



AGENDA – Monday, November 6, 2017

6:30 p.m. City Council Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall

115 Bolstad Avenue West

6:30 p.m. COUNCIL WORKSHOP

- **WS 17-20- Merchants Plastic vs. Paper Bags – TAB A**

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 16, 2017 City Council Meeting & Minutes, October 16, 2017 SERP Public Meeting
- Payment Approval List for Warrant Registers 57399-57425 & 82454-82551 for \$197,052.12

BUSINESS

- **AB 17-60 – Agreement for Government Relations Services – TAB C**
- **AB 17-61 – Special Use Permit for Shoeboxes of Joy – TAB D**

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- **LBPVB Monthly Destination Marketing Report for August 2017**
- **PAA Letter of Thanks**
- **Building Permit Directory as of October 30, 2017**
- **Lodging Tax Collections**
- **Sales Tax Collections**
- **LBPVB Monthly Destination Marketing Report for September 2017**
- **Police Chief's Report for October**
- **IACC Tech Team Notes – Re: Biosolids Plant Funding Options**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop. November 20, 2017, December 4, 2017 & December 18, 2017

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 17-20**

Meeting Date: November 6, 2017

AGENDA ITEM INFORMATION		
SUBJECT: Merchants Plastic vs. Paper Bags		<i>Originator:</i>
	Mayor	JP
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: Unknown	Water/Wastewater Supervisor	
<p>SUMMARY STATEMENT: A group of citizens have approached the Council regarding a ban on plastic bags. This workshop is being provided as a forum to discuss future possibilities.</p>		

TAB - B

PUBLIC MEETING

from OCTOBER 16, 2017, held on October 18, 2017

6:00 OPEN MEETING

Mayor Phillips opened the public meeting; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Murry, C. Kemmer, and C. Hansen present. C. McGuire was absent.

BUSINESS

Nancy Lockett from Gray and Osborne presented a slide show demonstrating the biosolids alternatives, possible environmental impacts with each alternative, as well as, potential costs to the city and the rate payers. At the conclusion of the presentation, she called for public comment. There were no comments made. She concluded the meeting.

ADJOURNMENT

The Mayor adjourned the meeting at 6:44 p.m.

Mayor

ATTEST:

City Clerk

LONG BEACH CITY COUNCIL MEETING

October 16, 2017

6:00 COUNCIL WORKSHOP

WS 17-19- SERP Public Meeting – Biosolids Treatment Plant

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Murry, C. Hanson, and C. Kemmer present. C. McGuire was absent.

PUBLIC COMMENT

Mitzi Cady made a public comment.

CONSENT AGENDA

Minutes, October 2, 2017 City Council Meeting

Payment Approval List for Warrant Registers 57367-57398 & 82391-82453 for \$214,366.69

C. Linhart made the motion to approve the Consent Agenda. C. Hanson seconded the motion. 4 Ayes, 1 Absent, motion passed.

BUSINESS

AB 17-58- OTAK Proposal for Professional Surveying Services

David Glasson, City Administrator, presented the Agenda Bill. The city has a few sites that need to be surveyed and have requested an estimate from OTAK. Attached is the estimate to:

- a. Create the property description for the Long Beach Entry sign at North 28th & Pacific
- b. Mark the North Edge of 4th Street North, West of Ocean Beach Boulevard
- c. Get the elevation on Discovery Trail for future drainage projects.

C. Linhart made the motion to authorize staff to proceed. C. Hanson seconded the motion, 4 Ayes, 1 Absent, motion passed.

AB 17-59- Extension of SUP 2017-07

Ariel Smith, Community Development Director, presented the Agenda Bill. The Council originally approved the use of the City parking lot through the end of October 2017. Circumstances have arisen that restrict the owners of storing the rides at the intended location. They have requested that the city extend the time period on the original permit from October 31, 2017 to March 31, 2018. **The council requested to continue this meeting until Wednesday, October 18, 2017 @ 5:00 p.m. for further discussion.**

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Parks, Streets & Stormwater September Report

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- Wastewater Report for September
 - Water Department Report for September
 - Police Chief's Report for September
 - 2017 Permit Directory Through October 9th
 - AWC Elected Officials Essentials Workshops

CONTINUED to 5:00 p.m. on Wednesday, Oct. 18, 2017

Mayor

ATTEST:

City Clerk

CONTINUATION of LONG BEACH CITY COUNCIL MEETING

from OCTOBER 16, 2017, held on October 18, 2017

5:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Murry, and C. Kemmer present. C. McGuire and C. Hansen were absent.

BUSINESS

AB 17-59- Extension of SUP 2017-07

Ariel Smith, Community Development Director, presented the Agenda Bill. The Council originally approved the use of the City parking lot through the end of October 2017. Circumstances have arisen that restrict the owners of storing the rides at the intended location. They have requested that the city extend the time period on the original permit from October 31, 2017 to March 31, 2018.

C. Linhart made the motion to allow Long Beach Amusements to occupy City property through the end of March with the condition that they continue to pay the city a monthly fee of \$100 as previously agreed upon. C. Murry seconded the motion. 3 Ayes, 2 Absent, motion passed.

ADJOURNMENT

The Mayor adjourned the meeting at 5:24 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2017 - October - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member Council Member Council Member Clerk/Treasurer

Number	Name	Print Date	Clearing Date	Amount
57399	Bell, Helen S	10/20/2017	10/24/2017	\$295.91
57400	Binlon, Jacob	10/20/2017	10/20/2017	\$1,646.69
57401	Booi, Kristopher A	10/20/2017	10/24/2017	\$1,383.74
57402	Gilbertson, Bradley K	10/20/2017	10/23/2017	\$1,408.83
57403	Goulter, John R.	10/20/2017	10/23/2017	\$1,677.20
57404	Huff, Timothy M.	10/20/2017	10/23/2017	\$1,607.97
57405	Kemmer, Larry L	10/20/2017	10/24/2017	\$1,230.86
57406	Luehe, Paul J	10/20/2017	10/20/2017	\$1,775.58
57407	Miller, Matt W	10/20/2017	10/24/2017	\$1,243.23
57408	Mortenson, Tim	10/20/2017	10/23/2017	\$2,068.92
57409	Padgett, Timothy J	10/20/2017	10/24/2017	\$1,494.05
57410	Williams, David L	10/20/2017	10/24/2017	\$713.15
57411	Wood, Matthew T	10/20/2017	10/23/2017	\$1,405.12
57412	Wright, Flint R	10/20/2017	10/23/2017	\$2,526.21
57413	Zuern, Donald D.	10/20/2017	10/23/2017	\$2,070.31
57414	Fitzgerald, Rick E.	10/20/2017	10/20/2017	\$50.98
57415	AFLAC	10/20/2017		\$426.65
57416	Association of WA Cities	10/20/2017		\$27,213.21
57417	City of Long Beach - Fica	10/20/2017		\$11,165.20
57418	City of Long Beach - FVH	10/20/2017		\$8,515.62
57419	Dept of Labor & Industries	10/20/2017		\$1,921.50
57420	Dept of Retirement Systems	10/20/2017		\$13,742.84
57421	Dept of Retirement Systems Def Comp	10/20/2017		\$1,780.00
57422	Massmutual Retirement Services	10/20/2017	10/31/2017	\$475.00
57423	Teamsters Local #58	10/20/2017		\$166.00
57424	City of Long Beach - Fica	10/20/2017		\$9.18
57425	Dept of Retirement Systems	10/20/2017		\$12.05
82454	Binlon, Jacob	10/16/2017	10/16/2017	\$192.00
82455	CenturyLink	10/18/2017	10/26/2017	\$1,775.20

Number	Name	Print Date	Clearing Date	Amount
82456	Cox, Mallory	10/18/2017	10/19/2017	\$80.00
82457	Emerald Services, Inc.	10/18/2017	10/24/2017	\$284.20
82458	Employment Security Dept	10/18/2017	10/23/2017	\$983.35
82459	EverBank	10/18/2017	10/24/2017	\$227.38
82460	Glasson, David	10/18/2017	10/24/2017	\$411.86
82461	Iron Mountain	10/18/2017	10/23/2017	\$117.35
82462	Neofunds By Neopost	10/18/2017	10/27/2017	\$500.00
82463	Smith, Ariel	10/18/2017	10/18/2017	\$411.86
82464	Tangly Cottage Garden	10/18/2017	10/25/2017	\$272.70
82465	U.S. Cellular	10/18/2017	10/24/2017	\$86.72
82466	At&t Mobility	10/20/2017	10/25/2017	\$83.99
82467	Bishop Red Rock	10/20/2017	10/24/2017	\$50.00
82468	Bonney, Matt	10/20/2017	10/20/2017	\$94.06
82469	Brighter Side Marketing	10/20/2017	10/30/2017	\$375.00
82470	Cottage Bakery	10/20/2017	10/24/2017	\$279.85
82471	Department of Licensing - Firearms Section	10/20/2017	10/27/2017	\$36.00
82472	ELKS LODGE BPOE 1937	10/20/2017	10/27/2017	\$300.00
82473	Linda Brand Crab & Seafoods	10/20/2017	10/23/2017	\$30.00
82474	STAPLES ADVANTAGE	10/20/2017	10/25/2017	\$157.31
82475	Taft Plumbing	10/20/2017	10/20/2017	\$86.47
82476	Visa	10/20/2017	10/20/2017	\$1,008.53
82477	Department of Health	10/23/2017		\$87.00
82478	Fosse Farms	10/25/2017		\$28.00
82479	Peninsula Saddle Club	10/27/2017		\$3,500.00
82480	Unum Life Insurance	10/27/2017	10/30/2017	\$71.70
82481	Dept of Ecology	10/30/2017		\$14,974.09
82482	Iiwaco Charter Association	10/30/2017		\$1,000.00
82483	Postmaster	10/30/2017		\$289.34
82484	Premier TravelMedia	10/30/2017		\$500.00
82485	Serendipity Media	10/30/2017		\$816.00
82486	Pacific County Auditor	11/2/2017		\$68.00
82487	A-1 Redi Mix	11/3/2017		\$207.36
82488	Active Enterprises, Inc.	11/3/2017		\$352.62
82489	All Safe Mini Storage	11/3/2017		\$190.00
82490	ALS Group USA, Corp.	11/3/2017		\$439.00
82491	Alsco-American Linen Div.	11/3/2017		\$273.12
82492	American Bus Association	11/3/2017		Void
82493	Arts Auto Parts Inc.	11/3/2017		\$98.82
82494	Astoria Janitor & Paper Supply	11/3/2017		\$2,118.07
82495	Backflow Management Inc	11/3/2017		\$1,501.25
82496	Boyce Equipment & Parts Co., Inc	11/3/2017		\$397.50
82497	BSK Associates	11/3/2017		\$215.00
82498	Cartomation, Inc	11/3/2017		\$500.00
82499	CASCADE MACHINERY & ELECTRIC	11/3/2017		\$6,505.32
82500	Ced - Consolidated	11/3/2017		\$55.68
82501	Chevron & Texaco Business Card Services	11/3/2017		\$1,000.00

Number	Name	Print Date	Clearing Date	Amount
82502	Chinook Observer	11/3/2017		\$380.25
82503	Coastal Community Action Program	11/3/2017		\$60.00
82504	Columbia Ford, Inc.	11/3/2017		\$1,390.05
82505	Columbia Steel Supply	11/3/2017		\$47.60
82506	Dufour, Gary	11/3/2017		\$465.00
82507	Ellyson, Sue	11/3/2017		\$65.96
82508	Emerald Coast Title	11/3/2017		\$161.27
82509	Emergency Medical Products, Inc	11/3/2017		\$44.82
82510	Evergreen Septic Inc	11/3/2017		\$178.00
82511	Evergreen Septic Pumping LLC	11/3/2017		\$1,275.75
82512	Fastenal Industrial & Construction	11/3/2017		\$202.63
82513	Galls, LLC	11/3/2017		\$226.69
82514	Gray & Osborne	11/3/2017		\$7,471.34
82515	H. D. FOWLER	11/3/2017		\$20,545.45
82516	Hill Auto Body & Towing	11/3/2017		\$102.60
82517	Hughes Fire Equipment, Inc	11/3/2017		\$986.48
82518	International Association of Arson Investigators	11/3/2017		\$140.00
82519	Iron Mountain	11/3/2017		\$117.95
82520	K & L Supply, Inc.	11/3/2017		\$536.36
82521	Lawson Products, Inc.	11/3/2017		\$99.23
82522	MANSFIELD ALARM CO, INC	11/3/2017		\$96.00
82523	Municipal Emergency Services Depository Account	11/3/2017		\$506.71
82524	Naselle Rock & Asphalt	11/3/2017		\$3,165.00
82525	North Coast Truck Parts	11/3/2017		\$582.95
82526	Oman & Son Builders	11/3/2017		\$260.22
82527	One Call Concepts, Inc.	11/3/2017		\$35.64
82528	Ouida, Marca	11/3/2017		\$46.33
82529	Pacific County Health & Human Services	11/3/2017		\$282.20
82530	Pacific County Sheriffs	11/3/2017		\$3,201.52
82531	Peninsula Sanitation	11/3/2017		\$902.96
82532	Penoyar, William	11/3/2017		\$1,000.00
82533	Public Utility District 2	11/3/2017		\$1,515.15
82534	Quill Corporation	11/3/2017		\$394.91
82535	Sea Western Fire	11/3/2017		\$623.72
82536	Seaside Chamber of Commerce	11/3/2017		\$75.00
82537	Serendipity Media	11/3/2017		\$816.00
82538	Solutions Yes	11/3/2017		\$318.61
82539	South Pacific County Technical	11/3/2017		\$5,000.00
82540	Standard Insurance Co.	11/3/2017		\$2,237.00
82541	SUNSET AUTO PARTS, INC	11/3/2017		\$697.25
82542	Tangly Cottage Garden	11/3/2017		\$1,329.21
82543	Unique Photo, Inc.	11/3/2017		\$55.90
82544	Usa Blue Book	11/3/2017		\$312.70
82545	Verizon Wireless	11/3/2017		\$594.53

Number	Name	Print Date	Clearing Date	Amount
82546	Vidana, Dionicio	11/3/2017		\$17.65
82547	Vision Municipal Solutions	11/3/2017		\$784.18
82548	Wadsworth Electric	11/3/2017		\$427.68
82549	Wilcox & Flegel Oil Co.	11/3/2017		\$3,829.37
82550	Zee Medical Service Co.	11/3/2017		\$203.60
82551	American Bus Association	11/3/2017		\$2,185.00
	Total			\$197,052.12
	Grand Total			\$197,052.12

Execution Time: 7 second(s)

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Register

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 17-60**

Meeting Date: November 6, 2017

AGENDA ITEM INFORMATION		
SUBJECT: Agreement for Government Relations Services	<i>Originator:</i>	
	Mayor	JP
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: \$5,850	Other:	
<p>SUMMARY STATEMENT: In early 2017 the Council approved an agreement with Sarah Davenport-Smith for lobbying services during this session. Mayor Phillips continues to work with the legislature in his capacity as Mayor and representative to the Association of Washington Cities to educate state elected officials of the funding issues small cities face. This contract is for the next legislative session and focuses on funding of the Biosolids Plant and Tsunami Berm. The proposed agreement is attached.</p>		
<p>RECOMMENDED ACTION: <i>Authorize the Mayor to enter into this agreement for government relations services.</i></p>		

AGREEMENT FOR SERVICES
BETWEEN THE CITY OF LONG BEACH AND
SDS MUNICIPAL CONSULTING LLC

THIS AGREEMENT, is made this 1st day of December, 2017, by and between the City of Long Beach (hereinafter referred to as "City"), a Washington Municipal Corporation, and SDS Municipal Consulting LLC (hereinafter referred to as "Service Provider"), doing business at 317 Amberwood Circle, Sultan WA.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and WHEREAS, the City desires to contract with Service Provider for the provision of such services for government relations in Olympia for the purposes of building and coordinating support for the following legislation: allowing cities under 10,000 in population to align their property tax increases with COLA; and allow the tourism tax revenues to be used for police services for cities under 10,000 in population, and Service Provider agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Description of Work.** Service Provider shall perform work as described in Attachment A, Scope of Work, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the expressed written permission of the City Council.
2. **Payment.**
 - A. The City shall pay Service Provider at the rates set forth in Attachment A, one thousand eight hundred dollars (\$1800) per month, for the services described in this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed.
 - C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.
3. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Agreement. As Service Provider is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement,

engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.

4. **Project Name.** Government Relations Services for the City of Long Beach.
5. **Duration of Work.** Service Provider shall complete the work described in Attachment A by March 8th 2018. If a special session begins, Service Provider will continue to represent the City, unless otherwise agreed upon.
6. **Termination.**
 - A. Termination Upon the City's Option. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Service Provider.
 - B. Termination for Cause. If Service Provider refuses or fails to complete the tasks described in Attachment A, or to complete such work in a manner satisfactory to the City, then the City may, by written notice to Service Provider, give notice of its intention to terminate this Agreement. After such notice, Service Provider shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Service Provider fails to cure to the satisfaction of the City, the City shall send Service Provider a written termination letter which shall be effective upon deposit in the United States mail to Service Provider's address as stated below.
 - C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The Mayor shall make the final determination about what services have been satisfactorily performed.
7. **Nondiscrimination.** In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. **Indemnification / Hold Harmless.** The Service Provider shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.
9. **Insurance.** The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in

connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees or subcontractors.

- A. Minimum Scope of Insurance. Service Provider shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC 20 37 10 01 or substitute endorsements providing equivalent coverage.
- B. Minimum Amounts of Insurance. Service Provider shall maintain the following insurance limits:
 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate and \$1,000,000 products-completed operations aggregate limit.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:
 1. The Service Provider's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.
 2. The Service Provider's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Service Provider shall furnish upon request the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.

F. Subcontractors. Service Provider shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Service Provider.

10. Entire Agreement. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

11. City's Right of Supervision, Limitation of Work Performed by Service Provider. Even though Service Provider works as an independent contractor in the performance of his duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

12. Work Performed at Service Provider's Risk. Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

13. Ownership of Products and Premises Security.

A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.

B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.

14. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.

15. Assignment. Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.

16. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

17. **Non-Waiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.

18. **Resolution of Disputes, Governing Law.** Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the Mayor whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF LONG BEACH

By: _____
Jerry Phillips, Mayor

CITY CONTACT

City of Long Beach
P.O. Box 310
115 Bolstad Avenue W
Long Beach, WA 98631

Phone: 360-642-4421
Fax: 360-642-8841

ATTEST/AUTHENTICATED

By: _____
Title: _____

SERVICE PROVIDER

By: _____
Sarah Davenport-Smith
Title: Owner
Taxpayer ID #: 270162410

SERVICE PROVIDER CONTACT

SDS Municipal Consulting LLC

Mobile: 360-510-0812

Monthly Retainer

Commencing on the 1st day of December, 2017 and continuing through the 8th day of March 2018, SDS Municipal Consulting LLC shall bill the City a monthly retainer fee as follows:

~ \$1800 per month

Total 2018 Session Retainer* \$5,850.00

*If the session continues beyond the official session cutoff date, SDS will continue to represent the City at the same monthly retainer fee until the special session ends, or until the City asks to end the contract.

Expenses

Any printing, postage, and other out-of-pocket expenditures that SDS Municipal Consulting LLC incurs on the City's behalf will not be reimbursed.

Attachment A

Proposal for the City of Long Beach Government Relations Services

Scope of Work and Budget

Contract Focus:

Assist the City of Long Beach (the City) to establish and continue government relations with the Legislature of the State of Washington; advance local city government reform legislation; and garner legislative proviso funds.

Scope of Services

1. Work with the City, other local partners, State Legislators and Washington State agencies to garner legislative provisos for the following projects: Joint Community BioSolids Plant; and the Tsunami Protection Berm.
2. Work closely with the City and key legislators to build and coordinate support for the following legislation: and allow the tourism tax revenues to be used for police services & transportation for cities under 10,000 in population.
3. Coordinate meetings with elected officials and the City during the session.
4. Work with the City to engage and leverage SDS Municipal Consulting's network of contacts, as well as the City's existing relationships, to deliver accurate and timely information supporting the City's legislative requests to key legislators.
5. Work with the City to create clear and comprehensible ballot measure language for the community.
6. Work with the City to coordinate and facilitate the legislative work of other stakeholders supporting the City's requests.
7. Present a summary report of all activities to the City and work with the City to conduct a thorough assessment of SDS Municipal Consulting's performance.

Jerry Phillips

From: sdsmunicipalconsulting@gmail.com on behalf of Sarah Davenport-Smith <sarah@sds-mc.com>
Sent: Friday, September 22, 2017 6:02 PM
To: Jerry Phillips
Subject: SDS Consulting Contract
Attachments: LB_SDS Lobbying proposal_Attachment A_Dec 2017-Mar2017.docx; LB_SDS Prof Serv Agreement_Lobbying_Dec 2017-Mar2018.docx

Hi Jerry,

It was great catching up with you today. Here is the contract for next session. As we discussed:

1. I will help the City with 2 capital budget requests (Biosolids Plant and the Tsunami Berm);
2. I will begin working with you on December 1st; and
3. My fee will remain at \$1800/month

Oh, since you would like to continue to expand your Legislative friendships :), would you be willing to send me your spreadsheet on who you met with last session? That way, I can help you meet those folks who you haven't met yet.

Take care,
Sarah

--

Sarah Davenport-Smith
Municipal Consultant, Owner
SDS Municipal Consulting, LLC

Office/Mobile: 360-510-0812 website: www.sds-mc.com

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 17-61**

Meeting Date: November 6, 2017

AGENDA ITEM INFORMATION

SUBJECT: Case No. SUP 2017-10 – Special Use Permit for Use of the Depot for One Month by a Peninsula Charitable Program	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: No direct cost, potential loss of rental income	Other:	

SUMMARY STATEMENT: *Shoe Boxes of Joy asks to use the Long Beach Depot for the period between Thanksgiving and Christmas (November 24th through December 28th). They have operated out of the Depot for the past 7 years, and the program has been in existence for about 10 years in total. The Depot would be used as a drop-off location for food and goods, and as a storage and repackaging facility for distribution of holiday packages for shut-ins and low-income elderly Peninsula residents.*

This recognized area charitable program asks that the Council consider waiving or substantially reducing the rental fee (normally \$50 per day) so that money might go to those being served by the program.

This is not a land use specifically called out in the code, and so they request a special use permit.

Staff report attached.

RECOMMENDED ACTION: *Conditionally approve SUP 2017-10.*

City of Long Beach
Department of Community Development

STAFF REPORT

TO: City Council
CASE No.: SUP 2017-10
Charitable Program Use of Depot in the P – Public Zone
APPLICANT: Shoe Boxes of Joy
SITE ADDRESS: Long Beach Train Depot
AUTHORITY: Special Use Permit Review by City Council Pursuant to
Section 12-11-14, Long Beach City Code
DATE: November 6, 2017

BACKGROUND

The applicant requests approval of SUP 2017-10, which proposes a temporary land use¹, by a recognized Peninsula charitable program; specifically, to receive donations of goods and foodstuffs, to repackage these items, and to distribute these items in holiday packages to shut-ins and low-income seniors of the Long Beach Peninsula. This land use would occur between approximately Thanksgiving and Christmas. There will be volunteers on-site for about ½ day every day for this period. There will be a sign lighted in the evening by exterior lights (no interior lighting of the sign).

Normally, the fee for Depot use is \$50 per day. Since this is a non-commercial, public-good activity manned entirely by volunteers, the applicant asks the Council to consider waiving the fee, or substantially reducing it.

PROCEDURAL INFORMATION

Authorizing Ordinances: Long Beach City Code Title 12, Zoning Regulations, section 12-11-14: Special Use Permits:

For events, uses, and other activities not specifically addressed by this title, an applicant may apply to the city council for a special use permit. The issuance of a special use permit is at the discretion of the City Council. The City Council may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. A special use permit shall not be used to permanently permit a use that would otherwise be prohibited by the zone district in which the property is situated. A special use

¹ **TEMPORARY USE:** A land-use activity that occurs for a specific and limited period of time, typically authorized by a special use permit. [12-2-1]

permit shall have an expiration date that is no more than one (1) year after the approval date. Upon application, the city council may grant a single extension of a special use permit.

The applicant requests a temporary use; therefore, review and final action are by the city council.

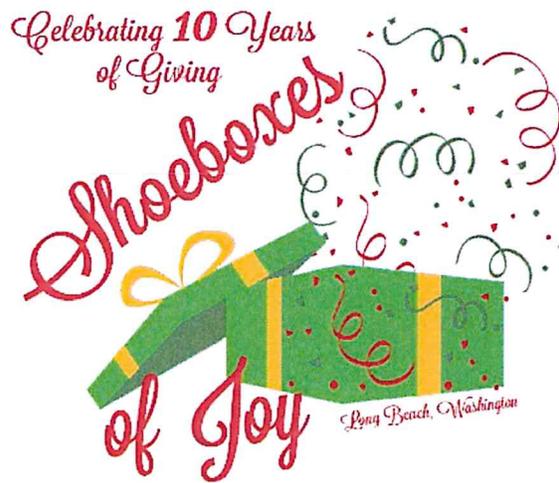
ANALYSIS

Staff reviewed this proposal, and did not identify any issues that not be addressed by conditions of approval.

STAFF RECOMMENDATION

Staff recommends CONDITIONAL APPROVAL, based on the applicant's request and description of his event, and subject to the following conditions:

1. The applicant shall place a sign on the Depot door stating that donations may not be left outside, they must be brought into the Depot when volunteers are present. The sign must also identify hours of operation.
2. The vision clearance triangle must be maintained.
3. Volunteer parking must occur on the street or on-site, and not in the Dennis Company parking lot.



November 2, 2017

City of Long Beach, WA

Dear City Council:

Shoeboxes of Joy is celebrating 10 years of giving this year. Our team thanks you for all your support and commitment over the past 10 years. Your support is invaluable to us. With your support we can provide an average of 600 boxes to those in need each year. There are many in the community that now look forward to receiving a "Shoebox". I now receive calls for help with particular items, such as winter coats and blankets. Your help has made it so we can fulfill their dreams.

Shoeboxes of Joy Holiday Project seeks the use of The Train Depot from November 24, 2017 to December 28th, 2017. We ask the City of Long Beach to help us with use of the building for reduced or no cost. We believe this project is very important in helping and caring for the community's seniors and disabled through health and human services.

The project for which we request this donation will make a difference in the daily lives of local seniors and disabled persons by providing: food, soap, shampoos, lotions, shaving cream, razors, dental & denture care products, hats, gloves, socks, puzzles, crossword puzzles, cookies, sugarless candy, AA batteries, flashlights, blankets, cat food, dog food..... The project is currently underway, with shoeboxes being delivered just before Christmas. Our goal is to be able to provide a "Shoebox of Joy" to as many of the low income elderly and disabled as possible. This is a wonderful opportunity for our community to work together and provide a "special gift to those in need".

Our project is totally funded by community contributions and all work is done by volunteers. All expenses are absorbed by volunteers. Along with personal contributions from many individuals, the early stage for the project this year has produced support from many of our local businesses and community members.

Sincerely,

DeAnn Kettwig

DeAnn Kettwig, Project Liaison
PO Box 684
Long Beach, WA
360-642-1105
shoeboxesofjoy@gmail.com

TAB - E

LBPVB –Monthly Destination Marketing Report Aug 2017

Web Traffic: Visits -40,910. Unique Visitors – 29,623. 65.6% new visitors. Total hits – 114,053
9,560 referrals to member websites, 3,532 referrals to “Book Now”, 1,014 to “Featured Listings”
5 new blogs:

8-1-17 Awesome August in photos <https://funbeach.com/awesome-august-photos-2017/>

8-8-17 LBP to see 97-percent coverage <https://funbeach.com/solar-eclipse-2017-long-beach-peninsula/>

8-15-17 U-pick blueberries: The season has arrived <https://funbeach.com/blueberries-cranguyma-2017/>

8-22-17 Made in Pacific County <https://funbeach.com/made-pacific-county-local-goods-services/>

8-29-17 September shindigs: Hot rods, geocaching & slow drags <https://funbeach.com/september-events-on-lbp-2017/>

Utrip itinerary planning tool:

August Highlights:

- 93 completed itineraries were created last month.
- Returning visitors show excellent engagement— 12.7 average pages/session and 11:07 average session duration for non-bounce sessions!
- Average length of trips planned is 4.2 days.
- Majority of visitors are first timer travelers with families to Long Beach who like to pack their itineraries with interests in must sees, local culture, and cuisine.

Social Media : Facebook: * 12,183 likes as of 9-1-17. Eight months of +100 growth. Steady growth. Outstanding engagement. All organic. Compared to other area DMOs, we’ve surpassed Astoria and Ocean Shores’ number of Likes and we’re on the heels of Vancouver, WA and Visit San Juan Islands.

Top posts in August:

1. Kite Fest starts. (17,640 reached, 10% engagement)
2. Kite Fest two weeks away (17,071 reached, 5% engagement)
3. Kite Fest spectacular (14,514 reached, 11% engagement)
4. Rod Run advance. (9,582 reached, 4% engagement)
5. Kite Fest video (8,400 reached, 9% engagement)

Twitter: * 1134 followers as of 9-1-17 Total impressions in Aug 17.5K.

Instagram: * 910 followers as of 9-1-17.

Consumer Direct E-Newsletter Delivered to about 13,217 subscribers. Open rate 22% and 10.8% click through rate. <http://myemail.constantcontact.com/Eclipse-on-the-Coast.html?soid=1115090527827&aid=2YAPhs3OB1s>

PublicRelations : Earned Media: Our Coast, WiseBread.com, WSU News, Valley Bugler, SeattlePI.com, The Spokesman-Review, San Francisco Gate, The Daily World, Grays Harbor Talk, The Olympian, Valley Bugler, The Daily News, Indian Country Today, The Daily World, Sunset, Oregonian, Tillamook County Pioneer, KAST, Three Sheets Northwest, Portland Tribune, Spokesman – Review, 1889, TripAdvisor.com, Capital Ag Press, Centralia Chronical, Roseburg News-Review, The Daily News, Wahkiakum Eagle, Defense Video, Yakima Herald, Oregonian, SeafoodNews.com, Forbes, Oregonian, Big Blend Radio, Alternative Nation, The Columbian, NationalParkTraveling.com, KIRO7, KOIN6, The Daily News, Seattle Times, The Daily World, Scenic WA.

Press Visit: Elizabeth Rose

Visitors Center – 3732 in Aug which is 17% more than July, but down about 6% from Aug of 2016. Year to date there were 15,023 visitors to Seaview VC, which is down about 22% from 2016. Last month we were down 26% and the month before down 31 % ytd, so we are slowly closing the gap. Satellite visitors center in Chinook School Events Center open Thurs. – Sun. 10am – 4pm had 78 visitors in Aug. and has had 757 visitors this year to date.

Collateral Production and Distribution - 6,221 pieces of VB produced collateral distributed in addition to digital/electronic copies distributed/downloaded via social media and web.

Leads fulfillment - Oregon Coast Visitors Association 502

Industry partnership/promotion/advocacy – 8-1-17 Pacific Co. Lodging Tax workshop, 8-2-17 Meeting with Senator Dean Takko, 8-10-17 Washington Tourism Alliance board meeting, 8-17-17 welcome presentation to new OB educators, 8-23,24,25-17 Pacific County Fair

Tourism Metrics – Unincorporated Pacific County Aug. collections up 7% over Aug. of 2016.

City of Long Beach lodging tax collections for Aug. are up 9% compared to Aug. of 2016.

The lodging taxes collected in the City of Ilwaco in Aug. were up approx. 10% over Aug 2016.

David Glasson

From: Vikki Rennick <photosbyvikki@gmail.com>
Sent: Wednesday, October 11, 2017 4:48 PM
To: David Glasson
Cc: Vickie Branch; Karen Boardman
Subject: Re: Letter to City Council regarding Depot Use

David, thank you for presenting our letter to the mayor and city council. We are grateful for the approval to use the depot for up to 12 days for the total amount of \$250.00 for the calendar year 2018 for our art shows and events. This will greatly assist us in continuing to provide quality arts shows in Long Beach and provide art supplies for local schools. I will contact Ragan with the dates of our spring and fall show and any additional events that we plan for holding in the old train depot.

Best, Vikki Rennick - 2016 & 2017 PAA President. 503-705-5233

On Fri, Sep 29, 2017 at 10:43 AM, Vikki Rennick <photosbyvikki@gmail.com> wrote:

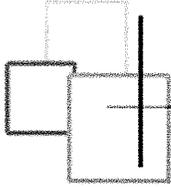
I have attached a letter to the city council requesting that PAA be given the option to use the depot building for \$250 for the calendar year of 2018 for holding our art shows.

If you would prefer a signed copy I will be happy to print, sign, scan and resend to you. I am also available to attend the council meeting on Monday.

Best, Vikki Rennick, PAA President

Ariel Smith

From: David Glasson
Sent: Monday, October 30, 2017 8:00 AM
To: Jerry Phillips; David Glasson; Ariel Smith
Subject: Permit Directory was executed at 10/30/2017 8:00:03 AM



Permit Directory

Permit List: All Permits
 Permit Year: 2017

Permit Number	Applicant	Applicant Type	Property	Permit Status	
Accessory Structure - Ilwaco					
IL-170221	Knutzen, Doug	Owner	805 North Head Rd	Issued	
IL-170502	Streeter, Sean	Owner	1017 S Washington Ave	Closed	
IL-170519	Cuttings Coastal Designs	Contractor	509 Lake St	Issued	
IL-170720	Alexander, Laurie	Owner	7132 Ortelius Dr	Issued	
IL-170728	DPR Builders	Contractor	1809 SR 101	Issued	
IL-170832	Scholz, John & Becky	Owner	1610 S California Ave	Closed	
IL-170916	Profka, Sotiraq	Owner	7107 Ortelius Dr	Closed	
IL-171016	EFA	Contractor	805 North Head Rd	Pending	
			Type Total		8
Accessory Structure - Long Beach					
LB-170202	England, Steve	Owner	307 17th St NE	Issued	
LB-170816	Breakers Motel	Owner	210 NW 26th ST	Pending	
LB-171010	EFA	Contractor	1004 S Washington Ave	Issued	
LB-171013	Neptune Pools	Contractor	210 NW 26th ST	Pending	
			Type Total		4
Cell Tower - IL					
IL-170216	McDaniel Telephone Corp	Unknown	802 North Head Rd	Closed	
			Type Total		1
Change of Occupancy Calss - LB					
LB-170127	Miller, Isaac & Taylor	Owner	1212 S Idaho Ave	Issued	
			Type Total		1
Deck -IL					
IL-170606	Poellnitz, Charles	Owner	115 Brumbach Ave	Pending	
			Type Total		1
Demo - IL					
IL-170727	Breuer, Roy	Owner	207 Second St	Issued	
			Type Total		1
Demo - LB					
LB-170131	His Supper Table	Owner	901 N Pacific Ave	Closed	
LB-170420	Terra Hydr, Inc	Contractor	1400 Pacific Ave S	Issued	
			Type Total		2
Fire Alarm - IL					
IL-170322	Sonitrol of SW Wa	Contractor	314 Brumbach Street	Closed	
IL-170322B	Sonitrol of SW Wa	Contractor	404 School Rd	Closed	

					Type Total	2
Fire Alarm - LB						
LB-170322	Sonitrol of SW Wa	Contractor	400 S Washington Ave	Closed		
					Type Total	1
Mechanical - IL						
IL-170109	P & L Johnson Mechanical Inc	Contractor	110 Advent St	Closed		
IL-170117	Blehm, Charles	Owner	508 Cedar St	Closed		
IL-170215	Thomason, Scott	Owner	1147 Cooks Rd NE	Issued		
IL-170301	Diamond Heating	Contractor	145 Robert Gray Dr	Issued		
IL-170301-B	Quillin, Marlene	Owner	7002 Delta Way	Closed		
IL-170609	Stowe Mechanical	Contractor	314 Brumbach Street	Closed		

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Page 1 of 4

Permit Directory

IL-170610	Stowe Mechanical	Contractor	314 Brumbach Street	Cancelled/Expired/Void		
IL-170717	Dugan's Heating	Contractor	1149 Hemlock St	Issued		
IL-170811	Diamond Heating	Contractor	350 Lakeview Dr	Issued		
IL-170825	Larson, Charles & Mary	Owner	406 Cedar St	Issued		
IL-170826	Stowe Mechanical	Contractor	314 Brumbach Street	Issued		
IL-170915	Robinson, Bob & Barb		6908 Rochelle Way	Closed		
IL-171012	Columbia Housewarmers		603 First Ave N	Issued		

Type Total 13

Mechanical -LB

LB-170125	P & L Johnson Mechanical Inc	Contractor	301 NE 7th Street	Issued		
LB-170131-B	Avelar, Adalberto	Owner	1900 N Pacific Ave	Issued		
LB-170215	Stotts, Kaarina M	Owner	2006 Pacific Ave N	Closed		
LB-170222	Sanderson Fire Pro	Contractor	2006 Pacific Ave N	Closed		
LB-170324	Heat Pump Store	Contractor	400 SW 17th St Unit A	Issued		
LB-170404	Stowe Mechanical	Contractor	102 NE Pioneer Rd	Issued		
LB-170421	Sunset Air, INC.	Contractor	106 NE 24th St	Issued		
LB-170510	P & L Johnson Mechanical Inc	Contractor	1416 California Ave	Closed		
LB-170516	P & L Johnson Mechanical Inc	Contractor	2601 N Pacific Ave	Issued		
LB-170516-B	Soelter, Clint & Sydney	Owner	104 SW 14th ST	Issued		
LB-170525	Stowe Mechanical	Contractor	111 E Bolstad Ave	Issued		
LB-170531	P & L Johnson Mechanical Inc	Contractor	301 NE 5th ST	Closed		
LB-170531B	Crowson, Charles	Owner	1004 S Washington Ave	Closed		
LB-170601	Stowe Mechanical	Contractor	1308 N Washington Ave	Closed		
LB-170615-B	Tom and Larry Candies	Unknown	408 S Pacific Ave	Closed		
LB-170616	Heat Pump Store	Contractor	402 SW 17th ST	Issued		
LB-170620	Stowe Mechanical	Contractor	386 28th St NW	Issued		
LB-170713	Schwencke, Ezekiel & Sarah	Unknown	212 N Washington Ave	Issued		
LB-170719	Stowe Mechanical	Contractor	1800 N Washington Ave	Issued		
LB-170721	Heat Pump Store	Contractor	1703 S Ocean Beach Blvd	Issued		
LB-170725	Williams, Martha	Owner	611 N Ocean Beach Blvd	Closed		
LB-170803	ACCO Engineered Systems	Contractor	200 E Bolstad Ave	Cancelled/Expired/Void		
LB-170811	ACCO Engineered Systems	Contractor	200 E Bolstad Ave	Closed		
LB-170815	Cierek, Deborah	Owner	310 NE 17th St	Issued		
LB-170828	Stowe Mechanical	Contractor	400 S Washington Ave	Issued		
LB-170926	Precision Heating	Contractor	308 NE 2nd ST	Pending		
LB-170928-B	Sunset Air, INC.	Contractor	1004 N Washington Ave	Issued		
LB-171006	Diamond Heating	Contractor	1401 N Pacific Ave	Issued		
LB-171014	Stowe Mechanical	Contractor	1711 N Ocean Beach Blvd	Issued		
LB-171023	Twin City Service	Contractor	2006 Pacific Ave N	Pending		
LB-171025	Stowe Mechanical	Contractor	205 E Bolstad Ave Suite 2	Pending		
LB-171026	Stowe Mechanical	Contractor	300 NW 14th St	Pending		

Type Total 32

New Commercial Structure - LB

LB-170307	Adrift Hotel	Owner	409 SW Sid Snyder Dr	Issued		
LB-170512	Gardner, Tracy K	Owner	308 Sid Snyder Dr W	Issued		

Type Total 2

New Multi-Family Residence - LB

LB-170825	Oman, Steve	Owner		Pending
LB-170825-B	Oman, Steve	Owner		Pending
LB-170825-C	Oman, Steve	Owner		Pending

Type Total 3

New SFR - IL

IL-170113	Haffie, Nick	Owner	314 Second St	Issued
IL-170321	Snyder, Jim	Owner	3005 Lighthouse Keepers Rd	Issued
IL-170328	Whitman, Mark E & Victoria E	Owner	230 Lakeview Dr	Issued
IL-170412	Method Homes	Contractor	16 Lighthouse Keeper's Rd	Issued
IL-170428	Robinson, Bob & Barb	Owner	6908 Rochelle Way	Closed

Type Total 5

New SFR - LB

LB-170511	Kurtz, Jim & Del	Owner	1521 N Washington Ave	Issued
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Permit Number	Applicant	Applicant Type	Property	Permit Status
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LB-170602	Knysh, Vasily "William"	Contractor	214 Pioneer Rd W	Issued
LB-170603	Knysh, Vasily "William"	Unknown	212 Pioneer Rd W	Issued
LB-170605	DelaBarre, Del & Sharon	Owner	218 SW 18th ST	Issued
LB-170615	Scott, Jimmy & Linda	Owner	2018 Washington Ave N	Issued

Type Total 5

Plumbing Only - LB

LB-170201	Belks Plumbing	Contractor	408 S Pacific Ave	Closed
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Type Total 1

Renovation/Addition - Ilwaco

IL-170105	EFA	Contractor	227 Brumbach St	Issued
IL-170411	Minerd, Rocky	Owner	214 First Ave S	Issued
IL-170616	Wise, Dana F.	Owner	1132 Cooks Rd NE	Pending
IL-170626	Perkins, Valerie	Unknown	235 Howerton Way	Pending
IL-170713	Haldeman, Nick	Owner	602 Willow St	Closed
IL-170726	Shoebox Northwest, LLC	Owner	2105 Nesadi Dr	Issued

Type Total 6

Renovation/Addition - LB

LB-170104	Potter, Ross & Bette	Owner	226 NW 25th St	Issued
LB-170513	CUE Enterprises	Contractor	401 N Ocean Beach Blvd	Issued
LB-170517	Frederick, Kelly		910 N Pacific Ave	Issued
LB-170608	Svendsen, William & Susan	Owner	1101 N Ocean Beach Blvd	Issued
LB-170609	EFA	Contractor	2611 N Pacific Ave	Closed
LB-170717	Big Tuna Construction	Contractor	301 NE 7th Street	Issued
LB-170817	Voderberg, Henry	Owner	1109 California Ave	Issued
LB-170928	Fagerland, Erik & Pat	Owner	1412 California Ave	Issued
LB-171010-B	Carolina Company	Contractor	510 & 512 N Ocean Beach Blvd	Issued
LB-171011	Wood, Jane P	Owner	1100 California Ave	Issued
LB-171012	Caughey, Catherine & Jane	Owner	202 SW 11th ST	Pending

Type Total 11

Right-of-Way Work Permit

RW-170217	Aspect Consulting, LLC	Contractor		Issued
RW-170307	XL Cable	Contractor		Issued
RW-170308	Pacific Co PUD #2	Unknown		Issued
RW-170424	Pacific Co PUD #2	Contractor	210 W Pioneer Rd	Issued
RW-170510	CenturyLink			Issued

Type Total 5

Structural Repair/Misc - Ilwaco

IL-170217	Bergeman Const.	Contractor	603 First Ave N	Closed
IL-170222	Vestal, Victoria	Owner	316 First Ave N	Issued

IL-170515	Freese, Kelly	Owner	101 First Ave S	Issued
IL-170516	ATI Restorations	Contractor	174 First Ave N	Closed
IL-170526	SFA Design Group	Designer	2150 Klahanee Dr	Issued
IL-170831	Freedom Market LLC	Owner	133 Howerton Way	Issued
IL-170911	Grocott, John	Owner	108 Main St	Issued
Type Total				7

Structural Repair/Misc - LB

LB-170112	Keller, Heidi	Owner	106 Sid Snyder Dr E	Issued
LB-170223	Carolina Company	Contractor	207 NW 16th St	Issued
LB-170301	His Supper Table	Owner	911 N Pacific Ave	Issued
LB-170314	Smith Fire Systems	Contractor	800 N Washington Ave	Closed
LB-170317	Olsen, Steve & Danna	Owner	1703 S Ocean Beach Blvd	Issued
LB-170428	Cuttings Coastal Designs	Contractor	315 Brumbach St	Closed
LB-170619	Coastline Roofing and Construction Inc.	Contractor	1900 N Pacific Ave	Issued
LB-170620-B	Summerer, Chris	Owner	308 Pacific Ave S	Issued
LB-170620-C	Long Beach Amusements	Owner	402 S Pacific Ave	Pending
LB-170620-D	C&N Gutzman	Contractor	201 N Ocean Beach Blvd	Issued
LB-170623	Sampair, Stan & Karen	Owner	401 N Oregon Ave	Issued
LB-170629	Mukensnabl, Steve	Owner	1309 S Ocean Beach Blvd	Pending
LB-170705	Minto, Charles	Owner	2301 N Washington Ave	Issued

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Page 3 of 4

Permit Directory

Permit Number	Applicant	Applicant Type	Property	Permit Status
LB-170706	Smith, Dorothy	Owner	309 SE 9th St	Issued
LB-170922	Trusty, Glenn & Hillary	Owner	106 SW Sid Snyder Dr	Issued
LB-170927	Islander Roofing	Contractor	102 NW 6th ST	Issued
Type Total				16
Grand Total				127

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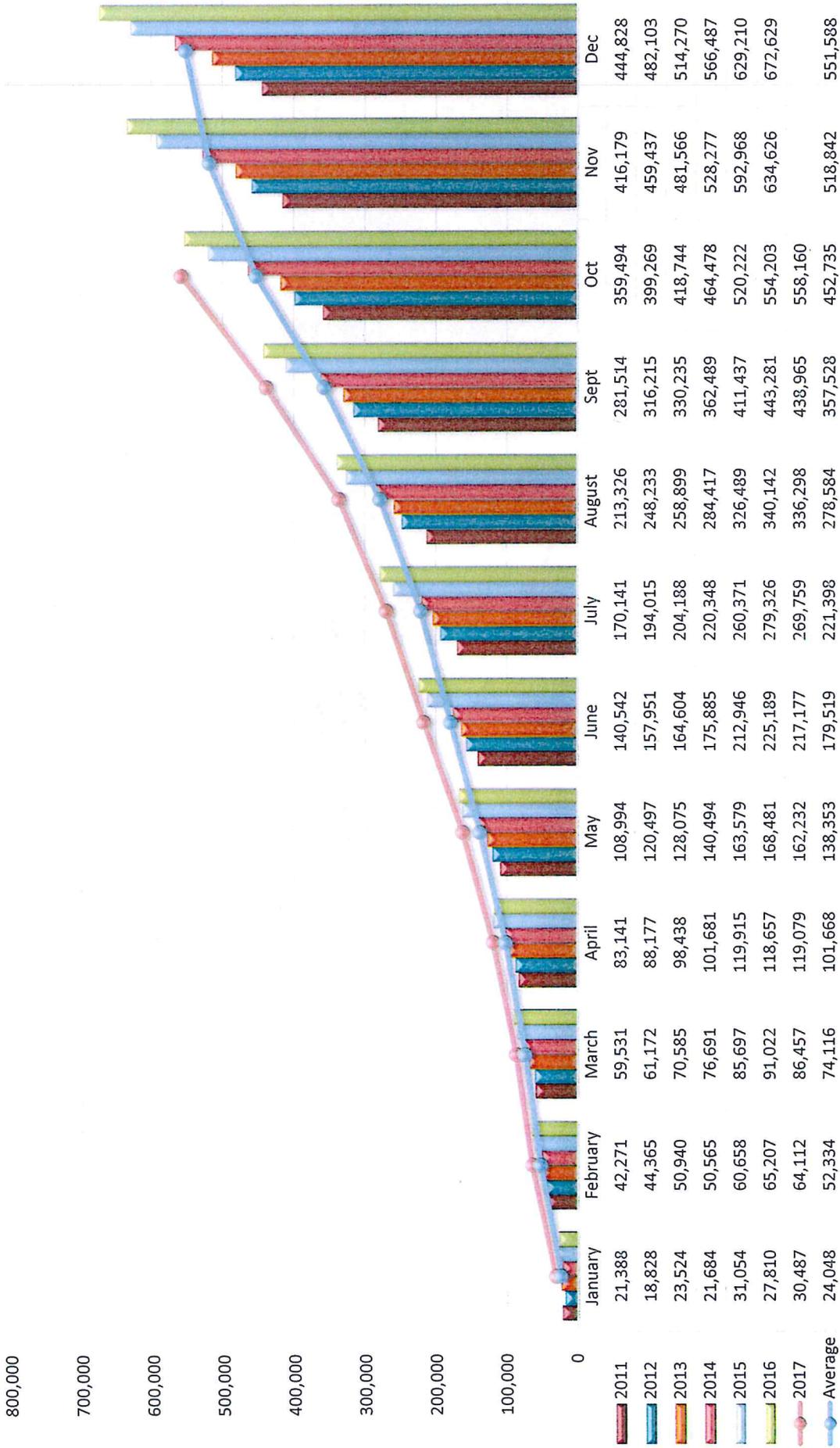
Page 4 of 4

Permit Directory

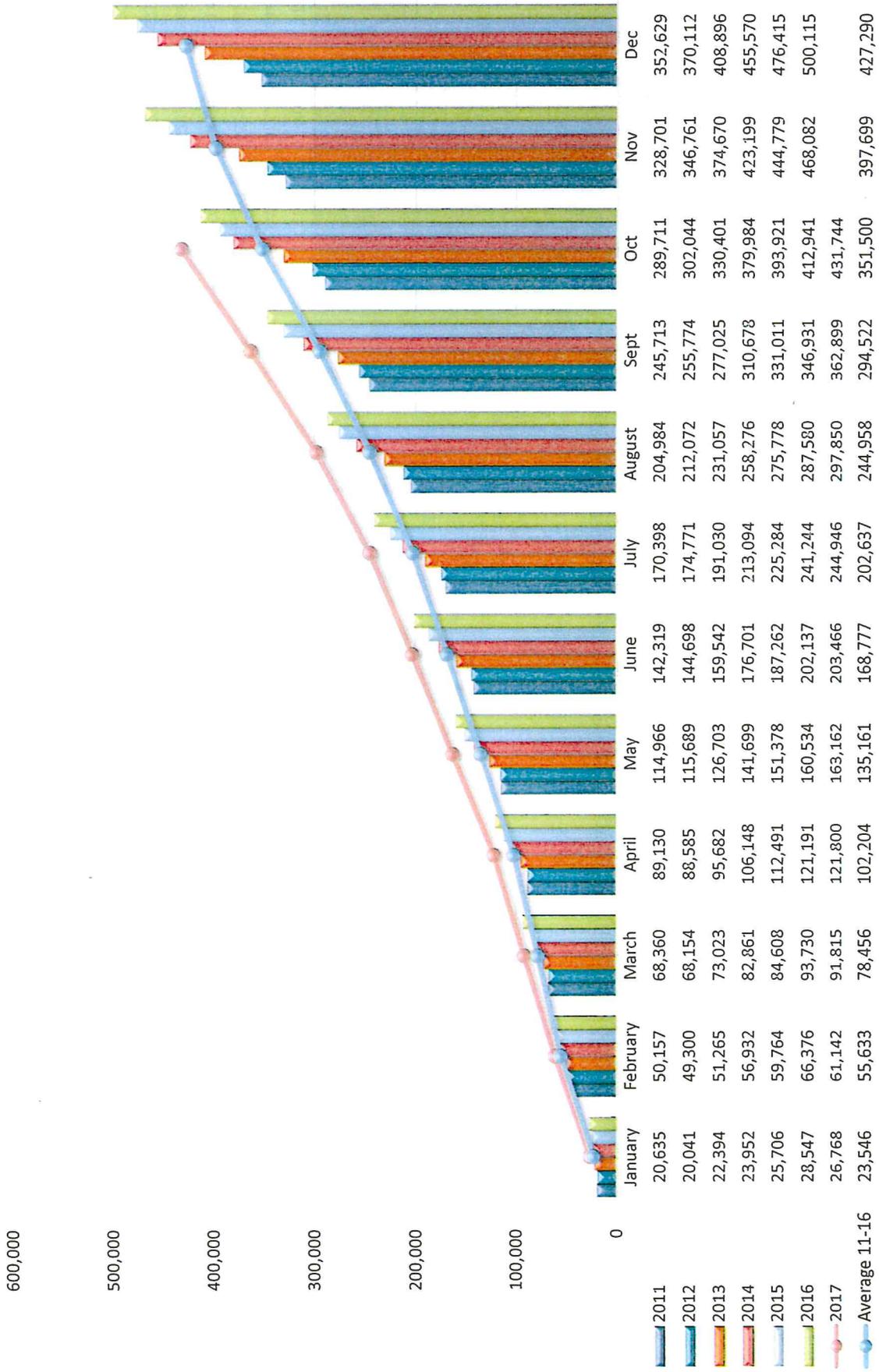
The report is accessible at the following address:

http://l-finance/ReportServer_VISIONSQL?%2FVision%20Reporting%20Services%2FPermits%2FPermit%20Directory&ApplicantLike%30000-0000-0000-000000000000&PropertyLike%3Aisnull=True&PrintParameters=0&rs%3AParameterLanguage=en-US

Lodging Tax Collections



Sales Tax Collections



LBPVB –Monthly Destination Marketing Report Sept. 2017

Web Traffic: Visits -27,096. Unique Visitors – 19,350. 63.1% new visitors. Page views – 77,856
8,488 referrals to member websites, 1,358 referrals to “Book Now”, 549 to “Featured Listings”
4 new blogs:

9-5-17 Cache Dash Splash III <https://funbeach.com/geocaches-long-beach-2017/>

9-12-17 Razor clam digs announced <https://funbeach.com/razor-clam-digs-announced/>

9-19-17 Join the Wild Mushroom Celebration starting Oct. 1 <https://funbeach.com/razor-clam-digs-announced/>

9-26-17 October highlights on the LBP <https://funbeach.com/october-highlights-lbp/>

Utrip itinerary planning tool:

Sept. Highlights:

- 91 completed itineraries were created last month.
- Average length of trips planned is 3.3 days.
- 39% are “First Timers”
- Average user planned trip 4 weeks in advance.
- Majority of visitors are first timer travelers with families to Long Beach who like to pack their itineraries with interests in must sees, local culture, and cuisine.

Social Media : Facebook: * 12,388 likes as of 10-1-17. Gained 209 new Likes in September, up from the previous month (164) and down from September 2016 (301). Engagement and reach remained high throughout September with the release of razor clam dig dates. A dip in numbers is expected next month as we transition to a new communications coordinator.

Top posts in September

1. Razor clam dates pending. (44,982 reached, 9% engagement)
2. Tentative razor clam dates. (27,605 reached, 7% engagement)
3. One week from razor clams. (11,805 reached, 5% engagement)
4. Tall ships visit Port of Ilwaco. (10,320 reached, 8% engagement)
5. Rod Run less than a week away. (7,107 reached, 4% engagement)

Twitter: * 1137 followers as of 10-1-17 Total impressions in Sept. 7.7K.

Instagram: * 927 followers as of 10-1-17.

Consumer Direct E-Newsletter Delivered to about 13,168 subscribers. Open rate 15.9% and 8.4% click through rate. <http://myemail.constantcontact.com/Fungi-fun---berry-season.html?soid=1115090527827&aid=6gHjHikn014>

PublicRelations : Earned Media: OPB, The Daily News, 425 Magazine, The Daily World, AAA Journey, KAST, KATU2, Northcoastnews.com, Cour de Alene Press, Eat Drink Travel, KXRO, Journal Gazette, Associated Press, Daily Chronicle, Eagle Tribune, Longview News Journal, Washington State Parks, Oregonian, Oregon Live, Peninsula Daily News, Winston-Salem Journal, Oregonian, Oregon Live, Capital Press, The Daily News x 3, Valley Bugler, Seattle Times, Santa Cruz Sentinel, Getting On Travel

Press Visits: Mary Rose Denton (freelance, Milesgeek, The Yums and others), Brian Cantwell (Seattle Times), Allen Cox (NW Travel & Life).

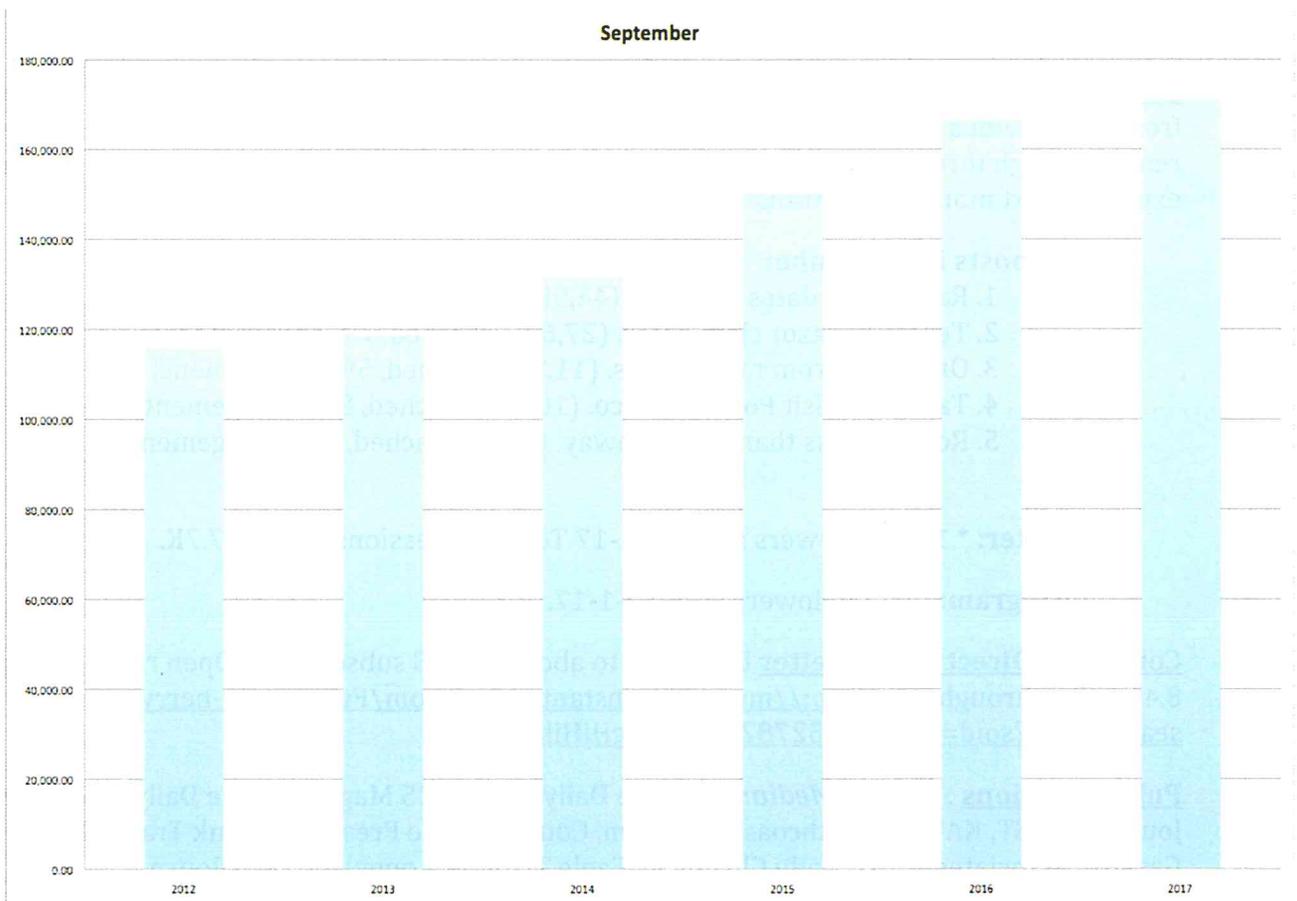
Visitors Center – 3229 in Sept., which is 14% less than Aug., but up 7% over Sept. of 2016 and second highest Sept. count ever. Year to date there were 18,252 visitors to Seaview VC, which is down about 18% from 2016. Last month we were down 22% , in July we were down 26% and in June we were down 31 % ytd, so we are slowly closing the gap. Satellite visitors center in Chinook School Events Center open Thurs. – Sun. 10am – 4pm had 53 visitors in Aug. and has had 810 visitors this year to date.

Collateral Production and Distribution - 2,203 pieces of VB produced collateral distributed in addition to digital/electronic copies distributed/downloaded via social media and web.

Leads fulfillment - Oregon Coast Visitors Association 218

Industry partnership/promotion/advocacy – 9-11 Port of Seattle UK Tourism workshop and marketplace, 9-14 Washington Tourism Alliance board meeting, 9-19 NW Events Show exhibitor booth, 9-19 WA State Destination Marketing board meeting, 9-26 co-host of industry familiarity tour in partnership with Port of Seattle, Virgin Atlantic, Visit Olympic Peninsula for ten UK market tour operators.

Tourism Metrics – Unincorporated Pacific County Sept. collections up 11% over Sept. of 2016. City of Long Beach lodging tax collections for Sept. are down .5% from Sept. of 2016. One of our goals has been to grow tourism in Pacific County during the shoulder and off season. The following graph shows the county wide lodging tax collections for the month of Sept. since 2012.



Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

11-01-17

Page 1 of 5

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for October 2017

During the month of October the Long Beach Police Department handled the following cases and calls:

Long Beach

479 Total Incidents

Aid Call Assists: 3

Alarms: 10

Animal Complaints: 3

Assaults: 6

Assists: 53

(Includes 9 Law Enforcement Agency Assists Outside City Boundaries)

Burglaries: 0

Disturbance: 18

Drug Inv.: 5

Fire Call Assists: 4

Follow Up: 138

Found/Lost Property: 8

Harassment: 7

Malicious Mischief: 3

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 1

Prowler: 3

Runaway: 0

Security Checks: 39

Suspicious: 22

Thefts: 14

Traffic Accidents: 8

Traffic Complaints: 11

Traffic Tickets: 14

Traffic Warnings: 84

Trespass: 3

Warrant Contacts: 7

Welfare Checks: 15

Ilwaco

234 Total Incidents

Aid Call Assists: 0

Alarms: 8

Animal Complaints: 3

Assaults: 7

Assists: 40

Burglaries: 1

Disturbance: 9

Drug Inv.: 3

Fire Call Assists: 0

Follow Up: 80

Found/Lost Property: 3

Harassment: 3

Malicious Mischief: 3

MIP – Alcohol: 0

MIP – Tobacco: 2

Missing Persons: 1

Prowler: 0

Runaway: 2

Security Checks: 25

Suspicious: 16

Thefts: 4

Traffic Accidents: 0

Traffic Complaints: 5

Traffic Tickets: 2

Traffic Warnings: 13

Trespass: 1

Warrant Contacts: 0

Welfare Checks: 3

Officer Casey Meling attended training on October 4th. The title of the class was "On-Target Solutions to Problem Employees". Some of the topics covered were the following: defining the problem employee, preventing employees from becoming problems, the impact of negative discipline and handling morale killers in your organization.

Officer Jeff Cutting attended training on October 5th. The title of the class was "De-Escalation and Smarter Policing". Some of the topics covered included the following: respect in police work, civil and human rights, the concepts of procedural justice and cultural competency.

The department had firearms range training on the 10th. We shot a "combat" style of course.

On the 17th Officer Tim Mortenson attended training. The class was put on by the Washington State Patrol and was for re-certification in the operation of the BAC (breathalyzer machine).

On February 7th, 1985 37 year old Drug Enforcement Administration Officer Enrique Camarena left his office to meet his wife for lunch. At the time he was working undercover in Mexico for DEA. He was abducted by corrupt police officers working for drug dealers. Over the next 30 hours he was tortured and then murdered. His torturers even had a doctor to keep him alive so that the torture could continue. His skull, jaw, nose, cheekbones and windpipe were crushed; his ribs were broken and a hole drilled into his head with a power drill. All this was done while he was conscious. His body was found on March 5th, 1985. To honor this agents sacrifice friends and family started to wear red ribbons to honor his memory. In 1988 the first Red Ribbon Week was held. It is now a national event. Red Ribbon Week ran October 23rd – 31st. On the evening of the 22nd the department hung red ribbons in Long Beach, Ilwaco and Seaview to honor the agents' memory and to bring awareness to drug prevention. Other red ribbons were hung around the Peninsula. This event is sponsored here by WellSpring Community Network.

On October 23rd our local American Legion Post held its annual "Derald Robertson Safety Awards". This is held to recognize outstanding emergency responders in our area. My nominee for this year's award was Officer Rodney Nawn. Please take a moment and read my attached nomination letter. I meant every word I said.

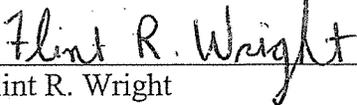
The department participated in the fall "prescription drug takeback event" October 28th. 120.9 pounds of prescription medications were collected for destruction.

Halloween night went well. I put on extra officers. The patrol officers handed out candy to the kids out trick-or-treating. The Ilwaco Merchants Association provided the candy for the officers. The weather was great and we had no problems.

Monthly Report Continued:

Page 3 of 5

I received a thank you card for the help that Officer Mike Parker gave to a motorist in Ilwaco. A copy of the card is attached.



Flint R. Wright
Chief of Police

Long Beach Police

P.O. Box 795
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Phone 360-642-2911
Fax 360-642-5273

August 9th, 2017

Dick Wallace, Commander
American Legion, Post 48
Derald Robertson Safety Awards

Dear Mr. Wallace,

I want to thank you and the American Legion, Post 48, for recognizing our outstanding first responders. It is such a nice gesture and Post 48 does a great job with the whole event. It is appreciated.

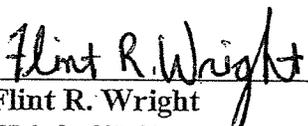
For the 2016/2017 "Officer of the Year Award" I want to nominate Officer Rodney J. Nawn. Officer Nawn has worked for the Long Beach Police Department since 2013 as a patrol officer.

Officer Nawn is perhaps the best patrol officer I have ever seen in my 30 years in law enforcement. Let me repeat that: Officer Nawn is perhaps the best patrol officer I have ever seen in my 30 years of law enforcement.

Working as a patrol officer, not a detective, in 2016 he made 23 drug arrests. So far in 2017 he has made 20 drug arrests. He has done this by developing informants to make buys, using traffic arrests to develop probable cause for search warrants for drugs and a lot of plain old hard work.

Rodney was responsible for taking down some real bad guys in both Ilwaco and Long Beach over the last year. These were suspects that everyone in law enforcement knew were criminals but had been unable to get to. Officer Nawn, using aggressive investigatory techniques and hard work, was able to develop cases against these persons which led to arrests, search warrants and lots of charges. Without going into specifics, these arrests dramatically improved the quality of life for honest citizens in both communities.

Rodney did all this while at the same time handling all the other day to day calls of a patrol officer. He is an exceptional officer of the highest quality and it is my privilege and honor to nominate Officer Rodney J. Nawn as the Long Beach Police Departments Officer of the Year.



Flint R. Wright
Chief of Police
Long Beach Police Department

THANKS SO MUCH
TO
OFFICER MICHAEL T. PARKER
AND
THE
LONG BEACH POLICE DEPARTMENT

Officer Michael T. Parker:

This is to offer my sincere thanks for the assistance you provided to me when I was locked out of my car in Ilwaco on Monday. As a very ill, disabled woman without two cents to my name and absolutely no one to help me, I was utterly at a loss for what to do when someone suggested calling the police. With no choice besides breaking a car window, I did so and, Officer Parker, you were my hero that day. Thank you and God bless you, sir. ^{Lama} ^{Mandi}

**City of Long Beach – Tech Team Meeting
Held at IACC Conference on October 24, 2017**

Present:

David Glasson, City of Long Beach

Isaac Huang, PWB

Koni Reynolds, USDA RD

Janice Roderick, USDA RD (providing these notes)

Sean Mellon, Dept. of Ecology

Ariel Smith, City of Long Beach

Sheila Lee-Johnston, CDBG

Eric Noah, Gray & Osborne

Matt Ojennus, Dept. of Commerce

Steven Palmer, RCAC

City of Long Beach has completed planning, with a DOE loan of \$50,000, for eliminating the winter application of biosolids in a forest application. The biosolids requirement affects both the City of Long Beach and the City of Ilwaco, Coast Guard Station and Seaview Sewer District. The City has determined that the biosolids would be more efficiently treated and meet the standards if a compost facility was built. The City has applied to Ecology SRF/CCWF cycle for design funding last week. The City needs to be in construction by summer of 2020.

During the meeting Ecology discussed their application process and that applications will be rated and ranked but won't be final until after next legislation (Spring/Summer 2018). The City would like to be in construction in 2018.

Current household user rate is \$59.

Action Plan

- Determine if an income survey will be completed which is necessary to apply for CDBG.
- RCAC can assist in the income survey if requested and available. RCAC has loan funds available for pre-construction costs with a term of usually 1 year. Can be more depending on the situation.
- Ecology – Rating and ranking of the current application to be completed by January, 2018
 - Funding will be known by July, 2018.
- PWTF – Will be taking applications for Pre-Construction funding in January, 2018 – This could cover design costs – rate of interest is 60% of municipal bond market (currently around 1.8%) for a term of 5 years. Can be converted to 20 years if funding for construction is obtained even through another source.
- RD – Funding is available for design/construction. Can apply anytime. Have a new on-line application process called RD APPLY. Gray and Osborne is familiar with app process. Current interest rate is 2.75% for up to 40 years based on user rates/MHI for area. Interest changes quarterly.
- Growth Management – Would need a resolution stating that population has not changed and requesting an extension for the next plan update.
- Question was raised whether Ecology can reimburse PWTF if City applied for PWTF for design to keep the project moving. This will be checked on but the risk would be on the City of the Ecology application does not get funded.