal Company	10/11/2018	\$219.70
34186	Ferguson Enterprises, Inc #3007	10/11/2018	\$607.56
34187	Ford Electric	10/11/2018	\$135.38
34188	Glasson, David	10/11/2018	\$112.29
34189	Goulter, Allen J.III	10/11/2018	\$1,300.00
34190	Gray & Osborne	10/11/2018	\$45,658.20
34191	H. D. FOWLER	10/11/2018	\$5,829.39
34192	Hach Company	10/11/2018	\$830.21
34193	Iron Mountain	10/11/2018	\$122.70
34194	K & L Supply, Inc.	10/11/2018	\$1,022.88
34195	L.N. Curtis & Sons	10/11/2018	\$2,249.31
34196	Lawson Products, Inc.	10/11/2018	\$355.91

Account	Description	Date	Amount
84197	Loyalty Days	10/11/2018	\$89.64
84198	MailFinance	10/11/2018	\$637.71
84199	Municipal Emergency Services Depository Account	10/11/2018	\$227.44
84200	Naselle Rock & Asphalt	10/11/2018	\$7,900.00
84201	Neofunds	10/11/2018	\$500.00
84202	North Coast Truck Parts	10/11/2018	\$1,784.10
84203	One Call Concepts, Inc.	10/11/2018	\$23.54
84204	Pacific Office Automation	10/11/2018	\$140.28
84205	Peninsula Sanitation	10/11/2018	\$1,406.64
84206	Penoyar, Joel	10/11/2018	\$3,430.00
84207	Penoyar, William	10/11/2018	\$1,000.00
84208	Poster Compliance Center	10/11/2018	\$69.95
84209	Red Dwarf Graphx	10/11/2018	\$675.00
84210	Sid's Iga	10/11/2018	\$424.34
84211	Sirennet.com	10/11/2018	\$301.14
84212	Snap-ON Tools	10/11/2018	\$58.75
84213	Solutions Yes	10/11/2018	\$591.11
84214	South District Court	10/11/2018	\$6,319.83
84215	South Pacific County Technical	10/11/2018	\$7,000.00
84216	STAPLES ADVANTAGE	10/11/2018	\$588.90
84217	Tangly Cottage Garden	10/11/2018	\$437.81
84218	The World Kite Museum	10/11/2018	\$1,625.00
84219	Total Battery & Auto	10/11/2018	\$159.45
84220	Tse, Brian P	10/11/2018	\$190.00
84221	Vinsonhaler, Betty	10/11/2018	\$75.00
84222	Visa	10/11/2018	\$2,147.82
84223	WASHINGTON LIFT TRUCK	10/11/2018	\$162.15
84224	Washington State Intl Kite Festival	10/11/2018	\$20,000.00
84225	Wilcox & Flegel Oil Co.	10/11/2018	\$1,233.71
84226	Wirrkala Construction	10/11/2018	\$621.58
	<b>Total</b>	<b>Check</b>	<b>\$313,561.74</b>
	<b>Grand Total</b>		<b>\$313,561.74</b>

TAB - D



**CITY COUNCIL  
AGENDA BILL  
AB 18-63**

**Meeting Date: October 15, 2018**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b> Ordinance No. 959: Zoning Regulation Amendments – Public Hearing and Possible Adoption	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Tourism and Events Coordinator	
	<b>COST:</b> N / A	Water/Wastewater Supervisor
	Other:	

**SUMMARY STATEMENT:** Ordinance No. 959 would adopt amendments to Title 12 – Zoning discussed at several workshops. It reflects all public, Council, and staff comments to date. Because this is a zoning title amendment, it requires a public hearing pursuant to RCW 35A.63.100(2). SEPA has been submitted and returned without comment. The 60-day notice to the Department of Commerce will be submitted once adoption occurs.

**RECOMMENDED ACTION:** *Conduct public hearing, and if possible, once public input has been received, adopt Ordinance No. 959.*

## ORDINANCE No. 959

### AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON ADOPTING REVISIONS TO TITLE 12, ZONING REGULATIONS, AND PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT

**WHEREAS**, the City Council deems it necessary for the purpose of promoting the public health, safety and general welfare of the City; and

**WHEREAS**, the purpose of the Zoning Regulations Ordinance of the City of Long Beach, Washington is to promote public health, safety and general welfare, encourage the orderly growth, protect and enhance property values, minimize discordant, unsightly surroundings, avoid inappropriate design, provide for environmental, aesthetic, health, safety and general welfare objectives, while ensuring the comfort, prosperity, beauty and balance of the community as a whole, to promote and enhance construction and maintenance practices that will ensure visual quality throughout the city; and

**WHEREAS**, the City has undertaken a public process to receive input from its citizens, property owners, and decision-makers, as well as state regulatory agencies; and

**WHEREAS**, the City has reviewed and considered all public comments;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

#### **Section 1. Findings**

The City Council of the City of Long Beach hereby adopts the following Findings of Fact:

- (1) The proposed ordinance is necessary to protect the health, safety, general welfare and orderly development of the community.
- (2) The proposed ordinance is consistent with the City's adopted Comprehensive Plan.
- (3) The proposed ordinance furthers the implementation of the city's adopted Comprehensive Plan.

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#### **Section 2. Adoption**

Amendments to Title 12, Zoning Regulations, attached hereto, are hereby adopted.

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**Section 3. Severability**

Should any provision, section, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or circumstance be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

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**Section 4. Repeal**

Any existing ordinances that may conflict with this ordinance are hereby repealed.

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**Section 5. Effective Date**

This Ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication in the manner required by law.

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**Section 6. Adoption Date**

ADOPTED by the City Council of the City of Long Beach, Pacific County, Washington at a regular open public meeting held the 15<sup>th</sup> day of October, 2018.

AYES

NAYS

ABSENT

ABSTENTIONS

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Jerry Phillips, Mayor

ATTEST:

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Helen Bell, City Clerk

## ATTACHMENT TO ORDINANCE No. 959 AMENDMENTS TO TITLE 12: ZONING REGULATIONS

### 12-2-1: TERMS DEFINED:

Any term not herein defined shall have its customary or commonly accepted meaning.

Tiny Homes: Please refer to the definition of a RECREATIONAL VEHICLE (RV).

Cardroom: A cardroom is a gaming establishment that exclusively offers card games for play by the public. All uses under this definition, except parking areas, shall be contained entirely within an enclosed building.

Wineries or breweries: Means a winery or brewery for processing and manufacturing purposes only, with limited wholesale trade incidental to the primary use.

### 12-11-14: SPECIAL USE PERMIT:

For temporary uses, and other activities not specifically addressed by this title, an applicant may apply to the city council for a special use permit. The issuance of a special use permit is at the discretion of the city council. The city council may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. A special use permit shall not be used to permanently permit a use that would otherwise be prohibited by the zone district in which the property is situated. A special use permit shall have an expiration date that is no more than one year after the approval date. Upon application, the city council may grant a single extension of a special use permit. **One single property is only allowed to apply for two (2) permits per year and this includes conjoined lots. Special Use Permits will not be granted for a use on public property.**

### 12-11-24: SPECIAL EVENT PERMITS:

For events, and other short-term activities not specifically addressed by this title, an applicant may apply to the Community Development Director for a special event permit. The event must not exceed 10 days in duration. The Community Development Director may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. The special event permit is only valid for those days specifically noted in the permit application.

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### 12-11-9: VACATION RENTAL:

The renting of a home for less than thirty (30) day intervals in the R1, R2, R3, R3R, S1, and R1R

zones is prohibited. The renting of a home where a vacation rental is a permitted use or a conditional use shall be subject to the following restrictions: (Ord. 899, 6-16-2014)

- A. Property Manager: There shall be a property manager available at all times when the property is rented. If the property manager is not available, the property shall not be rented. (Ord. 849, 8-17-2009)
- B. Number Of Guests: There shall be a maximum of two (2) guests per legal bedroom plus two (2) guests, including children, with all parking accommodated on site. For example, a three (3) bedroom vacation rental may accommodate a maximum of eight (8) guests. (Ord. 899, 6-16-2014)
- C. Rental Of Accessory Living Quarters: Private accessory living quarters shall not be used as vacation rentals, except when the principal dwelling is being used as a vacation rental and the principal and accessory unit are rented together as a single unit, and the total number of guestrooms and guests will not exceed the maximum set forth in subsection B of this section.
- D. Quiet Hours: Property managers shall inform guests of quiet hours (10:00 P.M. to 8:00 A.M.). Property managers shall provide management contact information to all neighbors within one hundred feet (100'), excluding streets and rights of way, and by posting a sign with contact information, not to exceed two (2) square feet, on the property in a location that is visible from the street.
- E. Parking: Parking shall be provided as required by the zone district in which the vacation rental is located. There shall be no RV parking permitted on the site.
- F. Business License Required: **Each property that is used as a vacation rental shall obtain a city of Long Beach business license as required by title 4, "Business And License Regulations", of this code and pay all applicable taxes as required by title 3, "Finances And Taxation", of this code. Property managers shall also obtain a city of Long Beach business license if they are managing properties within Long Beach city limits.** ~~A property manager may manage more than one property under a single business license; a separate license for each property is not required. A property owner who retains a licensed property manager is not required to obtain an additional, separate business license.~~ Property managers shall provide to the city annually a list of all properties managed within the city limits. (Ord. 849, 8-17-2009)
- G. Use By Owner: **Property Owners within zones OT, OTW, RC, S3, S3R, S3M, C1 & AC zones are allowed to occupy their property, vacation rental at any time. Property owners in all other zones cannot occupy** a vacation rental for his own use for a period not to exceed sixty (60) days total in a calendar year, or from allowing personal guests to occupy the property for a period not to exceed fifteen (15) continuous days, or thirty (30) days total in a calendar year. In zone districts where permanent residential uses are restricted or prohibited, occupancy for a period of more than sixty (60) days total in a calendar year by either the

owner or his guests shall be a violation of this title, punishable pursuant to the penalties set forth in title 14, "Enforcement Procedures", of this code. (Ord. 849, 8-17-2009; amd. Ord. 887a, 2-4-2013)

H. Signs: One nonilluminated sign not to exceed three (3) square feet, not including the area of the management information sign required by subsection D of this section, shall be permitted in the R2R and S2 zones, subject to the provisions of chapter 14 of this title. Signage in all other zones shall be subject to the provisions of chapter 14 of this title. (Ord. 849, 8-17-2009)

I. Garbage: All vacation rentals must have garbage service. The service must come at least monthly, yellow bags are not an acceptable means of disposal. This must be addressed by the property management team and/or the individual responsible for renting the home. The garbage must be brought to the street for pick-up the day of trash service and not any earlier.

**J. Landline: All permitted vacation rentals must have a landline available for all renters.**

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**12-12-4: PAYMENT IN LIEU OF PARKING:**

A. ~~Criteria: The city council may permit an applicant to make a payment in lieu of providing parking spaces on a lot or parcel and shall use the following criteria to guide its decision:~~

- ~~1. Whether the applicant demonstrates that all required parking cannot be located on site due to site specific physical constraints or site design requirements; or~~
- ~~2. Whether the property is located in close proximity to permanent public parking or public transportation routes; or~~
- ~~3. Whether the characteristics of the proposed land use reduce the need for on-site parking.~~

~~B. Payment In Lieu Fee: If a property does not provide the required parking space(s), the owner shall pay a one-time capital expense fee as established by resolution of the city council for each deficit parking space. Said fee shall be placed in a public parking fund to be used for the acquisition and/or development of public parking. It is noted that such public parking may not be located in the immediate vicinity of the property for which the parking fee is made. The parking fee shall be paid in full prior to the issuance of any permit or license for the use.~~

~~C. Annual Maintenance Fee: In addition to the one-time capital expense fee specified in subsection B of this section, each subject property owner shall also pay an annual maintenance fee as established by resolution of the city council for each deficit parking space for a period of fifteen (15) years. Such fee shall be adjusted annually according to the consumer price index. A property owner may avoid such adjustment by paying a lump sum maintenance fee equal to the then current annual fee, multiplied by fifteen (15), or by the~~

~~number of years remaining if paid after the first year. The annual maintenance fee shall be first payable prior to issuance of any permit or license for the use and thereafter by January 31 of each year.~~

~~D. Agreement: If payment in lieu of parking is approved, the owner shall sign an agreement to pay a fee at the established rate which the city shall record prior to the issuance of a building permit or the commencement of the use, whichever comes first.~~

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## ARTICLE A. R1 SINGLE-FAMILY RESIDENTIAL DISTRICT

### 12-5A-1: INTENT:

The intent of the R1 single-family residential district is to provide for low density, single-family residential neighborhoods that may include community services and facilities that will serve the area's population while protecting and maintaining the single-family residential character. The R1 single-family residential district implements in part the SFR single-family residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-5A-2: PERMITTED USES:

#### A. Principal uses:

Adult family home, six (6) or fewer beds.

Single-family dwellings. (Ord. 849, 8-17-2009)

#### B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.

Private garages and private recreational equipment storage buildings.

Private (noncommercial) greenhouses, woodsheds and toolsheds.

Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5A-3: CONDITIONAL USES:**

Churches.

Cooperative (state registered).

Daycare center, seven (7) or more children.

Governmental or municipal structures, uses or facilities.

Parks, recreational areas or facilities.

Schools. (Ord. 849, 8-17-2009; amd. Ord. 900, 6-16-2014; Ord. 931, 10-3-2016)

**12-5A-4: STANDARDS:**

A. Lots:

1. Lot Size: Lot area shall be at least six thousand (6,000) square feet. Construction on lots platted prior to the effective date hereof, with less than six thousand (6,000) square feet, will be permitted where total lot coverage does not exceed sixty percent (60%) and where all setback requirements can be met.
2. Lot Coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.
3. Setback Requirements:
  - a. Front yard: Ten feet (10') minimum.
  - b. Side yard: Five feet (5') minimum.
  - c. Rear yard: Ten feet (10') minimum.
  - d. Corner lots: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback on all other sides.

- B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').
- C. Signs: As provided in [chapter 14](#), including article A, of this title.
- D. Parking: As provided in [chapter 12](#) of this title.
- E. Design Review: Permitted uses are exempt from design review. All new construction, additions and exterior alterations for conditional uses are subject to the provisions of [chapter 10](#) of this title.
- F. Landscaping: As provided in [chapter 13](#) of this title.
- G. Accessory Building Size: The total floor area of all accessory buildings on a lot shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater, but in no case more than one thousand two hundred (1,200) square feet. (Ord. 849, 8-17-2009)
- H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.

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## ARTICLE B. R1R SINGLE-FAMILY RESIDENTIAL RESTRICTED DISTRICT

### 12-5B-1: INTENT

The intent of the R1R single-family residential restricted district is to provide for low density, single-family residential neighborhoods that enhance and contribute to an atmosphere of early twentieth century beach architectural design. Community services and facilities that will serve the area's population while protecting and maintaining the single-family residential character may also be included. The R1R single-family residential restricted district implements in part the SFR single-family residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-5B-2: PERMITTED USES:

A. Principal uses:

Adult family home, six (6) or fewer beds.

Single-family dwellings. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.

Private garages and private recreational equipment storage buildings.

Private (noncommercial) greenhouses, woodsheds and toolsheds.

Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5B-3: CONDITIONAL USES:**

Churches.

Cooperative (state registered).

Daycare center, seven (7) or more children.

Governmental or municipal structures, uses, or facilities.

Parks, recreational areas or facilities. (Ord. 912, 8-3-2015; amd. Ord. 931, 10-3-2016)

**12-5B-4: STANDARDS:**

A. Lots:

1. Lot Size: Lot area shall be at least six thousand (6,000) square feet. Construction on lots platted prior to the effective date hereof, with less than six thousand (6,000) square feet, will be permitted where total lot coverage does not exceed sixty percent (60%).
  2. Lot Coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.
  3. Setback Requirements:
    - a. Front yard: Ten feet (10') minimum.
    - b. Side yard: Five feet (5') minimum.
    - c. Rear yard: Ten feet (10') minimum.
    - d. Corner lots: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback on all other sides.
  - B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').
  - C. Signs: As provided in [chapter 14](#), including article A, of this title.
  - D. Parking: As provided in [chapter 12](#) of this title.
  - E. Design Review: All new construction, additions and exterior alterations shall be subject to design review, as provided in [chapter 10](#) of this title.
  - F. Landscaping: As provided in [chapter 13](#) of this title.
  - G. Accessory Building Size: The total floor area of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater but in no case more than one thousand two hundred (1,200) square feet. (Ord. 849, 8-17-2009)
  - H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.
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## ARTICLE C. R2 TWO-FAMILY RESIDENTIAL DISTRICT

### 12-5C-1: INTENT:

The intent of the R2 two-family residential district is to provide for two-family and single-family residential development as well as community services and facilities that will serve the area's population while protecting and maintaining the residential character. The R2 two-family residential zone district implements in part the MDR medium density residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-5C-2: PERMITTED USES:

#### A. Principal uses:

Adult family home, six (6) or fewer beds.

Single-family dwellings.

Two-family dwellings. (Ord. 849, 8-17-2009)

#### B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.

Private garages and private recreational equipment storage buildings.

Private (noncommercial) greenhouses, woodsheds and toolsheds.

Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5C-3: CONDITIONAL USES:**

Bed and breakfast, fifteen (15) or fewer guestrooms.

Churches.

Daycare center, seven (7) or more children.

Governmental or municipal structures, uses or facilities.

Parks, recreational areas and facilities.

Schools. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5C-4: STANDARDS:**

A. Lots:

1. Lot Size: The minimum lot size shall be four thousand (4,000) square feet per dwelling unit. Construction on lots platted prior to the effective date hereof, with less than four thousand (4,000) square feet, will be permitted for one single-family home, where total lot coverage does not exceed sixty percent (60%), and where all setback requirements can be met. Not more than one principal building shall be placed on any lot.
2. Lot Coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.
3. Setback Requirements:
  - a. Front yard: Ten feet (10') minimum.
  - b. Side yard: Five feet (5') minimum.
  - c. Rear yard: Ten feet (10') minimum.
  - d. Corner lots: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback on all other sides.

B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').

C. Signs: As provided in [chapter 14](#), including article A, of this title.

- D. Parking: As provided in [chapter 12](#) of this title.
- E. Design Review: Permitted uses are exempt from design review. All new construction, additions and exterior alterations for conditional uses are subject to the provisions of [chapter 10](#) of this title.
- F. Landscaping: As provided in [chapter 13](#) of this title.
- G. Accessory Building Size: The total floor area of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater but in no case more than one thousand two hundred (1,200) square feet. (Ord. 849, 8-17-2009)
- H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.

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## ARTICLE D. R2R TWO-FAMILY RESIDENTIAL RESTRICTED DISTRICT

### 12-5D-1: INTENT:

The intent of the R2R two-family residential restricted district is to provide for two-family and single-family residential development that enhances and contributes to an atmosphere of early twentieth century beach architectural design. Community services and facilities that will serve the area's population while protecting and maintaining the residential character may also be included. Small scale lodging establishments and vacation rentals may also be allowed. The R2R two-family residential restricted district implements in part the MDR medium density residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-5D-2: PERMITTED USES:

#### A. Principal uses:

Adult family home, six (6) or fewer beds.

Single-family dwellings.

Two-family dwellings. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.

Private garages and private recreational equipment storage buildings.

Private (noncommercial) greenhouses, woodsheds and toolsheds.

Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5D-3: CONDITIONAL USES:**

Bed and breakfast, fifteen (15) or fewer guestrooms.

Churches.

Daycare center, seven (7) or more children.

Governmental or municipal structures, uses or facilities.

Nursing homes and convalescent centers, seven (7) or more beds.

Parks, recreational areas and facilities.

Schools.

Vacation rentals. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5D-4: STANDARDS:**

A. Lots:

1. Lot size: A minimum of four thousand (4,000) square feet shall be provided for each dwelling unit. Construction on lots platted prior to the effective date hereof, with less than four thousand (4,000) square feet, will be permitted for one single-family home, where total lot coverage does

not exceed sixty percent (60%) and where all setback requirements can be met. Not more than one principal building shall be placed on any lot.

2. Lot coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.

3. Setback requirements:

a. Front yard: Ten feet (10') minimum.

b. Side yard: Five feet (5') minimum.

c. Rear yard: Ten feet (10') minimum.

d. Corner lots: Shall have a ten foot (10') minimum setback on each street side and a five foot (5') minimum setback on all other sides.

B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').

C. Signs: As provided in [chapter 14](#), including article A, of this title.

D. Parking: As provided in [chapter 12](#) of this title.

E. Design Review: All new construction, additions and exterior alterations shall be subject to design review, as provided in [chapter 10](#) of this title.

F. Landscaping: As provided in [chapter 13](#) of this title.

G. Accessory Building Size: The total floor area of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater, but in no case more than one thousand two hundred (1,200) square feet. (Ord. 849, 8-17-2009)

H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.

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## ARTICLE E. R3 MULTI-FAMILY RESIDENTIAL DISTRICT

**12-5E-1: INTENT:**

The intent of the R3 multi-family residential district is to provide for multi-family dwellings as well as single- and two-family residential development, at a higher density than found in other residential zones. Residences may be cottages and town homes developed on small lots as well as condominiums and apartment buildings on larger properties. Community services and facilities that will serve the area's population while protecting and maintaining the residential character may also be provided. The R3 multi-family residential district implements in part the HDR high density residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

**12-5E-2: PERMITTED USES:**

A. Principal uses:

- Adult family home, six (6) or fewer beds.
- Daycare center, eleven (11) or fewer children.
- Multi-family dwellings, four (4) or fewer units.
- Single-family dwellings.
- Two-family dwellings. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

- Family daycare home, six (6) or fewer children.
- Home occupations.
- Management offices, laundry rooms, common areas and similar support facilities for multi-family dwellings.
- Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.
- Private garages and private recreational equipment storage buildings.
- Private (noncommercial) greenhouses, woodsheds and toolsheds.
- Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title.

Supportive services for occupants of multi-family affordable dwellings. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5E-3: CONDITIONAL USES:**

Affordable housing, pursuant to the requirements of section [12-11-18](#) of this title.

Bed and breakfast, fifteen (15) or fewer guestrooms.

Churches.

Daycare center, twelve (12) or more children.

Governmental or municipal structures, uses or facilities.

Group dwellings.

Group home or residential care facility, fifteen (15) or fewer beds.

Manufactured home parks.

Multi-family dwellings or a combination of two-family and/or multi-family buildings, resulting in five (5) or more dwelling units.

Nursing homes and convalescent centers, seven (7) or more beds.

Parks, recreational areas and facilities.

Schools. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5E-4: STANDARDS:**

A. Lots:

1. Lot size: A minimum of three thousand (3,000) square feet shall be provided for each dwelling unit. For affordable housing that meets the requirements of section [12-11-18](#) of this title, the total number of allowed dwelling units on a lot may be increased up to fifty percent (50%). On lots platted prior to the effective date hereof, with less than three thousand (3,000) square feet, construction will be permitted for one single-family home where total lot coverage does not

exceed sixty percent (60%) and where all setback requirements can be met. (Ord. 891, 4-13-2013)

2. Lot coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.
3. Setback requirements:
  - a. Front yard: Ten feet (10') minimum.
  - b. Side yard:
    - (1) Detached: Five feet (5') minimum.
    - (2) Semidetached and attached: Where development is coordinated with adjacent lots, attached and semidetached structures shall have a five foot (5') minimum setback on exterior sides that are not abutting the adjacent building and a zero setback on interior abutting sides.
  - c. Rear yard: Ten feet (10') minimum.
  - d. Corner lots:
    - (1) Detached: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback on all other sides.
    - (2) Semidetached and attached: Ten feet (10') minimum setback on each street side; five feet (5') minimum setback on the interior side opposite the shortest street frontage or the street frontage that is considered the front; zero setback on the side opposite the longest street frontage, or opposite the street frontage that is considered the side.
4. Multiple principal buildings: More than one two-family and/or multi-family residences may be placed on a lot. Multiple single-family residences are only permitted as group dwellings.
  - B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').
  - C. Signs: As provided in [chapter 14](#), including article A, of this title.
  - D. Parking: As provided in [chapter 12](#) of this title.
  - E. Design Review: Permitted uses are exempt from design review. All new construction, additions and exterior alterations for conditional uses are subject to the provisions of [chapter 10](#) of this title.

F. Landscaping: As provided in [chapter 13](#) of this title.

G. Accessory Building Size: The total floor area of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater. (Ord. 849, 8-17-2009)

H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.

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## ARTICLE F. R3R MULTI-FAMILY RESIDENTIAL RESTRICTED DISTRICT

### 12-5F-1: INTENT:

The intent of the R3R multi-family residential restricted district is to provide for multi-family dwellings as well as single- and two-family residential development, at a higher density than found in other residential zones. The design character should enhance and contribute to an atmosphere of early twentieth century beach architectural design. Community services and facilities that will serve the area's population while protecting and maintaining the residential character may also be included. The R3R multi-family residential restricted district implements in part the HDR high density residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-5F-2: PERMITTED USES:

#### A. Principal uses:

Adult family home, six (6) or fewer beds.

Daycare center, eleven (11) or fewer children.

Multi-family dwellings, four (4) or fewer units.

Single-family dwellings.

Two-family dwellings. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Management offices, laundry rooms, common areas and similar support facilities for multi-family dwellings.

Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.

Private garages and private recreational equipment storage buildings.

Private (noncommercial) greenhouses, woodsheds and toolsheds.

Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title.

Supportive services for occupants of multi-family affordable dwellings. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5F-3: CONDITIONAL USES:**

Affordable housing, pursuant to the requirements of section [12-11-18](#) of this title.

Bed and breakfast, fifteen (15) or fewer guestrooms.

Churches.

Daycare center, twelve (12) or more children.

Governmental or municipal structures, uses or facilities.

Group dwellings.

Group home or residential care facility, fifteen (15) or fewer beds.

Multi-family dwellings, or a combination of two-family and/or multi-family buildings, resulting in five (5) or more dwelling units.

Nursing homes and convalescent centers, seven (7) or more beds.

Parks, recreational areas and facilities.

Schools. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-5F-4: STANDARDS:**

A. Lots:

1. Lot size: A minimum of three thousand (3,000) square feet shall be provided for each dwelling unit. For affordable housing that meets the requirements of section [12-11-18](#) of this title, the total number of allowed dwelling units on a lot may be increased up to fifty percent (50%). On lots platted prior to the effective date hereof, with less than three thousand (3,000) square feet, construction will be permitted for one single-family home where total lot coverage does not exceed sixty percent (60%) and where all setback requirements can be met. (Ord. 891, 4-13-2013)
2. Lot coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.
3. Setback requirements:
  - a. Front yard: Ten feet (10') minimum.
  - b. Side yard:
    - (1) Detached: Five feet (5') minimum.
    - (2) Semidetached and attached: Where development is coordinated with adjacent lots, attached and semidetached structures shall have a five foot (5') minimum setback on exterior sides that are not abutting the adjacent building and a zero setback on interior abutting sides.
  - c. Rear yard: Ten feet (10') minimum.
  - d. Corner lots:
    - (1) Detached: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback on all other sides.
    - (2) Semidetached and attached: Ten feet (10') minimum setback on each street side; five feet (5') minimum setback on the interior side opposite the shortest street frontage or the street frontage that is considered the front; zero setback on the side opposite the longest street frontage, or opposite the street frontage that is considered the side.

4. Multiple principal buildings: More than one two-family and/or multi-family structure may be placed on a lot. Multiple single-family residences are only permitted as group dwellings.
- B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').
- C. Signs: As provided in [chapter 14](#), including article A, of this title.
- D. Parking: As provided in [chapter 12](#) of this title.
- E. Design Review: All new construction, additions and exterior alterations shall be subject to design review, as provided in [chapter 10](#) of this title.
- F. Landscaping: As provided in [chapter 13](#) of this title.
- G. Accessory Building Size: The total floor area of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater. (Ord. 849, 8-17-2009)
- H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.

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## ARTICLE A. OT OLD TOWN DISTRICT

### 12-6A-1: INTENT:

The intent of the OT old town district is to provide a compact retail core that will stimulate foot traffic, promote tourism and serve the needs of visitors, while creating an early twentieth century seashore theme. The OT old town district partially implements the visitor commercial (VC) land use designation of the Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-6A-2: PERMITTED USES:

#### A. Principal uses:

Amusements conducted indoors.

Arts and crafts galleries.

Business, professional offices or financial institutions.

Eating and/or drinking establishments, excluding drive-through facilities.

Itinerant lodging, i.e., hotels, motels, twenty five (25) or fewer lodging units.

Mixed use: Any combination of the permitted uses listed herein.

Performing arts center seating ninety nine (99) people or fewer.

Personal services, including, but not limited to, barbershops, tailoring, laundry and dry cleaning, or other service establishments.

Residences shall be allowed on upper floors when parking is provided.

Restaurants, excluding drive-through facilities.

Retail trade establishments such as food stores, drugstores, gift shops, garden stores, variety stores, and appliance stores.

Special events and festivals may be allowed upon approval by the city council.

Theaters, but not including drive-ins.

Vacation rentals. (Ord. 891, 4-13-2013)

### Wineries and Breweries

#### B. Accessory uses and structures:

Enclosed storage of materials, supplies and equipment associated with the principal use of the property.

Live-work spaces within residential uses.

Outdoor merchandising, vending, dining and amusements, two hundred (200) square feet or less, when such use is associated with a business operating out of an adjacent building.

Parking and loading areas associated with the principal use of the property.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-6A-3: CONDITIONAL USES:**

A. Uses:

Community centers.

Custom manufacturing of goods for retail sale on premises, or cottage industries.

Governmental or municipal structures, uses, or facilities.

Itinerant lodging, i.e., hotels and motels, twenty six (26) or more lodging units.

Mixed use: Any combination of uses including at least one conditional use listed herein.

Outdoor merchandising, vending, dining and amusements greater than two hundred (200) square feet may be allowed if such activity is associated with a business operating out of an adjacent building. No businesses shall operate solely in an open air environment.

Parks, recreation areas and facilities.

Performing arts center seating one hundred (100) people or more.

Public parking lots.

Quasi-public uses.

Wireless communication facilities, pursuant to the requirements of section [12-11-17](#) of this title. (Ord. 891, 4-13-2013)

B. Other Uses: Other uses may be allowed as a conditional use if the hearing examiner determines that such use is similar in intent and impact to a permitted or conditional use. (Ord. 849, 8-17-2009)

**12-6A-4: STANDARDS:**

A. Lots:

1. Lot size: Two thousand five hundred (2,500) square foot minimum. Construction on lots platted prior to the effective date hereof, with less than two thousand five hundred (2,500) square feet, may be permitted where approved by the city council, upon the recommendation of the planning commission.
2. Lot coverage: No maximum.

3. Setback requirements:

a. Pacific Avenue: Five foot (5') maximum setback from Pacific Avenue; except that a setback of up to twenty feet (20') may be permitted by the reviewing authority during design review; provided, that none of the setback area is used for parking, and the area is finished and used for outside display, dining and/or landscaping.

b. All other sides: Subject to design review.

B. Building Height:

1. The maximum height of a building shall be thirty five feet (35').

2. The minimum building height shall be twenty five feet (25'), except that a lower building height may be permitted by the reviewing authority during design review upon an affirmative finding that the lower building height results in a building of similar proportions to abutting buildings.

C. Signs: As provided in [chapter 14](#), including article A, of this title.

D. Parking: As provided in [chapter 12](#) of this title.

E. Design Review: All new construction, additions and exterior alterations shall be subject to design review as provided in [chapter 10](#) of this title.

F. Landscaping: As provided in [chapter 13](#) of this title.

G. Maximum Building Size: Ten thousand (10,000) square feet per floor.

H. Density: No maximum. (Ord. 849, 8-17-2009)

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## ARTICLE B. OTW OLD TOWN WEST DISTRICT

### 12-6B-1: INTENT:

The intent of the OTW old town west district is to provide a compact retail core that will stimulate foot traffic, provide lodging, promote tourism and serve the needs of visitors, while creating an early twentieth century seashore theme. Located west of Ocean Beach Boulevard, taller buildings are allowed to take advantage of ocean views. The OTW old town west district

partially implements the visitor commercial (VC) land use designation of the Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

**12-6B-2: PERMITTED USES:**

A. Principal Uses:

Arts and crafts galleries.

Bed and breakfasts of fifteen (15) units or less.

Business, professional offices or financial institutions.

Eating and/or drinking establishments, excluding drive-through facilities.

Itinerant lodging, i.e., hotels, motels, twenty five (25) or fewer lodging units.

Mixed use: Any combination of the permitted uses listed herein.

Multi-family dwellings, four (4) or fewer units.

Personal services, including, but not limited to, barbershops, tailoring, laundry and dry cleaning, or other service establishments.

Residences shall be allowed on upper floors when parking is provided.

Restaurants, excluding drive-through facilities.

Retail trade establishments such as food stores, drugstores, gift shops, garden stores, variety stores, and appliance stores.

Special events and festivals may be allowed upon approval by the city council.

Theater, but not including drive-ins.

Vacation rentals. (Ord. 891, 4-13-2013)

**Wineries and Breweries**

B. Sexually Oriented And Adult Businesses: Sexually oriented or adult businesses shall be permitted, subject to design review as set forth in [chapter 10](#), including article A, of this title, and subject to the restrictions set forth in [chapter 15](#) of this title<sup>1</sup>. (Ord. 849, 8-17-2009)

C. Accessory Uses And Structures:

Enclosed storage of materials, supplies and equipment associated with the principal use of the property.

Live-work spaces within residential uses.

Outdoor merchandising, vending and dining, two hundred (200) square feet or less, when such use is associated with a business operating out of an adjacent building.

Parking and loading areas associated with the principal use of the property.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-6B-3: CONDITIONAL USES:**

Community centers.

Custom manufacturing of goods for retail sale on premises, or cottage industries.

Governmental or municipal structures, uses, or facilities.

Itinerant lodging, i.e., hotels and motels, twenty-six (26) or more lodging units.

Multi-family dwellings resulting in five (5) or more dwelling units.

Outdoor merchandising, vending, and dining greater than two hundred (200) square feet may be allowed if such activity is associated with a business operating out of an adjacent building. No businesses shall operate solely in an open-air environment.

Parks, recreation areas and facilities.

Performing arts center seating one hundred (100) people or more.

Public parking lots.

Quasi-public uses.

Resort/conference complexes. (Ord. 891, 4-13-2013)

**12-6B-4: STANDARDS:**

A. Lots:

1. Lot size: Two thousand five hundred (2,500) square foot minimum. Construction on lots platted prior to the effective date hereof, with less than two thousand five hundred (2,500) square feet, may be permitted as approved by the city council upon the recommendation of the planning commission.
2. Lot coverage: None specified.
3. Setback requirements: Maximum of twenty feet (20') from Ocean Beach Boulevard if only one building is located on the property. For development with multiple buildings, at least one building shall be set back a maximum of twenty feet (20') from Ocean Beach Boulevard. All other setbacks shall be subject to design review.

B. Building Height:

1. The maximum height of any building or portion of a building within thirty feet (30') of Ocean Beach Boulevard shall be forty five feet (45'). The maximum height for any building or portion of a building set back more than thirty feet (30') from Ocean Beach Boulevard shall be fifty five feet (55').
2. The minimum building height shall be twenty five feet (25'), except that a lower building height may be permitted by the reviewing authority during design review upon an affirmative finding that the lower building height results in a building of similar proportions to abutting buildings.

C. Signs: As provided in [chapter 14](#), including article A, of this title. (Ord. 849, 8-17-2009)

D. Parking: All parking shall be provided pursuant to [chapter 12](#) of this title. (Ord. 870, 4-4-2011)

E. Design Review: All new construction, additions and exterior alterations shall be subject to design review as provided in [chapter 10](#) of this title.

F. Landscaping: As provided in [chapter 13](#) of this title.

G. Maximum Building Size: Ten thousand (10,000) square feet per floor.

H. Density: No maximum. (Ord. 849, 8-17-2009)

**G. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.**

## ARTICLE C. RC RESIDENTIAL COMMERCIAL DISTRICT

### 12-6C-1: INTENT:

The intent of the RC residential commercial zone district is to provide for a mix of residential and commercial uses in a pedestrian oriented neighborhood that is residential in character, while creating a twentieth century seashore look. Commercial uses serve the needs of local residents as well as visitors but exclude certain more intensive activities that might have a negative impact on residences, such as those that emit noise, light, smells or vibrations. Development is encouraged that will provide compatibility between different uses, and facilitate future conversion from one use to another. The RC residential commercial district implements the RC residential commercial land use designation of the Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-6C-2: PERMITTED USES:

#### A. Principal Uses:

Adult family home, six (6) or fewer beds.

Arts and crafts galleries.

Bed and breakfast, fifteen (15) or fewer guestrooms.

Building supply, contractors, shops, excluding exterior storage yards.

Business, professional offices or financial institutions.

Daycare center, eleven (11) or fewer children.

Itinerant lodging, i.e., hotels and motels, twenty five (25) or fewer lodging units.

Laundromats.

Mixed use: Any combination of the permitted uses listed herein.

Multi-family dwellings, four (4) or fewer units.

Performing arts center seating ninety nine (99) people or fewer.

Personal services, including, but not limited to, barbershops, laundry and dry cleaning, or other service establishments.

Restaurants, with or without drive-through facilities.

Retail trade establishments such as food stores, drugstores, gift shops, garden stores, variety stores and appliance stores.

Single-family dwellings.

Two-family dwellings.

Vacation rentals. (Ord. 891, 4-13-2013)

### Wineries and Breweries

B. Sexually Oriented And Adult Businesses: Sexually oriented or adult businesses shall be permitted, subject to design review as set forth in [chapter 10](#), including article A, of this title, and subject to the restrictions set forth in [chapter 15](#) of this title<sup>1</sup>. (Ord. 849, 8-17-2009)

### C. Accessory Uses And Structures:

Enclosed storage of materials, supplies and equipment associated with the principal use of the property.

Family daycare home, six (6) or fewer children.

Live-work spaces within residential uses.

Outdoor merchandising, vending and dining, two hundred (200) square feet or less, when such use is associated with a business operating out of an adjacent building.

Parking and loading areas associated with the principal use of the property.

Private garages and private recreational vehicle storage buildings.

Private (noncommercial) greenhouses, woodsheds, and toolsheds.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

### 12-6C-3: CONDITIONAL USES:

Auto repair shops and car washes.

Churches.

Commercial fishing equipment, supplies and repairs (equipment and small engine only).

Cooperative (state registered).

Custom manufacturing of goods for retail sale on premises, or cottage industries.

Daycare center, twelve (12) or more children.

Eating and drinking establishments, excluding drive-through facilities.

Funeral homes and mortuaries, crematorium.

Governmental or municipal structures, uses or facilities.

Group dwellings.

Group home or residential care facility, fifteen (15) or fewer beds.

Itinerant lodging, i.e., hotels and motels, twenty six (26) or more lodging units.

Marijuana (state licensed) retailer.

Mixed use: Any combination of uses including at least one conditional use.

Multi-family dwellings or a combination of two-family and/or multi-family buildings, resulting in five (5) or more dwelling units.

Nursing homes and convalescent centers, seven (7) or more beds.

Outdoor merchandising, vending, and dining greater than two hundred (200) square feet may be allowed if such activity is associated with a business operating out of an adjacent building. No businesses shall operate solely in an open air environment.

Parks, recreational areas and facilities.

Public parking lots.

Quasi-public uses.

Recreational vehicle parks on the east side of SR 103 (Pacific Avenue).

Schools.

Wireless communication facilities, pursuant to the requirements of section [12-11-17](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 900, 6-16-2014; Ord. 931, 10-3-2016)

**12-6C-4: STANDARDS:**

A. Lots:

1. Lot Size: Lot area shall be a minimum of five thousand (5,000) square feet. Construction on lots platted prior to the effective date hereof, with less than five thousand (5,000) square feet, may be permitted as approved by the city council upon the recommendation of the planning commission.
2. Maximum Lot Coverage: No more than seventy five percent (75%) of any lot shall be covered by structures and/or impermeable surfaces.
3. Setback Requirements:
  - a. Front yard: Zero minimum to a maximum of twenty feet (20') along Pacific Avenue; zero minimum and no maximum to other streets.
  - b. Side yard: Five foot (5') minimum.
  - c. Rear yard: Five foot (5') minimum. (Ord. 849, 8-17-2009)
  - d. Corner lots and multiple street frontages: Zero minimum to a maximum of twenty feet (20') along Pacific Avenue; five foot (5') minimum to Ocean Beach Boulevard; zero minimum to all other street sides.
    - (1) The ground level of the building, to a height of at least eight feet (8') but excluding porch columns and railings, shall not be located in a vision clearance triangle, formed by measuring twenty feet (20') along each property line from the intersection of the two (2) streets and connecting the end points of such lines formed by such measurements.
    - (2) Porch roofs, balconies, canopies, bays, upper floors and similar features shall be permitted to project into the vision clearance triangle, provided the lowest point of the overhang or projection has a clearance of at least eight feet (8') above the sidewalk grade on Pacific Avenue, if abutting, or the level of the adjacent street for all other frontages. (Ord. 891, 4-13-2013)
- B. Building Height: The maximum height of a structure shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').

C. Signs: As provided in [chapter 14](#) of this title.

- D. Parking: All parking toward the side or rear of buildings; otherwise as provided in [chapter 12](#) of this title.
- E. Design Review: All new construction, additions and exterior alterations shall be subject to design review as provided in [chapter 10](#) of this title.
- F. Landscaping: As provided in [chapter 13](#) of this title.
- G. Maximum Building Size: Ten thousand (10,000) square feet per floor. The total floor area of all buildings on a lot shall not exceed seventy five percent (75%) of the lot area (a floor area ratio [FAR] of 0.75:1).
- H. Density: No maximum. (Ord. 849, 8-17-2009)
- I. Dwelling Unit Minimum Size: Each dwelling unit must be at least 410 square feet.

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## ARTICLE A. C1 COMMERCIAL DISTRICT

### 12-7A-1: INTENT:

The intent of the C1 commercial district is to provide for more intensive commercial uses and businesses that primarily serve the needs of local residents by providing basic goods and services. It may also provide for multi-family housing and mixed uses. While some visitor-serving uses may occur, it is not the primary focus of the commercial district. It is specifically intended that no activities that emit annoying levels of noise, smoke, and/or vibration be permitted. Designs in the commercial district should continue the twentieth century seashore theme. The C1 commercial district implements in part the NC neighborhood commercial land use designation of the Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-7A-2: PERMITTED USES:

#### A. Principal Uses:

- Arts and crafts galleries.
- Building supply sales, contractor offices and shops, excluding exterior storage yards.
- Business, professional offices or financial institutions.
- Commercial fishing equipment, supplies and repairs (equipment and small engine only).

Commercial greenhouses.

Daycare center, seven (7) or more children.

Frozen food lockers.

Funeral homes and mortuaries with or without crematory.

Itinerant lodging, i.e., hotels and motels, twenty five (25) or fewer lodging units.

Laundering facilities, including sales of linens, towels, and related items.

Medical and veterinary clinics or hospitals.

Mixed use: Any combination of permitted uses listed herein.

Personal services, including, but not limited to, barbershops, tailoring, laundry and dry cleaning, or other service establishments.

Restaurants, with or without drive-through facilities.

Retail trade establishments such as food stores, drugstores, gift shops, garden stores, variety stores, and appliance stores.

Special events and festivals may be allowed upon approval by the city council.

Storage, warehouse, and wholesale establishments.

Theaters, but not including drive-ins.

Vacation rentals.

B. Sexually Oriented And Adult Businesses: Sexually oriented or adult businesses, subject to design review as set forth in [chapter 10](#), including article A, of this title, and subject to the restrictions set forth in [chapter 15](#) of this title<sup>1</sup>. (Ord. 849, 8-17-2009)

C. Accessory Uses And Structures:

Enclosed storage of materials, supplies and equipment associated with the principal use of the property.

Family daycare home, six (6) or fewer children.

Live-work spaces within residential uses.

Outdoor merchandising, vending and dining, two hundred (200) square feet or less, when such use is associated with a business operating out of an adjacent building.

Parking and loading areas associated with the principal use of the property.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-7A-3: CONDITIONAL USES:**  

Adult family home, six (6) or fewer beds.

Affordable housing, pursuant to the requirements of section [12-11-18](#) of this title.

Any business related activity conducted out of doors, except for parking or loading, and including outdoor merchandising, vending and dining greater than two hundred (200) square feet if such activity is associated with a business operating out of an adjacent building. No businesses shall operate solely in an open air environment.

Church.

Cooperative (state registered).

Eating and/or drinking establishments.

Gasoline stations, auto repair shops and car washes.

Governmental or municipal structures, uses or facilities.

Group dwellings.

Group home or residential care facility, fifteen (15) or fewer beds.

Itinerant lodging, i.e., hotels and motels, twenty six (26) or more lodging units.

Light manufacturing including processing, cleaning, servicing, and/or repair of goods and equipment.

Marijuana (state licensed) retailer.

Mixed use: Any combination of uses including at least one conditional use.

Nursing homes and convalescent centers, seven (7) or more beds.

Parks, recreational areas and facilities.

Public parking lots.

Quasi-public uses.

RV parks and mobile home parks limited to the east side of SR 103 (Pacific Avenue).

Residential uses: Single-family, two-family or multi-family.

Sale and/or rental of vehicles, boats, travel trailers, mobile homes and their accessory equipment.

Schools.

Wireless communication facilities, pursuant to the requirements of section [12-11-17](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 900, 6-16-2014; Ord. 931, 10-3-2016)

**12-7A-4: STANDARDS:**  

**A. Lots:**

1. Lot size: Lot area shall be a minimum of five thousand (5,000) square feet. Construction on lots platted prior to the effective date hereof, with less than five thousand (5,000) square feet, may be permitted as approved by the city council upon the recommendation of the planning commission.
2. Lot coverage: None.
3. Setback requirements: None, except as may be required through design review.

**B. Building Height:** The maximum height of a structure shall be thirty-five feet (35').

**C. Signs:** As provided in [chapter 14](#) of this title.

**D. Parking:** As provided in [chapter 12](#) of this title.

**E. Design Review:** All new construction, additions and exterior alterations shall be subject to the design review procedures and criteria prescribed in [chapter 10](#) of this title.

**F. Landscaping:** As provided in [chapter 13](#) of this title. (Ord. 849, 8-17-2009)

G. Residential Densities:

1. The minimum lot area for each dwelling unit shall be three thousand (3,000) square feet.
2. For affordable housing that meets the requirements of section [12-11-18](#) of this title, the total number of allowed dwelling units on a lot may be increased up to fifty percent (50%). (Ord. 891, 4-13-2013)
3. For mixed use development with residences, the residential density shall be determined by the hearing examiner through the conditional use permit process.
4. Not more than one single-family dwelling shall be placed on any lot, unless approved as a group dwelling. Multiple two-family and/or multi-family dwellings may be placed on a lot. (Ord. 849, 8-17-2009)

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## ARTICLE A. S1 SHORELINE SINGLE-FAMILY RESIDENTIAL DISTRICT

**12-8A-1: INTENT:**

The intent of the S1 shoreline single-family residential district is to provide for a low density, residential neighborhood in keeping with the historical beach village character and to provide for such community services and facilities to serve the area's population while subject to restrictions to protect, preserve and enhance the values of shoreline property. The S1 shoreline single-family residential district partially implements the single-family residential land use designation in the Long Beach comprehensive plan, and the rural residential environment of the shoreline master program. (Ord. 849, 8-17-2009)

**12-8A-2: PERMITTED USES:**

A. Principal uses:

Adult family home, six (6) or fewer beds.

Single-family dwellings. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Private accessory living quarters attached to a principal structure or in a detached accessory building for the sole use of the occupant or temporary guests.

Private garages and private recreational vehicle storage buildings.

Private (noncommercial) greenhouses, woodsheds, and toolsheds.

Private swimming pools, hot tubs, saunas, and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-8A-3: CONDITIONAL USES:**

Bed and breakfast, not more than fifteen (15) guestrooms.

Churches.

Cooperative (state registered).

Daycare center, seven (7) or more children.

Governmental or municipal structures, uses or facilities.

Parks, recreational areas and facilities.

Schools. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013; Ord. 900, 6-16-2014; Ord. 931, 10-3-2016)

**12-8A-4: STANDARDS:**

A. Lots:

1. Lot Size: The minimum lot size is ten thousand (10,000) square feet. Construction on lots platted prior to the effective date hereof, with less than ten thousand (10,000) square feet, will be

permitted where total lot coverage does not exceed sixty percent (60%) and where all setback requirements can be met.

2. Lot Coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.

3. Setback Requirements:

a. Front yard: Ten feet (10') minimum.

b. Side yard: Five feet (5') minimum.

c. Rear yard: Ten feet (10') minimum.

d. Corner lots: Shall have a ten foot (10') minimum setback on each street side and a five foot (5') minimum setback at other property lines.

B. Building Height: The maximum height of a structure shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').

C. Signs: As provided in [chapter 14](#), including article A, of this title.

D. Parking: As provided in [chapter 12](#) of this title.

E. Design Review: All new construction, additions and exterior alterations in this district are subject to design review, as provided in [chapter 10](#) of this title.

F. Landscaping: As provided in [chapter 13](#) of this title.

G. Accessory Building Size: The total square footage of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater but in no case more than one thousand two hundred (1,200) square feet. (Ord. 849, 8-17-2009)

H. Dwelling Unit Minimum Size: Each dwelling unit must be at least 1,200 square feet.

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## ARTICLE B. S2 SHORELINE MULTI-FAMILY

**12-8B-1: INTENT:**

The intent of S2 shoreline multi-family residential district is to provide for a medium density, residential neighborhood character and to provide for community services and facilities that will serve the area's population. Development is subject to restrictions to protect, preserve, enhance, and contribute to both the values of significant environmental features and the historical beach village character. The S2 shoreline multi-family residential district partially implements the MDR medium density residential land use designation of the Long Beach comprehensive plan and the rural residential environment of the shoreline master program. (Ord. 849, 8-17-2009)

**12-8B-2: PERMITTED USES:**

A. Principal uses:

Adult family home, six (6) or fewer beds.

Multi-family dwellings, four (4) or fewer units.

Single-family dwellings.

Two-family dwellings. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Private accessory living quarters attached to a principal or in a detached accessory building for the sole use of the occupant or temporary guests.

Private garages and private recreational vehicle storage buildings.

Private (noncommercial) greenhouses, woodsheds, and toolsheds.

Private swimming pools, hot tubs, saunas, and tennis courts.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-8B-3: CONDITIONAL USES:**

Bed and breakfast, not more than fifteen (15) guestrooms.

Churches.

Daycare center, seven (7) or more children.

Governmental or municipal structures, uses or facilities.

Group dwellings.

Multi-family dwellings, five (5) or more units total on a single lot.

Nursing homes and convalescent centers, seven (7) or more beds.

Parks, recreational areas or facilities.

Schools.

Vacation rentals. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-8B-4: STANDARDS:**

A. Lots:

1. Lot Size:

- a. The minimum lot size for a single-family dwelling unit shall be ten thousand (10,000) square feet.
- b. The minimum lot size for multi-family dwelling units shall be ten thousand (10,000) square feet for the first dwelling unit, plus two thousand (2,000) square feet for each additional dwelling unit. Where multiple principal buildings are constructed on a property, there shall be ten thousand (10,000) square feet of lot area for the first of each subsequent four (4) units, or fraction thereof. (Ord. 891, 4-13-2013)
- c. Construction of detached, single-family homes on lots platted prior to the effective date hereof, with less than ten thousand (10,000) square feet, will be permitted where total lot coverage does not exceed sixty percent (60%) and where all setback requirements can be met.

2. Lot Coverage: No more than seventy five percent (75%) of any lot shall be covered by structures and/or impermeable surfaces.

3. Setback Requirements:

- a. Front yard: Ten feet (10') minimum.
- b. Side yard: Five feet (5') minimum.
- c. Rear yard: Ten feet (10') minimum.
- d. Corner lots: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback at other property lines.
- B. Building Height: The maximum height of a structure shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').
- C. Signs: As provided in [chapter 14](#), including article A, of this title.
- D. Parking: As provided in [chapter 12](#) of this title.
- E. Design Review: All new construction, additions and exterior alterations shall be subject to design review as provided in [chapter 10](#) of this title.
- F. Landscaping: As provided in [chapter 13](#) of this title.
- G. Living Space: The minimum living space per multi-family residence is seven hundred twenty (720) square feet. (Ord. 849, 8-17-2009)
- H. Density: The maximum number of dwelling units allowed per building is four (4). More than one two-family and/or multi-family structure may be placed on a lot. Multiple single-family residences are only permitted as group dwellings. (Ord. 891, 4-13-2013)
- I. Dwelling Unit Minimum Size: The sum of the dwelling units must be at least 1,200 square feet, but each individual unit cannot be less than 410 square feet.

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## ARTICLE E. S3M SHORELINE RESORT MIXED USE DISTRICT

### 12-8E-1: INTENT:

The intent of the S3M shoreline resort mixed use zone district is to provide a mixed use area for resort development that includes both short term lodging as well as residences at a more intensive density. Development may also include limited tourist oriented commercial establishments and resort amenities. The design character of the area is that of a coastal resort, drawing on the natural setting of the dunes while protecting, preserving and enhancing significant environmental features. The S3M district is primarily intended for properties in the north urban growth area that may be annexed into the city in the future. The S3M shoreline resort mixed use district partially implements the RES resort and rural resort land use designations of the Long Beach comprehensive plan and the rural resort environment of the shoreline master program. (Ord. 849, 8-17-2009)

**12-8E-2: PERMITTED USES:**

A. Principal uses:

Itinerant lodging, twenty five (25) or fewer lodging units.

Multi-family dwellings, including condominiums, twenty five (25) or fewer dwelling units.

Vacation rentals. (Ord. 849, 8-17-2009)

B. Accessory uses and structures:

Clubhouses.

Eating and/or drinking establishments, excluding drive-through facilities, complementary to the principal use.

Laundry, maintenance shop, storage and other support functions associated with the principal use.

Outdoor merchandising, vending and dining, two hundred (200) square feet or less, when such use is associated with a business operating out of an adjacent building.

Parking and loading areas associated with the principal use of the property.

Personal services, such as beauty salons and day spas, complementary to the principal use.

Property management offices.

Restaurants, excluding drive-through facilities, complementary to the principal use.

Small retail shops complementary to the principal use.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title.

Swimming pools, hot tubs, tennis courts and similar facilities for the use of guests and residents. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

**12-8E-3: CONDITIONAL USES:**

Governmental or municipal structures, uses or facilities.

Itinerant lodging, twenty six (26) or more lodging units.

Multi-family dwellings, including condominiums, twenty six (26) or more dwelling units.

Museums and interpretive facilities.

Outdoor merchandising, vending, and dining greater than two hundred (200) square feet may be allowed if such activity is associated with a business operating out of an adjacent building. No businesses shall operate solely in an open air environment.

Parks, recreational areas and facilities.

Resort/conference complexes. (Ord. 849, 8-17-2009)

**12-8E-4: STANDARDS:**

A. Lots:

1. Lot Size: The minimum lot size is ten thousand (10,000) square feet. Construction on lots platted prior to the effective date hereof, with less than ten thousand (10,000) square feet, may be permitted where approved by the city council, upon the recommendation of the planning commission.
2. Lot Coverage: No more than seventy five percent (75%) of any lot shall be covered by structures and/or impermeable surfaces.
3. Setbacks: None, except as may be required through design review.

B. Building Height: The maximum height of a building shall be forty five feet (45'), with fifty five feet (55') allowable if parking is placed on the ground floor.

C. Signs: As provided in [chapter 14](#), including article A, of this title.

- D. Parking: As provided in [chapter 12](#) of this title.
- E. Design Review: All new construction, additions and exterior alterations shall be subject to design review as provided in [chapter 10](#) of this title.
- F. Landscaping: As provided in [chapter 13](#) of this title. (Ord. 849, 8-17-2009)
- G. Dwelling Unit Minimum Size: The sum of the dwelling units must be at least 1,200 square feet, but each individual unit cannot be less than 410 square feet.

TAB - E



**CITY COUNCIL  
AGENDA BILL  
AB 18-64**

**Meeting Date: October 15, 2018**

**AGENDA ITEM INFORMATION**

<b>SUBJECT: Case No. RZ 2018-01: Proposed Reclassification Block 84 Lots 1,2,3,5,6 &amp; 7 of the Seaview Second Addition from R3-Multi- Family Residential to OT- Old Town. Public Hearing and Possible Ordinance Adoption</b>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	<b>COST: N/A</b>	Water/Wastewater Supervisor
	Other:	

**SUMMARY STATEMENT:** This rezone was initiated by the City Council during the zoning amendment workshops. The area affected by this potential rezone was previously zoned as Old Town and that changed in the early 2000's to provide for the possibility of more multi-family dwellings. Since that time there has been no development and the lots have sat vacant. To rezone the parcels, the City is required to conduct two public hearings, one conducted by the Planning Commission (this occurred October 9, the only public comment came from Kaarina Stotts and Tim Johnson), and the other conducted by the Council. Both the Commission and Council are required to consider the matter (staff report as presented to the Planning Commission attached), and the Commission is required to make a recommendation to the Council; that Commission recommendation has been made and is attached. The City Council must consider public input as well as the recommendation of the Planning Commission, make findings, and decide the matter. If the Council decides to rezone the parcels, it must adopt an ordinance to do so. Ordinance No. 960 (attached) would enact this reclassification and change the City of Long Beach Zoning Map. The text of the zoning code does not need to be revised. The Appearance of Fairness Doctrine applies to this quasi-legislative decision.

**RECOMMENDED ACTION: Conduct public hearing, and either approve or deny rezone 2018-01 Ordinance No. 960.**

## ORDINANCE No. 960

### AN ORDINANCE OF THE CITY OF LONG BEACH, PACIFIC COUNTY, WASHINGTON, PROVIDING FOR RECLASSIFICATION OF ZONING FOR ASSESSOR'S PARCEL NUMBERS, 73026084001, 73026084002, 73026084005, 73026084006, AND PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT

**WHEREAS**, the City Council desires to reclassify the parcels from their current zoning designation R3 – Multi-Family Residential to OT – Old Town to encourage commercial uses of the properties and,

**WHEREAS**, the Long Beach Planning Commission made required public notification and conducted a public hearing, considered the matter, made findings, and made recommendations to the City Council; and,

**WHEREAS**, the Long Beach City Council made required public notification and conducted a public hearing, considered the matter, and considered the planning Commission's recommendation; and,

**WHEREAS**, the City Council adopts the following Finding of Fact:

1. The reclassification is substantially related to the public health, safety, and welfare; and
2. The reclassification is warranted due to changed circumstances, specifically, the majority of the property remains undeveloped in the core downtown area and the need for commercial vacant land is in demand; and
3. The property is suitable for development in general conformance with zoning standards under the proposed land use zone classification of Old Town; and
4. The reclassification will not be materially detrimental to uses or properties in the immediate vicinity as all of the neighboring land is already adjacent to a commercial use; and
5. The reclassification has merit and value for the community as a whole by allowing the possibility of providing more commercial uses within City limits and new revenue sources; and
6. The reclassification is in accord with the comprehensive plan; and
7. The reclassification complies with all other applicable criteria and standards of the Long Beach City Code.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH DOES ORDAIN AS FOLLOWS:**

**Section 1. Parcel Zoning Reclassified**

Assessor's Parcel Number 73026084001, 73026084002, 73026084005, 73026084006, shall be reclassified from the Multi-Family Residential zoning district to the Old Town zoning district. Any development of the parcel shall comply with the guidelines, laws, and regulations of the City of Long Beach that apply to the Zoning Map and the Comprehensive Plan Future Use Map shall be revised to reflect this reclassification.

**Section 2. Severability Clause.**

If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance, or the application of the provision to other persons or circumstances is not affected.

**Section 3. Repeal of conflicting ordinances**

All existing Ordinances are hereby repealed insofar as they may be in conflict with this ordinance.

**Section 4. Effective Date.**

This Ordinance shall be in full force and effect five days from and after its passage, approval, and publication in the manner required by law.

Passed this 15th day of October 15, 2018.

AYES

NAYS

ABSENT

ABSTENTIONS

\_\_\_\_\_  
Jerry Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Helen Bell, City Clerk

**City of Long Beach**  
**Department of Community Development**

**STAFF REPORT**

**TO:** Long Beach Planning Commission  
**SUBJECT:** Reclassify Block 84 Lots 1,2,3,5,6 & 7 of Seaview 2<sup>nd</sup> Addition from R3 – Multi- Family Residential to Family to OT – Old Town and Revise the City’s Zoning Map  
Case No. RZ 2018-01  
**APPLICANT:** Initiated by the Long Beach City Council  
**SITE ADDRESS:** See attached location map  
**DATE:** October 9, 2018

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**BACKGROUND**

The City Council has identified six lots, five of which are undeveloped, and the other has a single-family dwelling on it. These lots have remained vacant in the downtown core area. The Council wishes to rezone this area to Old Town to allow for commercial uses which will hopefully improve the probability that the land will be developed on. This property was rezoned in the early 2000’s to allow for more multi-family housing but has never been developed as such. This would require revisions to the zoning code text, the City’s zoning map, and the Comprehensive Plan.

**PROPERTY DETAILS**

**Property Address and Location:** This application applies to the properties located at Block 84 Lots 1, 2, 3, 5, 6 & 7 Seaview 2<sup>nd</sup> Addition (see attached location map).

**Comprehensive Plan Future Land Use Map Designation:** Visitor Commercial

**Shoreline Master Program:** Rural Residential Environment

**Zoning:** R3 – Multi-Family Residential, City seeking to reclassify that to OT – Old Town.

**Site Description:** The site consists of six lots, one of which is developed with a single-family residence. The lots are all rectangular in shape and approximately 5,000 SF each. There is one single owner of the remaining five lots, which are all undeveloped.

**Vicinity Characteristics:**

AREA	LAND USE PLAN	ZONING	EXISTING CONDITIONS
NORTH	Old Town	OT	Commercial
SOUTH	Commercial	C1	Commercial
EAST	Multi-Family Residential	R3	Single family residences
WEST	Old Town	OT	Commercial

**Utilities and Services:**

- Water: City of Long Beach
- Sewer: City of Long Beach
- Transportation: Pacific Highway, transit downtown Long Beach
- Public Education: Ocean Beach School District
- Electricity: At site, Pacific County PUD No. 2
- Stormwater and
- Drainage: City of Long Beach
- Cable: Available from Charter Communications and several satellite providers
- Solid Waste: Available from Peninsula Sanitation
- Police and Fire: City of Long Beach Police and City of Long Beach Fire Departments
- Medical and
- Emergency Facilities: City of Long Beach EMS, Medix Ambulance Service, and Ocean Beach Hospital District No. 3
- Library: Timberland Regional Library in Ilwaco and Ocean Park
- Public Parks and
- Recreation Area(s): Numerous park and recreation areas within the City of Long Beach and within Pacific County including this site
- Public Transit: Pacific Transit System available including Dial-A-Ride
- Flood Zone: Zone B - 100-year shallow

**PROCEDURAL INFORMATION**

**Authorizing Ordinances**

City Code **Section 12-2-3** vests the City Council with the authority to approve or deny applications for reclassification of property zoning, upon public hearings being conducted

by both the Planning Commission and the Council. Both the Commission and Council must evaluate such a request against seven (7) criteria (see analysis, below), both must make findings, and the Commission must make a recommendation to the Council.

**Procedural Requirements, Preliminary Plat:** Requirements for acting on rezones (reclassifications) of the type sought under this case are set forth in City Code **Section 12-3-3 (A) through (G)**.

### **Process Schedule**

- September 21: Notice of DNS and of Hearings distributed to all property owners located within 300 feet of the subject property
- Sept 21-Oct 8: Public comment period
- Sept 26 & Oct 3: Public Notice published in the Chinook Observer
- Oct 9: Hearing at Planning Commission Meeting
- Oct 15: Hearing at City Council Meeting

### **PUBLIC COMMENTS**

There has been one public comment made and it is attached to this staff report.

### **ANALYSIS**

Pursuant to City Code **Section 12-3-3(D)**, the Commission and Council must consider seven (7) criteria when evaluating a requested property-specific zoning reclassification.

The analysis below is intended as input to the Planning Commission's independent analysis and decision. The following analysis includes evaluation of the proposed property reclassification (rezone) relative to the seven required criteria.

- 
1. The reclassification is substantially related to public health, safety, or welfare.  
*This reclassification specifically reflects the opportunity for property owners to utilize a commercial use near the downtown core. This could possibly offer more amenities to the city and its citizens and visitors, promoting the city as a whole. The proposed reclassification meets this criterion.*
  2. The reclassification is warranted due to changed circumstances, or due to the need for additional land supply in the proposed land use zone classification, or the

proposed zoning classification is appropriate for reasonable development of the subject property.

*The reclassification is warranted due to changes in circumstances. Originally this area was rezoned to allow for multi-family housing needs. Since that time in the early 2000's, the land has not been developed. The property owners have no plans to develop the land in a residential way. This area was previously zoned Old Town, and the areas to the north, west and south are all commercial. This reclassification would give the property owners commercial options, making the land more lucrative and attractive. The proposed reclassification meets this criterion.*

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3. The affected property is suitable for development in general conformance with zoning standards under the proposed land use zone classification.

*Pursuant to City Code Section 12-6A-2, permitted uses in the OT – Old Town zone include retail trade establishments, restaurants and itinerant lodging. This opens the door for the property owner to develop a commercial space that will/can serve the entire area. As most of this property is undeveloped and singularly owned, there are many possibilities for development. The proposed reclassification meets this criterion.*

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4. The reclassification will not be materially detrimental to uses or properties in the immediate vicinity of the subject property or incompatible with such uses.

*This is something that can be argued either way. The intent of this application and rezone is to allow an opportunity for the property owner to develop the land into a commercial space. The one lot that currently has a single-family residence has been there for almost 100 years. It was grandfathered in when the first zoning ordinance occurred. The owners are fully aware that they purchased a family home in and near a commercial zone. The proposed reclassification meets this criterion.*

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5. The reclassification has merit and value for the community as a whole.

*The opportunity for commercial property and development brings value to the peninsula as a whole. If granted this could provide more opportunity for local residents and visitors to enjoy a new business, especially being located near the newly renovated Go-Karts. It could also create new revenue for the city. If the property were to be developed, it could bring in more sales and B&O tax. The proposed reclassification meets this criterion.*

- 
6. The text amendment or reclassification is in accord with the comprehensive plan.

*Comprehensive Goal 1-4 states: Create unique destinations and memorable public places that strengthen the character and the experience of Long Beach. Strategy 1-4-d: Develop a downtown plan that analyzes in further detail the following: expanding mixed use and commercial to streets parallel to Pacific Avenue. This block is located directly to the east of Pacific Avenue and the first parcel is already zoned as Old Town. The rest of the block is zoned as residential. This property is identified as Visitor Commercial within the Future Land Use Map, which labels compatible zoning as Old Town or Old Town West. The purpose and intent of this zone is to provide a compact retail core that will stimulate foot traffic and promote tourism and serve the needs of the visitors. This reclassification supports this strategy by creating more commercial zoning, allowing for development to support the downtown core and routing foot traffic towards the center of town. The proposed reclassification meets this criterion.*

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7. The text amendment or reclassification complies with all other applicable criteria and standards of the Long Beach City Code.

*Staff has determined that the Critical Areas Ordinance do not apply to this reclassification, but would require a wetland delineation upon development. SEPA has been completed and a DNS has been issued. Staff has reviewed the Long Beach City Code relative to this proposed reclassification and finds the proposal does not fundamentally conflict with City Code or the Comprehensive Plan. The proposed reclassification meets this criterion.*

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## **SUGGESTED FINDINGS**

Staff provides the Planning Commission of the City of Long Beach, Washington the following suggested findings of fact as input to the Commission's own evaluation of Case No. RZ 2018-01. Staff recommends the Commission make the following affirmative findings:

1. Case No. RZ 2018-01 complies with relevant portions of the City's Comprehensive Plan, adopted via Ordinance 838, as may be amended.
2. Case No. RZ 2018-01 complies with relevant portions of the City's Zoning Regulations, adopted via Ordinance 849, as may be amended.

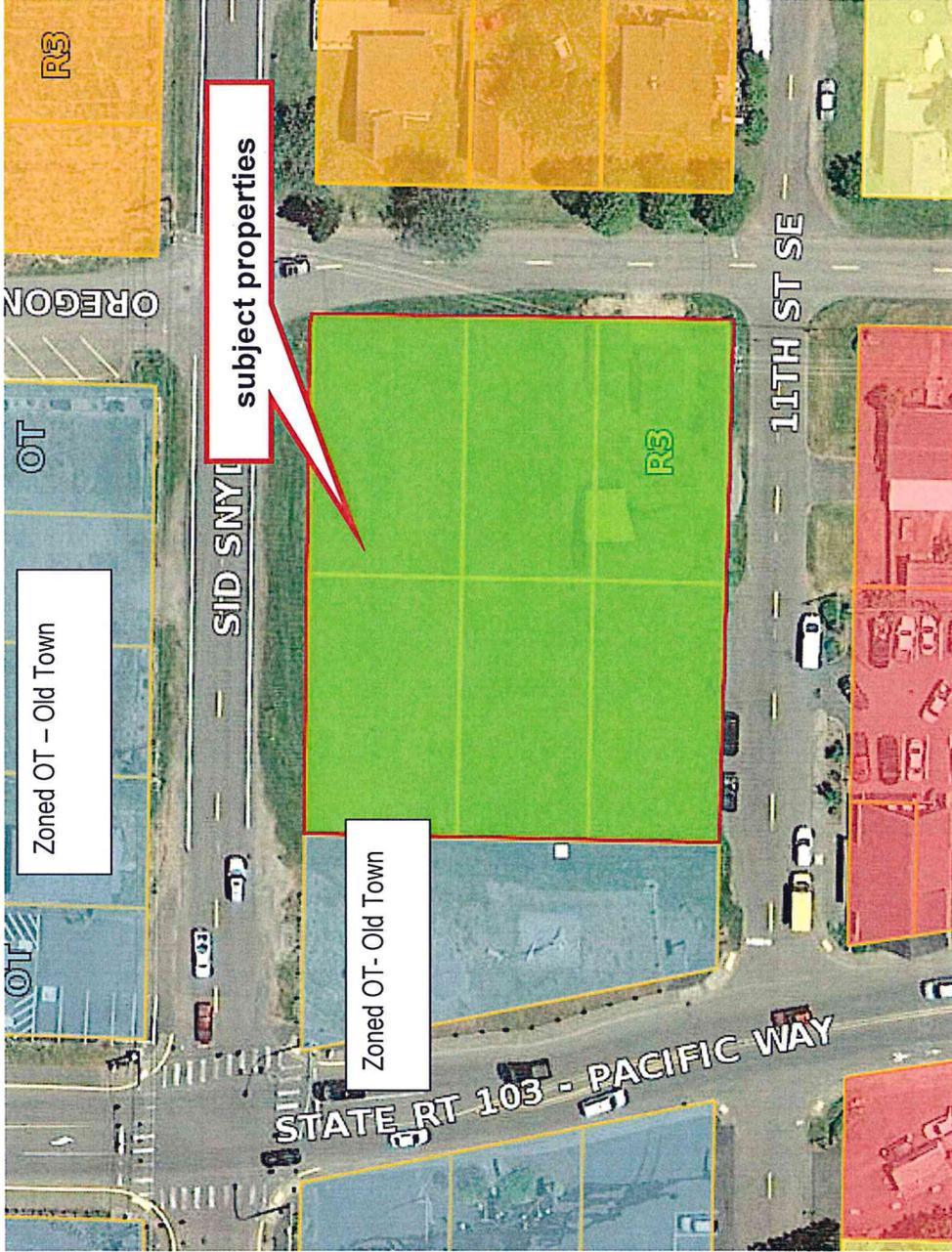
3. Case No. RZ 2018-01 complies with relevant portions of the City's Shoreline Master Program, adopted via Ordinance 941, as may be amended.

### **SUGGESTED ACTION**

Based on the analysis and suggested findings of fact above, staff recommends the Planning Commission make a recommendation to the Long Beach City Council to APPROVE case No. RZ 2018-01.

### **ATTACHMENTS**

1. Location map
2. R3 zoning information and OT zoning information
3. Public Comment



**Case No. RZ 2018-01**

Block 84 Lots 1,2,3,5,6 and 7

Reclassify from R3 – Multi-Family Residential to OT – Old Town

# ARTICLE E. R3 MULTI-FAMILY RESIDENTIAL DISTRICT

## 12-5E-1: INTENT:

The intent of the R3 multi-family residential district is to provide for multi-family dwellings as well as single- and two-family residential development, at a higher density than found in other residential zones. Residences may be cottages and town homes developed on small lots as well as condominiums and apartment buildings on larger properties. Community services and facilities that will serve the area's population while protecting and maintaining the residential character may also be provided. The R3 multi-family residential district implements in part the HDR high density residential land use designation of the city of Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

## 12-5E-2: PERMITTED USES:

### A. Principal uses:

Adult family home, six (6) or fewer beds.

Daycare center, eleven (11) or fewer children.

Multi-family dwellings, four (4) or fewer units.

Single-family dwellings.

Two-family dwellings. (Ord. 849, 8-17-2009)

### B. Accessory uses and structures:

Family daycare home, six (6) or fewer children.

Home occupations.

Management offices, laundry rooms, common areas and similar support facilities for multi-family dwellings.

Private accessory living quarters attached to a principal structure or in a detached accessory building for sole use of occupant or temporary guests.

Private garages and private recreational equipment storage buildings.

Private (noncommercial) greenhouses, woodsheds and toolsheds.

Private swimming pools, hot tubs, saunas and tennis courts.

Small wind generation facilities, subject to the provisions of section 12-11-22 of this title.

Solar energy facilities, subject to the provisions of section 12-11-21 of this title.

Supportive services for occupants of multi-family affordable dwellings. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

### **12-5E-3: CONDITIONAL USES:**

Affordable housing, pursuant to the requirements of section 12-11-18 of this title.

Bed and breakfast, fifteen (15) or fewer guestrooms.

Churches.

Daycare center, twelve (12) or more children.

Governmental or municipal structures, uses or facilities.

Group dwellings.

Group home or residential care facility, fifteen (15) or fewer beds.

Manufactured home parks.

Multi-family dwellings or a combination of two-family and/or multi-family buildings, resulting in five (5) or more dwelling units.

Nursing homes and convalescent centers, seven (7) or more beds.

Parks, recreational areas and facilities.

Schools. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

### **12-5E-4: STANDARDS:**

#### **A. Lots:**

1. Lot size: A minimum of three thousand (3,000) square feet shall be provided for each dwelling unit. For affordable housing that meets the requirements of section 12-11-18 of this title, the total number of allowed dwelling units on a lot may be increased up to fifty percent (50%). On lots platted prior to the effective date hereof, with less than three thousand (3,000) square feet,

construction will be permitted for one single-family home where total lot coverage does not exceed sixty percent (60%) and where all setback requirements can be met. (Ord. 891, 4-13-2013)

2. Lot coverage: No more than sixty percent (60%) of any lot shall be covered by structures and/or impermeable surfaces.
  3. Setback requirements:
    - a. Front yard: Ten feet (10') minimum.
    - b. Side yard:
      - (1) Detached: Five feet (5') minimum.
      - (2) Semidetached and attached: Where development is coordinated with adjacent lots, attached and semidetached structures shall have a five foot (5') minimum setback on exterior sides that are not abutting the adjacent building and a zero setback on interior abutting sides.
    - c. Rear yard: Ten feet (10') minimum.
    - d. Corner lots:
      - (1) Detached: Shall have a ten foot (10') minimum setback on each street side, and a five foot (5') minimum setback on all other sides.
      - (2) Semidetached and attached: Ten feet (10') minimum setback on each street side; five feet (5') minimum setback on the interior side opposite the shortest street frontage or the street frontage that is considered the front; zero setback on the side opposite the longest street frontage, or opposite the street frontage that is considered the side.
  4. Multiple principal buildings: More than one two-family and/or multi-family residences may be placed on a lot. Multiple single-family residences are only permitted as group dwellings.
- B. Building Height: The maximum height of a building shall be thirty five feet (35'), except the maximum height of an accessory building with a gross floor area of less than two hundred (200) square feet shall be fifteen feet (15').
- C. Signs: As provided in [chapter 14](#), including article A, of this title.
- D. Parking: As provided in [chapter 12](#) of this title.
- E. Design Review: Permitted uses are exempt from design review. All new construction, additions and exterior alterations for conditional uses are subject to the provisions of [chapter 10](#) of this title.

F. Landscaping: As provided in chapter 13 of this title.

G. Accessory Building Size: The total floor area of all accessory buildings shall not exceed eight hundred (800) square feet or ten percent (10%) of the total lot area, whichever is greater. (Ord. 849, 8-17-2009)

## ARTICLE A. OT OLD TOWN DISTRICT

### 12-6A-1: INTENT:

The intent of the OT old town district is to provide a compact retail core that will stimulate foot traffic, promote tourism and serve the needs of visitors, while creating an early twentieth century seashore theme. The OT old town district partially implements the visitor commercial (VC) land use designation of the Long Beach comprehensive plan. (Ord. 849, 8-17-2009)

### 12-6A-2: PERMITTED USES:

#### A. Principal uses:

Amusements conducted indoors.

Arts and crafts galleries.

Business, professional offices or financial institutions.

Eating and/or drinking establishments, excluding drive-through facilities.

Itinerant lodging, i.e., hotels, motels, twenty five (25) or fewer lodging units.

Mixed use: Any combination of the permitted uses listed herein.

Performing arts center seating ninety nine (99) people or fewer.

Personal services, including, but not limited to, barbershops, tailoring, laundry and dry cleaning, or other service establishments.

Residences shall be allowed on upper floors when parking is provided.

Restaurants, excluding drive-through facilities.

Retail trade establishments such as food stores, drugstores, gift shops, garden stores, variety stores, and appliance stores.

Special events and festivals may be allowed upon approval by the city council.

Theaters, but not including drive-ins.

Vacation rentals. (Ord. 891, 4-13-2013)

#### B. Accessory uses and structures:

Enclosed storage of materials, supplies and equipment associated with the principal use of the property.

Live-work spaces within residential uses.

Outdoor merchandising, vending, dining and amusements, two hundred (200) square feet or less, when such use is associated with a business operating out of an adjacent building.

Parking and loading areas associated with the principal use of the property.

Small wind generation facilities, subject to the provisions of section [12-11-22](#) of this title.

Solar energy facilities, subject to the provisions of section [12-11-21](#) of this title. (Ord. 849, 8-17-2009; amd. Ord. 891, 4-13-2013)

### **12-6A-3: CONDITIONAL USES:**

#### A. Uses:

Community centers.

Custom manufacturing of goods for retail sale on premises, or cottage industries.

Governmental or municipal structures, uses, or facilities.

Itinerant lodging, i.e., hotels and motels, twenty six (26) or more lodging units.

Mixed use: Any combination of uses including at least one conditional use listed herein.

Outdoor merchandising, vending, dining and amusements greater than two hundred (200) square feet may be allowed if such activity is associated with a business operating out of an adjacent building. No businesses shall operate solely in an open air environment.

Parks, recreation areas and facilities.

Performing arts center seating one hundred (100) people or more.

Public parking lots.

Quasi-public uses.

Wireless communication facilities, pursuant to the requirements of section 12-11-17 of this title. (Ord. 891, 4-13-2013)

B. Other Uses: Other uses may be allowed as a conditional use if the hearing examiner determines that such use is similar in intent and impact to a permitted or conditional use. (Ord. 849, 8-17-2009)

## **12-6A-4: STANDARDS:**

### A. Lots:

1. Lot size: Two thousand five hundred (2,500) square foot minimum. Construction on lots platted prior to the effective date hereof, with less than two thousand five hundred (2,500) square feet, may be permitted where approved by the city council, upon the recommendation of the planning commission.
2. Lot coverage: No maximum.
3. Setback requirements:
  - a. Pacific Avenue: Five foot (5') maximum setback from Pacific Avenue; except that a setback of up to twenty feet (20') may be permitted by the reviewing authority during design review; provided, that none of the setback area is used for parking, and the area is finished and used for outside display, dining and/or landscaping.
  - b. All other sides: Subject to design review.

### B. Building Height:

1. The maximum height of a building shall be thirty five feet (35').
2. The minimum building height shall be twenty five feet (25'), except that a lower building height may be permitted by the reviewing authority during design review upon an affirmative finding that the lower building height results in a building of similar proportions to abutting buildings.

C. Signs: As provided in [chapter 14](#), including article A, of this title.

D. Parking: As provided in [chapter 12](#) of this title.

E. Design Review: All new construction, additions and exterior alterations shall be subject to design review as provided in [chapter 10](#) of this title.

F. Landscaping: As provided in [chapter 13](#) of this title.

G. Maximum Building Size: Ten thousand (10,000) square feet per floor.

H. Density: No maximum. (Ord. 849, 8-17-2009)

**City of Long Beach  
Planning Commission**

**MEMORANDUM**

**TO:** Long Beach City Council

**SUBJECT:** Recommendation Regarding Case No. RZ 2018-01  
Reclassify Zoning of Block 84 Lots 1,2,3,5,6 &7 of Seaview 2<sup>nd</sup> Addition from R3  
– Multi-Family Residential to OT – Old Town

**FROM:** Long Beach Planning Commission

Curtis Epping, Chair  
Kathleen Graham  
William Stidham

Thomas Werner  
John Nechvatal

**DATE:** October 9, 2018

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HONORABLE MAYOR AND MEMBERS OF THE COUNCIL:

On behalf of the Planning Commission, it is my privilege to forward our recommendation regarding reclassification (rezoning) of the area known as Block 84 Lots 1,2,3,5,6 &7 of Seaview 2<sup>nd</sup> Addition from the R3 – Multi-Family Residential zone to the OT – Old Town. Pursuant to **section 11-2A-1(A)** of the Long Beach City code, the Planning Commission has conducted a public hearing on the matter, considered the matter, made findings, and offers the Council our recommendation. Pursuant **section 12-3-3(D)**, the findings made by the Commission are as follows:

1. The reclassification is substantially related to the public health, safety, and welfare; and
2. The reclassification is warranted due to changed circumstances, specifically, reflects the opportunity for property owners to utilize a commercial use near the downtown core; and
3. The property is suitable for development in general conformance with zoning standards under the proposed land use zone classification of OT– Old Town; and
4. The reclassification will not be materially detrimental to uses or properties in the immediate vicinity as the intent of this application and rezone is to allow an opportunity for the property owner to develop the land into a commercial space; and
5. The reclassification has merit and value for the community as a whole by allowing the possibility of providing more commercial space within City limits and new revenue sources; and
6. The reclassification is in accord with the comprehensive plan; and
7. The reclassification complies with all other applicable criteria and standards of the Long Beach City Code.

It is the Commission's understanding the City will conduct a second public hearing, consider the matter including this Commission's recommendation, and make the final determination regarding this proposed zoning reclassification.

The Commission recommends the Council APPROVE RECLASSIFICATION of Block 84 Lots 1,2,3,5,6 &7 of Seaview 2<sup>nd</sup> Addition necessary to accomplish this rezone.

Sincerely,

  
Curtis Epping, Chair

October 1, 2018

Ms. Ariel Smith  
Community Development Director  
City of Long Beach, Washington

RE: SEPA DNS Comments and General Public Comment for rezone of property at Block 84 (Lots 1,2,3,5,6,7 of Seaview 2<sup>nd</sup> Addition to OT Old Town

Ms. Smith,

Thank you for the opportunity to comment on the proposed rezoning of a block on which we own the single family house at 1017 Washington Avenue South. We are submitting this comment letter to be responsive to the SEPA DNS public comment period, and to provide general comments about the zoning proposal. We have done our best to clarify which comments apply to SEPA.

We have owned our house for the past 2 years, and expended significant resources upgrading the house and rebuilding the accessory garage. We feel that we've made aesthetic improvements to the block and the City, given that our house is currently highly visible to the public from all sides. As the only existing use on the entire block of Sid Snyder @ Pacific Avenue, East side, we feel that we have some input that should be valuable to future developers as well as the City.

#### ZONING COMMENTS:

Specifically, we understand that the block is being considered for a rezone to the Old Town District zoning. Per the code, we note the following:

6A-4-A-B: Side setbacks are subject to review. Currently, we are aware that our existing house, which was built in approximately 1926 (actual date is unknown), is located on or very near the internal property boundaries of the taxlots. Back when the house was built, property lines may have been very different. We have an aerial photo from 1939 showing multiple structures on that block and they didn't appear to follow any of the current property boundaries. The proposed zoning has no specified internal setbacks and we are concerned with setbacks for future developments. To prevent degradation of our current property and its value and appeal, we would request that the City consider a minimum of a 5' internal setback (which matches our current R3 zoning setback). We are concerned that if a new structure is also built on the property line, both buildings would have significant risk for fire damage/spread, and compatibility issues with extremely close proximity. Note that the master bedroom of our home is located on the northwest corner of the structure. We want whatever is built on the block to harmonize with our structure and not be visually right on top of us.

6a-4-B: Building height: we understand that the Old Town district allows buildings to be a minimum of 25' tall and a maximum of 35' tall. We would not have any issues with shorter buildings, but we would be concerned with buildings taller than 35' purely from an aesthetics perspective next to our 16' tall residential home. Again, we want whatever is built on the block to harmonize with our structure.

12-13-2: Landscaping: we understand that per the Old Town District zoning, that areas in the setbacks is supposed to be landscaped so that these areas are considered an outdoor amenity. We have spent considerable effort on our lot increasing the appearance of our lot with landscaping, and we look forward to working with the new developer(s) to develop a cohesive landscaping plan between our lot and theirs.

Parking, in general: we anticipate that new developments would need parking lots, our primary concern with this would be folks crossing our yard/property to access the new development/parking lots. We would request construction of an aesthetically pleasing fence of some type that both the developer and ourselves mutually agree upon. We also would like to point out that currently there is no on-street parking available on Washington Avenue south due to the presence of a deep stormwater ditch/roadside ditch. There is some on street parking lot located west of our lot an across from Subway, which is used heavily and generates constant trash and garbage which blows onto the block and our property. When we come to visit our house we routinely do a tour of the whole block to collect trash.

#### SEPA and ENVIRONMENTAL ISSUES:

Wetlands and Stormwater: Please require a full wetland delineation of the proposed block, as all three wetland indicators (soils, hydrology, and vegetation) are present and it is probable that a Category 3 or 4 wetland is present on the property. Consequently, standing water on the property occurs almost constantly throughout the fall, winter and spring. The water cannot access the drainage ditch along Washington Avenue (a slight topographic swale prevents this), so the water spreads laterally across the entire block. During heavy rain storms or winter periods, the water currently expands under our house.

We have significant concerns with stormwater management design for a new development adjacent to our house. We are aware that the existing stormwater system is already challenged by topographic drop (the system doesn't drain well due to the flatness of the land). During the winter, the water is more than 2' deep in the block being considered for the rezone. We anticipate that the City will hold this development to the current design standards as required per the code, and not approve variances or deviations which could make the existing drainage problem worse. We have spent considerable effort and funds to try to keep the water from encroaching on our property through building up our land and rebuilding a city culvert and drainage to direct water discharge from the streets towards the ditch. We do not want our house to be the low point on the block where all the water discharges, rather, we seek significant improvements to the current storm water management on the block.

In closing, we would like to communicate to both the City and future developers that we are interested in working in partnership to develop a cohesive use between our existing residential house, and their future development. We are generally in favor of the rezone of the block. We understand that our existing residential use will be grandfathered in as a non-conforming use in the Old Town District zoning on the block.

Thank you for your consideration,

Sean Streeter  
Karen Streeter, Professional Wetland Scientist  
1017 Washington Avenue South  
Long Beach, WA 98631

Mailing Address: 36861 SE Woodings Road, Washougal, WA 98671

Phone: 360-835-3806

Email: [seanstreeter@msn.com](mailto:seanstreeter@msn.com); karen\_streeter@hotmail.com

TAB - F



**CITY COUNCIL  
AGENDA BILL  
AB 18-65**

**Meeting Date: October 15, 2018**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b> Resolution 2018-13 Authorizing Receipt of SRF Loan	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST:</b> \$276,000 Forgivable Principle/ \$1,832,802 grant/ \$4,891,198 loan at 1.9%	Other:	
<b>SUMMARY STATEMENT:</b> This resolution is required prior to receiving the final contract from the Department of Ecology.		
<b>RECOMMENDED ACTION:</b> <i>Approve Resolution 2018-13 authorizing the receipt of the SRF loan for the Regional Biosolids Treatment Plant design and construction.</i>		

**RESOLUTION NO. 2018-13**

**A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON,  
AUTHORIZING RECEIPT OF STATE REVOLVING FUND (SRF) LOANS**

**WHEREAS**, the Department of Ecology, a Washington State agency, has established a State Revolving Fund (SRF) for providing financial assistance for the construction of water pollution control facilities; and

**WHEREAS**, the City of Long Beach desires to participate in loans from said SRF; and

**WHEREAS**, a requirement to participate requires a resolution of the governing body authorizing the City of Long Beach to receive SRF loans.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The City of Long Beach desires to participate in the SRF Loan Program for the following projects:

- a. Regional Biosolids Treatment Facility, total Department of Ecology \$7,000,000 award comprised of \$276,000 forgiven principle, \$1,832,802 centennial grant monies and \$4,891,198 state revolving fund loan at a rate of 1.9% for 20 years.

**Section 2.** The City Council of the City of Long Beach does hereby authorize the city to receive SRF loans and to take such other actions as are necessary and relevant to the SRF Loan Program.

**Section 3.** This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, AND SIGNED  
IN AUTHENTICATION OF ITS PASSAGE THIS 15<sup>TH</sup> DAY OF OCTOBER, 2018.**

AYES            NAYS            ABSENT

\_\_\_\_\_  
Jerry Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Helen Bell, City Clerk

TAB - G



**CITY COUNCIL  
AGENDA BILL  
AB 18-66**

**Meeting Date: October 15, 2018**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b> Ordinance 961 Increasing the Salary for the Mayor	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST:</b> \$700 per month	Other:	

**SUMMARY STATEMENT:** During the 2018 budget season the Council decided to raise the Mayor's monthly salary from \$500 to \$700. This was incorporated into the budget and needs to be reflected in the code.

**RECOMMENDED ACTION:** *Approve Ordinance 961 raising the Mayor's monthly salary to \$700 per month and amending code section 1-6-4.*

ORDINANCE No. 961

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON AMENDING  
TITLE 1 OF THE LONG BEACH MUNICIPAL CODE RELATING TO MAYOR AND  
COUNCIL SALARIES.

WHEREAS, it is the desire of the City to increase the Mayor's annual salary; and

WHEREAS, the City Council feels that the position of the Mayor requires a salary adjustment;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
LONG BEACH, WASHINGTON AS FOLLOWS:

Section 1-6-4 of the Long Beach Municipal Code is amended to read as follows:

**1-6-4: Salaries.** The salary of the mayor shall be ~~five~~ **seven** hundred dollars (~~\$500.00~~) (**\$700**) per month, and the salary of each council member shall be three hundred dollars (\$300.00) per month. (1988 Code § 2.12.010; amd. 2007 Code)

**Effective Date.** This Ordinance shall be in full force and effect five days from and after its approval, passage and publication in the manner required by law.

Passed this 15th day of October, 2018

AYES

NAYS

ABSENT

ABSTENTIONS

\_\_\_\_\_  
Jerry Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Helen Bell, City Clerk

ТАВ — Н



**CITY COUNCIL  
AGENDA BILL  
AB 18-67**

**Meeting Date: October 15, 2018**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b> <i>Small works result for foundation work</i>	<i>Originator:</i>		
	Mayor		
	City Council		
	City Administrator	DG	
	City Attorney		
	City Clerk		
	City Engineer		
	Community Development Director		
	Fire Chief		
	Police Chief		
	Streets/Parks/Drainage Supervisor		
	<b>COST:</b> Lowest Bidder	Water/Wastewater Supervisor	
		Other:	

**SUMMARY STATEMENT:** While working on the flooring this year, city staff noticed considerable rot in the foundation supports of the Old Kite Museum building. Small works request was sent to 7 contractors looking for bids to complete the project this fall. Bids are due this Friday at 3:00 and will be presented Monday at the council meeting.

**RECOMMENDED ACTION:** Award the bid to the lowest responsible bidder.

TAB - I

# Long Beach Police

P.O. Box 795  
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911  
Fax 360-642-5273

10-01-18

Page 1 of 2

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for September 2018

During the month of September the Long Beach Police Department handled the following cases and calls:

## Long Beach

**569** Total Incidents

Aid Call Assists: 5

Alarms: 6

Animal Complaints: 5

Assaults: 11

Assists: 72

(Includes 5 PCSO, 3 WSP And 1 Other Agency Assists Outside City Boundaries)

Burglaries: 1

Disturbance: 20

Drug Inv.: 4

Fire Call Assists: 3

Follow Up: 110

Found/Lost Property: 20

Harassment: 9

Malicious Mischief: 4

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 1

Prowler: 3

Runaway: 0

Security Checks: 41

Suspicious: 26

Thefts: 13

Traffic Accidents: 7

Traffic Complaints: 21

Traffic Tickets: 17

Traffic Warnings: 133

Trespass: 12

Warrant Contacts: 11

Welfare Checks: 14

## Ilwaco (Includes 9 Calls At Port)

**208** Total Incidents

Aid Call Assists: 0

Alarms: 0

Animal Complaints: 2

Assaults: 5

Assists: 30

(Includes 5 PCSO, 3 WSP And 1 Other Agency Assists Outside City Boundaries)

Burglaries: 1

Disturbance: 11

Drug Inv.: 5

Fire Call Assists: 2

Follow Up: 50

Found/Lost Property: 4

Harassment: 2

Malicious Mischief: 2

MIP – Alcohol: 0

MIP – Tobacco: 4

Missing Persons: 0

Prowler: 0

Runaway: 0

Security Checks: 16

Suspicious: 6

Thefts: 6

Traffic Accidents: 1

Traffic Complaints: 7

Traffic Tickets: 4

Traffic Warnings: 36

Trespass: 7

Warrant Contacts: 3

Welfare Checks: 4

**Monthly Report Continued:**

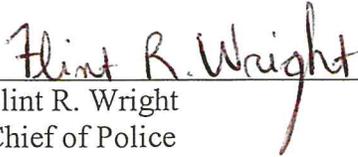
**Page 2 of 2**

Labor Day Weekend, September 1<sup>st</sup> – 3<sup>rd</sup>, was quiet for the department.

Rod Run Weekend, September 7<sup>th</sup>-9<sup>th</sup>, went well. The crowds were large and well behaved for the most part. The Slow Cruise in Ilwaco had a little rain but a large crowd.

We had 3 assault cases over the weekend, and only 2 citations were written for traffic offenses and 1 for smoking marijuana in public. I always am nervous on this weekend but am more than satisfied with how things went.

On September 24<sup>th</sup> I attended a meeting regarding mental health collaboration. There were many stakeholders involved to discuss this ongoing and difficult situation.

  
\_\_\_\_\_  
Flint R. Wright  
Chief of Police

## David Glasson

---

**From:** Trautmann, Cara <Cara.Trautmann@charter.com>  
**Sent:** Monday, October 1, 2018 4:30 PM  
**Subject:** Charter Communications (SPECTRUM) - Upcoming Changes

Dear Franchise Official:

At Charter (locally known as Spectrum), we continue to enhance our services, offer more entertainment choices and deliver the best value. We are committed to offering our customers with products and services we are sure they will enjoy. Containing costs and efficiently managing our operations are critical to providing customers with the best value possible. Like every business, Charter faces rising costs that require occasional price adjustments. As a result, customers will be notified of the following price adjustments through a bill message on or after October 1, 2018. Effective on or after November 1, 2018, pricing will be adjusted for residential video service:

- Broadcast TV Surcharge from \$8.85 to \$9.95
- Spectrum Receiver from \$6.99 to \$7.50 (per receiver)
- Latino View from \$7.99 to \$8.99

We remain committed to providing an excellent experience for our customers, in your community and in each of the communities we serve. If you have any questions about this change, please feel free to contact me at 360-258-5108 or via email at [marian.jackson@charter.com](mailto:marian.jackson@charter.com).

Sincerely,



**Charter**  
COMMUNICATIONS

Marian Jackson | Director, Government Affairs | Work: 360-258-5108 | Cell: 360-600-4131  
222 NE Park Plaza Drive, #231 | Vancouver, WA 98684

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WA LFAs(excludes PUL/ALB)

The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender



October 2, 2018

To: The Honorable Mayor  
City Manager  
City Administrator  
City Council  
County Council

Please consider this letter to be an opportunity to acknowledge a vital member of your City or County Staff: the code enforcement officer. As the president of WACE, Washington Association of Code Enforcement, I would like to raise awareness of the code enforcement work in your community.

In 2005, in the wake of Hurricane Katrina, President George W. Bush established October as National Code Compliance Month in acknowledgement of the importance and impact that code enforcement has on its communities.

Code enforcement officers throughout the State of Washington work every day to enforce local ordinances and codes, providing for the safety, health and welfare of the citizens in your communities, often with challenging circumstances and difficult customers. The WACE Executive Officers and Board would like to ask that you proclaim the week of October 22-26, 2018 as *Code Enforcement Officer Appreciation Week*. This is in conjunction with AACE, American Association of Code Enforcement, national proclamation.

On behalf of WACE's Executive Officers and Board, I would hope you and your administration would acknowledge the dedicated professionals who work to improve the quality of the communities we live and work in to make them safer for our businesses, residents and visitors. We ask that you accept this Mayoral Proclamation template, edit it to fit your specific governmental body or jurisdiction, to honor the code enforcement officers that serve your local communities.

Sincerely,

Elizabeth Krzyminski  
Elizabeth Krzyminski, CCEO  
Senior Housing Zoning Inspector  
City of Seattle  
President of WACE



City of Long Beach Activities Report

September 2018

Water Dept.

Call Outs - 1 ( Water Shut Off. )

Meetings - 6 Staff / G&O Comp Plan / (3) Contractor pre con. / Evergreen Rural Water.

Safety Meetings - 1 ( Lock Out / Tag Out. )

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Ordered Parts / Billing New Services / Plan Checking.

Customer Service - 5

Locates - 22

Emergency Locates - 2 ( PUD Idaho & 40<sup>th</sup> L )

Re-reads - 10

Install New Meters - 2 ( Newt Lane & Hwy 103. )

Meter Reinstall - 0

New Service Investigations - 4

Valve Investigation - 0

New Service Prep - 2

Valve Can Raising - 0

Meter Removal - 1

Meter Repairs - 3

Hydrant Maint. - 0

Shut Off's - 9

Emergency Shut Offs - 0

Turn On's - 8

Res. Checking - 1

Res. Maint. - 0

Leak Repairs - 3 ( Animal Clinic , 40<sup>th</sup> L , 41st. )

Leak Investigations - 3

Equipment Cleanup - 6

System Samples - Weekly entire system.

Samples to Lab - 2

Training -

Larry K

Matt M

Attended Water Distribution Manager 1 Class.

Treatment Plant Numbers - 14,150,00 Million Gallons.

Other Activities –

Reading Meters. ( Long Beach. )

Flushing Services ( 6 ) Due to summer flushing.

Town Cleanup.

Installing Remote Read Meters.

Festival Set Up / Tear Down ( Labor Day, Rod Run, Jeep's Weekend. )

Installing Drainage Hwy 103.

Approach Valves.

Set Up Tank Inspection / Cleaning.

Tank Inspection & Cleaning.

County Ditch Project Locates.

Patching Road Cuts.

Removing Beach Shelters.

Replacing Adrift & Pickled Fish Rest. Meters.

Shop Cleanup.

Asset Management Meeting & Program.

Mowing Dolman Resivuir.

City of Long Beach Activities Report

September 2018

Wastewater Dept.

Call Outs - 1 ( R.A.S Pump Failure. )

Meetings - 5 ( PUD 2<sup>nd</sup> nw / (2) Contractor Pre Con / G & O Engineers ( new waste water plant ) )

Safety Meetings - 1 ( Lock Out / Tag Out. )

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies / Engineers.

Samples – Daily Tests / Twice Weekly Testing ( BODs , TSSs , and Fecals. )

Customer Service - 2

Locates - 7 Emergency Locates – 1 ( PUD )

Hauling Sludge - 12 Loads ( Delivered to new site. )

Lift Station Checking - Daily Action. ( inspection / cleaning transducers )

Lift Station Wash down - 2 Plant Wash Down - 4

Samples to Lab - 2 ( Regular Digester / Ammonia. )

Pump / Blower Maint. – 4 ( Greased / Belts / Filters / Tubing / Oil Change. )

Sink Hole Investigation - 1

Main Repairs - 1

Equipment Cleanup - 1

Headworks Debris Removal – 1 Decanting Digester – 15,400 Gallons South Tank.

Training -

None This Month.

Treatment Plant Numbers – 5.34 Million Gallons.

Other Activities –

New Service Installed @ 14<sup>th</sup> st n.

Grit Pump Repaired.

Received New Panel Breakers Lift Station.

New Panel Prep Work Breakers.

Sewer Lateral Repairs 17<sup>th</sup> st sw.

Festival Setup / Tear Down. ( Labor Day, Rod Run, Jeep's Weekend )

Monthly Fire Extinguishers.

Wadsworth in Plant ( R.A.S. Pump )

Office Organization & Clean Up.

# **Parks - Streets - Storm Water Sept Monthly Report**

## ***Monthly***

Safety Meetings

## ***Bi-Monthly***

Staff Meetings

## ***Mondays - Fridays***

### ***Street Sweeping***

Backpack Blowing of sidewalks and brick parks

Boardwalk and dune trail Maintenance

## ***Thursdays***

Mowing the mini parks and ball fields

## ***Daily***

Restroom maintenance

Garbage maintenance

Hanging baskets

## ***Festivals / Events /set up and tear down***

Softball and baseball

Soccer

Rod run

## ***Training***

- 1 Repaired the damaged light pole at 5<sup>th</sup> south ocean beach blvd
2. Installing Thermo plastic stop bars
3. Installed pipe and catch basins and filling the open ditches on north Pacific hwy
- 4 .Changed the events banner patches for October

5. Pulled the wind shelters and barbeques off the beach
6. Removed the wind screens from the beach pavillion
7. Removed the banners and flags from bolstad and blvd
8. Repaired the curb and side walk 9<sup>th</sup> and pacific
9. Put out cold patch
10. Cut the trees back on the 18<sup>th</sup> no right of way
11. Removed the hanging baskets
12. Installed the new budgeted 25hp pump at are 12<sup>th</sup> street storm water station.
- 13 fixed the burnt out street light at 3<sup>rd</sup> south and ocean beach blvd
14. Installed the 10ft tree ring on the discovery trail put tarp over till dedication.