AGENDA – Monday, June 5, 2017

6:30 p.m. City Council Workshop
7:00 p.m. City Council Meeting
Long Beach City Hall
115 Bolstad Avenue West

6:30 p.m. COUNCIL WORKSHOP

- **WS 17-13- Zoning Amendments – TAB A**

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order And roll call	Mayor Phillips, Council Member Linhart, Council Member McGuire, Council Member Murry, Council Member Hanson & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment**. To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, May 15, 2017 City Council Meeting
- Payment Approval List for Warrant Registers 57073-57099 & 81617-81675 for $173,177.88

BUSINESS

- **AB 17-37 – Transportation Benefit District Assumption ORD 939 – PUBLIC HEARING - TAB C**
- **AB 17-38 – Special Use Permit – Peninsula Lions for Firework Stand – TAB D**
- **AB 17-39 – 2016 Budget Amendment ORD 940 – TAB E**
- **AB 17-40 – Award for On-Call Engineering Services – TAB F**
- **AB 17-41 – Special Use Permit – Long Beach Rides – TAB G**

DEPARTMENT HEAD ORAL REPORTS
CORRESPONDENCE AND WRITTEN REPORTS – TAB H

- **Police Chief's Report for the Month of May**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
June 19, 2017, July 3, 2017 and July 17, 2017

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

CITY OF LONG BEACH

CITY COUNCIL WORKSHOP BILL
WS 17-13

Meeting Date: June 5, 2017

AGENDA ITEM INFORMATION		
SUBJECT: 2017 Code Amendments		***Originator:***
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	**AS**
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: Unknown	**Water/Wastewater Supervisor**	

SUMMARY STATEMENT: **Discussion on definitions below, staff has provided an example and seeks Council input.**

Suggested amendments

Residential & Commercial zones–

1. RV Parking
2. Food Trucks

12-11-5: RECREATIONAL VEHICLES AND EQUIPMENT, CAMPING:

A. Parking And Storage: For purposes of these regulations, "major recreational equipment" is defined as including boats and boat trailers, recreational vehicles (RVs) and the like, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not. All such equipment shall be stored in rear yards away from street side view or along the side yards. No major recreational equipment shall be parked or stored on any lot except in a carport or enclosed building or behind the nearest portion of a building to a street; provided, however, that such equipment may be parked anywhere on residential premises for periods not to exceed twenty four (24) hours during loading or unloading. Recreational vehicles that are parked or stored within view of the street or on a vacant lot shall be considered occupied, for purposes of subsection B of this section. No major recreational equipment shall be parked or stored on any street or way, whether public or private. (Ord. 849, 8-17-2009)

B. Camping And Use Of RVs: No person shall park and occupy a recreational vehicle (RV) nor shall camp, except:

1. At a duly licensed RV park or campground.

2. As a guest of a resident, and then only upon private property, and for a period not to exceed fifteen (15) continuous days, or thirty (30) days total in a calendar year.

3. On private property by the owner for his own use, but not to exceed sixty (60) days in a calendar year. An RV stored on an otherwise vacant lot shall be considered occupied for purposes of this section. An RV connected to water and/or sewer shall also be considered occupied.

4. No more than two (2) RVs may be used on a lot that is not an RV park. Such RVs may be placed upon a lot for not more than sixty (60) days' total use per year. Each day of use of each RV shall be counted as a day of use. Parking and use of more than two (2) RVs on a lot may be permitted by the city council upon an application to the city council for a special use permit.

5. Occupancy of a trailer or other recreational equipment not designed to be temporary living accommodations is not permitted. Occupancy of a boat regardless of whether such vessel contains living accommodations is not permitted.

6. Occupancy of an RV as a manager's unit shall only be permitted in a licensed RV park or campground.

7. Parking of all vehicles at a site, including one or more RVs must comport to the requirements of chapter 12 of this title.

C. Camping On Public Property Prohibited: It is unlawful and an infraction for any person to camp on any city owned or city controlled property, any public park, or any public right of way. (Ord. 912, 8-3-2015)

12-11-9: VACATION RENTAL:

The renting of a home for less than thirty (30) day intervals in the R1, R2, R3, R3R, S1, and R1R zones is prohibited. The renting of a home where a vacation rental is a permitted use or a conditional use shall be subject to the following restrictions: (Ord. 899, 6-16-2014)

A. Property Manager: There shall be a property manager available at all times when the property is rented. If the property manager is not available, the property shall not be rented. (Ord. 849, 8-17-2009)

B. Number Of Guests: There shall be a maximum of two (2) guests per legal bedroom plus two (2) guests, including children, with all parking accommodated on site. For example, a three (3) bedroom vacation rental may accommodate a maximum of eight (8) guests. (Ord. 899, 6-16-2014)

C. Rental Of Accessory Living Quarters: Private accessory living quarters shall not be used as vacation rentals, except when the principal dwelling is being used as a vacation rental and the principal and accessory unit are rented together as a single unit, and the total number of guestrooms and guests will not exceed the maximum set forth in subsection B of this section.

D. Quiet Hours: Property managers shall inform guests of quiet hours (10:00 P.M. to 8:00 A.M.). Property managers shall provide management contact information to all neighbors within one hundred feet (100'), excluding streets and rights of way, and by posting a sign with contact information, not to exceed two (2) square feet, on the property in a location that is visible from the street.

E. Parking: Parking shall be provided as required by the zone district in which the vacation rental is located. There shall be no RV parking permitted on the site.

F. Business License Required: The property manager for a vacation rental shall obtain a city of Long Beach business license as required by title 4, "Business And License Regulations", of this code and pay all applicable taxes as required by title 3, "Finances And Taxation", of this code. A property manager may manage more than one property under a single business license; a separate license for each property is not required. A property owner who retains a licensed property manager is not required to obtain an additional, separate business license. Property managers shall provide to the city annually a list of all properties managed within the city limits. (Ord. 849, 8-17-2009)

G. Use By Owner: Nothing in this section shall preclude an owner from occupying a vacation rental for his own use for a period not to exceed sixty (60) days total in a calendar year, or from allowing

personal guests to occupy the property for a period not to exceed fifteen (15) continuous days, or thirty (30) days total in a calendar year. In zone districts where permanent residential uses are restricted or prohibited, occupancy for a period of more than sixty (60) days total in a calendar year by either the owner or his guests shall be a violation of this title, punishable pursuant to the penalties set forth in title 14, "Enforcement Procedures", of this code. (Ord. 849, 8-17-2009; amd. Ord. 887a, 2-4-2013)

H. Signs: One nonilluminated sign not to exceed three (3) square feet, not including the area of the management information sign required by subsection D of this section, shall be permitted in the R2R and S2 zones, subject to the provisions of chapter 14 of this title. Signage in all other zones shall be subject to the provisions of chapter 14 of this title. (Ord. 849, 8-17-2009)

TAB - B

LONG BEACH CITY COUNCIL MEETING

May 15, 2017

6:00 WORKSHOP
WS 17-11- Special Use Permit
WS 17-12- Zoning Amendments

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
Mayor Phillips called the meeting to order and asked for the Pledge of Allegiance and roll call.

ROLL CALL
David Glasson, City Administrator, called roll with C. Linhart, C. Murry, C. McGuire, C. Hanson and C. Kemmer all present.

PUBLIC COMMENT
No public comment.

CONSENT AGENDA
Minutes, May 1, 2017 City Council Meeting
Payment Approval List for Warrant Registers 57039-57072 & 81547-81616 for $388,269.22
C. Linhart made the motion to approve the Consent Agenda. C. Hanson seconded the motion. 5 Ayes, motion passed.

BUSINESS
AB 17-33- TIB Overlay Construction Bid Award
David Glasson, City Administrator, presented the Agenda Bill. The bid for the construction portion of the TIB overlay project closed on Friday, April 28th at 4pm. Since that time both AKS Engineering and TIB have reviewed the bids and approved the cost increase. They have both recommended the lower of the two bidders, AES Construction out of Longview.
C. Linhart made the motion to authorize the Mayor to enter into an agreement with AES as the project's contractor. C. Kemmer seconded the motion, 5 Ayes, motion passed.

AB 17-34- Intergovernmental Cooperative Agreement
David Glasson, City Administrator, presented the Agenda Bill. The purpose of this agreement is to establish specifications regarding contracting services through Pacific County. Pacific County can offer the city maintenance and construction services for streets, drainage, facilities, sidewalks and other various needs. This agreement would potentially save costs, as well as time which is typically devoted to the bidding process.
C. Linhart made the motion to authorize the Mayor to enter into the Intergovernmental Agreement with Pacific County for mutual resources. C. McGuire seconded the motion, 5 Ayes, motion passed.

AB 17-35- TIB Consultant Supplemental Agreement

David Glasson, City Administrator, presented the Agenda Bill. Once the bids were received for the TIB overlay project and the cost was larger than estimated an updated scope of work was presented. The agreement explains additional duties that are required by the consultant, specifically outlined within Section II, Scope of Work.

C. Linhart made the motion to authorize the Mayor to execute the TIB Consultant Supplemental Agreement for AKS Engineering. C. Hanson seconded the motion, 5 Ayes, motion passed.

AB 17-36- Appointing a Councilmember to the Local Fire Board of Trustees

David Glasson, City Administrator, presented the Agenda Bill. The Long Beach Volunteer Fire Department is covered for retirement and insurance by the State of Washington Board for volunteer firefighters and reserve officers. As such, we need to appoint a local board of trustees to approve claims and certify retirement eligibility. Our previous Board was represented by Matt Bonney (Fire Chief), Mayor Phillips, James Aiken (elected by members of the fire department) and Councilman Caldwell (appointed by Council). The members have changed, and the City Council needs to appoint a new representative.

C. McGuire made the motion to appoint Councilmember Kemmer. C. Hanson seconded the motion, 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Parks, Streets & Stormwater Monthly Report
- Water & Wastewater Monthly Report
- Report and Decision for CUP 2017-02
- Report and Decision for CUP 2017-03
- Tourism and Events Department April Staff Report
- Police Chief's Report for April
- Filing Week for Candidates Update
- Legislators Meetings Schedule
- Not a Ban a Better Plan Update
- AAR Loyalty Days 2017
- AAR Clam Festival 2017
- National Flood Insurance Program Community Assistance Visit

ADJOURNMENT

The Mayor adjourned the meeting at 7:29 p.m.

_____

Mayor

ATTEST:

City Clerk

CITY OF LONG BEACH

Warrant Register

Check Periods: 2017 - May - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer

Number	Name	Print Date	Clearing Date	Amount
57073	Bell, Alec D	5/19/2017		$395.49
57074	Bell, Helen S	5/19/2017		$295.90
57075	Binion, Jacob	5/19/2017		$1,890.59
57076	Booi, Kristopher A	5/19/2017		$1,660.74
57077	Cox, Mallory E	5/19/2017		$132.89
57078	Gilbertson, Bradley K	5/19/2017		$1,549.96
57079	Goulter, John R.	5/19/2017		$1,857.51
57080	Huff, Timothy M.	5/19/2017		$1,592.00
57081	Kemmer, Larry L	5/19/2017		$1,230.63
57082	Luethe, Paul J	5/19/2017		$1,698.68
57083	Miller, Matt W	5/19/2017		$1,317.70
57084	Mortenson, Tim	5/19/2017		$1,843.22
57085	Padgett, Timothy J	5/19/2017		$1,464.65
57086	Warner, Ralph D.	5/19/2017		$2,061.56
57087	Williams, David L	5/19/2017		$771.98
57088	Wood, Matthew T	5/19/2017		$1,423.51
57089	Wright, Flint R	5/19/2017		$2,538.23
57090	Zuern, Donald D.	5/19/2017		$2,108.63
57091	AFLAC	5/19/2017		$452.65
57092	Association of WA Cities	5/19/2017		$29,859.17
57093	City of Long Beach - Fica	5/19/2017		$12,286.16
57094	City of Long Beach - FWH	5/19/2017		$9,501.42
57095	Dept of Labor & Industries	5/19/2017		$2,149.39
57096	Dept of Retirement Systems	5/19/2017		$13,050.58
57097	Dept of Retirement Systems Def Comp	5/19/2017		$1,340.00
57098	Massmutual Retirement Services	5/19/2017		$825.00
57099	Teamsters Local #58	5/19/2017		$292.34
81617	Tardiff, Donald W	5/15/2017		$112.00
81618	Cutting, Jeff	5/15/2017		$112.00

Number	Name	Print Date	Clearing Date	Amount
81619	Aiken, James	5/16/2017		$24.62
81620	Cline, Kevin	5/16/2017		$138.08
81621	Custer, Kimberlee	5/16/2017		$12.31
81622	Jewell, Kyle	5/16/2017		$12.31
81623	Nagy, Branden	5/16/2017		$36.92
81624	Phillips, John	5/16/2017		$12.31
81625	Talancon, Vicente	5/16/2017		$12.31
81626	Williams, David	5/16/2017		$86.15
81627	Bolden, Dee	5/16/2017		$114.00
81628	Castaneda, Elzie Kaylene	5/16/2017		$114.00
81629	Dietel, Amanda	5/16/2017		$114.00
81630	Fowler, Patrick	5/16/2017		$114.00
81631	Neprud, Crystal	5/16/2017		$114.00
81632	Smith, Mark S	5/16/2017		$114.00
81633	Nawn, Rodney	5/16/2017		$703.32
81634	Glasson, David	5/16/2017		$140.84
81635	Basket Case Greenhouse	5/19/2017		$687.97
81636	Cutting, Jeff	5/19/2017		$240.07
81637	Tangly Cottage Garden	5/19/2017		$820.80
81638	Postmaster	5/19/2017		$317.36
81639	Loyalty Days	5/22/2017		$6,950.00
81640	Booi, Kris	5/24/2017		$183.88
81641	Pacific Co. Dept. of Community Development	5/25/2017		$45.00
81642	At&t Mobility	5/26/2017		$83.87
81643	Baber, Terry	5/26/2017		$2,000.00
81644	Bonney, Matt	5/26/2017		$30.19
81645	CenturyLink	5/26/2017		$1,787.97
81646	Department of Licensing - Firearms Section	5/26/2017		$21.00
81647	Dept of Ecology	5/26/2017		$440.00
81648	EverBank	5/26/2017		$339.04
81649	Hamel Dance Studio	5/26/2017		$500.00
81650	Kyle, Kathie	5/26/2017		$450.00
81651	Peninsula Saddle Club	5/26/2017		$64.00
81652	Standard Insurance Co.	5/26/2017		$2,155.86
81653	Tardiff, Donald W	5/26/2017		$123.43
81654	U.S. Cellular	5/26/2017		$86.54
81655	Baber, Terry	5/26/2017		$600.00
81656	Postmaster	5/31/2017		$534.52
81657	Bank of The Pacific	5/31/2017		$33,093.52
81658	All Safe Mini Storage	6/2/2017		$190.00
81659	Alsco-American Linen Div.	6/2/2017		$125.87
81660	Backflow Management Inc	6/2/2017		$1,501.25
81661	Basket Case Greenhouse	6/2/2017		$1,883.52
81662	Berkadia Commercial Mortgage	6/2/2017		$5,743.00
81663	Cartomation, Inc	6/2/2017		$500.00

Number	Name	Print Date	Clearing Date	Amount
81664	Cascade Columbia Distribution CO	6/2/2017		$3,555.41
81665	City of Long Beach	6/2/2017		$1,285.75
81666	Ellyson, Sue	6/2/2017		$62.15
81667	Ford Electric	6/2/2017		$230.26
81668	Gray & Osborne	6/2/2017		$4,526.60
81669	Penoyar, William	6/2/2017		$1,000.00
81670	Powell, Seiler & Co., P.S	6/2/2017		$1,150.00
81671	Quill Corporation	6/2/2017		$349.10
81672	STAPLES ADVANTAGE	6/2/2017		$31.53
81673	Tangly Cottage Garden	6/2/2017		$1,144.80
81674	Unum Life Insurance	6/2/2017		$71.70
81675	Verizon Wireless	6/2/2017		$594.17
		Total	**Check**	**$173,177.88**
		Grand Total		**$173,177.88**

TAB - C

CITY OF LONG BEACH

CITY COUNCIL AGENDA BILL

AB 17-37

Meeting Date: June 5, 2017

AGENDA ITEM INFORMATION		
SUBJECT: Ordinance 939 authorizes the Long Beach City Council to assume the powers of the Long Beach Transportation Benefit District		***Originator:***
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	**Other:**	

SUMMARY STATEMENT: This ordinance authorizes the Long Beach City Council to assume to the rights, powers, functions and obligations of the Long Beach Transportation Benefit District. This function was established by SSB 5987. Again, this jurisdiction encompasses only the Long Beach city limits as defined in Ordinance 936 which originated the LBTBD.

RECOMMENDED ACTION: Approve Ordinance 939 authorizing the assumption of the Long Beach Transportation Benefit District.

CITY OF LONG BEACH ORDINANCE No. 939

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, ASSUMING THE RIGHTS, POWERS, FUNCTIONS AND OBLIGATIONS OF THE LONG BEACH TRANSPORTATION BENEFIT DISTRICT, AS ALLOWED BY SSB 5987.

WHEREAS, the City Council of the City of Long Beach has adopted Ordinance No. 936 creating the Long Beach Transportation Benefit District with the same boundaries as the City limits;

WHEREAS, Second Engrossed Substitute Senate Bill 5987, in Section 302, which took effect on July 15, 2015, provides that "the assumption of the rights, powers, functions and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or resolution by the city or county legislative authority indicating its intention to conduct a hearing concerning the assumption of such rights, powers, functions and obligations"; and

WHEREAS, the City of Long Beach held a public hearing on the proposed assumption of the rights, powers, functions and obligations of the Long Beach Transportation Benefit District on June 5th, 2017 at the Council Chambers 115 Bolstad West; and

WHEREAS, after the public hearing, the City Council voted to assume the rights, powers, functions and obligations of the Long Beach Transportation Benefit District; Now, Therefore,

NOW THEREFORE, THE CITY OF LONG BEACH DOES ORDAIN:

Section 1. Findings. The City Council makes the following findings to support the actions described herein:

A. BACKGROUND

1. The 2015 legislature included in its transportation funding bill 2nd Engrossed Substitute Senate Bill 5987 the authority to take over and assume the rights, powers, functions and obligations of the Long Beach Transportation Benefit District

2. This action will significantly simplify the administration of the funds collected for streets for greater efficiency of government.

3. The Long Beach Transportation Benefit District has not yet collected any funds, does not have any contracts, has not committed to any projects and has not spent any funds, which simplifies the transfer of authority.

4. The Long Beach Transportation Benefit District as yet does not have any assets, simplifying the transfer of authority.

Section 2. Assumption of the Long Beach Transportation Benefit District

The City hereby assumes all the rights, powers, functions and obligations of the Long Beach Transportation Benefit District and by this action the Long Beach Transportation Benefit District will cease to exist as a separate entity.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section sentence, clause or phrase of this Ordinance.

Section 4. Publication and Effective Date. This Ordinance shall be published by an approved summary consisting of the title. This ordinance shall be effective five days after publication, as provided by law.

PASSED this 5th day of June, 2017

AYES _____ NAYS_____ ABSENT _____

_____

ATTEST: Mayor

_____

Clerk

TAB - D

CITY OF LONG BEACH

CITY COUNCIL
AGENDA BILL
AB 17-38

Meeting Date: June 5, 2017

AGENDA ITEM INFORMATION		
SUBJECT: ***Case No. SUP 2017-06 Request by Peninsula Lions for Outdoor Vending of Fireworks for July 2017 and December 2017 –January 2018***	***Originator:***	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	**Water/Wastewater Supervisor**	
	Other:	

SUMMARY STATEMENT: Attached is a request for a fireworks stand by the Peninsula Lions for the 4th of July and New Year. Also attached are the relevant sections of City Code for Council review. This is the third request for a fireworks stand special use permit this year. The Lions have sold fireworks on these two holidays for several years, and have been a good vendor – no problems.

RECOMMENDED ACTION: Approve SUP 2017-06 allowing temporary outdoor merchandising in the OT zone and declare the 4th of July as a festival for fee purposes. [Note: In past years Council has approved up to four (4) such stands.]

TEMPORARY USE: A land-use activity that occurs for a specific and limited period of time, typically authorized by a special use permit.

12-11-14: SPECIAL USE PERMIT: For events, uses, and other activities not specifically addressed by this title, an applicant may apply to the city council for a special use permit. The issuance of a special use permit is at the discretion of the city council. The city council may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. A special use permit shall not be used to permanently permit a use that would otherwise be prohibited by the zone district in which the property is situated. A special use permit shall have an expiration date that is no more than one (1) year after the approval date. Upon application, the city council may grant a single extension of a special use permit.

CITY OF LONG BEACH

APPLICATION FOR DEVELOPMENT APPROVAL

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98631

APPLICATION TYPE

☐ Short Plat ☐ Boundary Line Adjustment ☐ Binding Site Plan ☐ Variance
☐ Long Plat ☐ Conditional Use ☒ Special Use ☐ Other _____

APPLICANT INFORMATION

Name Peninsula Lions
Mailing Address PO Box 757
Ocean Park, WA 98640
Telephone
Fax
E-mail

PROPERTY OWNER INFORMATION (if different)

Name GNW Credit Union - Laura Praley
Mailing Address 301 W Wishkah
Aberdeen WA 98520
Telephone LB 642-2392
Fax
E-mail

PROPERTY INFORMATION

Site Address South of Great NW Credit Union
Plat Name
Section ____ Township ____ Range ____ Lot ____ Block ____ Acres ____ Zoning ____
Lender
Telephone
Current/Prior Use of Property

PROJECT INFORMATION

Architect/Designer ____ License/Cert ____ Telephone ____
Engineer ____ License ____ Telephone ____
Surveyor ____ License ____ Telephone ____
Design Review Required? ☐ Yes *(separate application required)* ☐ No
SEPA Checklist Required? ☐ Yes *(must be submitted w/ application)* ☐ No

Project Type *(check or fill in all that apply)*

☐ Single Family Residential # of lots
☐ Multi-Family Residential # of dwelling units
☐ Commercial type ____ building square feet ____
☐ Other Non-Residential type ____ building square feet ____

Does the proposal create a new tax parcel or divide property ownership? ☐ Yes ☒ No
Is the subject property located within 200 feet of any surface water? ☐ Yes ☒ No
Does the proposal involve or require crossing or filling of any wetland, drainage system, or ditch? ☐ Yes ☒ No
Is the property located in an area subject to flooding? ☐ Yes ☒ No
Are there existing structures or infrastructure or utilities on the property? ☐ Yes ☒ No
Does the proposal require displacement, removal, or placement of materials in excess of 50 cubic yards? ☐ Yes ☒ No
Does the proposal change the existing land use classification of the subject property? ☐ Yes ☒ No

NOTE: The City of Long Beach assumes no responsibility to notify applicants of state or Federal permit requirements. If you believe your project may require a state or Federal permit, relay that information to the Long Beach Community Development Department.

ATTESTATION: I hereby certify that I prepared or directed preparation of this application, and that to the best of my knowledge the information provide is complete, accurate, and a true representation of the proposal. I understand the City of Long Beach relies on the representations made herein in determining whether this application may be approved, and that false, inaccurate (including missing) information may result in severe consequences, including and not limited to the removal at my expense of any site improvement constructed under this application. I further attest that I have legal authority to submit this application, and I agree to comply with any and all conditions of approval related to this development proposal.

APPLICANT SIGNATURE Larry Rook **DATE** 5-25-2017

OWNER SIGNATURE See letter **DATE**

Office Use Only *Received by* ____ *Amount of fee paid* ____
Date 5/26 *Project No.* 2017

Case No. SUP 2017-06

Location Map

Peninsula Lions

South of Great NW Credit Union on Pacific Highway South

Special Use Permit: Fireworks Stand in the OT Zone

Great NorthWest
Federal Credit Union
People Helping People...

May 24, 2017

Dear Peninsula Lions Club,

Great NorthWest Federal Credit Union is giving you permission to use our field on the south side of the building for your fireworks trailer. This permission has been granted for many years.

Sincerely,

Laura Price
Long Beach Branch Manager

800-533-8396 | www.greatnwfcu.com

301 W Wishkah St
Aberdeen WA 98520

327 E Commercial St
Raymond WA 98577

705 S Pacific Hwy
Long Beach WA 98631

1409 251st Place
Ocean Park WA 98640

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Maxum Indemnity Company	26743
INSURER B: Everest Indemnity Insurance Co.	10851
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED 2567
Jake's Fireworks Inc.
1500 E 27th Terr.
Pittsburg KS 66762

COVERAGES CERTIFICATE NUMBER: 1940299391 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY			SI8GL00320-171	2/15/2017	2/15/2018	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT X LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR			EXC6018367	2/15/2017	2/15/2018	EACH OCCURRENCE	$1,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$1,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS / OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Sales Location: 705 Pacific Ave S., Long Beach, WA 98631;
Land Owner: Great Northwest Federal Credit Union, 705 Pacific Ave S., Long Beach, WA 98631;
Peninsula Lions Club, PO Box 1081, Long Beach, WA 98631;
City of Long Beach, PO Box 310, Long Beach, WA 98631;
Firework's Superstore, Don Lee, PO Box 1081, Philomath, OR 97370;
Term: February 15, 2017 through February 14, 2018

CERTIFICATE HOLDER

Firework's Superstore
Don Lee
PO Box 1081
Philomath OR 97370

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

all done Mail Apr 2017

RETAIL AGREEMENT

SUPPLIER: Fireworks Superstore
Don Lee
P.O. Box 1081, Philomath, OR 97370
541 738-6981
fireworkssuperstorewa@gmail.com

VENDOR: ~~Long Beach~~ Peninsula Lions
Larry Cook
P.O. Box 1081
Long Beach, WA 98631
360 244-0584

PURPOSE: Sale of Consumer Fireworks, June 28th to July 4, 2017

PREMISES: 705 Pacific Ave. S.
Long Beach, WA 98631

TERMS AND CONDITIONS

SUPPLIER , Fireworks Superstore and VENDOR, Long Beach Lions Club, wish to enter into a agreement regarding the sale or consumer fireworks, June 28th at noon thru July 4, 2017.

1. The NET revenue from the sales of consumer fireworks will be split 70% / 30%, with SUPPLIER receiving 70%. The duties of the SUPPLIER include providing a 30'x30' tent, sales tables, inventory, price cards, square tablet for card transactions.
2. VENDOR is a contractor and will be solely responsible for sales location, sales tax permit, restroom, utilities, local permits, sales labor.
   SUPPLIER shall obtain state license, $40.00, liability insurance, $ 290.00 and perimeter fencing $ 594.00. The NET REVENUE is calculated by deducting, inventory, freight and handling, fencing, state permit, insurance and card transaction fees (2.75%, appox.) from the gross sales.
3. SUPPLIER will name VENDOR and landlord as additional insured.
4. Unsold items to be returned to SUPPLIER by July 6. Damaged items will be deducted from the gross sales.
5. The VENDOR is solely responsible for the inventory and the tablet used for card transactions during the selling season.
6. The mix of inventory is at the SUPPLIER'S discretion and can vary between locations.
7. Vendor shall pay the SUPPLIER'S share of the NET revenue sold, on or before July 10, 2017.
8. A finance charge of 2% per month will be added to any past due accounts.
9. This AGREEMENT supersedes all others.

VENDOR

Larry Cook
REPRESENTATIVE
LARRY COOK
~~LONG BEACH~~ LIONS
Peninsula Le

Dated: _____

SUPPLIER

DON LEE
FIREWORKS SUPERSTORE

Dated: 3/02/2017

TAB - E

CITY OF LONG BEACH

CITY COUNCIL AGENDA BILL

AB 17-39

Meeting Date: June 5, 2017

AGENDA ITEM INFORMATION		
SUBJECT: ***Ordinance 940 – Amending the 2016 Budget***	***Originator:***	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	**Water/Wastewater Supervisor**	
	Other:	

SUMMARY STATEMENT: The Ordinance presented amends the 2016 budget to include additional, unexpected expenditures in the Current Expense, Streets, Sewer and Water Funds.

RECOMMENDED ACTION: Approve Ordinance 940 amending the 2016 budget.

ORDINANCE No. 940

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON, AMENDING THE 2016 BUDGET BY AUTHORIZING ADDITIONAL EXPENDITURES AND DECLARING AN EMERGENCY.

WHEREAS, a public emergency now exists due to expenditures greater than allowed in the 2016 budget, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, that the 2016 Budget is hereby amended to allow the following total expenditures.

Passed this 5th day of June, 2017.

AYES NAYS ABSENT ABSTENTIONS

_____
MAYOR

ATTEST:

_____
City Clerk

2016 BUDGET AMENDMENTS

Current Expense Fund	Total Expenditures & Non-Expenditures	$ 1,961,022
Streets Fund	Total Expenditures & Non-Expenditures	$ 247,434
Water Fund	Total Expenditures & Non-Expenditures	$ 1,696,805
Sewer Fund	Total Expenditures & Non-Expenditures	$ 1,091,198

TAB – F

CITY OF LONG BEACH

CITY COUNCIL AGENDA BILL

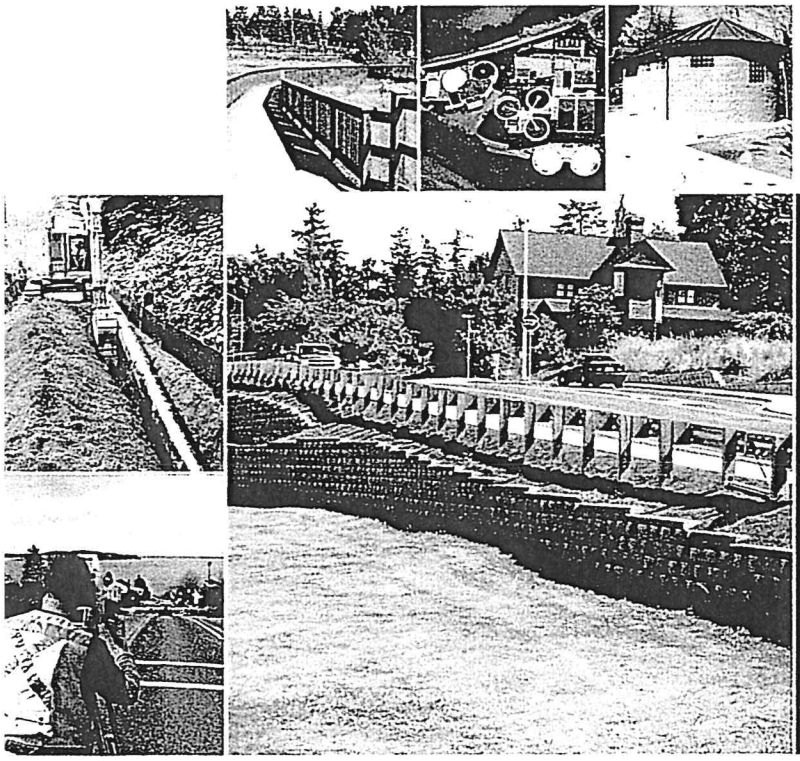
AB 17-40

Meeting Date: June 5, 2017

AGENDA ITEM INFORMATION		
SUBJECT: ***On-Call Engineering Services Award***	***Originator:***	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	**Water/Wastewater Supervisor**	
	Other:	

SUMMARY STATEMENT: The city put out an RFQ for on-call engineering services and three SOQ's were submitted. The SOQ's are attached in the Council packets, all firms are qualified and have strong references.

RECOMMENDED ACTION: Authorize the Mayor to enter into an agreement with the recommended engineering firm for on-call services.



Statement of Qualifications

City of Long Beach
On-Call Engineering Services

Gray & Osborne, Inc.
CONSULTING ENGINEERS

ABOUT GRAY & OSBORNE

Gray & Osborne is a multidiscipline consulting engineering firm that has served public agencies throughout Washington State since 1935. We specialize in the planning, design, and construction management of water, sewer, transportation, stormwater and utility infrastructure. Our staff of 140 experienced professionals includes engineers and technical staff in the following disciplines:

Licensed Engineers:

- Civil
- Mechanical
- Environmental
- Hydraulic
- Transportation
- Electrical
- Chemical
- Structural

Design Professionals:

- Professional Land Surveyors
- Construction Managers/Resident Inspectors
- Geographical Information System (GIS) Technicians
- Computer-Aided Designers and Drafters
- Financial Consultants
- Environmental and Permitting Specialists

With this depth and diversity of expertise, we can provide innovative solutions to our client's engineering challenges within their budget and schedule expectations.

We maintain offices in Seattle, Yakima, Olympia, Arlington, Wenatchee, and Vancouver to allow us to provide the personal client service of a local firm while providing the depth, expertise, and resources of a large regional firm. Many public agencies have used our services for decades because of the quality of our work and our commitment to client service.

The employees of Gray & Osborne recognize the importance of public works projects in the communities where we serve. We approach each project first as citizens and taxpayers, and second as engineers. Our goal is to effectively and efficiently help Washington State communities preserve the environment and improve their quality of life as we have since 1935.

Contact: Nancy Lockett, P.E., Principal
Gray & Osborne, Inc.
701 Dexter Avenue North
Suite 200
Seattle, Washington 98109

p 206.284.0860
f 206.283.3206

www.g-o.com
nlockett@g-o.com

Gray & Osborne can provide a full range of services necessary to complete on-call civil engineering projects. Our services include the following:

Water

Water Comprehensive Planning
Conservation Planning
Source Development
Water Treatment Design
Pilot Plant Studies
Hydraulic Modeling
Booster Stations
Storage Reservoirs
Groundwater Supply & Treatment
Reservoir & Dam Design
Disinfection Systems
Irrigation Systems

Wastewater

Sewer Comprehensive Planning
Infiltration & Inflow Studies
Hydraulic Modeling
Lift Station Design
Wastewater Treatment Planning & Design
Effluent Disposal
Outfall/Mixing Zone Studies
Biosolids Management
Wastewater Reuse & Ultraviolet Disinfection
Treatment Plant Capacity Analysis

Stormwater

Surface Water Comprehensive Planning
Stormwater Management
NPDES Phase II Compliance
Hydraulic & Hydrologic Modeling
Drainage System Design
Detention & Treatment Systems
Permitting
Sedimentation & Erosion Control
Utility Formation
Fisheries Mitigation
Habitat Assessment

Utilities

Water Transmission & Distribution Systems
Pressure Reducing Stations
Infiltration & Inflow Rehabilitation
Collection Systems
Force Mains
Metering Stations
Booster Stations
Trenchless Construction

Transportation

Site Planning & Development
Corridor Studies
Traffic Modeling
Mitigation Impact Fees
Traffic Calming Devices
Half Street Improvements
Pedestrian & Bicycle Facilities
Geometric Design
Asphalt Overlay & Rehabilitation
Signalization
Roundabouts
Illumination
Streetscape & Landscape
Trails & Recreational Facilities
Utilities – Underground/Overhead
LAG Experience

Electrical

Electrical Comprehensive Planning
Electrical Transmission & Distribution
Instrumentation & Control
SCADA
Emergency Power Systems

Specialty Services

Annexations
Architectural Services
Boat Ramps
City Engineering Services
Construction Management
Financial Analysis
Geographic Information System
Grant & Loan Applications
Heating, Ventilation & Air Conditioning
LEED
LID/ULID Formation
Plan Review Services
Public Meetings
Retaining Wall Design
Structural & Mechanical Design
Utility Rate Studies

Survey

Topographical
Global Positioning System
Construction Staking
Boundary
Records of Survey
Right-of-Way

APPROACH TO ON-CALL SERVICES

Gray & Osborne provides on-call engineering services to over 30 cities and special purpose districts throughout Washington State. Our approach is to stay focused on the project, not the process. Gray & Osborne typically prepares plans and specifications for more than 50 projects a year. Many of these are on-call projects which tend to be relatively small, with an accelerated design schedule and a construction period of 2 to 6 months. Consequently, we use the following strategies when providing on-call engineering services:

- Ensure Excellent Client Service – Assign a Principal-in-Charge. Nancy Lockett, P.E., would be assigned as Principal-in-Charge for the City of Long Beach and will be responsible for all projects for the City. The Principal-in-Charge has control over resources and is able to set priorities as necessary to meet the client's needs.
- Assign a Strong Project Manager – As indicated on our organization chart, we have selected four Principals in the firm, all experienced and competent Project Managers, and each one with a different area of expertise. Doug, Tani, Nancy, or Russ will be assigned to each project at the outset as it best fits their experience.
- Prepare a Written Scope and Cost for Every Project – The scoping process is critical to project success and will usually uncover budget, schedule, permitting, and constructability issues before engineering design begins. We will always take the time to thoroughly scope and cost out an on-call task order.
- Minimize or Eliminate the Use of Subconsultants – Gray & Osborne can provide survey, electrical, structural, environmental, architectural, and support services in house using our existing staff. The one notable exception which is encountered with on-call engineering services is geotechnical engineering.
- Understand the Regulatory Requirements for the Project – Not only what permits are required, but how long they will take to secure, and what construction sequencing or techniques can be used to reduce impacts and simplify the regulatory nexus.
- The Schedule Is Critical – The biggest single variable in the cost of projects is often the time of year and the bidding climate at the time of bid. It is very important to "get projects on the street" before general contractors, subcontractors, and material suppliers have full calendars and are so busy that they start to raise their prices.
- Produce High-Quality Contract Documents – All contracts go through a rigorous quality assurance/ quality control process to ensure that risk and constructability issues have been adequately addressed, and that bid items and quantities are complete and accurate. Good, quality contract documents ensure that the client's expectations can be met and that the contractor will feel they are being treated consistently and fairly. When all parties know what to expect and can see that the contract is being fairly administered, a successful project is much more likely.
- Maintain Continuity Between Design and Construction Management – At Gray & Osborne, the designer stays personally involved throughout the construction administration phase of the project, which provides efficient responses to requests for information and consistency with the design intent.

PROJECT MANAGEMENT SYSTEM

Gray & Osborne assigns Project Managers with significant and similar project experience. Typical traits of the Project Manager include experience, expertise, good communication skills, ability to multitask and identify critical-path items, flexibility, commitment to client service, and team building skill. Our project management strategy includes selecting a Project Manager who is experienced and has a keen awareness of the scope of work, has the ability and desire to maintain the schedule of deliverables, and provides good and frequent communication (telephone, letters, email) with team members. The Project Managers for the various types of projects anticipated by the City are shown on the following team chart.

Tracking Process for Budget, Schedule, and Scope

We rely on three tools for tracking adherence to project budget, schedule and scope:

1. Quality Assurance/Quality Control (QA/QC) Meetings – Project budget, schedule of deliverables, and scope are summarized at each QA/QC meeting (5%, 50% to 70% and 95%) in a memorandum issued to each QA/QC team member prior to the meeting by the Project Manager.
2. Monthly Project Summary Reports – Provided to the Principal-in-Charge and Project Manager show status of budget and hours billed for each employee category (Project Manager, Project Engineer, Design Engineer, Technician) along with target hours and percentage over or under target for each category. The Project Manager can also access this report at any time to get a snapshot of hours billed by each employee and view total project budget remaining.
3. Monthly Billings – Show hours and dollar amounts being billed for each employee, total hours and dollar amounts billed to date for each employee, total billing for the month, and remaining budget.

Scheduling Process and Project Management Software

We conduct weekly meetings each Monday to coordinate and allocate shared resources including design engineers, technicians, and clerical staff. Project Managers input requirements to a Microsoft Excel spreadsheet at the end of each week. We utilize Deltek Advantage as our accounting management software. Project budget reports are prepared monthly and distributed to Project Managers. These reports can be viewed by the Project Manager at any time, and reports can be printed out at any time and distributed to the project team as necessary.

Project Team Communication and Coordination

Communication and **Teamwork** are two of three core elements of Gray & Osborne's business philosophy, as they support and sustain the third core element, **Client Service.** Communication occurs through a rigorous QA/QC process that requires the Project Manager to develop project summary memoranda at each phase of the project. Meetings between different elements of the project team occur when needed to work out specific interdisciplinary design issues. QA/QC meetings bring senior members of the firm into the design process to focus attention on those project elements that present significant risk from the standpoint of cost, reliability, and conformance to regulatory and design standards.

Communication and Coordination with the City and Other Project Stakeholders

Nancy Lockett, P.E., will be responsible for day-to-day communications with the City and other project stakeholders, including the Department of Health, Department of Ecology, and other jurisdictional agencies and utilities that may have permitting or other approval requirements for a given project. We will ensure that all stakeholder concerns are identified in the preliminary stages of project development and confer with the City to develop an appropriate plan of action to address stakeholder requirements in the most cost-effective and timely manner possible. As issues develop during the course of a project, Nancy will present these issues to the City and provide possible alternatives and solutions to meet emerging challenges.

Quality Assurance/Quality Control Program

Mike Johnson, P.E., President of Gray & Osborne, will lead all QA/QC efforts for any given project. Our QA/QC program includes in-house reviews at approximately 5, 50, and 90 percent levels of project completion. The emphasis of the QA/QC Program is to ensure the project is constructible, limits risk to the owner, will be reliable to operate, and is cost effective.

ABILITY TO MEET PROJECT DEADLINES

Gray & Osborne has a proven track record of delivering products to the marketplace on time and within budget. Our offices have historically (over the past 10 years) publicly bid an average of two public works capital improvement projects per week. Our large in-house pool of resources and specialty subconsultant relationships have enabled us to be highly effective developing, bidding, and managing CIP projects. The examples listed below are intended to represent both the timely delivery of products and our cost estimating ability.

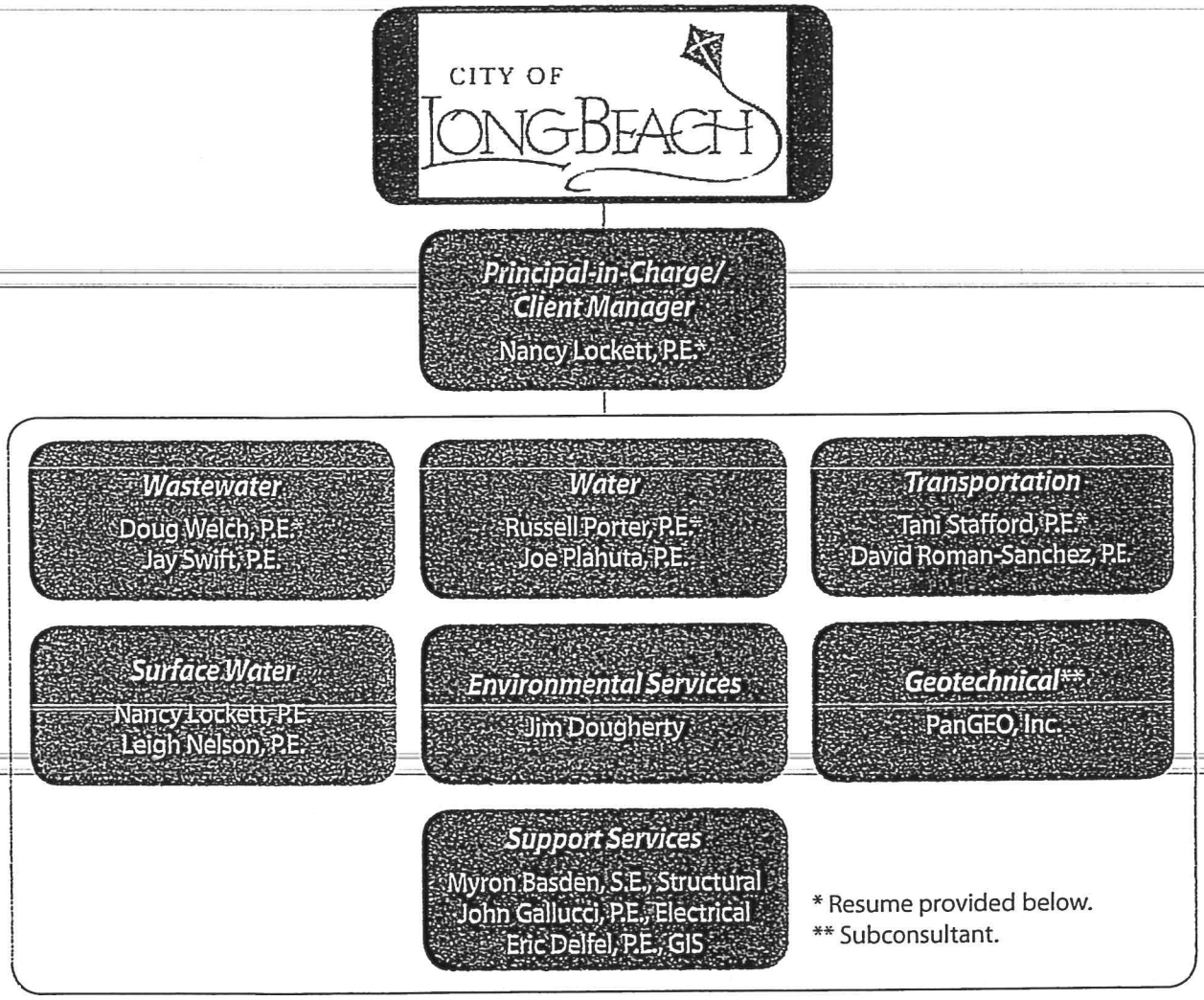
Client	Project Name	Engineering Fee		On Time
		Original	Final	
Mukilteo Water & Wastewater District	Big Gulch WWTP Headworks Improvement Construction Management	$540,038	$534,724	✓
City of Sequim	Water Reclamation Improvements Design & Construction Management	$1,313,000	$1,365,000	✓
City of Edgewood	2014 HMA Overlay Project	$65,000	$65,000	✓
City of Buckley	SR 410/Ryan Road Realignment	$396,000	$396,000	✓
Silver Lake Water & Sewer District	Lift Station 3 Design & Permitting Construction Management	$177,400 $163,000	$170,436 $150,553	✓
Lakehaven Utility District	Federal Way Downtown Sewer Trunk Improvements (all phases)	$603,903	$563,903	✓
City of Omak	Sewer System Improvements Design	$255,994	$255,994	✓
Skokomish Tribe	Hoodsport-Potlatch WRF WWTF Design	$662,695	$570,679	✓

CONSTRUCTION BUDGET EXAMPLES

Client	Project Name	Engineer's Estimate	Low Bid	Final Construction
Mukilteo Water & Wastewater District	WWTF Road Drainage Improvements	$417,792	$438,492	$401,885
City of Stevenson	Emergency Outfall	$365,642	$314,753	$333,331
Skokomish Tribe	Hoodsport-Potlatch WWTF	$5,291,610	$5,032,000	$4,933,000
Lakehaven Utility District	Downtown Sewer Trunk Upgrade (Phase 1 only)	$1,700,000	$1,446,287	$1,454,531
Mukilteo Water & Wastewater District	112th Street Lift Station	$1,019,000	$958,577	$971,803
Town of Steilacoom	Lexington/Sequalish Streets	$1,803,200	$1,762,362	$1,760,000
City of Olympia	McAllister Wellfield	$5,053,037	$5,039,830	$5,115,574
North Beach Water District	Water Main	$638,531	$610,055	$610,320

PROJECT TEAM & RESUMES

Gray & Osborne's approach to providing on-call engineering services begins with the assembly of a team of experienced professionals who are familiar with providing on-call as well as discipline-specific planning, design, construction management, environmental documentation, funding application assistance, and public outreach services. Our staff of 140 experienced professionals, which includes 59 engineers with licenses in civil, environmental, chemical, structural, mechanical, and electrical engineering, provides the expertise that will be required to provide the City with timely, cost-effective engineering assistance. Our core project team is shown in the following team chart. We have provided brief resumes of each of the discipline team leaders and will be happy to provide resumes of additional staff.



NANCY LOCKETT, P.E., PH.D., CLIENT MANAGER/PRINCIPAL-IN-CHARGE

Nancy is a Principal and experienced Client Manager/Project Manager for Gray & Osborne. Her background also includes comprehensive planning for water and wastewater systems, design of water and wastewater conveyance and treatment facilities, operation and maintenance manuals for water and wastewater facilities, stormwater comprehensive planning and design, rate studies, loan/grant applications, and city engineering.

Education: M.S.E. Environmental Engineering, 1989, University of Washington
Ph.D. Fisheries, 1983, University of Washington

Registration: Civil Engineer, 1993, Washington (29664)

DOUG WELCH, P.E., WASTEWATER PROJECT MANAGER

Doug has over 20 years of experience in civil and environmental engineering. He has participated in all phases of wastewater collection and treatment system projects, from planning and preliminary engineering through final design and construction management. Doug has also been involved in all facets of leachate management and treatment, from projections of leachate flows and characteristics to the evaluation, design, and construction of leachate treatment facilities. In addition, he has completed several hydrologic evaluations of small catchments around the state. Doug was the Project Engineer for the City of Puyallup Water Pollution Control Facility Improvements, the Douglas County Sewer District 1 (East Wenatchee) Wastewater Treatment Facility, the City of Sumner Wastewater Treatment Plant Upgrade, the City of Camas Wastewater Treatment Facility Improvements including the design of a centrifuge sludge dewatering system, the Fort Lewis Wastewater Treatment Facilities Improvements, and the Sunnyside Wastewater Treatment Facilities for the Lake Stevens Sewer District.

Education: B.S. Civil Engineering, University of Washington
M.S. Civil Engineering, University of Washington
Registration: Civil Engineer, 1993, Washington (29703)

RUSSELL PORTER, P.E., WATER PROJECT MANAGER

Russ is a Principal of the firm and head of Gray & Osborne's Water Group. He earned a Master's Degree in engineering at the University of Washington with research emphasis on internal corrosion. Since joining Gray & Osborne in 1994, Russ has provided water system planning and design expertise. He is familiar with all aspects of water system design including source development, pumping, storage, and distribution. He is also familiar with water treatment plant design and operation including slow sand filtration, iron and manganese removal, reverse osmosis, conventional filtration, disinfection, arsenic removal, corrosion control, air stripping, and fluoridation. Recent projects for which Russ provided project management and engineering include the City of Camas Washougal Wellfield Improvements, City of Roy Booster Station, Klickitat Iron and Manganese Treatment, City of Camas Upper Prune Hill 2.4 MG Reservoir and Booster Station, City of Kent 4 MG Reservoir, Soos Creek Water & Sewer District 208th Street Waterline Improvements, and water comprehensive plans for the Cities of Poulsbo, North Bend, Puyallup, Milton, and the Town of Steilacoom.

Education: B.S. Chemistry, 1988, University of Montana
M.S.E. Environmental Engineering, 1992, University of Washington
Registration: Civil Engineer, 1998, Washington (35688)
Chemical Engineer, 2001, Washington (35688)

TANI STAFFORD, P.E., ROAD DESIGN AND CONSTRUCTION MANAGEMENT PROJECT MANAGER

Tani has over 25 years of experience in the design and construction management of utility, stormwater, roadway, and trail projects. Since coming to Gray & Osborne, Tani has prepared plans, specifications, and construction cost estimates, and provided construction management for numerous sidewalk, roadway, trail, water transmission, and sanitary sewer improvement projects. She is familiar with the WSDOT Design Manual, AASHTO Geometric Design Standards, ADA Standards for Accessible Design, and the MUTCD. Her most recent projects have been completed for the Cities of Lake Forest Park, Renton, Buckley, Covington, Edgewood, and the Town of Steilacoom. She is experienced in design and construction management in conformance with the Local Agency Guidelines.

Education: B.S. Civil Engineering, 1989, University of Washington
Registration: Civil Engineer, 1992, Washington (30781)

PAST EXPERIENCE

We have reviewed the list of potential services that may be requested by the City that is included in the RFQ packet. Gray & Osborne, and our subconsultant, PanGEO, Inc., have the experience and expertise to assist the City with these types of projects. When the need arises, we will subcontract with specialty providers, such as right-of-way agents, who are familiar with the City. We have provided four project examples that illustrate our ability to provide superior planning, engineering design, and construction management for the entire range of capital improvements that may arise in the City. We look forward to presenting additional examples of our past projects.

WASTEWATER

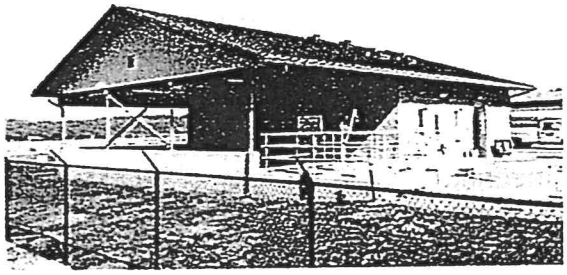
Wastewater Treatment Facility Relocation

Client/Contact: City of Toledo, Mayor Steve Dobosh, 360.795.3203

Funding: USDA Rural Development, EPA Grant, and CDBG Grant

Project Team: Mike Johnson, P.E., Project Manager; Bjarne Jacobsen, P.E., Project Engineer; Aaron Pease, P.E., Architectural/Mechanical Engineer; John Gallucci, P.E., Electrical Engineer

The City of Toledo replaced their waste stabilization pond wastewater treatment facility, located in the floodplain of the Cowlitz River, with an oxidation ditch treatment facility raised above the floodplain. The peak month design flow for the new treatment facility was 0.281 mgd. The facility consists of a new influent pump station, headworks consisting of influent fine screen, gravity grit removal, two bioselectors; oxidation ditch, secondary clarifiers; operations building, effluent UV disinfection, aerobic digester, Class B biosolids; two covered sludge drying beds; an effluent pipeline and outfall to the Cowlitz River. Construction began in April 2014 and was completed in July 2015.



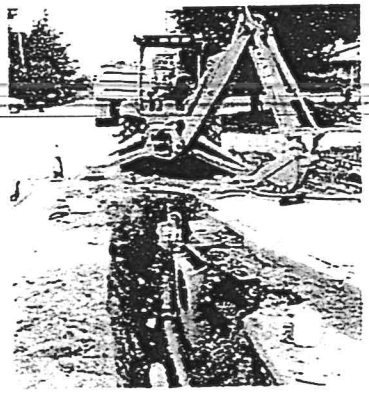
WATER

SE 208th Street Waterline

Client/Contact: Soos Creek Water & Sewer District, Ken Van Den Bergh, Utilities Supt., 253.630.9900

Funding: District

Project Team: Russell Porter, P.E., Project Manager; Aaron Pease, P.E., Design Engineer; Corinne Travis, P.E., Construction Support



The SE 208th Street Waterline project replaced old asbestos-cement (AC) waterline located on a busy arterial administered by King County and on residential side streets in unincorporated King County and within the City of Kent.

The project included the installation of 2,300 linear feet of 12-inch, 1,250 linear feet of 10-inch, 4,800 linear feet of 8-inch, and 650 linear feet of 4-inch ductile iron water main. In addition, the project included the installation of hydrants, valves, and abandonment of existing AC water main by filling it with CDF.

TRANSPORTATION

Union Avenue Pavement Preservation

Client/Contact: Town of Steilacoom, Mark Burlingame, Public Works Director, 253.581.1912
Funding: STP and Local
Project Team: Tani Stafford, P.E., Principal-in-Charge/Project Manager & Construction Management; Cory Taylor, E.I.T., Design Engineer and Construction Management; Rick Bond P.L.S., Surveying and Construction Staking; Phil Van Earwage; Resident Inspector

The project was completed in 2015 and included grinding and overlay of approximately 5,300 linear feet of Union Avenue from Commercial Street to the southern corporate limits. The project included subgrade repair in isolated areas, 45 curb ramp upgrades as required per the ADA, adjustment of castings to grade, traffic control, pavement markings and channelization, sign installation, and coordination with Pierce County Ferries. The project had FHWA funding requiring LAG Manual Compliance. Gray & Osborne provided design and construction management.

Ferry Loading Lanes and Union Avenue Before Restoration

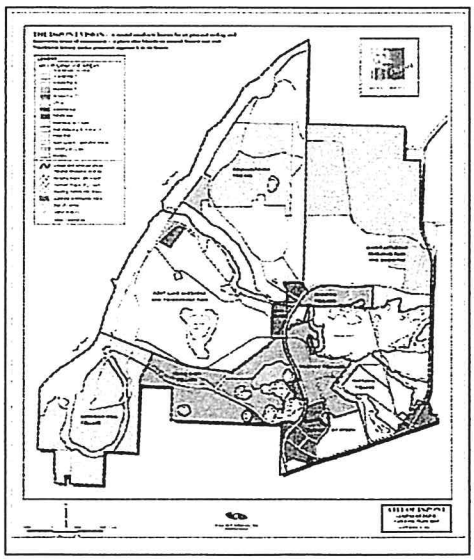
Ferry Loading Lanes and Union Avenue After Restoration

GIS

Zoning, Optimum Land Use Maps

Client/Contact: City of DuPont, Ted Danek, City Administrator 253.912.5215
Funding: City
Project Team: Tamara Nack, P.E., Project Manager; Bruce Park, GIS Manager

The City of DuPont's GIS has evolved over the past 10 years to become a highly accurate survey-grade GIS, created from developer drawings that have been field verified by Gray & Osborne personnel and extensively reviewed by Gray & Osborne engineers. Through a GIS ordinance, developers provide CAD files to the City in a specific format. Through a series of AMLs, or ArcInfo macros, the data is converted into coverages which are then appended to the existing GIS. Using the GIS, a variety of maps have been produced that are used daily at the City in support of the Planning, Public Works, Building, and Fire Departments. The GIS has been invaluable to the City by providing a detailed inventory as part of its ongoing GASB-34 requirements.



REFERENCES

Client	Contact	Phone
City of Buckley	Dave Schmidt, City Administrator	360.761.7802
City of Burlington	Bob Van Sickle, WWTP Ops. Foreman	360.757.4085
City of Camas	Jim Hodges, Engineering Project Mgr.	360.817.1561
Town of Cathlamet	Duncan Cruikshank, Public Works Supt.	360.795.8032
City of Covington	Don Vondran, P.E., Public Works Director	253.638.1110
City of DuPont	Ted Danek, City Administrator	253.912.5215
Town of Friday Harbor	Duncan Wilson, Town Administrator	360.378.2390
City of Granite Falls	Brent Kirk, Public Works Supervisor	360.691.6441
City of Ilwaco	Mike Cassinelli, Mayor	360.642.3145
City of Kalama	Kelly Rasmussen, Public Works Supt.	360.673.3706
City of Kenmore	Kent Vaughan P.E., Senior Engineer	425.398.8900
Lake Stevens Sewer District	Michael Bowers, P.E., M.S.E., General Mgr.	425.334.8588
City of Milton	Glen Baker, Utilities/Road Supt.	253.517.2736
City of Morton	Tammy Clevenger, City Clerk	360.496.6881
City of Napavine	Steve Ashley, Public Works Director	360.262.9231
Town of Pe Ell	Lonnie Willey, Mayor	360.291.3543
Port Ludlow Drainage District	Allan Uyeda, Chair	360.437.5056
City of Puyallup	Rob Andreotti, Public Works Director	253.841.5513
City of Rainier	Ron Gibson, Public Works Director	360.446.2265
City of Ridgefield	Bryan Kast, P.E. City Engineer	360.887.8251
City of Sequim	Pete Tjemsland, Utilities Supervisor	360.683.4908
Silver Lake Water & Sewer District	Rick Gilmore, P.E., District Engineer	425.337.3647
City of Snoqualmie	Dan Marcinko, Public Works Director	425.888.1555
City of South Bend	Dennis Houk, City Supervisor	360.875.5571
Town of Steilacoom	Mark Burlingame, Public Works Director	253.581.1912
City of Woodland	Dennis Ripp, Public Works Superintendent	360.225.7999
City of Yelm	Chad Bedlington, P.E., Public Works Dir.	360.458.8414

Gray & Osborne, Inc.

CONSULTING ENGINEERS

Seattle Office
701 Dexter Avenue North
Suite 200
Seattle, Washington 98109
p 206.284.0860
f 206.283.3206
email grayosborne@g-o.com

Yakima Office
107 South 3rd Street
Yakima, Washington 98901
p 509.453.4833
f 509.453.5953
email yakima@g-o.com

Olympia Office
2102 Carriage Drive SW
Building I
Olympia, Washington 98502
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f 360.292.7517
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Arlington, Washington 98223
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f 360.454.5491
email grayosborne@g-o.com

Vancouver Office
8513 NE Hazel Dell Avenue
Suite 202
Vancouver, Washington 98665
p 360.571.3350
email kalexander@g-o.com

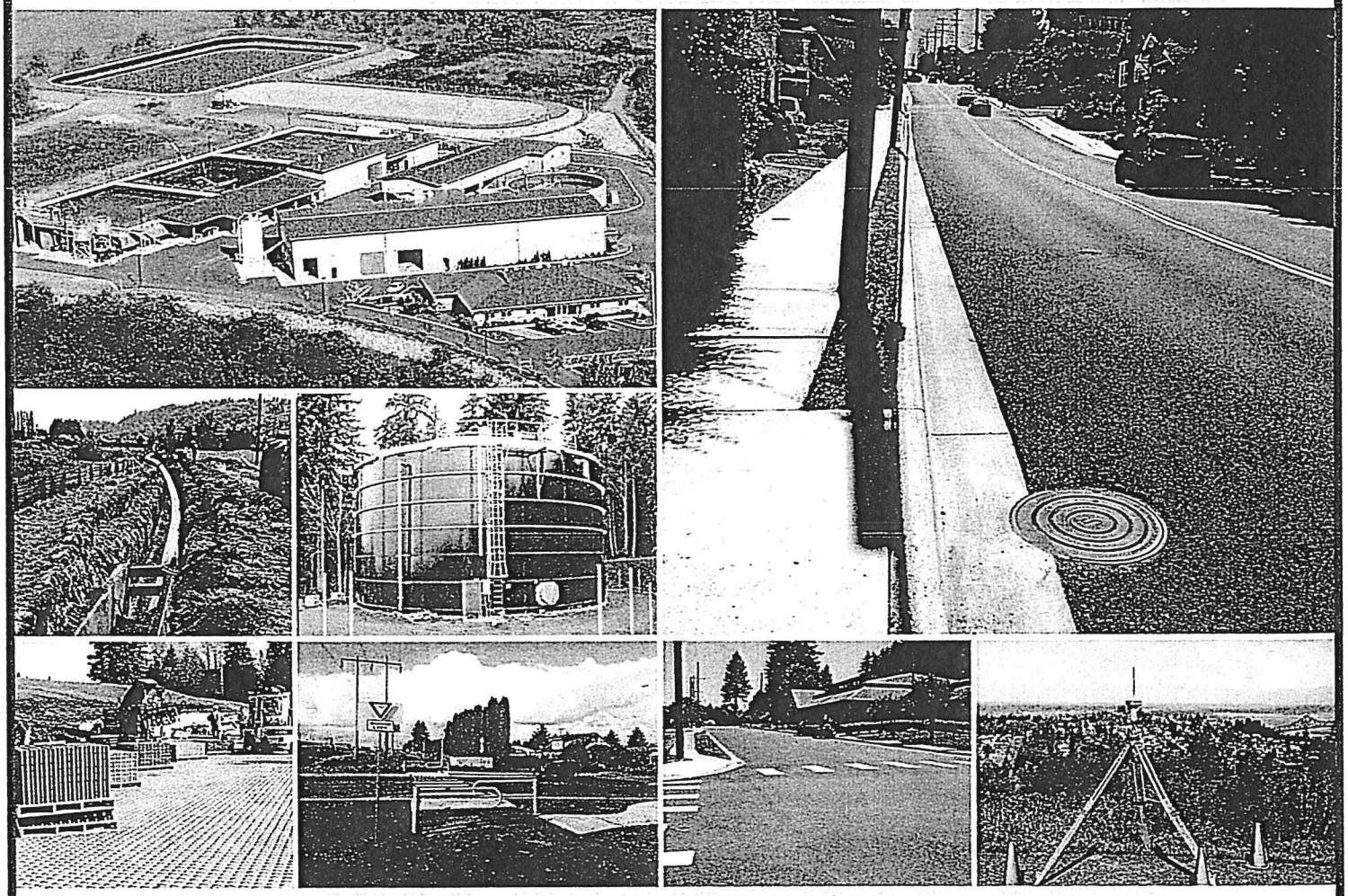
Wenatchee Office
11 Spokane Street
Suite 207
Wenatchee, Washington 98801
p 509.853.2460
email wenatchee@g-o.com

Statement of Qualifications

General On-Call Engineering Services

City of Long Beach
PO Box 310
Long Beach, WA 98631

CITY OF LONG BEACH



GIBBS & OLSON
PO BOX 400, LONGVIEW WA 98632
360.425.0991 Tel | 360.423.3162 Fax
www.gibbs-olson.com

May 12, 2017

David Glasson
City Administrator
City of Long Beach
PO Box 310
Long Beach, WA 98631

RE: Statement of Qualifications | General On-Call Engineering Services

Dear David,

It has been many years since we have had the privilege of working with the City of Long Beach and we look forward to having the opportunity to work with you and the City in the near future.

As you work to create a sense of place for the City, we can partner with you to help plan, fund, design and implement infrastructure projects to meet the needs of businesses, residents and visitors of your community. Our current ownership and staff are committed to responsively delivering your projects. We value our client relationships, and know that when you elect to work with us on a project, you will appreciate the personal service you receive.

To help accomplish the City's vision to become a vibrant resort community, we have selected a team of talented engineers and subconsultants that is well qualified to address the City's needs. We have found that consistent communication is critical to providing responsive service. For this reason, we make a point to have more than one contact person available to assist each of our clients. I will be your primary point of contact and we have also assigned Tom Gower and Rich Gushman as secondary contacts to help ensure you receive responsive service. We have assembled a team of specialty subconsultants to address the City's needs related to electrical, geotechnical, structural and right-of-way acquisition services. We have a long standing relationship with each of our subconsultants, who often function as an extension of our firm.

Our immediate goal is to work with you in addressing your current challenges by identifying and implementing cost-effective solutions for the citizens of Long Beach. Our long-term goal is to develop a relationship with you and the City built on honesty, integrity and open communication. If you have any questions regarding our qualifications, or our commitment to serve the City of Long Beach, please contact me.

Sincerely,

Carol Ruiz, PE
Primary Contact Person | Project Manager
360.425.0991 or cruiz@gibbs-olson.com

Approach to On-Call Services

Gibbs & Olson has specialized in working with public agencies for over 67 years. We frequently serve as an extension of an agency assisting with a variety of needs. We approach on-call contracts as a partnership. You can trust that we will be your advocate and ensure the City's best interest is first and foremost. We are flexible and understand not all assignments require full service management and we are available to assist the City of Long Beach staff at the level of service needed. On-call services we perform for our clients typically include:

- Provide on-call and emergency technical support.
- Prepare project scopes, schedules and budgets.
- Develop project funding strategies and prepare funding applications.
- Provide full or partial funding administration services.
- Provide project oversight (design and construction) and construction inspection services.
- Provide interpretation and recommendations relating to standard specifications, development codes, utility ordinances, engineering codes and compliance policy matters.
- Coordinate with project stakeholders including regulatory agencies, businesses, citizens and City staff.
- Prepare agendas and memorandums and conduct presentations, public hearings, and public involvement programs.
- Prepare engineering reports and feasibility studies to evaluate alternatives, recommend a preferred alternative and develop project specific design criteria.
- Prepare permit applications and consult with local, state and federal regulatory agencies.
- Prepare detailed documents for bidding and construction of public works projects.
- Prepare recommendations to authorize bidding and award of construction and procurement contracts.

Company Overview

Our Firm

Founded in 1950, we have built our reputation by consistently delivering quality work and practical solutions. We provide civil engineering and surveying services to clients throughout Washington and Oregon. Our mission is to enhance the quality of life within the communities we serve.

An award-winning firm, we have completed a multitude of projects that include civil engineering and surveying for sewer, water, roadway and stormwater infrastructure. Our experience is wide-ranging and includes small road and stormwater projects to larger projects like the $40 million Chehalis Regional Reclamation Facility.

We have identified the following key team members to work with the City of Long Beach. Assigned staff will vary depending on a number of factors including project specific requirements, City input, and availability at the time. Carol Ruiz is assigned as your primary point of contact and we have also assigned Tom Gower and Rich Gushman as secondary contacts to help ensure you receive responsive service. In addition to the key team members assigned, we have a staff of 21 that can be utilized to meet critical timelines and milestones.

Primary Point of Contact

Carol Ruiz, PE | Project Manager/Lead Stormwater & Roadway Engineer. Carol is a principal in our firm and has 22 years of municipal engineering experience. Her specialty is site development and the design and construction management of roadway and stormwater facilities. Her projects typically include elements such as state and federal funding, public involvement, utility design, franchise utility coordination and permitting. She has extensive experience in stormwater design including watershed analysis, closed system design, and stormwater management. As project manager, Carol will work with you to finalize the engineering scope of work, schedule and budget, and execute the professional engineering services agreement. Carol will be responsible for scheduling, budgeting, technical review, overall project quality control and for ensuring the City's goals are achieved. She will also be responsible for coordinating with the subconsultants that may be needed for your on-call contract.

Contact Information:

cruiz@gibbs-olson.com | www.gibbs-olson.com
360.425.0991 (tel) 360.751.7849 (cell)
PO Box 400, Longview, WA 98632

Key Team Members

Rich Gushman, PE | Lead Sewer Engineer. Rich is the President of Gibbs & Olson and has 28 years of experience in planning, design, and construction management of civil engineering projects. He is a technical expert in the microbiological, chemical, and engineering aspects of water and sewer treatment and sewer residual solids treatment. He has managed multi-million dollar projects and has a demonstrated ability to solve a wide range of complex technical issues. Rich has broad experience in stormwater drainage analysis and infrastructure design.

Tom Gower, PE, Lead Water Engineer. Tom is the Vice-President of Gibbs & Olson and has 24 years of experience. Tom currently manages on-call engineering services for the City of Castle Rock and Beacon Hill Water & Sewer District. Tom is skilled in planning and design related to booster pump stations, pressure reducing stations, water distribution and storage systems. He has strong experience in computer hydraulic modeling of water distribution systems. Not only is Tom a skilled engineer, he is also an effective communicator, which helps to address project challenges early and results in successful project outcomes.

Cindy Gower, PE | Project Engineer. Cindy has 18 years of civil engineering experience. Her skills are regularly called upon for stormwater drainage, treatment and detention projects. She has extensive experience in hydrologic/hydraulic computer modeling. Her experience includes preparing Ecology-approved Stormwater Pollution Prevention Plans, preparing site grading plans, utility and pavement design and parking layouts.

Stephen McWilliams, EIT | Project Engineer. Stephen is a 2013 graduate of the University of Portland. He assists with road, site, sanitary sewer, and water design, as well as the analysis and design of stormwater systems. Stephen's experience includes utilizing hydrologic and hydraulic modeling software.

Kyle Busby, EIT | Project Engineer. Kyle graduated from the University of Washington in 2014 and was recently hired by Gibbs & Olson. His experience includes developing construction plans, specifications, engineer's estimates, 3D models and pipe networks for several roadway construction and site civil projects. Additionally, he has experience with quality control, estimating, writing RFIs, writing change orders, budgeting, obtaining permits, invoice verification, document tracking and quantity take-offs. Kyle has a diverse background including the experience he gained while working with the surveying crew during his internship with Cowlitz County Public Works. While attending college, Kyle also served as an intern for WSDOT where he assisted transportation engineers in traffic operations. He will assist with roadway, site, stormwater, sewer and water design projects as well as stormwater analysis.

Subconsultants

Shannon & Wilson (Geotechnical Subconsultant) was founded in Washington in 1954. Shannon & Wilson's primary services include geotechnical engineering and instrumentation, geology and geophysics, rock mechanics and underground engineering, earthquake engineering, environmental science/engineering, and hydrogeology. In addition, Shannon & Wilson provides field support equipment, supplies, and exploration management; a professionally staffed soil and rock testing laboratory; extensive design and production computer services, including CADD and GIS; and one of the most complete geotechnical research libraries in the country. We have partnered with Shannon & Wilson on over 15 projects in recent years.

Kramer-Gehlen & Associates (Structural Subconsultant) was established in 1969 and has a proven track record of successfully providing structural engineering design and construction services for a wide range of facilities using all conventional construction material types. Gibbs & Olson and Kramer-Gehlen & Associates have a 35 plus year working relationship.

R&W Engineering (Electrical Subconsultant) has significant experience in providing design solutions for the electrical, control, remote telemetry and communication elements for sewer, water and stormwater facilities. We have a 30 plus year working relationship with R&W Engineering.

Cascade Right-of-Way Services (Right-of-Way Subconsultant) was formed when its managing member, Brian Fagernes, identified a need for a "hands-on" right-of-way firm that was knowledgeable, responsive, and competitively priced. Cascade provides a host of real estate services to public entities and brings extensive knowledge and experience to every project. Gibbs & Olson has worked with Cascade on three projects in the past five years.

ORGANIZATIONAL CHART

CITY OF LONG BEACH

David Glasson
City Administrator

Primary Point of Contact (Gibbs & Olson)

Project Manager / Lead Stormwater & Roadway Engineer
Carol Ruiz, PE

Sewer, Water, Permitting (Gibbs & Olson)

Lead Sewer Engineer
(Secondary Point of Contact)
Rich Gushman, PE

Lead Water Engineer
(Secondary Point of Contact)
Tom Gower, PE

Stephen McWilliams, EIT
Project Engineer

Kyle Busby, EIT
Project Engineer

Stormwater, Roadway, Permitting (Gibbs & Olson)

Cindy Gower, PE
Project Engineer

Stephen McWilliams, EIT
Project Engineer

Kyle Busby, EIT
Project Engineer

Subconsultants

Geotechnical Subconsultant
Shannon & Wilson

Structural Subconsultant
Kramer-Gehlen & Associates

Electrical Subconsultant
R&W Engineering

Right-of-Way Subconsultant
Cascade Right-of-Way Services

Support Staff (Gibbs & Olson)

Land Surveying
Rich Williams, PLS
Survey Manager

CAD
Kevin Stewart
CAD Manager

Kris Rodgers
Engineering Tech/Construction Representative

Construction Observation
Sterling Smith
Construction Representative

Kris Rodgers
Engineering Tech/Construction Representative

City of Castle Rock

Dave Vorse
Public Works Director
360.274.7478

"The City of Castle Rock recently selected Gibbs & Olson as our consultant to meet our on-call engineering needs. The City is very pleased with the responsiveness and professionalism of Gibbs & Olson and they have addressed a variety of our concerns."

List of Relevant Projects:

- 2016-2018 On-Call Engineering
- Stormwater System Base Mapping
- Boat Launch Velocity Reduction Structure Analysis
- Cherry Street Stormwater Pump Station
- Development & Public Works Standards Updates
- SR 504 Pedestrian Path
- Review of Proposed Development Projects

Beacon Hill Water & Sewer District

Dell Hillger, PE
General Manager
(former Utilities Manager at Cowlitz County)
360.636.3860

"In my positions at Cowlitz County Dept. of Public Works and Beacon Hill Water & Sewer District, I have worked with Gibbs & Olson on quite a few projects over the last 11 years ranging in variety from water and sewer line replacements and sewer and stormwater pump stations to land surveying. Gibbs & Olson's expertise and integrity set them apart from other firms. Their team members provide excellent services and bring solutions that are in our best interest. It is without hesitation that I recommend Gibbs & Olson to others that need engineering and surveying services."

List of Relevant Projects:

- Ostrander Avenue Water Improvements
- Nevada Drive Water System Improvements
- Lexington Pump Station Improvements
- Administration Office, Surveying and Civil Site Design
- Lexington Reservoir Tank Monitoring
- Tank Deformation Survey
- N. Lexington PUD Sewer Evaluation
- Topographic Site Map
- Aloha Drive & Palm Drive Water System Improvements
- Gravity Sewer Pipeline Inspection & Evaluation
- Alpha Drive Emergency Sewer Repair
- Williams Finney Waterline Replacement
- Crestline Place Water Line Improvements
- Monticello Drive & Sunset Way Water Improvements
- Office Site Map
- Kelsey Court Easement Survey
- Hydraulic Evaluation
- Sparks Drive Emergency Sewer Repair
- Riverside Sanitary Sewer Construction Observation
- Riverside Water Main Extension
- Generator & Telemetry Panel Replacement

City of Astoria

Cindy Moore, PE
Assistant City Engineer
503.338.5173

"Astoria selected Gibbs & Olson to provide engineering services for our combined stormwater and sewer separation projects. Gibbs & Olson not only provided sound design solutions to address our pipeline and roadway stability concerns, they also provided regular and consistent communication throughout our project."

List of Relevant Projects:

- 11th Street Construction Observation for Warranty Work
- 16th Street Combined Sewer / Stormwater Overflow Separation
- 11th Street Combined Sewer / Stormwater Overflow Separation
- Wastewater Treatment Plant Effluent Upgrades

City of Chehalis

Patrick Wiltzius
Wastewater Superintendent
360.748.0238

"All too often, engineers design and build treatment plants without a lot of input from the people that have to work in them. As a result, the end products can be far from efficient and difficult to operate and maintain. Gibbs & Olson has set a new standard for city involvement and operator input in designing a new treatment plant. I commend them for their efforts to make this project a truly team effort."

List of Relevant Projects:

- Coal Creek Sewer Project
- Manhole 29 & 30 Rehabilitation
- Basin 1022 Infiltration and Inflow Rehabilitation
- Coal Creek Box Culvert Upgrades
- National Avenue Storm Drainage
- National Avenue/Airport Road Flood Repair
- FEMA Funded Flood Damage Repairs
- Combined Water Booster Pump Station
- Regional Wastewater Reclamation Facility

City of Elma

Jim Starks
Director of Public Works
360.482.4482

"We have worked with Gibbs & Olson since 1995. When our wastewater treatment plant was under an Administrative Order, Gibbs & Olson worked closely with us to carefully evaluate all the feasible alternatives. They took into account how the costs for a new wastewater treatment plant would impact our community and our citizens. The final solution was cost-effective and the resulting plant is affordable to maintain. We appreciate their efforts and approach to solutions that work for us and continue to use Gibbs & Olson for our projects."

List of Relevant Projects:

- 2017 Water System Plan Update
- Riverbank Stabilization
- E. Main Street Water Main Upgrade
- Eagles Landing Development Review
- Dow Sewer Pump Station Design
- E. Main Street Improvements
- 11th Street Lift Station Design
- 2014 Alley Sewer Improvements
- Strawberry Hill Sewer Design
- Outfall Evaluation & Repair
- Aquifer Modeling
- S. 3rd Street Water Main Improvements
- S. 3rd Street Improvements
- N. 3rd Street Improvements
- Strawberry Hill Feasibility Study
- Water Main Upgrades
- Hydrogeologic Study
- Eaton Street Water Improvements

City of Tenino

Dave Dafoe
(former Public Works Director)
360.515.8001

"It is a pleasure to work with Gibbs & Olson. Together we have completed several projects including our new wastewater treatment plant and collection system, many street renovations and water system projects. Gibbs & Olson is readily available to answer questions. If my main contact isn't available there is always another knowledgeable engineer available to assist in resolving a challenge. Their planning experience, design work and construction oversight is top quality."

List of Relevant Projects:

- Sussex Crossing Improvements
- Septage Receiving Study
- 2014 Sidewalk Improvements
- Construction Management Sewer Service Connections
- New MBR Wastewater Treatment Plant
- Central Avenue Improvements
- Collection System Improvements
- Grinder Pumps & Force Main Install
- Water System Plan Update
- General Sewer & Facilities Plan

Quality Control Program

Our Quality Control Program outlines how Gibbs & Olson approaches project management as well as the mechanisms our firm has in place to ensure timely responses to City requests. Our references will attest to our successful past performances and our ability to deliver high quality work while controlling costs.

Gibbs & Olson has a standardized process for ensuring deliverables are complete and of high quality. Our process recognizes that Quality Control (QC) is ensuring the work is done correctly and that Quality Assurance (QA) is a systematic way of verifying and documenting the QC methods are successful. We have learned the key to ensuring quality in deliverables is through clear, consistent and regular communication of project goals, design criteria, and project risk elements among all members of the project team.

Upon selection, Gibbs & Olson will begin our quality assurance/quality control process. The kick-off meeting with you and other team members will assure on-call contract goals, requirements and risks are clearly understood by everyone from the start. We will work closely with the City to refine the scope of work and budget which will be included in our contract with the City. Once the contract is executed, the work items in the scope of work are input into our project management system.

We are available to meet with City staff, Council, and interested citizens any time to discuss challenges or issues the City would like to address. When a specific project is identified, we will work with you to identify project requirements, alternatives, design criteria, construction risks, costs, permit requirements and funding alternatives.

For a specific task or project assignment we will conduct an initial meeting with you and key Gibbs & Olson team members to ensure our work begins with a clear and common understanding of project goals, requirements and risk. This initial meeting is important to ensure quality services and accurate deliverables are provided to the City.

We understand that effective communication requires vigilance and timely responses by all stakeholders. Day to day communication with City staff will be held as appropriate. Regular project status reports will be provided to the City throughout the duration of each task or project assignment. The frequency of these reports will be determined by the City and are dependent on task or project specific timelines and complexity. The status reports will include a summary of work completed, work to be completed in the near future, and early identification of any issues that arise that could adversely impact the project. These status reports are important for keeping the project on track to meet schedule milestones—a necessary step in our ability to be responsive and accountable to you. The status reports are then compiled into a monthly progress report that accompany Gibbs & Olson's monthly invoice.

For larger projects, we will utilize additional management techniques which include preparing a project management plan. Project management plans are valuable tools that serve as a roadmap for successful project execution. The detailed plans provide both the City and Gibbs & Olson with a defined project scope of work, goals, objectives, risk factors, assigned responsibilities, budget and schedule. This advanced planning helps to ensure the completed project successfully meets the needs of the City. The detailed project schedule included in the plan identifies critical path items and tracks the progress of work tasks. The project management plan and schedule are updated as work progresses. These updates assist in keeping the project on schedule and within budget.

As work is performed, employees charge their time to the specific work items, thus allowing your project manager, Carol Ruiz, and lead engineers, Rich Gushman and Tom Gower, to use real time tracking of the project schedule and budget. This tracking allows our engineers to carefully monitor the project budget and avoid costly overruns.

During the design process, we utilize guidelines and internally developed QA/QC checklists. These checklists aid project team members in effective production of deliverables and are updated based on "lessons learned" from recent similar projects. The checklists are used in conjunction with review comment tracking and response logs to document both in-house technical review and client review comments, responses to comments and how appropriate modifications will be incorporated into the final deliverables. An in-house senior engineer with applicable expertise, but not directly involved in the project, will perform a technical review before deliverables are provided to you. Our goal is to provide final deliverables that are clear, concise and understandable for bidders and contractors, and that have identified and addressed all items that pose significant risk of construction changes. When appropriate, we will consult with contractors, subcontractors and manufacturers to discuss and evaluate applicable materials, construction methods and phasing, and permitting approaches that can reduce overall schedules and minimize project costs.

Carol Ruiz, PE
Project Manager/ Lead Stormwater & Roadway Engineer

Carol has 22 years of municipal engineering experience. Carol's specialty is site development and the design and construction management of roadway and stormwater facilities. Her projects typically include elements such as state and federal funding, public involvement, utility design, franchise utility coordination and permitting. She has extensive experience in stormwater design including watershed analysis, closed system design, and stormwater management. As project manager, Carol will work with you to finalize the engineering scope of work, schedule and budget, and execute the professional engineering services agreement. Carol will be responsible for scheduling, budgeting, technical review, overall project quality control and for ensuring the City's goals are achieved. She will also be responsible for coordinating with the subconsultants that may be need for your on-call contract.

Professional Registration
Civil Engineer – WA
(License 30236)

Education
MS Civil Engineering,
BS Civil Engineering,
Washington State University

Professional Experience

- 2016-2018 On-Call Engineering, Client: City of Castle Rock
- Stormwater System Base Mapping, Client: City of Castle Rock
- Review of Proposed Development Projects, Client: City of Castle Rock
- 11th & 16th Street Combined Sewer / Stormwater Overflow Separation, Client: City of Astoria
- National Ave. Storm Drainage, Client City of Chehalis
- National Ave./Airport Road Flood Repair, Client City of Chehalis
- FEMA Funded Flood Damage Repairs, Client City of Chehalis
- E. Main Street Improvements, Client: City of Elma
- 2014 Sidewalk Improvements, Client: City of Tenino
- Central Avenue Improvements, Client: City of Tenino
- Pacific Hardwoods Stormwater Management Plan, Client: Pacific County

Rich Gushman, PE
Lead Sewer Engineer

Rich has 28 years of experience in planning, design, and construction management of civil engineering projects. He is a technical expert in the microbiological, chemical, and engineering aspects of water and sewer treatment and sewer residual solids treatment. He has managed multi-million dollar projects and has a demonstrated ability to solve a wide range of complex technical issues. Rich has broad experience in stormwater drainage analysis and infrastructure design.

Professional Registration
Civil Engineer – WA
(License 30236)

Education
BS Civil Engineering,
Washington State University

Professional Experience

- Lexington Pump Station Improvements, Client: Beacon Hill Water & Sewer District
- Administration Office, Surveying and Civil Site Design, Client: Beacon Hill Water & Sewer District
- Gravity Sewer Pipeline Inspection & Evaluation, Client: Beacon Hill Water & Sewer District
- Lexington Reservoir Tank Monitoring, Client: Beacon Hill Water & Sewer District
- N. Lexington PUD Sewer Evaluation, Client: Beacon Hill Water & Sewer District
- Generator & Telemetry Panel Replacement, Client: Beacon Hill Water & Sewer District
- Wastewater Treatment Plant Effluent Upgrades, Client: City of Astoria
- Basin 1022 Infiltration and Inflow Rehabilitation, Client: City of Chehalis
- Combined Water Booster Pump Station, Client: City of Chehalis
- Regional Wastewater Reclamation Facility, Client: City of Chehalis
- Outfall Evaluation & Repair, Client: City of Elma
- Sussex Crossing Improvements, Client City of Tenino
- Septage Receiving Study, Client: City of Tenino
- New MBR Wastewater Treatment Plant, Client: City of Tenino
- General Sewer & Facilities Plan, Client: City of Tenino

Tom Gower, PE
Lead Water Engineer

Tom has 24 years of experience. He currently manages on call engineering services for the City of Castle Rock and Beacon Hill Water & Sewer District. Tom is skilled in planning and design related to booster pump stations, pressure reducing stations, water distribution and storage systems. He has strong experience in computer hydraulic modeling of water distribution systems. Not only is Tom a skilled engineer, he is also an effective communicator, which helps to address project challenges early and results in successful project outcomes.

Professional Registration
Civil Engineer – WA
(License 35173)

Education
BS Civil Engineering,
Washington State University

Professional Experience

- 2016-2018 On-Call Engineering, Client: City of Castle Rock
- Boat Launch Velocity Reduction Structure Analysis, Client: City of Castle Rock
- Cherry Street Stormwater Pump Station, Client: City of Castle Rock
- Development & Public Works Standards Updates, Client: City of Castle Rock
- Review of Proposed Development Projects, Client: City of Castle Rock
- Nevada Drive Water System, Client: Beacon Hill Water & Sewer District
- Lexington Pump Station Improvements, Client: Beacon Hill Water & Sewer District
- Administration Office, Surveying and Civil Site Design, Client: Beacon Hill Water & Sewer District
- N. Lexington PUD Sewer Evaluation, Client: Beacon Hill Water & Sewer District
- Aloha Drive & Palm Drive Water System Improvements, Client: Beacon Hill Water & Sewer District
- Gravity Sewer Pipeline Inspection & Evaluation, Client: Beacon Hill Water & Sewer District
- Williams Finney Waterline Replacement, Client: Beacon Hill Water & Sewer District
- Combined Water Booster Pump Station, Client: City of Chehalis

Cindy Gower, PE
Project Engineer

Cindy has 18 years of experience. Her skills are regularly called upon for stormwater drainage, treatment and detention projects. She has extensive experience in hydrologic/hydraulic computer modeling. Her experience includes preparing Ecology-approved Stormwater Pollution Prevention Plans. Cindy is also skilled in road design, preparing site grading plans, utility and pavement design and parking layouts.

Professional Registration
Civil Engineer – WA
(License 35655)

Education
MS Civil Engineering,
BS Civil Engineering,
Washington State University

Professional Experience

- 2016-2018 On-Call Engineering, Client: City of Castle Rock
- 16th Street Combined Sewer / Stormwater Overflow Separation, Client: City of Astoria
- 11th Street Combined Sewer / Stormwater Overflow Separation, Client: City of Astoria
- E. Main Street Improvements, Client: City of Elma
- 2014 Sidewalk Improvements, Client: City of Tenino
- Central Avenue Improvements, Client: City of Tenino
- Drainage Analysis & Flood Mitigation, Client: City of Oakville
- Tennant Way Stormwater Low Impact Development Improvements, Client: City of Longview
- SR 503 Intersection Improvements, Client: SCJ Alliance, Owner: City of Woodland
- Stormwater Master Plan Phase II, Client: City of Kelso
- McCorkle Creek Drainage Evaluation & Detention Structure Modifications, Client: Lexington Flood Control Zone District, Cowlitz County.
- East Pioneer Avenue Improvements Phase 1, Client: City of Montesano
- Dilly Twig Creek Basin Drainage Plan, Client: Lewis County Flood Control Zone District No. 1
- Dillenbaugh Creek Basin & Surrounding Area Flood Ctrl., Client: Lewis County Flood Control Zone District No. 1
- Pacific Hardwoods Stormwater Management Plan, Client: Pacific County

Stephen McWilliams, EIT
Project Engineer

Stephen assists with road, site, sanitary sewer, and water design, as well as the analysis and design of stormwater systems. Stephen's experience with hydrologic and hydraulic modeling software includes continuous rainfall modeling.

Professional Registration
Engineer In Training – OR
(License 87837EI)

Education
BS Civil Engineering,
University of Portland

Professional Experience

- 2016-2018 On-Call Engineering, Client: City of Castle Rock
- Stormwater System Base Mapping, Client: City of Castle Rock
- Cherry Street Stormwater Pump Station, Client: City of Castle Rock
- 16th Street Combined Sewer / Stormwater Overflow Separation, Client: City of Astoria
- Lexington Pump Station Improvements, Client: Beacon Hill Water & Sewer District
- Administration Office, Surveying and Civil Site Design, Client: Beacon Hill Water & Sewer District
- Williams Finney Waterline Replacement, Client: Beacon Hill Water & Sewer District
- Outfall Evaluation & Repair, Client: City of Elma
- Septage Receiving Study, Client: City of Tenino
- Kelso Pump Station Upgrades, Client: Three Rivers Wastewater Authority
- Ayers St. Waterline Replacement, Client: City of Kelso
- Allen St. Storm Drainage Improvements, Client: City of Kelso
- Vista Way Storm Drainage Improvements, Client: City of Kelso
- 2nd Avenue Water & Sewer Improvements, Client: City of Kelso
- Upgrade of Six Sewer Pump Stations, Client: City of Longview
- Drainage Analysis & Flood Mitigation, Client: City of Oakville

Kyle Busby, EIT
Project Engineer

Kyle graduated from the University of Washington in 2014 and was recently hired by Gibbs & Olson. His experience includes developing construction plans, specifications, engineer's estimates, 3D models and pipe networks for several roadway construction and site civil projects. Additionally, he has experience with quality control, estimating, writing RFIs, writing change orders, budgeting, obtaining permits, invoice verification, document tracking and quantity take-offs. Kyle has a diverse background including the experience he gained while working with the surveying crew during his internship with Cowlitz County Public Works. While attending college, Kyle also served as an intern for WSDOT where he assisted transportation engineers in traffic operations. He will assist with roadway, site, stormwater, sewer and water design projects as well as stormwater analysis.

Professional Registration
Engineer In Training – WA
(License 33395)

Education
BS Civil Engineering,
University of Washington

Professional Experience

- E. Main Street Improvements, Client: City of Elma
- East Pioneer Avenue Improvements Phase 1, Client: City of Montesano
- Public Works Maintenance Shop, Client: City of Longview

Experience from Previous Firm:

- Storm Pipe Replacement, Client: City of Mill Creek
- SW 148th Street Intersections, Client: City of Burien
- Sunset Lane Improvements, Client: City of Renton
- NE Sunset Blvd. Improvements, Client: City of Renton
- School Road Safety Action Plan, Client: City of Seattle
- Center City Bicycle Network, Client: City of Seattle
- SE 4th Street Improvements, Client: City of Sammamish
- Fairview Ave. N. Bridge Replacement, Client: City of Seattle
- Juanita Drive Safety Project, Client: City of Kirkland
- S. Lander Street Grade Separation, Client: City of Seattle

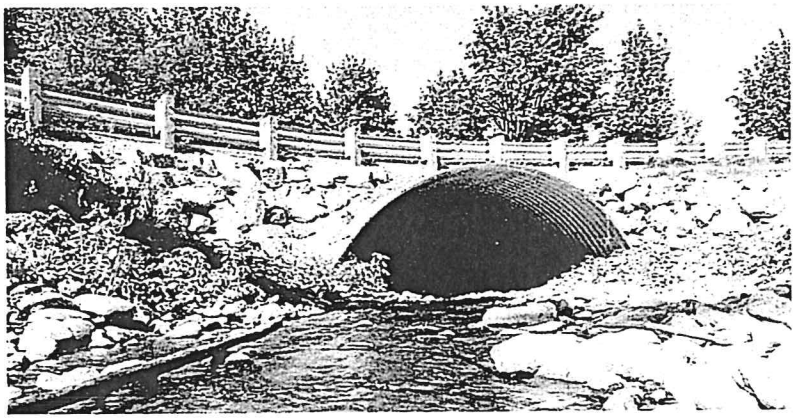
AKS
ENGINEERING & FORESTRY

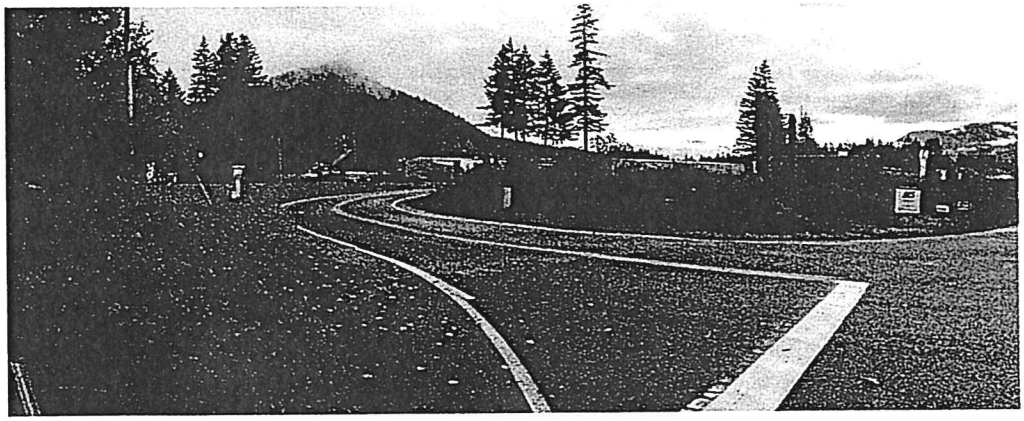
ORIGINAL

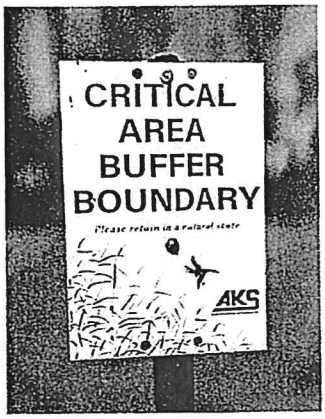
STATEMENT OF QUALIFICATIONS

City of Long Beach General On-Call Engineering Services

MAY 12, 2017







AKS Engineering & Forestry, LLC
9600 NE 126th Avenue, Suite 2520
Vancouver, WA 98682

TUALATIN · VANCOUVER · SALEM-KEIZER
AKS ENGINEERING & FORESTRY
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P: (360) 882-0419 F: (360) 882-0426

May 12, 2017

City of Long Beach
Attention: David Glasson
P.O. Box 310
Long Beach, WA 98631

RE: STATEMENT OF QUALIFICATIONS FOR GENERAL ON-CALL ENGINEERING SERVICES – CITY OF LONG BEACH

Dear David:

The City of Long Beach (City) is seeking on-call agreements with consulting firms to provide multidisciplinary services in support of City-wide infrastructure improvements. With over 20 years of local multidisciplinary consulting experience, AKS Engineering & Forestry, LLC (AKS) has successfully partnered with local agencies throughout Washington and Oregon, providing on-call services to enhance community well-being through our involvement with infrastructure upgrades that improve the local economy, transportation accessibility, pedestrian mobility, community presentation, public health and safety, and the welfare of citizens. Our approach to providing on-call engineering services to the City will focus on the following:

- An understanding of the entire life cycle of a project, from funding/scoping through construction, to provide the City with feasible, long-term solutions that will benefit the community for years to come.
- Working with City staff and stakeholders to foster positive momentum and community support of local projects.
- Planning, designing, and constructing projects that make sense for the community and fit within existing infrastructure.
- A project management philosophy focusing on involvement and transparency as the keys to successful project delivery.
- Cost-conscious and responsive design using creativity and resourcefulness, and the investigation of grant funding options to strike a balance between the City's infrastructure needs and available funding.

Just the right capacity to provide the best service. AKS prides ourselves on our personalized approach and ability to offer a wide variety of interdependent in-house services to clients. With our highly diverse team of multidisciplinary personnel, we offer licensed and experienced technical expertise in over 11 disciplines. To further enhance our ability to provide a comprehensive approach, we have included a team of subconsultants that can offer supplementary resources, and can be seamlessly integrated into projects when their services may be needed. Even with this large local capacity, we provide a unique and customer-friendly approach in getting to know our clients for who they are – people. We place a significant value on our relationships with clients, and have created a familial atmosphere with almost all of them. There will always be personnel available in our office on weekdays between 6 AM and 6 PM, and our project team members are always just a phone call or email away. This dedication to our clients creates the genuine atmosphere of AKS and fosters strong project team relationships with all relevant stakeholders.

Excellent knowledge of local conditions and City-wide needs. In addition to our experience throughout the region, AKS has worked and continues to work with City staff in analyzing and scoping preferred street improvements that support the City's Six-Year Transportation Improvement Plan. These transportation engineering and planning services have familiarized us with the City's infrastructure and ordinances, enabled us to be actively involved in transportation improvement construction planned for 2017, and given us connections within and insight into the grant funding options available to the City for infrastructure improvements. Our ongoing work within the City will allow us to smoothly incorporate any project task from this on-call within our existing capacity and without the need for extra time to get up to speed on local jurisdictional standards and regulations.

I will serve as your Project Manager and main point of contact. If you have any questions or require additional information, please do not hesitate to contact me by phone at (360) 882-0419, or e-mail at john@aks-eng.com. We look forward to the continuation of our successful relationship with the City and its surrounding communities.

Sincerely,
AKS ENGINEERING & FORESTRY, LLC

John M. Meier, PE
Principal, Project Manager

COVER LETTER

SECTION TWO

Qualifications

Outline the qualification of the firm to perform this work and:
a. Project management and the ability to meet review deadlines;
b. Provide an organization chart of the proposed consulting team and a short resume of all key people listed on the chart, including their availability to perform this work.

20+ Years of Consulting in Support of Transportation and Infrastructure Improvements

AKS is a locally-owned, multidisciplinary consulting firm that has been providing transportation engineering, construction administration and inspection, surveying, civil engineering, natural resources, forestry and arborist, planning, landscape architecture, and water rights services to local, state, and federal agencies for over 20 years. AKS has secured funding, planned, designed, permitted, and managed construction for miles of street improvements and a multitude of infrastructure improvement projects. Our most recent work includes grant writing assistance, land use planning, ordinance review, civil design, surveying, environmental services, contract administration, and construction inspection for projects in the Cities of Long Beach, Battle Ground, North Bonneville, Vader, Mossyrock, Toledo, Forks, and Stevenson, the Town of Yacolt, and the Port of Kalama. One of AKS' greatest attributes is our ability to offer experience and a variety of services in-house, creating a more efficient and comprehensive process. Our staff are licensed to provide professional engineering, surveying, and landscape architecture services in the State of Washington. AKS offers the following services in-house out of our Vancouver, Washington, office.

- **City Engineer**
  - » Capital Projects Scoping, Funding, Documentation, Design, & Construction Administration
  - » Developer Project Review/Code Concurrency
  - » Public Outreach
  - » Code Review
  - » Environmental Compliance
- **Grant Writing/Management**
  - » Research & Scoping
  - » Cost Estimates
  - » Identification of Applicable Grants
  - » Jurisdictional/Agency Coordination
  - » Development of Application Documents
  - » Complete Application Submittal
- **Water**
  - » Water Rights
  - » Comprehensive Plan Development
  - » Hydraulic Modeling
  - » Transmission & Distribution Design
  - » Conservation Plan Development
- **Utilities**
  - » Rate Studies
  - » Site Design
- **Stormwater**
  - » Conveyance, detention & treatment design
  - » Low Impact Development
  - » National Pollutant Discharge Elimination Systems (NPDES) Phase 2 Compliance
  - » Floodplain Analysis
  - » Stream Stabilization
  - » Fish Habitat Enhancement
  - » Grading & Erosion Control Design & Implementation
  - » Hydraulic & Hydrologic Modeling
  - » Comprehensive Planning
- **Transportation**
  - » Street & Intersection Design
  - » Parking Layout & Design
  - » Transportation System Feasibility & Design
  - » Striping & Traffic Marking
  - » Pavement Management
  - » Pavement Rehabilitation
  - » Sidewalk, Ramp Design, & Americans with Disabilities Act (ADA) Compliance
  - » Roundabout Design
  - » Six-Year Transportation Improvement Plans
  - » Comprehensive Plans
- **Wastewater**
  - » Sanitary Sewer Conveyance Design
  - » Pump Station System Design
  - » Comprehensive Sewer Plans
  - » Infiltration & Inflow (I&I) Studies & Rehabilitation
- **Construction Management**
  - » Construction Inspection
  - » Contract Administration
  - » Cost Estimating
  - » Project Scheduling
  - » Value Engineering
  - » Construction Permit Processing
  - » Contractor Bidding Assistance
  - » As-Built/Record Drawing Participation
- **Other Relevant Services**
  - » Park & Landscape Design
  - » Natural Resource Assessments & Environmental Permitting
  - » Land & Hydrographic Survey
  - » Consulting Arborist, Forestry, & Forest Engineering
  - » Planning

A Wealth of Relevant and Local Experience

AKS has provided civil engineering, surveying, natural resources, land use planning, and landscape architecture services throughout Washington State, including a significant amount of experience partnering with local agencies in Clark, Cowlitz, Skamania, Pacific, and Lewis Counties. Our greatest asset is our dedicated and experienced staff who offer a wide variety of services in-house. We understand that no one person can successfully complete a project, and our collaborative approach is pivotal in the delivery of on-call contracts that require immediate response, careful allocation of resources, and consistent communication. AKS is privileged to be a part of the City's plans to enhance the community's overall well-being through infrastructure upgrades that will improve the local economy, transportation accessibility, pedestrian mobility, community presentation, public health and safety, and welfare of citizens.

The organization of our team is highlighted below in Exhibit 2.1: Organizational Chart. Short resumes for all key personnel listed in the organizational chart are highlighted on the following page in Exhibit 2.2: Relevant Skills, Expertise, & Project Experience of Key Staff. AKS' relevant project experience follows in Exhibit 2.3: AKS Relevant Project Experience.

Subconsultant Team Members

For this contract, we have added several subconsultants to supplement our team in areas of expertise that AKS does not have in-house. The qualifications of our subconsultants are discussed in detail on Page 7. All of these firms have previously partnered with AKS to deliver transportation and infrastructure improvement projects, and are managed as an extension of our internal staff. We take pride in the long-term relationships we have built with these firms through our experience working together.

Our team has the resources, technical expertise, and relevant project experience necessary to successfully manage a wide variety of project types and meet City review deadlines.

Exhibit 2.1: Organizational Chart

All personnel listed will be available for the duration of this contract and any subsequent task orders.

^Denotes Subconsultant

PROJECT MANAGER
John Meier, PE
Principal

LANDSCAPE ARCHITECTURE
Kirsti Hauswald, RLA, LEED AP
Lighting Design
Tim Bauer
ADDITIONAL IN-HOUSE RESOURCES
2 Registered Landscape Architects
2 Landscape Designers

PLANNING
Thatch Moyle, AICP
ADDITIONAL IN-HOUSE RESOURCES
10 Land Use Planners

NATURAL RESOURCES & PERMITTING
Taya MacLean, PWS
ADDITIONAL IN-HOUSE RESOURCES
1 Professional Wetland Scientist
3 Natural Resource Specialists

CIVIL ENGINEERING
Utilities & Site Design
Seth Halling, PE, LSIT
Transportation
Renee Summers, PE
Water Resources
Nathan Dasler, PE, CFM
ADDITIONAL IN-HOUSE RESOURCES
31 Professional Engineers
41 Designers & Technicians
11 Construction Inspectors
8 WSDOT Certified Flaggers

SURVEY
Andy Beseda, PLS
ADDITIONAL IN-HOUSE RESOURCES
13 Professional Land Surveyors
13 Fully-Equipped Field Crews
12 Office Surveyors
1 3D Laser Scanner, CFedS
8 WSDOT Certified Flaggers

^STRUCTURAL ENGINEERING
WSP USA
JR Miller & Associates

^GEOTECHNICAL ENGINEERING
GRI
Columbia West Engineering

^TRAFFIC ENGINEERING & ANALYSIS
DKS Associates

^ENVIRONMENTAL PLANNING & HAZMAT
WSP USA

Exhibit 2.2: Relevant Skills, Expertise and Project Experience of Key Staff

NAME • TITLE • EDUCATION • CERTIFICATIONS/REGISTRATIONS	RELEVANT SKILLS & EXPERTISE	RELEVANT PROJECT EXPERIENCE
John Meier, PE, Principal – Project Manager ▪ BS, Civil Engineering, Oregon State University ▪ Professional Engineer: Washington (#42614), Oregon (#69363PE)	▪ More than 13 years of experience in the design and construction of civil infrastructure improvements. ▪ Expertise includes utility coordination; value engineering; hydrologic, hydraulic, and water quality modeling and design; and transportation and infrastructure design and construction.	▪ City of Long Beach Transportation Improvements ▪ Town of Yacolt 2016 & 2017 Engineering On-Calls ▪ Battle Ground School District Site Improvements On-Call ▪ City of North Bonneville Evergreen Drive Improvements ▪ Port of Kalama Spencer Creek Transportation Improvements
Renee Summers, PE – Transportation Engineer ▪ MS, Civil Engineering, Portland State University ▪ BS, Civil Engineering, Portland State University ▪ Professional Engineer: Washington (#54177), Oregon (#70858PE) ▪ Washington State Traffic Control Supervisor (#008220) & Traffic Control Flagger (#342824)	▪ 12+ years of transportation and infrastructure planning, design, construction inspection, and contract administration experience. ▪ Current knowledge of Local Agency Guidelines (LAG), Washington State Department of Transportation (WSDOT), and Federal Highway Administration (FHWA) regulations, procedures, and guidelines. ▪ Developed and coordinated public works grants, administered funding for infrastructure projects, developed short-and long-range plans such as Six-Year Transportation Improvement Plans. ▪ Skilled in water reservoir upgrades, culvert replacement, and pre-design alternatives analysis.	▪ City of Long Beach Transportation Improvements ▪ WSDOT Naselle Culvert Replacement ▪ Oregon Way/Industrial Way Intersection Improvements ▪ SR-432/I-5 at Old Highway 99 Roundabout ▪ SR-12 Milepost (MP) 89.4 Landslide Repair ▪ Town of Yacolt 2016 & 2017 Engineering On-Calls ▪ Battle Ground School District Site Improvements On-Call ▪ City of North Bonneville Transportation Planning & Evergreen Drive Improvements ▪ Port of Kalama Spencer Creek Transportation Improvements
Nathan Dasler, PE, CFM – Water Resources Engineer ▪ BS, Civil Engineering, Portland State University ▪ Professional Engineer: Washington (#54519), Oregon (#84757PE) ▪ Certified Floodplain Manager (#US-15-08300 CFM)	▪ 13 years of specialized infrastructure experience in engineering and water resources – HEC-RAS training and project experience. ▪ Developed construction plans, specifications, design reports, and permit figures on a wide variety of water resource projects such as sanitary sewer design, floodplain mitigation and restoration design, and water quality monitoring. ▪ Collaboration with wetland scientists, biologists, geomorphologists, and engineers.	▪ Derry Dell at 118th Court Outfall Repair ▪ NE Manley Road & Culvert Design ▪ NE 10th Avenue Whipple Creek Bridge ▪ East Fork Lewis River Habitat Enhancement Projects ▪ Brush Prairie Scour Maintenance ▪ Falls Road – Weaver Creek Emergency Culvert Repair ▪ Qwuloolt Estuary Restoration Site ▪ Asotin County Snake River Tributaries
Seth Halling, PE, LSIT, Associate – Civil Engineer ▪ MS, Civil Engineering, South Dakota State University ▪ Professional Engineer: Washington (#48813) ▪ Land Surveyor in Training: California (#7932)	▪ Over 10 years of civil engineering and surveying experience, including the management of 20+ site and infrastructure design project in the last year. ▪ Currently serves as Project Manager for Town of Yacolt Engineering Services On-Call. Excellent knowledge of planning, design, environmental, survey, construction, and development plan review for local agencies and the delivery of on-call consulting services in a small town environment.	▪ Town of Yacolt 2016 & 2017 Engineering On-Calls ▪ City of Battle Ground Veterans Memorial ▪ Carty Road Fish Passage & Culvert Design ▪ City of Battle Ground NW 5th Way Survey ▪ Yacolt Church Railroad & Utility Grade Crossing Design ▪ Clark County Joan Park Street & Frontage Improvements ▪ Battle Ground Main Street Commercial Site & Stormwater Design
Andy Beseda, PLS – Project Surveyor ▪ General Studies, Mt. Hood Community College ▪ Professional Land Surveyor: Washington (#34127), Oregon (#02712PLS)	▪ 40+ years of Washington survey expertise. Skilled survey operations manager excelling in the management of survey teams, resource management, and organization. ▪ Unparalleled experience managing surveys in support of public transportation and infrastructure projects for local Washington State agencies, including the City of Long Beach, WSDOT, and many others.	▪ City of Long Beach Transportation Improvements ▪ WSDOT On-Call Survey Services ▪ Town of Yacolt 2016 & 2017 Engineering On-Calls ▪ Cowlitz County On-Call Survey Services ▪ Clark County On-Call Survey Services ▪ City of Vancouver On-Call Survey Services ▪ City of Battle Ground On-Call Survey Services
Tim Bauer – Lighting Design ▪ BS, Landscape Architecture, Washington State University ▪ AS, Horticulture and Landscape – Turf, Spokane Community College	▪ 13+ years of experience includes lighting design for multiple streets, parking lots, and buildings. ▪ Knowledge of local luminance requirements and the design of lighting to meet ADA standards and appropriate safety regulations. ▪ AGI32 AutoCAD software expertise.	▪ Lighting Design for the Port of Kalama Spencer Creek Transportation Improvements ▪ Signal Hound Site Plan & Lighting Design ▪ Pacific Coast Energy Site Plan Lighting Design ▪ Evergreen Boulevard Lighting Design ▪ Crestwood Commercial Center Lighting Design

Exhibit 2.2: Relevant Skills, Expertise and Project Experience of Key Staff – continued

NAME • TITLE • EDUCATION • CERTIFICATIONS/REGISTRATIONS	RELEVANT SKILLS & EXPERTISE	RELEVANT PROJECT EXPERIENCE
Thatch Moyle, AICP – Planner ▪ MS, Urban & Regional Planning, University of Colorado - Denver ▪ BA, Economics, Willamette University ▪ American Institute of Certified Planners (AICP) Certified Planner	▪ 13 years of site development experience, including due diligence and feasibility, master planning, project entitlement, and GIS-supported modeling and analysis. ▪ Public infrastructure and site master planning for local agencies. ▪ Expertise in agency coordination and public involvement. Skilled at communicating design concepts to the public, ensuring every stakeholder understands what is occurring in their community.	▪ Town of Yacolt 2016 & 2017 Engineering On-Calls ▪ Port of Ridgefield Miller's Landing Waterfront Master Plan ▪ Port of Chehalis Industrial Area Master Plan ▪ Multiple Transportation Planning Projects for the Colorado Department of Transportation ▪ City of Vancouver Police Evidence Facility ▪ City of Vancouver West Precinct
Kirsti Hauswald, RLA, LEED AP – Landscape Architect ▪ BLA, Landscape Architecture, Washington State University ▪ Registered Landscape Architect: Washington (#1309), Oregon (#797) ▪ LEED Accredited Professional	▪ 10+ years of landscape design experience, including frontage improvements, educational facilities, play area design and relocation, sports complexes, parks and trails, field conversions, and urban streetscapes. ▪ Grading, planting, and irrigation plan and detail. ▪ Community signage and entry monument design. ▪ Sustainable landscape, stormwater mitigation, and natural resource mitigation enhancement design.	▪ Port of Kalama Spencer Creek Transportation Improvements ▪ City of Battle Ground Veterans Memorial ▪ City of Ridgefield Pioneer Canyon Planned Unit Development (PUD) Neighborhood Parks ▪ City of Camas Public Library Entry Sign ▪ City of Happy Valley Skate Park ▪ City of Happy Valley Monument Sign
Taya MacLean, PWS – Senior Biologist ▪ MS, Biology, California State University ▪ BS, Forestry & Natural Resources Management, California Polytechnic State University ▪ Professional Wetland Scientist: (PWS #2702)	▪ 17 years of experience managing and conducting fieldwork, and authoring natural resource reports and documents, including critical areas reports, wetland delineations, and permits. ▪ Expertise includes wetland and stream habitat delineation; biological assessment and critical areas report development; invasive plant species identification and management; and Endangered Species Act (ESA) compliance. ▪ Advanced training in the Washington State Wetland Rating System and WSDOT Local Programs National Environmental Policy Act (NEPA) Documenting Categorical Exclusions.	▪ Town of Yacolt 2016 & 2017 Engineering On-Calls ▪ Ridgefield National Wildlife Refuge Main Avenue Access Wetland Delineation, Critical Areas Study, & Biological Assessment ▪ Dismal Nitch Rest Area Redevelopment Biological Assessment ▪ Port of Portland On-Call Natural Resources Environmental Consulting Services ▪ Western Federal Land Highway Division Architectural & Engineering On-Call

Exhibit 2.3: AKS Relevant Project Experience

PROJECT NAME • LOCATION	DESCRIPTION OF SERVICES
City of Long Beach Transportation Planning and Improvements **Long Beach, Washington**	AKS contracted with the City of Long Beach to analyze the condition of the City's arterial streets and develop scopes for a remediation project. Working with City staff, preferred street improvements were selected in line with the City's existing Six-Year Transportation Improvement Plan. A TIB Small City Preservation Program (SCPP) grant application was developed and submitted. During the grant application process, AKS assessed infrastructure, zoning, user groups, comprehensive planning, and transportation improvement plans. A fully complete application was provided to the City in support of the TIB grant submittal. The City is currently awarded $217,650 in grant money for design and construction. With grant funds in hand, AKS worked with the City to design, permit, coordinate, and bid a grind and inlay process for the improvements. AKS prepared fully completed plans, specifications, and estimates for the project and will provide construction inspection and contract administration in summer of 2017. Construction will improve 1,650 linear feet of seven segments along 3rd, 13th, and 17th Streets South, relying on a 2-inch grind and inlay and full depth reclamation (FDR) to restore the roadway.
McNulty Water District Water System Engineer of Record **St. Helens, Oregon**	AKS currently serves as the Engineer of Record for McNulty Water People's Utility District (PUD). The District's system contains 35 miles of distribution mains, seven production wells (annually producing 11 million cubic feet), three steel tank reservoirs, an 8-million-gallon aquifer storage recovery system, three booster pumps, and four pressure zones with approximately 400 feet of elevation across the system. Tasks performed by AKS include reviewing well levels through SCADA and making operational recommendations during summer months; preparing annual capital improvement recommendations based on the Master Plan, including updated construction cost estimates; preparing the Water Conservation Management Plan; using the PUD's water system model to evaluate system capacity to support proposed development; and maintaining the PUD's water system model based on development.

Exhibit 2.3: AKS Relevant Project Experience – continued

PROJECT NAME • LOCATION	DESCRIPTION OF SERVICES
Town of Yacolt On-Call Engineering Services for Fiscal Years 2016 and 2017 **Yacolt, WA**	AKS began working with the Town of Yacolt in 2015 on their Six-Year Transportation Improvement Plan and the development of a TIB grant for grind and inlay improvements at the intersection of W Yacolt Road and N Amboy Avenue. Since then, AKS has successfully delivered several multidisciplinary projects within the Town under an on-call agreement. Our experience includes subdivision review, plan review, land use planning and platting review, ordinance review, construction inspection, pre-construction coordination, infrastructure and street design, TIB grant application assistance, natural resources consultation, and land surveying. Projects to date include: Avery Meadows Subdivision Review, Yacolt Crossings Subdivision Review, Transportation Improvements for W Yacolt Road and N Amboy Avenue, Town Zoning Ordinance and Engineering Standards Review, TIB Grant Writing for Various Transportation Improvements, State Environmental Policy Act (SEPA) Review for Yacolt Crossings Subdivision, and Planning Assistance for the BYCX Chelatchie Railroad Maintenance Building. AKS is currently contracted to provide on-call consulting services to the Town through fiscal year 2017.
City of North Bonneville Transportation Planning and Evergreen Drive Improvements **North Bonneville, Washington**	After partnering with the City of North Bonneville to successfully complete and submit a TIB Small City Arterial Program (SCAP) grant and be awarded with $447,000 in grant money, AKS worked with the City to provide engineering, permitting, and construction engineering and oversight services for improvements to Evergreen Drive. The project improved 2,150 linear feet of roadway using a grind and inlay process. In addition to the roadway improvements, the project required replacement of a failing asbestos cement pipe with a new section of 14-inch PVC watermain. During the replacement of the pipe, the entire City was separated from their only water supply. To mitigate this challenge, the project team used a unique application to keep 95% of the City in water during the 13-hour replacement. Despite these challenges, the project was completed within the original schedule and $40,000 under budget. A testament to the success of the improvements, the project won a 2017 American Council of Engineering Companies (ACEC) Engineering Excellence Honor Award. This project served as a catalyst to launch another venture between City officials and AKS that resulted in the development of the City's first-ever Six-Year Transportation Improvement Plan.
City of Yamhill – City Engineer of Record **Yamhill, Oregon**	AKS is providing on-call city engineer services to the City of Yamhill. AKS attends council meetings, responds to questions, and provides recommendations. Our work to date has included participation in monthly board meetings; development of a sanitary sewer master plan; a water and wastewater rate study; a water plant treatment basin addition; improvements to W 1st Street; preparation of legal descriptions for changes to the City limits and urban growth boundary; right-of-way surveying for 3rd and Elm Streets; and improvements at Beulah City Park.
Battle Ground School District Site Improvements On-Call **Battle Ground, Washington**	AKS is currently working with the Battle Ground School District to provide civil engineering and construction administration services for site improvements on District-owned properties. Projects to date include: ▪ Battle Ground High School: Pavement improvement includes pavement overlay and/or full depth pavement repair for campus roadway, parking lot drive aisles, and parking stalls located throughout the site. Repairs entail the removal of failing pavement, compaction of base coarse material, and the placement and compaction of hot mix asphalt. Two new catch basins were installed and tied into the existing stormwater system. Drainage improvements were added to the contract to address localized ponding. ▪ Yacolt Primary School: Pavement repairs were made to the school's drive aisle and main entrance. Additional work in 2017 will include a chip seal/seal coat for drive lanes and seal coat only in the parking stalls. ▪ Maple Grove Elementary School: In 2017, improvements will include replacing the damaged concrete sidewalk and micro-sealing the paved playground area.
Port of Kalama Spencer Creek Business Park Phase I Transportation Improvements **Kalama, WA**	AKS is providing final engineering design and landscape architecture services for the first phase of the Port's much-anticipated 70-acre Spencer Creek Business Park project. AKS is currently designing street improvements, utilities, and landscape features for 5,400 linear feet of roadway along Kalama River Road and Old Highway 99, including the design of a roundabout, and incorporating a stub section for future realignment of Meeker Drive. Due to the project's proximity to recreational facilities, safe pedestrian features were included in the design such as pedestrian islands, wider detached sidewalks, and enhanced flashing crossing signals. Special care was taken not to change the hydraulics of the 100-year flood basin storage areas during road design. Additionally, the site contained numerous wetlands, critical areas, and native Oregon white oak groves. AKS provided arborist inspections of the site and will continue to work during construction to minimize environmental impacts. Exceptionally high groundwater required stormwater low-impact development (LID) to be incorporated in the designs, including rain gardens, bioretention facilities, and vegetated filter strips to treat, detain, and infiltrate stormwater runoff from the roadway improvements.

The AKS Team

To further enhance our project team, AKS has selected a group of well-qualified subconsultants. We selected these firms due to the wide range of services they offer and their respective records of success on previous projects with local agencies statewide. Many of these firms boost extensive transportation and infrastructure improvement resumes and have successfully partnered with AKS on similar projects in the past. The qualifications of our subconsultant team members are included below in Exhibit 2.4.

Exhibit 2.4: The AKS Team

FIRM NAME	ROLE	RELEVANT EXPERIENCE
Columbia West Engineering	Geotechnical Engineering, Testing, & Inspection	Columbia West Engineering is a multidisciplinary service provider with a nationally accredited and certified laboratory and certified and licensed engineers, inspectors, and technicians on staff. They provide services from initial investigation to final occupancy, as well as comprehensive special inspections and testing, geotechnical engineering services, environmental engineering services, and materials testing services. Recent experience includes site investigation and testing for the City of Camas' 544-Foot Pressure Zone Project, and geotechnical engineering and design construction services for the Oak Lodge Water Reclamation Facility in Milwaukie, Oregon.
DKS Associates (DKS)	Traffic Engineering & Analysis	DKS is a leader in creative traffic engineering and analysis for all modes of travel around Washington State. Whether the project involves the analysis or design of traffic signal systems, Intelligent Transportation Systems (ITS), transit, or illumination, DKS provides comprehensive services and technical expertise. Their experience includes work with WSDOT and local agencies, and they hold on-call contracts with numerous agencies around the state. DKS' local Washington clients include WSDOT, Snohomish County, Seattle Department of Transportation (DOT), and the Cities of Aberdeen, Longview, Shoreline, Spokane Valley, and University Place.
Geotechnical Resources, Inc. (GRI)	Geotechnical Engineering, Testing, & Inspection	GRI provides geotechnical engineering, pavement engineering, geological, and consulting services for complex and challenging projects in the Northwest. Their highly trained staff can quickly and cost-effectively evaluate, design, permit, and manage a wide range of soil-, rock-, and groundwater-related projects. GRI has provided geotechnical services in support of numerous local agencies infrastructure improvement projects for the Cities of Camas, Washougal, Stevenson, and many others. Most recently, GRI worked with AKS to provide pavement evaluation in support of transportation improvements within in the City of Long Beach.
J.R. Miller & Associates (JRMA)	Structural Engineering; Architectural	J.R. Miller & Associates, Inc., Architects & Engineers, is a design and structural engineering firm offering comprehensive services to commercial and institutional clients throughout the United States. For over 30 years, JRMA has played an important role in the planning, design, and construction of facilities nationwide. They have a reputation for designing operationally excellent facilities and equipment structures, and phasing expansion projects using plans and specifications to maintain safe and efficient operations.
WSP USA (WSP) *Formerly WSP | Parsons Brinckerhoff*	Environmental Planning & Permitting; Hazmat; Structural Engineering & Inspection	Environmental Planning & Permitting: WSP has successfully delivered projects in Southwest Washington for 15+ years and brings a proven record providing environmental planning services for transportation improvements, transit, energy, and major infrastructure projects. They have successfully led NEPA and SEPA compliance for multiple WSDOT projects. This experience gives them a deep understanding of the relevant requirements and regulations. WSP has established relationships with transportation providers, municipalities, and resource and regulatory agencies in the Northwest. They prepare documentation for NEPA analysis, including categorical exclusions, environmental assessments (EAs) and environmental impact statements (EISs), as well as for SEPA analysis, including checklists and determinations of non-significance and significance. Hazmat: WSP's environmental risk assessment, industrial hygiene and hydrogeology services assist land owners in evaluating parcels for suitable development. Their engineers, scientists, industrial hygienists and safety professionals have decades of experience researching the presence of soil or groundwater contamination, testing buildings for asbestos, lead paint, mold and other hazardous substances, studying and testing geologic formations for water supplies, and developing solutions to address the issues. Structural Engineering & Inspection: WSP offers many years of experience using WSDOT standards for design and drafting. Their structural engineering expertise encompasses design of new and replacement bridges; repair and rehabilitation schemes; bridge load rating; bridge inspection; conceptual bridge design in support of EISs or design-build project procurement; and quality assurance/quality control (QA/QC) of bridge designs.

SECTION THREE

References

Provide a list of relevant experience and reference contacts and:
a. Past performance and mechanisms used to ensure timely responses to City requests;
b. Demonstrated ability to perform high quality work, and to control costs.

AKS takes great pride in our track record of delivering a quality project when promised. Given our 20+ year history working with local agencies to deliver multidisciplinary services in a fast-track environment, a significant amount of our work is done with the heightened sense of urgency inherent to working under on-call contracts. When you call with a need, we respond quickly. AKS will use the following mechanisms to ensure timely responses to City requests, as well as perform high-quality work while controlling costs.

Employ Existing Knowledge of the City

With our previous and ongoing work experience in the City, AKS has a well-established knowledge of the local jurisdictions and staff involved for every project aspect. We are currently working with the City to complete transportation improvements throughout the City. Additionally, we previously worked with the City to develop and submit a SCPP grant in 2015. Our previous experience coupled with our existing relationships with City staff and our knowledge of zoning ordinances and engineering standards will provide the City with the highest quality of services and continuous communication and collaboration without any confusion or learning curve.

Assign a Single Point of Contact to Enhance Communication

Project Manager John Meier, PE, will be the City's main point of contact and oversee all tasks completed under this agreement. Assigning a single point of contact will simplify communication between the City, AKS, and other stakeholders. John will guarantee absolute transparency, rapid and decisive responses to City needs, and a clear singular message for our multidisciplinary team of technical professionals. He will be held accountable to the City Project Manager for the success of projects and be available to the City at any time. Based on his knowledge of project needs, John will assign the appropriate technical staff.

All technical staff and subconsultants will report directly to the Project Manager. John will be responsible for ensuring that his team is appropriately sized and has the proper level of experience. John will ensure that data is seamlessly coordinated between project team members and tasks proceed on schedule and budget.

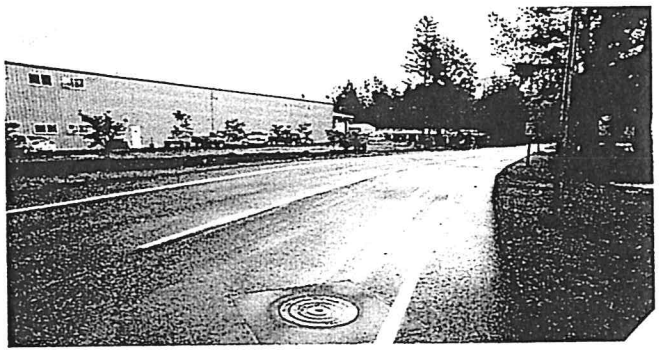
Provide Grant Application Assistance

AKS recognizes that City resources and budgets are limited in designing and building critical infrastructure. Our experienced project team has technical grant writing experience focused on state and federal funding for infrastructure and community development, accommodating the City's needs through our ability to find cost-effective solutions. AKS will work with the City to identify key grant opportunities and strategize approaches based on grant cycles and identified capital needs.

AKS PROJECT DELIVERY SUCCESS

City of North Bonneville Evergreen Drive Improvements

The Evergreen Drive Improvements began solely as a grind and inlay process to sustainably preserve the road and increase curb appeal. Prior to project commencement, AKS worked with City officials to earmark deteriorating utility conduits underneath the roadway and replace a failing asbestos cement pipe without disconnecting the entire City from their water supply. By implementing an innovative pressure relief valve technique, the potential disaster was mitigated and water was maintained for most of the citizens for 13 hours during the replacement. Despite this enormous challenge, **the improvements were completed on time and $40,000 under budget**, prompting the City to submit for grant funding to improve the rest of Evergreen Drive. Grant funding was successfully approved by the TIB, and the Evergreen Drive project **won an Honor Award at the ACEC 2017 Engineering Excellence Awards.** The successful completion of this project and collaborative efforts between AKS and the City serves as an example of AKS project staff's critical thinking and communication skills and ability to work around any challenge to satisfy clients and save time and money.



Develop Baseline Schedules with Time for Internal QA/QC Reviews

Project-specific schedules will allow ample time for internal quality reviews. Schedules will be formatted to meet the City's needs and will ease coordination by providing deliverables in a format familiar to stakeholders. Schedules will provide valuable information such as identifying the project critical path, inter-relationships between disciplines, tasks that can be completed concurrently, and tasks that are dependent on others. They will also include internal deadlines that will be set in advance of the agency submittal deadlines, which will ensure all tasks are well-coordinated, on schedule, and have an internal quality review. We work diligently toward our initial schedule, as it serves as an efficiency road map for meeting your delivery expectations.

Maximize Design Efficiencies by Utilizing Our Wide Variety of In-House Services

AKS has the in-house resources available to meet the City's needs, including multidisciplinary teams located within our Vancouver office. This collaborative atmosphere between disciplines promotes efficiency through better communication as well as through limiting the budget from no lead time delays. Project Manager John Meier will be able to easily work with and refer to additional engineers, landscape architects, natural resource specialists, arborists, surveyors, and planners whenever needed, gaining a valuable perspective on any potential challenges.

For disciplines that AKS does not offer in-house, we have supplemented our team with experienced and proven local subconsultants to address the City's needs. All of these subconsultants have previous experience working with AKS and are accustomed to working as an extension of our technical staff.

Use a Flexible Approach to Schedule and Staff Changes

John will ensure our project team is focused on delivering a quality project that meets the expected schedule. He will make every effort to maintain schedules and team members, but recognizes that forces outside the project team (including agencies, stakeholders, permitting, etc.) can alter both time frames and staffing necessary to complete the job. From his public service experience, John is familiar with the forces external to the project team that can affect a project and the need to adjust schedules and staffing on the fly.

Provide Ongoing Training to Maximize Service Quality

As a commitment to our employees, we hold regular trainings and support the ongoing education of our technical and field staff in all service aspects, including safety training, regional safety certifications, and equipment training. By investing in our employees, we ensure the highest quality of service is provided to our clients, and that deliverables created by our teams are accurate and reflect recent jurisdictional standards. Frequent staff and personnel meetings keep our teams up-to-date on the most current processes, jurisdictional standards, industry-specific software packages technology, and equipment. Most recently, all survey field crews and construction inspectors participated in training to obtain the WSDOT Traffic Control Flagger certification to better support our public transportation clientele with their project needs and enhance workplace safety for our entire team.

Be Exceptionally Responsive to City Needs and Requests

AKS is very familiar with the unique characteristics of on-call contracts through our past experience and current contracts we hold with multiple jurisdictions for engineering, surveying, and other services. We understand the need for immediate response, careful resource allocation, and consistent communication while maintaining long-term client success. These types of contracts allow us to work closely with many of the area's jurisdictional staff and develop professional relationships with all involved stakeholders, including the City, Pacific County, neighboring Cities and Counties, and other agency staff. AKS currently holds over 35 on-call contracts varying in project scopes and needs, which we accommodate with the ability of our staff to understand every angle of work, troubleshoot problems as they may arise, and stay in constant communication with the City's Administrator and Community Development personnel, external staff, and stakeholders.

AKS PROJECT DELIVERY SUCCESS

Clark County On-Call Land Surveying

AKS is currently contracted with Clark County to provide on-call land surveying services in support of transportation improvements throughout County boundaries. Projects to date include:

- NE Sunset Falls Survey: AKS provided construction staking for 5 miles of rural County-owned roadway using existing LiDAR data. AKS surveyors had to work with limited mobility due to the roadway being narrow and winding, with many super-elevated sections and narrow shoulders. Despite the challenging terrain and aggressive schedule, **AKS' services were completed on time and $8,000 under budget.**
- NE 107th Avenue Sidewalk Survey: AKS performed a topographic survey for 3/4 of a mile of County-owned sidewalk. Survey work also included establishing right-of-way, a substantial amount of monumentation, preparing legal descriptions, and filing a Record of Survey with Clark County. **AKS' services were completed ahead of schedule and $6,000 under budget,** and our efforts were praised by the County Surveyor.

Employ a Thorough QA/QC Process Continually Throughout a Project

The purpose of AKS' QA/QC system is to ensure that all facets of a project, including procedures and deliverables, will meet or exceed the standards established by the City. AKS implements QA/QC procedures at each level of the design process, from preliminary design through construction documents, cost estimation, work product submittals, and contractor oversight during construction. The importance of QA/QC at each level is equal and treated as such. Our approach will be tailored to meet the specific needs of each type of project issued by the City. For example, a new landscape design will have different quality metrics than inspection of roadway improvement during construction; however, the basic overall approach is the same and can be applied to any size task given to the team with project-specific modifications:

- Define the challenges, goals, scope of work, schedule, budget, and deliverables with the City.
- Assign the appropriate personnel to ensure successful completion of each task. AKS feels it is important to build strong working relationships with our clients. Each team member will work on the project throughout the entire process, ensuring consistency and familiarity from start to finish.
- Evaluate options and methods available to achieve goals in the most economical and efficient manner possible.
- Utilize math checks and peer reviews. Project milestone documents go through an independent math check review that is completed by a peer engineer of equal or greater experience than the team member completing the work. Along with this math check, the peer engineer also completes a final check to ensure that previous client review comments have been adequately addressed.
- Carry out QA/QC on a continuing basis, ensuring the design process is performed in a controlled and correct manner. AKS encourages each team member involved in the process to perform self-checks and address challenges in a collaborative manner. Having multiple consulting disciplines in-house means that our staff have face-to-face access to a wealth of varied knowledge and experience, such as consulting with our certified arborists. Additionally, each document provided by AKS is carefully scrutinized prior to submittal. Our standard procedure is to have an internal third party, such as a qualified Principal or Associate who is not involved in the day-to-day activities of the project, review the final deliverables before submission. These independent reviews are made intermittently throughout the duration of the project as well.
- Hold our subconsultants to the same exacting expectations of quality. Subconsultant deliverables are incorporated into our final deliverables as appropriate and receive the same level of quality review as our internal deliverables. If additional information or clarification is needed, we communicate directly with our subconsultant to ensure clearness and completion of deliverables.

Owner References

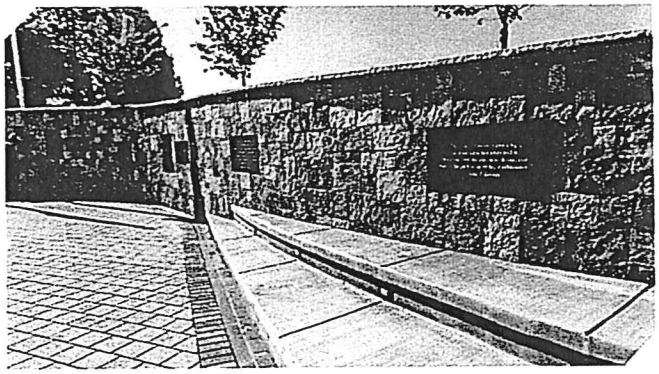
AKS has an excellent reputation for providing quality services to local municipalities throughout Washington for transportation and infrastructure improvements. We place a very high value on client relationships and do everything possible to ensure that the services we provide to our clients are of the highest quality and delivered on time and within budget. We encourage the City to contact our references below, who can speak to our high level of professionalism and responsiveness.

- Scott Sawyer, City of Battle Ground, Public Works Director – (360) 342-5075 *(Multiple Projects)*
- Ken Paul, Clark County, County Surveyor – (360) 397-6118 ext. 5130 *(Clark County On-Call Land Surveying)*
- John Morris, Battle Ground School District, Operations – (360) 885-6626 *(Battle Ground School District Site Improvements On-Call)*
- Pete Roberts, Town of Yacolt, Public Works Director – (360) 901-7225 *(On-Call Engineering Services for Fiscal Years 2016 & 2017)*
- Eric Yakovich, Port of Kalama, Economic Development Manager – (360) 673-2337 *(Spencer Creek Business Center Phase I)*

AKS PROJECT DELIVERY SUCCESS

City of Battle Ground Veteran's Memorial

AKS volunteered all of the time needed to provide landscape architecture, civil engineering, and surveying services to create a community-led Veterans Memorial honoring all fallen veterans of foreign wars from the greater Battle Ground area. AKS worked for eight years (on a volunteer basis) with the Battle Ground Parks Advisory Board, the City of Battle Ground Public Works and Planning Departments, and numerous other stakeholder groups to make this project a reality. The project's design features innovative, LID solutions for the stormwater design to promote environmental responsibility. The memorial was successfully dedicated on November 11, 2015, and has been embraced by the community as a meaningful and awarding project.



TAB – G

CITY OF LONG BEACH

CITY COUNCIL AGENDA BILL

AB 17-41

Meeting Date: June 5, 2017

AGENDA ITEM INFORMATION		
SUBJECT: ***Case No. SUP 2017-07 Request by the Long Beach Rides to Utilize a Portion of the City Parking Lot***	***Originator:***	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	**Water/Wastewater Supervisor**	
	Other:	

SUMMARY STATEMENT: Attached is a request for the use of the city parking lot directly to the East of the Long Beach Rides. This request is for a 50 x 135 sqft space to house two new rides. The request is for the months of March through October; as this is a Special Use Permit request this application would have to be submitted annually and approved by Council each year to continue.

RECOMMENDED ACTION: Approve SUP 2017-07 allowing temporary use of City property.

TEMPORARY USE: A land-use activity that occurs for a specific and limited period of time, typically authorized by a special use permit.

12-11-14: SPECIAL USE PERMIT: For events, uses, and other activities not specifically addressed by this title, an applicant may apply to the city council for a special use permit. The issuance of a special use permit is at the discretion of the city council. The city council may impose such conditions as are deemed necessary to mitigate impacts including, but not limited to, noise, lighting, traffic and hours of operation. A special use permit shall not be used to permanently permit a use that would otherwise be prohibited by the zone district in which the property is situated. A special use permit shall have an expiration date that is no more than one (1) year after the approval date. Upon application, the city council may grant a single extension of a special use permit.

CITY OF LONG BEACH

APPLICATION FOR DEVELOPMENT APPROVAL

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98631

APPLICATION TYPE (circle those that apply)

Plat: short -- long | Boundary Line Adjustment | Variance: zoning -- shoreline -- critical areas | Binding Site Plan

Conditional Use | X Special Use | Shoreline Substantial Development | Other _____

APPLICANT INFORMATION

Name Chris Summerer

Mailing Address PO Box 836
Long Beach, Wa 98631

Telephone 503-791-1029
Fax 360-642-2678
E-mail summererc@aol.com

PROPERTY OWNER INFORMATION (if different)

Name _____

Mailing Address _____

Telephone _____
Fax _____
E-mail _____

PROPERTY INFORMATION

Site Address 402 S Pacific Hwy Plat Name _____

Section _____ Township _____ Range _____ Lot _____ Block _____ Acres _____ Zoning _____

Lender _____ Telephone _____

Current/Prior Use of Property LB Amusements

PROJECT INFORMATION

Architect/Designer _____ License/Cert _____ Telephone _____

Engineer _____ License _____ Telephone _____

Surveyor _____ License _____ Telephone _____

Design Review Required? ☐ Yes *(separate application required)* ☐ No

SEPA Checklist Required? ☐ Yes *(must be submitted w/ application)* ☐ No

Project Type *(check or fill in all that apply)*

☐ Single Family Residential # of lots

☐ Multi-Family Residential # of dwelling units

☐ Commercial type _____ building square feet _____

☐ Other Non-Residential type _____ building square feet _____

Does the proposal create a new tax parcel or divide property ownership? ☐ Yes ☑ No

Is the subject property located within 200 feet of any surface water? ☐ Yes ☑ No

Does the proposal involve or require crossing or filling of any wetland, drainage system, or ditch? ☐ Yes ☑ No

Is the property located in an area subject to flooding? ☐ Yes ☑ No

Are there existing structures or infrastructure or utilties on the property? ☑ Yes ☑ No

Does the proposal require displacement, removal, or placement of materials in excess of 50 cubic yards? ☑ Yes ☑ No

Does the proposal change the existing land use classification of the subject property? ☐ Yes ☑ No

NOTE: The City of Long Beach assumes no responsibility to notify applicants of state or Federal permit requirements. If you believe your project may require a state or Federal permit, relay that information to the Long Beach Community Development Department.

ATTESTATION: I hereby certify that I prepared or directed preparation of this application, and that to the best of my knowledge the information provide is complete, accurate, and a true representation of the proposal. I understand the City of Long Beach relies on the representations made herein in determining whether this application may be approved, and that false, inaccurate (including missing) information may result in severe consequences, including and not limited to the removal at my expense of any site improvement constructed under this application. I further attest that I have legal authority to submit this application, and I agree to comply with any and all conditions of approval related to this development proposal.

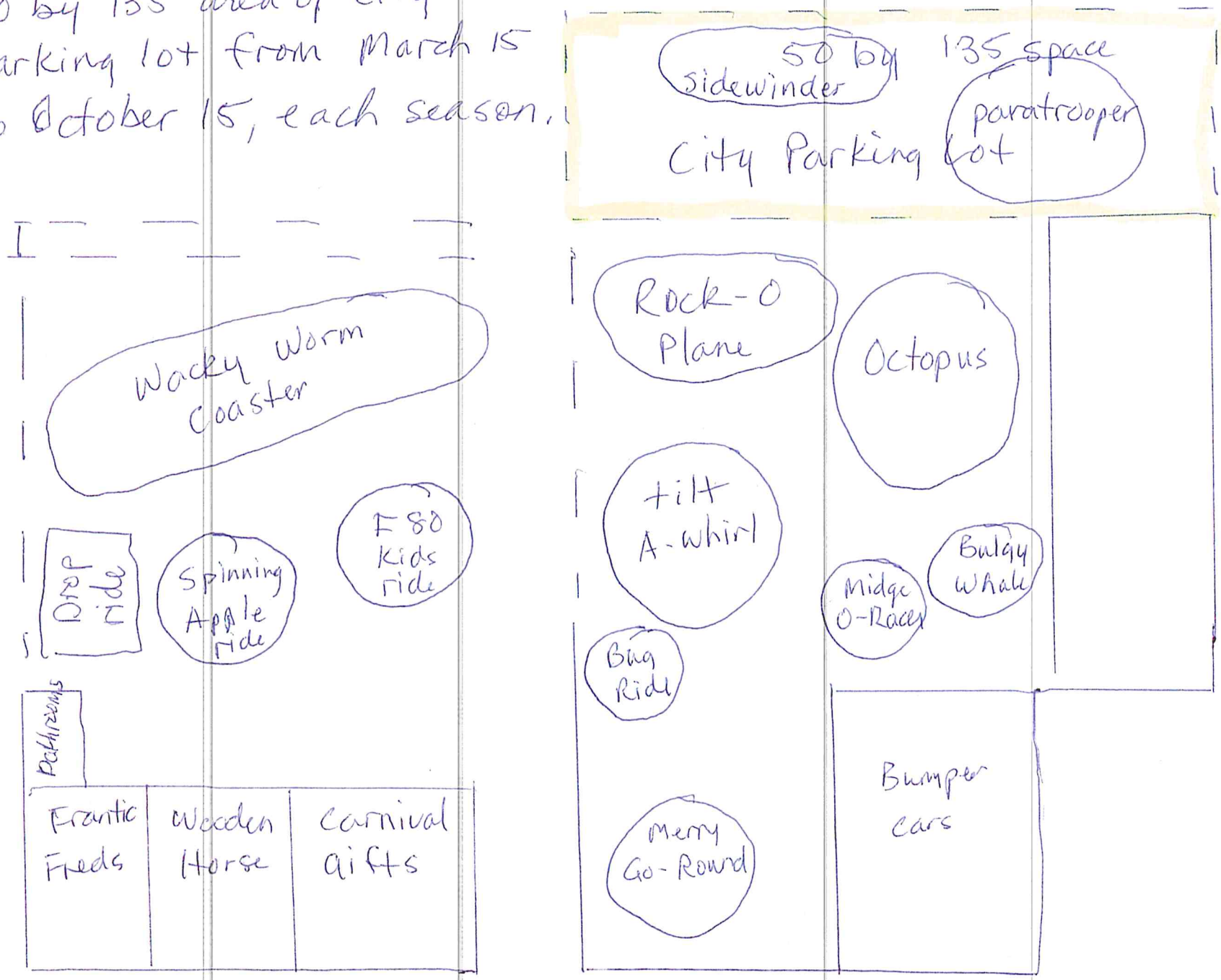
APPLICANT SIGNATURE Chris Summerer **DATE** _____

OWNER SIGNATURE Chris Summerer **DATE** _____

Office Use Only *Received by* _____ *Amount of fee paid* _____

Date 5/31/2017 *Project No.* SUP 2017-01

Special Use permit to use 50 by 135 area of city parking lot from March 15 to October 15, each season.



SUP 2017-07
Long Beach Rides
Parking Lot East of the Long Beach Rides
Request for Use of City Property

TAB – H

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

06-01-17

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for May 2017

During the month of May the Long Beach Police Department handled the following cases and calls:

Long Beach	**Ilwaco**
622 Total Incidents	**312** Total Incidents
Aid Call Assists: 2	Aid Call Assists: 0
Alarms: 8	Alarms: 7
Animal Complaints: 4	Animal Complaints: 2
Assaults: 4	Assaults: 10
Assists: 90	Assists: 67
(Includes 9 Law Enforcement Agency Assists Outside City Boundaries)	
Burglaries: 5	Burglaries: 0
Disturbance: 16	Disturbance: 6
Drug Inv.: 8	Drug Inv.: 1
Fire Call Assists: 3	Fire Call Assists: 1
Follow Up: 127	Follow Up: 104
Found/Lost Property: 9	Found/Lost Property: 4
Harassment: 6	Harassment: 10
Malicious Mischief: 5	Malicious Mischief: 1
MIP – Alcohol: 0	MIP – Alcohol: 0
MIP – Tobacco: 0	MIP – Tobacco: 0
Missing Persons: 0	Missing Persons: 1
Prowler: 3	Prowler: 0
Runaway: 0	Runaway: 1
Security Checks: 215	Security Checks: 46
Suspicious: 25	Suspicious: 5
Thefts: 12	Thefts: 4
Traffic Accidents: 3	Traffic Accidents: 3
Traffic Complaints: 21	Traffic Complaints: 5
Traffic Tickets: 7	Traffic Tickets: 6
Traffic Warnings: 29	Traffic Warnings: 12
Trespass: 9	Trespass: 2
Warrant Contacts: 5	Warrant Contacts: 7
Welfare Checks: 6	Welfare Checks: 7

Officer Mike Parker attended training May 1st – 5th. The class was "Basic SWAT". Some of the topics covered included mission planning, barricaded persons, high risk warrants and intelligence gathering.

I attended training May 3rd – 5th. The training was the annual Labor Relations Institute Conference. Some of the sessions I attended were the following: "The Five Practices of Exemplary Leadership", "Effective Decision Making in an Over Thinking World" and "Effective Disciplinary Actions".

The Ilwaco Children's Parade, held May 6th, went well. The weather was great and there was a large crowd on hand. I had 4 officers working the parade and a flagger.

The Loyalty Days Parade on the 7th also went very well. The sun was out and the crowd was good sized. I had 5 officers working the parade and 6 flaggers. We had received information that there was going to be a protest group that was going to try and sneak into the parade and I was glad that this did not happen. We were prepared to make arrests had this occurred.

Officer Jeff Cutting and Officer Don Tardiff attended training on the 16th and 17th. They both attended the "Basic BAC Operators Class". Both officers were in need of this two day class in order to operate the breath machine for DUI investigations.

I attended a meeting with the Pacific County Health Department on the 17th. We met to discuss local issues were facing with our mentally ill population.

On May 20th the department assisted with traffic control for the Cape D Triathlon. I had 4 officers working this event. It went well.

Also on the 20th Reserve Officer Dave Tobin represented the department at Coast Guard Station Cape Disappointment. The station held an open house for the public to come and tour the base. For the event the Coast Guard wanted various emergency response agencies to bring a vehicle and a member for the public to meet. It was an all-day event.

Officer Casey Meling chaperoned the Senior Prom and I helped chaperone the after prom dessert event at the Lost Roo on the 20th. There were no problems.

On May 22nd Officer Casey Meling and Deputy Ryan Tuly did a series of alcohol compliance checks at area stores. Letters were sent out ahead of time to warn the stores that this event was coming. The checks were held from Naselle to the north end of the peninsula. One store did sell to a minor and was cited.

Officer Rodney Nawn attended training May 23rd – 25th. The training was a "criminal interdiction workshop". Some of the training topics included spotting deceptive behavior, appropriate asset forfeiture practices, conducting legal and systematic stops and courtroom testimony. Officer Nawn is very good at finding drugs and this class was designed to improve his skills in that area.

Memorial Day weekend, May 26th-29th, went well. The crowd size was large and well behaved.

I attended the Memorial Day Service at the Ilwaco Cemetery and at the Black Lake Memorial on the 29th. The department also provided traffic control for the service at Black Lake.

I met with the Health Department and Sheriff's Department on the 31st to discuss ongoing issues around the Pacific County Mental Health Diversion Program. This is a diversion program for suspects suffering with mental health issues. It offers treatment options that are supervised by the courts. The idea is to help these subjects to get stabilized and to keep them from reoffending due to their mental health issues.

Flint R. Wright

Flint R. Wright
Chief of Police