



## AGENDA – Monday, August 21, 2017

7:00 p.m. City Council Meeting

Long Beach City Hall

115 Bolstad Avenue West

### 7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson & Council Member Kemmer.

### PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

### CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, August 7, 2017 City Council Meeting
- Payment Approval List for Warrant Registers 57245-57279 & 82078-82153 for \$177,009.33

### BUSINESS

- AB 17-53 – Ordinance 942 – Title 12 Land Use Amendments – **PUBLIC HEARING** - TAB B
- AB 17-54 – Ordinance 943- Title 10 Building Regulations Amendments – TAB C
- AB 17-55 – Ordinance 944 – Amending the Fee Schedule for Water & Sewer Rates – TAB D

### DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- Letter Regarding the Plastic Bag Ban
- Tina McGuire AWC Certificate of Municipal Leadership Credit Listing
- Hearing Examiner Decision on Case No. V 2017-01
- Personnel Policy Proposed Revision
- LBPVB Monthly Destination Marketing Report for July 2017
- Bolstad Bathroom Remodel Estimate

### FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop.  
September 5, 2017, September 18, 2017 & October 2, 2017

### ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

## LONG BEACH CITY COUNCIL MEETING

August 7, 2017

### 7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Pro Tem Linhart called the meeting to order; asked for the Pledge of Allegiance and roll call.

### ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. McGuire, C. Hanson, C. Kemmer, and C. Murry all present.

### PUBLIC COMMENT

A large number of people commented on whether or not to provide plastic shopping bags within the city limits of Long Beach.

### CONSENT AGENDA

Minutes, July 17, 2017 City Council Meeting

Payment Approval List for Warrant Registers 57245-57268 & 82003-82077 for \$200,948.03

**C. Hanson made the motion to approve the Consent Agenda. C. Kemmer seconded the motion. 5 Ayes, motion passed.**

### BUSINESS

AB 17-50- Scope of Work for the Water System Plan Update

Ariel Smith, Community Development Director, presented the Agenda Bill. The Department of Health mandates the update of the City of Long Beach's Water System Plan in accordance with WAC 246-290-100. This proposal outlines deliverables required by DOH with an adoption date of November 2018. This item was incorporated into the 2017 water budget.

**C. Hanson made the motion to authorize the Mayor to enter into an agreement with Gray & Osborne to complete the water system plan update with a budget not to exceed \$84,700. C. McGuire seconded the motion, 5 Ayes, motion passed.**

AB 17-51- Resolution 2017-05-Six-Year Transportation Improvement Plan- **PUBLIC HEARING**

David Glasson, City Administrator, presented the Agenda Bill. RCW 35.77.010 requires Cities to adopt a "Six Year Street and Arterial Street Plan" each year. Mayor Pro Tem Linhart opened the public hearing for comment at 7:42 p.m. and closed public comment at 7:45 p.m. with no comments made by the public.

**C. Hanson made the motion to adopt Resolution 2017-05 approving the six-year transportation improvement plan 2018-2023 with changes. C. Kemmer seconded the motion, 4 Ayes, 1 Nay (C. Murry), motion passed.**

AB 17-52- Interlocal Agreement with Pacific County for Municipal Court Services and Facilities

David Glasson, City Administrator, presented the Agenda Bill. Pacific County South District Court provides court services for the City of Long Beach which includes administrative duties. This agreement outlines the responsibility of the shared Deputy District Court Clerk and support staff.

**C. McGuire made the motion to authorize the Mayor to execute the Interlocal Agreement with Pacific County for Municipal Court Services and Facilities. C. Hanson seconded the motion, 5 Ayes, motion passed.**

**DEPARTMENT HEAD ORAL REPORTS**

**CORRESPONDENCE AND WRITTEN REPORTS**

- Charter Communications – Upcoming Changes
- June 2017 Tourism and Events Department Staff Report
- July 2017 Tourism and Events Department Staff Report
- Citizen Letter – Motorized Bikes on Discovery Trail
- Sales Tax Collections
- Lodging Tax Collections
- Citizen Letter – Beach Wheelchairs
- Letter of Thanks from the Ocean Park Area Chamber of Commerce
- Parks, Streets & Stormwater Monthly Report – July
- Thank You Letter – South Pacific County Humane Society
- Police Chief's Monthly Report for July

**ADJOURNMENT**

The Mayor adjourned the meeting at 8:00 p.m.

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Mayor

ATTEST:

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City Clerk



# Warrant Register

Check Periods: 2017 - August First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Number	Name	Print Date	Amount
57245	Bell, Alec D	8/4/2017	\$812.76
57246	Bell, Helen S	8/4/2017	\$295.90
57247	Birton, Jacob	8/4/2017	\$1,646.67
57248	Booi, Kristopher A	8/4/2017	\$1,383.66
57249	Cox, Mallory E	8/4/2017	\$310.09
57250	Gilbertson, Bradley K	8/4/2017	\$1,456.67
57251	Gouter, John R.	8/4/2017	\$1,938.03
57252	Hanson, Natalie	8/4/2017	\$266.95
57253	Huff, Timothy M.	8/4/2017	\$1,510.03
57254	Kaino, Kris	8/4/2017	\$1,015.75
57255	Kemmer, Hollie L	8/4/2017	\$266.95
57256	Kemmer, Larry L	8/4/2017	\$1,230.73
57257	Linhart, Steven P	8/4/2017	\$266.95
57258	Luehe, Paul J	8/4/2017	\$1,839.92
57259	McGuire, Tina M	8/4/2017	\$266.95
57260	Miller, Matt W	8/4/2017	\$1,292.82
57261	Mortenson, Tim	8/4/2017	\$1,861.88
57262	Murry, Del R	8/4/2017	\$266.95
57263	Padgett, Timothy J	8/4/2017	\$1,494.01
57264	Quitner, Jonathan H	8/4/2017	\$958.70
57265	Williams, David L	8/4/2017	\$807.60
57266	Wood, Matthew T	8/4/2017	\$1,418.64
57267	Wright, Flint R	8/4/2017	\$2,526.13
57268	Zuern, Donald D.	8/4/2017	\$2,070.55
57269	Dept of Retirement Systems	8/4/2017	\$15,252.37
57270	AFLAC	8/4/2017	\$426.65
57271	Association of WA Cities	8/4/2017	\$30,565.03
57272	City of Long Beach - Fica	8/4/2017	\$12,223.58
57273	City of Long Beach - FWH	8/4/2017	\$8,838.49

Execution Time: 9 second(s)

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Register

57274	Council Gift Fund	8/4/2017	\$60.00
57275	Dept of Labor & Industries	8/4/2017	\$2,031.32
57276	Dept of Retirement Systems	8/4/2017	\$13,689.52
57277	Dept of Retirement Systems Def Comp	8/4/2017	\$1,380.00
57278	Massmutual Retirement Services	8/4/2017	\$475.00
57279	Teamsters Local #58	8/4/2017	\$206.00
82078	Boyce Equipment & Parts Co., Inc	8/4/2017	\$125.25
82079	Chinook Observer	8/4/2017	\$283.30
82080	Standard Insurance Co.	8/4/2017	\$2,155.86
82081	Kyle, Kathie	8/9/2017	\$300.00
82082	Prestegard, Ray	8/9/2017	\$100.00
82083	Wollrabe, Rudy	8/9/2017	\$1,000.00
82084	Gilbert, Sidney	8/10/2017	\$460.00
82085	Nagy, Branden	8/11/2017	\$73.93
82086	American Bus Association	8/15/2017	\$550.00
82087	CHINOOK SALES & RENTALS	8/15/2017	\$108.00
82088	Aiken, James	8/16/2017	\$24.64
82089	Williams, David	8/16/2017	\$36.96
82090	Campbell, Matt	8/16/2017	\$49.29
82091	Jewell, Kyle	8/16/2017	\$29.64
82092	Bonney, Matt	8/16/2017	\$24.64
82093	Cline, Kevin	8/16/2017	\$110.89
82094	Cox, Mallory	8/17/2017	\$46.84
82095	Booi, Kris	8/17/2017	\$246.34
82096	Pacific County Auditor	8/17/2017	\$444.00
82097	Active Enterprises, Inc.	8/18/2017	\$45.67
82098	Airgas USA LLC	8/18/2017	\$36.53
82099	ALS Group USA, Corp.	8/18/2017	\$162.00
82100	AlSCO-American Linen Div.	8/18/2017	\$83.25
82101	Astoria Janitor & Paper Supply	8/18/2017	\$1,330.99
82102	Backflow Management Inc	8/18/2017	\$1,502.50
82103	Bayside Audiology	8/18/2017	\$35.00
82104	Beacon Athletics	8/18/2017	\$208.80
82105	Cache Advance, Inc	8/18/2017	\$1,248.90
82106	Cascade Columbia Distribution CO	8/18/2017	\$4,989.87
82107	Cashmere Valley Bank	8/18/2017	\$4,854.56
82108	CenturyLink	8/18/2017	\$1,781.13
82109	Chevron & Texaco Business Card Services	8/18/2017	\$2,000.00
82110	Dennis Company	8/18/2017	\$1,036.00
82111	Englund Marine Supply	8/18/2017	\$81.82
82112	EverBank	8/18/2017	\$247.38
82113	Ferguson Enterprises, Inc #3007	8/18/2017	\$1,196.26
82114	Ford Electric	8/18/2017	\$2,905.03
82115	Hach Company	8/18/2017	\$245.11
82116	Hedges, Jan Lem	8/18/2017	\$498.07
82117	Hughes Fire Equipment, Inc	8/18/2017	\$2,477.26

Account	Check/Debit	Check/Credit	Posting Date	Amount
82118	International Code Council, Inc.		8/18/2017	\$172.80
82119	Iron Mountain		8/18/2017	\$117.35
82120	J & S Appliance		8/18/2017	\$193.00
82121	K & L Supply, Inc.		8/18/2017	\$152.91
82122	Lakeside Industries, Inc.		8/18/2017	\$372.90
82123	Lawson Products, Inc.		8/18/2017	\$96.91
82124	Linda Brand Crab & Seafoods		8/18/2017	\$84.55
82125	MANSFIELD ALARM CO, INC		8/18/2017	\$96.00
82126	Mitchell 1		8/18/2017	\$1,866.24
82127	Neofunds By Neopost		8/18/2017	\$500.00
82128	Ocean Beach Hospital		8/18/2017	\$299.70
82129	Olympic Region Clean Air Agency		8/18/2017	\$249.00
82130	Pacific County Sheriffs		8/18/2017	\$302.50
82131	Peninsula Landscape Supply		8/18/2017	\$286.20
82132	Penoyar, Joel		8/18/2017	\$1,500.00
82133	Petty Cash		8/18/2017	\$43.23
82134	Porter Foster Rorick LLP		8/18/2017	\$300.00
82135	Public Utility District 2		8/18/2017	\$9,399.62
82136	Quill Corporation		8/18/2017	\$252.34
82137	Radio Shack		8/18/2017	\$48.53
82138	Sirenet.com		8/18/2017	\$458.29
82139	South District Court		8/18/2017	\$3,570.00
82140	STAPLES ADVANTAGE		8/18/2017	\$77.75
82141	Starvation Alley Farms		8/18/2017	\$84.00
82142	Tangly Cottage Garden		8/18/2017	\$1,063.80
82143	Total Battery & Auto		8/18/2017	\$971.63
82144	U.S. Cellular		8/18/2017	\$178.00
82145	Visa		8/18/2017	\$1,199.36
82146	WACE		8/18/2017	\$240.00
82147	Wadsworth Electric		8/18/2017	\$4,118.66
82148	Western Display Fireworks		8/18/2017	\$1,000.00
82149	Westwind Landscape Supply LLC		8/18/2017	\$312.00
82150	Wilcox & Flegel Oil Co.		8/18/2017	\$1,213.10
82151	Cavett, Orchid		8/18/2017	\$300.00
82152	Kyle, Kathie		8/18/2017	\$300.00
82153	Perrine, Barney		8/18/2017	\$100.00
	<b>Total</b>	<b>Check</b>		<b>\$177,099.33</b>
	<b>Grand Total</b>			<b>\$177,099.33</b>

TAB - B



**CITY COUNCIL  
AGENDA BILL  
AB 17-53**

**Meeting Date: August 21, 2017**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT:</b> Ordinance No. 942: Zoning Regulation Amendments – Public Hearing and Possible Adoption	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Tourism and Events Coordinator	
<b>COST:</b> N / A	Water/Wastewater Supervisor	
	Other:	
<p><b>SUMMARY STATEMENT:</b> Ordinance No. 942 would adopt amendments to Title 12 – Zoning discussed at several workshops. It reflects all public, Council, and staff comments to date. Because this is a zoning title amendment, it requires a public hearing pursuant to RCW 35A.63.100(2). SEPA and 60-day notice to Department of Commerce have been submitted and returned without comment.</p>		
<p><b>RECOMMENDED ACTION:</b> <i>Conduct public hearing, and if possible once public input has been received, adopt Ordinance No. 942.</i></p>		

## ORDINANCE No. 942

### AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON ADOPTING REVISIONS TO TITLE 12, ZONING REGULATIONS, AND PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT

**WHEREAS**, the City Council deems it necessary for the purpose of promoting the public health, safety and general welfare of the City; and

**WHEREAS**, the purpose of the Zoning Regulations Ordinance of the City of Long Beach, Washington is to promote public health, safety and general welfare, encourage the orderly growth, protect and enhance property values, minimize discordant, unsightly surroundings, avoid inappropriate design, provide for environmental, aesthetic, health, safety and general welfare objectives, while ensuring the comfort, prosperity, beauty and balance of the community as a whole, to promote and enhance construction and maintenance practices that will ensure visual quality throughout the city; and

**WHEREAS**, the City has undertaken a public process to receive input from its citizens, property owners, and decision-makers, as well as state regulatory agencies; and

**WHEREAS**, the City has reviewed and considered all public comments;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

#### **Section 1. Findings**

The City Council of the City of Long Beach hereby adopts the following Findings of Fact:

- (1) The proposed ordinance is necessary to protect the health, safety, general welfare and orderly development of the community.
- (2) The proposed ordinance is consistent with the City's adopted Comprehensive Plan.
- (3) The proposed ordinance furthers the implementation of the city's adopted Comprehensive Plan.

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#### **Section 2. Adoption**

Amendments to Title 12, Zoning Regulations, attached hereto, are hereby adopted.

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**Section 3. Severability**

Should any provision, section, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or circumstance be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

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**Section 4. Repeal**

Any existing ordinances that may conflict with this ordinance are hereby repealed.

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**Section 5. Effective Date**

This Ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication in the manner required by law.

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**Section 6. Adoption Date**

ADOPTED by the City Council of the City of Long Beach, Pacific County, Washington at a regular open public meeting held the 21<sup>st</sup> day of August, 2017.

AYES 0                      NAYS 0                      ABSENT 0                      ABSTENTIONS 0

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Jerry Phillips, Mayor

ATTEST:

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Helen Bell, City Clerk

## ATTACHMENT TO ORDINANCE No. 942 AMENDMENTS TO TITLE 12: ZONING REGULATIONS

### 12-2-1: TERMS DEFINED:

### 12-11-8: FENCES:

A fence shall be permitted as an accessory use in all zones.

A. Fence Location: Fences shall be placed on the property of the owner of the fence.

B. Fence Height: In order to achieve an open appearance, avoid visually "fencing in" properties, and achieve vehicle safety by keeping the vision triangle obstacle free, the following shall apply:

C. All Fencing requires a design review application to be submitted to the Community Development Director along with a \$10 fee.

1. Any fence shall not exceed forty two inches (42") in height, excluding gates, when:
  - a. The fence is located in front of the street facing side of the house, and is parallel to that street; or
  - b. The fence is located along a driveway, and is perpendicular to and within the first ten feet (10') from its intersection with a street; or
  - c. The fence is located within the first twenty feet (20') from a street to street intersection.
2. All other fences may be seventy two inches (72") in height.
3. Fences that do not meet the above requirements may be higher than allowed under this section when permitted by the community development director through design review, if the applicant demonstrates the design accomplishes the goals of the city's design guidelines and the vision clearance triangle is not encumbered by the fence.

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### 12-11-9: VACATION RENTAL:

The renting of a home for less than thirty (30) day intervals in the R1, R2, R3, R3R, S1, and R1R zones is prohibited. The renting of a home where a vacation rental is a permitted use or a conditional use shall be subject to the following restrictions: (Ord. 899, 6-16-2014)

- A. Property Manager: There shall be a property manager available at all times when the property is rented. If the property manager is not available, the property shall not be rented. (Ord. 849, 8-17-2009)
- B. Number Of Guests: There shall be a maximum of two (2) guests per legal bedroom plus two (2) guests, including children, with all parking accommodated on site. For example, a three (3) bedroom vacation rental may accommodate a maximum of eight (8) guests. (Ord. 899, 6-16-2014)
- C. Rental Of Accessory Living Quarters: Private accessory living quarters shall not be used as vacation rentals, except when the principal dwelling is being used as a vacation rental and the principal and accessory unit are rented together as a single unit, and the total number of guestrooms and guests will not exceed the maximum set forth in subsection B of this section.
- D. Quiet Hours: Property managers shall inform guests of quiet hours (10:00 P.M. to 8:00 A.M.). Property managers shall provide management contact information to all neighbors within one hundred feet (100'), excluding streets and rights of way, and by posting a sign with contact information, not to exceed two (2) square feet, on the property in a location that is visible from the street.
- E. Parking: Parking shall be provided as required by the zone district in which the vacation rental is located. There shall be no RV parking permitted on the site.
- F. Business License Required: The property manager for a vacation rental shall obtain a city of Long Beach business license as required by [title 4](#), "Business And License Regulations", of this code and pay all applicable taxes as required by [title 3](#), "Finances And Taxation", of this code. A property manager may manage more than one property under a single business license; a separate license for each property is not required. A property owner who retains a licensed property manager is not required to obtain an additional, separate business license. Property managers shall provide to the city annually a list of all properties managed within the city limits. (Ord. 849, 8-17-2009)
- G. Use By Owner: Nothing in this section shall preclude an owner from occupying a vacation rental for his own use for a period not to exceed sixty (60) days total in a calendar year, or from allowing personal guests to occupy the property for a period not to exceed fifteen (15) continuous days, or thirty (30) days total in a calendar year. In zone districts where permanent residential uses are restricted or prohibited, occupancy for a period of more than sixty (60) days total in a calendar year by either the owner or his guests shall be a violation of this title, punishable pursuant to the penalties set forth in [title 14](#), "Enforcement Procedures", of this code. (Ord. 849, 8-17-2009; amd. Ord. 887a, 2-4-2013)

H. Signs: One nonilluminated sign not to exceed three (3) square feet, not including the area of the management information sign required by subsection D of this section, shall be permitted in the R2R and S2 zones, subject to the provisions of [chapter 14](#) of this title. Signage in all other zones shall be subject to the provisions of [chapter 14](#) of this title. (Ord. 849, 8-17-2009)

I. Garbage: All vacation rentals must have garbage service. The service must come at least monthly, yellow bags are not an acceptable means of disposal. This must be addressed by the property management team and/or the individual responsible for renting the home. The garbage must be brought to the street for pick-up the day of trash service and not any earlier.

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#### **12-12-1: INTENT:**

This chapter is intended to reduce the need for parking on streets and the traffic congestion and hazards caused thereby, and to provide for off street parking adequate for each type of development in terms of both amount and location. (Ord. 849, 8-17-2009)

#### **12-12-2: OFF STREET PARKING:**

A. Parking Space Requirements: In all districts except OT old town and RC residential commercial, the following shall apply:

Note:

1. Where parking is required for employees, the number shall be calculated based on the maximum number of full time equivalent (FTE) employees per maximum shift.

B. OT Old Town Zone Parking Requirements: There are no off street parking requirements in the old town zone, except for the following:

1. One off street parking space shall be provided for each hotel or motel room.
2. No variances for required parking spaces will be given in the old town zone.
3. There shall be no ingress to or egress from off street parking from Pacific Avenue, unless the reviewing authority determines there are no other feasible access points from other streets.

C. RC Residential Commercial Zone Parking Requirements: Parking requirements in the residential commercial zone shall be as set forth in subsection A of this section, except as follows:

1. Offices, excluding banks and medical clinics, shall provide one parking space per eight hundred (800) square feet of gross floor area.
2. Retail stores with a gross floor area of three thousand five hundred (3,500) square feet or less shall provide one parking space per eight hundred (800) square feet of gross floor area.
3. There shall be a minimum of two (2) parking spaces provided, regardless of the use

D. General Criteria: Parking requirements shall comply with the following criteria:

1. Plan: A plan drawn to scale, indicating how the off street parking and loading requirements are to be met, shall accompany a development application.
2. Dimensions: An off street parking space shall be at least nine feet (9') in width and eighteen feet (18') in length. Such space shall have a vertical clearance of at least seven feet (7'). For parking areas where at least ten (10) spaces are required, a maximum of fifty percent (50%) of required spaces may be utilized as compact stalls measuring eight feet (8') wide by sixteen feet (16') in length.
3. Ingress And Egress: The maximum allowable width of ingress and egress access points for an off street parking lot shall be fifteen feet (15') for a one-way access point and twenty five feet (25') for a two-way access point, except the approving authority may approve a one-way access point that is twenty feet (20') wide or a two-way access point that is thirty feet (30') wide, provided the following criteria are met:
  - a. The wider access point is necessary to allow safe ingress and egress for the type and size of vehicles customarily associated with the use of the property or for uses that have higher traffic volumes;
  - b. Pedestrians will not be unduly impacted by the greater width; and
  - c. The property is served by only one access point on each street frontage.
4. Location: Off street parking requirements shall be met on the same lot and zoning district as the building served, or off site on a lot within two hundred feet (200') specifically reserved for said business's clientele. Multiple uses may share off site parking facilities located on a separate lot(s), provided the number of spaces available meets the total requirement of all of the separate uses. Off site parking shall be considered accessory to the use, as if it were located on the same site as the use. Off site parking that is required for the use shall be secured in perpetuity through a deed, recorded easement or other document acceptable to the city. Off site parking that is

provided voluntarily in excess of the parking requirement will not be required to be secured in perpetuity and will be considered accessory to the use.

5. Surface Conditions: Parking lots shall have graveled or paved surfaces, maintained adequately for all weather use, and drained to avoid flow of water over public sidewalks, rights of way, and abutting private property. The use of low impact development techniques to reduce stormwater impacts is encouraged.
6. Maneuvering Space: Maneuvering space (to prevent backing onto streets) shall be provided for all lots that provide access onto arterial streets. Internal driveway widths and circulation patterns shall be adequate to provide necessary maneuvering for vehicles, according to the design and layout of the parking lot.
7. Multiple Uses: In the event that several uses occupy a single structure or parcel of land, the total requirements for off street parking shall be the sum of the requirements of the several uses computed separately, unless evidence is presented to the satisfaction of the reviewing authority that the various uses shall not be used simultaneously.
8. Storage Use Prohibited: Required parking spaces shall not be used for the storage of vehicles or materials used in conducting the business.
9. Change Of Use: Should the owner or occupant of a lot or building change the use of the lot or building resulting in an increase in the number of required off street parking spaces, the off street parking shall be increased according to the new use.
10. Tandem Parking: Tandem or stacked parking is allowed for residential uses and itinerant lodging. Tandem or stacked parking is not allowed for any commercial use.
  - a. For residential uses, no more than two (2) spaces shall be stacked, and both spaces shall be specifically reserved for the use of a single unit. One space may be in a garage with the other space in the driveway.
  - b. For itinerant lodging, tandem or stacked parking shall only be permitted if a parking attendant is designated and on duty at all times. Such parking shall not be more than three (3) spaces deep.
11. Use Of Driveways: For residential uses, driveways or garage approach aprons may be considered parking spaces, provided length of the driveway is at least twenty feet (20'). (Ord. 849, 8-17-2009)

12. On property residentially zoned, or property occupied by a single-family residence or duplex, the parking, storing or allowing to be parked or stored or kept:

a. Any commercial vehicles, as that term is defined in this section; or

b. More than four motor vehicles, but not including any recreational vehicles, trailers, unmounted camper or canopy shells, motor homes, or boats over 14 feet in length; provided, it is affirmative defense to this section for the total to exceed four motor vehicles by the number of licensed drivers who reside at the residence and whose driver's licenses are the same as the residence; or

c. A total of not more than three combined number of recreational vehicles, motor homes, trailers, unmounted camper or canopy shells, boats over 14 feet in length; and further provided, that subsections (B) (12) (a) through (c) of this section are subject to the following:

i. One commercial vehicle up to 16,500 pounds of gross vehicle weight may be parked on property residentially zoned or property occupied by a single-family residence or duplex; and

ii. Any number of the total allowed may be parked, stored, or location upon a designated driveway as defined in this subsection; and

iii. A total of not more than two of the total allowed may be parked, stored, or located, anywhere else on the property within the side or rear yards, subject to requirements of the zoning, building, and fire codes; and

iv. A total of not more than two of the total allowed, and only if they are motor vehicles (not including recreational vehicles, motor homes, trailers, unmounted camper or canopy shells, boats over 14 feet in length), may be parked on private property adjacent to and within 20 feet of the right-of-way so long as:

A. The area is surfaced by asphalt, concrete, gravel or similar material; and

B. The parking area is immediately accessible to the traveled portion of the roadway without intervening sidewalk; and

v. Any vehicle, recreational vehicle, trailer, boat, camper, or motor home must be currently licensed and in operable condition;

d. This subsection does not apply to the following:

i. Any vehicle, including recreational vehicles, motor vehicles, trailers, camper shells or boats, when they are kept or located in or under lawfully permitted and constructed building;

ii. Temporary parking for a duration not to exceed 12 hours, for example, for temporary repairs, cleaning, or guests, excluding temporary parking of commercial vehicles except as otherwise provided in this section.

iii. Any property or situation where a development regulation applies. For example, the limitation on number of vehicles would not apply at an apartment constructed pursuant to an

approved building plan and permit with approved parking plans. For further example, parking would not be allowed in an approved landscaped area.

iv. To allow parking in or on the right-of-way, city-owned property or fire lanes;

v. To allow the parking of any junk vehicles;

vi. Parking of motorcycles is exempt from section;

e. "Designated Driveway" means that clearly defined roadway leading from the street which is surfaced by asphalt, concrete, gravel or similar material not to exceed 24 feet in width, or otherwise as shown on city-approved building or site plans approved by the Community Development Department. Where there is curb and gutter at the street, the vehicles may only be parked in one driveway in the area between the front of the residence or principal structure and the lot front line;

f. "Vehicle" or "motor vehicle" means a currently licensed motorized or nonmotorized conveyance that includes, but is not limited to, an automobile, car, truck, trailer, camper, motorcycle, or watercraft, in operable condition.;

g." Recreational vehicle" means a currently licensed motorized or nonmotorized conveyance that includes, but is not limited to, motor homes, travel trailers, folding tent trailers, truck campers removed from a truck or pickup, horse trailers, boat trailers with or without boats, utility trailers, and similar vehicles;

h. "Commercial vehicle" means any motor vehicle the principal use of which is the transportation of commodities, merchandise, produce, freight, vehicles, animals, passengers for hire, or which is used primarily in construction or farming, including but not limited to bulldozers, backhoes, tractors and cranes. Parking of commercial vehicles on property residentially zoned, or property occupied by a single-family residence or duplex, shall constitute a nuisance and is prohibited. It shall be a defense to a violation of this section that during the entire time that the commercial vehicle was parked in the residential neighborhood, the operator of the vehicle was actively engaged in making a delivery or providing services to residents in the immediate vicinity or where the vehicle was parked.

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## **12-14-12: NONCONFORMING SIGNS:**

A. Signs Allowed Subject To Limitations: Any sign legally existing at the time of the passage of this chapter that does not conform in use, location, height, or size with the regulations of the zone in which such sign is located shall be considered a legal nonconforming use or structure

and may continue in such status until such time as it is either abandoned or removed by its owner, subject to the following limitations:

1. No sign shall be structurally altered unless it is made to conform to this chapter.
2. No billboard or temporary sign shall be considered to be a legal nonconforming sign.
3. Property owners with multiple nonconforming signs may replace some or all of the nonconforming signs provided all other requirements of this regulation are met.
4. WSDOT and wayfinding signs shall not count against the limit on off premises signage.

B. Nonconforming Sign Inventory: The administrator shall, as soon as practicable, survey the city for signs which do not conform to the requirements of this chapter. Upon determination that a sign is nonconforming or illegal, the administrator shall use reasonable effort to so notify in writing the sign owner and where practicable the owner of the property on which the sign is located. Notification shall include:

1. Whether the sign is nonconforming or illegal.
2. Whether the sign may be eligible for a nonconforming sign permit.

~~3. Notice that the sign must be removed or made conforming not later than December 31, 2017.~~

~~34. If the identity of the sign owner cannot be determined after reasonable inquiry, the notice may be affixed in a conspicuous place on the sign or on the business premises with which the sign is associated.~~

C. Nonconforming Sign Exemptions:

1. Any nonconforming signs purchased and mounted prior to December 31, 2017~~5~~ shall be grandfathered.

2. The sign must be brought up to current code if there is damage of fifty percent (50%) or more in the replacement cost of either the nonconforming sign or the structure to which it is affixed; or

3. Failure to maintain the sign in good repair, to include regular painting and rust removal.

DC. Nonconforming Sign Permits:

1. Eligibility: An on premises or off premises nonconforming sign may be issued a nonconforming sign permit. Nonconforming sign permits shall not be issued for illegal, prohibited, or temporary signs.

2. Permit Required: A nonconforming sign permit is required for all eligible nonconforming signs in the OT, OTW, C1 and C2 zones. The sign owner shall obtain the permit within one hundred eighty (180) days of notification by the city. Applications for a nonconforming sign permit shall contain the name and address of the sign user, the sign owner, and the owner of the property upon which the sign is located, and such other pertinent information as the administrator may require to ensure compliance with this chapter. The Community Development Director~~administrator~~ may waive specific submittal requirements determined to be unnecessary for review of an application.
3. Permit Issuance: Any person submitting an application for a nonconforming sign permit shall use the forms provided by the city. The ~~administrator~~ Community Development Director shall issue nonconforming sign permits upon a determination of eligibility. The Community Development Director ~~administrator~~ may require the filing of plans or other pertinent information where such information is necessary to determine compliance with this chapter. Appeals shall be filed in accordance with this chapter. Should an appeal be filed, the city shall not take any action until the appeal has been acted upon and the applicant notified of the final disposition.
4. ~~Permit Expiration: The nonconforming sign permit shall expire on December 31, 2017.~~

ED. Loss Of Legal Nonconforming Status: Nonconforming signs shall either be removed or immediately brought into compliance with this chapter upon the occurrence of one or more of the following events:

1. When a nonconforming sign permit is required but not obtained within one hundred eighty (180) days of notice of nonconformance; or
2. Damage of fifty percent (50%) or more in the replacement cost of either the nonconforming sign or the structure to which it is affixed; or
3. Failure to maintain the sign in good repair, to include regular painting and rust removal.

FE. Maintenance: Ordinary maintenance and repair of a sign, including a sign face or message change that does not increase the sign face area, shall be permitted without loss of nonconforming status if the cost of the maintenance or repair is less than fifty percent (50%) of the cost of replacing the sign. (Ord. 930, 10-3-2016)

#### **12-14-13: ILLEGAL SIGNS:**

A. Illegal Signs Described; Exceptions: An "illegal sign" is:

1. A sign erected without a permit;
2. A sign not permitted by the sign matrix in section 12-14-5 of this chapter; or

3. A sign not conforming to all other regulations in this chapter, including [article A of this chapter](#). Exceptions are: a) legal nonconforming signs; b) exempt signs; and c) temporary signs that fulfill the regulations provided in this chapter, including [article A of this chapter](#).

B. Conformance Required, Or Removal: The owner thereof or the person or firm using an illegal sign shall, upon written notice by the building inspector, forthwith in the case of immediate danger, and in any case within not more than ten (10) days, make such sign conform to the provisions of this chapter, or shall remove it. If, within ten (10) days, the order is not complied with, the building inspector may remove or cause such signs to be removed at the expense of the owner and/or the user of the sign. In the case of immediate danger to public safety, the building inspector shall have the authority to immediately remove or cause to be removed any sign, at the expense of the owner. Such removal shall occur only after the building inspector attempted to contact the owner of the sign. (Ord. 849, 8-17-2009)

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TAB - C



**CITY COUNCIL  
AGENDA BILL  
AB 17-54**

**Meeting Date: August 21, 2017**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT:</b> 2017 Title 10 Code Amendments	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Tourism and Events Coordinator	
	<b>COST:</b> N/A	Water/Wastewater Supervisor
Other:		
<p><b>SUMMARY STATEMENT:</b> Attached is the Title 10 proposed changes which have been sent to Council for review. These suggested changes have been prepared by the building inspector and city attorney. This tile address building regulations along with code enforcement procedures.</p>		
<p><b>RECOMMENDED ACTION:</b> Adopt code amendments.</p>		

## ORDINANCE No. 943

### AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON ADOPTING REVISIONS TO TITLE 10, BUILDING REGULATIONS, AND PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT

**WHEREAS**, the City Council deems it necessary for the purpose of promoting the public health, safety, and general welfare of the City; and

**WHEREAS**, the purpose of the Building Regulations Ordinance of the City of Long Beach, Washington, is to promote public health, safety and general welfare, and influence orderly and safe building construction and building uses within the City; and

**WHEREAS**, the City engaged the services of an attorney to review its codes and make revisions; and

**WHEREAS**, the City has undertaken a public process to receive input from its citizens, property owners, and decision-makers; and

**WHEREAS**, the City has reviewed and considered all public comments;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

#### **Section 1. Findings**

The City Council of the City of Long Beach hereby adopts the following Findings of Fact:

- (1) The proposed ordinance amendments are necessary to protect the health, safety, and general welfare of the community.
- (2) The proposed ordinance amendments are necessary to ensure the Long Beach city code is internally consistent and also consistent with state codes.

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#### **Section 2. Adoption**

Amendments to Title 10, Building Regulations, attached hereto, are hereby adopted.

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**Section 3. Severability**

Should any provision, section, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or circumstance be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

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**Section 4. Repeal**

Any existing ordinances that may conflict with this ordinance are hereby repealed.

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**Section 5. Effective Date**

This Ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication in the manner required by law.

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**Section 6. Adoption Date**

ADOPTED by the City Council of the City of Long Beach, Pacific County, Washington, at a regular open public meeting held the 21<sup>st</sup> day of August, 2017.

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AYES 0

NAYS 0

ABSENT 0

ABSTENTIONS 0

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Jerry Phillips, Mayor

ATTEST:

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Helen Bell, City Clerk

**ATTACHMENT TO ORDINANCE No. 943**  
**AMENDMENTS TO TITLE 10: BUILDING REGULATIONS**

**10-2-1: BUILDING CODES ADOPTED:**

- A. The model codes listed below, as approved and adopted by the state building code council except as noted, together with any amendments or additions, modifications, or recodifications are hereby adopted by this reference. These codes must apply to all new construction, remodeling, or repairs. Copies of the codes are on file for inspection in the office of the building department of the city.
1. International building code: Most current cycle adopted by the state of Washington (includes International Code Council/American National Standards Institute A117.1 - accessible and useable buildings and facilities as well as the international existing building code);
  2. International residential code: Most current cycle adopted by the state of Washington, with the following exceptions:
    - a. For multi-family residential structures of five (5) or more dwelling units, automatic fire sprinkling systems are required;
    - b. Any structure located west of State Route 103 (also identified as Pacific Highway or Pacific Avenue), or in areas of exposure category C or D, shall use asphalt felt as the water resistive barrier. Products that incorporate asphalt felt as a component layer of protection will be subject to approval by the Long Beach building inspector;
  3. International mechanical code: Most current cycle adopted by the state of Washington includes the liquefied petroleum gas code (National Fire Protection Association (NFPA) 58) and the national fuel gas code (NFPA 54) for LP gas;
  4. Uniform plumbing code: Most current cycle adopted by the state of Washington;
  5. Uniform swimming pool, spa, and hot tub code, 2006;
  6. Washington state barrier fee regulations;
  7. National electrical code (NFPA 70): Most current edition as adopted by the state of Washington;
  8. International energy conservation code/Washington state energy code: Most current cycle adopted by the state of Washington;
  9. Washington state historic building code: Most current cycle adopted by the state of Washington;
  10. Washington state ventilation and indoor air quality code;

11. Uniform housing code, 1997, adopted by the city independently of the Washington state building code council.

B. The city hereby adopts by this reference the following codes together with any amendments or additions, modifications, or recodifications thereto:

1. International property maintenance code, 2009, adopted by the city independently of the Washington state building code council;
2. Uniform code for the abatement of dangerous buildings, 1997, adopted by the city independently of the Washington state building code council. (Ord. 918, 8-3-2015)

**C. CLIMATIC AND GEOGRAPHIC DESIGN TABLE**

1. All plans or designs submitted with the building permit application are to follow Table R301.2(1) using the provided information in this section; this criterion shall be applied to all new construction and renovations.

<b><u>GROUND SNOW LOAD</u></b>		<u>25lbs</u>
<b><u>WIND DESIGN</u></b>	<b><u>Speed</u></b>	<u>140 V-ult / 108 V- asd</u>
	<b><u>Topographic Effects</u></b>	<u>NO</u>
	<b><u>Special Wind Region</u></b>	<u>YES</u>
	<b><u>Wind-borne debris zone</u></b>	<u>NO</u>
<b><u>SEISMIC DESIGN CATEGORY</u></b>		<u>D-2</u>
<b><u>SUBJECT TO DAMAGE FROM</u></b>	<b><u>Weathering</u></b>	<u>Moderate</u>
	<b><u>Frost Line Depth</u></b>	<u>5 inches</u>
	<b><u>Termite</u></b>	<u>NO</u>
<b><u>WINTER DESIGN TEMP</u></b>		<u>23</u>
<b><u>ICE BARRIER UNDERLAYMENT REQUIRED</u></b>		<u>NO</u>
<b><u>FLOOD HAZARDS</u></b>		<u>YES</u>
<b><u>AIR FREEZING INDEX</u></b>		<u>108</u>
<b><u>MEAN ANNUAL TEMP</u></b>		<u>50.15 F</u>

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## 10-2-4: BUILDING PERMITS AND FEES:

### A. Permit Requirements:

1. Permit Required: No building or other structure may be erected, moved, added to, or structurally altered without a permit issued by the building official. No building permit may be issued except in conformity with the provisions of this title.
2. Application And Accompanying Documents: All applications for building permits must be accompanied by plans in duplicate, drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact sizes and location of existing buildings on the lot, if any; and the location and dimensions of the proposed building or alteration. The application must include such other information as lawfully may be required by the building official, including existing or proposed building or alteration; existing or proposed uses of the building and land; the number of families, housekeeping units, or rental units the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this title.

a. Stamp Required: All applications for building permits concerning commercial uses must be stamped and submitted by a Licensed Washington State Architect or Registered Design Professional.

3. Plans Required: One copy of the plans will be returned to the applicant by the building official after marking such copy approved or disapproved and attest to same by having signed such copy. The second copy of the plans will be retained by the building official.
4. Time Limit To Begin Work: If work described in any building permit has not begun within one hundred eighty (180) days from the date of issuance of the permit, the permit will expire, unless an extension(s) has been granted in writing by the building official for periods no more than one hundred eighty (180) days each. The permit will be canceled by the building official, and written notice must be given to the applicant.

### B. Building Permit Fees:

1. The city hereby adopts by reference building permit fees, which are set forth in table 1-A of the 1997 uniform building code as amended and the building valuation data schedule as published in the most current "Building Safety Journal" of the International Code Council and are on file for inspection in the building department at the Long Beach city hall. Values of structures not listed in the schedule herein will be determined by a bid from a licensed contractor. Permit fees for work other than new construction and additions or not otherwise listed, including, but not limited

to, alterations, remodeling, mechanical permits and demolition, shall be established by resolution of the city council.

a. All valuations based on materials only without a labor cost included will be doubled for the purpose of calculating permit fees.

b. For the purpose of calculating the building valuation, all decks whether be covered or uncovered, will be valued at 50% of the "U – utility/misc.", rounded up to the nearest \$0.01, as listed under (1). This is to include all constructed walking or standing surfaces that result in a width of 4ft and length of 6ft, that are not considered sidewalks, or serving a garage as a driveway.

2. Additionally, the fees for manufactured house placement are as follows<sup>1</sup>:

Singlewide	\$250 .00
Doublewide	350 .00
Triplewide	450 .00

3. Once an application is made and fee paid, an applicant may withdraw the application. If at the time of withdrawal plan review is not yet initiated, the city may refund up to fifty percent (50%) of the building permit fee. Once plan review is initiated, the city will retain the entire fee and refund shall not occur.

4. In accordance with section 109.4 of the international building code, all work commencing before issuance of a building permit will result in a monetary fee of one hundred percent (100%) of the building permit fee in addition to the original permit fee, or a doubling of the fee.

5. Modular home permit valuations, once modular homes are installed they are considered stick built. Therefore, they should be valuated that way less 30% for certain inspections not preformed.

C. Water And Sewer Connection: No building permits for primary use structures shall be issued without the applicant having first paid water and sewer connection fees and secured a side sewer permit. (Ord. 918, 8-3-2015)

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#### **10-6-4: PROCEDURE TO ABATE UNSAFE OR UNFIT STRUCTURES OR PREMISES:**

A. The community development director or designee shall have the power to investigate property conditions in the city and to enter upon premises, with consent of the occupant, for the purpose of making examinations when the community development director or designee has reasonable grounds for believing a dwelling, building, structure, or premises are unfit for

human habitation or for other use; provided, that such entries shall be made in such manner as to cause the least possible inconvenience to the persons in possession. In the event that entry is denied or resisted, the community development director or designee has the power to seek an order from a court of competent jurisdiction that authorizes entry, as provided in Revised Code Of Washington 35.80.030(3).

- B. Upon making a determination that a dwelling, building, structure, or premises is unfit, the community development director or designee shall, as outlined in Revised Code Of Washington 35.80.030(1)(c), serve the complaint and set a hearing to be held before the community development director at a specified time and place, between ten (10) and thirty (30) days of service of the complaint. A copy of the complaint shall also be filed with the Pacific County auditor.
- C. All persons having any interest in the subject property shall have the right to file an answer to the complaint and to appear in person or by representative and give testimony at the time and place fixed in the complaint. At the hearing, the community development director shall have the authority to administer oaths and affirmations, examine witnesses, and receive evidence. The rules of evidence shall not apply in hearings before the community development director.
- D. In determining the fitness of a dwelling, building, structure, or premises, the community development director shall reference [title 5, 10, 11, or 12](#) of this code, the building code, the fire code, or any other pertinent provisions, in accordance with Revised Code Of Washington 35.80.030(1)(d) and (e). As set forth in Revised Code Of Washington 35.80.030(1)(f), upon entering a finding that a dwelling, building, structure, or premises is unfit, the community development director shall state in writing his or her findings of fact in support of such determination, and shall issue and cause to be served upon the owner or party in interest thereof, and shall post in a conspicuous place on the property, an order that: 1) requires the owner or party in interest, within the time specified in the order, to repair, alter, or improve such dwelling, building, structure, or premises to render it fit for human habitation; and/or 2) to vacate and close the dwelling, building, structure, or premises, if such course of action is deemed proper; and/or 3) requires the owner or party in interest, within the time specified in the order, to remove or demolish such dwelling, building, structure, or premises, if such course of action is deemed proper.
- E. If no appeal is filed pursuant to subsection F of this section, a copy of the community development director's order shall be filed with the Pacific County auditor.
- F. The community development director's order may be appealed to the hearing examiner by filing a notice of appeal with the community development director within thirty (30) calendar days ~~from the date of service and posting as required in 10-6-4(D) of the date of the order.~~
- G. All matters submitted to the hearing examiner must be resolved within sixty (60) days from the date of filing therewith, and a transcript of the hearing examiner's findings of fact shall be

made available to the owner or other party in interest upon demand. The decision of the hearing examiner shall be served and posted in the same manner as the decision of the community development director as set forth in 10-6-4(D).

- H. Any person affected by a final order issued by the hearing examiner to repair, alter, improve, vacate, close, remove, and/or demolish a dwelling, building, structure, or premises may petition to the Pacific County superior court as provided in Revised Code Of Washington 35.80.030(2). (Ord. 927, 3-7-2016)

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#### 10-6-5: CORRECTIVE ACTION:

A. ~~A.~~ If the owner or party in interest, following exhaustion of his or her rights to appeal, fails to comply with the order to repair, alter, improve, vacate, close, remove, and/or demolish the dwelling, building, structure, or premises, the community development director or designee may direct or cause such dwelling, building, structure, or premises to be repaired, altered, improved, vacated, closed, removed, and/or demolished.

A.B. ~~It is a gross misdemeanor if the owner or party of interest, following exhaustion of his or her rights to appeal, fails to comply with the order to repair, alter, improve, vacate, close, remove, and/or demolish the dwelling, building, structure, or premises. Furthermore, the community development director or designee may direct or cause such dwelling, building, structure, or premises to be required, altered, improved, vacated, closed, removed, and/or demolished.~~

CB. Whenever a building or premises is found to be unsafe or unfit and the cost of demolition or other abatement must be incurred by the city, there shall be charged against the property the costs of all administrative proceedings before the community development director and the hearing examiner including, but not limited to, salaries, wages, benefits, material, equipment rental, and other expenses incurred for inspecting, conducting hearing, or otherwise determining the status of the property.

DC. In accordance with Revised Code Of Washington 35.80.030(1)(h), the cost of abatement by the city shall be assessed against the real property upon which such cost was incurred, which assessment the county treasurer shall enter upon the tax rolls against the property for the current year and to become a part of the general taxes for that year to be collected at the same time and with interest at such rates and in such manner as is provided in Revised Code Of Washington 84.56.020 for delinquent taxes, and when collected to be deposited to the credit of the city's general fund. The assessment shall constitute a lien against the property which shall be of equal rank with state, county, and municipal taxes.

ED. Materials from any dwelling, building, structure, or premises removed or demolished by the community development director or designee, shall, if possible, be salvaged and sold as if the materials were surplus property of the city, and the funds received from the sale shall be

credited against the cost of the removal or demolition; and if any balance remains, it shall be paid to the parties entitled thereto, as determined by the community development director after deducting the costs incident thereto. (Ord. 927, 3-7-2016)

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TAB - D



**CITY COUNCIL  
AGENDA BILL  
AB 17-55**

**Meeting Date: August 21, 2017**

<b>AGENDA ITEM INFORMATION</b>		
<b>SUBJECT:</b> Adopting Ordinance 944 incorporating the senior citizen discount into the annual rate ordinance.	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Tourism and Events Coordinator	
	<b>COST:</b> N/A	Water/Wastewater Supervisor
Other:		
<p><b>SUMMARY STATEMENT:</b> Ordinance 846 was adopted in 2009 establishing a senior citizen discount based on the income levels that were relevant at that time. By incorporating the senior citizen income levels to the annual water and sewer rate ordinance city staff can update those numbers appropriately.</p>		
<p><b>RECOMMENDED ACTION:</b> Adopt Ordinance 944.</p>		

# ORDINANCE No. 944

## AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON RELATING TO UTILITIES; AMENDING RATES AND CHARGES OF THE WATERWORKS UTILITY, INCLUDING THE WATER SYSTEM AND THE SEWER SYSTEM; ESTABLISHING SCHEDULE AND PROGRAM FOR RATE STABILIZATION; ESTABLISHING EFFECTIVE DATE.

THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON DOES HEREBY ORDAIN, AS FOLLOWS:

### Section 1. RECITALS AND FINDINGS.

- 1.1 The City of Long Beach ("City") owns and operates a Waterworks Utility, including a water system, sewer system, and storm and surface water system ("Utility"), including both local and regional facilities.
- 1.2 The City has financed the acquisition and improvement of local and regional Utility facilities with the proceeds of its revenue bonds.
- 1.3 The facilities and services provided by the Utility are critical to the health, welfare and safety of the citizens of the City and the neighboring community served by the Utility.
- 1.4 Rate adjustments are necessary from time to time to ensure that sufficient revenues exist to properly maintain and efficiently operate the Utility, and make additions and planned improvements as appropriate.

### Section 2. WATER RATES AND CHARGES.

- 2.1 Water rates for lots connected to the water system.

The rates and charges for water service to lots connected to the water system within the corporate limits of the city are fixed and established as follows:

- A. The minimum monthly rate charge is based on meter size per the following schedules:

#### **Inside City Limits:**

<b>METER SIZE</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Residential 3/4 - 1"	\$28.52	\$ 29.09	\$ 32.00
Commercial 3/4 1"	\$33.93	\$ 34.61	\$ 38.07
Commercial 1.5"	\$40.36	\$ 41.17	\$ 45.29
Commercial 2"	\$58.28	\$ 59.45	\$ 65.40
Commercial 3"	\$79.20	\$ 80.78	\$ 88.86

**Outside City Limits:**

<b>METER SIZE</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Residential 3/4 - 1"	\$ 42.80	\$ 43.66	\$ 48.03
Commercial 3/4 1"	\$ 50.89	\$ 51.91	\$ 57.10
Commercial 1.5"	\$ 60.50	\$ 61.71	\$ 67.88
Commercial 2"	\$ 87.43	\$ 89.18	\$ 98.10
Commercial 3"	\$118.80	\$121.18	\$133.30

- B. Commodity Charge. The monthly commodity charge (or excess rate) is charged per the following schedule regardless of water meter size:

Beginning on the 20<sup>th</sup> day of December 2016 and effective on the first day of January for each and every succeeding year on and after 2017, shall be subject to a commodity charge for each 100 cubic feet of water in excess of the 400 cubic foot minimum allowed per month thereof, as follows:

**Inside City Limits:**

	<b>2015</b>	<b>2016</b>	<b>2017</b>
Subservice Charge	\$2.99	\$ 3.05	\$ 3.36
Nursing Home / Bed	\$1.14	\$ 1.16	\$ 1.28
Commodity / 100 cu ft.	\$5.10	\$ 5.20	\$ 5.72

**Outside City Limits:**

	<b>2015</b>	<b>2016</b>	<b>2017</b>
Subservice Charge	\$4.48	\$ 4.57	\$ 5.03
Nursing Home / Bed	\$1.71	\$ 1.74	\$ 1.91
Commodity / 100 cu ft.	\$5.10	\$ 5.20	\$ 5.72

- C. Contracts Authorized. The city council may enter into contracts with water users deviating from such rates where special circumstances dictate; provided, that such rates shall not be discriminatory.

**Section 3. STORM AND SURFACE WATER RATES AND CHARGES.**

Rates and charges.

- A. The rates and charges set forth in this chapter shall be considered uniform rates and charges for the following uniform rates per class of customers or service furnished by the system:
1. On and after December 20, 2016, and thereafter effective on the first day of January for each and every succeeding year the rates shall be as follows:

	<b>2015</b>	<b>2016</b>	<b>2017</b>
Residential	\$9.97	\$10.97	\$12.07
Commercial (per/ERU)	\$9.97	\$10.97	\$12.07

The ERU is a Residential Equivalent Unit equal to 3,600 square feet. The city administrator or his designee shall determine the quantity of the storm and surface water drainage from lots that are dedicated to a substantially undeveloped state by virtue of being public parks, recreational area, other undeveloped publicly owned land, or open space designated under RCW Chapter 84.34.

- B. For purposes of computing storm and surface water rates under this section, the land use designation as residential or commercial shall be the principal activity on the premises as determined by the city administrator or his designee. For rate purposes, developed and undeveloped residential lots shall be deemed a single class. Developed lots are those for which any city or county permit or application for real estate improvement activity (including, but not limited to driveway, septic, building and electrical improvements and water meter installation) has been issued, should have been issued or would now be required if the development occurred under present city regulations.

#### **Section 4. SEWER RATES AND CHARGES.**

##### **4.1 Sewer rates for connected lots.**

The rates and charges for sewer service to lots are fixed and established as follows:

##### **A. Rates.**

The monthly charges effective December 20, 2015 and January for each and every succeeding year the rates shall be as follows:

#### **SEWER – In City Rate**

<b>Sewer type</b>	<b>2016</b>	<b>2017</b>
Single Family Residence	\$ 52.72	\$ 59.05
Apartments, Per Unit	\$ 52.72	\$ 59.05
Motels, Base Charge	\$ 70.32	\$ 78.76
Motels, each additional rental	\$ 11.91	\$ 13.34
Condominiums, each rental	\$ 52.72	\$ 59.05
Mobile Home Parks, each rental space	\$ 52.50	\$ 58.80
Trailer Parks, Base Charge	\$ 70.42	\$ 78.87
Trailer Parks, each hookup	\$ 8.79	\$ 9.84
Laundromats, self-service & Dry Cleaning	\$ 241.28	\$270.23
Industrial Laundry	\$ 439.22	\$491.93
Car Washing Facilities	\$ 241.28	\$270.23
Canner Operations	\$ 241.28	\$270.23

Restaurants, Taverns (first 20 person capacity)	\$ 100.66	\$112.74
Restaurants, Taverns (each additional 5 person capacity)	\$ 7.70	\$ 8.62
Schools - Summer Rate	\$ 131.72	\$147.53
Schools - Sept. - May (each occupant)	\$ 3.73	\$ 4.18
Nursing Homes, Convalescent Center base charge	\$ 61.56	\$ 68.95
Nursing Homes, Convalescent Center each patient bed available	\$ 11.91	\$ 13.34
Service Station	\$ 70.32	\$ 78.76
Churches, municipal parks & buildings	\$ 79.12	\$ 88.61
Theaters, large stores, banks, medical & Dental clinics, mortuaries & beauty shops	\$ 80.69	\$ 90.37
Fraternal Halls, per floor	\$ 114.26	\$127.97
Business offices, small stores & optometrist	\$ 57.32	\$ 64.20
State Parks Restroom Facilities	\$ 170.51	\$190.97

B. Sewer Rates Standards and Policies.

The City Council may enter into contracts with sewer users deviating from the rates in this Section where special circumstances dictate; provided, that such rates shall not be discriminatory.

C. Disputes.

All questions or disputes regarding the appropriate rate to be applied to the structure shall be resolved by the city administrator. Any appeal from the decision of the city administrator shall be to the city hearing examiner.

**Section 5. AGGREGATE OF RATES.**

The City declares that the rates and charges fixed and placed in effect by this Ordinance are founded on assumptions that there will be growth in the number of services (connections) and in demand in the City and neighboring community. The City adopts and establishes whatever aggregate monetary charges the rates and charges, placed in effect by this Ordinance, generate when applied to the units of service provided, now and in the future.

**Section 6. LOW INCOME SENIOR CITIZEN DISCOUNT RATE**

6.1 The following will be low income senior citizen discount rate guidelines:

A. The low income senior citizen discount will apply only to the base rate for the billing.

B. Current full-time residential or owner occupied commercial customers of the City of Long Beach, Washington Utility System may apply for a discount under the Utility Discount Program by filing an application attesting and affirming to the following:

1. Utility service in under the occupant's (applicant's) name.
2. The applicant has been a full-time resident in the Long Beach Utility Service area using utilities for not less than one (1) year.
3. Senior Citizen is Age 65 or older as of January 1, 2017.

4. Rates for applicants approved for the Senior Citizen Low Income Utility Discount Program shall receive the following credit against the applicant's utility bill for each calendar year.

Total Household Income	Percentage of Credit	Discount for 2 Months	Annual Total
\$25,475 - \$29,631	5%	\$10.81	\$ 64.86
\$15,796 - \$25,474	10%	\$21.62	\$129.72
\$ 9,519 - \$15,795	25%	\$54.07	\$324.42
\$ 9,518 and under	40%	\$86.51	\$519.06

Maximum allowable credit per year is \$519.06

5. Eligible residential customers are required to reapply for this program on an annual basis.

6. The total income from all sources of everyone living in the home shall be reported. If this is a new application, please provide a copy of your 2016 IRS Tax Return with schedules, along with supporting documentation.

**Section 7. SEVERABILITY.**

If any portion of this ordinance as now or hereafter amended, or its application to any person or circumstances, is held invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole, or any section, provision or part thereof not adjudged to be invalid or unconstitutional, and its application to other persons or circumstances shall not be affected.

**Section 8. REPEAL OF CONFLICTING ORDINANCES**

All previous Ordinances are hereby repealed insofar as they may be in conflict with this Ordinance.

**Section 9. EFFECTIVE DATE**

This Ordinance shall take effect five days after publication.

ADOPTED this 21<sup>st</sup> day of August, 2017.

AYES                      NAYS                      ABSENT                      ABSTENTIONS

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

City Clerk/Treasurer

TAB - E

## David Glasson

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**From:** Bob and Karen Boardman <kboardm@pacifier.com>  
**Sent:** Sunday, August 6, 2017 8:48 AM  
**To:** David Glasson  
**Subject:** RE: Bag Ban

David,

I feel a need to weigh in here. Although I live in Ocean Park and the ban would not effect me at this time, I am concerned about how difficult this will be for small businesses in our area.

How does a seafood market package seafood in recyclable bags when it can leak everywhere, also putting meat in recycled bags is a health hazard with bacteria and more.

The cost alone to these small businesses is huge.

Do you really think tourists that visit us are going to bring bags with them. Another issue is shoplifting, what's to stop someone walking into a store with their bag and just putting merchandise in the bag and walking out.

There is so many problems with this ban. I think this should be CHOICE not MANDATORY.

Good article that shows no study on plastic and animal life: <http://www.thenewstribune.com/opinion/letters-to-the-editor/article165043427.html>

Just sharing my opinion and thoughts. Karen Boardman, Peninsula Resident, supporter of small business, Ocean Park Area Chamber of Commerce Office Manager and volunteer

### **The following comments are from Facebook (post on Chinook Observer's page)**

I believe it is a personal choice to BRING a bag when you go shopping. Shoppers should do the right thing. But I understand tourists probably don't bring shopping bags.

This strategy was highly effective to promote shoplifting in San Luis Obispo County, CA, when we were living there. Customers regularly forgot to bring reusable bags and refused to pay for bags, so they just filled their pockets.

bad thing about these bans is that people need and want to shop... the stores and ma/pa shops need to be able to sell... the issue with the bags and the environment seems warm/fuzzy/necessary to environment until you learn that the bag ban is only marginally effective in large populations areas, the bags and styrofoam as well as all other recycleables are only recycled if the company contracted can make a profit... when the market demand for the recycled product drives price per ton down, they dump the recycle in the garbage... we used to burn some of the plastics, styrofoam and plastics that didn't meet recycle quality specs or when the price per ton tanked.. these areas that burned were the old coal burning electrical generation plants.. so we did get some use instead of landfill or sending it overseas for their landfill and burning... but now the coal burning generation plants are pulled off line even though they had chimney scrubbers that would reclaim nearly all the harmful particles and gases from burning. currently the only profit from recycle is metal, glass, cardboard.. plastics of all types and styrofoam still border on the negative for profits.... until we can find productive use for these recycled items, we will have a dumping problem... until we find a better way of carting our purchases out of stores and shops, we will have single use bag headaches... we need longer term solution instead of knee-jerk regulation...

Why is it Pacific County keeps implementing many of the same regulations that King County does? The two counties are so completely different! There's an email circulating about an elderly lady at the supermarket being asked by the checker, why don't you bring your own bags? The elderly lady proceeds to list all the things she has been "recycling" for years -- tin cans, paper sacks, jeans, flour sacks, newspaper, jars, food, etc. Her list is really, really, long. The point is, reuse the plastic bags -- trash liners, lunch sacks, gym bag, dirty clothes!

Manage

I've seen that Facebook post. It's nationwider. Because something is effective -- or worth doing -- in one place doesn't mean it shouldn't be considered by others. I actually don't have an opinion on a bag ban here -- in the poorest county in the state where recycling is a low priority, especially in light of our drug problems, the state of our schools, our poverty rate, our lack of human, social, and adequate medical services. It is unlikely ever to be approved anyway. However, I don't understand why considering something that has been done in King County is a bad thing. That's simply provincial thinking that gets us nowhere.

Manage

in total agreement with you... this also keeps community divided with no way of coming together on an issue that has great impact ... fight over not doing enough for environment because you don't join the bag ban, meanwhile your last hospital closes because of cost imbalances created by fed/state policy and you get to drive 50+ miles to the next closest that is open... we have many issues that are important, but some need to be on the highest priority

Manage

Who has actually been in charge for the last 40-50 years in Pacific Co? Who's policies have affected the wages & jobs? Which in turn has affected the poverty rate. What pays for the schools? Which industries have been driven out of Pacific county? Who drove them out? Which buildings are the newest in town/county? How were they paid for? I'm not thinking provincially I'm using some common sense, science and compassion. I want more freedoms not less.

## AWC Certificate of Municipal Leadership

You requested CML credit information for: <b>McGuire, Tina.</b>			
Course name	Date	Location	Credits
Open Public Meetings Act eLearning (R)	3/10/2017	Webinar	1
Public Records Act eLearning (R)	3/10/2017	Webinar	1
Knowing the Legal Territory (R)	3/21/2017	Webinar	5
Budgeting Basics (P)	3/25/2017	Webinar	1
AWC Annual Conference (CER)	6/20/2017	Vancouver	10
Municipal Budgeting & Fiscal Mgmt (P)	7/13/2017	Leavenworth	7
<b>Total credits:</b>			<b>25</b>
<b>Core certificate earned: No</b>			
<b>Advanced certificate earned: No</b>			

BEFORE THE HEARING EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of )  
 )  
**Hank Voderberg &** )  
**Karen Strege** )  
 )  
 For a variance to minimum lot )  
 side yard set back located at the )  
1109 California Avenue South )

FILE NO: V 2017-1

FINDINGS OF FACT,  
 CONCLUSIONS OF LAW  
 AND DECISION

**DECISION**

The Variance Application is **APPROVED**, subject to conditions.

**INTRODUCTION**

The Variance application of **Hank Voderberg & Karen Strege** to allow the use of one foot of the side yard set back to extend the home structure came before Jan LeM. Hedges, Hearings Examiner, on August 4<sup>th</sup>, 2017 at 1:00 p.m. . Mrs. Ariel Smith, Community Development Director, presented the Department of Community Development Staff Report

The Hearing Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Variance. Testifying under oath were:

**Ariel Smith**, Community Development Director, CITY

The following exhibits were offered and admitted:

EXHIBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Variance	Hank Voderberg & Karen Strege	07/06/2017	Complete
2	Determination of Completeness	CITY	07/10//2017	Complete
3	Staff Report	CITY	07/12/2017	Complete
4	Notice of Public Meeting	CITY	07/19/2017	Complete

The hearing adjourned at 1:02 p.m.

From the foregoing, the Examiner makes the following:

## FINDINGS OF FACT

1. Applicants, **Hank Voderberg & Karen Strege** propose the development of residential construction on an existing conforming lot to encroach one foot on to the side yard set back.
2. This parcel is located on Lot 6, Block 43, Assessor's Parcel #73026043006 of the **Seaview of Stout's Second Addition.**
3. This existing lot dimensions are 50 by 100 feet giving the lot an area of 5,000 square feet.
4. The proposed site is located in a **R1-Single –Family Residential zone.**
5. The Comprehensive Plan Map designation for this property is **Residential.**
6. The **State Environmental Policy Act** Responsible Official has determined that the proposed activity is exempt.
7. **Public** street(s), water and utilities are available to serve the site.
8. There were no letters of concerns expressed by the **Adjacent Property Owners or Public.**
9. This Variance Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.
10. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following:

## CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY **Zoning Ordinance** [Section 4.24 (3)] have been met; the proposed use is permitted as a conditional use.

## CONCLUSIONS OF LAW, Cont.'d.

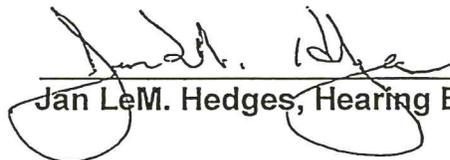
3. The standards and guidelines of the CITY **Comprehensive Plan** have been met.
4. This proposed development is exempt from **SEPA** review.
5. The applicant has sought the appropriate variance application.
6. As conditioned below, the project will be consistent with the CITY building construction design review and construction code standards.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

## DECISION

The application of, **Hank Voderberg & Karen Strege** owners and applicants for Variance to enter one (1) foot into the side yard set back to construct a 120 square foot addition to the existing home structure is **APPROVED**, subject to the following conditions:

1. No other Title 12 variances shall be granted this property..
2. Development of the proposed addition shall comply with all City codes regulations and requirements, excepting that covered by this variance..
3. The applicant shall obtain a building permit from the City for the project prior to initiating construction.

Done this 8<sup>th</sup>, day of August, 2017

  
\_\_\_\_\_  
Jan LeM. Hedges, Hearing Examiner

## **NOTICE OF RIGHT TO APPEAL**

### **RIGHT TO APPEAL –TIME LIMIT**

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within fourteen calendar days of the hearing examiners decision. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

### **TRANSCRIPT OF HEARING – PAYMENT OF COST**

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$100.00. All costs are payable to the City of Long Beach, Washington.

## Personnel Policy Proposed Additions –

### **Sick Leave – Part-Time Service**

Beginning on January 1, 2018 employees must be permitted to accrue one hour of paid sick leave for every 40 hours worked, and accrual begins on the first day of employment. The city may choose to front-load the sick leave entitlement so long as the frontloaded amount is sufficient to meet the requirements of the law. There is no limit on the number of hours an employee may accrue in one year.

## **SALARY RANGE ADJUSTED ANNUALLY**

### **Longevity**

- 5) The City realizes the importance of quality staff to continue their service to the City and in recognition of the quality employees continued service to the City; the employee shall be eligible for longevity pay upon the completion of certain number of years of service. The employee will receive a one percent (1%) increase in their base pay upon the completion of fifteen (15) years of service to the City. The employee will receive a one and a half percent (1.5%) increase upon the completion of twenty years (20). Upon the completion of twenty-five years (25) the employee will receive a two percent (2%) increase in the base pay and upon completion of thirty years (30) the employee will receive a two and a half (2.5%) increase.

## **LBPVB –Monthly Destination Marketing Report July 2017**

**Web** Traffic: Visits -43,000. Unique Visitors – 31,000 66.3% new visitors. Total hits – 115,599  
10,704 referrals to member websites, 3,330 referrals to “Book Now”, 1,166 to “Featured Listings”  
4 new blogs:

7-4-17 July jump-starts summer fun on the LBP <https://funbeach.com/july-summer-events-long-beach/>

7-11-17 Salmon season returns to the Port of Ilwaco <https://funbeach.com/salmon-season-ilwaco-2017/>

7-18-17 Summer events highlights LBP, Pacific County culture <https://funbeach.com/summer-events-long-beach-peninsula-2017/>

7-25-17 Ilwaco Art Walk highlights local artists <https://funbeach.com/ilwaco-art-walk/>

### **Utrip itinerary planning tool:**

July Highlights:

- 92 completed itineraries were created last month and we see a pretty good increase in sessions (up by 39.3%) and users (up by 32.7%).
- New visitors are engaging well with the trip planner—7.10 average pages/session and 06:19 average session duration for non-bounce sessions!
- Average length of trips planned is 4.5 days.
- Majority of visitors are first timer travelers with families to Long Beach who like to pack their itineraries with interests in must sees, local culture, and cuisine.
- 739 sessions year. (estimated economic impact of \$39,167)

**Social Media : Facebook:** \* 12,019 likes as of 8-1-17. Seventh month of +100 growth. Steady growth. Outstanding engagement. All organic.

#### **Top posts in July:**

1. Electric beach wheelchairs. (20,850 reached, 6% engagement)
2. Rod Run advance. (12,312 reached, 5% engagement)
3. NEW LBP/OP signs. (11,159 reached, 9% engagement)
4. Jake’s Birthday advance. (10,226 reached, 3% engagement)
5. Sandsations weekend. (8,724 reached, 5% engagement)

**Twitter:** \* 1126 followers as of 8-1-17 Total impressions in July 22K.

**Instagram:** \* 896 followers as of 8-1-17.

**Consumer Direct E-Newsletter** Delivered to about 13,271 subscribers. Open rate 18.8% and 7% click through rate. Data was incomplete due to a required resend, but seems to have had solid readership. Over 100 new subscribers. <http://myemail.constantcontact.com/Jump-into-Summer-this-July.html?soid=1115090527827&aid=GdYGxDRliVg>

**Public Relations : Earned Media:** WSET.com ABC, The Daily World, Oregon Coast Magazine, Outdoorproject.com, Portland Tribune, ExperienceWA.com, OregonLive.com, Oregonian, OnlyinYourState.com, The News Tribune, Washington Trails Magazine, The Stranger/Dan Savage, Kid Tripster, Willamette Week Magazine, Cron.com, Portland Tribune, Wander with Wonder, Seafoodnews.com, Yes! Magazine, NorthwestMilitary.com, Sunset.com, Northwest Sportsman magazine, NWSportsmanmag.com, AAA Journey magazine, The Daily News, Kid Tripster, Puget Sound Business Journal, SFGate.com, KXRO.com. RootsRated.com, OnTrak magazine, The Daily News, Washington State Visitors Guide, The Cronical, Marine Link, Oh, the Places They Go!, Kitsap Sun, The Daily News, Idaho State Journal, KPTX Fox 12,

**Press Visit:** Heather Larson, Michelle and Kurt Winner, Linda Kissam, Debbie Teashon, Stephanie Forrer

**Visitors Center** – 3177 in July which is 58% more than June, but down about 10% from July of 2016. Year to date there were 11,291 visitors to Seaview VC, which is down about 26% from 2016. Last month we were down 31 % ytd, so we are slowly closing the gap. Satellite visitors center in Chinook School Events Center open Thurs. – Sun. 10am – 4pm had 133 visitors in July and has had 679 visitors this year to date.

**Collateral Production and Distribution** - 7,595 pieces of VB produced collateral distributed in addition to digital/electronic copies distributed/downloaded via social media and web.

**Leads fulfillment** - Oregon Coast Visitors Association 554

**Industry partnership/promotion/advocacy** – Association of Washington State Destination Marketing Organizations board meetings, Pacific County Lodging Tax Advisory Committee meeting and workshop, Pre-production meetings with Pilgrim Studios of LA for reality series , 360 VR video meetings and filming made possible by Port of Seattle Tourism Marketing grant, Washington Tourism Alliance board meetings, Tourism industry meeting with Governor Inslee

**Tourism Metrics** – Unincorporated Pacific County July collections up 3% over July of 2017. Collections year to date are still down by 9% but also appear to be recovering as they were down 17% ytd in May and down 11% in June.

City of Long Beach lodging tax collections for the month of July are also improved but still down 3% compared to July of 2016. Year to date collections are down about 3% the same period in 2016. Sales taxes ytd in Long Beach are slightly above this time in 2016.

The lodging taxes collected in the City of Ilwaco in June were down about 13% from July of 2016, ytd collections are down about 7% from 2016.

The City of Raymond lodging tax collections are still growing. These collections are very low compared to other areas in the county, but show a positive trend and a dramatic increase (35%) ytd over 2016.

The City of South Bend lodging tax collections for the month of July are up about the same as July of 2016 and ytd are up about 5%.

**Erik Fagerland & Associates, Inc.**  
**Architect - Designers - Builders - Planners**

Short Form (2 Page Estimate)  
**BID/ESTIMATE SHEET**

**CLIENT:** City of Long Beach

**DATE:** 8.16.2017

**ADDR:**

**PROJECT:** Bolstad Restrooms  
Estimate

**CITY/ST:**

**PHONE:** \_\_\_\_\_

**SITE ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>BID</u>
<b>Excavate</b>	Mobilize	\$ 600.00
	Level and Cut Footings	\$ 2,400.00
	Sand Slab and Backfill	\$ 900.00
	Rock and Parking	\$ 750.00
	Paving	\$ 4,000.00
<b>Utilities</b>	Water, Sewer, Power	\$ 3,000.00
	Drainage	\$ 3,000.00
<b>Fox Block</b>	Block, Steel, Concrete, Delivery etc.	\$ 15,000.00
<b>Building</b>		
<b>Slabs</b>	Interior	\$ 5,850.00
	Sidewalks	\$ 6,000.00
<b>Carpentry</b>	Trusses Labor \$1600 Material \$4000	
	Sheathe Labor \$1600 Material \$2000	
	Fascia Labor \$1600 Material \$1500	
	Windows Labor \$1600 Material \$1800	
	Doors Labor \$900 Material \$2800	
	Siding Labor \$6400 Material \$6000	
	Soffit Labor \$3200 Material \$2000	
	Miscellaneous Labor \$3200 Material \$4000	\$ 44,200.00
<b>Roof</b>	Roof	\$ 10,800.00
<b>Paint</b>	Interior Ceiling, Trim, Paint Wall	\$ 2,400.00
<b>Paint</b>	Exterior Stain	\$ 6,000.00
<b>Electrical</b>	Electric	\$ 15,000.00

**Erik Fagerland & Associates, Inc.**  
**Architect - Designers - Builders - Planners**

Short Form  
 BID/ESTIMATE SHEET

**CLIENT:** City of Long Beach  
**ADDR:**  
**CITY/ST:**

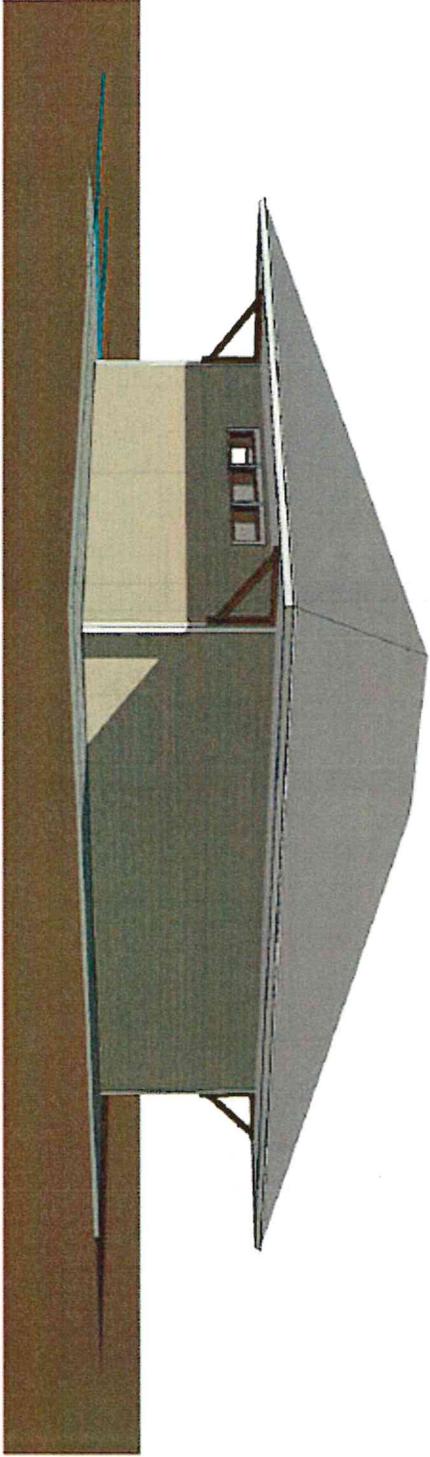
**DATE:** 8.16.2017  
**PROJECT:** Bolstad Restrooms  
 Estimate

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>BID</b>
<b>Plumbing</b>	Rough in Fixtures	\$ 27,000.00
	Finish Fixtures	
	Hydronic Heat	
	Partitions	\$ 6,500.00
<b>Insulate</b>	In Block Bid	
<b>Gutters</b>		\$ 1,200.00
<b>Floors</b>	Tile	\$ 12,960.00
<b>Tile</b>	816 Sq Ft	\$ 26,560.00
<b>Heat</b>	In Plumbing	\$ 5,000.00
<b>Misc</b>	Hardware, Mirrors, T.P., Changing Stations	\$ 4,500.00

**SUB TOTALS**    \$       -    \$ 203,620.00

<b>SUB TOTAL</b>	\$ 203,620.00
<b>Profit</b>	\$ 20,362.00
<b>SUB TOTAL</b>	\$ 223,982.00
<b>Sales Tax 8%</b>	\$ 17,918.56
<b>SUB TOTAL</b>	\$ 241,900.56
<b>Contingency</b>	\$ 24,190.00
<b>PROJECT TOTAL</b>	\$ 266,090.56





1 Eerste verdieping

