



AGENDA – October 5, 2015

6:30 p.m. City Council Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall

115 Bolstad Avenue West

6:30 p.m. Workshop

WS 15-17a Request for Easement Update – TAB A

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order Mayor Andrew, Council Member Linhart, Council Member Perez,
And roll call Council Member Murry, Council Member Hanson, and Council Member Phillips

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, September 21, 2015 Regular City Council meeting.
- Payment Approval List for Warrant Registers 55764-55794 & 78625-78744 for \$200,901.24

BUSINESS

- **AB 15-53 Execution of Contract for Cultural Resources Work – TAB C**
- **AB 15-54 City Hall Copier Lease agreement – TAB D**

ORAL REPORTS

- **City Council Mayor City Administrator Department Heads**

CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- **Sales & Lodging Tax Report for September**
- **Long Beach Police Report for September**
- **Code Enforcement Report to Council**
- **Geochers Welcome**
- **PCSO AHAB Siren test October 15, 2015 @ 10:15 am**
- **Business License – Inferno Computers LLC – Outside City Limits**
- **Business License – Coast Home – 110 Pacific Ave South**
- **Business License – Elite RV Mobile Repair Service – 1512 Pacific North**
- **Business License – John Eric Suprunowski – Outside City Limits**
- **Business License – Metro Espresso – 1308 Pacific Ave South**
- **Business License – Terex Utilities, Inc – Outside City Limits**
- **Correspondence – Mike Kutras**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop. October 19, 2015, November 2, 2015, November 16, 2015, December 7, 2015

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to five minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 15-17a**

Meeting Date: October 5, 2015

AGENDA ITEM INFORMATION		
SUBJECT: Request for Easement - Update	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A		
<p>SUMMARY STATEMENT: I met on site with Ms. Seals Monday, September 28th, 2015. Attached are pictures of the city right of ways, and her property. I have attached my recap of our discussion.</p>		

David Glasson

From: Margie Seals [myfavrv@gmail.com]
Sent: Tuesday, September 29, 2015 3:51 PM
To: David Glasson
Subject: Re: Our meeting recap from this morning

David,

Thanks for taking time to meet with me yesterday.

Other than the following, I am clear and agree to the stipulations you presented.

Regarding #2- I understand the stipulation of staying 10' off the paved portion of 9th street in order to protect the water line. I am not clear about the reference of that 10' as a 'parking strip' since the signs we discussed were 'no parking and do not block signs' designed to preserve access to the north side of the property loading door, recreational vehicle entrance, and driveway; all of which require clearance for safe distances that would allow large vehicles and rigs to back onto the property. Are there plans to use the area in front of the property and provide parking and/or turn that into a parking strip?

#6-The issue of timing was a result of our discussion to propose to the city council that the east side fence (now planned for 6' from the building) could possibly extend further eastward if, for some reason and at a later date, the area between my fence and a fence erected by the city is too small for city tractors and mowers to get into; in that case, if it is mutually beneficial, I could move the fence eastward and I would maintain that space between my building and the fence. Did I misunderstand? (not a deal breaker, just requesting clarification)

I also remember that we discussed the east fence height as being 6' and the north side approx. 42".

Margie Seals

On Mon, Sep 28, 2015 at 4:32 PM, David Glasson <dglasson@longbeachwa.gov> wrote:

September 28, 2015

Margie,

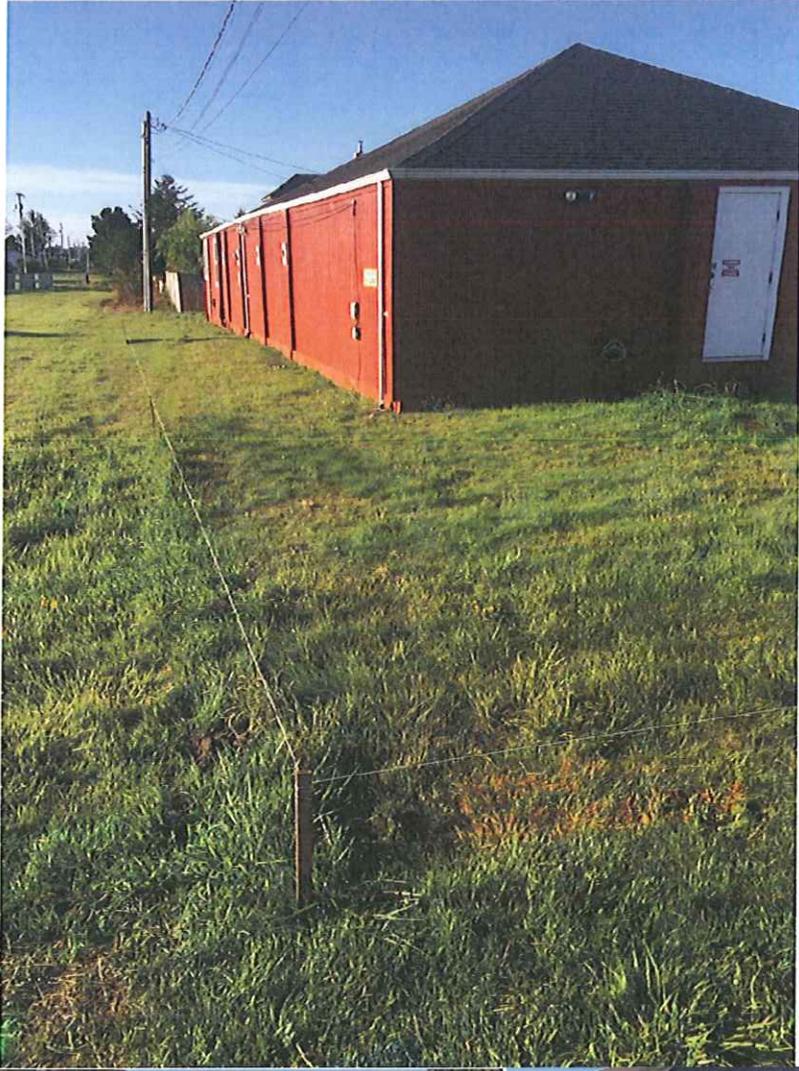
This is my recap of our meeting this morning. It was good to actually look at the ground and see the utilities located in relation to your building. So here is what I have from our meeting:

1. East Side of your property, West side of Oregon Avenue – based on the location of the closest utility, a storm water line, we both felt a fence could be installed 6’ east of your house and both the city and you could live with. This puts the stormwater line about 6’ away as well.
2. Unbeknownst to me, you have a loading door on the North side of your building. To provide access while still protecting the area north of your building, we discussed parking issues and the distance a fence would be mutually beneficial. My concern is that the width of a parking strip remain, and this also protects the water line 4 feet south of the pavement portion of 9th street. I believe that 10’ off the edge of asphalt will work. You agreed with me. We also talked about you putting signage on your fence.
3. As for your driveway, it was my understanding that you will cone off/ rope off the area in a line parallel to your proposed fence 10’ from the edge of the paved portion of 9th Street.
4. As we discussed, the city council has the authority to modify or ignore any of our suggestions.
5. If the council agrees to provide you with the ability to put a fence, the city will remove any portion of it as necessary to work on utility lines, or as necessary when more Right of Way is needed for public use. The final instrument granting you the ability to put a fence up will be filed with the Pacific County Auditor’s office so that future land owners will understand that the area inside the fence is still under city control, and this is a “temporary” use allowed by the council.
6. Lastly, we talked about the timing of the installation of the fence if and when the Stanley field improvements are funded. It is my expectation at this time that the fence will be installed around next October, as one of the last things done to renovate the park.

If this is correct, please respond that you approve the stipulations above, if not, let me know what you remember differently.

David Glasson

City Administrator



TAB - B

LONG BEACH CITY COUNCIL MEETING

September 21, 2015

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Andrew called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Andrew, C. Hanson, C. Perez, C. Phillips, and C. Linhart, and C. Murry present.

CONSENT AGENDA

Minutes, September 8, 2015 Regular City Council meeting

Payment Approval List for Warrant Registers 55713- 55763 & 78555 - 78624 for \$246,310.90

C. Linhart made the motion to approve Consent Agenda and C. Hanson seconded the motion. 5 Ayes, motion passed.

BUSINESS

AB 15-52 EMS Task Force Appointment

David Glasson, City Administrator, presented the Agenda Bill. The EMS Task Force is in need of filling 2 vacant positions. David Glasson, City Administrator, and Tye Caldwell, Long Beach Volunteer Fireman, were nominated to the positions.

C. Hanson made the motion to approve Agenda Bill 15-52 by appointing David Glasson and Tye Caldwell to the positions. C. Perez seconded the motion. 5 Ayes, motion passed.

ORAL REPORTS

C. Phillips, C. Perez, C. Hanson, C. Linhart, C. Murry, Mayor Andrew, David Glasson, City Administrator, Police Chief Flint Wright, and Gayle Borchard, Community Development Director presented reports.

CORRESPONDENCE AND WRITTEN REPORTS

- Correspondence- Dick & Carol Goodall
- Correspondence – PCOG- Dune to Pond Trail
- Correspondence – Charter Communications- Rate Changes
- Correspondence – Daily Journal of Commerce Article
- Correspondence – Ralph Moore- Farmers Market
- Correspondence- AWC upcoming Meetings

PUBLIC COMMENT

No comment

ADJOURNMENT

The Mayor adjourned the meeting at 7:33 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2015 - September - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Number	Name	Print Date	Clearing Date	Amount
55764	Bell, Helen S	9/18/2015		\$17,587.04
55765	Binion, Jacob	9/18/2015		\$1,440.92
55766	Bonney, Matthew T	9/18/2015		\$1,394.37
55767	Booi, Kristopher A	9/18/2015		\$1,275.69
55768	Borchard, Gayle	9/18/2015		\$1,206.60
55769	Church, Kellen M	9/18/2015		\$1,523.26
55770	Cutting, Jeffrey G.	9/18/2015		\$1,500.80
55771	Daulton, Alan T	9/18/2015		\$2,215.80
55772	Gilbertson, Bradley K	9/18/2015		\$563.64
55773	Goulter, John R.	9/18/2015		\$1,719.85
55774	Gray, Karen	9/18/2015		\$1,660.02
55775	Huff, Timothy M.	9/18/2015		\$223.31
55776	Kitzman, Michael	9/18/2015		\$1,479.98
55777	Lueth, Paul J	9/18/2015		\$2,028.88
55778	Mortenson, Tim	9/18/2015		\$2,251.97
55779	Padgett, Timothy J	9/18/2015		\$2,283.91
55780	Russum, Richard	9/18/2015		\$2,090.26
55781	Warner, Ralph D.	9/18/2015		\$2,208.44
55782	Wood, Matthew T	9/18/2015		\$842.55
55783	Wright, Flint R	9/18/2015		\$2,448.14
55784	Zuern, Donald D.	9/18/2015		\$2,074.25
55785	AFLAC	9/18/2015		\$430.64
55786	Association of WA Cities	9/18/2015		\$21,853.53
55787	City of Long Beach - Fica	9/18/2015		\$11,735.24
55788	City of Long Beach - FWH	9/18/2015		\$9,723.05
	Total			\$17,587.04

Council Member Council Member Council Member Clerk/Treasurer

Direct Deposit Run - 9/17/2015 Payroll Vendor 9/18/2015 \$17,587.04

Number	Name	Print Date	Clearing Date	Amount
55789	Dept of Labor & Industries	9/18/2015		\$2,435.59
55790	Dept of Retirement Systems	9/18/2015		\$12,419.81
55791	Dept of Retirement Systems Def Comp	9/18/2015		\$1,300.00
55792	Massmutual Retirement Services	9/18/2015		\$650.00
55793	Teamsters Local #58	9/18/2015		\$159.50
78625	Washington Support Registry	9/18/2015		\$75.00
78626	Gilbertson, Brad	9/22/2015		\$137.00
78627	Furrow Pump	9/23/2015		\$7,290.37
78628	Pacific County Auditor	9/23/2015		\$32.00
78629	Rodeway Inn & Suites	9/23/2015		\$6,531.82
78630	Boggs, Artie H.	9/23/2015		\$615.00
78631	Bramstedt, Christian	9/23/2015		\$585.00
78632	Celis, Victor	9/23/2015		\$485.00
78633	Davidson, Steven	9/23/2015		\$605.00
78634	Fuller, Eric	9/23/2015		\$525.00
78635	Gann, Jeffery	9/23/2015		\$475.00
78636	Hake, Mark	9/23/2015		\$485.00
78637	Hornback, Brian	9/23/2015		\$485.00
78638	Jo, Patrick	9/23/2015		\$605.00
78639	Johnson, Adam	9/23/2015		\$615.00
78640	Kessler, Leon	9/23/2015		\$505.00
78641	Lee, James K.	9/23/2015		\$475.00
78642	Martin, Kevin	9/23/2015		\$605.00
78643	Miller, Joshua	9/23/2015		\$485.00
78644	Mortimeyer, Laney	9/23/2015		\$505.00
78645	MUSSO, JOHN	9/23/2015		\$515.00
78646	Padgett, Smokey	9/23/2015		\$475.00
78647	Parker, Steve	9/23/2015		\$475.00
78648	Queen, James	9/23/2015		\$515.00
78649	Radtke, William	9/23/2015		\$475.00
78650	Seeman, Wayne J.	9/23/2015		\$545.00
78651	Stennick, Justin	9/23/2015		\$475.00
78652	Stewart, Joe	9/23/2015		\$475.00
78653	WATTS, BRUCE	9/23/2015		\$505.00
78654	Aiken, James	9/23/2015		\$22.80
78655	Bardonski, Cory	9/23/2015		\$68.40
78656	Bonney, Matt	9/23/2015		\$11.40
78657	Freuhauf, Anthony	9/23/2015		\$11.40
78658	Lopez, Daniel	9/23/2015		\$22.80
78659	Mortenson, Jared	9/23/2015		\$11.40
78660	Nagy, Brandon	9/23/2015		\$22.80
78661	Persell, Whitney	9/23/2015		\$34.20
78662	Phillips, John	9/23/2015		\$22.80
78663	Williams, David	9/23/2015		\$45.60
78664	Yoder, Anthony	9/23/2015		\$11.40
78664	Zuern, Donald	9/24/2015		\$379.25

Execution Time: 10 second(s)

Printed by CLB1\HelenB on 10/2/2015 3:11:09 PM
Register

Number	Name	Print Date	Clearing Date	Amount
78665	English, Aaron	9/25/2015		\$100.00
78666	Borchard, Gayle	9/25/2015		\$568.37
78667	Peake, Stephen	9/28/2015		\$117.67
78668	Boggs, Arlie H.	9/29/2015		\$90.00
78669	Bramstedt, Christian	9/29/2015		\$90.00
78670	Celis, Victor	9/29/2015		\$45.00
78671	Davidson, Steven	9/29/2015		\$90.00
78672	Fuller, Eric	9/29/2015		\$45.00
78673	Gann, Jeffery	9/29/2015		\$45.00
78674	Hake, Mark	9/29/2015		\$45.00
78675	Hornback, Brian	9/29/2015		\$45.00
78676	Jo, Patrick	9/29/2015		\$90.00
78677	Johnson, Adam	9/29/2015		\$90.00
78678	Kessler, Leon	9/29/2015		\$45.00
78679	Lee, James K.	9/29/2015		\$45.00
78680	Martin, Kevin	9/29/2015		\$90.00
78681	Miller, Joshua	9/29/2015		\$45.00
78682	Mortmeyer, Laney	9/29/2015		\$45.00
78683	MUSSO, JOHN	9/29/2015		\$45.00
78684	Padgett, Smokey	9/29/2015		\$45.00
78685	Parker, Steve	9/29/2015		\$45.00
78686	Queen, James	9/29/2015		\$45.00
78687	Radtke, William	9/29/2015		\$45.00
78688	Seeman, Wayne J.	9/29/2015		\$45.00
78689	Stenrick, Justin	9/29/2015		\$45.00
78690	Stewart, Joe	9/29/2015		\$45.00
78691	WATTS, BRUCE	9/29/2015		\$64.00
78692	Pacific County Auditor	9/30/2015		\$517.01
78693	Postmaster	9/30/2015		\$686.92
78694	Association of WA Cities	10/1/2015		\$1,935.72
78696	A-1 Redi Mix	10/2/2015		\$61.58
78697	Alsco-American Linen Div.	10/2/2015		\$63.74
78698	Arts Auto Parts Inc.	10/2/2015		\$1,120.93
78699	Astoria Janitor & Paper Supply	10/2/2015		\$100.50
78700	At&t Mobility	10/2/2015		\$1,500.00
78701	Backflow Management Inc	10/2/2015		\$1,813.31
78702	Calvert Technical Services	10/2/2015		\$255.30
78703	Chinook Observer	10/2/2015		\$1,616.08
78704	City of Long Beach	10/2/2015		\$292.00
78705	Coast Rehabilitation Services	10/2/2015		\$2,472.00
78706	Consolidated Supply	10/2/2015		\$11.30
78707	Cottage Bakery	10/2/2015		\$1,307.00
78708	DAVIS WRIGHT TREMAINE LLP	10/2/2015		\$432.00
78709	Day Wireless Systems	10/2/2015		\$18.00
78710	Department of Licensing - Firearms Section	10/2/2015		\$8,440.19
78711	Dept of Ecology	10/2/2015		

Execution Time: 10 second(s)

Printed by CLB1\HelenB on 10/2/2015 3:11:09 PM
Register

Number	Name	Print Date	Clearing Date	Amount
78712	Dijilio Displays	10/2/2015		\$11,022.95
78713	Ecological Land Services	10/2/2015		\$1,516.38
78714	Eilyson, Sue	10/2/2015		\$70.12
78715	Evergreen Rural Water of WA	10/2/2015		\$0.00
78716	Ford Electric	10/2/2015		\$282.19
78717	Glasson, David	10/2/2015		\$370.90
78718	GRAINGER	10/2/2015		\$261.79
78719	Hach Company	10/2/2015		\$857.57
78720	Hill Auto Body & Towing	10/2/2015		\$474.76
78721	Interstate Battery	10/2/2015		\$91.66
78722	KEYBANK	10/2/2015		\$10,254.25
78723	L.e.d	10/2/2015		\$36.99
78724	Lor's Tours	10/2/2015		\$330.00
78725	North Coast Truck Parts	10/2/2015		\$78.40
78726	Northwest Motor Service	10/2/2015		\$1,326.36
78727	Ocean Beach Hospital	10/2/2015		\$180.83
78728	One Call Concepts, Inc.	10/2/2015		\$25.08
78729	Our Place At The Beach	10/2/2015		\$1,383.48
78730	Pacific Office Automation	10/2/2015		\$61.70
78731	Pacific Public Safety & Communications	10/2/2015		\$1,497.73
78732	Planter Box	10/2/2015		\$47.92
78733	Public Utility District 2	10/2/2015		\$31.63
78734	Purchase Power	10/2/2015		\$500.00
78735	Starvation Alley Farms	10/2/2015		\$94.00
78736	Teledyne Instruments, Inc	10/2/2015		\$186.13
78737	Unum Life Insurance	10/2/2015		\$57.00
78738	Usa Blue Book	10/2/2015		\$181.98
78739	Verizon Wireless	10/2/2015		\$138.08
78740	Wadsworth Electric	10/2/2015		\$1,305.29
78741	Wilcox & Flegel Oil Co.	10/2/2015		\$2,879.48
78742	WILLAPA PAPER SERVICE	10/2/2015		\$300.00
78743	Zee Medical Service Co.	10/2/2015		\$101.32
78744	Zero Waste USA	10/2/2015		\$660.90
	Total			\$183,314.20
	Grand Total			\$200,901.24

Total

Check

\$183,314.20

\$200,901.24

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 15-53**

Meeting Date: October 5, 2015

AGENDA ITEM INFORMATION		
SUBJECT: <i>Execution of Contract for Cultural Resources Work on the Dune to Pond Trail</i>	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	GB
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	COST: \$16,761.82	Water/Wastewater Supervisor
	Other:	
<p>SUMMARY STATEMENT <i>The City has selected and negotiated a contract with Archaeological Investigations Northwest to conduct a cultural resources survey and assessment for the project. The contract must be executed by the Mayor, and staff seeks authority for the mayor to do so.</i></p> <p>RECOMMENDED ACTION: <i>Approve the Mayor to sign the contract with AINW.</i></p>		

AGREEMENT FOR PROFESSIONAL SERVICES

between

THE CITY OF LONG BEACH

and

ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST, INC.

The Agreement is made by and between the City of Long Beach, a code city of the State of Washington ("City"), and Archaeological Investigations Northwest, Inc. ("Consultant"), jointly referred to as "Parties."

In consideration of the terms and conditions contained herein or attached, incorporated, and made a part hereof, the Parties agree as follows:

I. General Description of Scope of Work

The work under this Agreement shall consist of the services, scope of work, and projected level of effort described in Attachment A, which is by this reference made a part of this Agreement, and necessary to accomplish the completed work for this project.

The Consultant shall provide all services, labor, material, and related equipment necessary to conduct and complete the services as designated elsewhere in this Agreement.

II. Time for Beginning and Completion

This Agreement shall be in full force and effect upon execution and shall remain in effect until completion of all contractual requirements have been met as determined by the City.

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant shall begin work upon receipt of notice from City to do so. Consultant shall complete all work under this Agreement ["within NUMBER months of execution of this Agreement" OR "by DATE" OR "in accordance with the schedule in Attachment B"], unless the time for performance is extended in writing by the Parties.

III. Termination of Agreement

A. The City reserves the right to terminate this Agreement at any time with or without cause upon ten (10) business days' written notice to the Consultant, unless a different time period for notice applies under the terms of this Agreement.

1. In the event of a termination for breach of this Agreement or default, the amount to be paid to the Consultant shall be determined by the City with consideration given to the actual costs incurred by the Consultant in performing services to the date of termination, the amount of services originally required that was satisfactorily completed to date of termination, whether that service is in a form or a type that is usable to the City at the time of termination, the cost to the City of employing

another firm to complete the services required and the time that may be required to do so, and other factors that affect the value to the City of the services performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount that would have been made using the formula set forth in paragraph A(4) of this section.

2. Payment for any part of the Services by the City shall not constitute a waiver by the City of any remedies of any type it may have against the Consultant for any breach of this Agreement by the Consultant, or for failure of the Consultant to perform services required of it by the City.
 3. If it is determined for any reason that the Consultant was not in breach or default or that the Consultant's failure to perform is without fault or negligence of the Consultant or its employees, the termination shall be deemed to be a termination for the convenience of the City. In such an event, the Consultant would be reimbursed in accordance with the termination for other than default clauses listed in paragraph A(4) of this section.
 4. In the event this Agreement is terminated by the City for reasons other than for breach or default on the part of the Consultant, a final payment shall be made to the Consultant for actual costs incurred at the time of termination of this Agreement. No payment shall be made for any services completed after ten (10) business days following receipt by the Consultant of the notice to terminate. If the accumulated payment made to the Consultant prior to Notice of Termination exceeds the total amount that would be due when computed as set forth in this paragraph, then no final payment shall be due and the Consultant shall immediately reimburse the City for any excess paid.
- B. The Consultant shall, within fifteen (15) business days, notify the City in writing, in the event of a change of any of the Consultant's supervisory and/or other key personnel assigned to the project, including the Principal-in-Charge, Project Manager, or Task Leader, or disaffiliation of any principally involved Consultant employee. The Consultant shall continue to be obligated to complete the services under the terms of this Agreement unless the City chooses to terminate this Agreement for convenience or chooses to renegotiate any term(s). If termination for convenience occurs, final payment will be made to the Consultant as set forth in Section III. A of this Agreement.
- C. The Consultant may terminate this Agreement for default after providing the City with at least ten (10) business days' prior written notice and an opportunity to cure the default.

IV. Changes, Modifications, and Extra Work

- A. *Changes.* The Consultant shall make such changes and revisions in the completed work of this Agreement, including services and documents, as necessary to correct errors appearing therein, without additional compensation thereof except to the extent the error is attributable only to deficiencies in City-furnished information.
- B. *Modifications.* The City may at any time, by written order, make revisions or adjustments within the general scope of this Agreement in the services to be performed. The Consultant will accept modifications when ordered in writing by the City. And compensation for these modifications will be paid for as herein provided or as otherwise mutually agreed by the Parties in writing:
1. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the services under this Agreement, whether or not changed by the order, or otherwise affects any other terms and conditions of this Agreement, the City shall make an equitable adjustment in the: (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify this Agreement accordingly.
 2. The Consultant must submit any "request for equitable adjustment," hereafter referred to as "Claim," under this clause within thirty (30) calendar days from the date of receipt of the written order. However, if the City decides that the facts justify it, the City may receive and act upon a Claim submitted before final payment of this Agreement.
 3. The compensation for the modifications or extra work, whether a decrease or increase, shall be on the same terms and conditions as stated previously in this Agreement, or pursuant to terms and conditions mutually agreed to by the Parties.
 4. Failure to agree to any adjustment shall be a dispute under this Agreement. However, nothing in this clause shall excuse the Consultant from proceeding with the Agreement as changed.
 5. Notwithstanding the terms and conditions of paragraphs (B)(1) and (B)(2) above, the maximum amount payable for this Agreement shall not be increased or considered to be increased except by specific written supplement to this Agreement.
- C. *Extra Work.* Should the City find it desirable for its own purposes to have previously satisfactorily completed services or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work will be considered extra work and will be paid for as provided in paragraph (B) of this section.

V. Payment Provisions

The Consultant shall be paid by the City as provided herein for completed services rendered under this Agreement. Such payment shall be full compensation for services performed or rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the services required by this Agreement. The Consultant shall not perform any extra, further, or additional services for which it will request additional compensation from the City without prior written agreement for such services and payment thereof.

- A. *Manner of Compensation.* City shall pay Consultant for the services as indicated below (check one):

Fixed fee, including all services, costs, and taxes, in the amount of _____; or

Time and materials based on the rates described in Attachment C, not to exceed \$16,761.82 ; or

Other, an amount not to exceed _____, as described in Attachment C.

The maximum total amount payable by the City to the Consultant under this Agreement shall not exceed the amount stated in this Agreement. The maximum amount does not include payment for modifications or extra work. No minimum amount payable is guaranteed under this Agreement.

- B. *Escalation.* When the manner of compensation includes a billing rate, the Consultant shall bill at the rates stated in Attachment C, unless those rates are updated according to this subsection. At the beginning of the calendar year, and no later than January 15 of that year, the Consultant may submit an updated rate sheet to the City. The updated rates may be escalated a maximum of four percent (4%) over the previous year's rate. Such escalation shall change neither the total agreed-upon compensation for any specific task, if any task-specific amounts are listed in Attachment C, nor the maximum amount authorized for the entire project, as stated in Section V(A) and Attachment C.
- C. *Monthly Invoice.* The Consultant shall submit a detailed monthly invoice for all services and costs. Such billings shall be in a format approved by the City, which format shall include, at a minimum, the total authorized contract amount, all charges and costs to date, and the current billing amount. Such invoices shall be accompanied by the relevant monthly progress report.
- D. *Monthly Progress Payment.* Where the manner of compensation requires monthly progress payments, the Consultant may request reimbursement of actual costs or payment of a

calculated fee on a monthly basis during the progress of the work. Such requests shall be made in the monthly invoice. The City shall pay such invoices within thirty (30) calendar days of receipt, except as to any disputed amounts.

- E. *Final Payment*: Final Payment of any balance due the Consultant will be made promptly upon its verification by the City after the completion of the work under this Agreement, contingent, if applicable, upon receipt of all plans, specifications, estimates, maps, notes, reports, electronic data, and other related documents that are required to be furnished under this Agreement. Acceptance of such Final Payment by the Consultant shall constitute a release of all claims for payment that the Consultant may have against the City unless such claims are specifically reserved in writing and transmitted to the City by the Consultant prior to its acceptance of Final Payment. Said Final Payment shall not, however, be a bar to any claims that the City may have against the Consultant or to any remedies the City may pursue with respect to such claims.

The payment of any invoice will not constitute agreement as to the appropriateness of any item. At the time of final audit, all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the Consultant, the Consultant will refund such overpayment to the City within thirty (30) calendar days of notice of the overpayment. Such refund shall not constitute a waiver by the Consultant for any claims relating to the validity of a finding by the City of overpayment. The Consultant shall have twenty (20) business days after receipt of the final post audit to begin the appeal process to the City for audit findings.

VI. Progress Reports

The Consultant shall submit a monthly progress report that describes in written and graphical form the various phases and the order of performance of the services in sufficient detail so that the progress of the services can easily be evaluated. At a minimum, each monthly progress report shall provide a summary of (1) work accomplished, listed by task; (2) work expected to be accomplished in the next billing cycle; and (3) any impediments to work that could affect either the budget or the schedule. Such progress reports shall be in a format approved by the City and shall accompany the relevant monthly invoice.

VII. Coordination and Meetings

All aspects of coordination of the work of this Agreement with outside agencies, groups, or individuals shall receive advance approval by the City. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the City.

The Consultant shall attend coordination, progress, and presentation meetings with the City and/or such city, county, state, federal, or community officials, groups, or individuals as may be requested by the City. The City will provide the Consultant a minimum of two (2) business days' notice prior to meetings requiring Consultant participation.

VIII. Legal Relationship

The Consultant's relation to the City shall be at all times as an independent contractor. The Consultant is not an employee or agent of the City. The right to control the particular manner, method, and means in which the services are performed is solely within the discretion of the Consultant.

Any and all employees of the Consultant or other persons while engaged in the performance of any work or services required of the Consultant under this Agreement shall be considered employees of the Consultant only and not of the City. Any and all claims that may arise under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Consultant.

The Consultant warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warrant, the City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from this Agreement price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Unless otherwise specified in this Agreement, the City shall be responsible for administration of construction contracts, if any, on the project. Subject to the processing of an acceptable supplemental Agreement, the Consultant shall provide assistance to the City during contract administration. By providing such assistance, the Consultant shall assume no responsibility for: proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

IX. Sub-Contracting

Consultant shall not subcontract or assign any portion of the services covered by this Agreement without prior written approval of the City.

X. Indemnification/Hold Harmless

Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, penalties, or suits, including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.

XI. Insurance

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

The Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

H. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of the Consultant's receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the default, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. *Full Availability of Consultant Limits*

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

XII. **Endorsement of Plans**

If applicable, the Consultant shall place his/her/their endorsement on all plans, estimates, or any other engineering data furnished by the Consultant.

XIII. **Federal Review**

If the services performed under this agreement are paid, in whole or in part, with federal funding, the applicable federal agency or agencies shall have the right to participate in the review or examination of the services in progress.

XIV. **Documents and Record Keeping**

- A. *Information Furnished to Consultant.* All reports, plans, specifications, estimates, and other data furnished to the Consultant by the City shall be returned to the City upon request or at the completion of the contract.
- B. *Ownership.* All records, files, designs, drawings, specifications, data, information, materials, reports, memoranda, documents, and other work products, including all electronic stored information ("ESI"), produced or prepared by the Consultant and necessary for delivery of the services rendered under this Agreement ("Documents") shall be the property of the City. Upon request, the Consultant shall provide Documents to the City in hard copy and in a digital format that is compatible with the City's computer software programs. Reuse by the City or by others acting through or on behalf of the City of any Documents for purposes other than those intended in this Agreement without written permission of Consultant shall be without liability or legal exposure to the Consultant.
- C. *Records Maintenance.* During the progress of the work and services provided hereunder and for a period of not less than six (6) years from the date of final payment to the Consultant, the Consultant shall keep, retain, and maintain all Records, defined below, pertaining to the work and services provided pursuant to this Agreement. Copies of all Records pertaining to the work and services provided hereunder shall be made available for review at the Consultant's place of business during normal working hours. If any litigation, claim, or audit is commenced, the Consultant shall cooperate with City and assist in the production of any Records. Records shall be retained until all litigation, claims, or audit findings have been resolved even though such litigation, claim, or audit continues past the six (6) year retention period.

1. For purposes of subsection, "Records" means every writing or record of every type and description, including ESI, that is in the possession, control, or custody of the Consultant, including, without limitation, any and all correspondences, contracts, agreement, appraisals, plans, designs, data, surveys, maps, spreadsheets, memoranda, stenographic or handwritten notes, reports, records, telegrams, schedules, diaries, notebooks, logbooks, invoices, accounting records, work sheets, charts, notes, drafts, scribblings, recordings, visual displays, photographs, minutes of meetings, tabulations, computations, summaries, inventories, and writings regarding conferences, conversations or telephone conversations, and any and all other taped, recorded, written, printed or typed matters of any kind or description; every copy of the foregoing whether or not the original is in the possession, custody, or control of the Consultant, and every copy of any of the foregoing, whether or not such copy is a copy identical to an original, or whether or not such copy contains any commentary or notation whatsoever that does not appear on the original.
2. "ESI" means any and all computer data or electronic recorded media of any kind, including "Native Files", that are stored in any medium from which it can be retrieved and examined, either directly or after translation into a reasonably useable form. ESI may include information and/or documentation stored in various software programs such as: Email, Outlook, Word, Excel, Access, Publisher, PowerPoint, Adobe Acrobat, SQL databases, or any other software or electronic communication programs or databases that the Consultant may use in the performance of its operations. ESI may be located on network servers, backup tapes, smart phones, thumb drives, CDs, DVDs, floppy disks, work computers, cell phones, laptops or any other electronic device that Consultant uses in the performance of its work or services hereunder, including any personal devices used by the Consultant or any sub-consultant at home.

D. *Cost Records*: The Consultant shall keep available for inspection by representatives of the City and the United States, for a period of six (6) years after receipt of final payment, the cost records and accounts pertaining to this Agreement and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this Agreement is initiated before the expiration of the six (6) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed. An interim or post audit may be performed on this Agreement.

XV. Applicable Laws and Standards

The Consultant and the City shall comply with all federal, state, and local laws, codes, regulations, rules, and policies applicable to the work to be performed under this Agreement. This Agreement shall be interpreted and construed in accordance with the laws of the State of Washington.

The Consultant warrants that its designs, construction documents, and services shall conform to all applicable federal, state, and local laws and regulations. Consultant shall be responsible for the

technical accuracy of its services and documents resulting therefrom, and the City shall not be responsible for discovering deficiencies therein.

The Consultant shall exercise the degree of skill and diligence normally employed by professional consultants engaged in the same profession and performing the same or similar services at the time such services are performed.

XVI. Nondiscrimination

During the performance of this Agreement, the Consultant, for itself, its assignees, sub-consultants, subcontractors, and successors in interest, agrees to comply with all federal, state, and local laws and regulations prohibiting discrimination against any individual on account of any protected characteristic, including age, gender, disability, sexual orientation, national origin, race, creed, or color.

XVII. Waiver

Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Part of an provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any party thereof. Forbearance of any rights under the Agreement will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the Parties.

XVIII. Disputes and Litigation

In the event a dispute arises out of or in relation to this Agreement, the Parties shall attempt in good faith to resolve the dispute promptly by negotiation, with or without the assistant of a professional mediator. Any party may give the other party written notice of any dispute not resolved in the normal course of business. The Parties must engage in such negotiation prior to the initiation of any legal action or proceeding. The Parties agree to share equally in the costs of the negotiation. All negotiations pursuant to this clause are confidential and shall be treated as settlement negotiations for purposes of applicable rules of evidence.

In the event that either party deems it necessary to institute legal action or proceeding to enforce any right or obligation under this Agreement, this action shall be initiated in the Superior Court of the State of Washington in Pacific County. The Parties hereto agree that all questions shall be resolved by application of Washington law and that the Parties have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington in Pacific County.

The prevailing party in any litigation or arbitration arising out of this Agreement shall be entitled to its attorney fees and costs of such litigation (including expert witness fees).

XIX. Notice

Any and all notices or requests required under this Agreement shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

If to City:

Gayle Borchard, Comm Devel Director
City of Long Beach

Address:

P.O. Box 310
Long Beach, WA 98631

Phone: (360) 642-4421

Fax: (360) 642-8841

Email: planner@longbeachwa.gov

If to Consultant:

Jo Reese, VP/Senior Archaeologist
Archaeological Investigations Northwest, Inc.

Address:

3510 NE 122nd Ave.
Portland, OR 97230-1500

Phone: 503-761-6605

Fax: 503-761-6620

Email: jo@ainw.com

XX. Certification of the Consultant

- A. By executing this agreement, the Consultant certifies to the best of its knowledge and belief that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 2. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (A)(2) of this certification; and
 4. Have not within a three (3) year period preceding this application/proposal had one or more public transactions (federal, state and local) terminated for cause or default.

XXI. Ratification and Acceptance

The City has relied upon the qualifications of the Consultant in entering into this Agreement. The Consultant represents that it possesses the ability, skill, and resources necessary to perform the work and is familiar with all applicable current laws, rules, and regulations that reasonably relate to the services provided under this Agreement.

The Consultant does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in the proposal, and the supporting material submitted by the Consultant, and does hereby accept this Agreement and agrees to all of the terms and conditions thereof.

XXII. Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the Parties, and they constitute the entire and complete agreement between the Parties. This Agreement supersedes any prior oral or written agreements. No agent or representative of either party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise, or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the Parties as a supplement to this Agreement.

XXIII. Severability

If any section, sentence, clause, or phrase of this Agreement is held to be invalid for any reason by a court of competent jurisdiction, such invalidity shall not affect the validity of any other section, sentence, clause, or phrase of this Agreement.

In witness whereof, the Parties hereto have executed this Agreement as of October ____, 2015.

CITY OF LONG BEACH

**ARCHAEOLOGICAL INVESTIGATIONS
NORTHWEST, INC.**

By: _____

By: _____

Typed Name: Robert E. Andrew, Mayor

Typed Name: Jo Reese

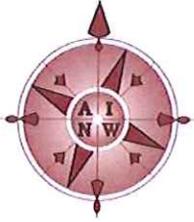
Its: _____

Its: _____

Date: _____

ATTACHMENT A

Services to be Provided



Archaeological Investigations Northwest, Inc.

3510 N.E. 122nd Ave. • Portland, Oregon 97230
Phone (503) 761-6605 • Fax (503) 761-6620

Vancouver Phone (360) 696-7473
E-mail: ainw@ainw.com
Web: www.ainw.com

MEMO

Date: September 14, 2015

To: Gayle Borchard, Director
City of Long Beach Community Development Department

From: Lucie Tisdale, M.A., R.P.A., Senior Archaeologist

Re: City of Long Beach Dune to Pond Trail Project
Scope and Cost Estimate for Cultural Resource Survey

The following scope of work from Archaeological Investigations Northwest, Inc., (AINW), is to provide the cultural resource survey for the proposed City of Long Beach Dune to Pond Trail project. The City of Long Beach (City) proposes to construct approximately 3,500 linear feet of trail connecting the Discovery Trail and the City's near-ocean boardwalk on the west to a new pier to be constructed at Culbertson Park Pond on the east side of the City. The project is funded in part by the Federal Highway Administration through the Washington State Department of Transportation (WSDOT) and in part by City matching funds. The trail includes city road and right-of-way; no private land is included in the project.

The trail project will be subject to review by WSDOT for compliance with Section 106 of the National Historic Preservation Act. The study will be supervised by AINW staff meeting the Professional Qualifications of the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation. The work will be done to meet the standards of the Washington State Department of Archaeology and Historic Preservation (DAHP).

Task 1: Area of Potential Effect Submittal

The project Area of Potential Affect (APE) will need to be determined, summarized, and submitted by the City to WSDOT for review. WSDOT will submit the APE description document to DAHP and Tribes, and the DAHP will need to approve the design of the APE before the archaeological survey can begin. AINW will work with the City to draft the APE submittal for the City to send to WSDOT. The APE will need to include all areas of possible ground disturbance.

AINW will review the previous studies in the project APE to identify whether there are areas that have been adequately surveyed previously for archaeological resources so those areas may be removed from the need for further survey, and to identify previously recorded archaeological and historic resources near the project. AINW will need a map of the project area from the City and confirmation of the locations and dimensions of the possible impact areas, as well as a description of the project, for the APE submittal. Once the APE has been approved by DAHP, WSDOT will allow the archaeological field survey to be conducted.

Deliverable:

- Draft APE suitable for the City's letterhead
- Included hours for one kick-off meeting.

Task 2: Background Research and Records Review

AINW will review records on file in the DAHP database (WISAARD) to determine if previously recorded cultural resources are present within or near the APE. This will be done concurrently with the APE review by DAHP. Pertinent materials relating to the environmental setting, ethnographic context, and Euroamerican settlement history of the project area will be reviewed in order to assess the potential for additional resources to be present within the APE that have not been previously recorded. A search of the Washington Historic Sites Database, which is maintained by DAHP, will also be conducted in order to determine if any properties listed in or determined eligible for inclusion in the National Register of Historic Places (NRHP) are located within or adjacent to the project APE. AINW will also review historical maps such as General Land Office and Sanborn fire insurance maps and early USGS topographic quadrangles, and review other documents to determine whether a resource is likely within the project APE.

Task 3: Archaeological Fieldwork and Historic Resource Inventory Fieldwork

The objective of the fieldwork will be to determine if an archaeological site or historic resource are present in areas where ground disturbance is anticipated. AINW proposes to conduct a pedestrian survey for the project once the APE has been approved and after permission from private landowners has been obtained, if needed. AINW will also conduct shovel testing where needed to confirm a significant site is not likely present in areas that appear to have intact native soils. Areas where an archaeological site is considered likely but the visibility of the native soil is poor may be shovel tested.

The systematic archaeological pedestrian survey will be conducted using 15-meter (50-foot) interval transects. Up to 16 shovel tests may be excavated. The shovel tests will be 30 centimeters (12 inches) in diameter, and excavated to a minimum depth of 50 centimeters (20 inches). Augers may be placed in the bottom of the units to extend the depth of the unit to assess the depth and nature of the deposits. The hand augers can reach 2 meters (6.6 feet). The soils will be screened using 6.4- and 3.2-millimeter (¼- and ⅛- inch) mesh hardware cloth. If artifacts are found, they will be photographed, described, and returned to the shovel test; none will be collected.

An architectural historian will review the photographs and conduct background research to determine if historic-period buildings, structures, and districts constructed 45 years ago are in or on parcels crossed by the APE. Culbertson Park will be investigated to determine whether it is a historic resource, in addition to being a potential Section 4(f) resource as a recreation area. Resources will be inventoried and evaluated. Other than the park, no historic resources are known to be in the APE; if present, historic resources would need to be documented on the DAHP's current inventory forms in their Historic Property Inventory Database. Copies of the forms will be appended to the report. A preliminary evaluation for listing in the National Register of Historic Places (NRHP) would need to be provided as part of the documentation.

Deliverable: A summary of the fieldwork findings will be emailed upon conclusion of the field effort.

Task 4: Report Preparation

The results of the background review and field survey will be incorporated into a draft cultural resource report for review by the City prior to submittal for agency review. The cultural

resource report will include a summary of the project description, summary of the background review, field survey and shovel testing methods and results, and recommendations to address the resources if resources are found. Resource forms will be appended to the report, if resources are found.

AINW, in coordination with WSDOT and the City, will make a Section 4(f) assessment of Culbertson Park. AINW will follow WSDOT's and FHWA's guidance for the Section 4(f) documentation which, at this time, is assumed to be a statement of a *de minimis* determination of use.

After the City's approval of the draft report, WSDOT staff will review the draft report. Once approved, WSDOT will submit the report to the DAHP and Tribes for review and concurrence. The report will include recommendations for additional work, if additional work, such as testing and evaluation of resources, is needed. A preliminary evaluation of each identified resources' eligibility for listing in the NRHP will be provided.

The following assumptions have been made concerning the study needed to complete the archaeological and historic resource investigations.

- The study will be to WSDOT and DAHP standards to meet Section 106 review.
- The work will be done by AINW staff who meet the Professional Qualifications of the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation.
- The City will provide access permissions for AINW, and coordinate with private land owners.
- The APE is approximately 1,067 meters (m) (3,500 feet [ft]) long. The width for the portion of the project traversing 3rd Street is curb to curb, and elsewhere would not exceed 10 m (33 ft).
- For purposes of estimating costs, I assume one archaeological resource may be found and one historic resource will need to be documented.
- The Section 4(f) analysis will be completed during the report preparation, if such resources are within the APE, and if the "use" of the resource is found to be *de minimis*.
- A traditional cultural properties study is not part of this scope.

Deliverable: Draft and Final report.

- The draft report will be sent via email as MS Word and PDF documents.
- The final report will be a PDF file that will be sent via email and also will be copied onto CDs and printed in paper copies for the City's files and to provide WSDOT for its files and distribution to DAHP and Tribes.

The cost for the study, as outlined above, is estimated not to exceed \$16,761.82.

If an archaeological site is found and needs additional field analysis to evaluate it for its eligibility for listing in the NRHP that would be an additional cost.

ATTACHMENT B

Schedule of Services

ATTACHMENT C

Compensation

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 15-54**

Meeting Date: October 5, 2015

AGENDA ITEM INFORMATION

SUBJECT: City Hall Copier Lease	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	COST: \$10,740	Water/Wastewater Supervisor
	Other:	

SUMMARY STATEMENT: The copier at City Hall is in need of replacement. Our current maintenance agreement is costing the city about \$12,500 per year, and as time passes, it gets more expensive. I checked with Pacific Office Automation, the company that sold and serviced our current copier both at city hall and the Police station about my options to lower our bill. The best option is to Lease a copier for five years. This will generate about a \$2000 per year savings over our current agreement. I also looked at purchasing the copier outright, and that would give us a \$3,000 savings over five years, but the up front costs are prohibitive.

RECOMMENDED ACTION: *Authorize staff to enter into the attached agreement.*



PACIFIC OFFICE AUTOMATION

— PROBLEM SOLVED —

Image Management Contract

No. _____

SOLD TO:

City of Long Beach

CUSTOMER NAME
 PO BOX 310

BILLING ADDRESS
 Long Beach WA 98631

CITY STATE ZIP
 (360) 642-4421

TELEPHONE
 David Glasson

ATTENTION

SHIP TO:

City of Long Beach

CUSTOMER NAME
 115 Bolstad Ave West

SHIPPING ADDRESS
 Long beach WA 98631

CITY STATE ZIP
 (360) 642-4421

TELEPHONE
 David Glasson

KEY OPERATOR

ORDER DATE		PO#		ORDERED BY		SOLD BY	
October 2015				David Glasson		Garrett Judah	
QTY	ITEM	TYPE	DESCRIPTION			UNIT PRICE	TOTAL
1	C5503	NEW	Ricoh B&W and Color Multifunction				LEASED
			Print, Copy, Scan and Fax				
			Finisher + Hole Punch				
			Document Feeder, Drawers and Hard Drive				
	Service		Includes everything to create an image less paper and staples.				
			Includes toner, drums, maintenance and labor.				
Minimum Monthly Payment (plus applicable taxes) \$ 895.00 Term 60 Months						Device Management	
Service/Supply Commitment	Models	Monthly Minimum Number of Images	Excess Per Image Charge	Excess Billing Cycle		Automated Meter Reading	
B&W Images Monthly	C5503	4,500	\$0.017	<input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual		Auto Toner Replenishment	
Color Images Monthly	C5503	5,800	\$0.089			Advanced Scanning	
						Security	
						MFP Network Support	
					Power Filter		
CONDITIONS OF SALE, CONTINGENCIES OR COMMENTS						Delivery	
Includes delivery, installation and training.							
						Subtotal	
						Sales Tax	
						Total	

By signing this Contract, Customer acknowledges and agrees: (a) this Contract is NON-CANCELABLE; (b) all terms and conditions on the reverse side are an integral part of this Contract; (c) to fully understand all terms and conditions stated herein; and (d) this Contract is the entire Agreement between Customer and Pacific Office Automation relating to the equipment and services described herein, and can be changed only by written agreement signed by both parties.

Customer Authorization

Approved by Pacific Office Automation

 SIGNATURE

 TITLE

 DATE

 BY

 TITLE

 DATE

SERVICE/SUPPLY COMMITMENT TERMS AND CONDITIONS

As consideration for Customer's payment as set forth on the front of the Contract, Pacific Office Automation ("POA") agrees to provide parts and labor service for the equipment purchased or leased hereunder pursuant to the following terms and conditions. POA will provide:

- Replacement of all parts found defective or worn as a result of normal equipment use.
- Labor to repair and properly maintain the equipment.
- All preventative maintenance done at intervals specified by the manufacturer.
- Loaner equipment in the event the equipment requires shop work to repair.
- Replacement of photoconductors and heater rollers found defective or worn as a result of normal use.
- Replacement of black and color toner, black developer, brushes, and filters.
- Factory recommended retrofits and improvements in the equipment.

If color toner is included in the Service/Supply Commitment, the color toner will be supplied within the cost per copy charge based upon the standard manufacturer's yield. Excess toner will be billed at standard manufacturer's retail price. Not included in the Service/Supply Commitment are paper, staples, and network support. Service calls by POA covered under the Service/Supply Commitment will only be made during the hours of 8 a.m. to 5 p.m., Monday through Friday, excluding holidays. Service billed at any other time will be billed at standard overtime rates. For products or services acquired hereunder, the terms of payment are net ten (10) days.

Customer agrees to pay POA the minimum monthly payment and overage charges agreed to on the front of the Contract and agrees that excess images over the allotted minimum amount during the billing cycle will be billed to Customer at the agreed to rate. If not noted, excess images will be charged at POA's book rates. If the Service/Supply Commitment combines two or more pieces of equipment of different operating costs, POA reserves the right to adjust image allocation and pricing to fairly reflect actual usage should the actual usage rate of the equipment vary by more than 10% from the expected usage rates. Customer agrees that POA may increase the Minimum Monthly Payment each year during any term by an amount not to exceed 10% of such charge. Service may include reasonable use of Customer's image allotments and materials. Customer's failure to abide by all payment obligations may result in termination of service.

This Service/Supply Commitment shall continue for the term stated on the front of the Contract. The Service/Supply Commitment shall automatically renew for successive one (1) year terms, unless either party provides written notice to the other party of their intent to terminate prior to thirty (30) days before the expiration of the original term or any subsequent renewal term.

GUARANTEES

POA extends to Customer the following express limited guarantees under the Service/Supply Commitment.

1. **STANDARD LIMITED WARRANTY:** POA warrants New equipment to be free of defect in materials and workmanship for a period of 90 days from installation. This warranty does not extend to replacement of supply items or consumables, including, but not limited to photo conductors, heater rollers, fuser, cleaning kits, toner, developer, or paper. For purposes of this paragraph, New equipment shall be defined as equipment with usage up to 5,000 copies. Used equipment will receive a 30-day warranty.
2. **LIFETIME POWER PROTECTION GUARANTEE:** If a POA Power Filter is included in the Service/Supply Commitment, repairs of damage to covered equipment caused by power surges and/or lightning will be covered.
3. **RESPONSE TIME WARRANTY:** POA guarantees four hour average response time for emergency services for equipment that is within fifty miles of POA branch offices. If POA does not perform guaranteed response time for a period of one year, upon written request, Customer will receive a 5% credit towards Customer's next service or supply purchase from POA.
4. **UPGRADE, TRADE-IN LIMITED GUARANTEE:** For all New equipment purchased hereunder continuously covered under a POA Service/Supply Commitment, POA will guarantee a trade-in value on New equipment sold by POA up to 90% during the first 36 months after acquisition and a minimum guaranteed trade-in value of 10% thereafter.

GENERAL TERMS & CONDITIONS

- (1) Unless provided, the terms of sale are ten (10) days net. POA agrees to provide reasonable assistance to Customer in its efforts to finance the purchase or lease of the equipment and/or Service/Supply Commitment; however, Customer understands and acknowledges such financing cannot be guaranteed by POA. Customer shall be ultimately responsible for payment of the purchase price of equipment sold or leased. If not provided, the purchase price is the Manufacturer's Suggested Retail Price of the equipment and/or solutions plus the cost of any lease buyouts, delivery charges, installation charges, and the total Service/Supply Commitment.
- (2) If equipment is delivered to Customer before final payment, Customer shall grant to POA a security interest in the equipment and agrees to execute and deliver all documentation necessary to perfect such interest.
- (3) If customer defaults in the payment of the purchase price or any other obligation as provided herein, Customer agrees to pay to POA a service charge of 1.5% per month and all of POA's related attorney's fees and collection costs, even if no suit or action is filed.
- (4) The sales price herein includes the initial installation of the manufacturer's software onto Customer's computers. Prior to such installation, Customer shall perform and complete a system backup. POA shall not be liable for loss or damage of any kind to data or equipment as a result of the installation of the manufacturer's software. Customer shall be solely responsible for the cost of any cables or additional hardware required to connect equipment to a network. POA shall not be responsible for any updates or problems arising after the initial installation due to a change in Customer's computers and/or Network.
- (5) POA MFP Network Service solely provides coverage for services related to the connectivity between the covered equipment and the Customer's Network. MFP Network Service does not provide coverage for services for the Customer's Network itself.
- (6) **DISCLAIMER: EXCEPT AS SPECIFICALLY PROVIDED HEREIN, POA DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. EQUIPMENT IS SUBJECT TO A MANUFACTURER'S WARRANTY. UNDER NO CIRCUMSTANCES WILL POA BE RESPONSIBLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.**
- (7) Customer shall make arrangements to protect or remove sensitive and private data that may become stored on Customer's equipment. While POA may provide options for data removal and protection, Customer is solely responsible for selecting an appropriate data removal standard that meets Customer's business needs. POA is not recommending any particular option, and POA is not liable for damages arising from Customer's failure to fully remove and protect its data. Please note that regardless of which standard Customer chooses, Customer must return leased equipment in full working order at the end of any lease term.

Copier Replacement Analysis

Bills	
March	\$ 2,991.59
June	\$ 3,615.51
September	\$ 3,034.05
December	\$ 3,000.00 est
Annual Total	\$ 12,641.15

Price to Lease for 60 months

	Year 1	Year 2	Year 3	Year 4	Year 5
Monthly	\$ 895.00	\$ 895.00	\$ 895.00	\$ 895.00	\$ 895.00
Annual	\$ 10,740.00	\$ 10,740.00	\$ 10,740.00	\$ 10,740.00	\$ 10,740.00
Yearly Cumulative	\$ 10,740.00	\$ 21,480.00	\$ 32,220.00	\$ 42,960.00	\$ 53,700.00

Price to Own

Purchase Price	\$ 14,695.00				
Annual Service	\$ 7,112.40	\$ 7,112.40	\$ 7,112.40	\$ 7,112.40	\$ 7,112.40
Yearly Cumulative	\$ 21,807.40	\$ 28,919.80	\$ 36,032.20	\$ 43,144.60	\$ 50,257.00

Savings over 5 Years \$ 3,443.00



PACIFIC OFFICE AUTOMATION

PORTLAND RICOH DIVISION
14747 NW GREENBRIER PARKWAY
BEAVERTON, OR 97006

SALES & SERVICE (503) 690-2400 FAX (503) 690-5659
CONTRACTS (503) 601-2277

Page: 1 'PROBLEM SOLVED'

TERMS: NET 10 DAYS FROM INVOICE DATE

CUSTOMER #	PO #	LEASE ID	INVOICE #	REPRESENTATIVE	PROG. TYPE	INVOICE DATE
60B451	.	MA	765236		C5G H1	08/26/15
INVOICE PERIOD		START INFORMATION		EXPIRATION INFORMATION		
FROM	05/20/15	DATE		DATE		
TO	08/20/15	METER		METER		
QUANTITY	PROD. NO.	DESCRIPTION			AMOUNT	
MODEL: CB45R SERIAL: 9067220064 EQUIP ID: AY90M						
TOTAL BLACK METER Meters: Previous		653060	05/20/15	Current	666811	08/20/15
13751	5BRX01	RICOH B/W COPY KIT OVG VPN # 5BRX01			270.89	
TOTAL COLOR METER Meters: Previous		275346	05/20/15	Current	291813	08/20/15
16467	5CRX01	RICOH CLR CPY KT OVERAGE VPN # 5CRX01			2,541.02	
***** ALL IMAGES BILLED QUARTERLY BY USAGE ****FOR QUESTIONS CALL ASHLEY @ (503) 906-2911**** *****THANK YOU FOR YOUR BUSINESS!*****						
QUARTERLY COPY KIT PARTS LABOR ALL SUPP BLACK AND COLOR METER TB TC						
					TAX	
					222.14	
					SUBTOTAL	2,811.91
					TOTAL DUE	3,034.05

CONTRACT #

Shipped To: DAVID GLASSON
8-5
CITY OF LONG BEACH
115 BOLSTAD W
LONG BEACH WA
98631

COMMENTS

PLEASE PAY FROM THIS INVOICE
OVERDUE ACCOUNTS WILL BE CHARGED A LATE PAY-
MENT FEE OF 1.5% PER MONTH (ANNUAL RATE 18%)

Please return this stub with your payment

C4503 Ricoh

Copy Rates
Reduced in 1/2

INVOICE NO.	765236
CUSTOMER NO.	60B451
AMOUNT DUE	3,034.05
Amount Enclosed	

Please make check(s) payable to:

Pacific Office Automation
14747 NW Greenbrier Pkwy
Beaverton, OR 97006

of this stub.

Multifunction Color

RICOH
MP C3003/MP C3503/
MP C4503/MP C5503/
MP C6003
SERIES

✓ Copier ✓ Printer ✓ Facsimile ✓ Scanner

RICOH
imagine. change.



MP C3003

30 ppm
monochrome and full-color

MP C3503

35 ppm
monochrome and full-color

MP C4503

45 ppm
monochrome and full-color

MP C5503

55 ppm
monochrome and full-color

MP C6003

60 ppm
monochrome and full-color

Power, precision and productivity – just for you

The RICOH® MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 series of Multifunction Products (MFPs) is engineered to work the way you do. It combines high-quality, full-color output with productivity-enhancing capabilities so you can leverage a wider range of information in newer, smarter ways. Transform your MFP into an information portal by connecting to the cloud from your smartphone, tablet or other mobile device and use these powerful systems to print, share and discover the value of customized convenience. Packed with advanced versatility and energy-saving features in a space-saving design, it's ideal for fast-paced offices with heavy workloads. Choose it as the primary system for your workgroup or as an integral part of the Ricoh Managed Document Services (MDS) strategy and boost productivity throughout your organization.

- High-performance and convenience in a quiet, compact design
- Mobile connectivity for faster, more efficient workflow
- Intuitive, familiar controls for versatile, multifunction performance
- A single solution for smarter printing, copying, scanning and optional faxing
- Measurable eco-performance saves energy, reduces consumption and lowers operating costs



Streamline workflow to improve productivity

Advanced capabilities for convenient control

Fast, reliable production

This powerful and innovative MFP series delivers high-quality, monochrome or color output at up to 60 ppm for incredible throughput. The Ricoh MP C3003 and MP C3503 feature a 100-Sheet Automatic Reversing Document Feeder (ARDF) while the MP C4503, MP C5503 and MP C6003 come standard with a 220-Sheet Single Pass Document Feeder (SPDF) for fast-paced 180 ipm duplex scanning. Select the Internal Finisher* to save floor space or choose from a wide range of external finishers to expedite workflow.

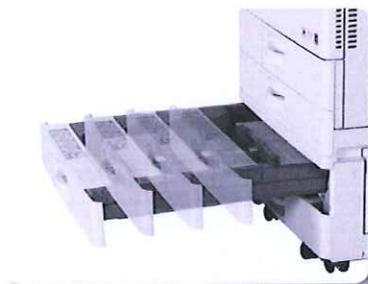
*Not available on the MP C6003



Functionality made to look easy

Complete even the most complex tasks with ease. The MFP's 9-inch, full-color, tiltable control panel allows you to easily access a host of features. Remove paper misfeeds quickly by following synchronized animated guides or LED lights** that help identify the source of the problem. Plus, the Auto Drawer feature completes the paper tray retraction automatically once the user begins to push the drawer closed.

**LED lights are not available on the MP C3003/MP C3503



Anytime, anywhere performance

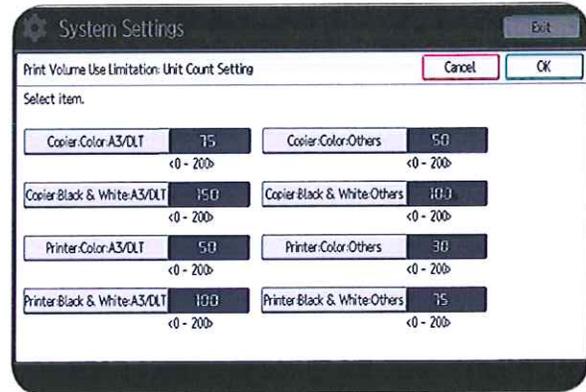
The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 can print from many mobile devices, including smartphones, tablets or laptops, without device-specific drivers for incredible on-the-go convenience. For organizations seeking even more secure mobile printing, the optional Ricoh HotSpot® MFP, or Ricoh HotSpot® Enterprise server software can be installed to help improve mobile productivity without compromising data, document or user security. Plus, users can print JPEGs, TIFFs and PDFs using a USB drive or SD card right at the device without LAN access or native applications.



Print at your pace — with Ricoh quality

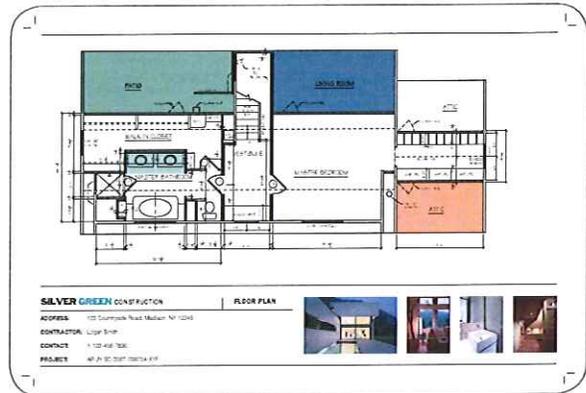
Where power meets convenience

With a powerful processor and ample RAM, the Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 enables your entire workgroup to produce impressive, fast-paced output. Streamline workflow and simplify execution with the one-click, preset interface driver or optional Adobe® PostScript® 3™ driver. With advanced administrative controls, quotas can be set to limit outputs for specific users or workgroups.



When quality is the first choice

The MFP recalibrates as documents are processed for more stability with minimal color deterioration. Every page is delivered with crisp, vibrant, affordable color using patented PxP³-EQ toner at up to 1200 dpi — even on thicker paper stocks up to 300 gsm/110 lb. cover. Paper capacity is an astounding 4,700 sheets with optional sources and the standard paper tray accepts a wide range of paper sizes, including envelopes. Plus, optional SRA3/12.6" x 17.7" support gives in-house graphic designers the ability to print crop marks for full-bleed printing.



How organizations maintain better print control

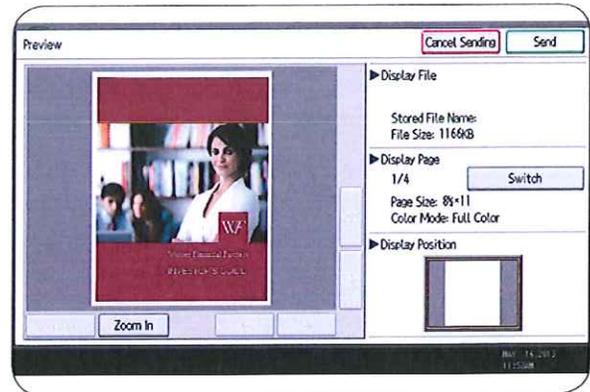
Choose the optional Fiery® Controller for compelling, professional-grade output — including photos, brochures, flyers and more — on a wider range of paper stocks. Ideal for graphics-intensive environments, the controller offers exceptional enhanced spot-color reproduction with RGB, CMYK and PANTONE® colors. Plus, its easy-to-use Command WorkStation utility simplifies even the most complex print tasks, so documents can be created, reprinted or combined with ease.



Customization for faster, smarter workflow

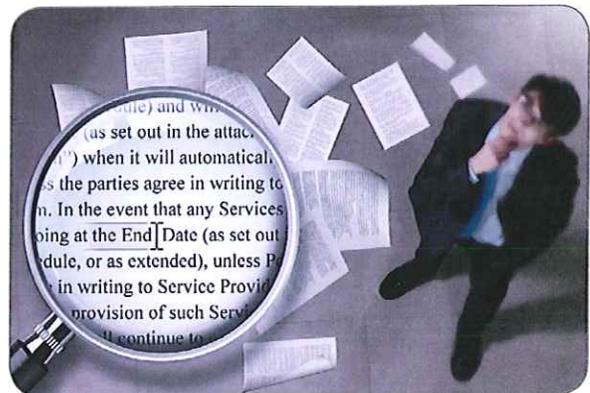
Capture and share documents

Choose the Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 to share your best ideas in better ways. Monochrome and color scanned documents can be sent to multiple recipients with Scan-to-Email/Folder/URL/FTP. Compress file sizes for full-color scans and send them easily without compromising image quality. Take advantage of centralized Distributed Scan Management (DSM) while following specific preferences and rules to automate document tasks and improve productivity. The innovative MFP also lets you send faxes directly from a PC and automatically routes inbound faxes to e-mail addresses or network folders for fast, secure delivery.



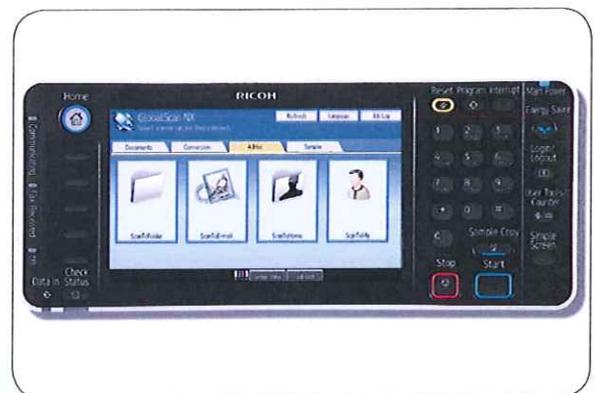
Work quickly, efficiently

Greater productivity comes automatically with the Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003. With optional embedded OCR, users can retrieve documents quickly by searching for specific words in PDF text in up to 14 languages. The optional built-in Web browser connects to Ricoh's Integrated Cloud Environment (ICE) so users can scan documents, share files, print on the move and more without expensive, onsite software solutions. Users can also work more efficiently by copying the front and back sides of identification cards and other documents onto one side to save paper and time.



Customized for your office

The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 comes standard with a large 9", tiltable Color Control Panel with a customizable home screen and the ability to create one-click shortcuts for frequently used applications. Plus, you can take advantage of a wide range of optional software, including GlobalScan® NX and eCopy® to integrate advanced capabilities into personalized workflows and simplify the most complex tasks.



Flexibility leads to productivity

Step up your productivity with Ricoh's leading edge display technology

Ricoh's optional 10.1" Wide Super VGA Smart Operation Panel offers the functionality and performance of today's smartphones and tablets. Featuring drag-and-drop, pinch-and-flick functionality and swipe scrolling, it allows users to quickly move from one task to the next with unprecedented ease. It even includes convenient widgets for quick updates on the date, time and toner levels.



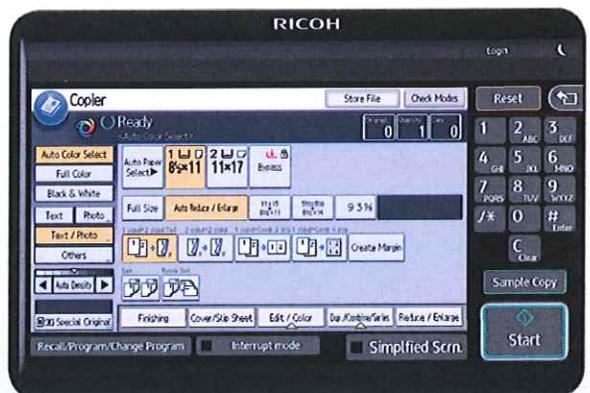
Simplicity at its best

Ricoh's new Quick User Interface feature simplifies the choices for the most frequently used functions for Copy, Scanner and Fax. They can be used with intuitive touch gestures, such as flicking to select addresses, and pinching to zoom in or pan out on a preview.



The smarter way to work

For workgroups requiring enhanced feature functionality, it is easy to switch between the Quick User Interface functions and Ricoh's traditional user interface. Plus the new panel also offers advanced Web Browser functionality on par with today's mobile devices.



Multifunction performance for today's business challenges

Manage to improve performance

Simplify administrative tasks with a wide range of convenient controls for system management, device monitoring and troubleshooting. Use a Web browser to access system settings and address books or configure and monitor an entire fleet of Ricoh devices — right from your desktop. Get alerts and up-to-the-minute data when the device is low on supplies, experiences an error or needs firmware updates. Plus with @Remote[®], you can even automate meter reads to maximize administrative efficiency.

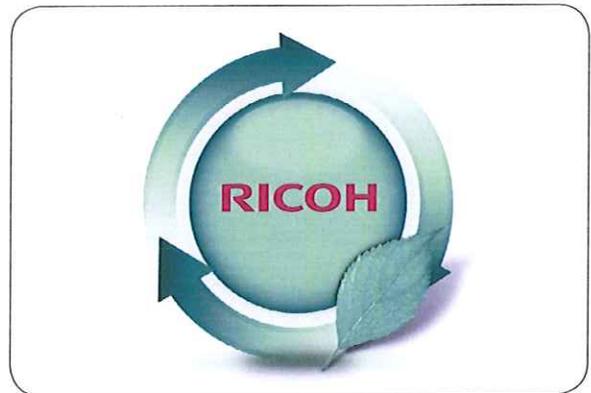


Strong commitment to the environment with eco-conscious design

Make an impact with customers and the environment. The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 received an EPEAT[®] Gold rating* and include a host of features for a low TEC value.**. It can be programmed to power on and off with a Weekly timer to conserve energy when not in use. It recovers from sleep mode with a fast 10-second recovery time to preserve resources and productivity. The innovative PxP³-EQ toner melts at lower temperatures, requires less energy and minimizes operating costs. In addition, automatic duplexing minimizes paper consumption and operating costs.

* EPEAT ratings for imaging equipment may vary by country. See www.epeat.net for registration status by country.

** Based on Energy Star Test Method for Determining Imaging Equipment Energy Use, effective January 1, 2014.



Unrivaled security to protect your greatest assets

The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 includes user authentication to help prevent unauthorized access. It enables users to store documents at the MFP until an ID Card* is swiped or password is entered to release them. A watermark can be added to confidential documents that will appear when unauthorized users attempt to copy them. Encrypted PDF transmission scrambles data on confidential PDFs to help prevent unauthorized access. In addition, the MFP includes the standard DataOverwriteSecurity System (DOSS) that automatically overwrites any files on the hard drive to render them unreadable. HDD encryption adds another layer of protection against hackers.

*Requires optional card reader and software.

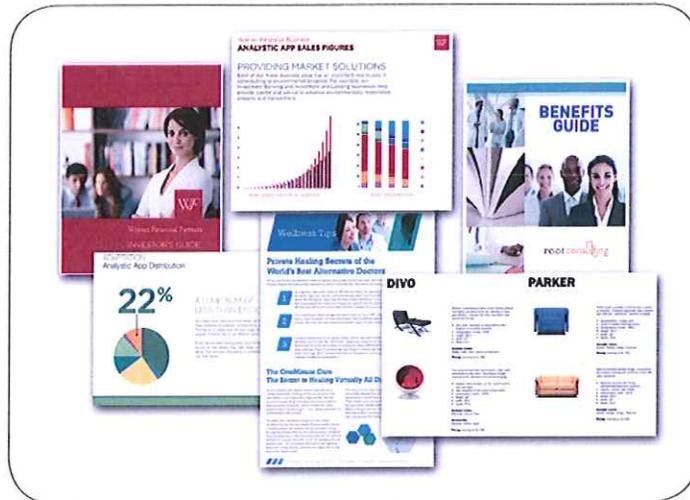
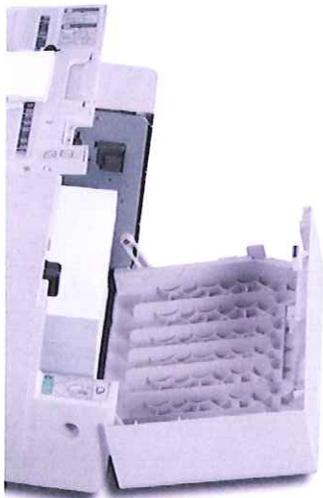


Full-featured, multifunction performance for any office



Ricoh MP C6003 shown with optional SR3160 Finisher, 1 Bin Tray (BN3110), Two-Tray Paper Bank (PB3160) and Side LCT (RT3030)

- 1 **3,000-Sheet Stapler Finisher:** Accommodate up to 50-sheet document sets with a choice of three single staple positions or a double staple. An optional 2/3-Hole Punch Unit installs inside the finisher.
- 2 **220-Sheet Single Pass Document Feeder (SPDF):** The standard SPDF for the MP C4503/MP C5503/MP C6003 offers high-speed, single-pass color and black-and-white duplex copying and scanning.
- 3 **Full-Color 9" Control Panel with SD/USB Slot:** Navigate from job to job easily with the tiltable touch screen featuring a user-friendly slot for SD/USB cards, a customizable home screen to link to commonly performed jobs and more.
- 4 **Automatic Duplexing:** Save paper and filing space with standard automatic duplexing that runs at the same speed as one-sided output.
- 5 **125-Sheet One Bin Tray:** Separate output and simplify document retrieval for prints up to 12.6" x 17.7".
- 6 **Paper Trays (Standard):** Standard paper sources include two 550-Sheet Paper Trays and a 100-Sheet Bypass Tray for a total capacity of 1,200 sheets. Tray 2 accommodates envelopes for in-house printing and a wide variety of mailing applications.
- 7 **Two-Tray Paper Feed Unit (Optional):** Expand paper capacity by 1,100 sheets and support paper sizes up to 12" x 18" & SRA3. A One-Tray PFU (550 sheets), Tandem LCT (2000 sheets) and Cabinet (Type F) are also available as options.
- 8 **1,500-Sheet Side Large Capacity Tray (Optional):** Minimize re-loading of 8.5" x 11"/A4 paper sizes and expand the system's total paper capacity with the Side Large Capacity Tray.



For professional grade image quality, the MFP continually calibrates as documents are printed to ensure stable image quality with minimal color deterioration.

Comprehensive features in a compact design



Ricoh MP C3503 shown with optional SR3150 Booklet Finisher, 1 Bin Tray (BN3110), Tandem Large Capacity Tray (PB3170) and Side LCT (RT3030)

- 1** 1,000-Sheet Booklet Finisher (Optional): Provides three destinations for output, including the ability to produce paginated, saddle-stitched, punched and folded booklets, greatly expanding your in-house capabilities.
- 2** 100-Sheet Automatic Reversing Document Feeder (ARDF): The standard ARDF for the MP C3003/MP C3503 handles multi-page, multi-sized originals with ease.
- 3** Full-Color 9" Control Panel with SD/USB Slot: Navigate from job to job easily with the tiltable touch screen featuring a user-friendly slot for SD/USB cards, a customizable home screen to link to commonly performed jobs and more.
- 4** Automatic Duplexing: Save paper and filing space with standard automatic duplexing that runs at the same speed as one-sided output.
- 5** 125-Sheet One Bin Tray: Separate output and simplify document retrieval for prints up to 12.6" x 17.7".
- 6** Paper Trays (Standard): Standard paper sources include two 550-Sheet Paper Trays and a 100-Sheet Bypass Tray for a total capacity of 1,200 sheets. Tray 2 accommodates envelopes for in-house printing and a wide variety of mailing applications.
- 7** Large Capacity Tray (Optional): For extended print and copy runs, choose the 2,000-Sheet LCT to handle 8.5" x 11"/A4 paper sizes. A One-Tray PFU (550 sheets), Two-Tray PFU (2 x 550 sheets) and Cabinet (Type F) are also available as options.
- 8** 1,500-Sheet Side Large Capacity Tray (Optional): Minimize reloading of 8.5" x 11"/A4 paper sizes and expand the system's total paper capacity with the Side Large Capacity Tray.

Finish in style

Choose from five powerful finishers to give every project a professional-grade touch. Each finisher offers a wide range of advanced capabilities to produce almost any type of document with less labor for less cost. Select the finishing unit and Ricoh multifunction color system that accommodates your unique workplace requirements.



Finisher	Paper Capacity	Hole-Punch	Saddle Stitch	Supported Systems
SR3130 Internal Finisher	500 Sheets	Optional	N/A	MP C3003/MP C3503/MP C4503/MP C5503
SR3140 Stapler Finisher	1,000 Sheets	Optional	N/A	All
SR3160 Stapler Finisher	3,000 Sheets	Optional	N/A	MP C4503/MP C5503/MP C6003
SR3150 Booklet Finisher	1,000 Sheets	Optional	✓	All
SR3170 Booklet Finisher	2,000 Sheets	Optional	✓	MP C4503/MP C5503/MP C6003

General Specifications

Printing Process	4-Drum Method
Output Speed (Copy/Print)	MP C3003: 30-ppm B&W & FC (LTR) MP C3503: 35-ppm B&W & FC (LTR) MP C4503: 45-ppm B&W & FC (LTR) MP C5503: 55-ppm B&W & FC (LTR) MP C6003: 60-ppm B&W & FC (LTR)
Warm-Up Time	Less than 20 seconds
Recovery from Sleep Mode	Less than 10 seconds
First Copy Time (FC/B&W)	7.1/4.6 seconds (MP C3003/MP C3503) 5.7/4 seconds (MP C4503) 4.5/3.1 seconds (MP C5503/MP C6003)
Copy Resolution	600 dpi
Quantity Indicator	Up to 999 copies
Document Feeder (Standard on MP C3003/MP C3503)	
Automatic Reversing	Original Capacity: 100 sheets
Document Feeder (ARDF)	Original Size: 5.5" x 8.5" - 11" x 17" (A5 - A3) Paper Weight: Simplex: 11 - 34 lb. Bond (40 - 128 g/m) Duplex: 14 - 34 lb. Bond (52 - 128 g/m)
Document Feeder (Standard on MP C4503/MP C5503/MP C6003)	
Single Pass Document Feeder (SPDF)	Original Capacity: 220 sheets Original Size: 5.5" x 8.5" - 11" x 17" (A5 - A3) Paper Weight: Simplex: 11 - 34 lb. Bond (40 - 128 g/m) Duplex: 14 - 34 lb. Bond (52 - 128 g/m) Standard: 2 x 550 sheets + 100-Sheet Bypass Tray, Maximum: 4,700 sheets (w/Tandem LCT + Sids LCT)
Paper Capacity	Standard: 2 x 550 sheets + 100-Sheet Bypass Tray, Maximum: 4,700 sheets (w/Tandem LCT + Sids LCT)
Supported Paper Sizes	1st Paper Tray: 8.5" x 11" (A4) 2nd Paper Tray: 5.5" x 8.5" - 12" x 18", Envelopes Bypass: Up to 12" x 18", Envelopes Custom Sizes: Width: 3.5" - 12.6" (90 - 320 mm), Length: 5.8" - 23.6" (148 - 600 mm) Fax/Printer; 5.8" - 18" (148 - 457 mm) Copy/Document Server
Supported Paper Weights	Standard Trays: 14 - 80 lb. Bond/ 166 lb. Index (52 - 300 g/m) Bypass Tray: 14 - 80 lb. Bond/ 166 lb. Index (52 - 300 g/m) Duplex Unit: 14 - 68 lb. Bond/ 142 lb. Index (52 - 256 g/m)
Paper Types	Plain, Recycled, Letterhead, Cardstock, Preprinted Paper, Bond Paper, High-Gloss Coated Paper, Color Paper, Envelopes, Labels* & OHP*

*Bypass Tray Only

Auto Duplex	Standard
Output Capacity	Standard: 500 sheets Maximum: 1,625 sheets (MP C3003/MP C3503); 3,625 sheets (MP C4503/MP C5503/MP C6003)
Zoom	25% - 400% in 1% increments
Dimensions (WxDxH) (Includes Feeder)	MP C3003/MP C3503: 23.1" x 27.0" x 35.9" (587 x 685 x 912 mm) MP C4503/MP C5503/MP C6003: 23.1" x 27.0" x 37.9" (587 x 685 x 963 mm)
Weight	MP C3003/MP C3503: 205.1 lbs. (93.1 kg) MP C4503/MP C5503: 220.2 lbs. (99.9 kg) MP C6003: 221.3 lbs. (100.4 kg)
Power Requirements	120V - 127V, 60Hz, 12A
Power Consumption	1,584W or less
TEC Value*	MP C3003: 1.11 kWh/week MP C3503: 1.32 kWh/week MP C4503: 1.87 kWh/week MP C5503: 2.6 kWh/week MP C6003: 2.85 kWh/week

*Typical Electricity Consumption by ENERGY STAR Qualified Imaging Equipment Test Procedure

Printer Specifications (Standard)

CPU	PMC-Sierra RM7035 600 MHz (MP C3003/MP C3503) Intel Celeron Processor U3405 1.07GHz (MP C4503/MP C5503/MP C6003)
Memory	1.5 GB RAM/250GB HDD Standard & 2GB RAM/250 GB HDD Maximum (MP C3003/MP C3503) 2GB RAM/250GB HDD Standard & Maximum (MP C4503/MP C5503/MP C6003)
Page Description Languages	Standard: PCL5c, PCL6, PDF Direct Print, Media Print & XPS Optional: Adobe PostScript3, IPDS & PictBridge
Font Support	Standard: PCL: 45 Scalable fonts + International 13 fonts Optional: PostScript 3: 136 Roman fonts; IPDS: 108 Roman fonts
Max. Print Resolution	1200 x 1200 dpi
Network Interfaces	Standard: 1000Base-T/100Base-TX/10Base-T Ethernet, USB2.0 Type A (3 Ports), USB2.0 Type B & SD Slot on Operation Panel
Network Protocol Support	TCP/IP (IPv4, IPv6), IPX/SPX*
Network/OS	Windows XP/Vista/7/8/Server 2003/Server 2008/Server 2008R2/Server 2012, Netware 6.5*

Supported Systems	Unix; Sun Solaris, HP-UX, SCO OpenServer, Red-Hat Linux, IBM AIX, Mac OS X v.10.5 or later, SAP R/3, NDS Gateway, IBM iSeries AS/400-using OS/400 Host Print Transform Web SmartDeviceMonitor Web Image Monitor, @Remote*
Utilities	

Document Server Specifications (Standard)

Max. Stored Documents	3,000 documents
Max. Page Capacity	9,000 pages

Scanner Specifications (Standard)

Scanner Resolution	B&W and FC scanning at 100 - 600 dpi. Up to 1200 dpi for TWAIN scanning
Scanning Speed (B&W & Color LTR)	200/300 dpi: 79 ipm (MP C3003/MP C3503) and 110 ipm Simplex/180 ipm Duplex (MP C4503/MP C5503/MP C6003)
Scan Area	11.7" x 17" (297 mm - 432 mm)
Compression Method	B&W: MH, MR, MMR, JBIG2, JPEG Color: JPEG
Supported File Formats	Single/Multi-Page TIFF, PDF, High Compression PDF & PDF/A Single Page JPEG
Scan Modes	Scan-to-Email (with LDAP support) Scan-to-Folder (SMB/FTP/NCP*) Scan-to-URL Scan-to-Media (USB/SD Card) Network TWAIN Scanning

*Netware option is required

Facsimile Specifications (Optional)

Type	Fax Option Type M4 (MP C4503/MP C5503/MP C6003) and Fax Option Type M3 (MP C3003/MP C3503)
Resolution	200 x 100 dpi, 200 x 200 dpi, 400 x 400 dpi (with optional SAF memory)
Modem Speed	33.6K - 2,400 bps w/Auto fallback
Compression Method	MH, MR, MMR, JBIG
Transmission Speed	G3: Approximately 2 seconds/page (JBIG)
Scanning Speed	Up to 68 spm (MP C3003/MP C3503) and 82 spm (MP C4503/MP C5503/MP C6003)
Auto Dialing	2,000 Quick/Speed Dial numbers; 100 Group Dial numbers
Memory Capacity (SAF)	Standard: 4 MB (approx. 320 pages), Optional: 28 MB (approx. 2,240 pages) with optional SAF memory

Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003

SYSTEM SPECIFICATIONS

Security Features (Standard)

DataOverwriteSecurity System (DOSS), HDD Encryption, User Codes, SNMP v3 Support, Encryption, Locked Print, User Authentication, 802.1x Wired Authentication, Quota Setting/Account Limit, Digitally Signed PDF, and more

Hardware Accessories

Paper Handling Options

Two-Tray Paper Bank (PB3160)*

Tray Capacity 1,100 sheets (550 sheets x 2 trays)
Paper Size 7.25" x 10.5" to 12" x 18" (A5 – A3)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Dimensions (WxDxH) 23.1" x 27" x 9.7" (587 x 685 x 247 mm)

One-Tray Paper Bank (PB3150)*

Tray Capacity 550 sheets x 1 tray
Paper Size 7.25" x 10.5" to 12" x 18" (A5 – A3)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Dimensions (WxDxH) 23.1" x 27" x 4.7" (587 x 685 x 120 mm)

Requires installation of Caster Table Type M3

Tandem Large Capacity Tray (PB3170)*

Tray Capacity 2,000 sheets (1,000 sheets x 2)
Paper Size 8.5" x 11" (A4)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Dimensions (WxDxH) 23.1" x 27" x 9.7" (587 x 685 x 247 mm)

Side Large Capacity Tray (RT3030)

Tray Capacity 1,500 sheets
Paper Size 8.5" x 11" (A4)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Dimensions (WxDxH) 13.4" x 21.4" x 11.4" (340 x 545 x 290 mm)

Requires installation of Two-Tray Paper Bank (PB3160) or Tandem LCT (PB3170)

Output Trays & Finisher Options

Internal Shift-Sort Tray (SH3070)*

Tray Capacity 250 sheets (8.5" x 11" or smaller) (A4 – A5)
125 sheets (8.5" x 14" or larger) (B4 – A3)
Paper Size 5.5" x 8.5" to 12" x 18" (A6 – A3)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)

Cannot be installed with any Finisher

1 Bin Tray (BN3110)

Paper Size 5.5" x 8.5" to 12.6" x 17.7" (A6 – A3)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Tray Capacity 125 Sheets

500-Sheet Internal Finisher (SR3130)*

Paper Size 5.5" x 8.5" to 12" x 18" (A6 – A3)
Paper Weight 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Stack Capacity 500 sheets (8.5" x 11" or smaller) (A4)
250 sheets (8.5" x 14" or larger) (B4 – A3)
Staple Paper Size 7.25" x 10.5" to 11" x 17" (A4 – A3)
Staple Paper Weight 14 – 28 lb. Bond (52 – 105 g/m)
Staple Capacity 50 sheets (8.5" x 11") (A4)
30 sheets (8.5" x 14" or larger, and/or Mixed Sizes) (B4 – A3)

Staple Positions Top, Bottom, 2 Staples
Dimensions (WxDxH) 21.5" x 20.6" x 6.7" (546 x 523 x 170 mm)

Not available on MP C6003

2-/3-Hole Punch Unit (PU3040NA)

(Optional; Installs inside SR3130 Internal Finisher)
Punch Paper Sizes 7.25" x 10.5" to 11" x 17" (A4 – A3)
Punch Paper Weight 14 – 43 lb. Bond/90 lb. Index (52 – 163 g/m)

1,000-Sheet Finisher (SR3140)**

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Paper Weight Proof Tray: 14 – 45 lb. Bond/93 lb. Index (52 – 169 g/m)
Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)

Stack Capacity Proof Tray: 250 sheets (8.5" x 11") (A4)
50 sheets (8.5" x 14" or larger) (B4)
500 sheets (8.5" x 11") (A4)
50 sheets (8.5" x 14" or larger) (B4)

Staple Capacity 50 sheets (8.5" x 11") (A4)
30 sheets (8.5" x 14" or larger) (B4)

Staple Paper Size 8.5" x 11" to 12" x 18" (A4 – A3)
Staple Paper Weight 14 – 28 lb. Bond (52 – 105 g/m)

Staple Positions Top, Bottom 2 Staples
Dimensions (WxDxH) 25.4" x 24.4" x 37.8" (646 x 620 x 960 mm)

1,000-Sheet Booklet Finisher (SR3150)**

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Paper Weight Booklet Tray: 8.5" x 11" to 12" x 18" (A4 – A3)
Proof Tray: 14 – 45 lb. Bond (52 – 169 g/m)
Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)

Stack Capacity Booklet Tray: 14 – 28 lb. Bond (52 – 105 g/m)
Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4)
50 sheets (8.5" x 14" or larger) (B4 – A3)
Shift Tray: 1,000 sheets (8.5" x 11" or smaller) (A4)

Staple Capacity 500 sheets (8.5" x 14" or larger) (B4 – A3)
Booklet Tray: 20 Sets (2 – 5 sheets), 10 Sets (6 – 10 sheets) & 7 Sets (11 – 15 sheets)
Normal Staple: 50 sheets (8.5" x 11") (A4)
30 sheets (8.5" x 14" or larger) (B4 – A3)
Saddle Stitch: 15 sheets

Staple Paper Size Normal Staple: 8.5" x 11" to 12" x 18" (A4 – A3)
Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 – A3)

Staple Paper Weight 14 – 28 lb. Bond (52 – 105 g/m)
Staple Positions Top, Bottom, 2 Staples, Booklet
Dimensions (WxDxH) 25.4" x 24.4" x 37.8" (646 x 620 x 960 mm)

Staple Paper Size Normal Staple: 8.5" x 11" to 12" x 18" (A4 – A3)
Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 – A3)

Staple Paper Weight 14 – 28 lb. Bond (52 – 105 g/m)
Staple Positions Top, Bottom, 2 Staples, Booklet
Dimensions (WxDxH) 25.4" x 24.4" x 37.8" (646 x 620 x 960 mm)

2-/3-Hole Punch Unit (PU 3050NA)
(Optional; Installs inside SR3150 or SR3140 Finishers)
Punch Paper Sizes 5.5" x 8.5" to 11" x 17" (A5 – A3)
Punch Paper Weight 14 – 68 lb. Bond/142 lb. Index (52 – 256 g/m)

2,000-Sheet Booklet Finisher (SR3170)**

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Paper Weight Booklet Tray: 8.5" x 12" x 18" (A4 – A3)
Proof Tray: 14 – 58 lb. Bond/122 lb. Index (52 – 220 g/m)
Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)
Booklet Tray: 17 – 28 lb. Bond (64 – 105 g/m)

Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4)
50 sheets (8.5" x 14" or larger) (B4)
Shift Tray: 2,000 sheets (8.5" x 11" or smaller) (A4)

Staple Capacity 1,000 sheets (8.5" x 14" or larger) (B4)
Booklet Tray: 30 sets (2 – 5 sheets) or 15 sets (6 – 10 sheets) or 10 sets (11 – 15 sheets) or 6 sets (16 – 20 sheets)

Staple Paper Size Normal Staple: 50 sheets (8.5" x 11" to 11" x 17" and Mixed Sizes) (A4 – A3)
Saddle Stitch: 20 sheets

Staple Paper Weight Normal Staple: 8.5" x 11" to 11" x 17" (A4 – A3)
Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 – A3)

Staple Paper Weight 14 – 28 lb. Bond (52 – 105 g/m)
Staple Positions Top, Bottom, 2 Staples, Top Slant, Booklet
Dimensions (WxDxH) 25.9" x 24.1" x 37.8" (657 x 613 x 960 mm)

Not available on MP C3003/MP C3503

3,000-Sheet Finisher (SR3160)**

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 – A3)
Paper Weight Proof Tray: 14 – 58 lb. Bond/122 lb. Index (52 – 220 g/m)
Shift Tray: 14 – 80 lb. Bond/166 lb. Index (52 – 300 g/m)

Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4)
50 sheets (8.5" x 14" or larger) (B4)
Shift Tray: 3,000 sheets (8.5" x 11") (A4)
1,500 sheets (8.5" x 14" or larger) (B4)

Staple Capacity 50 sheets (8.5" x 11" to 11" x 17" or Mixed Sizes) (A4 – A3)

Staple Paper Size 8.5" x 11" to 11" x 17" (A4 – A3)
Staple Paper Weight 14 – 28 lb. Bond (52 – 105 g/m)

Staple Positions Top, Bottom, 2 Staples, Top Slant
Dimensions (WxDxH) 25.9" x 24.1" x 37.8" (657 x 613 x 960 mm)

Not available on MP C3003/MP C3503

2-/3-Hole Punch Unit (PU3060NA)
(Optional; Installs inside SR3160 or SR3170 Finishers)
Punch Paper Sizes 5.5" x 8.5" to 11" x 17" (A5 – A3)
Punch Paper Weight 14 – 68 lb. Bond/142 lb. Index (52 – 256 g/m)

Color Controller E-22C

Controller Type	Embedded Type
Fiery Platform	FS100
CPU	Intel Processor G850 2.9GHz
Host Interface	1000Base-T/100Base-TX/10Base-T
Memory	2 GB
Internal HDD	500 GB
Operating System	Linux
Network Protocol	TCP/IP (IPv4/IPv6), SMB, Bonjour
Printer Description Language	Standard: PostScript 3 & PCL6/5c
Max Print Resolution	Up to 1200 dpi (2 bit)
Max Scan Resolution	Up to 600 dpi
Fonts	PS3: 138 fonts/PCL: 81 AGFA fonts Standard: Command WorkStation 5, Fiery Scan, Printer Delete Utility, Fiery Web Tools, Fiery Bridge, Secure Erase and Fiery VUE
Utilities	Optional: Fiery Impose, Fiery Compose, Fiery Auto Trap, EFI Spot-On, Fiery Hot Folders, Fiery Color Profiler Suite v4.0, Fiery ES-2000 Spectrophotometer and EFI Productivity Pack
Color Management Tools	ICC Profile, Color Chart, CMYK Color Reference Pages, RGB Color Tests, Trapping Support and ColorWise Pro Tools

Additional Accessories for MP C3003/MP C3503

Bridge Unit BU3070, Browser Unit Type M3, Cabinet Type F, Camera Direct Print Card Type M3, Card Reader Bracket Type 3352, Color Controller Connection Board Type M3, Copy Data Security Unit Type G, ESP XG-PCS-15D, External Keyboard Bracket Type M3, Fax Connection Unit Type M3, File Format Converter Type E, G3 Interface Unit Type M3, HotSpot MFP Option Type S, IEEE 802.11a/g/n Interface Unit Type M2, IEEE 1284 Interface Board Type A, Imageable Area Extension Unit Type M3, IPDS Unit Type M3, Key Counter Bracket Type M3, Memory Unit Type B 32MB, Memory Unit Type M3 2GB, OCR Unit Type M2, Optional Counter Interface Unit Type A, Postscript3 Unit Type M3, SD Card for NetWare Printing Type M3, Smart Card Reader Built-in Unit Type M2 & Smart Operation Panel Type M3

Additional Accessories for MP C4503/MP C5503/MP C6003

Bridge Unit BU3070, Browser Unit Type M4, Cabinet Type F, Camera Direct Print Card Type M4, Card Reader Bracket Type 3352, Color Controller Connection Board Type M4, Copy Data Security Unit Type G, ESP XG-PCS-15D, External Keyboard Bracket Type M3, Fax Connection Unit Type M4, File Format Converter Type E, G3 Interface Unit Type M4, HotSpot MFP Option Type S, IEEE 802.11a/g/n Interface Unit Type M2, IEEE 1284 Interface Board Type A, Imageable Area Extension Unit Type M3, IPDS Unit Type M4, Key Counter Bracket Type M3, Memory Unit Type B 32MB, OCR Unit Type M2, Optional Counter Interface Unit Type A, Postscript3 Unit Type M4, SD Card for NetWare Printing Type M4, Smart Card Reader Built-in Unit Type M2 & Smart Operation Panel Type M3

Consumables for MP C3003/MP C3503

Item	Yield
Black Toner	29,500 pages
Cyan Toner	18,000 pages
Magenta Toner	18,000 pages
Yellow Toner	18,000 pages

Consumables for MP C4503/MP C5503/MP C6003

Item	Yield
Black Toner	33,000 pages
Cyan Toner	22,500 pages
Magenta Toner	22,500 pages
Yellow Toner	22,500 pages

Either the Cabinet Type F or one of the paper options must be installed. Requires configuration with Bridge Unit BU3070. Cannot be installed together. Requires installation of Two-Tray Paper Bank (PB3160) or Tandem Large Capacity Tray (PB3170).

Some options may not be available at the time of market release.

Specifications are subject to change without notice.

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

RICOH
imagine. change.

www.ricoh-usa.com

Ricoh Americas Corporation, 20 Valley Stream Parkway, Malvern, PA 19355, 1-800-63-RICOH
Ricoh® and the Ricoh Logo are registered trademarks of Ricoh Company, Ltd. All other trademarks are the property of their respective owners. ©2013 Ricoh Americas Corporation. All rights reserved. The content of this document, and the appearance, features and specifications of Ricoh products and services are subject to change from time to time without notice. Products are shown with optional features. While care has been taken to ensure the accuracy of this information, Ricoh makes no representation or warranties about the accuracy, completeness or adequacy of the information contained herein, and shall not be liable for any errors or omissions in these materials. Actual results will vary depending upon use of the products and services, and the conditions and factors affecting performance. The only warranties for Ricoh products and services are as set forth in the express warranty statements accompanying them.

R3444-1





Current Cost Analysis and Proposed Solution

Current Equipment

Ricoh C4500
Print, Copy and Scan
Finisher + Hole Punch
Document Feeder, Drawers, Hard Drive

Average Monthly B&W Volume: 4,202

Average Monthly Color Volume: 5,707

Current Monthly Expenditures

Monthly B&W Expenditure: \$82.77
(4,202 X \$0.0197 = \$82.77)

Monthly Color Expenditure: \$880.64
(5,707 X \$0.15431 = \$880.64)

Total Average Monthly Expenditure: \$963.41

Proposed Equipment:

Ricoh C5503 (Promotional Machine) (Faster at less cost than C4503)
Print, Copy, Scan and Fax
Finisher + Hole Punch
Document Feeder, Drawers, Hard Drive

60 Month Lease: \$895.00

Includes 4,500 B&W Images Monthly
Includes 5,800 Color Images Monthly
Includes delivery, installation and training.
Includes toner, drums, maintenance, parts and labor.

Cash Acquisition Option:

<i>Purchase of new machine</i>	<i>\$14,695.00</i>
<i>Annual Service (54,000 B&W images, or 1 year, whichever comes first)</i>	<i>\$918.00</i>
<i>Annual Service (69,600 Color images, or 1 year, whichever comes first)</i>	<i>\$6,194.40</i>
Total	\$21,807.00

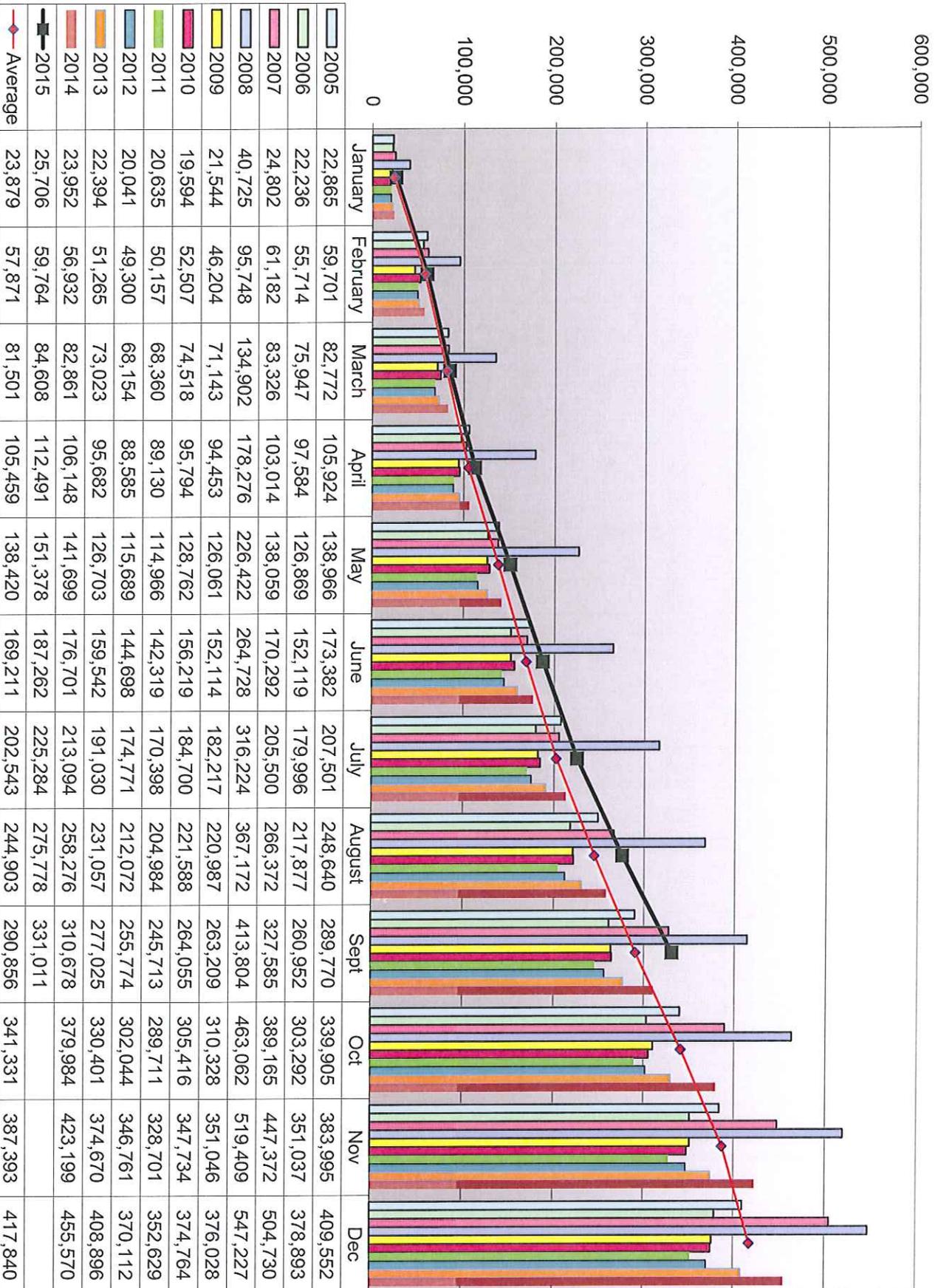


PACIFIC OFFICE AUTOMATION

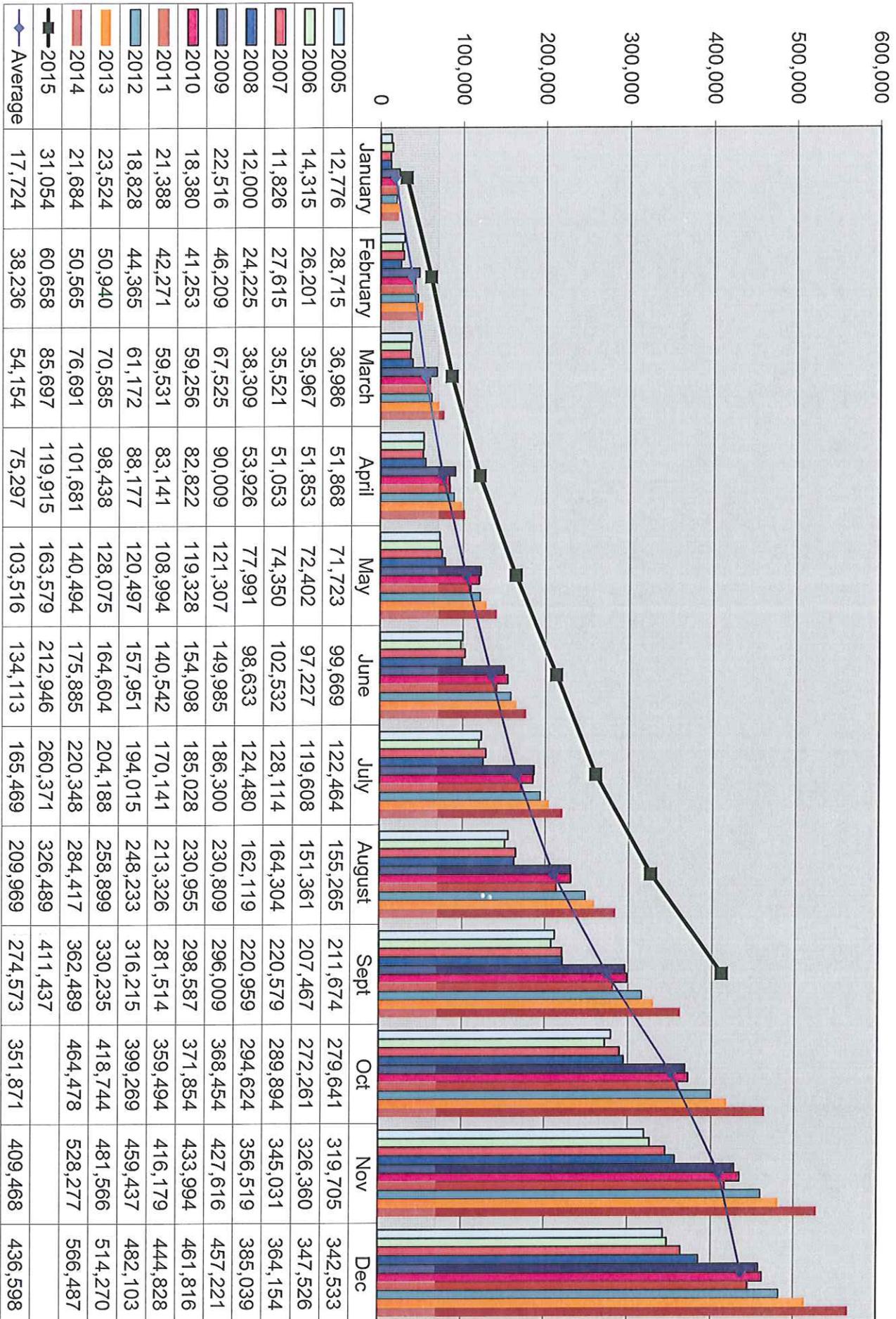
— PROBLEM SOLVED —

TAB - E

Sales Tax Collections



Lodging Tax Collections



Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

10-01-15

Page 1 of 2

To: Mayor Andrew and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for September 2015

During the month of September the Long Beach Police Department handled the following cases and calls:

Long Beach

837 Total Incidents
Aid Call Assists: 3
Alarms: 10
Animal Complaints: 11
Assaults: 17
Assists: 100
(Includes 17 Law Enforcement Agency Assists Outside City Boundaries)
Burglaries: 4
Disturbance: 35
Drug Inv.: 12
Fire Call Assists: 2
Follow Up: 185
Found/Lost Property: 19
Harassment: 8
Malicious Mischief: 5
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing/Found Persons: 2
Prowler: 4
Runaway: 0
Security Checks: 160
Suspicious: 36
Thefts: 20
Traffic Accidents: 9
Traffic Complaints: 17
Traffic Tickets: 46
Traffic Warnings: 91
Trespass: 5
Warrant Contacts: 24
Welfare Checks: 12

Ilwaco

467 Total Incidents
Aid Call Assists: 2
Alarms: 7
Animal Complaints: 5
Assaults: 5
Assists: 46
Burglaries: 1
Disturbance: 11
Drug Inv.: 5
Fire Call Assists: 0
Follow Up: 122
Found/Lost Property: 7
Harassment: 0
Malicious Mischief: 0
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing/Found Persons: 1
Prowler: 1
Runaway: 1
Security Checks: 191
Suspicious: 12
Thefts: 6
Traffic Accidents: 2
Traffic Complaints: 3
Traffic Tickets: 5
Traffic Warnings: 22
Trespass: 3
Warrant Contacts: 1
Welfare Checks: 8

On September 3rd Officer Casey Meling attended training. The training was his BAC and SFST refresher training. The BAC is training to be able to use the breathalyzer machine for DUI arrests and the SFST is training in "standardized field sobriety tests" for conducting a DUI investigation. This training is required every three years.

Labor Day Weekend, September 4th – 7th, was quiet. The crowds were well behaved.

Rod Run weekend, September 11th – 13th, was busy but went well. I again brought in 24 extra officers. Most of the calls dealt with noise disturbance issues. For the first time ever we did not book a single person into jail over the entire weekend. The following is a breakdown for some citations:

4 Assault 4 th	(1 in 2014)
1 Theft 3 rd	(0 in 2014)
5 DWLS	(11 in 2014)
2 Noise Violations	(0 in 2014)
3 Negligent Driving	(2 in 2014)

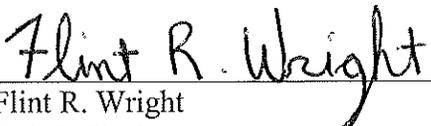
All told we issued 25 citations in 2015. Last year we issued 43 citations. We had no MIP's or disorderly conduct citations.

Officer Jeff Cutting attended training on September 14th and 15th. The class title was "Online Investigations". This class dealt with conducting undercover online investigations, using the computer to track suspects with an emphasis on social media and other investigative tools for the computer.

On September 17th I met with Sheriff Johnson and area Police Chiefs. We discussed issues with the jail, communications and other law enforcement related topics.

The department had firearms range training on the 22nd. This past summer the department purchased new handguns. We qualified with these new Glocks and then shot a "combat" style course with our new duty handguns as well.

On the 26th Officer Casey Meling assisted with a "Prescription Drug Take Back Event". Combined with the drugs turned into our office since last spring, 222 pounds of drugs were sent away for destruction.


Flint R. Wright
Chief of Police

Code Enforcement Report To Council

1. The following cases are still open from 2014:

i. CE 2014-20 – 310 4th St NE – Weidenhoft

1. Case has gone to fines. Paperwork signed by all appropriate parties, and sent. Fines started 1 May 2015.

The City has received confirmation that the property owners have refused to receive certified mail from the City. This case awaiting legal counsel in regards in how to proceed. Fines accumulated on this property in excess of \$1.6M as of September 30, 2015.

2. The following are open cases from 2015.

i. CE 2015-01 – 1400 Pacific Ave N – Goularte

1. There has been no response from Mr. Goularte through the course of this case. Paperwork signed by all appropriate parties and sent. Fines started 1 May 2015.

This property in foreclosure with US Bank. Difficulties with full bank possession of property dealt with doublewide mobile home not having eliminated title. Title elimination paperwork has been filed with Auditor. It is expected that the bank taking possession will want to comply with City Codes. Currently the property has accumulated over \$2M in fines as of 30 Sept 2015. Also awaiting legal counsel.

ii. CE 2015-02 – 901 Pacific Ave N – Cornish

1. There has been no response from Ms. Cornish though the course of this case. Paperwork is in final stages of completion. Fines will be starting on 1 June 2015

This property owner has not made any response to the City, and is awaiting legal counsel. Fines are in excess of \$1M as of 30 Sept 2015.

iii. CE 2015-05 – 901 Pacific Ave S – Merrill

1. Tony Merrill has continuously pledged to clean up the wood pile and other scrap/junk from the portion of the property facing the Coffee Roasters. This has not been completed. Mr. Merrill stated “If you gotta fine me, then fine me, I’m doing the best I can.” The fines began on 7 June 2015, and has accumulated \$280K in monetary penalties as of 30 Sept 2015.

iv. CE 2015-06 – 1108 Washington Ave N – Nerurkar

Code Enforcement Report To Council

1. This property has been sent a letter of request to comply. No contact has been made. The property is being monitored for voluntary abatement. Notice of Violation is being prepared.
 - v. CE 2015-16 – 1108 Oregon Ave N – Willis
 1. This property has been sent a letter of request to comply. No contact has been made. The property is being monitored for voluntary abatement. Notice of Violation is being prepared.
 - vi. CE 2015-17 – 1400 Pacific Ave S – Codd
 1. This property is undergoing continued Dept of Ecology clean up. They were sent a letter of request to comply. A representative contacted the City and said they would have someone clean up the property.
 - vii. CE 2015-18 – 1104 Washington Ave N – Cutting
 1. Property owners have been contacted to regulate tenants in the keeping of junk and household garbage in view of the public and accessible to wildlife. House hold trash was removed, junk still there. Contacted owners again for the junk, have not been contacted as of yet. Monitoring property for compliance.
 - viii. CE 2015-20 – 1412 California Ave S – Stevens
 1. Case recently opened. Starting with Voluntary Compliance Agreement as neighbors who had made initial complaint said they were agreeable people. Agreement not ready at time of this report.
3. The following cases have been closed:
- i. 2015-03 – Abandoned car - Impounded
 - ii. 2015-03b – Abandoned car – owner compliance
 - iii. 2015-04 – Homeless hut – Owner compliance
 - iv. 2015-07 – Tree issue – Issue between properties, non-City issue
 - v. 2015-08 – Weeds/Grass – Owner compliance
 - vi. 2015-09 – Weeds/Grass – Owner compliance
 - vii. 2015-10 – Weeds/Grass – Owner compliance
 - viii. 2015-11 – Property Condition – Owner compliance
 - ix. 2015-12 – Weeds/grass – Owner compliance
 - x. 2015-13 Grass height – Owner compliance
 - xi. 2015-14 – Grass height (multiple properties) – Owner compliance

Code Enforcement Report To Council

- xii. 2015-15 – Grass height – Owner compliance
- xiii. 2015-19 – Unsanitary room (Thunderbird Motel) – Owner agreed to not rent the room until it can be issued clean bill of health. Owner expressed plans to demo and rebuild in near future.

Welcome Geocachers!

The City of Long Beach is delighted to have you here visiting us for the Cache Dash Splash weekend and we hope you are having a great time!



Now that you've seen where our City Hall is, we've got some clues for your next destination on The Dash!

Turn your back to the ocean and walk one block out to our main street, Pacific Ave. Next, walk two blocks south to 3rd Street SW. Look for a gazebo on that corner with some friendly geocachers waiting to greet you. We understand there might also be a tasty treat waiting there for you - follow your nose!

N46° 21.012 W124° 03.293

1820 Allen
Rosenberg TX 77471

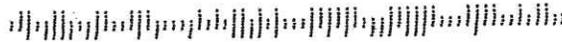
HOUSTON TX 77001

17 SEP 2015 PM 4 L



RECEIVED
SEP 21 2015
CITY OF LONG BEACH

City of Long Beach
1115 Bolstad Ave. West
Long Beach, WA 98631



How beautiful a day can be when

kindness touches it

We would like to thank the City of Long Beach for the welcome gift we received when we visited Cape Disappointment. Again we appreciate the warm welcome we received by the lady that met us there.

Jet Davis Gusecky



1502 Old Elm Trail
Sugar Land, TX 77479

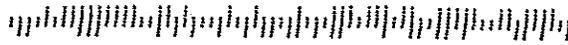
RECEIVED

SEP 18 2015

CITY OF LONG BEACH



City of Long Beach
PO Box 310
Long Beach, WA 98631



Thank you for the use of the
trolley at Cape Disappointment. We
had a wonderful time on our cruise
with American Cruise lines - the Northwest
is beautiful. Thanks for making our trip
so enjoyable.

Jamie & Paul Knight

copied
twice
sorry!!



PACIFIC COUNTY SHERIFF'S OFFICE

Sheriff Scott L. Johnson

300 Memorial Drive, P.O. Box 27, South Bend, WA 98586 | Phone 360.875.9395 | Fax 360.875.9393

FOR IMMEDIATE RELEASE

September 25, 2015

Contact: Scott McDougall, Deputy Director
Pacific County Emergency Management Agency
(360) 875-9338 or smcdougall@co.pacific.wa.us

AHAB Sirens to be Tested in Great Washington ShakeOut

South Bend, Washington – The Pacific County All Hazard Alert Broadcast (AHAB) outdoor sirens will be tested as part of the Great Washington ShakeOut on Thursday, October 15, 2015, at 10:15 a.m. with the actual tsunami siren tone (a three minute wail). The siren tone will be preceded and followed by a verbal message. The AHAB sirens in Pacific County and the other outer Washington coastal counties are being activated to conduct a true “end-to-end” test of the entire tsunami warning system. The sirens recently installed in South Bend and Raymond will be included in this test.

This test will help familiarize residents with the sound made by the AHAB sirens during an actual tsunami warning. It will differ from the routine monthly testing that occurs on the first Monday of each month since it will broadcast an audible siren wail tone for the full three minute warning instead of a chime tone. In addition, the voice message will differ from the monthly test.

NOAA weather radios set to receive the required monthly test will also activate during this test.

Pacific County residents are encouraged to participate in the Great Washington ShakeOut by registering at www.shakeout.org/washington/ and by conducting a personal drill such as Drop, Cover, and Hold or an evacuation walk.

###

Report: AGY064P2
710-LBL BLS020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 09 21 2015
Page: 1

LONG BEACH GENERAL BUSINESS

Business Structure: LLC

Legal Entity Name : INFERNO COMPUTERS LLC

Firm Name : INFERNO COMPUTERS

Location Phone/FAX: (541) 647-7151 (000) 000-0000

Email Address: InfernoComputers@live.com

Location Address : 6806 ORTELTIUS DR
TIMACO WA 98624 9010

Mail Addr: 6806 ORTELTIUS DR
TIMACO WA 98624 9010

In City Limits: Y Number of employees at this location: 0

Product/Serv Desc: Services INFORMATION TECHNOLOGY - SOFTWARE HARDWARE TROUBLE
SHOOTING AND REPAIR

Operator Comments:

Previous Business License: N

Applying as Nonprofit Business: N

Account Status: Pending Approval

Zoning	NA S	Date	9/22/15	Fire	Date
Building		Date		Police	Date
Finance		Date		Planning	Date
Comments:		Date			

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: Sole Proprietor
Legal Entity Name : JANET VICTORIA ARMITAGE

UBI Number : 601 509 738 001 0001
Application ID : 2015 258 3131
Application Received Date: 09 15 2015

Firm Name : COAST HOME

Fees: \$125.00
Expiration Date: 09 30 2016

Location Phone/FAX: (253) 370-9797 (000) 000-0000

Business Open Date: 10 01 2015

Email Address: Jarmiltage@windermere.com

Location Address : 648 PACIFIC AVENUE
LONG BEACH WA 98631

110 Pacific S.

Mail Addr: PO BOX 1476
LONG BEACH WA 98631 1476

In City Limits: Y Number of employees at this location: 1

Product/Serv Desc: Retail COASTAL DECOR, PILLOWS, LAMPS, CANDLES, RUGS, GLASSWARE

Operator Comments: REOPEN ACCOUNT

Previous Business License: N Square Footage: 0 Applying as Non Profit Business: N

Interior/Exterior Modifications: N

Haz/Flam Material: N

Additional Business Activities: Retail/Wholesale Sales

WA State Professional/occupational license: REAL ESTATE

Account Status: Pending Approval

Zoning	<u>OT</u>	<u>4B</u>	Date	<u>9/22/15</u>	Fire	Date
Building			Date		Police	Date
Finance			Date		Planning	Date
Comments:						

9/22/15 Looking @
Home at the beach
she is providing consulting
goods. No support services.
TOS

Report: AGY064P2
710-LBL BLSDP020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 09 02 2015
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: Sole Proprietor
Legal Entity Name : ALBERT RODRIGUEZ

UBI Number : 603 534 056 001 0001
Application ID : 2015 233 0026
Application Received Date: 08 19 2015

Firm Name : ELITE RV MOBILE REPAIR SERVICE
Location Phone/FAX: (541) 294-8554 (000) 000-0000

Fees: \$125.00
Expiration Date: 08 31 2016

Location Address : 1512 PACIFIC HWY SPACE 40
LONG BEACH WA 98631 1455

Business Open Date: 08 19 2015
Mail Addr: PO BOX 1455
LONG BEACH WA 98631 1455

In City Limits: Y Number of employees at this location: 0
Product/Serv Desc: Retail , Services I REPAIR RVs WHEN THEY CALL TO COME TO THEM. EMERG
ENCY REPAIR ON RV

Operator Comments:

Previous Business License: N

Square Footage: 5

Applying as Non Profit Business: N

Conducting Business From Residence: N

Interior/Exterior Modifications: N

Haz/Flam Material: N Smoke Detect/Fire Sprinkl
Account Status: Pending Approval

Zoning	RL	9/21/15	Fire		
		Date		Date	
Building		Date	Police		
		Date		Date	
Finance		Date	Planning		
		Date		Date	
Comments:					

Report: AGY064P2
710-LBL BLS020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 09 03 2015
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: Sole Proprietor
Legal Entity Name : JOHN ERIC SUPRUNOWSKI

UFI Number : 600 564 139 001 0002
Application ID : 2015 236 3240
Application Received Date: 08 24 2015

Firm Name : JOHN ERIC SUPRUNOWSKI

Fees: \$125.00
Expiration Date: 08 31 2016

Location Phone/FAX: (360) 665-6920 (000) 000-0000

First Date of Business: 09 01 2015

Email Address: jsupru623@gmail.com

Mail Addr: PO BOX 9
OCEAN PARK WA 98640 0009

Location Address : 2608 270TH ST
OCEAN PARK WA 98640 4569

In City Limits: N Number of employees at this location: 0

Product/serv Desc: Services HOUSE PAINTING, HANDYMAN

Operator Comments:

Applying as Nonprofit Business: N

Previous Business License: N

General/Specialty Contractor # 600564139 Unable to verify Contractor license number in the Contractor database.

Account Status: Pending Approval

Zoning	<u>NK 43</u>	Date	<u>9/21/15</u>	Fire	Date
Building		Date		Police	Date
Finance		Date		Planning	Date
Comments:		Date			

Report: AGY064P2
710-LBL BLSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 09 09 2015
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: LLC
Legal Entity Name : COASTAL BEACH PROPERTIES, LLC

UBI Number : 603 261 235 001 0003
Application ID : 2015 237 4498
Application Received Date: 08 25 2015

Firm Name : METRO ESPRESSO

Fees: \$125.00
Expiration Date: 08 31 2016

Location Phone/FAX: (360) 738-7060 (000) 000-0000

Business Open Date: 08 25 2015

Email Address: swoods159@yahoo.com

Mail Addr: PO BOX 157
LONG BEACH WA 98631 0157

Location Address : 1308 PACIFIC AVE S
LONG BEACH WA 98631 3868

In City Limits: Y Number of employees at this location: 3

Product/Serv Desc: Retail ESPRESSO DRINKS AND SMOOTHIES

Operator Comments: Branch tax # 600688554 assigned.

Previous Business License: Y Square Footage: 0 Applying as Non Profit Business: N

Interior/Exterior Modifications: N

Haz/Flam Material: N

Account Status: Pending Approval

Zoning	<u>Cl</u>	<u>CB</u>	<u>9/17/15</u>	Fire	_____	Date	_____
Building	_____	_____	_____	Police	_____	Date	_____
Finance	_____	_____	_____	Planning	_____	Date	_____
Comments:	_____						

Already in business in Service

Report: AGY0664P2
710-LBL BLSD020

State of Washington
Business Licensing Service
Agency Requirements Document (ARD)

Date: 09 16 2015
Page: 1

LONG BEACH GENERAL BUSINESS

New Application / Final

Business Structure: Profit Corporation
Legal Entity Name : TEREX UTILITIES, INC.
UBI Number : 409 019 727 001 0005
Application ID : 2015 257 3579
Application Received Date: 09 14 2015

Firm Name : TEREX UTILITIES, INC.
Fees: \$125.00
Expiration Date: 08 31 2016

Location Phone/FAX: (605) 882-4000 (206) 762-4973
First Date of Business: 10 01 2015

Email Address: tusalestax@terex.com

Location Address : 9426 8TH AVE S
SEATTLE WA 98108 4908
Mail Addr: 500 OAKWOOD RD
WATERTOWN SD 57201 4166

In City Limits: Y Number of employees at this location: 5

Product/Serv Desc: Wholesale , Retail , Services SALES & SERVICE OF UTILITY EQUIPMENT, PARTS AND AE
RIAL WORK PLATFORM EQUIPMENT

Operator Comments:

Applying as Nonprofit Business: N

Previous Business License: N
General/Specialty Contractor # TEREXS*8700K Unable to verify Contractor license number in the Contractor database.
Account Status: Pending Approval

Zoning	<u>N/A GB</u>	9/17/15	Fire	_____	Date
Building	_____	Date	Police	_____	Date
Finance	_____	Date	Planning	_____	Date
Comments:	_____				

In his September 21st letter to the mayor and city council, Ralph Moore claims that no merchant, including himself, has asked to shut down the Farmers Market. Then, in the next paragraph he asks the council if they would spend their own money to subsidize a losing program to compete against downtown restaurants? Sounds like Ralph is building a case to defund the Farmers Market in the November budget negotiations. And in the September 8th council workshop, it was obvious to all that council members Jerry Phillips, Natalie Hanson, and Steven Lindhart are leaning in that direction.

After fretting about their financial survival and the support businesses give to the city, Ralph says that businesses are depending on the city council to, "make the right decisions to not interfere with their chances to survive." What does that mean? Is it a veiled request for the council to defund the Farmers Market because it poses a threat to the survival of downtown businesses? My question to the council is, why should you cater to a gang of arrogant, greedy merchants who want you to crush their competition which happens to be a city event?

The Merchants and the council should take a look at the **Why Join** page of the Merchants Association website where, ONE OF THE REASONS TO JOIN IS, quote, "Encourage positive competition, which could bring a wider base of customers to our area." End quote. You should all take those words to heart. I mean...we all get that the Merchants Association has run City Hall for the last 10 years or more, with its current and past presidents holding the Mayor's office and a majority on the city council, but you must take your blinders off and stop catering to your own special interest and start considering the views of Long Beach residents for a change and save the Farmers Market.

Ralph's final concern in his letter is that the Farmers Market budget is \$12,000 with a loss of \$6,000. But when you look at the Summerfest budget of \$30,000 with a loss of perhaps 75% or more, the Farmers Market is doing much better in terms of cost effectiveness. And if Summerfest is covering the Farmers Market's loss of \$6000, then who is covering the much greater loss of Summerfest? But as David Glasson pointed out in September 8th workshop, the value of these events lies in their ability to draw tourists and to provide a sense of community to residents and tourists alike.

I'd like to encourage the city council to continue funding the Farmers Market and allow them to have vendors, just like the Kite Festival and other festivals and events that provide concession sales. Both events need vendors to survive. If you disallow vendors at the Farmers Market or defund the Farmers Market altogether, you will severely cut into vendor income and I would not blame them for boycotting other events such as the Kite Festival, whose vendors are already decreasing in numbers. And don't forget the residents and tourists who will always remember what you took away from them and avoid downtown shops like the plague.

Please do the right thing and embrace and support our Farmers Market and our local farmers and seafood growers, like most other cities do to their great benefit.

Sincerely,
Mike Kutras