



AGENDA – Tuesday, July 5, 2016

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member Caldwell,
And roll call	Council Member Murry, Council Member Hanson and Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, June 20, 2016 City Council Meeting
- Payment Approval List for Warrant Registers 56372-56404 & 79981-80059 for \$214,533.37

BUSINESS

- AB 16-33 Appointment of Councilmember to Local Fire Board – TAB B
- AB 16-34 Selection of Engineer for TIB Street Improvements - TAB C
- AB 16-35 Stanley Field Bid Results and Award – TAB D
- AB 16-36 VB Contract for 2016 – TAB E
- AB 16-37 Bolstad Avenue Closure Request – TAB F

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS – TAB G

- Sales and Lodging tax report for June 2016
- Long Beach Police Report for June 2016
- Not A Ban – A Better Plan Request

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
July 5, 2016, July 18, 2016, August 1, 2016, August 15, 2016

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

LONG BEACH CITY COUNCIL MEETING

June 20, 2016

WORKSHOP: 5:00 p.m.; Shoreline Master Program Update

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Phillips called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Caldwell, C. Linhart, C. Kemmer, C. Murry, and C. Hanson all present.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Minutes, June 6, 2016 City Council Meeting

Payment Approval List for Warrant Registers 56318-56371 & 79896-79980 for \$276,902.98

C. Linhart made the motion to approve the Consent Agenda. C. Hanson seconded the motion. 5 Ayes, motion passed.

BUSINESS

AB 16-31- Planning Commission SMP update recommendation

Gayle Borchard, Community Development Director, presented the Agenda Bill. The Long Beach Planning Commission has made recommendations regarding the contents of and adoption of the City's Shoreline Master Program (SMP) comprehensive update.

C. Linhart made the motion to accept and take under consideration the Planning Commission's input and recommendations. C. Caldwell seconded the motion. 5 Ayes, motion passed.

AB 16-32- Safe Haven 30% Design Update

Gayle Borchard, Community Development Director, and Rian Johnson, from PND Engineers presented the Agenda Bill. Rian Johnson of PND Engineers, Inc. presented the overall process, summarized work completed to date, presented the 3 designs, as well as cost estimates and pros & cons for each.

C. Linhart made the motion to review the information presented by Mr. Johnson and select one preferred alternative for further development. C. Caldwell seconded the motion. 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Long Beach Tourism and Events Department Report
- Long Beach Hearings Examiner Decision Summary

- Notices of RFQ for Engineering Services
- Long Beach Peninsula Visitor's Bureau report
- City Vision Magazine Article

ADJOURNMENT

The Mayor adjourned the meeting at 7:57 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2016 - June - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
56372	Bell, Helen S	6/20/2016	\$292.92
56373	Binion, Jacob	6/20/2016	\$1,546.77
56374	Bonney, Matthew T	6/20/2016	\$1,688.79
56375	Booi, Kristopher A	6/20/2016	\$1,349.96
56376	Campbell, Mathias A	6/20/2016	\$649.80
56377	Payroll Vendor	6/20/2016	Void
56378	Daulton, Alan T	6/20/2016	\$310.25
56379	Gilbertson, Bradley K	6/20/2016	\$1,432.30
56380	Goulter, John R.	6/20/2016	\$1,599.87
56381	Gray, Karen	6/20/2016	\$11.45
56382	Huff, Timothy M.	6/20/2016	\$1,584.58
56383	Huff, Timothy M.	6/20/2016	\$761.25
56384	Janda, Nicholas J	6/20/2016	\$1,424.04
56385	Luethe, Paul J	6/20/2016	\$1,703.10
56386	Mortenson, Tim	6/20/2016	\$1,426.47
56387	Padgett, Timothy J	6/20/2016	\$1,127.46
56388	Russum, Richard	6/20/2016	Void
56389	Payroll Vendor	6/20/2016	\$1,270.20
56390	Tardiff, Donald W	6/20/2016	\$1,831.38
56391	Warner, Ralph D.	6/20/2016	\$740.45
56392	Wood, Matthew T	6/20/2016	\$2,477.84
56393	Wright, Flint R	6/20/2016	\$2,055.02
56394	Zuern, Donald D.	6/20/2016	\$397.66
56395	Cox, Mallory E	6/20/2016	\$800.80
56396	Stewart, Joe L	6/20/2016	\$417.39
56397	AFLAC	6/20/2016	\$23,506.77
56398	Association of WA Cities	6/20/2016	\$10,848.72
56399	City of Long Beach - Fica	6/20/2016	\$8,229.99
56400	City of Long Beach - FWH	6/20/2016	\$2,599.90
56400	Dept of Labor & Industries	6/20/2016	

56401	Dept of Retirement Systems	6/20/2016	\$10,768.15
56402	Dept of Retirement Systems Def Comp	6/20/2016	\$1,450.00
56403	Massmutual Retirement Services	6/20/2016	\$825.00
56404	Teamsters Local #58	6/20/2016	\$195.00
79981	Back Country Horse Outfitters	6/17/2016	\$700.00
79982	Elyson, Sue	6/17/2016	\$54.99
79983	Gray, Karen	6/17/2016	\$28.78
79984	NASELLE-GRAYS RIVER SCHOOL DIST	6/17/2016	\$250.00
79985	Parke, Greg	6/17/2016	\$100.00
79986	Cox, Mallory	6/20/2016	\$89.42
79987	Dufour, Gary	6/20/2016	\$70.00
79988	Glasson, David	6/20/2016	\$355.92
79989	MAC TOOLS	6/20/2016	\$73.70
79990	Phillips, Jerry	6/20/2016	\$355.92
79991	Tangly Cottage Garden	6/20/2016	\$756.00
79992	Weatherby, Cheryl	6/20/2016	\$210.00
79993	Whitney Equipment Co. Inc	6/20/2016	\$5,925.97
79994	Long Beach Tavern	6/20/2016	\$44.66
79995	Solutions Yes	6/21/2016	\$164.27
79996	Chinook Observer	6/22/2016	\$32.53
79997	Back Country Horse Outfitters	6/25/2016	\$700.00
79998	Coleman, George	6/25/2016	\$100.00
79999	Standard Insurance Co.	6/25/2016	\$4,211.82
80000	Back Country Horse Outfitters	6/27/2016	\$700.00
80001	King, David	6/27/2016	\$250.00
80002	Kyle, Kathie	6/27/2016	\$200.00
80003	NASELLE-GRAYS RIVER SCHOOL DIST	6/27/2016	Void
80004	Postmaster	6/29/2016	\$279.47
80005	EverBank	6/30/2016	\$247.38
80006	KEYBANK	6/30/2016	\$10,254.25
80007	Rip Tide Threads	7/1/2016	\$372.49
80008	Prestegard, Ray	7/1/2016	\$200.00
80009	Active Enterprises, Inc.	7/1/2016	\$9.14
80010	All Safe Mini Storage	7/1/2016	\$190.00
80011	Alsco-American Linen Div.	7/1/2016	\$119.81
80012	Astoria Janitor & Paper Supply	7/1/2016	\$1,557.12
80013	At&t Mobility	7/1/2016	\$102.50
80014	Bank of The Pacific	7/1/2016	\$8,594.45
80015	BeeMentor.com	7/1/2016	\$144.00
80016	Cartomation, Inc	7/1/2016	\$500.00
80017	Ced - Consolidated	7/1/2016	\$14.58
80018	CenturyLink	7/1/2016	\$693.18
80019	CHERRINGTON ENTERPRISES INC	7/1/2016	\$2,167.18
80020	Chinook Observer	7/1/2016	\$395.64
80021	Class of 2017	7/1/2016	\$100.00
80022	Cottage Bakery	7/1/2016	\$400.00

80023	Daulton, Alan	7/1/2016	\$102.00
80024	Day Wireless Systems	7/1/2016	\$403.20
80025	Dell Marketing L.P.	7/1/2016	\$2,157.84
80026	Ecological Land Services	7/1/2016	\$526.25
80027	Emerald Recycling	7/1/2016	\$783.45
80028	Environmental Resource Associates	7/1/2016	\$94.52
80029	Evergreen Septic Inc	7/1/2016	\$345.00
80030	Glasson, David	7/1/2016	\$48.60
80031	Goelz, Doug	7/1/2016	\$1,500.00
80032	Hach Company	7/1/2016	\$296.60
80033	Hughes Fire Equipment, Inc	7/1/2016	\$970.49
80034	L.N. Curtis & Sons	7/1/2016	\$35.79
80035	Lawson Products, Inc.	7/1/2016	\$1,072.04
80036	Long Beach Commercial Security	7/1/2016	\$27.00
80037	Loyalty Days	7/1/2016	\$395.00
80038	MAC TOOLS	7/1/2016	\$107.73
80039	Owen Equipment	7/1/2016	\$2,070.98
80040	Peninsula Landscape Supply	7/1/2016	\$453.60
80041	Peninsula Visitors Bureau	7/1/2016	\$30,900.00
80042	Petek, Thomas C. Ph.D.	7/1/2016	\$300.00
80043	Planter Box	7/1/2016	\$658.44
80044	PND Engineers, Inc	7/1/2016	\$13,720.31
80045	Porter Foster Rorick LLP	7/1/2016	\$1,216.00
80046	Powell, Seiler & Co., P.S	7/1/2016	\$6,590.00
80047	Public Utility District 2	7/1/2016	\$8,704.50
80048	Quill Corporation	7/1/2016	\$523.07
80049	Rose City Sound	7/1/2016	\$787.00
80050	SA-SO	7/1/2016	\$67.00
80051	Sea Western Fire	7/1/2016	\$2,903.64
80052	Smart Tech Systems	7/1/2016	\$7,234.00
80053	Starvation Alley Farms	7/1/2016	\$288.00
80054	Unum Life Insurance	7/1/2016	\$71.70
80055	Usa Blue Book	7/1/2016	\$162.65
80056	Verizon Wireless	7/1/2016	\$320.08
80057	Vision Municipal Solutions	7/1/2016	\$102.51
80058	Wadsworth Electric	7/1/2016	\$1,152.36
80059	Zee Medical Service Co.	7/1/2016	\$203.57
	Total	Check	\$214,533.37
	Grand Total		\$214,533.37

TAB - B



**CITY COUNCIL
AGENDA BILL**

AB 16-33

Meeting Date: July 5, 2016

AGENDA ITEM INFORMATION		
SUBJECT: <i>Appointing a Councilmember to the Local Fire Board of Trustees</i>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	MB
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: *The Long Beach Volunteer Fire Department is covered for things such as retirement and insurance by the State of Washington Board for volunteer firefighters and reserve officers. As such, we need to appoint a local board of trustees to approve claims and certify retirement eligibility. Our previous Board was represented by David Glasson (Fire Chief), Mayor Andrew, Matt Bonney (elected by members of the fire department) and Councilman Perez (appointed by Council). The members have changed, and the city Council needs to appoint a new member.*

RECOMMENDED ACTION: *Select a councilmember for appointment to the local board.*



State of Washington
**Board for Volunteer Fire Fighters
 and Reserve Officers**

[Home](#) / [About Us](#) / [Procedures Manual & RCW](#) / [Forms & Downloads](#) / [Archives](#) / [Links](#)

Procedures Manual & RCW's

[procedures manual](#)

[RCW 41.24](#)

- [State Board for Volunteer Firefighters and Reserve Officers](#)
- **Local Board of Trustees**
- [Reporting Members](#)
- [Relief Provisions](#)
- [Pension Provisions](#)
- [Physical Requirements for Members](#)

LOCAL BOARD OF TRUSTEES

Composition

The Local Board of Trustees is responsible for the local administration of the Volunteer Firefighters' and Reserve Officers' Relief and Pension Act.

If a fire department operates under the authority of the city council, the members are the mayor (chair), one city councilperson, the city clerk (secretary), the fire chief and one firefighter elected annually by the other firefighters in the department.

The Local Board of Trustees for fire protection districts which operate under the authority of the fire commissioners consists of the chair of the fire commissioners (chair), one other commissioner, the secretary to the commissioners (secretary), the fire chief and one firefighter elected annually by the other firefighters.

The local board for a county sheriff's department consists of two members of the county legislative authority (one is chair) and the county auditor (secretary), or their designees, the sheriff and one reserve officer who is elected annually by the reserve officers of the county.

The local board for a city or town law enforcement agency consists of the mayor (chair) and one member of the municipality's legislative body (or two members of the legislative body if there is no mayor) or their designees, the clerk, comptroller or chief fiscal officer (secretary), the head of the law enforcement agency and one reserve officer elected annually by the other reserve officers.

Duties

It is the duty of the Local Board of Trustees to keep a public record of all proceedings, receipts and disbursements made by the board and to make an annual report of them. The board is also responsible for enrolling all eligible members under the disability provisions of the Act. This includes payment of all fees. If the commissioners or city council have allowed the firefighters or reserve officers to participate in the pension portion of the Act, the Local Board of Trustees makes provision for the payment of pension fees for all who so choose and determines eligibility for receiving pensions. The Local Board of Trustees also hears all claims and directs payment from the Volunteer Firefighters' and Reserve Officers' Relief and Pension Fund. It is responsible for

preparation and approval of state vouchers for those entitled to receive benefits. Other duties are to set a regular monthly meeting date, usually in conjunction with a regular council or commissioners meeting, to meet when there is business to conduct, and to make rules and regulations necessary for administration of the Act at the local level.

TAB - C



**CITY COUNCIL
AGENDA BILL**

AB 16-34

Meeting Date: July 5, 2016

AGENDA ITEM INFORMATION

SUBJECT: Selection of Engineer for TIB Street Improvements	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	Other:	

SUMMARY STATEMENT: *This is a requirement of the Transportation Improvement Board. Please review the attached statements of qualifications and be ready to select an engineer.*

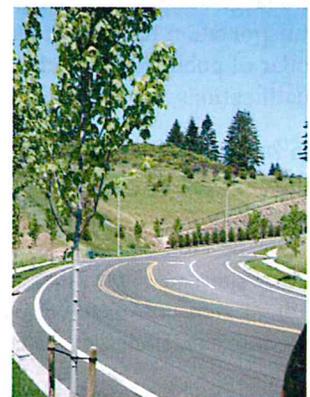
RECOMMENDED ACTION: *Select an engineer to oversee the design and construction of 3rd South, 13th South and 15th South street paving project.*

STATEMENT OF QUALIFICATIONS

City of Long Beach

Transportation Improvement Projects

June 24, 2016



AKS Engineering & Forestry, LLC
9600 NE 126th Avenue,
Suite 2520
Vancouver, WA 98682

June 24, 2016

City of Long Beach
David Glasson, City Administrator
115 Bolstad West
PO Box 310
Long Beach, WA 98631
Attention: FY 2017 Overlay Project

RE: Request for Qualifications – City of Long Beach Transportation Improvement Projects

Dear David:

Ensuring public investments in infrastructure are optimized to the fullest extent possible is an important area of concern in any city. This is particularly true for small cities such as the City of Long Beach (City), where budgets are small but infrastructure needs remain large. AKS Engineering & Forestry, LLC (AKS) understands the need for transparency, efficiency, and accuracy in the development and execution of capital projects.

Drawing on our 20-year history of providing full design and construction engineering services for large and small transportation improvement projects throughout the Northwest, AKS is interested in the opportunity and our key staff are available to help the community of Long Beach design and construct these critical roadway preservation projects. Our unique qualifications include:

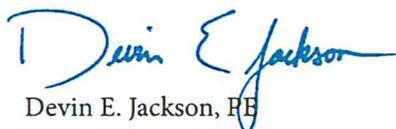
- **A single point of contact will ensure ease of communication when delivering these improvements.** Our full-time, dedicated Project Manager, Devin Jackson, PE, will serve as your single point of contact. Assigning a single point of contact will simplify communication between the City, the Washington State Department of Transportation (WSDOT), and AKS. Devin will guarantee absolute transparency, rapid and decisive responses to City needs, and a clear and singular message for our team of highly qualified and licensed professionals. Devin brings an inherent understanding of the objectives, design strategies, budgets, and quality expectations for this project. He will be made accountable to the City's Administrator for the success of the project and will be available to the City at any time.
- **Cost-conscious engineering.** AKS is very aware of the project's importance to the community and the relatively fixed nature of the project budget. We give the same amount of attention to every dollar spent on all of our projects, whether it be a large-scale new construction project or a smaller preservation project. In today's economic climate, adequate transportation funding is scarce and all projects are heavily scrutinized by stakeholders. It is critical to stretch every dollar of public funds and ensure that the project results in the best value for the taxpayer. In this statement of qualifications, we demonstrate strong subject knowledge and a right-sized project team that will lead to cost efficiencies.
- **AKS' knowledge of WSDOT standards, policies, and procedures will streamline inter-agency coordination.** AKS understands that the project limits are adjacent to WSDOT Right-of-Way (ROW) and are thus subject to WSDOT approval for traffic control and potential project impacts to traffic on State Route (SR) 103. Our project team, led by Project Manager Devin Jackson, offers a thorough understanding of WSDOT's systems, policies, and staff through Devin's previous WSDOT employment and AKS' experience providing surveying, engineering, and construction management on projects that required coordination with, or were completed for, WSDOT. This experience translates into productive inter-agency coordination, cost and schedule efficiencies, and a constructible design.

Thank you for the opportunity to submit our qualifications for this contract. If you have any questions or require additional information, please contact me by phone at (360) 882-0419 or by email at jacksond@aks-eng.com.

Sincerely,
AKS ENGINEERING & FORESTRY, LLC



John M. Meier, PE
Principal-In-Charge



Devin E. Jackson, PE
Project Manager

SECTION ONE

Qualifications of Proposed Project Manager

The career of our Project Manager, Devin Jackson, PE, started with WSDOT. As a B.S.C.E. student at Washington State University, Devin worked two consecutive summers as an Engineering Intern for WSDOT. Devin secured full-time employment with WSDOT after graduation. For the next seven years, Devin worked exclusively on public projects, gaining valuable planning, design engineering, and construction management experience.

Devin has worked on project scopes ranging from small site ADA designs to large, multi-million dollar transportation projects. With an extensive background in public infrastructure improvements and construction inspection, he has gained valuable insight regarding the integration of real-world construction practices into design, allowing prompt delivery of constructible projects. He has an established track record of developing cohesive relationships with local, state, and federal jurisdictions relevant to transportation projects. His design and construction expertise includes project management, transportation engineering, ADA transition plans, Transportation Improvement Plans (TIP), grant writing, and construction inspection/management.

The experience he gained on WSDOT projects has offered Devin valuable insight into and comprehensive working knowledge of applicable planning, design, and construction procedures for transportation projects. His expertise with relevant procedures and policies includes:

- Standard Plans and Specifications
- WSDOT Design Manual
- WSDOT Construction Manual
- AASHTO Design Manual
- WSDOT Hydraulics Manual
- WSDOT Highway Runoff Manual
- WSDOT Plans Preparation Manual
- WSDOT Cost Estimating Manual
- WSDOT Local Agency Guidelines (LAG) Manual

The policies and procedures outlined by these documents will be critical to the success of engineering design and construction engineering services delivered for the City's transportation improvement projects. Devin's intimate familiarity with transportation design procedures, coupled with his considerable resume of projects similar in nature and complexity, will directly benefit the City in coordinating with the Southwest Region of WSDOT, developing efficient project design, and managing construction administration.

Education: BS, Civil Engineering, Washington State University

Professional Registrations: Professional Engineer: Washington (#49478); Oregon (Pending)

Highway Runoff Manual Certification

Professional Affiliations: American Public Works Association

Highlights:

- Previously established relationships with relevant WSDOT personnel and departments. Effectively interfaced with staff at all levels of the organization on similar projects.
- Cost-conscious and responsive engineer. Excels at using creativity and resourcefulness to meet clients' design needs while staying within established budgets.
- Current on WSDOT and FHWA regulations, procedures, and guidelines.
- Keen interest in solving challenging multi-modal transportation issues and making a difference in local communities.
- Understands the life-cycle of a project, from funding/scoping through construction.
- Has extensive experience working with City staff on public relations, ensuring community backing for projects.
- Plans projects that make sense for the community and the infrastructure of the City.
- Project management philosophy fosters a firm belief that successful project delivery hinges on involvement and transparency.

References:

1. Pete Roberts, Public Works Director for Yacolt Washington
t: (360) 901-7225 e: pete.roberts@townofyacolt.com
 2. Chris Workman, Washington TIB SW Region Project Manager
t: (360) 586-1153 e: ChrisW@TIB.wa.gov
 3. Steven Hasson, City Administrator for City of North Bonneville
t: (509) 427-8182 e: steve@northbonneville.net
-



Ridgefield Interchange Phase II, Ridgefield, Washington

Devin understands that appropriate documentation is absolutely essential to delivering a successful project able to pass audits and ensure all funding remains committed. It is important to note that a successful project manager not only delivers a constructible project on time, but also remains conscientious of taxpayer money and ensures the City is left with everything required to retain allocated funding.

At the conclusion of his time with WSDOT in 2014, Devin began his employment with AKS. He quickly applied his statewide transportation expertise to grow the company's public portfolio. He has developed relationships with various public municipalities and agencies, including ports,

cities, and WSDOT. His recent projects have included surveys, design work, grant writing, code and resolution consultation, and coordination between agencies.

Through his employment with AKS, Devin spends a large portion of his time helping small municipalities develop and coordinate public work grants and administer funding for infrastructure improvement projects. In 2015, he achieved a 100% success rate for TIB Grants written for small cities. He also has experience with short- and long-range planning, including review/development of Six Year Transportation Improvement Plans, ADA Transition Plans, and municipal codes/resolutions.

Devin Jackson's Relevant Project Experience

Project	Scope of Project	Devin's Role
City of Long Beach Transportation Improvement Grant (2015)	Project scoping and development, grant writing.	Project Manager, grant writer/consultant
City of North Bonneville Transportation Planning, Engineering, & Construction Administration (2015-2016)	Project scoping and development, grant writing, surveying, civil engineering, and construction administration for Evergreen Drive grind and inlay. Work also included civil engineering and construction engineering services for a new 14" PVC watermain and abandonment of the existing asbestos cement pipe where it crossed Evergreen Drive.	Project Manager, grant writer/consultant
Battle Ground School District Pavement Rehabilitation Projects (2016)	Civil engineering and construction engineering services for pavement rehabilitation projects at Battle Ground High School and Yacolt Primary School.	Project Manager
Clark County Overlay (2014)	Surveying, quality assurance engineering, consulting for safety improvements, and designing more than 60 ADA ramps.	Project Manager
Town of Yacolt Engineering Services for Fiscal Year 2016 (2016)	Survey, natural resource services, civil engineering, and construction administration for development plan review and grind and inlay pavement repairs.	Project Manager
Town of Yacolt Code Development (2015)	Resolution development to assist with pursuit of funding.	Project Manager, development of resolutions, review of Six Year Transportation Improvement Plan
State Route 4 Et Al Paving and Safety (2007)	Materials testing, grade checks, survey checks, coordination, and traffic control supervision.	Construction Inspector for ADA ramps
City of Vader Transportation Improvement Grant Agency Coordination (2016)	Project scoping and development, agency coordination.	Project Manager, consultant

Qualifications of Other Key Personnel

John Meier, PE

Principal-In-Charge

Education:

BS, Civil Engineering, Oregon State University

Registrations/Licenses:

Professional Engineer: Washington #42614, Oregon #69363PE3

Qualifications:

John Meier is a Principal and the Vancouver Office Manager for AKS. He specializes in the civil design of parks, streets, sanitary sewers, erosion control systems, culverts, stormwater treatment and detention facilities, and water systems for municipal clients throughout Southwest Washington. A skilled communicator and project manager, John excels at coordinating the resources needed to successfully complete multidisciplinary design and construction projects. John will ensure that AKS provides the highest quality customer service and delivers outstanding work products on time and within budget.

Relevant Project Experience:

- City of North Bonneville Engineering for Improvements to Evergreen Drive, North Bonneville, WA
- Engineering Services for Fiscal Year 2016, Town of Yacolt, WA
- Battle Ground School District Pavement Projects, Battle Ground, WA
- East 5th Street Frontage Improvements, Vancouver, WA
- Arterial Design for Grandview Place, Vancouver, WA
- City of Ridgefield Street Improvements & Parks at Green Gables, Ridgefield, WA
- VHA 1st Street Site Improvements, Vancouver, WA
- The Landing at Vancouver, Vancouver, WA
- Anna Court, Vancouver, WA
- Pervious Concrete Public Street Design, Vancouver, WA
- NW 5th Way Survey, Battle Ground, WA
- NE 1st Street Survey, Battle Ground, WA
- Clark Regional Wastewater District Fieldstone Pump Station, Vancouver, WA
- Lacamas Prairie PUD, Regional Pump Station, and Force Main Extension, Vancouver, WA
- Camas Sewer (STEF) Trunk Main Project, Camas, WA
- Clark Regional Wastewater District St. Johns Wood Pump Station & Force Main, Vancouver, WA

Renee Summers, PE

Roadway Engineer

Education:

BS, Civil Engineering, Portland State University

MS, Civil Engineering, Portland State University

Registrations/Licenses:

Professional Engineer: Washington (In Progress), Oregon #70858PE

Qualifications:

Renee Summers is a detail oriented and performance driven professional engineer with over 12 years of design and construction experience. Her experience includes both the private and public sectors, with success in investigation, assessment, and implementation of complex civil designs. Renee's project experience includes a range of project types and sizes, from multi-million dollar earthen dam and interchange projects to short duration emergency landslide mitigation and highway paving projects. She is a proficient user of SlopeW, Shake2000, L Pile, Driven, Microstation/Inroads, Stormshed, HY-8, MGS Flood, Ebase, and Primavera P6.

Relevant Project Experience:

- City of North Bonneville Engineering for Improvements to Evergreen Drive, North Bonneville, WA
- Engineering Services for Fiscal Year 2016, Town of Yacolt, WA
- Battle Ground School District Pavement Projects, Battle Ground, WA
- I-5 Paver from 179th Street to North Fork Lewis River Bridge, La Center, WA
- SR411/First Ave SW to I-5 - Pavement Rehabilitation, Cowlitz County, WA
- I-205 / SR-14 to I-5 Junction - Concrete Pavement Rehabilitation, Clark County, WA
- Kelso Martin Bluff I-5 Retaining Wall, Kalama, WA
- Naselle Culvert Replacement, Naselle, WA
- Oregon Way/Industrial Way Intersection Project, Longview, WA
- Salmon Creek Interchange Project Phase I & Phase II, Vancouver, WA
- St John & SR 500 Interchange Project, Vancouver, WA
- SR 12 MP 89.4 Landslide Repair, Lewis County, WA
- Columbia River Crossing Portland, OR/Vancouver, WA

SECTION TWO

Qualifications/Expertise of Firm



AKS is a Northwest-based, multidisciplinary consulting firm that has been providing professional transportation engineering, public works, civil engineering, construction administration, land and hydrographic surveying, land use planning, arborist, forestry, and environmental services to numerous municipal and private clients for more than 20 years. By combining these specialties within one company, we are able to provide efficient and convenient services to our clients. In total, AKS has more than 130 employees in three offices (Vancouver, WA; Tualatin, OR; and Salem-Keizer, OR) who are known for their responsiveness to client needs. Our staff are licensed to provide professional engineering and land surveying services in Washington. AKS has active contracts with many public agencies throughout Washington, including WSDOT; Clark Public Utilities; the Cities of North Bonneville, Yacolt, Centralia, Camas, Ridgefield, Battle Ground, and Vancouver; Clark County; Vancouver-Clark Parks and Recreation; Cowlitz County; the Washington State Departments of Natural Resources; and numerous other local municipalities. We bring the following expertise to this contract:

- Our Project Manager, Devin Jackson, PE, has delivered several similar projects for local municipalities in Washington State through his employment with WSDOT and AKS. His grind and inlay experience includes the City of North Bonneville Evergreen Drive Improvements, the City of Ridgefield Roundabouts, the I-5 179th to North Fork Lewis River Bridge Paver, the SR 4 Paver, and the SR 507/Reynolds Road Intersection Improvements. Devin will be assisted by Roadway Engineer Renee Summers, PE, who also brings considerable experience in the civil design and construction engineering of roadway improvements throughout WSDOT's Southwest Region.
- AKS staff are familiar with a variety of engineering and software packages and can manage data using programs such as AutoCAD Civil 3D, ArcGIS, Microstation, Terramodel, InRoads, and Hypack to accommodate the requirements of the City, WSDOT, and FHWA.
- AKS recently developed, implemented, and managed projects similar to the City's, including providing design and construction support for multiple grind and inlay projects in Southwest Washington of similar sizes to the City's transportation improvement projects.

- Our team brings existing relationships with relevant stakeholders, including WSDOT and FHWA, as well as previous experience working with City administrative personnel to ensure community backing for projects.
- AKS worked with City staff to scope the transportation improvement projects for Washington State Transportation Improvement Board (TIB) grant funding. Having completed this work, AKS staff can seamlessly transition into designing the project without orientation to project limits, intent of the project scope, and budgets. This will ensure a timely delivery and poignant design. AKS is also intimately familiar with all relevant stakeholders and jurisdictions associated with this project.

Led by Project Manager Devin Jackson, PE, our team offers an unbeatable combination of specialized technical expertise in transportation improvement projects; hands-on knowledge of WSDOT and FHWA standards, policies, and procedures; and extensive experience serving as an advocate in local communities for the design and construction of critical infrastructure upgrades. Our relevant project experience is highlighted below.

City of Long Beach Transportation Improvement Board Grant

Long Beach, Washington

AKS contracted with the City of Long Beach to analyze the condition of the City's arterial streets and develop various scopes for a remediation project. Working with City staff, a scope was selected that encompassed preferred street improvements in line with the City's existing Six Year Transportation Improvement Plan (STIP). A TIB Small City Preservation Grant application was developed and submitted. During the completion of the grant application, AKS assessed infrastructure, zoning, user groups, comprehensive planning, and transportation improvement plans. A fully complete application, including narrative, engineer's estimate, vicinity map, accident analysis, and WSDOT concurrence, was provided to the City in support of the TIB grant submittal. The TIB awarded the City approximately \$181,500 in grant money on November 20th, 2015.

Client Contact: David Glasson, City Administrator,
City of Long Beach, (360) 642-4421

City of North Bonneville Engineering Services for Evergreen Drive Grind and Inlay

North Bonneville, Washington

AKS is currently working with the City of North Bonneville to provide engineering, permitting, and construction engineering and oversight services for improvements to Evergreen Drive. This project will improve approximately 2,150 linear feet of Evergreen Drive using a grind and inlay process to restore the roadway as a means to avert its further deterioration.

Client Contact: Steven Hasson, City Administrator, City of North Bonneville, (509) 427-8182

Town of Yacolt Engineering Services for Fiscal Year 2016

Yacolt, Washington

AKS was contracted to provide on-call engineering services to the Town of Yacolt for projects identified in 2016. Current assignments include consulting services for the review of Avery Meadows Subdivision and 2,400 linear feet of grind and inlay pavement repairs at the intersection of West Yacolt Road and North Amboy Road.

Client Contact: Pete Roberts, Public Works Director, Town of Yacolt, (360) 901-7225

City of McMinnville Street Overlay Design

McMinnville, Oregon

Originally under contract to conduct a sewer rehabilitation project, AKS was asked to provide follow-up services for a street overlay of the same project area. AKS designed an overlay for 18,500 linear feet of roadway. AKS reviewed and evaluated the existing street conditions (pavement, sidewalk ramps, etc.), provided street design and mapping services, calculated estimated quantities, and prepared contract documents and specifications.

Client Contact: Mike Bisset, Community Development Director, City of McMinnville, (503) 343-7312

Battle Ground School District Pavement Rehabilitation Projects

Battle Ground, Washington

AKS is currently working with the Battle Ground School District to provide civil engineering and construction administration services for pavement rehabilitation projects on District-owned properties. Projects to date include:

- **Battle Ground High School:** Pavement improvements to NW 3rd Way, including widening and a 2.5-inch overlay for the full width of 3rd Way from NW 5th Avenue to its intersection with the maintenance access road. Additional pavement repairs and drainage improvements are planned to be installed in the main parking lot, NW 5th Avenue, the remainder of NW 3rd Way, the northeast parking lot, and the southeast parking lot. Repairs consist of removal and replacement of existing pavement, compaction of existing base course, and placement and compaction of hot mix asphalt (HMA). Two catch basins are planned to be installed and connected to the existing stormwater system.
- **Yacolt Primary School:** Pavement repairs to the school's drive aisle adjacent to the south side of the school building and main entrance.

Client Contact: John Morris, Operations, Battle Ground Public Schools, (360) 885-6626

City of North Bonneville Transportation Planning

North Bonneville, Washington

AKS contracted with the City of North Bonneville to analyze the condition of City streets and scope a project that would both rejuvenate ailing infrastructure and bolster economic growth. The Project Manager analyzed infrastructure, historic growth, zoning, and comprehensive plans while working closely with City staff and residents to scope a project that would accomplish the assigned goals and please stakeholders. Options for remuneration were explored and AKS was tasked with providing the City a fully complete TIB Small City Arterial grant. The fully complete application included a narrative, engineer's estimate, vicinity map, accident analysis, and WSDOT concurrence. To ensure a competitive application, the Project Manager worked closely with staff and the public to develop the City's first standalone Six Year Transportation Improvement Plan. AKS staff were able to deliver a second application under the TIB Small City Preservation Project on time and within the original budget. The TIB awarded the City approximately \$447,000 in grant money in November 2015.

Client Contact: Steven Hasson, City Administrator, City of North Bonneville, (509) 427-8182

City of Vader Transportation Improvement Grant Agency Coordination

Vader, Washington

AKS' Project Manager worked with the City Council, mayor, and City staff to scope potential chip seal segments inside the City eligible for grant funding. Various segments were analyzed based on their rating, existing condition, proximity to each other, and whether or not they were priorities for the City. Once complete, AKS coordinated with Lewis County to develop an estimate and create an interlocal agreement between the City of Vader and Lewis County. AKS' Project Manager reached out to TIB for funding and coordinated to rapidly develop an agreement between the City and TIB. Due to timely and effective communication, funding was in place and an agreement developed for the work within a month of notice to proceed.

Client Contact: Joe Schey, Councilman, City of Vader, (360) 295-3222

Town of Yacolt Transportation Program Services

Yacolt, Washington

AKS was contacted by Town staff to provide a competitive application for a project that was previously denied grant funding. The Project Manager met with the Public Works Director and the TIB Regional Engineer to review the previous grant application and project scope. After the meeting, AKS determined it was necessary to revise the scope of the project to address infrastructure priorities cited by the Town while providing a project that would allow for a competitive application. The project scope was enlarged to include further street improvements while cutting line items that were unrelated to the goal of the project. Furthermore, AKS' Project Manager reviewed the Town's code and Six Year Transportation Improvement Plan (STIP) to ensure that the Town's preferred project was both applicable and competitive. Resolutions supporting the application were drafted and submitted to the City Council for approval. Finally, AKS staff approached Clark County to request County crews collaborate with the Town and agree to perform large aspects of the project, saving construction costs. Once agreements were in place, a fully complete application, including narrative, engineer's estimate, vicinity map, accident analysis, and Clark County concurrence, was provided on time. The TIB awarded the Town approximately \$144,500 in grant money in November 2015.

Client Contact: Pete Roberts, Public Works Director, (360) 901-7225

SECTION THREE

Ability to Meet Schedule

Meeting Project Schedules without Sacrificing Quality

Expediting project elements is commonplace today, but doing it efficiently and successfully requires organization, communication, and leadership. AKS will meet delivery schedules without sacrificing quality by:

Assigning a Single Point of Contact

Our team's Project Manager, Devin Jackson, will be your single point of contact for the transportation improvement projects. He will ensure that our team clearly understands project objectives, schedules, and quality requirements to deliver successful projects within budget.

Assigning a single point of contact clearly establishes a chain of command, eases communication, and increases our ability to meet the City's project schedule due to realized efficiencies. In addition, Devin's relevant experience managing similar projects for local agencies and WSDOT combined with AKS' multidisciplinary consulting resources will provide the ideal mix of staff and services to fulfill the needs of the City while minimizing costs.

Developing Baseline Schedules with Time for Internal QA/QC Reviews

Our Project Manager, Devin Jackson, will develop a schedule that allows ample time for internal quality reviews. The schedule can be formatted to meet the City's needs and will ease coordination by providing deliverables in a format familiar to stakeholders. This schedule will provide valuable information, such as identifying the project critical path,

inter-relationships between disciplines, tasks that can be completed concurrently, and tasks that are dependent on others. It will also include internal deadlines that will be set in advance of the agency submittal deadlines, which will ensure all tasks are well coordinated, on schedule, and have an internal quality review. We work diligently toward our initial schedule, as it serves as an efficiency roadmap for meeting your delivery expectations.

Maximizing Design Efficiencies by Utilizing Our Wide Variety of In-House Services

AKS maximizes project design efficiency by offering a wide variety of services in house. Other firms often rely on subconsultants for many services, which can prompt longer lead times, cost markups, and project delays. Project Manager Devin Jackson will be able to literally walk down the hall and collaborate with additional engineers, landscape architects, natural resource specialists, arborists, surveyors, and planners. All of these services are centrally located in our Vancouver, Washington office and our technical staff in this office are registered in Washington State. AKS' skills in effectively leveraging our multidisciplinary, in-house services and utilizing collaborative project design methods further enhance our ability to meet the City's project schedule.

Employing Clear, Concise, and Regular Communication

Team communication is essential to meeting delivery schedules without sacrificing quality. Clear and concise communication and ensuring that staff are on the same page and focused on the same project goals are keys to project team efficiency, keeping the project on schedule and within budget.

- **Team Meetings Aid in Communication:** After the project kick-off meeting, routinely scheduled project team meetings will be established. These meetings will take place more frequently during project startup, less frequently mid-project, and then again more frequently as the milestone delivery date approaches. Meeting discussion topics will include general project information, schedule status, budget status, staff roundtable, issues and concerns, and action items and project issues log summary.

- **Continuous Communication and Collaboration Are Vital to Staying on Schedule:** It will be important to have the AKS team check-in weekly with City staff to ensure that we are clearly aligned with City expectations. This will allow us to discuss immediate priorities and receive critical information necessary to maintain the overall project schedule. Similarly, the project team (all centrally located in our Vancouver office) will coordinate with each other on a daily basis to ensure progress is made and our project development efforts are fully integrated.

Leveraging Existing WSDOT/FHWA/TIB Knowledge and Relationships

Our team is led by a Project Manager who successfully worked as part of a team to deliver more than 20 design and construction management projects for WSDOT. He offers exceptional insight into and knowledge of Washington State design and construction management programs, WSDOT stakeholders, and the working relationships of these various groups. Devin also has excellent working knowledge of the relevant federal regulations governing transportation projects completed by various agencies. He has worked to deliver detailed documentation meeting federal requirements to ensure funding remain in project budgets. This specific and unique experience further strengthens our team's ability to serve the City and partner to meet or exceed your schedule goals.

Flexibility and Approach to Schedule and Staff Changes

Devin will ensure our project team is focused on delivering a quality project that meets the expected schedule. He will make every effort to maintain schedules and team members, but recognizes that forces outside the project team (including agencies, stakeholders, permitting, etc.) can alter both time frames and staffing necessary to complete the job.

From his public service experience, Devin is familiar with the forces external to the project team that can affect a project and the need to adjust schedules and staffing on the fly.

SECTION FOUR

Approach to Project

Project Understanding

As presented in the RFQ, the scope of this contract consists of designing, permitting, and preparing fully complete plans, specifications, estimates, and agency coordination and documentation for a grind and inlay process for transportation improvement projects throughout the City, as well as providing construction engineering and oversight. The work to be performed will improve approximately 1,650 linear feet (.31 miles) of five segments along 3rd, 13th, and 17th Streets South, relying upon a 2-inch grind and inlay to restore the roadway sections. These improvements will be funded in part through the TIB Small City Preservation Program (SCPP). AKS previously worked with City staff to scope the subject TIB project. As a part of this process, our Project Manager, Devin Jackson, performed site visits to identify project limits and potential conflicts. AKS staff prepared estimates and helped draft the grant application. This knowledge will allow our team to enter the design phase of the project with minimal input. Having unsurpassed knowledge of the intentions of the project will ensure the design stays within the scope and budget approved by TIB.

Project Approach

TIB Coordination

AKS will begin by working with the City and TIB to complete the initial consultant agreement. Once approved for work, AKS will provide the City with monthly invoices to be sent to TIB to facilitate the timely release of project funding. During the course of the design, our Project Manager will work to keep both City staff and the TIB Regional Engineer apprised of project status. Once design is complete, we will provide plans, specifications, an engineer's estimate, and a request for advertisement approval to TIB prior to contract advertising. Once approval is received, AKS will work with the City to provide necessary documents for contract advertisement. Once bids are received and an apparent low bidder selected and verified, bid tabulations and an Updated Cost Estimate (UCE) will be provided to TIB to release funds for the construction phase of the project and allow for award to the apparent low bidder. The Project Manager will provide the City with a consultant contract supplement to extend services through construction based on available TIB funding. AKS understands that the project engineering budget will be adjusted to reflect the actual bid versus the original

estimated grant amount and will work to ensure we stay within the revised budget. Upon completion of the contract, AKS will create a final UCE as well as necessary closing documentation to allow for project closeout.

WSDOT Coordination

Once under contract, AKS will work to coordinate a reimbursable agreement with WSDOT and the City. It is anticipated that traffic control will be the sole impact to SR 103 and therefore will require site-specific traffic control plans. Once an agreement is in place, the design team will work to develop these plans early to allow time for WSDOT review. Once concurrence is obtained, AKS will submit to WSDOT for an ROW permit.

Environmental Review

Due to the nature of the work, AKS anticipates that there will be no need for environmental permitting.

Engineering Design

AKS will conduct a site visit to identify project limits, constraints, and areas of above-average distress and allow for initial coordination with City officials. AKS will coordinate to perform pavement and subgrade investigations to verify scoping assumptions. The project will be designed utilizing AASHTO and WSDOT Design Manual standards and practices. Our design team will utilize information collected from the site visit to develop an existing conditions base map. The design will be created utilizing this base map for project limits, identification of potential areas of dig out, locations of structures and obstructions, and locations of project signing.

AKS has a track record of successfully coordinating with WSDOT on projects that take place both in and adjacent to WSDOT ROW. We will coordinate early and often to ensure WSDOT concurrence with the proposed project. This line of communication will be an important part of maintaining the project schedule. Plans and specifications will be prepared for City review once the project is 60% complete. At that time, AKS will work with City staff to present project updates and information to stakeholders, including, but not limited to, businesses that may be impacted during construction in a public meeting format. Comments from staff and stakeholders will be reviewed and addressed to further develop a fully complete plan set that minimizes impacts to the community and the potential for change orders during construction.

A final engineer's estimate will be provided to the City to aid in the bidding process. AKS has experience in the contract ad and award process that will help the City answer contractor questions and provide addenda, if necessary, to all qualified bidders. This will ensure the City receives complete and competitive bids. Our experience working with local municipalities, contractors, and regulatory agencies enables us to deliver a complete, accurate, and cost-effective design package that will provide the City with a biddable and constructible project.

Construction Engineering

As a hands-on engineering firm, AKS typically provides services for our projects from initial survey fieldwork and preliminary design to contracting and construction oversight. The AKS team has comprehensive experience managing construction services for transportation improvement projects. Our proposed Project Manager and Roadway Engineer have field inspection and construction management experience, allowing us to provide reliable

designs that are constructible. We have experience working with contractors of all sizes on a variety of infrastructure improvement projects and bring our knowledge of contractor operations to the City's disposal. We are always willing to entertain value engineering or innovative suggestions from a contractor that are in the project's best interests.

The experience of AKS' team of engineers and construction managers will allow us to expertly support the City's oversight of contractor activities in the field. Our Project Manager will be available to attend pre-construction meetings and perform site visits, as needed. Additionally, our team includes qualified inspectors who will be available for the duration of construction to provide inspections and recommendations to the City and contractor.

AKS is comfortable coordinating with contractors to provide clarification of contract plans and documents through RFI processes, and we can help process change orders for the City as needed.

SECTION FIVE

Familiarity with WSDOT Standards

AKS understands that the proposed transportation improvements fall within WSDOT ROW and are thus subject to WSDOT design and documentation standards. Project Manager Devin Jackson and the AKS team are very comfortable managing design projects with these inter-agency contracts and working with relevant stakeholders.

WSDOT's policies and procedures are vital to the development and execution of statewide design and construction contracts. Of particular importance to design and construction management tasks are the WSDOT Design Manual and the WSDOT Construction Manual. These manuals establish the standards to which WSDOT's staff and consultants are expected to adhere when working on a design and construction project, and they provide the consistent framework and guidance required to successfully administer a contract for projects under WSDOT jurisdiction. Most of the work performed under this contract, including design, contract administration, construction inspection, scheduling, and permitting, will fall under the purview of these two manuals.

The guidance provided in the Design and Construction Manuals is complementary to the requirements of several other WSDOT documents, including:

- WSDOT Standard Plans and Specifications
- WSDOT Hydraulics Manual
- WSDOT Highway Runoff Manual
- WSDOT Plans Preparation Manual
- WSDOT Cost Estimating Manual
- WSDOT Local Agency Guidelines (LAG) Manual
- WSDOT Environmental Procedures Manual
- WSDOT Work Zones Traffic Control Guidelines
- WSDOT Safety Procedures and Guidelines Manual
- American Association of State Highway and Transportation Officials (AASHTO) "Green Book" A Policy on Geometric Design of Highways and Streets
- Manual on Uniform Traffic Control Devices (MUTCD)

Our Project Manager and core team members have previously worked with these manuals and are very familiar with these important documents.

In addition, all design work completed by our team will be administered by a Professional Engineer registered in Washington per WSDOT requirements for contracts utilizing WSDOT funds. Project Manager Devin Jackson will serve in this role.

AKS' familiarity with inter-agency agreements will also help the City coordinate with WSDOT. Understanding that the work takes place inside WSDOT ROW and all that it entails is paramount to a smooth project delivery.

Agreements affecting this project may range from which party will take on construction management to which entity will maintain the new infrastructure.

SECTION SIX

Professional Reputation and References

AKS has an excellent reputation for providing quality services in support of local municipal infrastructure improvement and upgrade projects throughout Washington. We place a high value on client relationships and do everything possible to ensure that the services we provide to our clients are of the highest quality and deliverables are produced on time and within budget. We encourage the City to contact our references below, who can speak to our high level of professionalism and responsiveness.

1. City of Vader
Joe Schey
City Councilman
(360) 295-3222
e: jschey@cityofvader@gmail.com

Project: City of Vader
Transportation Improvement
Grant Agency Coordination

2. Town of Yacolt
Pete Roberts
Public Works Director
(360) 901-7225
e: pete.roberts@townofyacolt.com

Projects: Town of Yacolt
Transportation Program Services &
Engineering Services for Fiscal Year
2016

3. City of North Bonneville
Steven Hasson
City Administrator
(509) 427-8182
e: steve@northbonneville.net

Projects: City of North Bonneville
Transportation Planning Services
& Engineering Services for
Evergreen Drive Grind & Inlay



Carty Road Improvements, Clark County, Washington



AKS Engineering & Forestry, LLC
9600 NE 126th Avenue, Suite 2520
Vancouver, WA 98682
(360) 882-0419

Statement of Qualifications
FY 2017 Overlay Project





June 23, 2016

David Glasson
City Administrator
City of Long Beach
115 Bolstad West
PO Box 310
Long Beach, WA 98631

RE: Statement of Qualifications | FY 2017 Overlay Project

Dear Mr. Glasson,

Gibbs & Olson is pleased to submit our qualifications for engineering plans and specifications for the City of Long Beach's 2017 Overlay Project.

For over 65 years, Gibbs & Olson has consistently delivered quality service and practical engineering solutions, particularly for public works clients. I will be your project manager and will work closely with you to ensure good communication is established from the beginning. Cindy Gower will serve as the project engineer. Cindy and I have worked together for 11 years and we have a successful history of effectively delivering projects that met our clients' goals.

While our relevant technical and professional qualifications for this project are outlined in our response, we believe, and our clients will attest to, our other core strengths, including:

- **COMMUNICATION:** Our clients consistently rate Gibbs & Olson for exemplary project communication and responsiveness, offering multiple points of contact on any project. We value our client relationships and understand successful projects result from consistent communication and cohesive teamwork.
- **ATTENTIVENESS:** Details matter and we are committed to getting them right. We have reviewed the funding application, discussed the project with you, and will hold a kick off meeting to ensure your goals and objectives are clearly understood.
- **INTEGRITY:** We understand the nature of public works projects and appreciate the role we play in responsibly managing public resources. Our goal is to partner with you to successfully implement this project.

Thank you for your consideration of Gibbs & Olson for the 2017 Overlay Project. We are happy to answer any questions you may have about our qualifications or the approach outlined in the enclosed submittal. We look forward to hearing from you.

Sincerely,

Carol L. Ruiz, PE
Principal | Project Manager
360.425.0991 or cruiz@gibbs-olson.com

Testimonials 1

Staff Availability 2

Project Team & Experience 2

TIB Experience 2

Project Experience 2

Project Understanding & Approach 6

RESUMES

Carol Ruiz, PE, PIC/Project Manager..... 8

Cindy Gower, PE, Project Engineer..... 9

Kristopher Rogers, Engineering Tech/Construction Rep 10

“We have worked with Gibbs & Olson since 1995. When our wastewater treatment plant was under an Administrative Order, Gibbs & Olson worked closely with us to carefully evaluate all the feasible alternatives. They took into account how the costs for a new wastewater treatment plant would impact our community and our citizens. The final solution was cost-effective and the resulting plant is affordable to maintain. We appreciate their efforts and approach to solutions that work for us and continue to use Gibbs & Olson for our projects.”

—*Jim Starks, Director of Public Works, City of Elma*

“It is a pleasure to work with Gibbs & Olson. Together we have completed several projects including our new wastewater treatment plant and collection system, several street renovations and water system projects. Gibbs & Olson is readily available to answer questions. If my main contact isn’t available there is always another knowledgeable engineer available to assist in resolving a challenge. Their planning experience, design work and construction oversight is top quality.”

—*Dave Dajoe, former Public Works Director, City of Tenino*

“During construction of the horizontal directional drilling of the HDPE forcemain under the Chehalis River, Gibbs & Olson and their subconsultant put the Contractor on notice that their drilling machine was marginal and could lead to significant delays. Gibbs & Olson’s proactive approach and knowledge eliminated a potential claim on the project after the drilling contractor got the drilling head stuck under the River and spent an extra week performing the work. Gibbs & Olson has always worked to protect the City’s best interest and I appreciate their proactive approach.”

—*Patrick J. Wiltzius, Wastewater Superintendent, City of Chehalis*

“Astoria selected Gibbs & Olson to provide engineering services for our current combined sewer separation project. The project limits include several known inactive and active landslide areas. Gibbs & Olson and Shannon & Wilson have not only provided sound design solutions to address our pipeline and roadway stability concerns, but have also provided regular and consistent communication throughout our project.”

—*Cindy Moore, PE, Assistant City Engineer, City of Astoria*

In my positions at Cowlitz County Dept. of Public Works and Beacon Hill Water and Sewer District, I have worked with Gibbs & Olson on quite a few projects over the last 11 years ranging in variety from water and sewer line replacements and sewer and stormwater pump stations to land surveying. Gibbs & Olson’s expertise and integrity set them apart from other firms. Their team members provide excellent services and bring solutions that are in our best interest. It is without hesitation that I recommend Gibbs & Olson to others that need engineering and surveying services.

—*Dell Hillger, PE, General Manager Beacon Hill Water and Sewer District (former Utilities Manager at Cowlitz County)*

The Port of Chehalis has worked with Gibbs & Olson since the early 90s on a wide variety of road, water/ sewer, infrastructure, drainage and construction projects. We have enjoyed a long relationship with this firm that has resulted in many projects being completed on time and on budget. The Port regularly uses the consultation resources available through Gibbs & Olson to assist our staff and Commissioners with decisions regarding a wide variety of engineering matters. The versatility and broad knowledge of their staff has been of great value to the Port. Of note is the Port’s landmark 66 acre wetland mitigation site which was skillfully designed and construction supervised by Gibbs & Olson with no net loss or gain of soils. The site was sculpted into a functioning wetland mitigation site which received praise from the Washington Department of Ecology. Additionally, the firm has completed several hydrology research and analysis projects for the Port and the local flood control district which have been invaluable to mitigate for and reduce future flood damage.

—*Rick Rouse, Director of Operations, Port of Chehalis*

Staff Availability

Gibbs & Olson is committed to meeting the City's goals and all members of the project team assigned to the 2017 Overlay Project are ready to begin work immediately upon receipt of a Notice to Proceed from the City.

Project Team & Experience

Carol Ruiz, PE | PIC / Project Manager

Carol has 21 years of experience and specializes in the design and construction management of road and stormwater infrastructure. Her projects typically include elements such as state and federal funding, public involvement, utility design, franchise utility coordination and permitting. Her experience includes working with Transportation Improvement Board (TIB) funded projects utilizing WSDOT standard specifications. As principal in charge/project manager, Carol will work with you to finalize the engineering scope of work, schedule and budget, and execute the professional engineering services agreement. Carol will be responsible for scheduling, budgeting, technical review, overall project quality control and for ensuring the City's project goals are achieved. She will also be responsible for working with City staff to develop the final design criteria.

Cindy Gower, PE | Project Engineer

Cindy has 15 years of civil engineering experience. Her experience includes road design, site plan preparation, site grading, and parking layout. Cindy will work with Carol to develop project design criteria, prepare any permitting identified for the project for submittal to the City, and to prepare design plans and specifications. Cindy will also be responsible for preparing the opinions of probable construction cost. During the construction phase, Cindy will review contractor submittals and shop drawings and work with the City to prepare progress pay estimates.

Kristopher Rogers | Engineering Technician/ Construction Representative

Kristopher has 7 years of construction observation experience and 17 years' experience as an engineering technician. Kristopher will assist with design. He will work under Carol and Cindy's supervision to prepare the design plans, and will assist in calculating project quantities for development of opinions of probable construction cost. Kris will also

provide observation services during construction. His design experience provides Kristopher with a strong understanding of the proper sequencing of construction work giving him the ability to quickly resolve construction challenges.

TIB Experience

Our firm is experienced in providing engineering and land surveying services for transportation projects funded by the Transportation Improvement Board (TIB). We have designed and completed over 20 TIB funded projects for local agencies. Example projects include:

- Central Avenue, City of Tenino
- Pedestrian Rail Overpass, City of Napavine
- SE First Street, City of Winlock
- E. Walnut (SR 505) Sidewalk, City of Winlock
- S. 3rd Street, City of Elma
- West Yacolt Road, Town of Yacolt

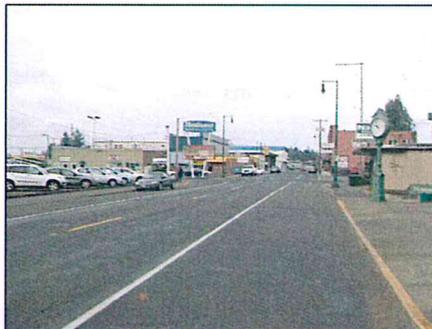


Project Experience

East Pioneer Avenue Improvements Phase 1

Client—City of Montesano, 2275 E. Beacon Ave., 98563;
Reference—Rocky Howard, Public Works Director,
360.249.3939

Gibbs & Olson was selected to provide surveying and design services to extend roadway improvements along 830 feet of East Pioneer Avenue. The goal of the project is to aid in revitalizing the downtown area through the installation of new and expanded sidewalks, curb bulb-outs, and public



spaces to provide an inviting and safe area for pedestrians. Existing features, such as street lights, power poles and ADA ramps, will remain where possible. Street trees appropriate for urban locations

will be utilized outside of the core business area. The project design also evaluated incorporating a bike kiosk area within the project limits to facilitate biking within the corridor.

Storm sewer upgrades consist of new structures and piping to collect and direct storm drainage into the City’s abandoned sanitary sewer conveyance system. An existing waterline and fire hydrants will also be replaced.

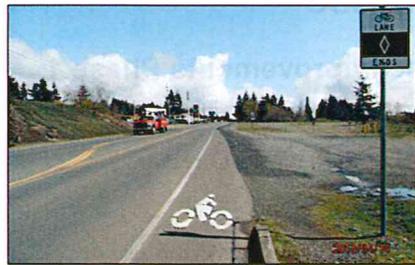
Relevance to Overlay Project:

- Installation of new asphalt surface within existing City corridor.
- Coordination with affected property owners.
- Preparing final PS&E documents for City and funding agency approval.

East Main Street Improvements

Client—City of Elma, PO Box E, 98564;
Reference—Jim Starks, Director of Public Works, 360.482.4482

Gibbs & Olson was selected to provide design services for the East Main Street Improvement project. Improvements include reconstruction and widening of 2,100 feet of roadway including a new center turn lane, sidewalks, drainage, and illumination. Stormwater will be collected and conveyed into a



below grade treatment and infiltration gallery under the sidewalks. The project requires SEPA/NEPA documentation, environmental permits, and right-of-way assessment through

acquisition. A new 8 inch ductile iron water line is being designed in conjunction with the roadway design to replace 2,000 feet of existing 8 inch asbestos cement water main. The \$80,000 design phase is funded by a WSDOT STP grant.

Relevance to Overlay Project:

- Overlay and reconstruction of portions of 2,100 feet of roadway.
- Realignment of side street connection for improved safety.
- Preparing final PS&E documents for City and funding agency approval.

Central Avenue Improvements (TIB Funded)

Client—City of Tenino, PO Box 4019, 98589;
Reference—Dave Dafoe, former Public Works Director, 360.515.8001

Gibbs & Olson provided land surveying, planning, design and construction phase engineering services. Gibbs & Olson evaluated the combination of existing pavement and subgrade to determine what portions of the project required complete



replacement and what areas were in acceptable condition for an overlay, minimizing project costs. The design improved traffic flow and pedestrian

crossing safety by increasing the on-street bus loading parking and travel lane width in front of Parkside Elementary School. Additional safety measures included providing a paved shoulder with defined parking patterns. Design elements included the widening and overlay of 1,800 feet of roadway (including curbs, gutters and sidewalks) and 1,900 feet of new 8 inch waterline. Stormwater runoff was addressed using a series of infiltration galleries along the road corridor. Each gallery included individual pretreatment devices prior to infiltration. These pretreatment devices allowed for infiltration of stormwater within the limited space available. To maximize funding, the project was divided into a base bid plus five alternative schedules. These alternatives allowed the City to choose any combination of bid schedules without compromising the overall aesthetics and functionality of the design.

Relevance to Overlay Project:

- Widen and overlay existing roadway with new curb, gutter, and sidewalk.
- Prepared final PS&E documents for City and funding agency approval.
- Provided construction management and construction observation services.

SE First Street (TIB Funded)

Client—City of Winlock; Contact no longer with City.

The SE First Street Improvement project included overlay of 1,500 feet of roadway with curbs, gutters and sidewalks on both sides of the roadway. Gibbs & Olson assisted the City in obtaining funding for both design and construction through TIB. Improvements also included 950 feet of 12 inch HDPE and ductile iron storm pipe including 18 catch basins. Water system improvements included 660 feet of ductile iron water line and the replacement of 31 water service meters.



Relevance to Overlay Project:

- Widen and overlay existing roadway with new curb, gutter, and sidewalk.
- Prepared final PS&E documents for City and funding agency approval.
- Provided construction management and construction observation services.

East Walnut Street (SR 505) Sidewalk Improvement (TIB Funded)

Client—City of Winlock; Contact no longer with City.

Gibbs & Olson provided land surveying, planning, design and construction phase services for this TIB funded pedestrian safety project. The improvements provide a safe corridor for pedestrians along the City's primary arterial (SR 505) and provide a vital link for residential, industrial and commercial users and the downtown core. This sidewalk project extended 2,900 feet of curb, gutter, and five-foot wide sidewalk along the south side of SR 505. The project included the construction of 1,700 square feet of an Ultrablock retaining wall along 360 feet of the sidewalk due to the steeply sloped bank adjacent to the back of the sidewalk. Power poles and mailboxes were relocated to provide room for the sidewalk. Stormwater runoff was addressed with the installation of catch basins, 400 feet of stormwater pipe, grading of ditches behind the sidewalk and the extension of culverts crossing under SR 505.



Relevance to Overlay Project:

- New curb, gutter, and sidewalk adjacent to existing road and construction of retaining wall within confined right of way space.
- Preparing final PS&E documents for City and funding agency approval.
- Provided construction management and construction observation services.

Pedestrian/Bicycle Railway Overpass (TIB Funded)

Client—City of Napavine, PO Box 810, Napavine, 98565; Reference—Steve Ashley, Public Work Superintendent, 360.262.9344

This \$2.5 million pedestrian/bicycle overpass was needed to provide a safe crossing over two BSNF rail lines that effectively divide the City of Napavine. Children traveling from the residential area on the west side of town crossed the tracks on a regular basis to access the K-12 school campus and local City park. Gibbs & Olson provided land surveying, planning, design and construction management engineering services for this



overpass project. The completed overpass provides pedestrians safe access across the railroad tracks.

The overpass structure is a 645 foot long reinforced concrete slab bridge with 190 feet of asphalt pavement walkway. The main 120 foot span over the railroad tracks utilized pre-stressed concrete girders. The project also involved 85 feet of gravity block retaining wall, approach structures, galvanized chain link fencing, and a luminaire mounted lighting system.

Relevance to Overlay Project:

- Project funded by WSDOT and administered by Highways and Local Programs.
- Provided construction management and construction observation services.
- Provided final PS&E documents.

Street Improvements for 11th & 16th Combined Sewer/Stormwater Overflow Separation (CSO)

Client—City of Astoria, 1095 Duane St., OR, 97103;
Reference—Cindy Moore, Assistant City Engineer, 503.338.5173

Gibbs & Olson was selected to provide surveying, design, and construction phase services for two of the City's CSO projects. Although though these projects involved the City's sewer and stormwater systems, both projects presented an opportunity for the City to address other issues, including significant roadway and sidewalk improvements.

11th Street: The roadway improvements included 3,000 feet of roadway reconstruction including curb, gutter, sidewalk and



new pedestrian ramps on extreme slopes of up to 28 percent. Located within an urban commercial and residential area, the project site posed unique challenges including routing buried pipelines through two large, active landslides; and addressing shallow groundwater and groundwater springs surfacing through the pavement.

Relevance to Overlay Project:

- Significant roadway restoration required.
- Grind and overlay of multiple city intersections and segments of roadway.
- Coordination of project construction during high traffic tourist activity to reduce impacts to businesses.
- Coordination and communication with affected property owners resulting from project construction.
- Construction sequencing and traffic control to minimize impacts to businesses within the project limits.
- Provided construction management and construction observation services.
- Prepared final PS&E documents for City and funding agency approval.

16th Street: The 16th Street project is located along the south edge of the City of Astoria's commercial district and extends into the City's residential neighborhoods. The roadway improvements included 1,500 feet of new roadway, 28 intersection rebuilds with curb, ADA ramps, intersection



excavation and regrading, and paving. At locations where a full roadway reconstruction was not needed, improvements included 1,000 square yards of new sidewalk and 5,000 feet of curb.

Relevance to Overlay Project:

- Significant roadway restoration required.
- Construction sequencing and traffic control to minimize impacts to businesses within the project limits.
- Prepared final PS&E documents for City and funding agency approval.

Tennant Way Low Impact Development (LID) Roadway/Stormwater Improvements

Client—City of Longview, PO Box 128, 98632;
Reference—Ivona Kininmonth, Project Manager, 360.442.5208

Gibbs & Olson provided design phase services for this streetscape and stormwater LID project. The Tennant Way corridor is the gateway approach into the City from Interstate



5 and has the third highest average daily traffic volume in the City. This project significantly improved the visual aesthetics of the corridor and showcases LID techniques. This project implemented stormwater LID retrofits that reduce runoff volume, remove stormwater

runoff pollutants, and improve corridor aesthetics. Elements of the streetscape design include the conversion of on-street parking areas into bioretention planters and other drainage improvements, replacement of asphalted center medians with green medians, consolidation of driveways, incorporation of pervious sidewalks and ADA ramps as applicable, and replacement of portions of water and sanitary sewer pipelines.

Relevance to Overlay Project:

- Grind and overlay of existing roadway within fully developed City corridor.
- Significant roadway restoration required.
- Prepared final PS&E documents for City and funding agency approval.

Project Understanding

The City of Long Beach will select a consultant to provide design engineering and construction assistance for rehabilitating approximately 1,650 feet of roadway along portions of 3rd, 13th and 17th Streets South. The project will consist of a 2 inch grind and inlay to restore the roadway sections, and may include excavation and rebuilding of subgrade for identified areas. The City is the lead agency for the project and applied for and received grant funding from the TIB. The project budget is \$191,119 with the City committing \$9,557 of matching funds towards the \$181,562 TIB grant. The primary goal of the project is to improve the road surface for the identified streets and to extend the life of these streets before full street replacement is needed. The City's goal is to construct the improvements in late September and early October of 2016, after the City's annual Rod Run to the End of the World. This will allow the improvements to be completed prior to the onset of the rainy season, and avoid impacts to citizens and businesses during this important City event.

Approach

We understand your paving project will help extend the useful life of the existing roadway. It is important that your project be properly constructed to maximize the useful life of the roadway. To ensure the delivered project meets your expectations, we propose the following approach:

Communication

We will have an initial meeting with the City to ensure the City's goals and objectives for the project are clearly understood. We will walk the project limits with the City to identify specific areas of excavation and subgrade reconstruction, and any other items requiring special consideration. This initial meeting and site visit kicks off the project with a common understanding, helping to ensure that project specific elements are implemented and the goal of completing construction in late September and early October is achieved.

We will communicate with you and other City representatives, as appropriate and on a regular basis to ensure the project team stays up to date on overall project status and schedule. This regular communication will also identify and promptly address any project challenges or issues that may arise during the design phase.

We will utilize face to face meetings, phone and email correspondence as appropriate. Our primary method of providing regular communication will be through summary

emails. Additionally, a formal project progress report will be provided to the City on a monthly basis with our invoices.

The monthly progress report will provide: a summary of the project progress for the given month; any issues identified and how they are being, or were, addressed; any changes to the project schedule; any out of scope work identified as necessary to ensure achievement of the project goals; any information needed from the City or others; and a budget status showing how much of the design budget has been spent to date compared to the percentage of design phase work completed to date.

Field Work

We will walk the project limits to quantify traffic impacts and the conditions pedestrians will encounter during construction. This will also provide an opportunity to document existing surface drainage conditions that may be able to be addressed as part of the grind and inlay.

Unless survey for the design is desired by the City, we propose to use aerial mapping to design the grind and inlay, with specific areas to be excavated and reconstructed identified in plan view.

Permitting

We understand the City intends to keep the improvements within the City's right of way to avoid encroaching into the WSDOT right of way along Pacific Avenue/Highway 103. Given the limited time for design and bidding and to meet the deadline for construction, we concur this is a good approach. If the limits of paving encroach into Pacific Avenue, a WSDOT right of way permit would be required, which could delay the project.

Design Phase

Design of the new pavement grind and inlay will involve determining how to best match into the existing roadway edge of pavement, and how to best address drainage for the new surface. Additional design considerations will include matching to existing driveways, side streets and parking areas, to ensure a smooth finished surface that does not create drainage issues.

The design drawings and specifications will be prepared in conformance with applicable City and WSDOT standards. After the final construction contract documents receive an in-house quality assurance/quality control review, the final documents will be submitted to the City by July 2016 to receive final design approval by August.

Bid Phase

Once the final construction contract documents are reviewed and approved by the City and TIB, and the City Council has authorized a call for bids, the project will advertise for construction bids in late July or early August 2016. We will assist the City with the bid advertisement. The contract documents will be posted to SolicitBid's website for prospective bidders to view and download in PDF format. Gibbs & Olson will respond to planholder questions during the bid phase and will issue clarifying addenda to SolicitBid for all planholders as appropriate. If the City desires, we can assist with any or all of the following: administration of the bid opening and award; reviewing bids for accuracy and completeness; preparing a bidders tabulation spreadsheet; checking contractor licensing and references; preparing an award recommendation letter; and preparing the Notice of Award and construction contract documents for execution by the City and the contractor.

Construction Phase

The City desires to have construction administration and observation services as a part of this project to ensure City goals are met. To achieve this, we anticipate providing the following construction administration services to the City: interpret and clarify the contract documents to provide responses to contractor issued requests for information and questions as appropriate; work with the City to evaluate and prepare work change directives and change orders, if needed; review material submittals; attend and document construction progress meetings; prepare progress reports; process contractor progress payment applications; issue certificates of substantial and final completion; provide construction staking; provide construction observation; and prepare final record drawings.



PROJECT EXPERIENCE

East Pioneer Avenue Improvements Phase 1, Client: City of Montesano, Washington. Carol is serving as the project manager to extend roadway improvements along 830 feet of East Pioneer Avenue. The project design will also evaluate incorporating a bike kiosk area within the project limits to facilitate biking within the corridor. Upgrades to the storm sewer system will consist of new structures and piping to convey storm drainage to the City’s former sanitary sewer system, which has been abandoned. Replacement of an existing waterline and hydrants will also be completed.

East Main Street Improvements, Client: City of Elma, Washington. Carol is serving as the project manager for improvements that include the reconstruction and widening of 2,100 feet of roadway including construction of a center turn lane, sidewalks, drainage, and illumination. Stormwater will be addressed by treating and infiltrating in a stormwater gallery under the sidewalks. The project will require SEPA/NEPA documentation, environmental permits, and right-of-way assessment through acquisition. A new water line design will be completed in conjunction with the roadway design to replace 2,000 feet of existing 8 inch asbestos cement piping. The \$80,000 design phase is funded by a WSDOT STP grant.

Central Ave Improvements (TIB Funded), Client: City of Tenino, Washington. Gibbs & Olson provided land surveying, planning, design and construction phase services. The new design improved traffic flow and pedestrian crossing safety by increasing the on-street bus loading parking and travel lane width in front of Parkside Elementary School. Additional safety measures included providing a paved shoulder with defined parking patterns. Carol served as both the project manager and project engineer, performing the overall design for the roadway horizontal and vertical alignment, stormwater conveyance and water quality, environmental cultural resource documentation, coordination with the school district and affected local businesses, and project coordination with the city staff.

Pedestrian/Bicycle Overpass (TIB Funded), Client: City of Napavine, Washington. This \$2.5 million pedestrian/bicycle overpass was needed to provide a safe crossing of two BNSF rail lines that bisect the City. Carol’s oversight preparation of final PS&E documents for approval and construction. She was also responsible for ensuring appropriate coordination between the City and BNSF Railroad, as well as with WSDOT regarding the multiple project funding sources. Carol also was responsible for managing bid phase, construction phase and project closeout services.

Tennant Way Stormwater LID Improvements, Client: City of Longview, Washington. Gibbs & Olson provided the design phase services for this stormwater LID project. The Tennant Way corridor is the gateway approach into the City from Interstate 5 and has the third highest average daily traffic volume in the City. Carol served as the project manager and assisted with the finalization of the scope of work, schedule and budget for the contract. She oversaw the preparation of the predesign report for submittal to the Department of Ecology. She was responsible for overseeing the preparation of the design plans, specifications and opinions of construction cost, coordinating the design with WSDOT in portions of the project within WSDOT right of way. She also prepared the SEPA checklist. She assisted the project engineer with communicating and coordinating with affected property owners.

ADDITIONAL ROADWAY PROJECT EXPERIENCE:

- Street Improvements for 11th & 16th CSO, Client: City of Astoria, Oregon
- Dexter/Byham Rd Improvements; Client: City of Winlock, Washington

EXPERIENCE

21 years

REGISTRATION

PE, Washington 38641

PE, Oregon 82901

EDUCATION

BS, Civil Engineering,
MS, Civil Engineering,
Washington State University

EXPERIENCE SUMMARY

Carol has 21 years of experience and specializes in the design and construction management of road and stormwater infrastructure. Her projects typically include elements such as state and federal funding, public involvement, utility design, franchise utility coordination and permitting. She has extensive experience in stormwater design including watershed analysis, closed system design, and stormwater management.

ADDITIONAL TIB FUNDED PROJECT EXPERIENCE:

- SE First Street, Client: City of Winlock, Washington.
- East Walnut (SR 505) Sidewalk Improvements, City of Winlock, Washington.
- SR503 Improvements, Owner: City of Woodland, Washington, Client: SCJ Alliance
- W Yacolt Rd Improvements, Client: Town of Yacolt, Washington.



PROJECT EXPERIENCE

East Pioneer Avenue Improvements Phase 1, Client: City of Montesano, Washington. This project extends roadway improvements along 830 feet of East Pioneer Avenue. Cindy's role was project engineer and she designed the road, sidewalk and driveway locations. She also designed improvements to the stormwater collection and conveyance system. Cindy is assisting with the specifications, quantities and developing the option of probable cost. She will be responsible for preparing the site specific traffic control plans.

East Main Street Improvements, Client: City of Elma, Washington. The roadway improvements include the reconstruction and widening of 2,100 feet of roadway including construction of a center turn lane, sidewalks, drainage, and illumination. As project engineer, Cindy was responsible for the design of the stormwater treatment and infiltration facilities and assisting with the design for the road, sidewalk and driveway locations. Cindy is assisting with developing the specifications, quantities and the opinion of probable cost. She developed the site specific traffic control plans and performed a quality assurance/quality control of the plans set.

Street Improvements for 11th & 16th Street CSO, Client: City of Astoria, Oregon. These projects involved the City's sewer and stormwater systems, however, both presented an opportunity to address significant roadway and sidewalk issues 11th Street. The \$6 million project included the physical separation of stormwater from the sanitary sewer system, as well as the replacement of water and sewer mains. In addition to the storm, sewer and water system improvements, 3,000 feet of roadway with associated curb, gutter, sidewalk and new pedestrian ramps were constructed. Cindy was one of the project engineers and her responsibilities include quality assurance/quality control, designing ADA ramps and connecting existing sidewalks. 16th Street Improvements included 1,500 feet of new roadway, 28 intersection rebuilds with curb, ADA ramps, intersection excavation and regrading, and paving. At locations where a full roadway reconstruction was not needed, improvements included 1,000 square yards of new sidewalk and 5,000 feet of curb. Cindy's role was project engineer, she assisted with the design and drafting of the plan set, including developing quantities. She performed a quality assurance/quality control of the plans set.

Pedestrian/Bicycle Overpass (TIB Funded), Client: City of Napavine, Washington. Cindy was a design engineer for this overpass project that spans a railroad and provides improved pedestrian access in the City of Napavine. The project consists of construction of 190 feet of asphalt concrete pavement walkway and a 645 foot reinforced concrete slab pedestrian bridge (main span over rail lines is of pre-stressed girder construction), approximately 85 feet of gravity block retaining wall approach structures, galvanized chain link fencing throughout (on and off of the bridge), a luminair mounted lighting system, and other work.

Tennant Way Stormwater Low Impact Development Improvements, Client: City of Longview, Washington. Gibbs & Olson is providing the design phase services for this stormwater Low Impact Development (LID) project. Cindy served as the project engineer and designed the bioretention planters for stormwater treatment to maximize infiltration. She also designed the improvements to the existing stormwater collection and conveyance system. Cindy assisted with the road and sidewalk design including ADA ramps. She met with both property and business owners to discuss driveway locations, obtain temporary construction easements, and coordinate construction scheduling to manage expectations of the construction process.

EXPERIENCE

15 years

REGISTRATION

PE, Washington 35655

EDUCATION

BS, Civil Engineering,
MS, Civil Engineering,
Washington State University

EXPERIENCE SUMMARY

Cindy has 15 years of experience. She is skilled in road design, preparing site grading plans, utility and pavement design and parking layouts. Cindy's skills are regularly called upon for stormwater drainage, treatment and detention projects. She has extensive experience in hydrologic/hydraulic computer modeling. She regularly prepares Ecology-approved Stormwater Pollution Prevention Plans.



KRISTOPHER ROGERS

Engineering Technician | Construction Representative

PROJECT EXPERIENCE

East Pioneer Avenue Improvements Phase, Client: City of Montesano, Washington. Gibbs & Olson was hired to provide surveying and design services to extend roadway improvements along 830 feet of East Pioneer Avenue. Upgrades to the storm sewer system will consist of new structures and piping to convey storm drainage to the City's former sanitary sewer system, which has been abandoned. Replacement of an existing waterline and hydrants will also be completed. Kris created a 15 sheet planset including storm drainage plan and profile sheets, channelization, and water line plan & profile sheets.

Williams Finney Waterline Replacement, Client: Beacon Hill Water & Sewer District, Washington. Gibbs & Olson was hired to provide design and bid phase services for this water line project which includes replacing 3,700 feet of asbestos cement piping with 8 inch ductile iron piping along Williams Finney Road. The project design will also include associated fittings, valves, water services, appurtenances and surface restoration. Kris designed the water line alignment and created a 14 sheet planset.

Isabella Court Senior Apartments, Vancouver, Washington, Client: MWA Architects. Isabella Court is a 49 unit affordable apartment building that will provide permanent residence for independent senior living. Gibbs & Olson was hired to provide the site design and land surveying. Site amenities include parking, outdoor plaza, landscaping and community gardening space. Site utility improvements include installation of potable water, sanitary sewer and stormwater. Kris worked in conjunction with architect to create a stormwater design plan, a water design plan and profile sheets, including utility easements, channelization, and grading plans.

SR 503 Intersection Improvements (TIB Funded), Client: City of Woodland, Washington. Gibbs & Olson was part of the design team selected for the new SR 503 and East Scott Avenue roundabout intersection. The new intersection improves safety, traffic mobility, and pedestrian access. Kristopher provided construction observation for the \$2.23 million TIB grant funded project.

Regional Wastewater Treatment Facility, Client: Cities of Raymond & South Bend, Washington. Provided observation services for the construction of a new conveyance line from South Bend to Raymond, feeding into the new wastewater treatment facility. The project involved two borings across SR 101 and lagoon decommissioning. This project included approximately 1,500 feet of roadway reconstruction work.

Wastewater Treatment Facility Relocation, Client: Town of Cathlamet, Washington. Provided observation services for the construction of a new wastewater treatment plant and new conveyance line from the existing plant. The project also included construction of a new influent pump station and the decommissioning of the plant lagoons. The project involved the reconstruction of 1,100 feet of roadway.

Water Treatment Plant Improvements, Client: City of Castle Rock, Washington. Provided observation services for construction of a new clearwell and absorption clarifier improvements.

EXPERIENCE

17 years Engineering Technician
7 years Construction Representative

EDUCATION

AA Computer-Aided Drafting
ITT Technical Institute

EXPERIENCE SUMMARY

Kristopher has 7 years of construction observation experience and 17 years' experience as an engineering technician. Based on the need, he serves as both an engineering technician and construction representative. His design experience provides Kristopher with a strong understanding of the proper sequencing of construction work giving him the ability to quickly resolve construction challenges.



Gray & Osborne, Inc.

CONSULTING ENGINEERS

June 20, 2016

Mr. David Glasson
City Administrator
City of Long Beach
115 Bolstad Avenue West
Long Beach, Washington 98631

SUBJECT: STATEMENT OF QUALIFICATIONS, ENGINEERING SERVICES,
FISCAL YEAR 2017 OVERLAY PROJECTS
CITY OF LONG BEACH, PACIFIC COUNTY, WASHINGTON
G&O #20165.90

Dear Mr. Glasson:

Thank you for this opportunity to present our Statement of Qualifications to assist the City with engineering services to support the Fiscal Year 2017 Overlay projects including pavement preservation on 3rd Street, 13th Street, and 17th Street South.

The attached submittal highlights our experience with the design, preparation of plans, specifications and cost estimates, and construction management of transportation-related projects with specific emphasis on pavement preservation projects funded by the Transportation Improvement Board's Small City Preservation Program. Our Qualifications include an introduction to Gray & Osborne and our project team, our project understanding and approach, a summary of TIB-funded design and construction management projects that Gray & Osborne has completed, and client reference contact information.

We have assembled a strong team to assist the City with this project. Our project manager is David Roman-Sanchez, P.E. David has extensive experience in the design, bid document preparation, and construction administration of TIB-funded projects. I have assisted the City of Ilwaco with the successful completion of several TIB-funded transportation improvement projects.

We look forward to assisting the City with this project. Please contact me at (206) 284-0860 or nlockett@g-o.com if we can provide additional information about our experience in the design and construction administration of TIB-funded projects.

Sincerely,

GRAY & OSBORNE, INC.

Nancy E. Lockett, P.E.

NEL/hh
Encl.

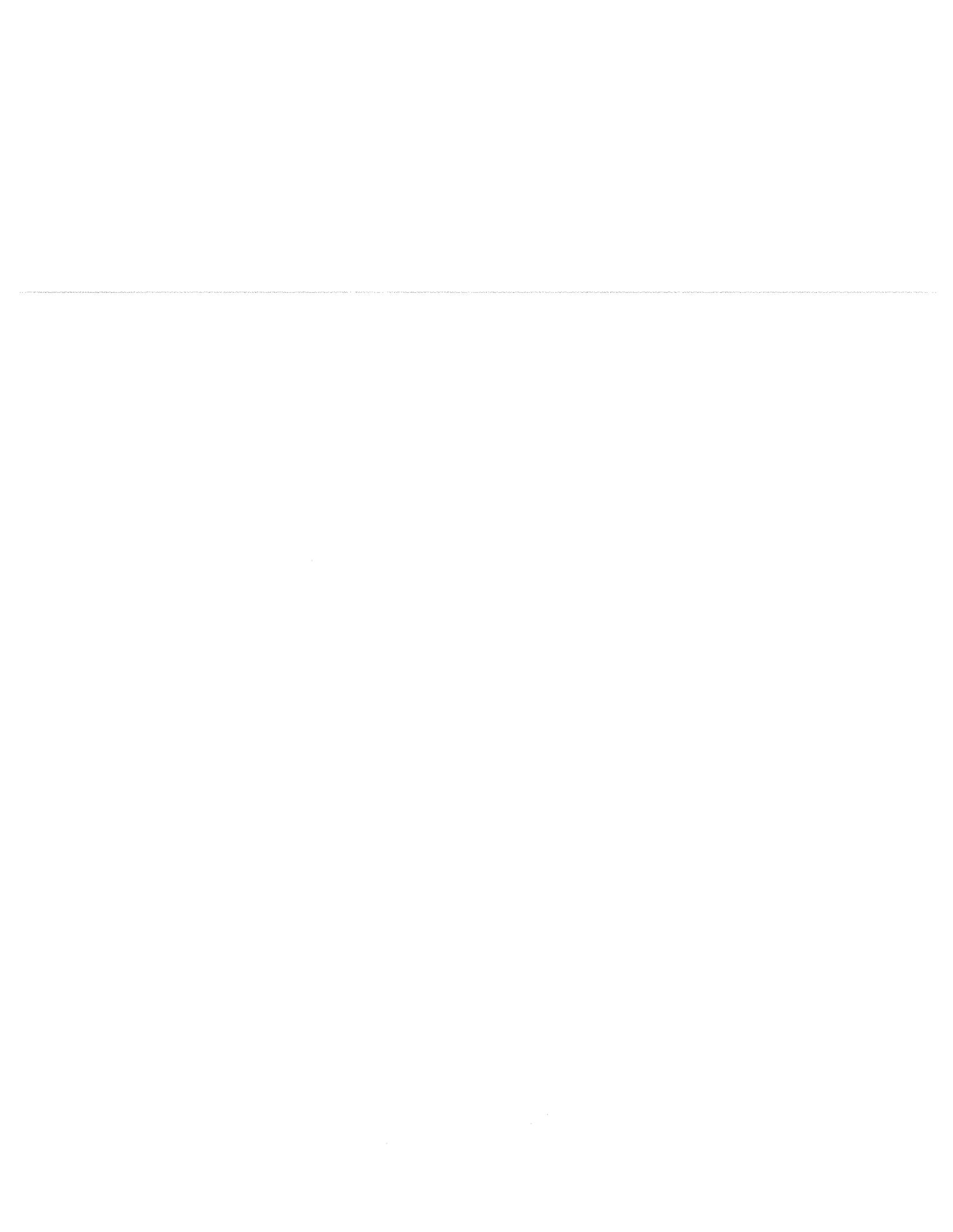


Statement of Qualifications

City of Long Beach

3rd Street, 13th Street &
17th Street Pavement
Preservation





ABOUT GRAY & OSBORNE

Gray & Osborne has provided professional engineering services to public agencies throughout Washington State since 1935. We specialize in the planning, design, and construction management of water, sewer, transportation, and utility systems. Our staff of 140 experienced professionals operates out of offices in Seattle, Yakima, Olympia, Arlington, Wenatchee, and Vancouver with engineers and design professionals in the following disciplines:



Licensed Engineers:

- Civil
- Mechanical
- Environmental
- Hydraulic
- Transportation
- Electrical
- Chemical
- Structural

Design Professionals:

- Professional Land Surveyors
- Construction Managers/Resident Inspectors
- Geographical Information System (GIS) Technicians
- Computer-Aided Designers and Drafters
- Financial Consultants
- Environmental and Permitting Specialists

This depth of expertise minimizes our reliance on subconsultants, affording us greater control over project cost, schedule, and the quality of our final product while providing us with the in-house resources to fast-track projects when necessary.

Our core values are **communication, teaming, client service, and professionalism**. Our dedication to these core values along with our Wide Area Network (WAN) technology allows our six offices to operate seamlessly as a single engineering and design resource. This allows every Gray & Osborne office to offer the personal client service of a local firm while providing the depth, expertise, and resources of a large regional firm.

We at Gray & Osborne recognize the importance of public works projects in the communities where we serve. We approach each project first as citizens and taxpayers, and secondly as engineers. Our goal is to effectively and efficiently help Washington State communities preserve the environment, improve their quality of life, and manage growth as we have since 1935.

Contact: Nancy Lockett, P.E., Principal-in-Charge

Gray & Osborne, Inc.

701 Dexter Avenue North

Suite 200

Seattle, Washington 98109

p 206.284.0860

f 206.283.3206

www.g-o.com

nlockett@g-o.com

KEY PERSONNEL & EXPERIENCE

KEY PERSONNEL

Our team is led by Nancy Lockett, P.E., a senior engineer with significant experience with the City of Long Beach, and David Roman-Sanchez, P.E., an experienced transportation engineer with significant TIB and pavement preservation expertise. We are of the opinion that a cultural survey will not be required due to the type and nature of the project. All services will be provided by Gray & Osborne. Key members of our project team include:

- **Nancy Lockett, P.E., Principal-in-Charge:** Nancy, a licensed professional engineer (1993), is a principal and the lead engineer for Gray & Osborne's Stormwater Group. Nancy's experience includes stormwater comprehensive and flood hazard management planning, development of operation and maintenance procedures for stormwater systems, stormwater utility development, stormwater rate studies, development of NPDES Phase II programs, and design of stormwater conveyance, detention, and water quality facilities. Nancy's background with Gray & Osborne also includes comprehensive planning for water and wastewater systems, design of water and wastewater conveyance and treatment facilities, operation and maintenance manuals for water and wastewater facilities, rate studies, and city engineering.
- **David Roman-Sanchez, P.E., Project Manager/Engineer:** David's ability to coordinate work with the project team as well as his computer skills, design experience, and construction administration experience, make him a valuable team asset. He has performed civil design (conceptual drawings, plans, specifications, and cost estimates) and provided construction management services for roadway, storm drainage, and utility improvement projects, including pavement preservation projects. David, a licensed professional engineer (2013), has extensive experience with the design of ADA-compliant ramps on pavement preservation projects, including preparation of maximum extent feasible (MEF) documentation and site-specific ADA ramp details. He recently completed the design for the Town of Steilacoom federally funded overlay project (WSDOT compliant) which included the upgrade of existing ADA facilities.
- **Rick Bond, P.L.S., Surveyor:** Rick is a Washington State licensed professional land surveyor (2003) with over 15 years of experience, including 9 years as a licensed land surveyor. He will lead our survey efforts including limited site survey and monument documentation (including preparation and submittal of required state forms).
- **Brian Sourwine, P.E., Quality Assurance/Quality Control:** Brian, a licensed professional engineer (1999), has over 20 years of experience on public works projects. He has a proven track record of delivering projects on schedule, within budget, and to the client's satisfaction. Brian is experienced in design and construction management in conformance with the TIB guidelines and would be responsible for QA/QC reviews.
- **Construction Management and Inspection:** Gray & Osborne staff includes 18 full-time inspectors with experience in providing construction management and inspection services that comply with TIB guidelines as well as specific expertise on pavement preservation projects and ADA standards. We assist public agencies in ensuring that funding/regulatory agency documentation requirements and standards are met through project closeout.

PUBLIC PROJECTS/STRUCTURAL OVERLAYS/CONSTRUCTION MANAGEMENT WITH TIB FUNDS

Gray & Osborne is committed to completing projects on schedule. With significant in-house resources, we can assimilate most any project into our workload with little to no reliance on specialty subconsultants. When specialty services are required (geotechnical, wetland delineation, material testing, right-of-way appraisal/acquisition, etc.), we have numerous well-qualified subconsultants to team with and have many on-call agreements in force with

these firms so we can contractually expedite the process. We strongly encourage you to contact our clients and ask about our production capabilities and client services. Several of our clients have contracted with Gray & Osborne for more than five decades. Relevant testimony to our production efforts (Seattle office only) and timeliness of deliverables is shown below and further evidenced by the fact that we publicly bid for governmental agencies approximately 50 projects per year and have done so for more than 10 years in a row.

 2011 Pavement Rehabilitation City of Newcastle (Coal Creek Parkway) Project Name/Client/Year Completed	Gray & Osborne Services							
	Publicly Funded Project	TIB Funding	Survey	Plans, Specifications & Cost Estimates	Structural Overlay (Preservation)	Environmental Documentation	Construction Management & Documentation	Project Management & Documentation
Puyallup Street Resurfacing/City of Sumner/2016	✓		✓	✓	✓	✓	✓	✓
Chambers Creek Road Improvements/Town of Steilacoom/2015	✓	✓	✓	✓	✓	✓	✓	✓
4 th Avenue West/9 th Avenue SE Pavement Preservation/City of Bothell/2015	✓		✓	✓	✓	✓		✓
Hewitt Drive Pavement Preservation/Town of Steilacoom/2015	✓		✓	✓	✓			✓
156 th Avenue SE Rehabilitation/City of Covington/2014	✓		✓	✓	✓	✓	✓	✓
2013 HMA Overlays/City of Edgewood/2014	✓		✓	✓		✓	✓	✓
Union Avenue Pavement Preservation/Town of Steilacoom/2014	✓		✓	✓	✓		✓	✓
Brumbach Avenue Pavement Preservation/City of Ilwaco/2013	✓	✓		✓	✓	✓	✓	✓
Main Street Overlay/Town of Steilacoom/2013	✓	✓	✓	✓	✓	✓		✓
Pavement Preservation/City of Newcastle/2013	✓		✓	✓	✓	✓		
Pavement Preservation/City of Yelm/2013	✓	✓	✓	✓	✓		✓	✓
Porter Way Improvements/City of Milton/2012–2013	✓	✓	✓	✓	✓	✓	✓	✓
Sequalish Street/Lexington Street Improvements/Town of Steilacoom/2013	✓		✓	✓		✓	✓	✓
West Valley Highway/City of Algona/2013	✓	✓	✓	✓	✓	✓	✓	✓
Willapa Avenue Preservation/City of South Bend/2013	✓	✓	✓	✓	✓	✓	✓	✓

 Milling Pavement Project Name/Client/Year Completed	Gray & Osborne Services							
	Publicly Funded Project	TIB Funding	Survey	Plans, Specifications & Cost Estimates	Structural Overlay (Preservation)	Environmental Documentation	Construction Management & Documentation	Project Management & Documentation
Arterial Preservation 2012/City of Bothell/2012	✓			✓				✓
1 st Street/Rhodon Road Preservation/City of Yelm/2012	✓	✓	✓	✓	✓	✓		✓
Harrison Street Overlay/City of South Bend/2012	✓	✓		✓	✓		✓	
Pavement Preservation 2011–2012/City of Newcastle/2012	✓			✓	✓			
Pavement Preservation/City of Sequim/2012	✓		✓	✓	✓	✓		
Roe Street/Rigney Road Preservation/Town of Steilacoom/2012	✓	✓	✓	✓	✓	✓	✓	✓
Section Street Improvements/City of Burlington/2012	✓	✓	✓	✓	✓	✓	✓	✓
Arterial Preservation/City of Bothell/2011	✓	✓	✓	✓	✓	✓		✓
Morgan Street Improvements/City of Black Diamond/2010	✓	✓	✓	✓	✓		✓	✓

RECENT PAVEMENT PRESERVATION PROJECT WORK



Analyze Pavement Condition



Cold Planing



Crack Sealing Prior to Overlay



Isolated Pavement Repair



Geotextile Fabric Installation



Coordinate Paving Activities



Temporary Striping



Sawing to Reinstall Loops



Channelization/Striping

BRIEF PROJECT UNDERSTANDING/APPROACH

The City of Long Beach desires to retain a qualified consultant to provide design and construction engineering support services for a Transportation Improvement Board (TIB) funded pavement preservation project along multiple city streets. Proposed improvements may include cold planing/grinding, pavement/subgrade repair areas, HMA overlay, upgrading pedestrian facilities to meet current ADA standards, and pavement markings. The project schedule requires an experienced project team with sufficient resources to commit to the proposed scope and timeline. We have assigned a project manager with a proven track record.

With pavement preservation projects, it is not uncommon that existing ADA ramps are not ADA compliant. However, we would, prior to preparing a contract, bring smart levels to the project site to ascertain if constructed slopes meet the current ADA requirements as well as verify minimum widths and other geometric requirements. Of any ramps within the project limits (paving limits), we would then only survey and map deficient ADA facility locations requiring upgrade. During the design phase our Project Manager and Design Engineer would typically bring a measuring wheel and tape, and measure the street sufficiently to develop bid quantities. This would include identifying street iron (manholes, monuments, etc.) that would be required to be adjusted (after overlay). In addition, our engineers will identify approximate station and location of severely distressed areas that would also need to be cold planed and/or removed and repaired prior to the HMA overlay. Project limits will need to be closely reviewed early in the design phase to determine which ADA facilities are impacted by the project as well as the potential requirement to upgrade pedestrian pushbuttons.

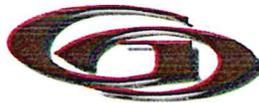
Bid/construction documents would be prepared in WSDOT format and include specifications, proposal (bid items), special details, typical cross section, pavement grinding and final repair details, channelization, etc. This type of project is typically bid by asphalt paving companies that all understand the scope and nature of these types of projects. Survey would only be required in and where new ADA facilities will be installed and for purposes of preparing necessary monument preservation forms/documentation. As such, delivering PS&E products per your desired time frame can be easily accommodated. Additionally, this type of maintenance project can likely be determined to be categorically exempt from SEPA. Additionally, if no underground work is required, it will likely not require an archaeological/cultural survey. Even if required, its need can be challenged or economically completed as desired.

Typically, ADA improvements are installed (including any push button modifications), then pavement soft spots are repaired. Once that is completed, the asphalt section is cold planed (where needed), cleaned and tacked, then patched with a new HMA wearing course. Once paved, the utility castings will be raised, and channelization devices/pavement markings installed.

Coordination with property owners/businesses during construction will also be required due to temporary impacts to ingress/egress and delays during construction work.

PAST PERFORMANCE/REFERENCES

- **Mark Burlingame, Public Works Director, Town of Steilacoom, 253.983.2073,**
mark.burlingame@ci.steilacoom.wa.us
 - Lexington Street/Sequalish Street Reconstruction (2012)
 - Roe Street/Rigney Street Preservation (2012)
 - Main Street Rehabilitation (2013)
- **Ryan Johnstone, P.E., Public Works Director, City of Yelm, 360.458.8406, ryanj@ci.yelm.wa.us**
 - Bald Hills Road and Cullens Street Overlay
 - 1st Street/Rhoton Road Pavement Preservation
- **Eddie Low, City Engineer, City of Bothell, 425.806.6811, eddie.low@bothellwa.gov**
 - 2011 Roadway Preservation Projects
 - 2010 Arterials Preservation Projects
 - NE 200th Street Improvements
- **Don Vondran, P.E., Public Works Director, City of Covington, 253.480.2400 x2462,**
dvondran@covingtonwa.gov
 - 156th Avenue SE Pavement Preservation
- **Rob Wyman, City Manager, City of Newcastle, 425.649.4444 x124, robw@ci.newcastle.wa.us**
 - 2010 Pavement Preservation Projects
 - 2012 Pavement Preservation Projects
 - 2013 Pavement Preservation Projects



Gray & Osborne, Inc.

CONSULTING ENGINEERS

Seattle Office

701 Dexter Avenue North
Suite 200
Seattle, Washington 98109
p 206.284.0860
f 206.283.3206
email grayosborne@g-o.com

Arlington Office

3710 168th Street NE
Building B, Suite 210
Arlington, Washington 98223
p 360.454.5490
f 360.454.5491
email grayosborne@g-o.com

Yakima Office

107 South Third Street
Yakima, Washington 98901
p 509.453.4833
f 509.453.5953
email yakima@g-o.com

Vancouver Office

8513 NE Hazel Dell Avenue
Suite 202
Vancouver, Washington 98665
p 360.571.3350
email kalexander@g-o.com

Olympia Office

2102 Carriage Drive SW
Building I
Olympia, Washington 98502
p 360.292.7481
f 360.292.7517
email olympia@g-o.com

Wenatchee Office

11 Spokane Street
Suite 207
Wenatchee, Washington 98801
p 509.853.2460
email wenatchee@g-o.com

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 16-35**

Meeting Date: July 5, 2016

AGENDA ITEM INFORMATION		
SUBJECT: Bids review and award	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	EH
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	COST: \$274,458.96	Water/Wastewater Supervisor
	Other:	

SUMMARY STATEMENT: Attached are the bid results for the Stanley field bids that closed June 28th. Ed Hodges has reviewed each and verified the totals. The low bidder is Lindstrom Construction.

RECOMMENDED ACTION: Award the bid to Lindstrom Construction.

BID TABULATION			Lindstrom & Son Construction	Big River Excavating	Rognlin's, Inc.	
Basic Bid Items			Units	Unit / Total	Unit / Total	Unit / Total
D. Connection to Existing Drainage System						
D.1	8th/Oregon to Pacific HWY - Connect new Area Drain in 18" Line at Oregon ROW and connect to Area Drain at Pacific Highway for new 15" Drain Line.	1 Ea.	\$ 1,500.00	\$ 650.00	\$ 5,000.00	
			\$ 1,500.00	\$ 650.00	\$ 5,000.00	
D.2	Oregon ROW - Connect new Type 26 Area Drain, 6" Drain line per Plan	1 Ea.	\$ 500.00	\$ 650.00	\$ 5,000.00	
			\$ 500.00	\$ 650.00	\$ 5,000.00	
D.3	Connect Existing Storm Drains to New Type II Area Drain at Intersection of 7th and Washington	1 Ea.	\$ 850.00	\$ 650.00	\$ 5,000.00	
			\$ 850.00	\$ 650.00	\$ 5,000.00	
D.4	Connect Existing Storm Drains to New Type II Area Drain at Intersection of 9th and Washington	1 Ea.	\$ 500.00	\$ 650.00	\$ 5,000.00	
			\$ 500.00	\$ 650.00	\$ 5,000.00	
D.5	Connect Existing 6" and 8" Storm Sewers from east to new 18" Storm Drain on Washington	2 Ea.	\$ 500.00	\$ 650.00	\$ 4,000.00	
			\$ 1,000.00	\$ 1,300.00	\$ 8,000.00	
Subtotal Connection to Existing Drainage System			\$ 4,350.00	\$ 3,900.00	\$ 28,000.00	
Basic Bid Items			Units	Unit / Total	Unit / Total	Unit / Total
E. Little League Baseball Diamond, Fencing and Backstop						
E.1	Clay Infield	100 CY	\$ 75.00	\$ 295.00	\$ 250.00	
			\$ 7,500.00	\$ 29,500.00	\$ 25,000.00	
E.2	Pitchers Mound including Pitcher's Plate	1 Ea.	\$ 500.00	\$ 2,200.00	\$ 20,000.00	
			\$ 500.00	\$ 2,200.00	\$ 20,000.00	
E.3	Galvanized, Vinyl Coated Chain Link Backstop	1 Ea.	\$ 15,260.00	\$ 16,000.00	\$ 25,000.00	
			\$ 15,260.00	\$ 16,000.00	\$ 25,000.00	
E.4	5' Galvanized, Vinyl Coated Chain Link Fence	60 LF	\$ 50.00	\$ 55.00	\$ 80.00	
			\$ 3,000.00	\$ 3,300.00	\$ 4,800.00	
E.5	12' Galvanized, Vinyl Coated Chainline Fence	240 LF	\$ 62.25	\$ 72.00	\$ 100.00	
			\$ 14,940.00	\$ 17,280.00	\$ 24,000.00	
Subtotal Little League Baseball Diamond, Fencing and Backstop			\$ 41,200.00	\$ 68,280.00	\$ 98,800.00	
Basic Bid Items			Units	Unit / Total	Unit / Total	Unit / Total
F. Paving, Surfacing and Striping						
F.1	1/2" Mix AC Trench Patching	27 Tons	\$ 175.00	\$ 195.00	\$ 350.00	
			\$ 4,725.00	\$ 5,265.00	\$ 9,450.00	
F.2	1/2" Mix AC Trench Paving (3" Thick)	200 Tons	\$ 124.00	\$ 135.00	\$ 175.00	
			\$ 24,800.00	\$ 27,000.00	\$ 35,000.00	
F.3	1/2" Mix AC Hardscape Trail Paving (2" Thick)	30 Tons	\$ 175.00	\$ 195.00	\$ 300.00	
			\$ 5,250.00	\$ 5,850.00	\$ 9,000.00	
F.4	1/2" Mix AC Hardscape Area Paving (2" Thick)	150 Tons	\$ 118.00	\$ 135.00	\$ 200.00	
			\$ 17,700.00	\$ 20,250.00	\$ 30,000.00	
F.5	4" White Parking Lot Striping	650 LF	\$ 7.76	\$ 6.00	\$ 10.00	
			\$ 5,044.00	\$ 3,900.00	\$ 6,500.00	
F.6	Handicap Parking Spaces including Striping, Loading Zone and Signage	1 LS	\$ 10,000.00	\$ 2,950.00	\$ 15,000.00	
			\$ 10,000.00	\$ 2,950.00	\$ 15,000.00	
F.7	Crosswalk Striping at Parking Lot	35 LF	\$ 15.00	\$ 18.00	\$ 30.00	
			\$ 525.00	\$ 630.00	\$ 1,050.00	
F.8	Detectable Warning Map	2 Ea.	\$ 230.00	\$ 1,700.00	\$ 2,500.00	
			\$ 460.00	\$ 3,400.00	\$ 5,000.00	
Subtotal Paving, Surfacing and Striping			\$ 68,504.00	\$ 69,245.00	\$ 111,000.00	
Basic Bid Items			Units	Unit / Total	Unit / Total	Unit / Total
G. Electrical						
G.1	1-1/2" Conduit Installation with Pull String	125 LF	\$ 3.96	\$ 12.00	\$ 50.00	
			\$ 495.00	\$ 1,500.00	\$ 6,250.00	
G.2	3/4" Conduit Installation with Pull String	820 LF	\$ 1.24	\$ 11.00	\$ 15.00	
			\$ 1,016.80	\$ 9,020.00	\$ 12,300.00	
Subtotal Paving, Surfacing and Striping			\$ 1,511.80	\$ 10,520.00	\$ 18,550.00	

Total Tax (7.8 Percent) \$ 19,858.81 \$ 31,767.84 \$ 58,858.02

Red denotes variation from written bid, after calculation

TOTAL BASIC BID \$ 274,458.96 \$ 439,047.84 \$ 813,448.02

City of Long Beach
Stanley Field Improvements
Bid Date: Tuesday, June 28, 2016

1 2 3

BID TABULATION				Lindstrom & Son Construction	Big River Excavating	Rognlin's, Inc.
Basic Bid Items:		Units		Unit / Total	Unit / Total	Unit / Total
A. Site Preparation						
A.1	Mobilization	1	LS	\$ 9,000.00	\$ 37,500.00	\$ 100,000.00
				\$ 9,000.00	\$ 37,500.00	\$ 100,000.00
A.2	Temporary Protection & Direction of Traffic	1	LS	\$ 100.00	\$ 7,500.00	\$ 20,000.00
				\$ 100.00	\$ 7,500.00	\$ 20,000.00
A.3	Trench Safety	1	LS	\$ -	\$ 1.00	\$ 3,000.00
				\$ -	\$ 1.00	\$ 3,000.00
A.4	Erosion Control	1	LS	\$ 500.00	\$ 1,600.00	\$ 10,000.00
				\$ 500.00	\$ 1,600.00	\$ 10,000.00
A.5	Subgrade/ Trench Stabilization	5	CY	\$ 15.00	\$ 100.00	\$ 500.00
				\$ 75.00	\$ 500.00	\$ 2,500.00
A.6	Sawcut Asphaltic / Concrete Surfaces	400	LF	\$ 3.00	\$ 5.00	\$ 10.00
				\$ 1,200.00	\$ 2,000.00	\$ 4,000.00
A.7	Demolition of Existing Drainage Utilities in Athletic Fields and along Washington Ave.	1	LS	\$ 1,500.00	\$ 3,000.00	\$ 8,000.00
				\$ 1,500.00	\$ 3,000.00	\$ 8,000.00
A.8	Demolition Existing Pavement	125	SY	\$ 12.00	\$ 8.00	\$ 20.00
				\$ 1,500.00	\$ 1,000.00	\$ 2,500.00
Subtotal Site Preparation				\$ 13,875.00	\$ 53,101.00	\$ 150,000.00
Basic Bid Items:						
		Units		Unit / Total	Unit / Total	Unit / Total
B. Grading						
B.1	Clearing and Grubbing	1800	CY	\$ 10.75	\$ 16.00	\$ 40.00
				\$ 19,350.00	\$ 28,800.00	\$ 72,000.00
B.2	Final Grading Cut	602	CY	\$ 14.50	\$ 12.00	\$ 50.00
				\$ 8,729.00	\$ 7,224.00	\$ 30,100.00
B.3	Final Grading Embankment	443	CY	\$ 14.50	\$ 20.00	\$ 30.00
				\$ 6,423.50	\$ 8,860.00	\$ 13,290.00
B.4	3/4" - Crushed Rock Sub Base Installation for Paths, Hardscape and Parking Areas	500	CY	\$ 40.92	\$ 65.00	\$ 100.00
				\$ 20,460.00	\$ 32,500.00	\$ 50,000.00
B.5	Geotextile Fabric	1,050	SY	\$ 0.75	\$ 0.60	\$ 5.00
				\$ 787.50	\$ 630.00	\$ 5,250.00
B.6	Precast Concrete Manorstone Block Retaining Walls (Height Varies)	220	LF	\$ 11.90	\$ 40.00	\$ 100.00
				\$ 2,618.00	\$ 8,800.00	\$ 22,000.00
Subtotal Grading				\$ 58,368.00	\$ 86,814.00	\$ 192,640.00
Basic Bid Items:						
		Units		Unit / Total	Unit / Total	Unit / Total
C. Storm, Water and Sanitary Utilities						
C.1	18" HDPE STORM including Trench Excavation & Crushed Rock Backfill on Washington St.	560	LF	\$ 43.25	\$ 78.00	\$ 85.00
				\$ 24,220.00	\$ 43,680.00	\$ 47,600.00
C.2	15" HDPE STORM including Trench Excavation & Crushed Rock Backfill on North 8th St.	215	LF	\$ 36.25	\$ 60.00	\$ 100.00
				\$ 7,793.75	\$ 12,900.00	\$ 21,500.00
C.3	6" HDPE Drain Pipe for Type 26 AD Connections	250	LF	\$ 19.40	\$ 40.00	\$ 100.00
				\$ 4,850.00	\$ 10,000.00	\$ 25,000.00
C.4	Type II Area Drains (All Depth)	3	Ea.	\$ 1,500.00	\$ 1,800.00	\$ 4,000.00
				\$ 4,500.00	\$ 5,400.00	\$ 12,000.00
C.5	Type 26 Area Drains (All Depth)	10	Ea.	\$ 935.00	\$ 1,475.00	\$ 3,000.00
				\$ 9,350.00	\$ 14,750.00	\$ 30,000.00
C.6	18" x 6" Reducing Tees and Connection for New 18" Drain line on Washington	10	Ea.	\$ 450.00	\$ 430.00	\$ 150.00
				\$ 4,500.00	\$ 4,300.00	\$ 1,500.00
C.7	18" x 8" Reducing Tee and Connection for New 18" Drain line on Washington	1	Ea.	\$ 480.00	\$ 630.00	\$ 200.00
				\$ 480.00	\$ 630.00	\$ 200.00
C.8	2" Water Service Line Connection, Meter Box, and Meter Set	1	Ea.	\$ 3,800.00	\$ 4,000.00	\$ 5,000.00
				\$ 3,800.00	\$ 4,000.00	\$ 5,000.00
C.9	2" PEX Service Line	230	LF	\$ 19.56	\$ 42.00	\$ 20.00
				\$ 4,498.80	\$ 9,660.00	\$ 4,600.00
C.10	1" PEX Service Line	180	LF	\$ 5.41	\$ 30.00	\$ 15.00
				\$ 973.80	\$ 5,400.00	\$ 2,700.00
C.11	1" Self Draining Yard Hydrant	2	Ea.	\$ 250.00	\$ 400.00	\$ 1,000.00
				\$ 500.00	\$ 800.00	\$ 2,000.00
C.12	Existing Catch Basin Adjustment (Oregon ROW and 9th)	1	Ea.	\$ 150.00	\$ 600.00	\$ 700.00
				\$ 150.00	\$ 600.00	\$ 700.00
C.13	Sanitary Sewer Manhole Adjustment	1	Ea.	\$ 200.00	\$ 1,300.00	\$ 800.00
				\$ 200.00	\$ 1,300.00	\$ 800.00
C.14	4" Service Lateral, stub up and connection to Washington Street Sanitary Main	1	LS	\$ 975.00	\$ 2,000.00	\$ 2,000.00
				\$ 975.00	\$ 2,000.00	\$ 2,000.00
Subtotal Storm, Water and Sanitary Utilities				\$ 66,791.35	\$ 115,420.00	\$ 155,600.00

TAB - E



**CITY COUNCIL
AGENDA BILL**

AB 16-36

Meeting Date: July 5, 2016

AGENDA ITEM INFORMATION

SUBJECT: VB Contract	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: \$190,400 Budgeted for 2016	Other:	
SUMMARY STATEMENT: This is basically the same as the contract we agreed upon last year, updated to include 2016 budgeted items.		
RECOMMENDED ACTION: Approve and authorize the Mayor to sign		

TOURISM SERVICE CONTRACT

Lodging Tax Contract: Long Beach Peninsula Visitors Bureau

THIS AGREEMENT is made by and between the Long Beach Peninsula Visitors Bureau, P.O. Box 562 Seaview, WA 98644 (“the ORGANIZATION”), and the City of Long Beach (“the CITY”), a political subdivision and municipal corporation of the state of Washington.

WHEREAS, Chapter 67.28 RCW provides authority for legislative bodies of municipalities to impose excise taxes on the sale of or charge made for the furnishing of lodging that is subject to tax under Chapter 82.08 RCW; and

WHEREAS, RCW 67.28.1815 in part states that: “**All revenue from taxes imposed under said Chapter shall be credited to a special fund in the treasury of the municipality imposing such tax and used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities...**” and

WHEREAS, the CITY Lodging Tax revenues have been credited to the Tourism Development Fund (No. 103) in the treasury of the CITY; and

WHEREAS, the ORGANIZATION applied through the CITY Lodging Tax Marketing Committee (“the COMMITTEE”) for financial assistance from CITY Lodging Tax proceeds (“the Proposal); and

WHEREAS, the COMMITTEE facilitated these efforts by (a) coordinating the funding availability, (b) evaluating submitted application packets, and (c) advancing the financing award recommendations to the CITY, including the Proposal from the ORGANIZATION; and

WHEREAS, the CITY has determined that the activity herein described promotes the general welfare, health and safety of the citizens of the CITY, and is in the best interests of the CITY in regard to the promotion of tourism, the CITY intends to disperse CITY Lodging Tax proceeds to the ORGANIZATION to assist with its Proposal, and hereby enters into this Agreement; now, therefore,

WITNESSETH, that in consideration of the premises and mutual benefits and covenants herein contained, it is agreed by and between the parties hereto as follows:

1. **FUNDING**: One Hundred Ninety Thousand Four Hundred Dollars (\$190,400) have been pledged from the CITY Tourism Development Fund No. 103 in fiscal year 2016 to assist with **Tourism Promotion** within Pacific County. Said amount shall constitute the maximum reimbursement the ORGANIZATION is eligible to receive from the CITY under this Agreement.
2. **USE OF FUNDS**: The ORGANIZATION shall use these CITY funds for the express purpose of **Tourism Promotion** of Long Beach and Pacific County. **Tourism Promotion** is defined as activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; providing information and/or services to inform and/or recruit prospective tourists; and funding marketing of special events and festivals designed to attract tourists. The specific services to be provided by the ORGANIZATION to the CITY under this Contract are described in Attachment A: Scope of Work.

3. **PAYMENT PROVISIONS:** Once this AGREEMENT is executed, the ORGANIZATION may submit claims vouchers to the CITY requesting reimbursement for eligible expenses and/or for eligible services as listed in Section 2. Use of Funds and Attachment A: Scope of Work up to the amount as specified in Section 1. Funding.

Each reimbursement claims voucher shall include the following certificate of authenticity with the dated signature of an authorized representative of the ORGANIZATION: *“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished and the services rendered as described herein, and that this claim is a just, due and unpaid obligation against the City of Long Beach Tourism Development Fund No. 103.”*

The ORGANIZATION shall provide the CITY with a written “progress/status brief” regarding the Proposal with each reimbursement claims voucher.

Within twenty (20) days of receiving any such reimbursement claims voucher, the CITY shall remit to the ORGANIZATION a warrant for the approved reimbursement amount.

The final claims voucher shall be submitted to the CITY by the ORGANIZATION no later than Wednesday, January 2, 2016.

4. **EVALUATION AND MONITORING:** The ORGANIZATION agrees to maintain books, records and other documents and evidence, and to use accounting procedures and practices that sufficiently and properly support the complete performance of and the full compliance with this Agreement. The ORGANIZATION will retain these supporting books, records, documents and other materials for at least three (3) calendar years following the year in which the Agreement expires.

The CITY and/or the State Auditor and any of their representatives shall have full and complete access to these books, records and other documents and evidence retained by the ORGANIZATION respecting all matters covered in and under this Agreement, and shall have the right to examine such during normal business hours as often as the CITY and/or the State Auditor may deem necessary. Such representatives shall be permitted to audit, examine and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, and records of matters covered by this Agreement. These access and examination rights shall last for three calendar years following the year in which the Agreement expires.

The CITY intends without guarantee for its agents to use reasonable security procedures and protections to assure that related records and documents provided by the ORGANIZATION are not erroneously disclosed to third parties. The CITY will, however, disclose or make this material available to those authorized by/in the above paragraph or permitted under the provisions of Chapter 42.56 RCW without notice to the ORGANIZATION.

The ORGANIZATION shall cooperate with and freely participate in any other monitoring or evaluation activities pertinent to this Agreement that the CITY finds needing to be conducted.

5. **RECAPTURE PROVISION:** In the event the ORGANIZATION fails to expend these funds in accordance with state law and/or the provisions of this Agreement, the CITY reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for a period of two (2) years following release of any report from an audit conducted by the CITY and/or the State Auditor’s Office under the Section 4 (EVALUATION AND MONITORING) provisions or the 3-year records retention period required under Section 4 (EVALUATION AND MONITORING), whichever occurs later. Repayment by the ORGANIZATION of any funds recaptured under this provision shall occur within twenty (20) days of any demand. In the event the CITY is required to

institute legal proceedings to enforce this recapture provision, the CITY shall be entitled to its costs thereof, including reasonable attorney's fees.

6. **NONDISCRIMINATION**: The ORGANIZATION shall comply with all federal and state nondiscrimination laws, including, but not limited to chapter 49.60 RCW – Washington's Law Against Discrimination, and 42 U.S.C. 12101 et seq. – the Americans with Disabilities Act (ADA). In the event the ORGANIZATION fails or refuses to comply with any nondiscrimination law, regulation, or policy, this Agreement may be rescinded, canceled or terminated in whole or in part, and the ORGANIZATION may be declared by the CITY ineligible for further CITY Tourism Development Funds. The ORGANIZATION shall be given a reasonable time in which to cure any such noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedures set forth herein.

7. **EMPLOYMENT RELATIONSHIPS**: The ORGANIZATION, its employees, volunteers or agents performing under this Agreement are not deemed to be employees of the CITY, nor volunteers or agents of the CITY in any manner whatsoever. No officer, employee, volunteer or agent of the ORGANIZATION will hold themselves out as, or claim to be, an officer, employee, volunteer or agent of the CITY by reason hereof, nor will they make any claim, demand or application to or for any right or privilege applicable to an officer, employee volunteer or agent of the CITY.

The parties agree that the CITY will not be responsible for the payment of any industrial insurance premiums or related claims or other benefits that may arise during the performance of services under this Agreement for any ORGANIZATION employee or volunteer, or for any consultant's, contractor's or subcontractor's employee(s) or agent(s) that has been retained by the ORGANIZATION.

8. **HOLD HARMLESS**: In accepting this Agreement, the ORGANIZATION, including its successors and assigns, does hereby covenant and agree to indemnify and protect and save harmless the CITY and its officers and employees from all claims, actions, or damages of every kind and description which may accrue to or be suffered by any person, partnership, corporation, or other entity of any kind that arise in whole or in part from intentional tort(s), or negligent act(s) or omission(s), or strict liability of the ORGANIZATION or its employees, agents, successors, or assigns. If the above sentence applies and any suit or action is brought against the CITY, its officers, its employees, or any combination thereof, the ORGANIZATION, including its successors or assigns, shall defend the suit or action at his or her or their sole cost and expense and shall fully satisfy any judgment that is rendered against the CITY, its officers, its employees, or any combination thereof.

9. **ENTIRE AGREEMENT/MODIFICATIONS**: This Agreement represents all the terms and conditions agreed to by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any parties hereto. The CITY and the ORGANIZATION may, from time to time, request changes in services being performed with these funds. Any such changes that are mutually agreed upon shall be incorporated herein by written amendment to this Agreement. For example, and without limitation, an amendment to this Agreement must be approved in writing by the CITY prior to the ORGANIZATION expending funds for the items covered within that amendment. Costs incurred in contravention of this Paragraph are the sole responsibility of the ORGANIZATION.

10. **AGREEMENT PERIOD**: The terms of this Agreement and the performance of the parties hereto shall commence, or be deemed to have commenced, the 1st day of January 2016 and will continue through the 31st day of December 2016, both dates inclusive, unless sooner terminated or extended as provided for herein.

11. **TERMINATION OF AGREEMENT:** If, through any cause, the ORGANIZATION shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the ORGANIZATION shall violate any of its covenants, agreements or stipulations, the CITY shall thereupon have the right to terminate this Agreement and withhold the remaining allocation if the default or violation is not corrected within ten (10) days of the CITY submitting written notice to the ORGANIZATION describing the default or violation.

Notwithstanding any contrary provisions of this Agreement, either party may terminate this Agreement by providing written notice of such termination and specifying the effective date thereof to the other party at least twenty (20) days prior to the revised termination date. Payment for all Proposal-related expenses incurred by the ORGANIZATION and not reimbursed or otherwise paid for by the CITY prior to the effective date of such revised termination shall be as the CITY reasonably determines.

The CITY may unilaterally terminate all or part of this Agreement, or reduce the Scope of Work and/or Funding without regard for “eligible” expenses being incurred and awaiting reimbursement if the Long Beach Tourism Development funds are reduced as a result of a reduction or loss of the lodging sales and use taxing authority or a substantial reduction in taxable jurisdiction or activity.

12. **SPECIAL PROVISION:** The failure of the CITY to insist upon the strict performance of any provision of this Agreement or to exercise any right based upon breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Agreement.

13. **SEVERABILITY:** In the event any provision or any portion thereof contained in this Agreement is held to be unconstitutional, invalid or unenforceable, then said provision(s) or portion(s) thereof shall be deemed severed and the remainder of this Agreement shall not be affected and shall remain in full force and effect. Furthermore, if such an event occurs, the parties agree to negotiate a modification to replace the unacceptable provision(s) as soon as possible.

14. **DISPUTE RESOLUTION:** Except as otherwise provided in this Agreement, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The parties shall select a dispute resolution team to resolve the dispute by majority vote. The team shall consist of (a) a representative appointed by the CITY, (b) a representative appointed by the ORGANIZATION, and (c) a third party mutually agreed upon by the two (2) appointed representatives. The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

15. **GOVERNING LAW AND VENUE:** This Agreement shall be construed and enforced in accordance with, and its validity and performance governed by, the laws of the state of Washington. The Superior Court of and for Pacific County, Washington shall be the venue for any suit between the parties arising out of this Agreement.

16. **NOTIFICATION:** Should the need arise during the term of this Agreement for either party to notify the other of a change in address or otherwise, the following contacts shall be used:

For the CITY:	City Administrator P.O. Box 310 Long Beach, WA 98631-0310 Telephone: 360-642-4421 Fax: 360-642-8841
---------------	---

For the ORGANIZATION:	Executive Director
-----------------------	--------------------

P.O. Box 562
Seaview, WA 98644
Telephone: 360/642-2400
Fax: 360/642-3900

IN WITNESS WHEREOF legal representatives of both the ORGANIZATION and the CITY have executed this Agreement on the date(s) so noted below.

ORGANIZATION
Long Beach Peninsula Visitors' Bureau

CITY
City of Long Beach

Print Name Title

Jerry Phillips, Mayor Date

Signature Date

ATTEST:

ATTEST:

Print Name Title

Clerk Date

Signature Date

ATTACHMENT A: SCOPE OF WORK

2016 Promotion of the Long Beach and Pacific County area and/or Events/Attractions in Pacific County to Potential Tourists:

<u>Activity:</u>	<u>Number of Unduplicated Contacts/Actions</u>	<u>Budget</u>
Print Ads	2016 Washington State Travel Planner	\$ 12,000
Print collateral	2016 Beach Vacation Planner (60,000 Produced/Printed)	\$ 12,000
WebSite	2016 Annual Maintenance and Development	\$ 20,000
Public Relations	2016 Public Relations	\$ 50,000
Marketing	Marketing projects and activities	\$ 20,000
Research & Dev.	Feasibility Study of Sports Venues	\$ 5,000
In-Person Contacts	17,000 Contacts	\$ 30,000
Phone Contacts	7,000 Contacts	\$ 11,400
Printed Materials	150,000 pieces distribution	\$ 30,000

Grand Total: \$190,400

TAB – F



**CITY COUNCIL
AGENDA BILL
AB 16-37**

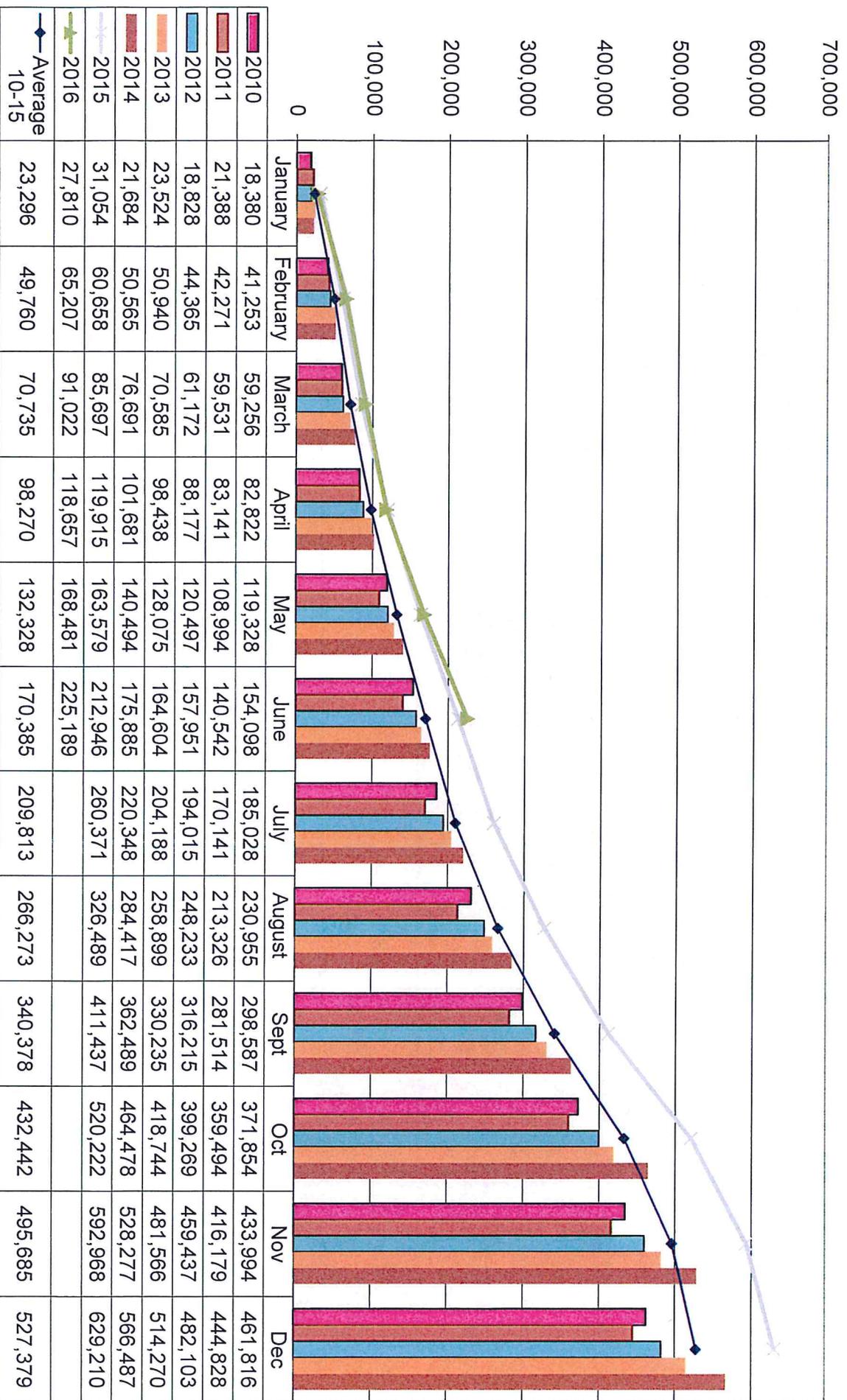
Meeting Date: July 5, 2016

AGENDA ITEM INFORMATION

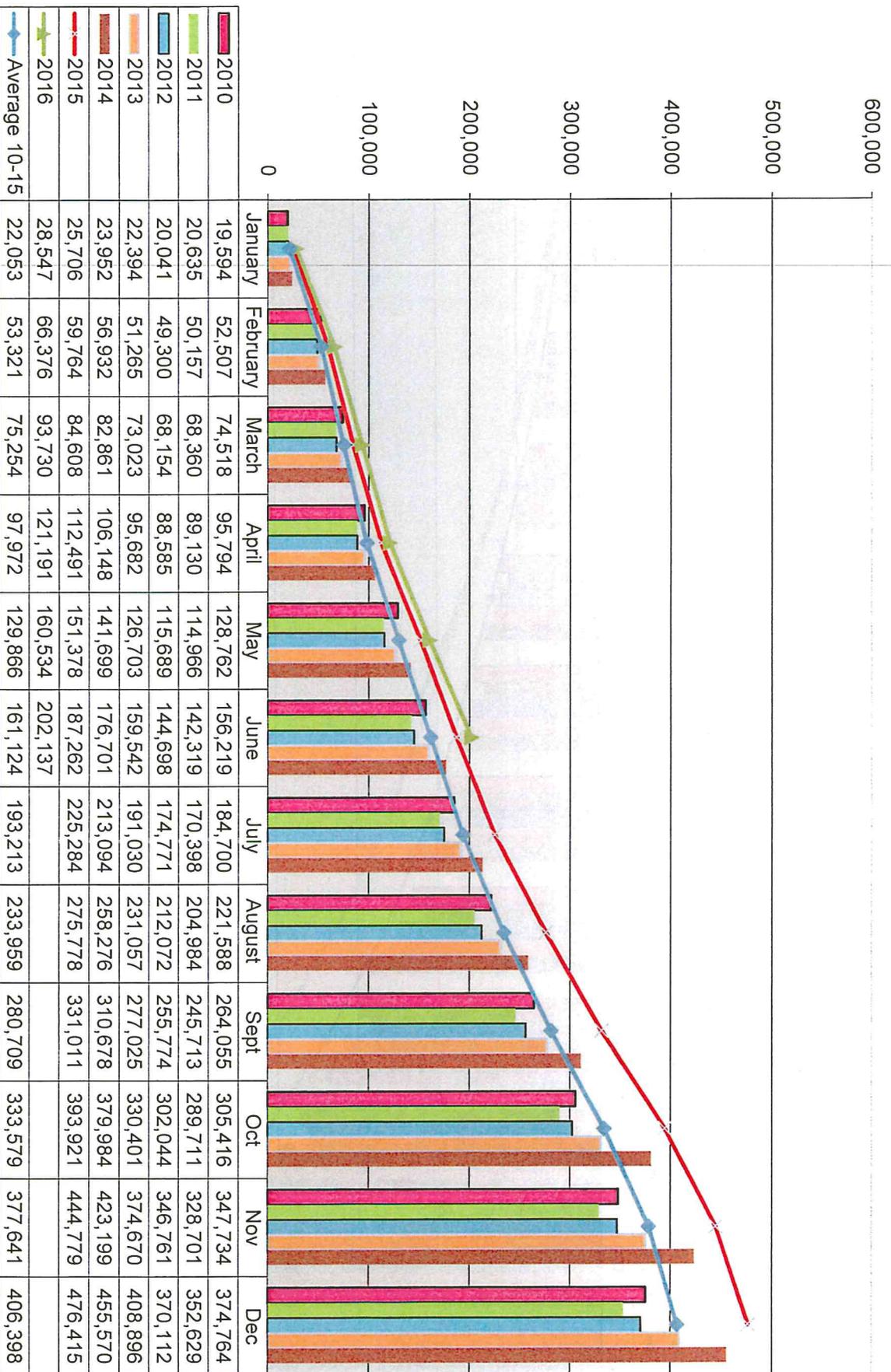
SUBJECT: <i>Bolstad Avenue Closure Request</i>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: The Long Beach Merchants Association has requested that the city close Bolstad Avenue during SandSations.		
RECOMMENDED ACTION: Review and decide during the public meeting.		

TAB - G

Lodging Tax Collections



Sales Tax Collections



Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

07-01-16

Page 1 of 4

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for June 2016

During the month of June the Long Beach Police Department handled the following cases and calls:

Long Beach

900 Total Incidents

Aid Call Assists: 11

Alarms: 3

Animal Complaints: 12

Assaults: 10

Assists: 108

(Includes 12 Law Enforcement Agency Assists Outside City Boundaries)

Burglaries: 0

Disturbance: 21

Drug Inv.: 14

Fire Call Assists: 3

Follow Up: 156

Found/Lost Property: 19

Harassment: 8

Malicious Mischief: 3

MIP – Alcohol: 0

MIP – Tobacco: 1

Missing/Found Persons: 1

Prowler: 1

Runaway: 0

Security Checks: 252

Suspicious: 23

Thefts: 32

Traffic Accidents: 7

Traffic Complaints: 26

Traffic Tickets: 29

Traffic Warnings: 132

Trespass: 12

Warrant Contacts: 4

Welfare Checks: 12

Ilwaco

494 Total Incidents

Aid Call Assists: 3

Alarms: 5

Animal Complaints: 4

Assaults: 2

Assists: 65

Burglaries: 1

Disturbance: 7

Drug Inv.: 1

Fire Call Assists: 0

Follow Up: 98

Found/Lost Property: 3

Harassment: 2

Malicious Mischief: 2

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing/Found Persons: 0

Prowler: 1

Runaway: 1

Security Checks: 219

Suspicious: 10

Thefts: 8

Traffic Accidents: 2

Traffic Complaints: 4

Traffic Tickets: 4

Traffic Warnings: 29

Trespass: 12

Warrant Contacts: 4

Welfare Checks: 7

I attended training on June 3rd. The class was sponsored by Washington Cities Insurance Authority and its title was "Supervisor Force Liability Prevention". Some of the topics covered included supervisory liability issues, proving proper conduct and documentation requirements for evidence.

On June 4th I received an email from a Mr. James Kramer thanking Officer Casey Meling for his help. Casey had told me about the call after it happened and it was a very bad situation made better by Officer Melings' actions. I have attached a copy of the email.

Officer Mike Parker attended training on the 6th. The class title was "Reading Body Language". The class taught how to interpret signs of danger and deception. Its goals were to improve officer safety, increase deception detection and to improve interviews.

On the 7th I attended a meeting with Willapa Behavioral Health, Pacific County Sheriff's, Department, Raymond Police Department and the Pacific County Health Department. We met to discuss implementation of a program to identify non-violent arrestees that would benefit from a diversion program that would mandate mental health treatment instead of jail time. This effort is called the "Justice Mental Health Collaboration Program" and is funded by a federal grant. The goals of the program are to reduce the number of people with mental health issues who are booked into jail and to reduce recidivism among these types of people.

Summer hire, Officer Don Tardiff, took a patrol car up to Ocean Park Elementary School on June 9th. Fire District One had a demonstration for the students of different types of vehicles and equipment. There was fire trucks, PUD trucks, cranberry harvest equipment and other types of vehicles and equipment at the school for the students to look at.

On the 11th Officer Casey Meling helped chaperone the high school graduation overnight trip. Casey does this just about every year.

I attended the 911 Operations Board Meeting on June 14th. I was able to obtain \$6,000.00 from the board to help reimburse for three tablets we purchased and to help buy two more tablets. The money was from a grant from Department of Homeland Security.

Reserve Officer Dave Tobin attended training on June 17th. The course title was "High in Plain Sight: Current Alcohol, Drug and Concealment Trends and Identifiers". The class dealt with signs and symptoms of use, alcohol and drug concealment methods and containers as well as alcohol and drug clothing, logos and stickers. Other related topics were covered as well. The training was free.

On the 20th the other half of the department had firearms range training. We qualified with our duty, backup and off duty handguns.

I sat in on an oral board for Child Protective Services on the 23rd. The interviews were for a supervisor position.

Flint R. Wright
Flint R. Wright
Chief of Police

Flint Wright

From: Flint Wright
Sent: Saturday, June 04, 2016 12:39 PM
To: 'James Kramer'
Subject: RE: Compliments on one of your Officers

Mr. Kramer,

I will pass on your email to Officer Meling. I know Casey is a fine officer but it's always nice to hear positive feedback. I am so glad that you and your daughter are doing well. Have a great day.

Chief Flint R. Wright
Long Beach Police Department

From: James Kramer [mailto:jim.kramer@jdkds.com]
Sent: Thursday, June 02, 2016 10:00 AM
To: Flint Wright <fwright@longbeachwa.gov>
Subject: Compliments on one of your Officers

Chief Wright,

I wanted to make you aware of the professional and sympathetic treatment my wife and I recently received this past Mother's Day morning from one of your patrol officers. I wish I had his name, but I am afraid I cannot remember other than his first name is Casey (I hope). The issue was a confrontation between myself and the owner/manager at the Cedars Ocean View Inn. I also wished to pass along to Patrolman Casey that my daughter ended up fine after a 3 hour stay in the Ilwaco emergency room, and that my brain surgery my wife was concerned about during the course of events that morning went flawlessly.

Best always, and thanks to you and all your officers for your service to your community.

James Kramer
425-353-8397
jim.kramer@jdkds.com
<http://www.jdkds.com/blog/>

DRAFT

NOT A BAN - A BETTER PLAN!
 PROPOSED "STEP-DOWN" PLAN FOR CONSUMER
 FIREWORKS ON THE LONG BEACH PENINSULA

2016

SALES: JUNE 28 - JULY 5

DISCHARGE: JUNE 28 - JULY 5

TYPES: FOCUS ON EDUCATION & ENFORCEMENT
OF EXISTING REGULATIONS2017

SALES: JULY 1 - JULY 4

DISCHARGE: JULY 2 - JULY 4

TYPES: RESTRICT SALE & DISCHARGE TO
"SAFE & SANE"2018

SALES: JULY 3 AND JULY 4

DISCHARGE: JULY 4

TYPES: RESTRICT SALE & DISCHARGE TO
"SAFE & SANE""SAFE & SANE"YES - HAND-HELD SPARKLERS, CONES, FOUNTAINS,
GROUND SPINNERS, SNAKES, SMOKE DEVICES.NO - AERIAL SPINNERS, ROMAN CANDLES, AERIAL
RELOADABLE TUBES, SHELL DEVICES & GROUND
DEVICES THAT TRAVEL HORIZONTALLY OVER 15 FT.



FIRE PROTECTION BUREAU – PREVENTION DIVISION
PO Box 42642
Olympia WA 98504-2642
(360) 596-3913 FAX: (360) 596-3934
E-Mail: Fireworks@wsp.wa.gov



Fireworks Ban or Restricted Sales/Use

Fireworks Ban or Restricted Sales/Use by County and City

RCW 70.77.095 State Law –

- Fireworks sales and discharge laws.
- Dates and times common fireworks may be sold or discharged.

State Fireworks Law RCW 70.77.395		
Date	Sales Period	Discharge Period
June 28th	12 p.m. noon to 11 p.m.	12 p.m. noon to 11 p.m.
June 29th to July 3rd	9 a.m. to 11 p.m.	9 a.m. to 11 p.m.
July 4th	9 a.m. to 11 p.m.	9 a.m. to 12 a.m. midnight
July 5th	9 a.m. to 9 p.m.	9 a.m. to 11 p.m.
December 27th to 30th	12 p.m. noon to 11 p.m.	No Discharge
December 31st	12 p.m. noon to 11 p.m.	6 p.m. to 12 a.m. midnight
January 1st	No Sales	12 a.m. midnight to 1 a.m.

Cities and Counties With Bans and Restrictions

The following is a list of cities and counties with more restrictive fireworks laws or ordinances. The jurisdiction has either banned use and/or sale or has a more restrictive sales period. This information should be used as a starting point. Contact your local police or fire department to inquire about local rules, ordinances, and laws before purchasing or using fireworks.

Unincorporated County	Total Ban	Sales - State	Sales - Modified	Discharge State	Discharge Modified	Discharge 3rd & 4th only	Discharge 4th only
Adams		X		X			
Asotin		X		X			
Benton		X		X			
Chelan			X		X	X	
Clallam		X			X		
Clark			X		X		
Columbia		X		X			
Cowlitz		X		X			
Douglas			X		X	X	
Ferry		X		X			
Franklin	X						
Garfield		X		X			
Grant		X		X			
Grays Harbor		X		X			
Island		X		X			
Jefferson		X		X			
King			X		X		
Kitsap			X		X		X
Kittitas			X		X		X
Klickitat		X			X		X
Lewis		X		X			
Lincoln		X		X			
Mason		X		X			
Okanogan	X						
Pacific		X		X			
Pend Oreille		X		X			
Pierce		X		X			
San Juan	X						
Skagit		X		X			
Skamania		X		X			
Snohomish			X		X		X
Spokane	X						
Stevens		X		X			
Thurston		X			X	X	
Wahkiakum		X		X			
Walla Walla			X		X		
Whatcom		X			X		
Whitman			X		X		
Yakima	X						
39	5	25	9	21	13	3	4
Percent of total counties	13%	74%	26%	62%	38%	54% of those who modified	

Incorporated Jurisdiction	Total Ban	Sales - State	Sales - Modified	Discharge - State	Discharge - Modified	Discharge 3rd & 4th only	Discharge 4th only
Aberdeen			X		X		X
Airway Heights			X		X		X
Algona			X		X	X	
Anacortes	X						
Arlington			X		X		X
Asotin		X		X			
Auburn			X		X		X
Bainbridge Island			X		X		X
Battle Ground		X		X			
Beaux Arts Village	X						
Bellevue	X						
Bellingham	X						
Benton City		X			X		
Bingen		X		X			
Black Diamond			X		X		X
Blaine			X		X		
Bonney Lake			X		X	X	
Bothell			X		X		X
Bremerton			X		X		X
Brewster			X		X		
Bridgeport			X		X	X	
Brier			X		X		X
Buckley			X		X		
Burien	X						
Burlington	X						
Camas			X		X	X	
Carnation	X						
Cashmere			X		X	X	
Castle Rock		X		X			
Cathlamet		X		X			
Centralia		X		X			
Chehalis		X		X			
Chelan	X						
Cheney	X						
Chewelah			X		X		X
Clarkston		X		X			
Cle Elum			X		X		X
Clyde Hill	X						
Colfax			X		X		
College Place			X		X		
Colton		X		X			
Colville			X		X		X
Conconully		X		X			
Concrete	X						
Connell	X						
Cosmopolis		X			X		X
Coulee Dam	X						

Incorporated Jurisdiction	Total Ban	Sales - State	Sales - Modified	Discharge - State	Discharge - Modified	Discharge 3rd & 4th only	Discharge 4th only
Coupeville			X		X		X
Covington			X		X		X
Darrington		X			X		X
Davenport		X		X			
Dayton			X		X		
Deer Park			X		X		
Des Moines	X						
Dupont		X			X	X	
Duvall		X			X		X
East Wenatchee			X		X	X	
Eatonville			X		X	X	
Edmonds	X						
Ellensburg +			X		X		
Elma		X		X			
Entiat		X		X		X	
Enumclaw			X		X		
Ephrata			X		X		
Everett	X						
Everson		X		X			
Federal Way	X						
Ferndale			X		X		X
Fife		X		X			
Fircrest	X						
Forks		X		X			
Friday Harbor	X						
George		X		X			
Gig Harbor			X		X		
Gold Bar	X						
Goldendale		X		X			
Grandview	X						
Granite Falls		X			X		X
Grayland		X		X			
Hoquiam		X			X	X	
Hunts Point	X						
Ilwaco		X		X			
Index		X			X		X
Issaquah	X						
Kalama		X			X		
Kelso		X		X			
Kenmore	X						
Kennewick	X						
Kent			X		X		X
Kettle Falls		X		X			
Kirkland	X						
Kittitas			X		X		
La Center			X		X		
La Conner #			X		X	X	X

Incorporated Jurisdiction	Total Ban	Sales - State	Sales - Modified	Discharge - State	Discharge - Modified	Discharge 3rd & 4th only	Discharge 4th only
Lacey	X						
Lake Forest Park	X						
Lakewood			X		X		
Langley		X			X		X
Leavenworth			X		X	X	
Liberty Lake	X						
Llake Stevens			X		X		X
Long Beach		X		X			
Longview		X		X			
Lynden		X			X		
Lynnwood	X						
Mabton	X						
Maple Valley			X		X		X
Marcus		X		X			
Marysville			X		X		X
Mattawa		X		X			
McCleary		X		X			
Medical Lake			X		X		X
Medina	X						
Mercer Island		X			X		X
Mill Creek	X						
Millwood	X						
Milton			X		X		X
Monroe			X		X		X
Montesano		X		X			
Morton		X		X			
Moses Lake	X						
Mossy Rock		X		X			
Mount Vernon			X		X		X
Mountlake Terrace	X						
Moxee			X		X		X
Mukilteo	X						
Naches	X						
Napavine		X		X			
Newcastle	X						
Newport		X		X			
Normandy Park			X		X		
North Bend			X		X		X
North Bonneville		X		X			
Oak Harbor		X		X			
Oakesdale			X		X		
Oakville		X		X			
Ocean Shores		X			X		
Okanogan		X		X			
Olympia	X						
Omak		X		X			
Oroville		X		X			

Incorporated Jurisdiction	Total Ban	Sales - State	Sales - Modified	Discharge - State	Discharge - Modified	Discharge 3rd & 4th only	Discharge 4th only
Orting		X			X		X
Othello			X		X		
Pacific			X		X		X
Palouse		X		X			
Pasco	X						
Pateros		X		X			
Pe Ell		X		X			
Pomeroy		X		X			
Port Angeles			X		X		X
Port Ludlow			X	X			
Port Orchard			X		X		X
Port Townsend	X						
Poulsbo			X		X		
Prosser	X						
Pullman			X		X	X	
Puyalup			X		X		X
Quincy			X		X		
Rainier		X		X			
Raymond			X		X		
Redmond	X						
Renton	X						
Republic		X		X			
Richland		X		X			
Ridgefield			X		X		
Ritzville			X		X		
Roslyn *			X		X		
Roy		X		X			
Royal City		X		X			
Ruston	X						
Sammamish	X						
SeaTac	X						
Seattle	X						
Sedro-Woolley			X		X		X
Selah	X						
Sequim		X		X			
Shelton	X						
Shoreline	X						
Skykomish		X		X			
Snohomish			X		X		
Snoqualmie			X		X		X
Soap Lake		X		X			
South Bend		X			X	X	
Spokane	X						
Spokane Valley	X						
Springdale	X						
Starwood		X		X			
Steilacoom	X						

Incorporated Jurisdiction	Total Ban	Sales - State	Sales - Modified	Discharge - State	Discharge - Modified	Discharge 3rd & 4th only	Discharge 4th only
Stevenson		X		X			
Sultan		X		X			
Sumas		X		X			
Sumner			X		X		X
Sunnyside	X						
Tacoma	X						
Tenino		X		X			
Tieton	X						
Toledo		X		X			
Tonasket		X		X			
Toppenish	X						
Tukwila	X						
Tumwater			X		X	X	
Twisp		X		X			
Union Gap	X						
University Place			X		X		X
Vader		X		X			
Vancouver			X		X		X
Waitsburg		X		X			
Walla Walla			X		X		X
Wapato	X						
Washougal			X		X		X
Waterville			X		X		
Wenatchee	X						
West Richland		X			X		
Westport #			X		X		X
White Salmon		X			X		X
Winlock		X		X			
Winthrop		X		X			
Woodinville	X						
Woodland		X		X			
Woodway	X						
Yacolt		X		X			
Yakima	X						
Yarrow Point	X						
Yelm		X		X			
Zillah			X		X	X	
225	68	82	75	66	91	16	47
Percent of total incorporated	30%	52%	48%	42%	58%	70% of those who modified	

+ no sales or discharge on 4th

* no discharge on 4th

sales banned