



AGENDA – Monday, October 16, 2017

6:00 p.m. City Council Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall

115 Bolstad Avenue West

6:00 p.m. COUNCIL WORKSHOP

- **WS 17-19- SERP Public Meeting – Biosolids Treatment Plant – TAB A**

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 2, 2017 City Council Meeting
- Payment Approval List for Warrant Registers 57367-57398 & 82391-82453 for \$214,366.69

BUSINESS

- **AB 17-58 – OTAK Proposal for Professional Surveying Services – TAB C**
- **AB 17-59 – Extension of SUP 2017-07 – TAB D**

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- **Parks, Streets & Stormwater September Report**
- **Wastewater Report for September**
- **Water Department Report for September**
- **Police Chief's Report for September**
- **2017 Permit Directory Through October 9th**
- **AWC Elected Officials Essentials Workshops**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop. November 6, 2017, November 20, 2017 & December 4, 2017

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



AGENDA – October 16, 2017

6:00 p.m. Public Meeting

Long Beach City Hall

115 Bolstad Avenue West

6:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson, and Council Member Kemmer

SERP PUBLIC PARTICIPATION

- **Possible Environmental Impacts**
- **Alternatives, Costs, and Rate Impacts**
- **Public Comment**

FUTURE CITY COUNCIL MEETING SCHEDULE

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November 6, November 20, 2017 and December 4, 2017

ADJOURNMENT

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TAB - B

LONG BEACH CITY COUNCIL MEETING

October 2, 2017

6:30 COUNCIL WORKSHOP

WS 17-18- Insurance Policy Changes

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. McGuire, C. Hanson, and C. Kemmer present. C. Murry was absent.

PUBLIC COMMENT

Ned Bittner commented on next year's basketball camp being held June 15th-28th, 2018.

CONSENT AGENDA

Minutes, September 18, 2017 City Council Meeting

Payment Approval List for Warrant Registers 57339-57357 & 82310-82390 for \$145,291.52

C. Linhart made the motion to approve the Consent Agenda. C. Hanson seconded the motion. 4 Ayes, 1 Absent, motion passed.

BUSINESS

None

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Water Department Report for August
- Port of Peninsula Letter Regarding the new Long Beach sign
- Budget Workshop Schedule for November and December
- Sales Tax Collections
- Lodging Tax Collections

ADJOURNMENT

The Mayor adjourned the meeting at 7:15 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2017 - October - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
<u>57367</u>	Bell, Helen S	10/5/2017	\$295.90
<u>57368</u>	Binion, Jacob	10/5/2017	\$1,744.62
<u>57369</u>	Booi, Kristopher A	10/5/2017	\$1,383.73
<u>57370</u>	Cox, Mallory E	10/5/2017	\$384.84
<u>57371</u>	Gilbertson, Bradley K	10/5/2017	\$1,450.60
<u>57372</u>	Goulter, John R.	10/5/2017	\$1,677.16
<u>57373</u>	Hanson, Natalie	10/5/2017	\$266.95
<u>57374</u>	Huff, Timothy M.	10/5/2017	\$1,509.81
<u>57375</u>	Kaino, Kris	10/5/2017	\$1,015.75
<u>57376</u>	Kemmer, Hollie L	10/5/2017	\$266.95
<u>57377</u>	Kemmer, Larry L	10/5/2017	\$1,230.87
<u>57378</u>	Linhart, Steven P	10/5/2017	\$266.95
<u>57379</u>	Luehe, Paul J	10/5/2017	\$1,502.75
<u>57380</u>	McGuire, Tina M	10/5/2017	\$266.95
<u>57381</u>	Miller, Matt W	10/5/2017	\$1,243.05
<u>57382</u>	Mortenson, Tim	10/5/2017	\$1,756.06
<u>57383</u>	Murry, Del R	10/5/2017	\$266.95
<u>57384</u>	Padgett, Timothy J	10/5/2017	\$1,458.87
<u>57385</u>	Quitner, Jonathan H	10/5/2017	\$958.70
<u>57386</u>	Williams, David L	10/5/2017	\$813.44
<u>57387</u>	Wood, Matthew T	10/5/2017	\$1,404.59
<u>57388</u>	Wright, Flint R	10/5/2017	\$2,526.69
<u>57389</u>	Zuern, Donald D.	10/5/2017	\$2,070.31
<u>57390</u>	AFLAC	10/2/2017	\$426.65
<u>57391</u>	Association of WA Cities	10/2/2017	\$30,521.22
<u>57392</u>	City of Long Beach - Fica	10/2/2017	\$12,345.60
<u>57393</u>	City of Long Beach - FWH	10/2/2017	\$8,879.77
<u>57394</u>	Council Gift Fund	10/2/2017	\$60.00
<u>57395</u>	Dept of Labor & Industries	10/2/2017	\$1,647.27

57396	Dept of Retirement Systems	10/2/2017	\$14,645.14
57397	Dept of Retirement Systems Def Comp	10/2/2017	\$1,780.00
57398	Massmutual Retirement Services	10/2/2017	\$475.00
82391	Tangly Cottage Garden	10/2/2017	\$442.80
82392	Cox, Mallory	10/3/2017	\$60.59
82393	Cutting, Jeff	10/3/2017	\$88.00
82394	Meling, Casey	10/3/2017	\$88.00
82395	Petty Cash	10/4/2017	\$39.76
82396	Fitzgerald, Rick	10/4/2017	\$147.00
82397	Gilbertson, Brad	10/4/2017	\$414.84
82398	Kitzman, Mike	10/4/2017	\$147.00
82399	Meling, Casey	10/5/2017	\$307.75
82400	Perrine, Barney	10/6/2017	\$100.00
82401	Elylyson, Sue	10/6/2017	\$145.99
82402	Bell, Helen	10/9/2017	\$400.80
82403	Elylyson, Sue	10/9/2017	\$400.80
82404	Visa	10/9/2017	\$5,591.74
82405	Airgas USA LLC	10/9/2017	\$36.42
82406	All Safe Mini Storage	10/9/2017	\$190.00
82407	AlSCO-American Linen Div.	10/9/2017	\$136.56
82408	Arts Auto Parts Inc.	10/9/2017	\$24.49
82409	Astoria Janitor & Paper Supply	10/9/2017	\$244.56
82410	Backflow Management Inc	10/9/2017	\$2,113.75
82411	Bonney, Matt	10/9/2017	\$93.96
82412	BSK Associates	10/9/2017	\$758.50
82413	Cartomation, Inc	10/9/2017	\$500.00
82414	Chinook Observer	10/9/2017	\$398.66
82415	City of Long Beach	10/9/2017	\$1,646.11
82416	Columbia Ford, Inc.	10/9/2017	\$112.08
82417	CRUISE MASTER PRISMS	10/9/2017	\$67.55
82418	Cutting, Jeff	10/9/2017	\$363.46
82419	Day Wireless Systems	10/9/2017	\$397.57
82420	Dennis Company	10/9/2017	\$426.69
82421	Dept of Ecology	10/9/2017	\$3,608.32
82422	Dijulio Displays	10/9/2017	\$342.23
82423	Dufour, Gary	10/9/2017	\$365.00
82424	Englund Marine Supply	10/9/2017	\$181.73
82425	Evergreen Septic Inc	10/9/2017	\$178.00
82426	Ford Electric	10/9/2017	\$274.50
82427	Goodyear Tire & Rubber Co.	10/9/2017	\$749.42
82428	Gray & Osborne	10/9/2017	\$8,693.20
82429	Interstate Battery	10/9/2017	\$125.23
82430	Long Beach Commercial Security	10/9/2017	\$112.21
82431	Loyalty Days	10/9/2017	\$568.00
82432	MailFinance	10/9/2017	\$635.95
82433	Mortenson, Tim	10/9/2017	\$96.00

Check #	Vendor Name	Check Date	Amount
<u>82434</u>	NW Pump & Equipment Co.	10/9/2017	\$3,430.41
<u>82435</u>	Oman & Son Builders	10/9/2017	\$296.64
<u>82436</u>	One Call Concepts, Inc.	10/9/2017	\$15.84
<u>82437</u>	Pacific County Auditor	10/9/2017	\$34.00
<u>82438</u>	Pacific County Sheriff's	10/9/2017	\$14,096.42
<u>82439</u>	Pacific Office Automation	10/9/2017	\$124.86
<u>82440</u>	PAPE MACHINERY	10/9/2017	\$20,524.84
<u>82441</u>	Peninsula Sanitation	10/9/2017	\$1,976.41
<u>82442</u>	Peninsula Visitors Bureau	10/9/2017	\$38,115.68
<u>82443</u>	Penoyar, Joel	10/9/2017	\$2,450.00
<u>82444</u>	Penoyar, William	10/9/2017	\$1,000.00
<u>82445</u>	Poster Compliance Center	10/9/2017	\$209.85
<u>82446</u>	Sid's Iga	10/9/2017	\$421.35
<u>82447</u>	Solutions Yes	10/9/2017	\$421.84
<u>82448</u>	SUNSET AUTO PARTS, INC	10/9/2017	\$665.27
<u>82449</u>	Usa Blue Book	10/9/2017	\$507.97
<u>82450</u>	Vision Municipal Solutions	10/9/2017	\$800.00
<u>82451</u>	WILLABAY	10/9/2017	\$259.20
<u>82452</u>	Williams, David	10/9/2017	\$63.75
<u>82453</u>	Wirkkala Construction	10/9/2017	\$594.00
	Total		\$214,366.69
	Grand Total		\$214,366.69

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 17-58**

Meeting Date: October 16, 2017

AGENDA ITEM INFORMATION		
SUBJECT: <i>OTAK Proposal for Professional Survey Services</i>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: \$5,500 approximately	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: The city has a few sites that need to be surveyed and have requested an estimate from OTAK. Attached is the estimate to:

- a. Create the property description for the Long Beach Entry sign at North 28th & Pacific
- b. Mark the North Edge of 4th Street North, West of Ocean Beach Boulevard
- c. Get the elevation on Discovery Trail for future drainage projects.

RECOMMENDED ACTION: Authorize Staff to proceed.



4253-A Highway 101 N • seaside, oregon 97138
503.738-3425 • fax 503.738-7455
www.otak.com

October 6, 2017

City Administrator David Glasson
City Hall
P.O. Box 310
Long Beach, WA 98631

Re: Proposal for Professional Survey Services for:

- a. Prepare Legal Easement Description and Exhibit for sign at corner of N 28th Street and Pacific Avenue.*
- b. Property Boundary Survey to recover/set pins and mark line on north side of 4th Street NW and Parcel No. 73025005001.*
- c. Determine elevations along the Discovery Trail north of 26th Street NW.*

Dear City Administrator Glasson:

We appreciate the opportunity to submit this proposal for professional surveying services for the property referenced above.

Scope of Work

- a. Preparation of a Legal Easement Description and Exhibit will consist of researching the deed records for the subject property to determine that the deed is consistent with the adjoining parcels and if there are any apparent easements, which may affect the property. We will also locate existing survey monuments in the area to use as control from which to survey, as well as any monuments which may exist on the subject property.

Estimated Fee: \$1,800.00

- b. Performance of a Property Boundary Survey will consist of researching the deed records for the subject property to determine that the deed is consistent with the adjoining parcels. We will also locate existing survey monuments in the area to use as control from which to survey, as well as any monuments which may exist on the subject property. If necessary we will set (2) new permanent monuments at the corners of the subject property if none exist. New monuments will consist of 5/8" x 30" steel rebar with 1 1/4" diameter plastic caps set flush with the ground. In addition, we will set wood guard stakes beside each monument and mark the line between monuments. We will prepare a map showing the lot dimensions and any encroachments we may find during our survey. We will send you 2 copies of the map and file the original in the County Surveyor's office as required.

Estimated Fee: \$2,360.00

- c. Performance of survey work to determine elevations will consist of our field crew taking ground shots in a sufficient area as to identify the existing elevations and some physical features of the subject property. We will locate the areas as defined in the field by a representative of the City of Long Beach. An Exhibit or copies of notes taken in the field will be provided.

Estimated Fee: \$1,300.00

The scope of the job, as outlined above, assumes that the conditions encountered will be of a normal and reasonable nature: with clear, concise, unambiguous legal descriptions with no gaps or overlaps contained therein; or evidence of physical encroachments, either by or against the subject property; or other situations out of the ordinary which may require special attention. If and when any of those abnormal occasions do occur, regular work will be halted and we will notify you of the problem with possible recommendations made as to the best course of action to take to resolve the issue.

Schedule

We are prepared to begin work once we receive a copy of this letter with your signed approval below authorizing the work. We anticipate completing the above described work approximately 1-3 weeks after receiving a signed copy of this proposal.

Fees

Otak, Inc. (Otak) proposes completing the above work on a **Time and Material Basis** with an estimated amount of \$1,800.00 for Item a, \$2,360.00 for Item b, & \$1,300.00 for Item c. Cost will be less for Item b if a record of survey is not required. All in-house reimbursable costs, and any out-of-house direct costs, such as copies, reproductions, facsimiles, etc., will be in addition to the labor fee and will be invoiced at cost plus ten percent (10%). Copies of direct expense vouchers are not provided with the invoices.

Deliverables

- a. Legal Easement Description and Exhibit.
- b. Exhibit or possible Record of Survey.
- c. Exhibit or Field Notes.

Conditions/ Assumptions

Our scope of services and fees, as outlined herein, are based on the following assumptions and conditions:

1. Only those items specifically identified in the scope of work are included in the fees.
2. If the project is materially changed, or if Client desires other professional services not already included in this Agreement, then additional compensation shall be paid to Otak, which shall be subject to negotiation by both parties.

3. All permits and application fees will be paid by the Client.

If this proposal is acceptable, please sign your approval below and return to my attention. Please call me at (503) 738-3425 if you have any questions.

Sincerely,

Otak, Inc.



Gary Christerson, PLS
Survey Manager

I, City Administrator David Glasson have reviewed and agree with this proposal and the General Terms and Conditions for Small Projects. Any modification of the General Terms and Conditions for Small Projects will require written approval of Otak. City Administrator David Glasson hereby grants Otak permission to begin work immediately as set forth in this proposal.

By: _____

Printed Name/Title: _____

Date: _____

Enclosure: General Terms and Conditions for Small Projects

cc: Otak Contracts



GENERAL TERMS AND CONDITIONS FOR SMALL PROJECTS

1. These General Terms and Conditions for Small Projects, specifically those projects \leq \$10,000, are entered into and agreed upon between Client and the Otak entity ("Otak") specified on the proposal letter. These General Terms and Conditions and the proposal are the "Agreement."
2. All invoices are payable within 30 days of receipt of such invoices. Failure to pay an invoice when due shall constitute default, and interest at 18% per annum shall be payable on all such invoices from the date such invoices become due. In the event of a default, Otak may elect to suspend all professional services under this Agreement until such invoice is paid in full, and may elect to terminate this Agreement as of the 30th day of default. Otak shall not be liable for any damages or costs, including, but not limited to, direct, indirect, incidental, consequential or exemplary damages, suffered by Client, his subcontractors, agents, employees and assigns as a result of any suspension or termination. In the event of a suspension, Otak may, in its discretion, require an additional deposit in an amount equal to any amount Client has failed to pay as a condition to resuming performance.
3. Either party shall have the right to terminate this Agreement at any time giving 10 calendar days written notice. In the event this Agreement is terminated by the Client, payment to Otak will be made based on work performed in accordance with the scope of services up to the date of termination. In the event this Agreement is terminated by Otak, payment to Otak will become due upon delivery of all products completed in whole or in part for services performed, through the date of termination.
4. All original documents prepared by Otak in performance of this Agreement, including, but not limited to, original maps, plans, drawings, electronic media and specifications, are the property of Otak, and Otak retains all applicable rights in such documents, including, but not limited to, copyrights, unless otherwise agreed in writing. Client shall not use any such documents or copies for other projects or for future additions to this project.
5. Otak shall perform its professional services with skill and care used by members of its profession practicing under similar circumstances at the same time and in the same locality. Otak makes no warranties, express or implied, under this Agreement or otherwise, in connection with Otak's services.
6. To the fullest extent permitted by law, Otak shall defend, indemnify and hold harmless Client and its respective representatives, officers, directors, shareholders, principals, agents and employees from and against all claims made by third parties including damages, losses, expenses, and reasonable attorney fees and costs arising out of or relating to the development of this project where such claims, damages, losses, or expenses are based solely on the negligence or willful misconduct of Otak, and/or its principals, agents, employees, representatives, or subcontractors in performing its and/or their services as provided in the scope of services.
7. In recognition of the relative risks and benefits of the project to both the Client and Otak, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Otak and its shareholders, principals, partners, agents, representatives, employees and subconsultants to the Client and to the Client's construction contractors and subcontractors on the Project for any and all claims, losses, costs, damages of any nature whatsoever, so that the aggregate liability of such parties to the Client and the Client's construction contractors and subcontractors on the Project shall not exceed \$50,000.
8. This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, written and oral, courses of dealing, or other understandings between the parties. No modification of this Agreement shall be binding unless in writing and signed by both parties.

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 17-59**

Meeting Date: October 16, 2017

AGENDA ITEM INFORMATION		
SUBJECT: Case No. SUP 2017-07 Request by the Long Beach Amusements to Utilize a Portion of the City Parking Lot – Extension	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: *The Council originally approved the use of the City parking lot through the end of October 2017. Circumstances have arisen that restrict the owners of storing the rides at the intended location. They have requested that the city extend the time period on the original permit from October 31, 2017 to March 31, 2018.*

RECOMMENDED ACTION: *Allow Long Beach Amusements to occupy City property through the end of March with the condition that they continue pay the city a monthly fee.*

TEMPORARY USE: A land-use activity that occurs for a specific and limited period of time, typically authorized by a special use permit.

12-11-14: SPECIAL USE PERMIT: For events, uses, and other activities not specifically addressed by this title, an applicant may apply to the city council for a special use permit. The issuance of a special use permit is at the discretion of the city council. The city council may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. A special use permit shall not be used to permanently permit a use that would otherwise be prohibited by the zone district in which the property is situated. A special use permit shall have an expiration date that is no more than one (1) year after the approval date. Upon application, the city council may grant a single extension of a special use permit.



June 20, 2017

Post Office Box 310
115 Bolstad Avenue West
Long Beach, WA 98631
Telephone: 360-642-4421
fax: 360-642-8841
planner@longbeachwa.gov

Long Beach Amusements
Chris Summerer
PO Box 836
Long Beach, Washington 98631

**RE: Case No. SUP 2017-07, Special Use Permit
Use of City Parking Lot for Commercial Use – Located Directly to the East of 402 5th St
SE in the OT-Old Town Zone**

Mr. Summerer,

At its regularly-scheduled June 19, 2017 meeting, the Long Beach City Council heard and **CONDITIONALLY APPROVED** your request to utilize the 50 X **up to 147sqft** portion of the city parking lot directly to the East of your business. Please keep in mind that is a public lot with utilities near. If the city needs to access those utilities at any time we may ask you to remove a portion of the amusement.

The City's approval is subject to the following conditions, which are **mandatory requirements**. If you do not comply with these conditions, the City will rescind your approval and you will have to immediately stop sales and, within 10 days return the property to a condition as good as or better than existed prior to your using it as part of your business operations:

1. Keep and leave the site clean.
2. The area must be fenced.
3. Permission from the City of Long Beach prior to altering the site in any way.
4. Provide the city with proof of insurance, naming the City of Long Beach as an additional insured.
5. The use of the lot is only allowed through October 31, 2017 and in order to utilize the space again next year you must apply and go through the Special Use Permit process again.
6. **Pay the city \$100 per month for every month of use.**
7. **Execute a hold harmless agreement indemnifying the City for liability at the subject property during the term of the Special Use Permit. The hold harmless agreement required by the City is attached as Exhibit A.**

Congratulations on your approval, and thank you for your continued commitment to Long Beach.

Sincerely,

Ariel Smith
Director, Community Development

Exhibit "A"
CITY OF LONG BEACH HOLD HARMLESS

The following outlines the City's agreement with Long Beach Amusements for the use of a 50 x 135 square foot portion of the city parking lot.

The Long Beach Amusements are responsible for the following actions/procedures:

1. The Long Beach Amusements agrees to indemnify and hold harmless the City of Long Beach from and against any and all claims, demands, liabilities, judgments, losses and damages including, but not limited to, costs, expenses, and attorney fees for damage to property or bodily or personal injuries resulting in whole or in part from the negligence, intentional wrongful act or omission, or failure to comply with applicable laws, rules, regulations, standards, and ordinances, committed by an employee, contractor, or agent of the Long Beach Amusements.

Long Beach Amusements: _____

Representative's Name and Title: _____

Signature: _____

Date: _____



SUP 2017-07
Long Beach Rides
Parking Lot East of the Long Beach Rides
Request for Use of City Property

TAB - E

Parks - Streets - Storm Water September Monthly Report

Monthly

Safety Meetings

Bi-Monthly

Staff Meetings

Mondays and Fridays

Street Sweeping

Backpack Blowing of sidewalks and brick parks

Boardwalk and dune trail Maintenance

Thursdays

Mowing mini parks and ball fields

Daily

Restroom maintenance

Garbage maintenance

Hanging baskets

Festivals / Events /set up and tear down

Rod Run

Geo cache

20 team softball tournament

- 1 .Installed storm water pipe and basins at 19th and no Blvd
2. Fail mowing shoulders
3. Installed 2 catch basins grates at 13th north oregon
4. Trimming the trees back from the walking trail along south Blvd
5. Changed the events out on the banners across the hwy

6. Removed the hanging baskets
7. Removed the flags and banners from Blvd-Sid Synder-Bolstad
8. Sinkhole at 3rd No and Blvd repaired failing storm water pipe
9. Reseeded the grass at Stanley field
10. Cold patched pot holes
11. Line of site issue 2nd so Blvd
12. Fixed Light at 9th and pacific Hwy and Bolstad and Washington
13. Installed new flush valve and fixed sink 5th St restroom
14. Removed the wind screens from the beach pavillion
15. Set up for a 20 team softball tournament
- 16 .Took the batting cage net down for the winter
17. Pressure washed the restrooms and walk way Sid Synder approach
18. Pressure washed the restrooms and brick walkway police station

City of Long Beach Activities Report

September 2017

Wastewater Dept.

Call Outs - 1 (Grit pump at WWTP Failed)

Meetings - 4

Safety Meetings - 1 (Fall Protection)

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies.

Customer Service - 3 (10th st. north , 14th St. north)

Locates - 4

Hauling Sludge - 0 loads.

Lift Station Checking - Daily Action.

Lift Station Wash down - 2 Plant Wash Down - 2

Samples - Daily Action / Weekly Action. (BOD's / TSS's / Fecal's)

Samples to Lab - 3 (2 regular / 1 soil)

Pump / Blower Maint. - 4 (Grit Pump pulled WWTP , Jammed Pump / butt hair)

Sink Hole Investigation - 0

Main Repairs - 0

Equipment Cleanup - 2

Headworks Debris Removal - 2

Training - Matt W still in WWTP training on weekends.

Other Activities -

BMI Checked all Backflow Assemblies.

Pulled Grit Pump & Sent for rebuild.

Plant wash down and alge control.

Festival Setup / Tear down. (Labor Day / Rod Run / Geo-Cashe)

Collected Soil Samples from Sludge Site / sent to lab.

Installed New Blower at WWTP.

City of Long Beach Activities Report

September 2017

Water Dept.

Call Outs - 2 (Shut Offs)

Meetings - 9 Staff / Home owners (New Construction) / Contractors (New Home Construction) / Pioneer Market Cut / Meter Project / D.O.H. Comp Plan (Tumwater) / (2) G & O Boi-solids Project / HD Fowler (Chautauqua Lodge Meter)

Safety Meetings - 1 (Fall Protection)

Plant Management - Paperwork / ordered parts / time cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Billing new services / Road Cuts / Called Locates / CT Paperwork / Snyder Townhouses Plan Review.

Customer Service - 7

Locates - 14

Emergency Locates – 1 (PUD Washington Project)

Re-reads - 17

Install New Meters - 1

Meter Reinstall - 0

New Service Investigations – 2

Valve Investigation - 3

New Service Prep – 1

Valve Can Raising - 3

Meter Removal – 2

Meter Repairs - 4

Hydrant Maint. - 2 (Weedeating)

Shut Off's - 3

Turn On's - 2

Res. Checking - 1

Res. Maint. – 1 (Weedeating)

Leak Repairs - 2 (45th & K / 28th st. north)

Leak Investigations - 2

Equipment Cleanup - 4

System Samples - Weekly entire system.

Samples to Lab - 1

Training -

None.

Other Activities –

Reading Meters. (Long Beach)

Festival set up & tear down (Labor Day , Rod Run , Geo Cache)

Burying Beach Shelters.

Moving Logs on Beach.

Sweeping Town.

Town Cleanup.

Drainage Project (19th north & Blvd)

Cold Patching Pioneer Market Road Cut.

Drainage Cleanout Rikkola Creek.

BMI Checked all Backflow Devices.

Backhoe Repaired & Returned.

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

10-01-17

Page 1 of 2

To: Mayor Philipps and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for September 2017

During the month of September the Long Beach Police Department handled the following cases and calls:

Long Beach

501 Total Incidents

Aid Call Assists: 6

Alarms: 6

Animal Complaints: 9

Assaults: 7

Assists: 65

(Includes 12 Law Enforcement Agency Assists Outside City Boundaries)

Burglaries: 2

Disturbance: 11

Drug Inv.: 4

Fire Call Assists: 2

Follow Up: 108

Found/Lost Property: 14

Harassment: 6

Malicious Mischief: 4

MIP – Alcohol: 1

MIP – Tobacco: 0

Missing Persons: 2

Prowler: 4

Runaway: 1

Security Checks: 41

Suspicious: 38

Thefts: 18

Traffic Accidents: 4

Traffic Complaints: 13

Traffic Tickets: 28

Traffic Warnings: 84

Trespass: 7

Warrant Contacts: 5

Welfare Checks: 11

Ilwaco

188 Total Incidents

Aid Call Assists: 1

Alarms: 3

Animal Complaints: 0

Assaults: 0

Assists: 27

Burglaries: 0

Disturbance: 7

Drug Inv.: 1

Fire Call Assists: 1

Follow Up: 55

Found/Lost Property: 6

Harassment: 4

Malicious Mischief: 3

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 2

Prowler: 0

Runaway: 1

Security Checks: 16

Suspicious: 10

Thefts: 3

Traffic Accidents: 4

Traffic Complaints: 6

Traffic Tickets: 5

Traffic Warnings: 23

Trespass: 2

Warrant Contacts: 2

Welfare Checks: 6

Labor Day Weekend, September 1st – 4th, went well. We were busy but for the most part the crowds were well behaved. The crowd size was large.

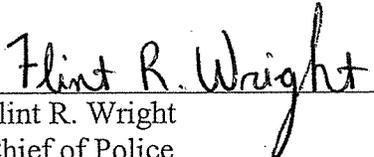
Rod Run Weekend, September 8th-10th was busy. The crowds were very large and a little more rowdy then in years past. Overall though I was satisfied with how everything went. The Slow Drag Event in Ilwaco had a great sized crowd and we had no issues there. We issued one citation for reckless driving, three citations for negligent driving and two driving while license suspended tickets over the weekend. We only booked one subject into jail during the weekend. That was for a DUI accident. I had 16 extra officers working the weekend, which is down 8 from years past.

On the 25th Officer Josh Lefor attended training. The training was for the new "Draeger" BAC machine.

I attended a "Get Acquainted Breakfast" on the 26th hosted by "Rebuilding Together Pacific County". This is a non-profit organization which helps low income home owners maintain and repair their homes.

On September 29th Officers Jeff Cutting, Casey Meling, Don Tardiff and Josh Lefor attended training. The training was titled, "Trauma: Why Should Law Enforcement Care?" It dealt with dealing with individuals who are suffering with mental health issues.

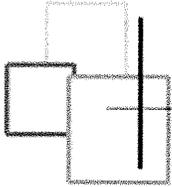
September 30th was Officer Rodney Nawn's last day working for Long Beach. Rodney has taken a job with the San Juan County Sheriff's Department. Rodney has been an outstanding officer and will be greatly missed.



Flint R. Wright
Chief of Police

Ariel Smith

From: David Glasson
Sent: Monday, October 9, 2017 8:00 AM
To: Jerry Phillips; David Glasson; Ariel Smith
Subject: Permit Directory was executed at 10/9/2017 8:00:07 AM



Permit Directory

Permit List: All Permits
 Permit Year: 2017

Permit Number	Applicant	Applicant Type	Property	Permit Status	
Accessory Structure - Ilwaco					
IL-170221	Knutzen, Doug	Owner	805 North Head Rd	Issued	
IL-170502	Streeter, Sean	Owner	1017 S Washington Ave	Issued	
IL-170519	Cuttings Coastal Designs	Contractor	509 Lake St	Issued	
IL-170720	Alexander, Laurie	Owner	7132 Ortelius Dr	Pending	
IL-170728	DPR Builders	Contractor	1809 SR 101	Pending	
IL-170832	Scholz, John & Becky	Owner	1610 S California Ave	Closed	
IL-170916	Profka, Sotirag	Owner	7107 Ortelius Dr	Closed	
			Type Total		7
Accessory Structure - Long Beach					
LB-170202	England, Steve	Owner	307 17th St NE	Issued	
LB-170816	Breakers Motel	Owner	210 NW 26th ST	Pending	
			Type Total		2
Cell Tower - IL					
IL-170216	McDaniel Telephone Corp	Unknown	802 North Head Rd	Closed	
			Type Total		1
Change of Occupancy Calss - LB					
LB-170127	Miller, Isaac & Taylar	Owner	1212 Idaho Ave S	Issued	
			Type Total		1
Deck -IL					
IL-170606	Poellnitz, Charles	Owner	115 Brumbach Ave	Pending	
			Type Total		1
Demo - IL					
IL-170727	Breuer, Roy	Owner	207 Second St	Issued	
			Type Total		1
Demo - LB					
LB-170131	His Supper Table	Owner	901 Pacific Ave N	Closed	
LB-170420	Terra Hydr, Inc	Contractor	1400 Pacific Ave S	Issued	
			Type Total		2
Fire Alarm - IL					
IL-170322	Sonitrol of SW Wa	Contractor	314 Brumbach Street	Closed	
IL-170322B	Sonitrol of SW Wa	Contractor	404 School Rd	Closed	
			Type Total		2
Fire Alarm - LB					
LB-170322	Sonitrol of SW Wa	Contractor	400 Washington Ave S	Closed	

Type Total

1

Mechanical - IL

IL-170109	P & L Johnson Mechanical Inc	Contractor	110 Advent St	Closed
IL-170117	Blehm, Charles	Owner	508 Cedar St	Closed
IL-170215	Thomason, Scott	Owner	1147 Cooks Rd NE	Issued
IL-170301	Diamond Heating	Contractor	145 Robert Gray Dr	Issued
IL-170301-B	Quillin, Marlene	Owner	7002 Delta Way	Closed
IL-170609	Stowe Mechanical	Contractor	314 Brumbach Street	Closed
IL-170610	Stowe Mechanical	Contractor	314 Brumbach Street	Cancelled/Expired/Void
IL-170717	Dugan's Heating	Contractor	1149 Hemlock St	Issued
IL-170811	Diamond Heating	Contractor	350 Lakeview Dr	Issued

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Permit Directory

IL-170825	Larson, Charles & Mary	Owner	406 Cedar St	Issued
IL-170826	Stowe Mechanical	Contractor	314 Brumbach Street	Issued
IL-170915	Robinson, Bob & Barb		6908 Rochelle Way	Issued

Type Total

12

Mechanical -LB

LB-170125	P & L Johnson Mechanical Inc	Contractor	301 7th St NE	Issued
LB-170131-B	Avelar, Adalberto	Owner	1900 N Pacific Ave	Issued
LB-170215	Stotts, Kaarina M	Owner	2006 Pacific Ave N	Issued
LB-170222	Sanderson Fire Pro	Contractor	2006 Pacific Ave N	Closed
LB-170324	Heat Pump Store	Contractor	400 SW 17th St Unit A	Issued
LB-170404	Stowe Mechanical	Contractor	102 Pioneer Rd E	Issued
LB-170421	Sunset Air, INC.	Contractor	106 24th St NE	Issued
LB-170510	P & L Johnson Mechanical Inc	Contractor	1416 California Ave	Closed
LB-170516	P & L Johnson Mechanical Inc	Contractor	2601 N Pacific Ave	Issued
LB-170516-B	Soelter, Clint & Sydney	Owner	104 14th st SW	Issued
LB-170525	Stowe Mechanical	Contractor	111 Bolstad Ave E	Issued
LB-170531	P & L Johnson Mechanical Inc	Contractor	301 5th st NE	Closed
LB-170531B	Crowson, Charles	Owner	1004 Washington Ave S	Closed
LB-170601	Stowe Mechanical	Contractor	1308 Washington Ave N	Closed
LB-170615-B	Tom and Larry Candies	Unknown	408 S Pacific Ave	Closed
LB-170616	Heat Pump Store	Contractor	402 SW 17th ST	Issued
LB-170620	Stowe Mechanical	Contractor	386 28th St NW	Issued
LB-170713	Schwencke, Ezekiel & Sarah	Unknown	212 Washington Ave N	Issued
LB-170719	Stowe Mechanical	Contractor	1804 N Washington Ave	Issued
LB-170721	Heat Pump Store	Contractor	1703 S Ocean Beach Blvd	Issued
LB-170725	Williams, Martha	Owner	611 N Ocean Beach Blvd	Closed
LB-170803	ACCO Engineered Systems	Contractor	200 Bolstad Ave E	Cancelled/Expired/Void
LB-170811	ACCO Engineered Systems	Contractor	200 Bolstad Ave E	Closed
LB-170815	Clerek, Deborah	Owner	310 NE 17th St	Pending
LB-170828	Stowe Mechanical	Contractor	400 Washington Ave S	Issued
LB-170926	Precision Heating	Contractor	308 NE 2nd ST	Pending
LB-170928-B	Sunset Air, INC.	Contractor	1004 N Washington Ave	Issued

Type Total

27

New Commercial Structure - LB

LB-170307	Adrift Hotel	Owner	409 Sid Snyder Dr W	Issued
LB-170512	Gardner, Tracy K	Owner	308 Sid Snyder Dr W	Issued

Type Total

2

New Multi-Family Residence - LB

LB-170825	Oman, Steve	Owner		Pending
LB-170825-B	Oman, Steve	Owner		Pending
LB-170825-C	Oman, Steve	Owner		Pending

Type Total

3

New SFR - IL

IL-170113	Haffie, Nick	Owner	314 Second St	Issued
IL-170321	Snyder, Jim	Owner	3005 Lighthouse Keepers Rd	Issued

IL-170328	Whitman, Mark E & Victoria E	Owner	230 Lakeview Dr	Issued	
IL-170412	Method Homes	Contractor	16 Lighthouse Keeper's Rd	Pending	
IL-170428	Robinson, Bob & Barb	Owner	6908 Rochelle Way	Issued	
Type Total					5
New SFR - LB					
LB-170511	Kurtz, Jim & Del	Owner	1521 Washington Ave N	Issued	
LB-170602	Knysh, Vasily "William"	Contractor	214 Pioneer Rd W	Issued	
LB-170603	Knysh, Vasily "William"	Unknown	212 Pioneer Rd W	Issued	
LB-170605	DelaBarre, Del & Sharon	Owner	218 SW 18th ST	Issued	
LB-170615	Scott, Jimmy & Linda	Owner	2018 Washington Ave N	Issued	
Type Total					5
Plumbing Only - LB					
LB-170201	Belks Plumbing	Contractor	408 S Pacific Ave	Closed	
Type Total					1

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Permit Directory

Permit Number	Applicant	Applicant Type	Property	Permit Status	
Renovation/Addition - Ilwaco					
IL-170105	EFA	Contractor	227 Brumbach St	Issued	
IL-170411	Minerd, Rocky	Owner	214 First Ave S	Issued	
IL-170616	Wise, Dana F.	Owner	1132 Cooks Rd NE	Pending	
IL-170626	Perkins, Valerie	Unknown	235 Howerton Way	Pending	
IL-170713	Haldeman, Nick	Owner	602 Willow St	Closed	
IL-170726	Shoebox Northwest, LLC	Owner	2105 Nesadi Dr	Issued	
Type Total					6
Renovation/Addition - LB					
LB-170104	Potter, Ross & Bette	Owner	226 25th St NW	Issued	
LB-170513	CUE Enterprises	Contractor	405 N Ocean Beach Blvd	Issued	
LB-170517	Frederick, Kelly		910 N Pacific Ave	Issued	
LB-170608	Svendsen, William & Susan	Owner	1101 Ocean Beach Blvd	Pending	
LB-170609	EFA	Contractor	2611 Pacific Ave N	Closed	
LB-170717	Big Tuna Construction	Contractor	301 7th St NE	Issued	
LB-170817	Voderberg, Henry	Owner	1109 California Ave S	Issued	
LB-170928	Fagerland, Erik	Owner	1412 California Ave	Pending	
Type Total					8
Right-of-Way Work Permit					
RW-170217	Aspect Consulting, LLC	Contractor		Issued	
RW-170307	XL Cable	Contractor		Issued	
RW-170308	Pacific Co PUD #2	Unknown		Issued	
RW-170424	Pacific Co PUD #2	Contractor	210 W Pioneer Rd	Issued	
RW-170510	CenturyLink			Issued	
Type Total					5
Structural Repair/Misc - Ilwaco					
IL-170217	Bergeman Const.	Contractor	603 First Ave N	Closed	
IL-170222	Vestal, Victoria	Owner	316 First Ave N	Issued	
IL-170515	Freese, Jeff & Kelly	Owner	101 First Ave S	Issued	
IL-170516	ATI Restorations	Contractor	174 First Ave N	Closed	
IL-170526	SFA Design Group	Designer	2150 Klahanee Dr	Issued	
IL-170831	Freedom Market LLC	Owner	133 Howerton Way	Pending	
IL-170911	Grocott, John	Owner	108 Main St	Issued	
Type Total					7
Structural Repair/Misc - LB					
LB-170112	Keller, Heidi	Owner	106 Sid Snyder Dr E	Issued	
LB-170223	Carolina Company	Contractor	207 16th St NW	Issued	
LB-170301	His Supper Table	Owner	911 Pacific Ave N	Issued	
LB-170314	Smith Fire Systems	Contractor	800 Washington Ave N	Closed	
LB-170317	Olsen, Steve & Danna	Owner	1703 S Ocean Beach	Issued	
Type Total					5

LB-170428	Cuttings Coastal Designs	Contractor	315 Brumbach St	Issued	
LB-170619	Coastline Roofing and Construction Inc.	Contractor	1900 N Pacific Ave	Issued	
LB-170620-B	Summerer, Chris	Owner	308 Pacific Ave S	Issued	
LB-170620-C	Long Beach Amusements	Owner	402 S Pacific Ave	Pending	
LB-170620-D	C&N Gutzman	Contractor	201 N Ocean Beach Blvd	Issued	
LB-170623	Sampair, Stan & Karen	Owner	401 Oregon Ave N	Issued	
LB-170629	Mukensnabl, Steve	Owner	1309 S Ocean Beach Blvd	Pending	
LB-170705	Minto, Charles	Owner	2301 N Washington Ave	Issued	
LB-170706	Smith, Dorothy	Owner	309 9th St SE	Issued	
LB-170922	Trusty, Glenn & Hillary	Owner	106 SW Sid Snyder DR	Issued	
LB-170927	Islander Roofing	Contractor	102 NW 6th ST	Issued	
			Type Total		16
			Grand Total		115

The report is accessible at the following address:

http://l-finance/ReportServer_VISIONSQL?%2FVision%20Reporting%20Services%2FPermits%2FPermit%20Directory&ApplicantLike%30000-0000-0000-000000000000&PropertyLike%3Aisnull=True&PrintParameters=0&rs%3AParameterLanguage=en-US



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Training & Education

Elected Officials Essentials

Cosponsored by Municipal Research and Services Center (MRSC)

December 2, 8:30 am – 3 pm (lunch provided)

Join us in one of the following cities:

Airway Heights Water Reclamation Plant 12405 W 21st Ave. Airway Heights, WA	Arlington Council chambers 238 N Olympic Ave. Arlington, WA	Chelan Council chambers 135 E Johnson Ave. Chelan, WA	Chewelah Council chambers 301 E Clay St. Chewelah, WA
Covington Council chambers 16720 SE 271st St. Suite 100 Covington, WA	Gig Harbor Council chambers 3510 Grandview St. Gig Harbor, WA	Kennewick Police Department 211 W 6th Ave. Kennewick, WA	Kirkland Justice Center, Totem Lake Room 11750 NE 118th St. Kirkland, WA
Olympia AWC Office 1076 Franklin St. SE Olympia, WA	Pullman Council chambers 325 SE Paradise St. Pullman, WA	Vancouver City Hall, Aspen Room 415 West 6th St. Vancouver, WA	Yakima Annex Training Room 421 E Chestnut Ave. #100 Yakima, WA

Attend this popular event at any one of our convenient 12 locations across the state where you'll network and examine real-world municipal scenarios with the help of an on-site city attorney. Learn your basic legal obligations and liabilities, understand your statutory roles and responsibilities, explore what makes your work at city hall meaningful, and discover how your leadership shapes your community.

As one of AWC's flagship events, this workshop offers the excellent opportunity to connect and network with other city leaders in your region, while spending less time and travel costs than a traditional training event. You don't have to be new to elected office to benefit from this workshop covering the most critical legal and functional responsibilities of local elected office, as this event offers relevant information for new and seasoned elected officials alike.

This training is designed to meet the specific requirements for elected officials under the Open Government Training Act.

Agenda

8 am: Registration

8:30 am – 3 pm: Workshop (lunch provided)

[Detailed agenda!](#)

Presenters

Steve DiJulio, Attorney, Foster Pepper, PLLC

Steve focuses on litigation involving state and local governments, and land use and environmental law. His expertise is representing jurisdictions on eminent domain, utilities (water, wastewater, stormwater, and solid waste systems), local improvement districts, facility siting, and contractor litigation.

On-site city attorney

Spend time together examining some very real municipal scenarios and solutions, with the help of an on-site city attorney.

City expert panel

Hear sage advice from new and seasoned city leaders about how to avoid pitfalls and work well together. Our panel consists of a first-term official, long-term official, city manager/administrator and clerk.



Registration

This event is open to any elected or appointed official or staff from member cities.

[Instructions to register a new user.](#)

At this time, please only register seated elected officials, unopposed candidates, and staff.

After November 7, once election results are in, incoming elected officials may register.



Earn 5 credits toward your **Certificate of Municipal Leadership** and meet the roles, responsibilities and legal requirement.

Want a printable flyer of upcoming trainings? [Click here.](#)

[Register for Airway Heights](#)
[Register for Arlington](#)
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[Register for Kirkland](#)
[Register for Olympia](#)
[Register for Pullman](#)
[Register for Vancouver](#)
[Register for Yakima](#)

Registration fee: \$45 (lunch provided)

See AWC's conference and workshop [terms of agreement](#) for information on our refund/cancellation policy.

Scholarships

For cities and towns under 5,000 population, [scholarships](#) are available. Please enter the scholarship code **EOESCS** during the registration process to utilize this scholarship.

For RMSA members, they are offering three scholarships per jurisdiction to attend this webinar. Use **EOERMSA** during the registration process to utilize this scholarship.

For cities over 5,000 and experiencing financial difficulties, Washington Cities [scholarships](#) may be available.

Questions?

Workshop information

Karen Tanner

karent@awcnet.org

Registration or cancellation questions and special accommodations

registration@awcnet.org

For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the AWC number.

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