



AGENDA – Monday, May 21, 2018

6:15 p.m. Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall

115 Bolstad Avenue West

6:15 WORKSHOP

WS 18-11	Cross Peninsula Trail Leadership – TAB A
WS 18-12	Parking Discussion – TAB B

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, May 7, 2018 City Council Meeting
- Payment Approval List for Warrant Registers 57822-57856 & 83372-83427 for \$182,026.12
- **AB 18-33 – Approval of Pump Purchase for 12th Street -TAB D**

BUSINESS

- **AB 18-34 – Ordinance 953 Civil Service Commission Residency Requirements – PUBLIC HEARING– TAB E**
- **AB 18-35 – Resolution 2018-06 Payment in Lieu of Parking Rate – TAB F**
- **AB 18-36 – Resolution 2018-07 DOE Loan Approval – TAB G**
- **AB 18-37 - Resolution 2018-08 Setting Public Hearing Date for VAC 2018-01 – TAB H**

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS – TAB I

- **Report and Decision on CUP 2018-01**
- **Report and Decision on CUP 2018-02**
- **Report and Decision on CUP 2018-03**
- **Permit Directory**
- **AWC Parade of Flags**
- **Sludge Site Roads**
- **Wastewater Department April Report**
- **Water Department April Report**
- **Education Session – Completed by David Glasson**
- **Long Beach Peninsula Visitor’s Bureau 2017 Destination Marketing Report**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
June 4, 2018, June 18, 2018 & July 2, 2018

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL**

WS 18-11

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION		
SUBJECT: Cross Peninsula Trail Leadership	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
SUMMARY STATEMENT: Discussion on whether or not to take the lead on the planning phase of the "Discovery to Bay Trail".		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

TAB - B



**CITY COUNCIL
WORKSHOP BILL**

WS 18-12

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION		
SUBJECT: Parking Discussion	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	AS
	Events Coordinator	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
<p>SUMMARY STATEMENT: Looking at the parking requirements for the Old Town and Residential Commercial zones, specifically residential parking. Another section up for discussion is Payment in Lieu Parking.</p>		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

Chapter 12

OFF STREET PARKING AND LOADING

12-12-1: INTENT:

This chapter is intended to reduce the need for parking on streets and the traffic congestion and hazards caused thereby, and to provide for off street parking adequate for each type of development in terms of both amount and location. (Ord. 849, 8-17-2009)

12-12-2: OFF STREET PARKING:

A. Parking Space Requirements: In all districts except OT old town and RC residential commercial, the following shall apply:

Type Of Use	Parking Space Required ¹
Art gallery, library, museum	1 per 800 square feet of gross floor area, plus 1 per 2 employees
Bakery, confectionery	1 per 400 square feet of gross floor area
Church, theater, community hall	1 per 6 seats or 12 feet of bench
Commercial amusements	1 space per 300 square feet of ground area
Gas station	1 per 2 employees
Motels, hotels, itinerant condominiums, timeshares	1 per unit, plus 1 per each employee and 2 for a manager's unit
Multi-family residences, 3 or more dwellings	1 for each studio or one-bedroom unit; 1.5 for each two-bedroom unit; 2 for each three-bedroom or larger unit; plus 1 visitor space for every 4 dwelling units
Offices, including banks, medical clinics, and professional offices	1 per 400 square feet of gross floor area
One- and two-family residences	2 per dwelling unit; tandem parking allowed
Private clubs, lodges	1 per 4 seats

RV parks and campgrounds	1 per RV space or campsite, plus 1 per employee and 2 for a manager's unit
Restaurants, eating and drinking establishments	1 per 200 square feet of gross floor area; drive-through stacking to be evaluated by the reviewing authority
Retail stores, such as grocery stores, tourist shops, furniture stores	1 per 400 square feet of gross floor area, plus 1 per 2 employees
Schools, elementary, nursery	1 per employee or teacher
Senior citizen homes, convalescent centers	1 per 6 beds, plus 1 for every 3 employees
Similar uses or aggregate	To be evaluated by the planning commission on a case by case basis, based on the above standards

Note:

1. Where parking is required for employees, the number shall be calculated based on the maximum number of full time equivalent (FTE) employees per maximum shift.

B. OT Old Town Zone Parking Requirements: There are no off street parking requirements in the old town zone, except for the following:

1. One off street parking space shall be provided for each hotel or motel room.
2. No variances for required parking spaces will be given in the old town zone.
3. There shall be no ingress to or egress from off street parking from Pacific Avenue, unless the reviewing authority determines there are no other feasible access points from other streets.

C. RC Residential Commercial Zone Parking Requirements: Parking requirements in the residential commercial zone shall be as set forth in subsection A of this section, except as follows:

1. Offices, excluding banks and medical clinics, shall provide one parking space per eight hundred (800) square feet of gross floor area.
2. Retail stores with a gross floor area of three thousand five hundred (3,500) square feet or less shall provide one parking space per eight hundred (800) square feet of gross floor area.
3. There shall be a minimum of two (2) parking spaces provided, regardless of the use.

D. General Criteria: Parking requirements shall comply with the following criteria:

1. Plan: A plan drawn to scale, indicating how the off street parking and loading requirements are to be met, shall accompany a development application.
2. Dimensions: An off street parking space shall be at least nine feet (9') in width and eighteen feet (18') in length. Such space shall have a vertical clearance of at least seven feet (7'). For parking areas where at least ten (10) spaces are required, a maximum of fifty percent (50%) of required spaces may be utilized as compact stalls measuring eight feet (8') wide by sixteen feet (16') in length.
3. Ingress And Egress: The maximum allowable width of ingress and egress access points for an off street parking lot shall be fifteen feet (15') for a one-way access point and twenty five feet (25') for a two-way access point, except the approving authority may approve a one-way access point that is twenty feet (20') wide or a two-way access point that is thirty feet (30') wide, provided the following criteria are met:
 - a. The wider access point is necessary to allow safe ingress and egress for the type and size of vehicles customarily associated with the use of the property or for uses that have higher traffic volumes;
 - b. Pedestrians will not be unduly impacted by the greater width; and
 - c. The property is served by only one access point on each street frontage.
4. Location: Off street parking requirements shall be met on the same lot and zoning district as the building served, or off site on a lot within two hundred feet (200') specifically reserved for said business's clientele. Multiple uses may share off site parking facilities located on a separate lot(s), provided the number of spaces available meets the total requirement of all of the separate uses. Off site parking shall be considered accessory to the use, as if it were located on the same site as the use. Off site parking that is required for the use shall be secured in perpetuity through a deed, recorded easement or other document acceptable to the city. Off site parking that is provided voluntarily in excess of the parking requirement will not be required to be secured in perpetuity and will be considered accessory to the use.
5. Surface Conditions: Parking lots shall have graveled or paved surfaces, maintained adequately for all weather use, and drained to avoid flow of water over public sidewalks, rights of way, and abutting private property. The use of low impact development techniques to reduce stormwater impacts is encouraged.
6. Maneuvering Space: Maneuvering space (to prevent backing onto streets) shall be provided for all lots that provide access onto arterial streets. Internal driveway widths and circulation patterns shall be adequate to provide necessary maneuvering for vehicles, according to the design and layout of the parking lot.
7. Multiple Uses: In the event that several uses occupy a single structure or parcel of land, the total requirements for off street parking shall be the sum of the requirements of the several uses computed separately, unless evidence is presented to the satisfaction of the reviewing authority that the various uses shall not be used simultaneously.
8. Storage Use Prohibited: Required parking spaces shall not be used for the storage of vehicles or materials used in conducting the business.
9. Change Of Use: Should the owner or occupant of a lot or building change the use of the lot or building resulting in an increase in the number of required off street parking spaces, the off street

parking shall be increased according to the new use.

10. Tandem Parking: Tandem or stacked parking is allowed for residential uses and itinerant lodging. Tandem or stacked parking is not allowed for any commercial use.
- For residential uses, no more than two (2) spaces shall be stacked, and both spaces shall be specifically reserved for the use of a single unit. One space may be in a garage with the other space in the driveway.
 - For itinerant lodging, tandem or stacked parking shall only be permitted if a parking attendant is designated and on duty at all times. Such parking shall not be more than three (3) spaces deep.
11. Use Of Driveways: For residential uses, driveways or garage approach aprons may be considered parking spaces, provided length of the driveway is at least twenty feet (20'). (Ord. 849, 8-17-2009)

12-12-3: OFF STREET LOADING:

- A. Required Berths: For each use for which a building is to be erected or structurally altered to the extent of increasing the floor area to equal the minimum floor area required to provide loading space, and that will require the receipt or distribution of materials or merchandise by truck or similar vehicle, there shall be provided off street loading space on the basis of minimum requirements as follows:
- Commercial, industrial, and public utility uses that have a gross floor area of three thousand five hundred (3,500) square feet or more shall provide truck loading or unloading berths in accordance with the following table:

Square Feet Of Floor Area	Required Berths
3,500 to 6,500	1
6,501 to 10,000	2
10,001 and over	3

- Office buildings, hotels, motels, hospitals, institutions, schools, public buildings, recreational or entertainment facilities, and any similar use that has a gross floor area of ten thousand (10,000) square feet or more shall provide off street loading or unloading berths in accordance with the following table:

Square Feet Of Floor Area	Required Berths
10,000 to 50,000	1

50,001 and over

2

B. General Provisions:

1. Dimensions: A loading berth shall contain space at least twelve feet (12') wide, thirty feet (30') long, and have a height clearance of at least fourteen feet (14').
2. Change Of Use: Should the owner or occupant of a lot or building change the use of the lot or building resulting in an increase in the number of required off street loading berths, the loading shall be increased according to the new use. (Ord. 849, 8-17-2009)

12-12-4: PAYMENT IN LIEU OF PARKING:

- A. Criteria: The city council may permit an applicant to make a payment in lieu of providing parking spaces on a lot or parcel and shall use the following criteria to guide its decision:
1. Whether the applicant demonstrates that all required parking cannot be located on site due to site specific physical constraints or site design requirements; or
 2. Whether the property is located in close proximity to permanent public parking or public transportation routes; or
 3. Whether the characteristics of the proposed land use reduce the need for on site parking.
- B. Payment In Lieu Fee: If a property does not provide the required parking space(s), the owner shall pay a one time capital expense fee as established by resolution of the city council for each deficit parking space. Said fee shall be placed in a public parking fund to be used for the acquisition and/or development of public parking. It is noted that such public parking may not be located in the immediate vicinity of the property for which the parking fee is made. The parking fee shall be paid in full prior to the issuance of any permit or license for the use.
- C. Annual Maintenance Fee: In addition to the one time capital expense fee specified in subsection B of this section, each subject property owner shall also pay an annual maintenance fee as established by resolution of the city council for each deficit parking space for a period of fifteen (15) years. Such fee shall be adjusted annually according to the consumer price index. A property owner may avoid such adjustment by paying a lump sum maintenance fee equal to the then current annual fee, multiplied by fifteen (15), or by the number of years remaining if paid after the first year. The annual maintenance fee shall be first payable prior to issuance of any permit or license for the use and thereafter by January 31 of each year.

- D. Agreement: If payment in lieu of parking is approved, the owner shall sign an agreement to pay a fee at the established rate which the city shall record prior to the issuance of a building permit or the commencement of the use, whichever comes first.
- E. Parking Facilities Funds:
1. Capital expense fees collected by the city pursuant to the payment in lieu provisions shall be deposited into an account within the capital improvements fund entitled "parking facilities development fund". All expenditures from this fund shall be directly spent or encumbered only for the purpose of conducting parking related studies or evaluations, the acquisition and construction of parking facilities, or for bonding with respect to the acquisition or construction of parking facilities or transit improvements and necessary related expenses.
 2. Annual operations and maintenance fees shall be deposited into a revenue account within the general fund entitled "parking facilities maintenance fund". All expenditures from this fund shall be directly spent or encumbered only for the operation, maintenance and administration of parking or transit facilities.
 3. Payment in lieu capital expense fees collected pursuant to this section shall be returned to the then present owner of the property for which a fee was paid, including any interest earned, if the fees have not been spent within six (6) years from the date the fees were paid, unless the city council shall have earmarked the funds for expenditure on a specific project, in which case the city council may extend the time period by up to three (3) more years. To obtain a refund, the present owner must submit a request to the city administrator within one year following the end of the sixth year from the date payment was received. For purposes of this subsection, payments collected shall be deemed spent on the basis that the first payment in shall be the first payment out.
- F. Cancellation: Any payment made for a project for which a building permit or license is cancelled due to noncommencement of construction or use may be refunded if a request for refund is submitted to the city administrator within three (3) months of the date of the cancellation of the building permit or license. All requests shall be accompanied by proof that the applicant is the current owner of the property and by a copy of the dated receipt issued upon the original payment of the fee.
- G. Credits: If any capital expense fees have been paid in accordance with this section and if subsequent thereto and within six (6) years, a special or local improvement district is formed and assessments levied for the purpose of paying for public parking improvements, the property for which payment in lieu fees were received shall be credited with the amount of the capital expense fee(s) paid. (Ord. 849, 8-17-2009)

TAB - C

LONG BEACH CITY COUNCIL MEETING

May 7, 2018

6:15 COUNCIL WORKSHOP

C. Linhart, C. Kemmer, C. Cline, C. Murry, and C. McGuire were all present.

WS 18-09- Peninsula Sanitation- Recycling

During previous workshops and Council meetings, the topic of recycling has come up again. Jay Alexander provided his thoughts on starting a recycling program in the city at this time.

No motions were made at this time.

WS 18-10- Payment in Lieu of Parking Discussion

Due to a recent situation, the conversation regarding payment in lieu of parking LBCC 12-12-4 has been raised. Per the code a rate for the parking spaces needs to be set by Resolution. City Staff has researched this topic, possible one-time and annual rates. The Council needs to decide what direction they would like to go.

No motions were made at this time.

The Mayor adjourned the meeting at 6:50 p.m.

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Kemmer, C. Cline, C. Murry, and C. McGuire all present.

PUBLIC COMMENT

No public comments were made.

CONSENT AGENDA

Minutes, April 16, 2018 City Council Meeting

Payment Approval List for Warrant Registers 57797-57821 & 83315-83371 for \$170,285.42

C. Linhart made the motion to approve the Consent Agenda. C. McGuire seconded the motion; 5 Ayes, motion passed.

PROCLAMATION EMS WEEK

BUSINESS

AB 18-31- Scope of Work for the Biosolids Treatment Facility Engineering Design

David Glasson, City Administrator, presented the Agenda Bill. The City was awarded money from the Public Works Trust Board to begin the engineering and design phase of the Biosolids Treatment Plant.

This scope of work outlines the deliverables necessary to complete the first phase of this project. Gray and Osborne completed the Biosolids Engineering Report which this project is based off.

C. Linhart made the motion to authorize the Mayor to enter into an agreement with Gray & Osborne to complete both the Engineering and Design for the Regional Biosolids Treatment Plant. C. Murry seconded the motion; 5 Ayes, motion passed.

AB 18-32- Ordinance 952 Bond Issue for Bolstad Restroom Construction
David Glasson, City Administrator, presented the Agenda Bill. This is a bond issue to renovate the Bolstad Restrooms. The bond is for \$230,000 payable over 10 years with a total interest payment of \$59,669.62.

C. Linhart made the motion to adopt Ordinance 952. C. Murry seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Washington State Department of Ecology Letter of Approval – Biosolids Additional Acreage
- Lodging Tax Collections
- Sales Tax Collections
- Permit Directory
- Certificate of Competency – Matthew Wood – Water Distribution Specialist
- Parks, Streets & Stormwater Monthly Report for April 2018
- Police Chief's Report for April
- Membership for Washington City Management Association

ADJOURNMENT

The Mayor adjourned the meeting at 7:24 p.m.

Mayor _____

ATTEST:

City Clerk



Warrant Register

Cheq# Periods 2018 May - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
57822	Bell, Helen S	5/4/2018	\$306.71
57823	Binion, Jacob	5/4/2018	\$1,659.11
57824	Booi, Kristopher A	5/4/2018	\$1,601.11
57825	Cline, Kevin M	5/4/2018	\$266.95
57826	Cox, Mallory E	5/4/2018	\$132.89
57827	Gilbertson, Bradley K	5/4/2018	\$1,596.22
57828	Goulter, John R.	5/4/2018	\$1,765.03
57829	Huff, Timothy M.	5/4/2018	\$1,604.78
57830	Kaino, Kris	5/4/2018	\$1,015.75
57831	Kemmer, Holli L	5/4/2018	\$266.95
57832	Kemmer, Larry L	5/4/2018	\$1,363.64
57833	Linhart, Steven P	5/4/2018	\$266.95
57834	Luehe, Paul J	5/4/2018	\$1,922.61
57835	McGuire, Tina M	5/4/2018	\$266.95
57836	Miller, Matt W	5/4/2018	\$1,376.64
57837	Mortenson, Tim	5/4/2018	\$1,936.35
57838	Murry, Del R	5/4/2018	\$266.95
57839	Padgett, Timothy J	5/4/2018	\$1,610.04
57840	Pursell, Whitney J	5/4/2018	\$1,013.29
57841	Quittner, Jonathan H	5/4/2018	\$971.13
57842	Warner, Ralph D.	5/4/2018	\$1,050.25
57843	Williams, David L	5/4/2018	\$339.78
57844	Wood, Matthew T	5/4/2018	\$1,746.72
57845	Wright, Flint R	5/4/2018	\$2,709.22
57846	Zuern, Donald D.	5/4/2018	\$2,224.56
57847	AFLAC	5/4/2018	\$467.80
57848	Association of WA Cities	5/4/2018	\$29,226.92
57849	City of Long Beach - Fica	5/4/2018	\$13,035.06
57850	City of Long Beach - FWH	5/4/2018	\$8,050.59

57851	Council Gift Fund	5/4/2018	\$60.00
57852	Dept of Labor & Industries	5/4/2018	\$2,165.46
57853	Dept of Retirement Systems	5/4/2018	\$14,929.76
57854	Dept of Retirement Systems Def Comp	5/4/2018	\$2,625.00
57855	Massmutual Retirement Services	5/4/2018	\$575.00
57856	Teamsters Local #58	5/4/2018	\$174.00
83372	Brown, Cody	5/9/2018	\$11.46
83373	Campbell, Matt	5/9/2018	\$45.83
83374	LaFontaine, Patrick	5/9/2018	\$11.46
83375	Nagy, Brandon	5/9/2018	\$68.75
83376	Persell, Whitney	5/9/2018	\$22.92
83377	Williams, David	5/9/2018	\$114.58
83378	Meling, Casey	5/11/2018	\$308.00
83379	Postmaster	5/11/2018	\$513.71
83380	Chinook Observer	5/11/2018	\$301.31
83381	Cox, Mallory	5/14/2018	\$307.50
83382	Gray, Karen	5/14/2018	\$35.98
83383	Petty Cash	5/18/2018	\$35.30
83384	Bolden, Dee	5/18/2018	\$95.00
83385	Castaneda, Eizie Kaylene	5/18/2018	\$95.00
83386	Dietel, Amanda	5/18/2018	\$95.00
83387	Fowler, Patrick	5/18/2018	\$95.00
83388	Grotting, Ed	5/18/2018	\$95.00
83389	Smith, Mark S	5/18/2018	\$95.00
83390	Active Enterprises, Inc.	5/18/2018	\$275.78
83391	Airgas USA LLC	5/18/2018	\$42.18
83392	All Safe Mini Storage	5/18/2018	\$190.00
83393	ALS Group USA, Corp.	5/18/2018	\$259.00
83394	Association of Washington Cities	5/18/2018	\$400.00
83395	Bonney, Matt	5/18/2018	\$64.64
83396	Brighter Side Marketing	5/18/2018	\$775.00
83397	Brindlee Mountain	5/18/2018	\$4,344.47
83398	Brock, Jeff	5/18/2018	\$900.00
83399	Charter Communications	5/18/2018	\$254.93
83400	Chevron & Texaco Business Card Services	5/18/2018	\$2,500.00
83401	Chico's	5/18/2018	\$103.40
83402	Chinook Observer	5/18/2018	\$945.01
83403	Discovery Benefits, Inc.	5/18/2018	\$300.00
83404	Falcon's Crest Inc	5/18/2018	\$1,640.00
83405	Hach Company	5/18/2018	\$851.78
83406	Hedges, Jan Lem	5/18/2018	\$1,298.07
83407	Iron Mountain	5/18/2018	\$118.55
83408	K & L Supply, Inc.	5/18/2018	\$1,472.56
83409	Loyalty Days	5/18/2018	\$405.00
83410	MityLite Inc.	5/18/2018	\$2,661.05
83411	Neofunds	5/18/2018	\$1,000.00

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 18-33**

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION		
SUBJECT: Approval of 12th Street NW Pump Replacement	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: \$30,140 plus tax	Water/Wastewater Supervisor	
SUMMARY STATEMENT: This pump is need of an upgrade, the current one is at capacity. This was a budgeted item and necessary to the stormwater collection system.		
RECOMMENDED ACTION: Approve the purchase of the 12 th Street NW pump		



WECI

Whitney Equipment Company, Inc

16120 Woodinville-Redmond Rd NE, Ste 3
7017 NE Hwy 99, Ste. 118

Woodinville, WA 98072
Vancouver, WA 98665

425-486-9499
360-694-9175

www.weci.com 800-255-2580

Attention: Mike Kitzman
Company: City of Long beach

Date: 03/30/18
Quote# 27770

Email: mkitzman@longbeaqchwa.gov
Phone: 360-783-2850
Re: 12th St Pump station

Quotation valid for 30 days
Prepared by: Dave Bobbett
Phone: 360-694-9175
FAX: 360-695-2389
dbobbett@weci.com

Mike Kitzman,
We are pleased to offer you the below pricing for the Equipment you requested.

QUANTITY	PART NUMBER	DESCRIPTION	COST/ea.	TOTAL
1	NP-3171.095	NP-3171.095, 25hp, 230V, 613 HC impeller, 10" discharge, FM, FLS, 50' cable, 2" GRB	\$26,858.83	\$26,858.83
1	FM approval	FM approval (explosion proof)	\$1,430.43	\$1,430.43

Start-up Estimate:	\$1,200.00
Freight Estimate:	\$950.00
Total:	\$30,139.26

Please make purchase orders out to: Whitney Equipment Company Inc.

Freight: Prepay and Add
Terms: Net 30 days & per attached terms and conditions.

Lead Time: 9 to 11 weeks
Sales and/or use tax not included

Comments or Special Instructions:

This quote does not include installation, electrical, or any other products and services not specifically listed. All conduits, anchors, piping, fasteners, and interconnection supplied by others.

Outside Sales: xxxxxxxxxxxx
cc: xxxxxxxxxxxx

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 18-35**

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION

SUBJECT: Ordinance No. 953 Amending the Residency Requirements for Civil Service Commission Members	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: NA	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: The current residency requirement to serve on the Civil Service Commission is three-years. With the struggle to fill the Commission it is the City's desire to shorten the residency requirement to one-year.		
RECOMMENDED ACTION: Approve Ordinance No. 953 implementing a one-year residency requirement to serve on the Civil Service Commission.		

CITY OF LONG BEACH ORDINANCE No. 953

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, ADOPTING THE PROVISIONS OF RCW CHAPTER 41.12 RELATED TO POLICE CIVIL SERVICE COMMISSION.

WHEREAS, the City Council of the City of Long Beach has been operating under the provisions of RCW Chapter 41.12 related to Police Civil Service Commission and wishes to continue to operate under said chapter but with a shorter residency requirement for Civil Service Commission members and;

WHEREAS, the City Council finds that a one year residency requirement for Civil Service Commissions members accomplishes the purpose of RCW Chapter 41.12 and;

WHEREAS, the City of Long Beach held a public hearing on the issue of continuing to operate under RCW Chapter 41.12 but with a shorter residency requirement for Civil Service Commission members on May 21, 2018 at the Council Chambers 115 Bolstad West; and

WHEREAS, after the public hearing, the City Council voted to adopt RCW Chapter 41.12 but with a shorter one-year residency requirement for Civil Service Commission members;

NOW THEREFORE, THE CITY OF LONG BEACH DOES ORDAIN:

Section 1. Findings. The City Council makes the following findings to support the actions described herein:

1. The City of Long Beach has been operating under the provisions of RCW Chapter 41.12 related to police Civil Service Commission and wishes to continue to operate under said chapter but with a shorter residency requirement for Civil Service Commission members
2. A one-year residency requirement for Civil Service Commissions members accomplishes the purpose of RCW Chapter 41.12 and will make it less difficult to fill Commission vacancies with qualified individuals.

Section 2. Adoption of RCW Chapter 41.12

The City hereby adopts and incorporates into the City Code all of the provisions of RCW Chapter 41.12 as now constituted or as in the future amended EXCEPT, the residency requirements for new commissions are that they have resided in the City of Long Beach for at least one year immediately prior to their appointment and that they be an elector of Pacific County.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section sentence, clause or phrase of this Ordinance.

Section 4. Publication and Effective Date. This Ordinance shall be published by an approved summary consisting of the title. This ordinance shall be effective five days after publication, as provided by law.

PASSED this 21st day of May, 2018

AYES

NAYS

ABSENT

ATTEST:

Jerry Phillips, Mayor

Helen Bell, City Clerk

TAB - F



**CITY COUNCIL
AGENDA BILL
AB 18-35**

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION

SUBJECT: Resolution 2018-06 Setting the Fee for Payment In lieu of Parking	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
Water/Wastewater Supervisor		
COST: N/A	Other:	
SUMMARY STATEMENT: This resolution sets the one-time capital expense fee and the annual maintenance fee at \$16,000. This resolution is required per LBCC section 12-12-4 (B) & (C).		
RECOMMENDED ACTION: <i>Approve Resolution 2018-06 setting the fee for the one-time capital expense fee and the annual maintenance fee.</i>		

RESOLUTION NO. 2018-06

**A RESOLUTION OF THE CITY OF LONG BEACH SETTING A FEE FOR
PAYMENT IN LIEU OF REQUIRED ON SITE PARKING**

WHEREAS per Long Beach City Code Section 12-12-4 (B) & (C): Payment in Lieu of Parking, the City Council must establish a rate for the one-time capital expense fee and the annual maintenance fee,

WHEREAS the Council wishes to assign the amount of \$16,000 per space for both the one-time capital expense fee and the annual maintenance fee,

WHEREAS the Council has considered market value of vacant land within Long Beach City limits and has researched the matter with a local real estate broker,

NOW THEREFORE IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, the one-time capital expense fee and the annual maintenance fee are assigned the value of \$16,000 per parking space.

PASSED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 21ST DAY OF MAY 2018.

AYES NAYS ABSENT

Jerry Phillips, Mayor

ATTEST:

Helen Bell, City Clerk

12-12-4: PAYMENT IN LIEU OF PARKING:

- A. **Criteria:** The city council may permit an applicant to make a payment in lieu of providing parking spaces on a lot or parcel and shall use the following criteria to guide its decision:
1. Whether the applicant demonstrates that all required parking cannot be located on site due to site specific physical constraints or site design requirements; or
 2. Whether the property is located in close proximity to permanent public parking or public transportation routes; or
 3. Whether the characteristics of the proposed land use reduce the need for on site parking.
- B. **Payment In Lieu Fee:** If a property does not provide the required parking space(s), the owner shall pay a one time capital expense fee as established by resolution of the city council for each deficit parking space. Said fee shall be placed in a public parking fund to be used for the acquisition and/or development of public parking. It is noted that such public parking may not be located in the immediate vicinity of the property for which the parking fee is made. The parking fee shall be paid in full prior to the issuance of any permit or license for the use.
- C. **Annual Maintenance Fee:** In addition to the one time capital expense fee specified in subsection B of this section, each subject property owner shall also pay an annual maintenance fee as established by resolution of the city council for each deficit parking space for a period of fifteen (15) years. Such fee shall be adjusted annually according to the consumer price index. A property owner may avoid such adjustment by paying a lump sum maintenance fee equal to the then current annual fee, multiplied by fifteen (15), or by the number of years remaining if paid after the first year. The annual maintenance fee shall be first payable prior to issuance of any permit or license for the use and thereafter by January 31 of each year.
- D. **Agreement:** If payment in lieu of parking is approved, the owner shall sign an agreement to pay a fee at the established rate which the city shall record prior to the issuance of a building permit or the commencement of the use, whichever comes first.
- E. **Parking Facilities Funds:**
1. Capital expense fees collected by the city pursuant to the payment in lieu provisions shall be deposited into an account within the capital improvements fund entitled "parking facilities development fund". All expenditures from this fund shall be directly spent or encumbered only for the purpose of conducting parking related studies or evaluations, the acquisition and construction of parking facilities, or for bonding with respect to the acquisition or construction of parking facilities or transit improvements and necessary related expenses.

2. Annual operations and maintenance fees shall be deposited into a revenue account within the general fund entitled "parking facilities maintenance fund". All expenditures from this fund shall be directly spent or encumbered only for the operation, maintenance and administration of parking or transit facilities.
 3. Payment in lieu capital expense fees collected pursuant to this section shall be returned to the then present owner of the property for which a fee was paid, including any interest earned, if the fees have not been spent within six (6) years from the date the fees were paid, unless the city council shall have earmarked the funds for expenditure on a specific project, in which case the city council may extend the time period by up to three (3) more years. To obtain a refund, the present owner must submit a request to the city administrator within one year following the end of the sixth year from the date payment was received. For purposes of this subsection, payments collected shall be deemed spent on the basis that the first payment in shall be the first payment out.
- F. Cancellation: Any payment made for a project for which a building permit or license is cancelled due to noncommencement of construction or use may be refunded if a request for refund is submitted to the city administrator within three (3) months of the date of the cancellation of the building permit or license. All requests shall be accompanied by proof that the applicant is the current owner of the property and by a copy of the dated receipt issued upon the original payment of the fee.
- G. Credits: If any capital expense fees have been paid in accordance with this section and if subsequent thereto and within six (6) years, a special or local improvement district is formed and assessments levied for the purpose of paying for public parking improvements, the property for which payment in lieu fees were received shall be credited with the amount of the capital expense fee(s) paid. (Ord. 849, 8-17-2009)

TAB — G



**CITY COUNCIL
AGENDA BILL
AB 18-36**

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION

SUBJECT: Resolution 2018-07 Authorizing Receipt of SRF Loan	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
Water/Wastewater Supervisor		
COST: \$25,000 loan/\$25,000 Forgivable Principle	Other:	
SUMMARY STATEMENT: This resolution is required prior to receiving the final contract from the Department of Ecology.		
RECOMMENDED ACTION: <i>Approve Resolution 2018-07 authorizing the receipt of the SRF loan for the Biosolids Engineering Report.</i>		

RESOLUTION NO. 2018-07

**A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON,
AUTHORIZING RECEIPT OF STATE REVOLVING FUND (SRF) LOANS**

WHEREAS, the Department of Ecology, a Washington State agency, has established a State Revolving Fund (SRF) for providing financial assistance for the construction of water pollution control facilities; and

WHEREAS, the City of Long Beach desires to participate in loans from said SRF; and

WHEREAS, a requirement to participate requires a resolution of the governing body authorizing the City of Long Beach to receive SRF loans.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The City of Long Beach desires to participate in the SRF Loan Program for the following projects:

- a. Long Beach Regional Biosolids Treatment and Disposal Engineering Report, total Department of Ecology \$50,000 comprised of \$25,000 forgiven principle, and \$25,000 at a rate of 1.4% for 5 years.

Section 2. The City Council of the City of Long Beach does hereby authorize the city to receive SRF loans and to take such other actions as are necessary and relevant to the SRF Loan Program.

Section 3. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, AND SIGNED
IN AUTHENTICATION OF ITS PASSAGE THIS 21ST DAY OF MAY, 2018.**

AYES NAYS ABSENT

Jerry Phillips, Mayor

ATTEST:

Helen Bell, City Clerk

TAB — H



**CITY COUNCIL
AGENDA BILL
AB 18-37**

Meeting Date: May 21, 2018

AGENDA ITEM INFORMATION

SUBJECT: Resolution 2018-08 - Set Public Hearing Date to Receive Public Comment Regarding Partial ROW Vacation of 17th ST NW – north portion (Case No. VAC 2018-01)	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: Property owner Robert and Denise Cox are requesting to vacate the north portion of 17th St NW. The south portion is already vacated to the Sutherlands who own the adjacent property. The petition was received on January 15, 2018, this process came to a standstill when it was discovered that the electric utility is in that ROW. Mr. Cox has a proposal from the PUD to move the power which would be a stipulation of approval.

Pursuant to **11-6C-2** and **RCW 35.79.10**, when an adequate vacation petition is received, Council shall by resolution set a date when the petition will be heard and decided upon. The hearing may be no more than sixty (60) days nor less than twenty (20) days after the date of such resolution passage. Resolution 2018-08 accomplishes this, setting a hearing date of June 18, 2018

Staff intends to deliver a detailed staff report on this matter at the next Council meeting on June 4, 2018.

RECOMMENDED ACTION: Pass Resolution 2018-08.

RESOLUTION 2018-08

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR CONSIDERING A PARTIAL STREET VACATION OF 17th STREET NORTHWEST

WHEREAS, Robert and Denise Cox have filed a petition for the partial vacation of 17th Street Northwest to combine with their adjoining parcel to the north; and,

WHEREAS, RCW 35.79 requires passage of a resolution setting the time and place for a public hearing to consider vacation of a public street and the posting of public notices, such public hearing to be scheduled not less than twenty (20) nor more than sixty (60) days from passage of said resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE LONG BEACH CITY COUNCIL that a public hearing shall be held in the Council Chambers at Long Beach City Hall for the purpose of considering the partial street right-of-way vacation of the following areas:

- 20 feet by 200 feet from Ocean Beach Blvd North westerly along the north side of 17th Street Northwest; and

Said hearing shall be held on June 18, 2018 at 7:00 PM or shortly thereafter in the Long Beach City Council chambers.

The required notice shall be placed at on the subject property—which is Assessor’s parcel No. 74060313000, bounded by 17th Street Northwest, parcel No. 7406011300 and Ocean Beach Blvd North— and at Long Beach City Hall, the United States Post Office in Long Beach, and the Long Beach Police Department.

Passed this 21st day of May 2018.

Ayes Nays Absent

Jerry Phillips, Mayor

Attest:

Helen Bell, City Clerk

City of Long Beach
Notice of Petition and of Public Hearing
To Consider Partial Vacation of 17th Street Northwest

VACATION OF A PORTION OF 17TH STREET NORTHWEST; CASE NO. VAC 2018-01. Notice is hereby given that Robert and Denise Cox, filed a petition with the City of Long Beach on January 15, 2018 requesting the City vacate a portion of the right-of-way of 17th Street Northwest. The petition seeks vacation of the northern 20 feet of 17th Street Northwest from the west side of Ocean Beach Boulevard approximately 200 feet westerly, encompassing an area of approximately 4,000 square feet in the R1R – Single-Family Residential Restricted zone. **The subject property is located directly adjacent to and south of Block 13, South ½ Lot and North ½ Lot, Plat of Portland Corrected Tract, S ½ of N ½ of SW ¼ of Block 13 and S ½ of SW ¼ & S ½ of N ½ SE ¼ & S ½ SE ¼ of Section 9, Township 10 North, Range 11 West, Pacific County, Washington.**

The Long Beach City Council passed Resolution 2018-08 fixing the time, date, and location of a Public Hearing on this application as **7:00 pm or soon thereafter on Monday, June 18, 2018 in the City Council Chambers at Long Beach City Hall, 115 Bolstad Street West, Long Beach WA 98631.**

Any person interested in this request may speak for or against the request at the public hearing or submit written comments prior to the public hearing. **Written comments should be addressed to: Ariel Smith, Community Development Director, P.O. Box 310, Long Beach, WA 98631. Written comments must be received by the end of the public hearing.**

The Meeting Room is ADA accessible. For those planning to attend who have special accessibility requirements, please contact the City of Long Beach by phone, 360-642-4421 or at the address below at least ten (10) days in advance.

Responsible Official:	Ariel Smith
Position/Title:	Director, Community Development
Phone:	(360) 642-4421
Address:	P.O. Box 310 Long Beach, WA 98631
Notice Date:	May 22, 2018

Robert and Denise Cox
7220 Lillooet Loop
Aberdeen, WA 98520

David Glasson
City Administrator
Long Beach, Washington

Mr. Glasson,

Per our recent correspondence, I am requesting the City of Long Beach vacate the Right of Way on the North half of 17th Street North, West of Ocean Beach Boulevard. The topography of this undeveloped right of way would be a natural addition to our current property holding.

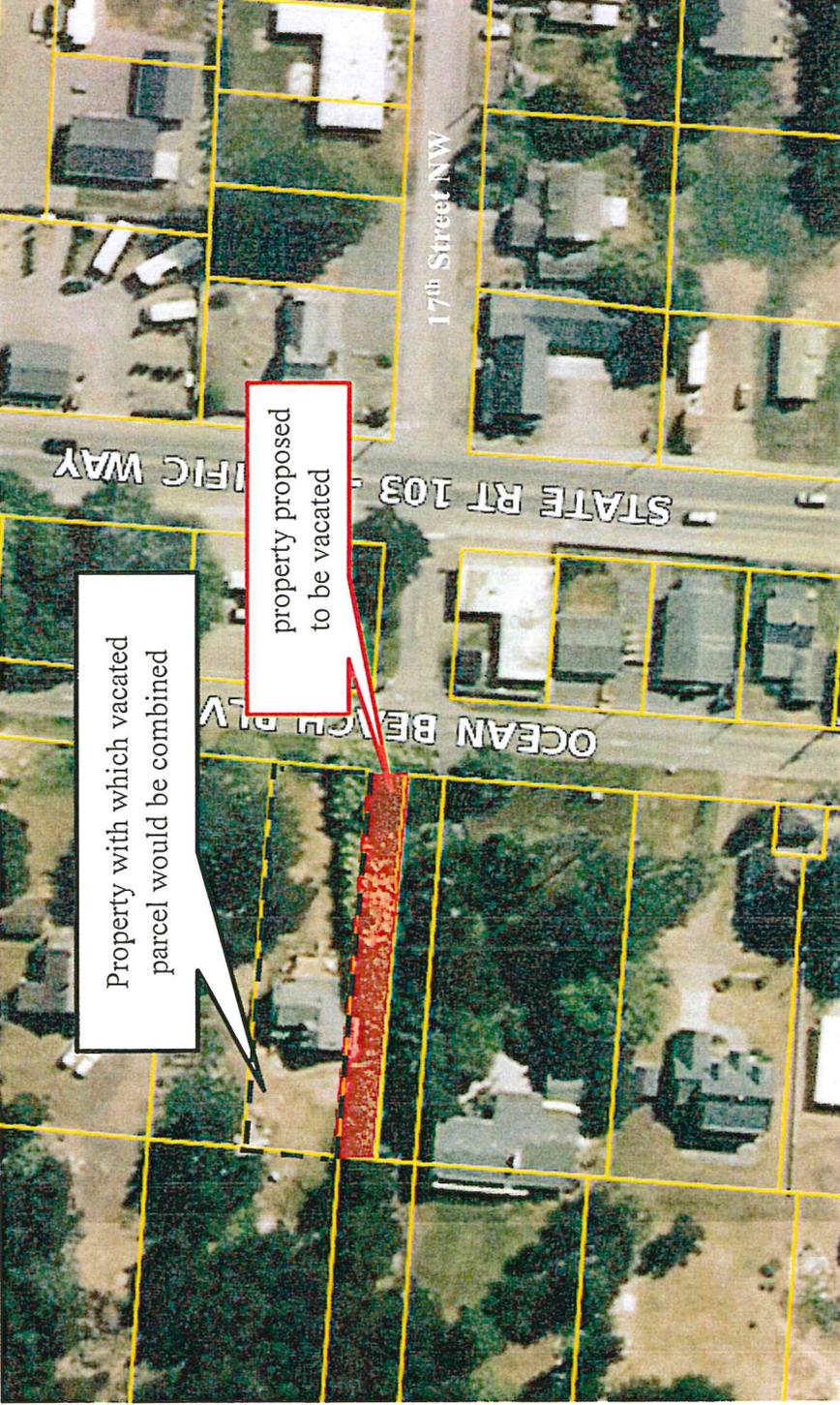
I have researched property values on the county website. Our neighbors to the north own a 25' strip of property appraised at \$10,000. This property has a better topography than the land we are requesting the city to vacate. I would therefore propose a \$5,000 purchase price.

Handwritten signatures of Robert Cox and Denise Cox. Robert's signature is in cursive and includes a large flourish. Denise's signature is also in cursive and is positioned directly below Robert's.

Robert Cox

Denise Cox

Property Owners at
1701 Ocean Beach Boulevard North



Case No. VAC 2018-01; Location Map
Robert & Denise Cox
Partially vacate 17th Street NW; combine with property to north

TAB - I

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)
)
Andrew Bielat)
)
 for a Conditional Use Permit to)
 allow a vacation rental at 306 –)
 5th Street NW)residence.)
 The site address is in the **S2 -**)
Shoreline Multi-Family)
Residential Zone.)

FILE NO: CU 2018- 01

**FINDINGS OF FACT,
 CONCLUSIONS OF LAW
 AND DECISION**

DECISION

The Condition Use Permit Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Conditional Use Permit application of **Andrew Bielat** to allow the use of an existing home residence for vacation rental use came on for hearing before Jan LeM. Hedges, Hearings Examiner, on April 27st, 2018 at 1:00 p.m.. Ariel Smith, Community Development Director, presented the Department of Community Development Staff Report.

The Hearings Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath was:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHIBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Andrew Bielat	01/18/2018	Complete
2	Staff Report	City of Long Beach	01/19/2018	Complete
3	Public Hearing Notice	City of Long Beach	04/02/2018	Complete
4	Hearing Date	City of Long Beach	04/27/2018	Complete

The hearing adjourned at 1:06 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicant, **Andrew Bielat**, request to allow a vacation rental in an existing single family residential structure.
2. The proposed site is located in **S2 – Shoreline Multi-Family Residential Zone**.
3. This use is allowed conditional use in the **S2 – Shoreline Multi-Family Residential Zone**.
4. The existing residential structure and the proposed change of use meets or exceeds all of the **Municipal Code, Multi-Family Residential District Code [12-8B-5 STANDARDS]** for this zone.
5. The proposed change of use is consistent with existing uses and not generate additional traffic impact, or place additional demands on the City's' infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being.
6. The proposed change of use meets or exceeds all of the applicable standards set forth in the; Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.
7. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following:

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY Zoning Ordinance have been met.

3. The standards and guidelines of the CITY Comprehensive Plan have been met.
4. This proposed development is exempt from SEPA review and the Shoreline Master Program does not apply.
5. The applicant has sought the appropriate permit.
6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

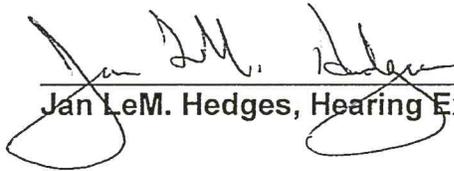
DECISION

The application of **Andrew Bielat**, applicant, for the change of use of an existing residential structure to a vacation rental use located at 306 – 5th Street NW, is **APPROVED**, subject to the following conditions:

1. Any further expansion or change of use on the property shall require the approval of the City of Long Beach.
2. The applicant shall obtain a City of Long Beach business license from the State of Washington as required by Title 4, Business and License Regulations, of the Long Beach City Code and pay all applicable taxes as required by Title 3, Finances and Taxation.
3. Occupancy shall be limited to 12 people per the applicant, including children. Guests shall be asked to leave if they do not comply with occupancy limits.
4. Should the property manager not be fully available: the property shall not be rented.
5. Should the owner change property managers, the City shall be notified in writing in advance of such change.
6. All residents within 100 feet (excluding streets and rights-of-way) shall be provided with management contact information, both for daytime and nighttime hours.
7. All guests shall be informed to respect neighbors' rights of quiet enjoyment between 10:00 pm and 8:00 am. Guest shall be asked to leave if they do not comply with noise limits.

8. Off-street parking for the vacation rental shall be provided within the existing garage and driveway and all parking needs shall be met on-site.
9. When occupied as a vacation rental, the property shall be monitored daily and any trash or debris removed and/or placed in an appropriate receptacle provide by the owner.
10. Failure to comply with conditions of this permit may result in the permit being rescinded and possibly the Applicant being cited and fined under the Long Beach City Code

Done this 2rd day of May 2018



Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of \$400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$400.00. All costs are payable to the City of Long Beach, Washington.

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)

FILE NO: CU 2018- 02

Vicki Olafson)

for a Conditional Use Permit to)
allow a vacation rental at 308 –)
5th Street NW residence.)

**FINDINGS OF FACT,
CONCLUSIONS OF LAW
AND DECISION**

The site address is in the **S2 -**)
Shoreline Multi-Family)
Residential Zone.)

DECISION

The Condition Use Permit Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Conditional Use Permit application of **Vicki Olafson** to allow the use of an existing home residence for vacation rental use came on for hearing before Jan LeM. Hedges, Hearings Examiner, on April 27st, 2018 at 2:00 p.m.. Ariel Smith, Community Development Director, presented the Department of Community Development Staff Report.

The Hearings Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath was:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHIBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Vicki Olafson	12/27/2017	Complete
2	Staff Report	City of Long Beach	01/25/2018	Complete
3	Public Hearing Notice	City of Long Beach	04/02/2018	Complete
4	Hearing Date	City of Long Beach	04/27/2018	Complete

The hearing adjourned at 2:07 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicant **Vicki Olafson**, request to allow a vacation rental in an existing single family residential structure.
2. The proposed site is located in **S2 – Shoreline Multi-Family Residential Zone**.
3. This use is allowed conditional use in the **S2 – Shoreline Multi-Family Residential Zone**.
4. The existing residential structure and the proposed change of use meets or exceeds all of the **Municipal Code, Multi-Family Residential District Code [12-8B-5 STANDARDS]** for this zone.
5. The proposed change of use is consistent with existing uses and not generate additional traffic impact, or place additional demands on the City's' infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being.
6. The proposed change of use meets or exceeds all of the applicable standards set forth in the; Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.
7. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following:

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY Zoning Ordinance have been met.

3. The standards and guidelines of the CITY Comprehensive Plan have been met.
4. This proposed development is exempt from SEPA review and the Shoreline Master Program does not apply.
5. The applicant has sought the appropriate permit.
6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of **Vicki Olafson**, applicant, for the change of use of an existing residential structure to a vacation rental use located at 308 – 5th Street NW, is **APPROVED**, subject to the following conditions:

1. Any further expansion or change of use on the property shall require the approval of the City of Long Beach.
2. The applicant shall obtain a City of Long Beach business license from the State of Washington as required by Title 4, Business and License Regulations, of the Long Beach City Code and pay all applicable taxes as required by Title 3, Finances and Taxation.
3. Occupancy shall be limited to 8 people per the applicant, including children. Guests shall be asked to leave if they do not comply with occupancy limits.
4. Should the property manager not be fully available: the property shall not be rented.
5. Should the owner change property managers, the City shall be notified in writing in advance of such change.
6. All residents within 100 feet (excluding streets and rights-of-way) shall be provided with management contact information, both for daytime and nighttime hours.
7. All guests shall be informed to respect neighbors' rights of quiet enjoyment between 10:00 pm and 8:00 am. Guest shall be asked to leave if they do not comply with noise limits.

8. Off-street parking for the vacation rental shall be provided within the existing garage and driveway and all parking needs shall be met on the site.
9. When occupied as a vacation rental, the property shall be monitored daily and any trash or debris removed and/or placed in an appropriate receptacle provide by the owner.

Done this 2rd day of May 2018



Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of \$400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$400.00. All costs are payable to the City of Long Beach, Washington.

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)
)
Joint Pacific County Housing)
Authority)
)
 for a Conditional Use Permit to)
 allow the development of three)
 large two-story apartment)
 buildings. The address is in the-)
RC-Residential Commercial)
Zone located at 102-11th Ave. NE)

FILE NO: CU 2018- 03

**FINDINGS OF FACT,
 CONCLUSIONS OF LAW
 AND DECISION**

DECISION

The Conditional Use Permit Application is **APPROVED**, subject to conditions. The **Joint Pacific County Housing Authority** application to allow the development of 27 rental units in three two story building structures with associated construction is approved .

INTRODUCTION

The Conditional Use Permit application of the three two story structures came on for hearing before Jan LeM. Hedges, Hearings Examiner, on April 27st, 2018 at 3:00 p.m.. . Ariel Smith, Community Development Director, presented the Department of Community Development Staff Report.

The Hearings Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath was:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Joint Pacific Housing Auth.	03/27/2018	Complete
2	Staff Report	City of Long Beach	04/04/2018	Complete
3	Public Hearing Notice	City of Long Beach	04/05/2018	Complete
4	Hearing Date	City of Long Beach	04/27/2018	Complete

The hearing adjourned at 3:04 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

Applicant, **Joint Pacific County Housing Authority**, request a Conditional Use Permit approval to allow the development of three large two-story apartments to house 27 rental units and associated improvements.

1. The existing site is undeveloped.
2. The proposed site is located in **RC – Residential Commercial Zone**.
3. This use is allowed conditional use in the **Residential Commercial Zone**.
4. The existing site and the proposed change of use meets or exceeds all of the **Municipal Code, Multi-Family Residential District Code [12-6C-3 STANDARDS]** for this zone.
5. The proposed change of use is consistent with existing uses and not generate additional traffic impact, or place additional demands on the City's' infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being.
6. The proposed change of use meets or exceeds all of the applicable standards set forth in the; Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.
7. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following:

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY Zoning Ordinance have been met.

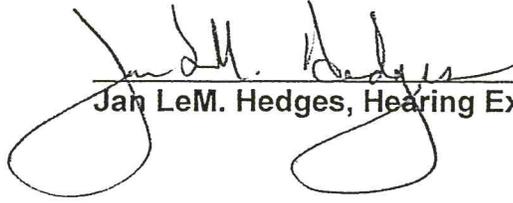
3. The standards and guidelines of the CITY Comprehensive Plan have been met.
4. This proposed development is not exempt from SEPA and the does require review..
5. The applicant has sought the appropriate permit.
6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of **Joint Pacific County Housing Authority**, applicant, for construction development of a 27 unit rental housing structures located at 102 – 11th Avenue NE, is **APPROVED**, subject to the following conditions:

1. Any further development, expansion beyond 10 percent (10%), or change of use of the property shall require the approval of the City of Long Beach.
2. All owners of property residents located within 100 feet shall be provided with management contact information. Should complaints be received from adjacent property owners, the applicant or current operator of the facility shall work with the complaining party to come to a resolution for altering operations to avoid impacts to neighbors.
3. The applicant shall comply with all conditions of any other conditioned City approval (design review).
4. Failure to comply with conditions of this permit may result in the permit being rescinded and possibly the applicant being cited and fined under the Long Beach City Code.
5. A SEPA and Boundary Line Adjustment have been submitted to the City and approval prior to construction is required.

Done this 2nd day of May 2018


Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

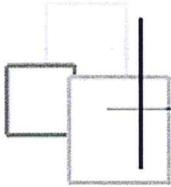
Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of \$400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$400.00. All costs are payable to the City of Long Beach, Washington.

Ariel Smith

From: David Glasson
Sent: Monday, May 14, 2018 8:00 AM
To: Jerry Phillips; David Glasson; Ariel Smith; clerk@ilwaco-wa.gov
Subject: Permit Directory was executed at 5/14/2018 8:00:05 AM



Permit Directory

Permit List: All Permits
Permit Year: 2018

Permit Number	Applicant	Applicant Type	Property	Permit Status	
Accessory Structure - Ilwaco					
IL-180410	Currie, Mark	Owner	903 Lake St SE	Issued	
IL-180416	Robinson, Bob & Barb	Owner	6908 Rochelle Way	Issued	
IL-180507	Knutzen, Doug	Owner	805 North Head Rd	Pending	
			Type Total		3
Accessory Structure - Long Beach					
LB-171229	Lake, Walter	Owner	411 N Ocean Beach Blvd	Completed / Closed	
LB-180111	Shull, Gary L.	Owner	100 NE 17th ST	Issued	
LB-180122-C	Dr. Roof, INC.	Contractor	106 SW Sid Snyder Dr	Completed / Closed	
LB-180404	Ace Construction & Repair	Contractor	1802 California Ave S	Completed / Closed	
LB-180411	Sheehan, Colleen	Owner	323 NE 9th St	Pending	
			Type Total		5
Change of Occupancy Calss - Ilwaco					
IL-180502	Miller, Rod & Marcene		203 Howerton way	Pending	
			Type Total		1
Demo - LB					
LB-180221	Aasen, Joe	Owner	112 SE 17th ST	Issued	
LB-180331	Hart, Pat		115 SE 8th St	Issued	
LB-180402	EFA	Designer	1004 N Pacific Ave	Issued	
LB-180423	Janas, Diane	Owner	105 NE 22nd ST	Issued	
			Type Total		4
Fence Permit					
F-2018-1	Sawyer, Jim & Joy	Owner	404 SW 17th St	Completed / Closed	
F-2018-2	Mauch, Andrew		1518 N Washington Ave	Completed / Closed	
			Type Total		2
Manufactured Home - LB					
LB-180308	Veazee, Richard	Owner	309 Pioneer Rd E	Issued	
			Type Total		1
Mechanical - IL					
IL-180227	Rice, Donald	Owner	511 Fourth St SW	Issued	
IL-180321	Active Enterprises Inc	Contractor	314 Second St	Completed / Closed	
IL-180323	Sunset Air, INC.	Contractor	174 First Ave N	Issued	
IL-180325	Pearson, Kathy & Jeff	Owner	3013 Lighthouse Keepers Rd	Issued	
IL-180405	Ocean Beach Hospital	Owner	174 First Ave N	Completed / Closed	

IL-180412	Active Enterprises Inc	Contractor	2144 Reservior Rd	Completed / Closed
IL-180417	Diamond Heating	Contractor	193 Robert Gray Dr	Pending
IL-180425	Weichal, Travis	Unknown	303 First Ave S	Pending
IL-180427	P & L Johnson Mechanical Inc	Contractor	127 Lake St SE	Issued
Type Total				9
Mechanical -LB				
LB-180110	Bankert, Kathleen Q.	Unknown	105 N 13th ST	Completed / Closed
LB-180206	Stowe Mechanical	Contractor	901 S Pacific Ave	Completed / Closed
LB-180209	Stowe Mechanical	Contractor	510 S Washington Ave	Issued
LB-180223	P & L Johnson Mechanical Inc	Contractor	101 Pacific Ave N	Issued
LB-180227	Lake, Walter	Owner	411 N Ocean Beach Blvd	Issued
LB-180319	Stowe Mechanical	Contractor	400 N Pacific Ave	Issued

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Page 1 of 2

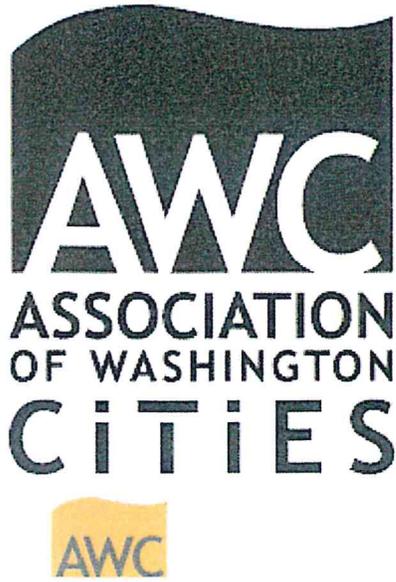
Permit Directory

Permit Number	Applicant	Applicant Type	Address	Permit Status	
LB-180410	Patty's Fish Tacos	Unknown	400 Pacific Ave S	Issued	
LB-180417	Diamond Heating	Contractor	218 SW 18th ST	Pending	
LB-180427	Stowe Mechanical	Contractor	1210 S Idaho Ave	Issued	
LB-180427-B	Stowe Mechanical	Contractor	2018 Washington Ave N	Issued	
Type Total					10
New SFR - IL					
IL-180320	EFA	Contractor	3032 Ocean View Ct.	Pending	
IL-180406	Oman, Stephen & Blair	Owner	750 Lakeview Dr	Issued	
IL-180419	Clarno, Troy & Jan	Owner	1739 SR 101	Pending	
Type Total					3
New SFR - LB					
LB-180216	Vikhrenko, Leonid	Owner	2711 Seacrest Ave N	Issued	
LB-180405	Atlas Home Construction	Owner	706 Shoreview Dr N	Issued	
LB-180411-B	Janas, Diane	Owner	105 NE 22nd ST	Issued	
Type Total					3
Plumbing Only - LB					
LB-180412	Tranquility Partners LLC	Owner	800 N Washington Ave	Issued	
Type Total					1
Renovation/Addition - Ilwaco					
IL-180214	Haldeman, Nick	Owner	107 Cougar Trot Dr	Issued	
IL-180216	Delzell, Steve	Owner	7109 Scarboro Ln N	Issued	
IL-180324	Wise, Dana F.	Owner	1132 Cooks Rd NE	Issued	
Type Total					3
Renovation/Addition - LB					
LB-180103	Rozenkranz, Kim & Donna	Owner	1806 N Pacific Ave	Cancelled/Void/Expired App - No Permit Issued	
LB-180217	Carolina Company	Contractor	510 & 512 N Ocean Beach Blvd	Issued	
LB-180226	Dave Haugsten Const		110 NE 7th ST	Issued	
LB-180322	Freiheit & Ho Architects	Designer	100 SE 16th ST	Pending	
LB-180330	Stotts, Kaarina M	Owner	811 S Pacific Ave	Issued	
LB-180413	Miller, Isaac	Owner	101 S Pacific Ave	Issued	
LB-180417-B	Olson, Karen	Owner	110 NE 7th ST	Issued	
Type Total					7
Right-of-Way Work Permit					
RW-180312	Pacific Co PUD #2	Unknown	510 & 512 N Ocean Beach Blvd	Issued	
Type Total					1
Structural Repair/Misc - Ilwaco					
IL-180115	EFA	Contractor	1113 Iris Ave SE	Completed / Closed	
IL-180330	Ocean Beach Hospital	Owner	174 First Ave N	Issued	
IL-180423	Big Tuna Construction	Contractor	2150 Klahanee Dr	Issued	
Type Total					3
Structural Repair/Misc - LB					

LB-180122	Shoecraft, Fredrick & Cassandra	Owner	204 E Pioneer Rd	Completed / Closed	
LB-180122-B	Dr. Roof, INC.	Contractor	901 S Pacific Ave	Completed / Closed	
LB-180307	Chautauqua Lodge	Owner	304 NW 14th St	Issued	
LB-180420	EFA	Contractor	115 S Pacific Ave	Issued	
LB-180430	Charter Construction Inc	Contractor	501 S Shoreview Dr	Pending	
LB-180507	Good Boys Construction	Contractor	107 6th St SE	Completed / Closed	
			Type Total		6
			Grand Total		62

The report is accessible at the following address:

[http://l-finance/ReportServer VISIONSQL?%2FVision%20Reporting%20Services%2FPermits%2FPermit%20Directory&ApplicantLike%30000-0000-0000-000000000000&PropertyLike%3Aisnull=True&PrintParameters=0&rs%3AParameterLanguage=en-US](http://l-finance/ReportServer%20VISIONSQL?%2FVision%20Reporting%20Services%2FPermits%2FPermit%20Directory&ApplicantLike%30000-0000-0000-000000000000&PropertyLike%3Aisnull=True&PrintParameters=0&rs%3AParameterLanguage=en-US)


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 [Conferences](#) /
 [AWC Annual Conference](#) /
 Parade of Flags



[Conference links](#)

[Conference home](#)

The Parade of Flags

Join us again this year for our ever-popular Parade of Flags event at the 85th AWC Annual Conference in Yakima! This is a great opportunity to unite all cities and celebrate everything that makes Washington's cities so great.

The Parade of Flags will kick off the conference on June 27 during the opening lunch. Show off your city's flag as a designee from your city or town marches and waves the flag with pride for others to admire.

[Business Meeting](#)

If your city has a flag and wants to join the parade, we need three things from you:

[CML credits](#)

[Exhibit](#)

[FAQs](#)

[Housing](#)

[Parade of Flags](#)

[Schedule](#)

[Scholarships](#)

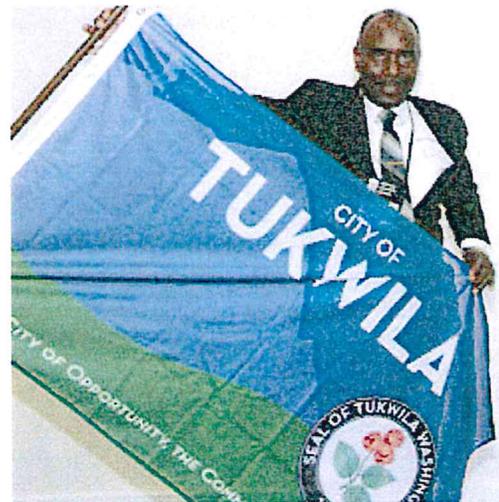
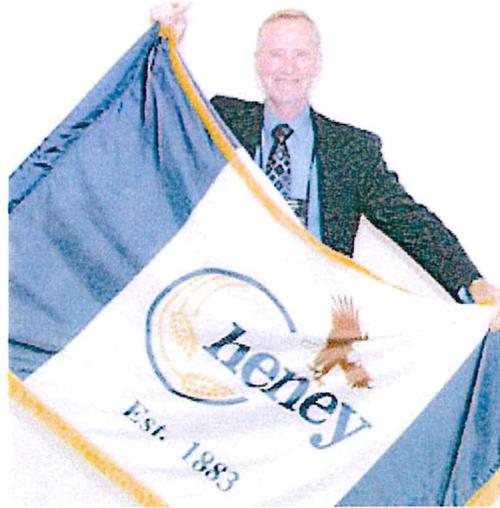
[Sponsorship](#)

1. Contact [Renee Villa](#) by June 13 to reserve your spot.
2. Select a flag walker from your city.
3. Mail your flag by June 20 to AWC at:
1076 Franklin St. SE
Olympia, WA 98501-1346

AWC provides poles and stands to display the flags during the conference.

If your city does not have a flag but wants to be a part of the celebration, please contact [Renee Villa](#) by May 9 to learn more about ordering a flag.

We hope to see your city represented in this year's Parade of Flags celebration!



About us

- AWC Board of Directors
- City awards
- Contact us

Publications

- Cityvision magazine
- CityVoice
- Legislative Bulletin

Member Pooling Programs

- Employee Benefit Trust
- Risk Management Service Agency



City of Long Beach Activities Report

April 2018

Wastewater Dept.

Call Outs - 0

Meetings - 4 (Contractor Sludge Site / PUD / Geo-tech / Engineers.)

Safety Meetings - 1 (Blood borne Pathogens / Exposure Training)

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies / Engineers.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.)

Customer Service - 2

Locates - 5 Emergency Locates – 2 (PUD Pharmacy.)

Hauling Sludge - 43 loads.

Lift Station Checking - Daily Action. (inspection / cleaning transducers)

Lift Station Wash down - 1 Plant Wash Down - 3

Samples to Lab - 1 (regular.)

Pump / Blower Maint. – 2

Sink Hole Investigation - 1

Main Repairs - 1 (3rd st. N & Oregon)

Equipment Cleanup - 2

Headworks Debris Removal – 1 Decanting Digester – 1 (Approx. 6,000 Gal.)

Training -

All Crew Blood borne Pathogen / Exposure .

Matt W Took and Passed His WWTP0 1 Certification.

Took and Passed His WDS 1 Certification.

Other Activities –

Manhole Riser Replacement. (Pioneer Market)

Reviewed New Sludge Site with Road Contractor.

Issues with RAS Pump 1. (Running on RAS Pump 2 until Repairs.)

Office Organization.

Matt W Switched to Full Weekend Duty.

LB Pharmacy Issues. (Caused By PUD.)

Ras Pump 1 changed Out.

Whitney Pump Re Wiring Pump 1.

Job Shadow at Plant. (Senior Project.)

Flow Meter for Ras 2 pump repaired.

Sewer Backup @209 N Blvd. (Customer Side Issue.)

Repaired 6" Main on 3rd st. n & Oregon.

New Permit For New Sludge Site Issued From DOE.

City of Long Beach Activities Report

April 2018

Water Dept.

Call Outs - 0

Meetings - 9 Staff / Evergreen Rural / Comp Plan / Contractor (Belks Seaview Fire Hall) / HD Fowler / Loyalty Days / Surf Perch / Beach Run / Geo-tech.

Safety Meetings - 1 (Bloodborne Pathogens / Exposure Training.)

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Ordered Parts / Remote Read Meter Paperwork / Cross Connection Report / Water Use Report.

Customer Service - 3

Locates - 14

Emergency Locates – 3 (PUD 32nd, PUD Pharmacy , PUD 10th st n & Blvd.)

Re-reads - 14

Install New Meters - 1 (Terhani)

Meter Reinstall - 2

New Service Investigations – 2

Valve Investigation - 1

New Service Prep – 1

Valve Can Raising - 5

Meter Removal – 0

Meter Repairs - 2

Hydrant Maint. - 0

Shut Off's - 2

Emergency Shut Offs - 1

Turn On's - 2

Res. Checking - 2

Res. Maint. – 0

Leak Repairs - 3 (43rd & L, 42nd & L, \$1st pl.)

Leak Investigations - 3

Equipment Cleanup - 5

System Samples - Weekly entire system.

Samples to Lab - 2

Training -

All Crew	(Bloodborne Pathogens / Exposure.)
Matt W	Took and Passed His WDS 1 Certification..

Other Activities –

Ilwaco Leak Assist.

Reading Meters. (Seaview)

Raising 5 Valve Cans.

Town Cleanup.

Job Shadow at Plant (Senior Project.)

Programing New Meters.

Meter Repairs.

Installing Remote Read Meters.

Yard Cleanup.

Naselle Patch Contract.

Clam Fest Setup / Tear Down.

Cleaning Sed Ponds WTP.

Meter Survey Sandridge Rd.

Certificate of Training

This certifies that

David Glasson
Long Beach, City of

Has successfully completed:
**2018 May Full Board Education Session-Promoting a
Workplace Free of Harassment Discrimination and Retaliation**

Wednesday, May 2, 2018
Holiday Inn - Downtown Yakima
2.00



A handwritten signature in black ink, reading "Patti H. Crane". The signature is written in a cursive style and is positioned above a horizontal line.

Patti H. Crane, Member Services Manager
Washington Cities Insurance Authority

Pacific County Tourism Bureau

**DESTINATION
MARKETING REPORT
2017**

Washington's



LONG BEACH PENINSULA
VISITORS BUREAU

WEB

Average monthly
Unique Visitors

NEARLY
20,000



OVER
220,000
Unique Visitors

NEARLY
1.2 million
Page Views

New Visitors

Ongoing content development
search engine optimization

199,458 ↑ 30% increase
Member referrals over 2016

\$7.9 Million
Local economic
impact

SOCIAL MEDIA



FACEBOOK FANS
organically increased by
14% in 2017

AVERAGE WEEKLY REACH
In 2017 grew from 27,000
to **43,291**

TOP POST
REACHED
2,252,777 2017
ORGANIC - 2,102,105



12% INCREASE
New Twitter followers



29% INCREASE
New Instagram followers

CONSUMER E-NEWS

18,571
OPT-IN SUBSCRIBERS

↑ 31% increase
over 2016

20.5% OPEN
RATE

11% CLICK
THRU

COLLATERAL PRODUCED & DISTRIBUTED

250,000
PIECES
produced and distributed

- Beach Visitors Guides
- Annual Events Calendars
- Discovery Trail Maps
- Beach Guest Directories
- Wedding Planners
- Meeting Planners in Print & Digital
- Lure Brochure

\$1.5 million
ROI for Beach Visitors
Guides distributed

PUBLIC RELATIONS

20 HOSTED
Media

20+ custom detailed itineraries planned

Resulting in at least:

- 434 Newspaper/radio
- 59 Blogs/features
- 115 Magazine articles
- 35 - third party emails/enews
- 2 Books
- 6 TV segments and/or commercials
- 50+ media inquiries fielded
- 21 press releases
- 1 media alert
- 2 bylines
- Media e-news to subscribers
- NW Travel Writers Conference

VISITORS CENTER

- Fulfillment of materials requests/leads programs
- Over 120,000 pieces of members' materials distributed
- 25,000 visitors served
- 18 trained volunteers worked over 5,200 hours
- Member lodging vacancies tracked during peak times

MEMBERSHIP PARTNERING

- 52 weekly membership e-news sent to over 355 subscribers
- Donations and in-kind support
- Cross promotion and collaborative marketing
- Support through membership dues & listings
- Serving visitors

ADVERTISING

- Digital and print advertising in over 28 local, regional, state, and national outlets.

LOCAL & REGIONAL TOURISM PARTNERSHIP & ADVOCACY

- Travel Portland
- Oregon Coast Visitors Assoc.
- Visit Seattle
- Washington Tourism Alliance
- Washington State Destination Marketing Organizations
- U.S. Travel Association
- Astoria Warrenton Area Chamber of Commerce
- Destination Marketing Association - West

OTHER DESTINATION MARKETING

- Tradeshows and Marketplaces
- Research
- Professional Development
- Local & Regional Tourism Partnership & Advocacy
- Industry Partner Familiarity Tours

TOURISM METRICS

➔ Over 2,200 Jobs In Pacific County

\$177.2 million ↑
PACIFIC CO. VISITOR
SPENDING IN 2016 **4.1%** Over
2016

Unincorporated
Pac. Co. lodging
Tax collections ↓ **1%** from
2016

City of Long
Beach Lodging
Tax collections ↑ **4%** Over
2016

\$1,174,146 Total lodging taxes collected
in Pacific County

2.5% INCREASE OVER 2016. HIGHEST EVER

APPROXIMATELY
\$40 million
Gross Lodging Sales

Visitor Spending
has grown by **43%**
or **\$53 million** SINCE 2011

Visitor spending per
Pacific. Co. resident is
about \$8,644
#2 COUNTY IN WA STATE

49.7%
IN 2016
The visitor share
of taxable sales in
Pacific County

Over **\$14.2**
million in state and local taxes
collected in Pac. Co.
were paid by visitors

\$1,580 paid per occupied
household

MISSION

TO PLAN, COLLABORATE AND IMPLEMENT
DESTINATION MARKETING TO INSPIRE AND
CONNECT VISITORS WITH UNIQUE
EXPERIENCES AND LOCAL PRODUCTS AND
GENERATE SUSTAINABLE TOURISM GROWTH
COUNTY-WIDE.

VISION

TO BE A FAVORITE YEAR-ROUND PACIFIC
NORTHWEST DESTINATION FOR REGIONAL AND
GLOBAL VISITORS AND TO STRENGTHEN THE
COUNTY ECONOMY THROUGH SUSTAINABLE
TOURISM GROWTH BY PROMOTING
AUTHENTIC EXPERIENCES WHILE PROTECTING
AND PRESERVING NATURAL
RESOURCES AND HERITAGE.